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**MINUTES**  
of the  
**ENGINEERING SERVICES COMMITTEE MEETING**  
held  
**9.30 am, Thursday, 2 August 2018**  
at  
**Tasman Council Chamber, 189 Queen Street, Richmond**

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**Present:** Councillor S G Bryant (Chair), Mayor R G Kempthorne, Councillors S R Brown, P L Canton, M J Greening, P H Hawkes, T B King, C M Maling, D E McNamara, D J Ogilvie, P F Sangster, T A Tuffnell, A C Turley and D M Wensley

**In Attendance:** Engineering Services Manager (R Kirby), Activity Planning Manager (D L Fletcher), Transportation Manager (J McPherson), Utilities Manager (M Schruer), Senior Project Manager (J Robinson), Motueka Community Board member (B Dowler) and Executive Assistant (R L Scherer)

**Part Attendance:** Activity Planning Adviser (Drew Bryant), Senior Transportation Engineer (Mike van Enter), Senior Roding Engineer (Steve Elkington), Activity Planning Adviser (Helen Lane), Administration Officer – Transportation (Nikki Shepherd), Road Maintenance Programme Leader (Brian McManus) and Communications Officer (Beth Catley)

**1 OPENING, WELCOME**

**2 APOLOGIES AND LEAVE OF ABSENCE**

There were no apologies

**3 PUBLIC FORUM**

**Mr Lew Solomon** spoke about the demand for water.

**Mr Maxwell Clark** spoke about the construction happening in Richmond at Lower Queen Street and the opportunity to build a footpath on this section of road. Mr Clark talked about the funding of

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the Waimea water augmentation project and the expertise used by the Council to provide support for the project. Mr Clark suggested that new houses should require water tanks.

**Mr Barry Dowler** spoke about the Waimea water augmentation project and noted his support for the Waimea Dam. Mr Dowler referred to the current speed limit consultation for SH60 and suggested that a roundabout is required at the McShane/Pugh Road intersection.

Mr Dowler congratulated the Council on the Long Term Plan (LTP) and recognised the tremendous amount of work that the LTP involves for both staff and the Councillors. Mr Dowler spoke about the Motueka water supply. Mr Dowler referred to the new Development Contributions policy and suggested that staff should explain the new policy to the Community Boards so they can understand how the policy works.

Engineering Services Manager, Richard Kirby introduced two new Engineering Services staff to the Committee – Senior Transport Engineer, Mike van Enter and Administration Officer – Transportation, Nikki Shepherd.

#### **4 DECLARATIONS OF INTEREST**

#### **5 LATE ITEMS**

#### **6 CONFIRMATION OF MINUTES**

**Moved Cr Tuffnell/Cr Hawkes  
ESC18-08-1**

**That the minutes of the Engineering Services Committee meeting held on Thursday, 21 June 2018, be confirmed as a true and correct record of the meeting.**

**CARRIED**

#### **7 REPORTS OF COMMITTEE**

Nil

#### **8 PRESENTATIONS**

Nil

#### **9 REPORTS**

##### **9.1 Chairman's Report**

Engineering Services Committee Chairman, Cr Bryant expressed his disappointment with the low turnout to the first Public Water Supply Bylaw consultation session at the Library.

Cr Bryant noted his disappointment with the performance of the roading contractor, Downer.

Cr McNamara spoke about the ongoing costs for land acquisition and access negotiations relating to the proposed Waimea Dam. The Chairman noted that the proposed dam was not included on today's meeting agenda and that it will be discussed at the Full Council meeting on 9 August 2018.

Cr Canton spoke about the very positive feedback he had received regarding the work of Giles

Griffith and Rick Lowe to assist residents who had experienced issues after the recent flood events. He asked that this feedback be passed on to the staff concerned.

In response to a question, Mr Kirby advised that the option of re-establishing the regular state highway liaison meetings between the Council and the New Zealand Transport Agency will be discussed at the next Regional Transport Committee meeting.

Mayor Kempthorne noted his appreciation and confidence in the Engineering Services department. He acknowledged that the department had a huge workload, not just around the proposed dam but also in securing a long term water supply for our community. The Mayor asked that the minutes record his appreciation of Council staff for their work on the proposed dam.

Cr Turley asked that the Council consider opening future workshops to the public.

**Moved Cr Maling/Cr Sangster  
ESC18-08-2**

**That the Engineering Services Committee receives the Chairman's Report,  
RESC18-08-01.**

**CARRIED**

## **9.2 Assessment Criteria for New Footpaths**

Transportation Manager, Jamie McPherson and Senior Roading Engineer, Steve Elkington spoke to the report contained in the agenda which was taken as read.

Cr Sangster spoke about repairs needed on footpaths in Collingwood. Mr McPherson noted that this issue will be entered in the CSR system.

Cr Tuffnell spoke about the need to cater for a range of activities on our footpaths.

In response to a question about a new footpath along Lower Queen Street, Mr McPherson advised that this item is included in the matrix at priority #6, however the Council will need to consider this new footpath proposal alongside future road reconstruction planned in this area.

*Mayor Kempthorne left the meeting at 9.57 am.*

The Councillors discussed the subjectivity versus objectivity of the matrix approach and suggested that criteria such as pedestrian numbers should not be used in isolation.

In response to a question, Mr McPherson confirmed that the new walking and cycling strategy will provide direction on Council's investment in footpaths. This will be reported back to the committee in due course.

Motueka Community Board Member, Barry Dowler advised that the footpath on Courtney Street in Motueka was funded by the Motueka Community Board's special projects fund.

*Cr King left the meeting at 10.05 am.*

Cr Wensley spoke about footpaths providing a platform for “incidental social cohesion”. She noted that Council staff are managing a resident’s survey regarding footpath use.

In response to a question, Mr Elkington advised that a solution for a footpath on the estuary side of Collingwood Quay/Poplar Lane was being investigated. This is likely to include narrowing of the road so that both the current grass verge and a footpath could be accommodated. Cr Brown asked that staff present any solution to the Golden Bay Community Board for their information.

**Moved Cr Wensley/Cr Ogilvie  
ESC18-08-3**

**That the Engineering Services Committee receives the Assessment Criteria for New Footpaths report, RESC18-08-02.**

**CARRIED**

### **9.3 Engineering Services Activity Update**

Mr Kirby, Utilities Manager Mike Schruer, Activity Planning Manager Dwayne Fletcher, Mr McPherson and Senior Project Manager Jeff Robinson spoke to the Engineering Services Activity update report which was taken as read.

#### **Queen Street Upgrade**

Mr Robinson advised the committee that an independent safety audit is being carried out on the Queen Street upgrade. Staff are targeting to have all defects remedied by the end of September along with as-built drawings of the works completed.

Cr Wensley advised the committee that she had received a note of congratulations from the Nelson Marlborough District Health Board on the upgrade of Queen Street, adding that the new streetscape had provided a great environment for the recent Matariki event.

Cr Wensley referred to a request from Richmond Unlimited asking the Council to give some form of compensation to businesses affected by the Queen Street upgrade project.

In response, Mr Kirby noted that the Council undertakes a range of infrastructure works across the district every day and many people are affected. He suggested that any compensation would need to be considered in terms of setting a precedent.

*Cr King returned to the meeting at 10.23 am.*

Cr Greening noted that the driver for the Queen Street upgrade project was to provide infrastructure that ensured businesses did remain on Queen Street. He suggested that the proposal to provide a left hand turn into Queen Street would provide more patronage for businesses in that area of Queen Street.

In response, Mr Kirby advised that the New Zealand Transport Agency was not willing to provide a left hand turn from Gladstone Road into Queen Street. He commented that this intersection is already very congested and a left hand turn would exacerbate that situation.

In response to a question regarding pedestrian safety on Queen Street, Mr McPherson advised that staff are working with the New Zealand Police to manage the issue of vehicles using the

footpath for turning/parking manoeuvres.

In response to a question regarding congestion on McGlashen Avenue near the Best & West and Westmeats premises, Mr McPherson said that he will look into the queuing of vehicles in this vicinity and report his findings to the committee.

*The meeting adjourned for morning tea at 10.45 am and reconvened at 11.00 am*

*Mayor Kempthorne returned to the meeting at 11.00 am.*

*Cr King left the meeting at 11.00 am.*

Mr Fletcher spoke to the Activity Planning section of the activity update report. He noted that staff will be reporting on their revised work programme at the next meeting and this will include tasks such as the walking and cycling strategy.

In response to a question about stormwater modelling in Richmond and Motueka, Mr Fletcher advised that staff will be presenting the reports on these models at a Council workshop.

In response to a question about safety for cyclists accessing Tasman's Great Taste Trail in the Kohatu/Tapawera areas, Mr McPherson agreed that he would discuss the options for interim signage with the Nelson-Tasman Cycle Trails Trust.

Mr McPherson advised that the work to extend the trail from Norris' Gully to Kohatu is due to go out to tender and staff expect this section of the trail will be constructed before Christmas.

In response to a question regarding the review of designations, Mr Fletcher noted that staff will report on this work before the end of 2018.

Mr Robinson spoke to the Programme Delivery section of the activity update report. He noted that currently there are 64 projects in various stages of planning, design and construction. He also advised the committee that the Programme Delivery team will have a full complement of Project Managers in late October.

In response to a question about the Wakefield Water Treatment Plant project, Mr Robinson advised that this project also includes the wastewater upgrade. Staff are currently working with landowners to gain easements over individual properties for the new pipelines.

*Cr Sangster left the meeting at 11.17 am.*

In response to a question about the Poutama Drain project, Mr Fletcher advised that a report will be presented to the Full Council in September 2018 regarding the land purchase for this work.

In response to a question, Mr McPherson noted that there may be an opportunity to complete the Kaiteriteri-Riwaka curve widening work from surplus funds.

Councillor Ogilvie spoke about progress with the new caravan dump station at Motueka. Board Member Dowler noted that this project has been put on hold as there is no electricity available at the proposed site.

Cr Brown asked that compliments be passed on to the team for progress on the Golden Bay

cycleway and Gibbs Road stormwater projects.

*Cr King returned to the meeting at 11.31 am.*

Mr Schruer spoke to the Utilities section of the activity update report.

Mr Schruer advised that Cr Sangster and staff had recently met with the Hamama Water Supply Committee and it is looking positive that this scheme will be transferred to private ownership. Cr Sangster asked that his thanks be recorded to Mr Schruer and Mr Cuthbertson for an excellent and well-received meeting.

Mr Schruer noted that there had been some recent breaks in the Pohara wastewater pipeline. He advised that staff intend to install a new pipeline early in 2019 which will address these issues.

Mr Schruer confirmed the successful land purchase which will allow stormwater upgrade work at Ned's Creek in Murchison to be completed. He noted that there is still some work to do on detailed design for the upgrade which will include discussion with adjoining landowners.

Mr Schruer advised that the health and safety incident report on the truck that rolled at the Eves Valley landfill had been received. The report confirms the incident was due to human error where the truck hit a soft patch of ground and tipped over.

Mr Schruer noted that Smart Environmental had been able to find a market for mixed plastics and paper and card stored at the resource recovery centres. While profit margins are not high, it is important to note that we are able to remove stockpiles of these items.

In response to a question, Mr Schruer advised that work is being done nationally to find a solution for the sale of recyclable materials. He will provide an update on this work at the next meeting.

In response to a question regarding the membrane infiltration at the Motueka Wastewater Treatment Plant, Mr Schruer agreed to provide more information on this issue at the next committee meeting.

In response to a question about Water Safety Plans, Mr Schruer noted that these documents are incredibly detailed and take a significant amount of staff to write and then review. The plans are presented to the Drinking Water Assessor who then consider them for acceptance.

Mr Schruer noted that most councils only need to prepare one Water Safety Plan, eg Wellington, while Tasman District Council is required to write plans for each water supply within the district.

Cr Ogilvie asked that his thanks be passed on to staff for their work to complete the Kaiteriteri Water Treatment Plant and Wastewater pipeline projects.

In response to a question, Mr Schruer confirmed that staff are investigating options to erect a deer fence at the Waimea Water Treatment Plant. This is a high priority task.

*Cr King left the meeting at 11.52 am*

In response to discussion about water supply leakage, Mr Schruer noted that the Council spent over \$100,000 on unaccounted water issues last financial year and that this is an ongoing

programme.

Mr McPherson spoke to the Transportation section of the activity update report.

Mr McPherson spoke about the current road maintenance contract managed by Downer and noted that staff are working through some issues with the contractor on how they are managing the work programme. Mr McPherson emphasised the impact of the recent cyclone events which had placed extraordinary workloads on both Council staff and Downer.

Mr McPherson advised that the Council had received 1900 roading related customer service requests in the 2016-2017 financial year. In the 2017-2018 financial year, this number had increased to 3500 customer service requests. This huge growth had placed pressure on the Council's routine roading maintenance activities.

Mr Kirby noted that he will be discussing the issue of contractor performance with Downer management.

Mr McPherson advised the committee of the recent closure of Hinetai Road as the result of a significant rock fall. He noted that two households had been affected and Civil Defence Welfare have been involved in assisting the people concerned. The rock fall requires some specialist equipment to remove a dangerous overhang and it is hoped that the road will be reopened by 6 August 2018.

*Cr King returned at 12.13 pm.*

Mr McPherson spoke about an issue with a Nelson Car Club rally event on 14 July 2018 where the organisers used an extra four kilometres of Tadmore–Glenhope Road which was outside the length of road they were permitted to use. This presented a significant safety issue for road users and staff are proposing to put the car club on probation and to carry out additional monitoring of their events at their cost.

The Councillors discussed the proposed response to the car club and agreed that the club needs to fully understand their obligations under a road closure permit.

Cr Turley asked that the minutes note her commendation for the Tasman Area Community Association who have agreed to take over responsibility for maintenance of the mural near Tasman Village. She also thanked staff for their response to the safety issues at Ngatimoti and Dovedale schools.

In response to a question, Mr McPherson confirmed that staff intend to leave the Talbot Street roundabout in place. The roundabout functions well and the majority of feedback indicates that motorists want it to remain in place.

Cr Sangster asked that his thanks be passed on to staff regarding the recent roading upgrades in Golden Bay. He asked that the Transportation Manager provide a summary of funding spent on Golden Bay roads in the past financial year.

**Moved Cr Tuffnell/Cr Hawkes  
ESC18-08-4**

**That the Engineering Services Committee receives the Engineering Services Activity Update report, RESC18-08-03.**

**CARRIED**

**10 CONFIDENTIAL SESSION**  
Nil

The meeting concluded at 12.27 pm

Date Confirmed:

Chair:

Confirmed Minutes