
MINUTES
of the
JOINT SHAREHOLDERS COMMITTEE MEETING
held
Tuesday, 6 April 2021
at
Tasman Council Chamber, 189 Queen Street, Richmond

Present: **Tasman District Council:** Mayor T King, Deputy Mayor S Bryant, Councillors B Dowler, K Maling, C Mackenzie and D Ogilvie

Nelson City Council: Mayor R Reese, Deputy Mayor J Edgar, Councillors M Courtney, B McGurk, G Noonan and R Sanson

In Attendance: **Tasman District Council:** Corporate and Governance Services Manager (M Drummond), Executive Assistant & Committee Advisor (C Ewing)

Nelson City Council: Group Manager Corporate Services (N Harrison)

Part Attendance: Olivia Hall (Tasman Bays Heritage Trust), Lucinda Blackley-Jimson (Tasman Bays Heritage Trust), Hugh Morrison (Port Nelson Limited) Catherine Taylor (Nelson Airport Limited) Andy Wotton (Nelson Airport Limited)

1 OPENING, WELCOME

Tim King opened the meeting with a Karakia.

2 APOLOGIES AND LEAVE OF ABSENCE

Nil

3 DECLARATIONS OF INTEREST

Nil

4 CONFIRMATION OF MINUTES

Moved Deputy Mayor Bryant/Courtney
JSC21-04-1

That the minutes of the Joint Shareholders' Committee meeting held on Tuesday, 17 November 2020, be confirmed as a true and correct record of the meeting.

CARRIED

5 PRESENTATIONS

Nil

6 REPORTS

6.1 Review of the procedure for jointly setting remuneration for Directors of Council Controlled Trading Organisations

Mike Drummond Corporate and Governance Services Manager, Tasman District Council took the report as read and was available to answer questions. In response to a question regarding why the Tasman Bay Heritage Trust (TBHT) was not included in the report being presented. The Officer responded that the councils could reconsider how we manage the remuneration for directors of the Trust moving forward. Accordingly, the following resolution was passed.

Moved Cr Edgar/McGurk
JSC21-04-2

That the Joint Shareholders' Committee

- 1. receives the Review of the procedure for jointly setting remuneration for Directors of Council Controlled Trading Organisations' report; and**
- 2. approves the updated 'Procedure for jointly setting remuneration for Directors of Council Controlled Trading Organisations'. (attachment 1)**

CARRIED

6.2 Tasman Bay Heritage Trust (TBHT) draft Statement of Intent 2021-22 & Mid-Year Report 2020

Andrew White Manager Community Services, Nelson City Council took the report as read and was available to answer questions. Olivia Hall (TBHT) and Lucinda Blackley-Jimson (TBHT) were also available. A resolution was passed to accept the draft Statement of Intent (SOI) with one amendment under 3.1.1 of the Company's draft SOI.

Moved Cr Edgar/Cr Ogilvie
JSC21-04-3

That the Joint Shareholders' Committee

- 1. *Receives the report Tasman Bays Heritage Trust Half Yearly Report to 31 December 2020 and Draft Statement of Intent 2021/22 (R22675) and its attachments (A2579584, A2579562 and A2515960); and***

2. ***Notes the delivery of the Tasman Bays Heritage Trust draft Statement of Intent 2021/22 (A2579562) as required under the Local Government Act 2002; and***
3. ***Provides the following comments and feedback to the Tasman Bays Heritage Trust:***
 - a) ***that the draft Statement of Intent meets the shareholders' expectations; and***
 - b) ***requests the Trust considers the amendment of changing the word 'museum' to 'facility' written under 3.1.1 of the Trust's SOI.***

CARRIED

6.3 Port Nelson Limited - Interim Financial Report - for the six month ended 31 December 2020

Mike Drummond Corporate and Governance Services Manager took the report as read and was available to answer questions. Hugh Morrison (Port Nelson Limited) was also available to answer questions. A general discussion commenced regarding Port Nelson Limited reaching their targets and a comparison of how other ports operate. It was noted that the Committee asked Port Nelson Limited to provide a breakdown of their community sponsorship. This would be emailed out to the Committee.

**Moved Mayor Reese/Cr Dowler
JSC21-04-4**

That the Joint Shareholders' Committee

1. **receives the Port Nelson Limited - Interim Financial Report - for the six month ended 31 December 2020 report.**
2. **notes the delivery of the Interim Financial Report – for the six month ended 31 December 2020 report as required under the Port Companies Act 1988.**

CARRIED

6.4 Nelson Airport Limited - Half yearly Report ending 31 December 2020

Nikki Harrison Group Manager Corporate Services, Nelson City Council took the report as read and was available to answer questions. Catherine Taylor (NAL) and Andy Wotton (Acting CE, NAL) were also available.

**Moved Cr Mackenzie/Courtney
JSC21-04-5**

That the Joint Shareholders Committee

1. **Receives the report Nelson Airport Limited - Half yearly Report ending 31 December 2020 and its attachment, the Nelson Airport Limited Interim Report 2020-2021. (A2585196).**

CARRIED

7 CONFIDENTIAL SESSION**7.1 Procedural motion to exclude the public**

Moved Cr Maling/Cr Dowler
JSC21-04-6

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

7.2 Nelson Airport Draft Statement of Intent 2021-2022

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

CARRIED

Date Confirmed: 21-08-24

Chair: Mayor Rachel Reese