

21 February 2025

Jason Stewart
Rotoiti Power Boat Club
5 Gracefield Street
Wakatu, Nelson 7011
rotoitipbcsecretary@gmail.com

Dear Jason

NAVIGATION SAFETY BYLAW 2024 – Maritime Event

Rotoiti PBC 2025 Regatta
Lake Rotoiti – Kerr Bay
8-9 March 2025

Thank you for your maritime event application received on 20 January 2025. Your event has been approved, and we are pleased to support your event.

This approval has been made in accordance with Tasman District Council's maritime event application and based on your application and any subsequent information obtained from you as the event organiser. If you have not provided all relevant information this approval may be revoked at any stage.

The following conditions will apply:

- 1 Rotoiti Power Boat Club (the "event organisers") shall be responsible for ensuring that all conditions imposed by this letter are complied with.

Event Organiser: Jason Stewart, Ph 022 403 4157

Race Controllers:

Tony Ward, Ph 027 316 3775

Karl Griffith, Rotoiti Power Boat Club Inc

Event on Water Safety Officers:

Dean Taylor, Ph 021 226 2421

Duncan Ross, Ph 027 278 2125

- 2 The event is to occur during the dates and times.

8 March 2025, between 6.00am-6.00pm

9 March 2025, between 6.00am-6.00pm

- 3 The area referred to above is defined as being all the area of water in Kerr Bay out to a line from a point 200 metres south of the southern tip of the Brunner Peninsula, to a point due east of that point on the eastern shore of Lake Rotoiti (and generally at a point approximately 100 metres north of the area where the "loop track" meets the lake side track), but excluding a strip between the end of the eastern (water taxi) jetty and the eastern shore, as shown.



Tasman District Council
Email info@tasman.govt.nz
Website www.tasman.govt.nz
24 hour assistance

Richmond
189 Queen Street
Private Bag 4
Richmond 7050
New Zealand
Phone 03 543 8400
Fax 03 543 9524

Murchison
92 Fairfax Street
Murchison 7007
New Zealand
Phone 03 523 1013
Fax 03 523 1012

Motueka
7 Hickmott Place
PO Box 123
Motueka 7143
New Zealand
Phone 03 528 2022
Fax 03 528 9751

Takaka
78 Commercial Street
PO Box 74
Takaka 7142
New Zealand
Phone 03 525 0020
Fax 03 525 9972

NAVIGATION SAFETY BYLAW PROVISIONS FOR THIS EVENT

➤ *Part 4, Section 22.6 (a) and (b) - Reserved areas for special events*

The area that this reservation applies to shall be all water area specified in (3).

This approval affords exclusive rights to the event organisers (1) of the event within the area and for the period specified in (2) and (3). Control of vessels not directly involved in the event, to restrict their entry to the reserved area is to be undertaken by the event organisers.

All other activities on and in the navigable waters within the reserved area as defined in (3), such as swimming and water skiing not associated with the running of the event are prohibited for the period defined in (2).

➤ *Part 4, Section 26.5 – Speed limit uplifts for access lanes and reserved areas*

This event will have an exemption to the speed limits imposed by the Bylaw. The exemption shall only apply to vessels while they are taking part in the event and to other vessels associated with the safe running of the event that have a good reason to exceed the normal speed restrictions.

➤ *Part 5, Section 30 - Vessels to be identified*

The identification name and/or number shall be uplifted for vessels participating in this event.

Navigation Safety Bylaw clauses in effect

➤ *Part 5, Section 28 – Minimum age for operating powered vessels*

No person/s under the age of 15 years shall be allowed to be in charge of, propel or navigate a power-driven vessel capable of exceeding 10-knots, without direct supervision of a person over 15 years who is within immediate reach of the controls.

➤ *Part 7, Section 7.3(b) - Personal flotation devices, Exceptions*

Any sporting event, training activity, authorised customary activity or ceremonial event, if a support vessel that is capable of providing adequate assistance in the event of an emergency remains in the immediate vicinity and carries on board the support vessel sufficient personal flotation devices or buoyancy aids of an appropriate size to fit each person involved in the activity.

EVENT CONDITIONS

The event organisers are responsible for ensuring hazards are managed adequately. The event safety officer has ultimate control of the exclusion area (reserved area) during the event, and shall be responsible for, but not limited to:

- Remaining contactable by Council representatives before, during and after the event.
- Preventing other maritime vessels, or persons moving into the reserved area/pathway during the event taking place.
- Inspecting the reserved area for hazards before the event starts.
- Ensuring they can effectively communicate with competitors/participants and any patrol/support vessels if the event needs to be halted.

Patrol/Support Vessels

The event shall have a minimum of **three** patrol/support vessels. These are to be positioned around or adjacent to the reserved area and shall:

- Assist in ensuring that no unauthorised vessel can enter the reserved area
- Only be crewed by experienced people, who have attended a briefing by the event safety officer.
- Have effective communications systems in place with the event controllers.
- Have a functional marine radio that can be operated on VHF Channel 17 or 77.
- Be easily identifiable to other water users as being associated with the event, e.g. hi-vis vests, flags.
- Be fit for purpose in the opinion of the Harbourmaster.
- Act as rescue vessel when necessary

Note: Patrol/support vessels are not required to be commercial vessels under maritime rules; however, if they are not commercial, no payment or koha may be given to the vessel's skipper, crew, or owner.

The event safety officer shall contact the Harbourmaster 2-5 days before the event, to advise any minor details that may have changed, provide an updated contacts list, and discuss any other relevant matters. They must remain contactable by the Harbourmaster after the events conclusion.

If the Harbourmaster (or representative) is observing the activity, neither the Harbourmaster (or representative), nor the Council, in no way takes responsibility for managing the activity's risk. If the Council representative deems the activity organiser is not managing risk adequately, the Council representative will intervene. If this occurs, it is possible that the activity will be suspended until further notice.

Incident Procedure

The safety management plan shall include clear instructions on what to do in the event of a breach of the reserved area and address other navigation safety matters.

Under the NZ Maritime Transport Act 1994; all accidents, incidents, or mishaps must be reported to Maritime NZ, and in the Tasman District Council Navigation Safety Bylaw 2024 (Part 8, Section 48.1) they must also be reported to the Harbourmaster.

PUBLIC NOTIFICATIONS

Appendix 1 - Draft Ramp Notice

Appropriate temporary warning signs at boat ramps or at other appropriate locations are to be placed the day before the event to advise the public of the reserved area.

These notices must be removed at the end of the event.

An example of a suitable notice would be a laminated A3 size (or larger) poster.

The event organiser is responsible for drawing the provisions contained in this letter to the attention of any person making unauthorised use of the reserved area.

A copy of this letter shall be available for viewing from the organisers of the event to any person/s who require information about the events exemptions to the Navigation Safety Bylaw 2024.

The exemption/s shall only apply to vessels while they are taking part in this event or to other vessels associated with the safe running of the event that have a good reason to exceed the normal speed restrictions.

Appendix 2 - Draft Public Notice

Appropriate public notices must be placed between 1-2 weeks prior to the date of the event.

Tasman District Council will arrange for this notice to be published in the following places.

- Tasman District Council maritime events webpage
- Tasman District Council Newsline magazine

We also recommend that you publish a notice in the Nelson Mail (a registered newspaper), at least one week prior to this event.

A copy of this letter will be forwarded the event organiser, commercial vessel operators in the area, and others to raise awareness of the event taking place. It will also be available on our Tasman District Council website.

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POWER BOAT EVENT – Specific Approval Conditions

This event requires exclusive use of an area of water and a speed uplifting that can create a significant hazard to water users if not well managed.

Council will regulate/control:

- Requirements to provide marshalling at ramps and provision of arrangements for crowd control, ambulance attendance and so on, if that is in the interests of public safety and the event is both in a remote location and likely to attract large crowds who would not otherwise be expected at that location.

Council will not regulate/control the following:

- Qualifications of event organisers.
- Competitor experience.
- Rescue vessel requirements for event/competitors.
- First aid requirements for event/competitors.

Council will not regulate the above matters because they pertain to the health and safety of participants, which is not a responsibility assigned to Council under current legislation. However, if Council representatives have any concerns regarding other safety matters that are not within the control of Council, they are expected to inform both the event organiser and the relevant regulatory authority of their concerns.

The event safety officer shall take control of the exclusion area (reserved area) at least 30 minutes before the programmed race start time.

The event safety officer shall not permit any vessel that is not a safety/patrol/marshal vessel to enter or transit through the exclusion area (reserved area) within 15 minutes of the programmed race start time.

Buffer Zone

The buffer zone for all vessels (except patrol/support vessels) shall increase to at least 100m away from the race lines unless the event safety officer gives permission (with Harbourmaster, or representative approval) to a spectator vessel to encroach within the 100 metres of the race lines and specifies where that spectator vessel can be. This condition includes sponsor vessels.

Prior to start orders being given to the “start boat”, the event safety officer must confirm that the exclusion zone is clear of unauthorised vessels.

Any demonstration or race involving power boats travelling at significant speed should immediately cease should a vessel not involved with that activity navigate into the reserved area.

Note: The use of the red flag as specified under the Racing Rules is sufficient.

It is prohibited that any diver being within the race vicinity (except in support of the event).

Registrants are to be briefed that the usual Navigation Safety Bylaw 2024 provisions apply when not actually participating in a scheduled demonstration or race. Skippers conducting warmups or other activities that are not part of the scheduled event are to particularly observe collision prevention rules (Maritime Rule Part 22) and the 5-knot rule when within 50 metres of other vessels or persons in the water or within 200 metres of shore.

Participants are requested to sign a register to state that they have read and understood that event safety requirements.

Communication Plan

The event safety plan shall specify how the event safety officer communicates with the patrol/support vessels and how the Harbourmaster can immediately contact the event safety officer should the need arise.

Marine VHF Channel 17 shall be used for communication during the event.

Weather Limits

The Harbourmaster may require consultation/approval on the day of event, prior to the event starting, or give direction on weather conditions that the event shall not take place.

Public Access

Public access to the reserved area shall be controlled by marshals appointed by the event organisers. Event marshals shall be readily identifiable, e.g. hi-vis vests.

Access into the reserved area by any vessel or person/s from the shore or sea that are not participating in the event, shall be controlled, and limited to ensure no disruption to the event or navigation risk.

Tasman District Council intends to deploy a harbourmaster vessel (with two crew) to assist with maritime safety at this event. If a maritime emergency occurs when the vessel is on route or attending the event, they may be required to attend the emergency. It is important that the event is adequately resourced with reliable support vessels, crew, and marshals should this happen.

Advice Notices

Tasman District Council has assessed this application against the navigation safety obligations required by our Navigation Safety Bylaw 2024 and the Maritime Transport Act 1994.

Tasman District Council is not the responsible agency for assessing if your safety management plan adequately manages the risk for your event participants and support staff/volunteers except where the risk relates to navigation safety.

Tasman District Council has not assessed whether you meet your obligations under the Health and Safety at Work Act 2015. This includes adequacy of rescue plans, first aid requirements, participant experience, training or safety equipment.

Tasman District Council has not assessed whether you meet your obligations under the Health and Safety at Work (Adventure Activities) Regulations 2016.

If you have any questions, please contact the Tasman Harbourmaster Office.
Best wishes for a safe and successful event.

Kind regards,



Tasman Harbourmaster
Mobile 027 246 1904

CC by email:
Commercial operators in Nelson Lakes
Department of Conservation
Ward Councillors
Tasman District Council Representatives (e.g. reserves/compliance/biosecurity/reserves teams)

Appendix 1 - Draft Ramp/Beach Notice

Appropriate public notices at boat ramps (if applicable) to be placed the day/s before the event to advise the public of the exclusion (reserved) area.

RESERVED AREA FOR MARITIME EVENT

Rotoiti Power Boat Club

Lake Rotoiti – Kerr Bay

8 March 2025, between 6.00am-6.00pm

9 March 2025, between 6.00am-6.00pm

Rotoiti PBC 2025 Regatta

The area is defined as being all the area of water in Kerr Bay out to a line from a point 200 metres south of the southern tip of the Brunner Peninsula, to a point due east of that point on the eastern shore of Lake Rotoiti (and generally at a point approximately 100 metres north of the area where the “loop track” meets the lake side track), but excluding a strip between the end of the eastern (water taxi) jetty and the eastern shore, as shown.

The effect of the temporary reservation will be to prevent all other water activities, including launching or retrieving vessels at the boat ramp or water skiing, from occurring within that area for the time specified.

Communications will be on marine VHF Channel 17.

Vessels wishing to transit through or enter the reserved area during the event must first consult with the event organisers. Entry will only be permitted at times and under conditions specified by the event organisers.

Vessels entering or operating within the reserved area must comply with any directions issued by the event organisers or officials, which shall have the same authority as directions given by the Harbourmaster.

Event Contact Information

Event Organiser:

Jason Stewart, Ph 022 403 4157

rotoitipbcsecretary@gmail.com

Event on Water Safety Officers:

Dean Taylor, Ph 021 226 2421

Duncan Ross, Ph 027 278 2125



Appendix 2 - Draft Public Notice

The statutory requirement is for public notices to be placed not less than 7 days or more than 14 days before the event.

MARITIME EVENT

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Tasman District Council Navigation Safety Bylaw 2024 provisions....

➤ Part 4, Section 22.6 (a) & (b) - Reserved areas for special events

For the dates and times detailed above, the event organisers shall have exclusive use of the reserved area, detailed below.

➤ Part 4, Section 26.5 – Speed limit uplifts for access lanes and reserved areas

This event will have an exemption to the speed limits imposed by the Bylaw. The exemption shall only apply to vessels while they are taking part in the event and to other vessels associated with the safe running of the event that have a good reason to exceed the normal speed restrictions.

➤ Part 5, Section 30 – Vessels to be identified

Vessels taking part in this event will have an exemption to identification name or number imposed by the Bylaw.

Other conditions have been imposed and may be viewed on our website.

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