

Minutes

Māpua Waterfront Area Masterplan Working Group

Date and Time: Monday 20 May 2019, 7.05 pm

Venue: Māpua Boat Club, Māpua

Present: David Martin – Chair
Mark Johannsen – Property Services Manager, Tasman District Council
Richard Hollier – Reserves and Facilities Manager, Tasman District Council
Marion Satherley – Māpua & Districts Community Association
Naomi Aporo – Ngāti Rārua
David Scott – Tamaha Sea Scouts
Mike Kininmonth – Māpua & Districts Community Association
John Fountain - Friends of Māpua Waterfront
Debbie Lavery - Māpua & Districts Business Association
Stephen Richards, Reserves Officer, Tasman District Council
Linda Atkins, Executive Support Officer, Tasman District Council (Minutes)
Kura Stafford – Ngāti Tama Ki Te Waipounamu Trust

1. Welcome

The Chair welcomed everyone and Kura Stafford gave the karakia.

2. Apologies

Councillor Tim King, Tasman District Council
Martyn Barlow – Māpua Boat Club
Graeme Stradling – Friends of Māpua Waterfront
Daren Horne – Te Ātiawa Iwi Trust

3. Minutes of last meeting 15 April 2019.

The Chair proposed reinstating the original minutes from the 18 March 2019 meeting.

Following discussion the issues with the minutes of the 18 March 2019 meeting were resolved. The Group agreed the 18 March minutes can be confirmed with the addition and inclusion of the following action:

“The Group is to be notified of future special event requests at the waterfront”.

The Group agreed that the action “Council to forward all resource consent applications at Mapua Wharf to the group” would be removed from the unconfirmed minutes.

- The standard meeting process was noted that any issues with minutes are to be discussed at the following meeting with all members.

- The minutes of the previous meeting held on 15 April 2019 were accepted as a true and accurate record.

4. Matters arising from the minutes.

- MJ noted he will only receive notifications if there is a liquor licence included in the event.
- Road closure is publicly notified and the group wants to be advised of these.
- Special events: not all events need a resource consent.
- Chair has contacted J McPherson (JMP) about yellow lines on Aranui Road and his team is writing to adjacent residents asking for feedback and if there are no issues, it will be implemented over winter.
- The traffic counter was not accurate, so they will use a different method for the next count.
- The shared use sign for Mapua Wharf: a new design was shown and the group recommends removal of the existing large wooden sign and replacement with this design, with the addition of 'no trucks/camper vans' as per existing sign.

Action: Request JMP to remove the existing sign and replace it with the sign JMP supplied.

- Discussed parking on the footpath opposite Harcourts.
- JMP advises removing this parking by placing timber posts there.

5. Progress Report and timetable for Ngaio Reserve design and implementation.

(Note: This item was discussed first so Stephen Richards (SR) could present, then leave).

- SR tabled plans of his designs. These are not final designs and were noted as **confidential** at this stage.
- He is refining the vehicle access gate and the pedestrian entry to the Golden Bear.
- He has added low table seating and lighting in certain areas, shell to the parking bays and light underneath the Ngaio tree to the design.
- The planting of low trees and addition of low seats is planned.
- Next steps are to finalise the layout and price the plans.
- The Group agreed to have low (600mm), flat interpretive panels (photo tabled).
- Timber edge to be added to plan and scout area needs a sign.

Action:

- SR to provide a revised design in the next few days for the working group to consider.

The meeting raised the following issues:

- A charging station for e-bikes or refer people to the bike shop.
- Shade from trees is important to include, but they may block views.
- Safety railing to stay and may extend to the boat ramp.

- Rubbish bins are becoming too full now so the recycling is being contaminated by foreign materials.

Action: SR to talk to TDC Waste Manager.

- Suggested recycling and rubbish bins in separate places and have a number of small ones (as per Kaiteriteri model).
- Marion Satherley (MS) wants to take the plans back to her group.
- Lighting issues in the carpark and by the Golden Bear were raised.

Actions:

- SR to work out where to locate a power point.
- SR will finish the final layout with final details ready for the next meeting of the working group.
 - Richard Hollier (RH) noted once the approved concept drawing is completed, the next steps are detailed designs then the consent process.
 - Heritage NZ consent process will take two to three months as it is a listed cultural site. Will have to engage with iwi about disturbing the site with earthworks.
 - High level cost estimate to be approved by Tasman District Council (TDC) and RH noted implementation may need to be staged.
 - The group agreed to metal fencing panels from Nelson airport (SR provided photo).
 - Railing along waterfront by steep drop to have interpretation panels there, not on the other side.
 - The Chair noted tenants have been notified of these plans and we are waiting for feedback to MJ.
 - Agreed that Working Group can approve detailed changes to the design plan.

Action: Ngaio Reserve Working Group to meet in the next two weeks.

SR left at 7.45 pm.

6. Design parameters and action plan for Grossi Point.

(Discussed as fourth agenda item).

- RH showed a range of aerial photos of Grossi Point which illustrated no real erosion over a period of 70 years.
- Noted concrete blocks had been exposed, but no real change to coastal boundary.
- RH has spoken to the TDC coastal expert who advised removing the concrete and using river stones to move the profile up to the bank and plant native plants found on the estuary. Could build up the carpark area to a higher level.
- Noted this area has flooding from rain not rising sea level.
- Naomi Aporo (NA) has spoken to a Maori coastal specialist at the Cawthron Institute and received similar advice.
- The Chair thanked RH for his presentation and noted natural planting suits this area.
- RH noted this is the next project after Ngaio Reserve.

- Discussed tidying up the area in the meanwhile and RH noted he has told the maintenance contractor to improve the mowing.
- NA advised caution around communication on social media regarding erosion.

Actions: RH to move the concrete and unsightly blocks in the low tide area.

- RH to look into raising the level of the carpark.
- Note for next meeting agenda: to look at other design parameters.

7. Proposed updates to Terms of Reference.

- MJ noted changes were adopted in October 2018, however as this is a Council group the Council needs to adopt the Terms of Reference (TOR). The papers provided show TDC Leadership Team comments and feedback is required for the next Council meeting.
- MS wants to seek feedback from the Community Association
- The group noted the alternate chair could be any member of the group and they have already elected a deputy chair.

The feedback from the group was:

- Item 8: remove deputy chair point.
- Item 9: minutes not notes.
- Item 12: The group would like to rephrase item 12 as follows:
“The Working Group shall advise the Council on the prioritisation of actions within the Masterplan so Council Officers can submit funding requests through the Council’s Annual Plan/Long Term Plan process for Council approval.”

Action: MJ to redo the track changes and ratify them at the June MWAMWG meeting.

8. Annual Review of Group’s processes and procedures.

- The Chair introduced this idea, noting consultation with the community had not been good. He suggested a questionnaire on performance to get feedback from this group.
- The group agreed to an external process and queried if they would also survey the community.

Action: The group agreed to do this review in August by way of a facilitated session (not facilitated by the Chair).

9. Communications.

- Discussed media and suggested also using Newline (council newsletter) and free papers like the Leader or Guardian.
- MJ noted he has informed tenants of the Ngaio Reserve concept plans.

- There was a query about Aranui Road being dug up for sewerage as locals were not informed.

Actions:

- NA to write a media release for Coastal News and social media on the finalised plans for Ngaio Reserve and a post on erosion at Grossi Point.
- RH to give NA bullet points.
- MJ to bring regular updates on what is happening in Mapua that he has been advised of.

10. Other business.

Action: Note for next meeting agenda: Establishment of working group for information panels.

- Kura Stafford gave the karakia.
- Meeting closed at 8.58 pm
- Date of next meeting: 17 June 2019.

Confirmed

Action List – 20 May 2019

Action	Assigned to:
Parking, signage and traffic management <ul style="list-style-type: none"> Request JMP to remove the existing sign and replace it with the sign JMP supplied. 	JMP
Ngaio Reserve Plans <ul style="list-style-type: none"> Subgroup to meet to discuss Masterplan in later May. SR to provide revised design in the next few days for the group to take away. SR to talk to TDC Waste Manager. SR to work out where to locate a power point. SR will finish the final layout with final details ready for the next meeting. Ngaio Reserve Working Group to meet in the next two weeks. 	Ngaio Reserve Working Group SR SR SR SR SR Ngaio Reserve Working Group
Design Parameters and priorities for Grossi Point Reserve <ul style="list-style-type: none"> RH to move the concrete and unsightly blocks in the low tide area. RH to look into raising the level of the carpark. Note for next meeting agenda: to look at other design parameters. 	RH RH LA
Communications <ul style="list-style-type: none"> NA to write a media release for Coastal News and social media on the finalised plans for Ngaio Reserve and a post on erosion at Grossi Point. RH to give NA bullet points. MJ to bring regular updates on what is happening in Mapua that he has been advised of. 	NA RH MJ
Proposed updates to Terms of Reference MJ to redo the track changes and ratify them at the June MWAMWG meeting.	MJ
Annual Review of Group's processes and procedures Review in August with facilitated session (not by the Chair).	All members and facilitator tba.
Three sculptures on Mapua reserves <ul style="list-style-type: none"> Naomi is to present this concept to iwi. 	NA

<p>Future Group Presentations</p> <ul style="list-style-type: none"> • Presentation to June meeting (deferred from May) – Graeme Stradling. 	GS
<p>Other Business</p> <ul style="list-style-type: none"> • Report back on community recycling projects in major centres where tenants recycle their own waste. 	DL

Agenda items for next meeting:

- Grossi Point: other design parameters at the next meeting.
- Establishment of working group for information panels.

Meeting Dates 2019:

- 17 June
- 22 July
- 19 August
- 2 September
- X October
- 18 November
- 16 December

Confirmed