
MINUTES
of the
MOTUEKA COMMUNITY BOARD MEETING
held
4.00 pm, Tuesday, 18 December 2018
at
Motueka Office, 7 Hickmott Place, Motueka

- Present:** B Maru (Chairperson), Board Members R Horrell, C H Hutt and B Dowler
Councillors P L Canton and P H Hawkes
- In Attendance:** Engineering Services Manager (R J Kirby), Senior Customer Services Officer
(V R Simpson)
- Part Attendance:** Building Assurance Technical Lead (P Beck), Mayor Richard Kempthorne and
Community Development Manager (Susan Edwards)

1 PUBLIC FORUM

Chair Maru welcomed everybody to the last meeting of the year and thanked them for their attendance.

2 APOLOGIES AND LEAVE OF ABSENCE

Moved Chairperson Maru/Cr Hawkes
MCB18-12-10

That apologies from Councillor D J Ogilvie and Youth Council Representative May Takahashi be accepted.

CARRIED

3 PUBLIC FORUM

Ian Williamson spoke to the Board about a number of topics. Mr Williamson tabled a copy of his notes.

Jim Butler spoke about his concerns regarding the Tasman District Council rates increases and the proposed Motueka Community Board delegations.

Isobel Mosley, Chair of Keep Motueka Beautiful provided the Board with an update on their projects over the 2018 year with Thorps Bush being a priority. The three areas of focus at Thorps Bush include interpretive signs, planting and fencing. Keep Motueka Beautiful would like to start

planting some grasses in the bare pockets of land at Thorps Bush. In the new year a footpath will be built beginning at Old Wharf Road going along the sea side of the canal. In conjunction with some of the residents on Courtney Street East the swamp area will be planted. Keep Motueka Beautiful would like to be involved in the Motueka High Street beautification project when it begins.

4 DECLARATIONS OF INTEREST

Nil

5 CONFIRMATION OF MINUTES

Moved Board Member Hutt/Deputy Chair Horrell
MCB18-12-11

That the minutes of the Motueka Community Board meeting held on Tuesday, 20 November 2018, be confirmed as a true and correct record of the meeting.

CARRIED

6 PRESENTATIONS

6.1 Dangerous, Insanitary and Affected Buildings Policy

Building Assurance Technical Lead Phil Beck spoke to his report and informed the Board that The Building (Earthquake-prone Buildings) Amendment Act 2016 was introduced on 1 July 2017. The Act requires the Council to review and amend our previous "Earthquake-prone, Dangerous and Insanitary Buildings Policy" dated 2006.

Mr Beck explained to the Board members how Council will identify, assess and take action in respect of any dangerous, insanitary buildings. The policy also confirms that ultimately the responsibility is with the owners to manage and maintain their own buildings.

Mr Beck explained the level of importance placed on ensuring buildings are safe to live in and occupy, Council will take enforcement action to reduce or remove and danger or prevent a building remaining insanitary.

For dangerous buildings the Council may seek the advice of Fire and Emergency New Zealand. For insanitary buildings the Council may request an Environmental Health Officer to assist.

Rule of thumb: for determining an affected building that is "nearby", this will be taken as 1.5 x height of the dangerous building (or part thereof) on level or gently sloping ground. This factor will increase by 'X' for moderate or steeply sloping ground.

Consultation is open until 22 February 2019.

7 REPORTS

7.1 Motueka Community Board Delegations

Community Development Manager, Susan Edwards spoke to the report contained in the agenda which was taken as read.

An adjustment was made to the resolution “8.2.9 to include the following text in bold.

“8.2.9 that the Motueka Community Board makes recommendations to the Council on the Special Purpose Committee funding requests and the allocation of Reserve Financial Contributions received from subdivisions and developments in the Board’s Ward, for inclusion in the Annual Plan and Long Term Plan processes.”; and

Moved Board Member Hutt/Board Member Dowler

MCB18-12-12

That the Motueka Community Board:

1. **receives the Motueka Community Board Delegations report RMCB18-12-2; and**
2. **recommends to Council that the following additions are made to section 8.2 of the Delegations Register for the Motueka Community Board responsibilities:**
 - “8.2.9 that the Motueka Community Board makes recommendations to the Council on the use of the Special Purpose Committee funding requests and allocation of Reserve Financial Contributions received from subdivisions and developments in the Board’s Ward, for inclusion in the Annual Plan and Long Term Plan processes.” and**
 - “8.2.10 that the Motueka Community Board makes recommendations to Council’s Engineering Services Committee on the annual work programme priorities for new and renewal footpaths within the Board’s Ward, for consideration and potential inclusion in the District-wide annual work programme.” and**
 - “8.2.11 that the Motueka Community Board works with staff on preparing recommendations to the Community Development Committee on proposals to declare land within their wards as reserve and/or to classify reserves under the Reserves Act 1977.” and**
 - “8.2.12 that the Motueka Community Board works with staff on preparing recommendations to the Community Development Committee on draft content for inclusion in the draft reserve management plans for the parks and reserves within their wards.”**
3. **recommends to the Community Development Committee that the Committee considers delegating, through a new terms of reference, more responsibility for the Motueka Library project to a working party comprising all of the Board and relevant staff, once the terms of reference for the current working party are complete; and**
4. **recommends to the Engineering Services Committee that it delegates, through a terms of reference, some responsibilities relating to the 2021/2022 High Street,**

Motueka upgrade project to a working group comprising the Board and relevant staff.” and

- 5. recommends to the Community Development Committee that the Motueka Community Board be consulted during the review of Council’s Older Persons Housing; and**
- 6. recommends to the Council that the following updates are made to the Delegations Register:**
 - a. 8.3.4 amend the clause to refer to “Community Development Committee”, rather than “Community Services Committee”; and**
 - b. 8.4.3 amend the Motueka Community Board’s required quorum to 4; and**
 - c. 8.4.5.2 amend the frequency of meetings for the Motueka Community Board is now monthly.**

CARRIED

7.2 Discretionary Fund Applications

Lynne Rosewarne spoke on behalf of Special Olympics Motueka who require funding for some events that are coming up in different areas of the county and will include representatives from the Motueka area. Transport and accommodation are the biggest expenses.

Shirley Frater spoke on behalf of the Senior Citizens Association and asked the Board for financial assistance to remove the leaves from the gutters/spouting, it has become a health and safety issue. Mrs Frater wished the Board season’s greetings and thanked the Board for their support.

Dr Jackie Cook spoke on behalf of the Takaka Hill Bio-diversity Group (TH-BG) project to poison and eradicate wasps on the Takaka Hill between the Abel Tasman and Kahurangi National Parks. TH-BG are requesting a 30% percentage of the cost of the project from the Motueka Community Board’s discretionary fund. The Board members asked Dr Cook some questions before approving the funding.

Moved Board Member Dowler/Deputy Chair Horrell

MCB18-12-13

That the Motueka Community Board:

- 1. receives the Discretionary Fund Application November 2018 report RMCB18-12-3; and**
- 2. grants Special Olympics Motueka \$500.00; and**
- 3. grants the Motueka Senior Citizens Association \$288.00; and**
- 4. grants the Takaka Hill Bio-diversity Group \$361.00.**

CARRIED

7.3 Motueka Community Board Chair’s Report

Moved Board Member Dowler/Deputy Chair Horrell

MCB18-12-14

That the Motueka Community Board:

1. receives the Chair's Report RMCB18-12-5; and
2. approves the installation of a concrete footpath along Old Wharf Road between Trewavas Street and Motueka Quay at a cost of up to \$10,000.00 to be funded from the Motueka Community Board Special Projects budget; and
3. asks the Engineering Services Department to engage with the contractor and oversee the footpath works; and
4. approves \$7000.00 from the Motueka Community Board Special Projects fund to have the soil tested at Mariri.

CARRIED

Board Member Hutt spoke to the Board regarding a potentially huge event coming to the area in April 2020 called BRECA. Chair Maru and Mayor Kempthorne agreed to write letters supporting the event coming to our District.

Councillor Hawkes voiced his concern about the lack of speed signs on Thorp Street.

Board Member Horrell expressed to the Board his disgust in the lack of roadside mowing carried out by the Council's contractor.

Mayor Kempthorne informed the Board that he has written a letter to the Hon Phil Twyford and the New Zealand Transport Agency (NZTA), expressing concerns the Council and community have with the 2018 Government Policy Statement on Land Transport (GPS). He noted that the NZTA investment decision making process has resulted in some key priority projects in the Tasman region being excluded from the 2018-21 National Land Transport Programme which include:

- SH60 Motueka Improvements and
- SH60 Richmond to Appleby Safer Corridor

His letter stated, Motueka is a growing community with a busy state highway going through the middle and is the main access road to the Abel Tasman National Park and the Golden Bay area with significant tourist traffic. Mayor Kempthorne explained in his letter that the Motueka community were expecting some action to resolve some of the community frustration with intersections and pedestrian safety issues. Mayor Kempthorne emphasised in his letter the importance of the liveability of Motueka needs greater consideration by the NZTA in its future assessments.

Chair Maru noted that he is waiting for an appointment to discuss this issue with Hon Damien O'Connor.

Chair Maru and the Board discussed the pruning and maintenance of the elm trees on High Street. Chair Maru noted that Council staff are delegated to manage the trees in line with health and safety requirements.

Richard Kempthorne left the meeting on 5.20pm.

7.4 Financial Report

This report was taken as read and there were no questions from members.

Moved Board Member Hutt/Cr Hawkes

MCB18-12-15

That the Motueka Community Board receives the Financial Report RMCB18-12-6.

CARRIED

7.5 Action List

Members noted updates to the Action List. The Board secretary agreed to circulate the updated list with the agenda for the next meeting.

Moved Cr Hawkes/Cr Canton

MCB18-12-16

That the Motueka Community Board receives the Action List RMCB18-12-7 report.

CARRIED

7.6 Special Projects Action List

The Board discussed and updated the list.

That the Motueka Community Board receives the Special Projects Action List RMCB18-12-8 report.

8 CORRESPONDENCE

8.1 Correspondence

The report was taken as read.

Moved Cr Hawkes/Board Member Hutt

MCB18-12-17

That the Motueka Community Board receives the Correspondence RMCB18-12-9 report.

CARRIED

9 CONFIDENTIAL SESSION

9.1 Procedural motion to exclude the public

Moved Board Member Hutt/Board Member Dowler

MCB18-12-18

THAT the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

9.1 Selection of Community Representatives for Motueka Aerodrome Advisory Group

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

CARRIED

The meeting concluded at 6.10pm.

Date Confirmed:

19/2/2019

Chair:

