

I hereby give notice that an ordinary meeting of the Golden Bay Community Board will be held on:

**Date:** Tuesday 9 October 2018  
**Time:** 9.00am  
**Meeting Room:** Takaka Office, 78 Commercial Street,  
**Venue:** Takaka

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## Golden Bay Community Board Correspondence

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**Emma Gee**

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**From:** Hannah Simpson  
**Sent:** Friday, 31 August 2018 2:54 p.m.  
**To:** Golden Bay Community Board; Motueka Community Board  
**Subject:** FW: Important message from the Remuneration Authority [UNCLASSIFIED]

Dear Community Board members,

As per the request from Dame Wilde, I am forwarding this email for your information.

Kind regards

Hannah

Hannah Simpson  
Executive Assistant to CEO  
DDI 03 543 8444 | [Hannah.Simpson@tasman.govt.nz](mailto:Hannah.Simpson@tasman.govt.nz)  
Private Bag 4, Richmond 7050, NZ



This e-mail message and any attached files may contain confidential information, and may be subject to legal professional privilege. If you are not the intended recipient, please delete.

**From:** Fran WILDE <Fran.Wilde@remauthority.govt.nz>  
**Sent:** Friday, 31 August 2018 14:30  
**Subject:** Important message from the Remuneration Authority [UNCLASSIFIED]

Greetings,

This is a bulk email to all local government elected members and local authority chief executives (could chief executives please forward this email to your community board members) in response to communications you may have recently received from the Taxpayers' Union urging members to forgo the remuneration increases contained in the Local Government Members (2018/19) (Local Authorities) Determination 2018 we issued in July.

The first matter I need to address is whether or not you can do this. The answer is no. Under the law, your remuneration is determined by the Remuneration Authority and you have no ability to decline all or part of it (section 14 of the Remuneration Authority Act 1977). Nor can your council instruct your chief executive to not pay any increase. If people want to donate part of their after-tax pay to charity, that is their own choice – as it is for all of us New Zealanders.

However, an equally important issue is the reason why some local government members were given pay rises this year that were bigger than some received previously. Here is some information that may be useful for you if you receive other queries about this or anything else in our Determination:

- Over the last eighteen months the Remuneration Authority conducted a detailed review of the pay of elected members.
- As part of this review we looked at influences on the work load of councils and, for the purpose of determining remuneration, “resized” the councils according to a number of criteria. The relative “size” of a number of councils changed as a result of that exercise. Some increased to a significant degree, while others dropped on the size index.
- The resizing of councils was also accompanied by an analysis (as far as we were able) of evidence around workload, to try to gain an idea of approximate hours worked by elected members.
- Following this, we then constructed a new pay scale for local government, relating it to parliamentary pay, which is the nearest comparator we could find in terms of job content.
- We set the remuneration of the biggest role in local government (i.e. the mayor of the largest “size” council – Auckland) at a level below that of a Cabinet minister.
- Because of the extreme size of Auckland, we used Christchurch at the top of the scale for the remaining councils and set remuneration for all roles according to their council size and the approximate hours we considered that average incumbents worked.
- It is important to stress that we are unable to set remuneration for individual people or give performance pay – we look at roles, regardless of what may be outstanding or minimal performance of any one person.
- As a result of our review, pay increases for local government were very different in different councils.
- The lowest increase was zero.
- The average increase over all elected members was 3.9%.
- Those who received more than this were in councils which had increased in size (and therefore workload) and whose remuneration was adjusted to reflect this.
- There will be further adjustments next year, when we will also be able to utilise data from the recent census to refine the sizes.
- The Government (especially the Prime Minister and the Minister of Finance) during the last six months talked on number occasions about the necessity to rein in the remuneration of people earning very high salaries and to increase the remuneration of lower and middle-income earners. It was evident from our research that many in local government have always been in the latter category. Assuming 20 hours a week, some councillors have been working for less than the minimum wage. Given the important nature of the decisions they are making and their role as leaders in their communities, this situation needed to be remedied.
- We took into account that people do not enter local government for the money, and that they expect to earn less than a similar role in the private sector because of the public service nature of the role. You made this clear to us in our consultation process.

- Conversely, many of you expressed real concern that if the pay was held at historical levels, it would remain difficult to attract a diversity of people to run for office. You told us this would mean that councils would overwhelmingly be the domain of retired people or those of independent means, and thus not truly represent communities.

The processes I have described above are all discussed in detail in the information paper I sent to you on 3 July 2018. If you need to access the information paper again, you can find it on our website: <https://www.remauthority.govt.nz/assets/Uploads/REM/Determining-the-Remuneration-of-Local-Government-Elected-Members-Information-Paper.pdf>.

One last point I would like to make is in relation to the decision of the parliamentarians to freeze their remuneration this year and suggestions from the Taxpayers' Union that the same should apply to local government. The situation with MPs' pay is entirely different from yours. In 2015 the Government passed legislation which set in law a specific formula that the Remuneration Authority is obliged to follow for MPs' pay. We do not make any decision – we simply load the required data into the formula and the answer is given to us. Thus last year MPs' pay increased by 2.46% and this year the formula would have resulted in an increase of 3.08%. Of course, I am unable to conjecture what the increase (if any) may have been had the Remuneration Authority been able to make a decision, but the comparative differences between the remuneration of parliamentarians (including ministers) and local government members (adjusted for job size and time) can be observed. Calling for a wage freeze for local government representatives who may be earning under the minimum wage just doesn't seem fair to me.

I hope this information assists you in replying to any critics of the fact that the nature and responsibilities of local government roles are now being recognised.

Regards

Fran

**Fran Wilde**  
CHAIR



[fran.wilde@remauthority.govt.nz](mailto:fran.wilde@remauthority.govt.nz) | Telephone: +64 (0)4 499 3068 | Mobile: +64 (0) 21 888 075  
PO Box 10084, Level 11, Resimac House, 45 Johnston St, Wellington 6011, New Zealand

[www.govt.nz](http://www.govt.nz) - your guide to finding and using New Zealand government services

Any opinions expressed in this message are not necessarily those of the Remuneration Authority. This message and any files transmitted with it are confidential and solely for the use of the intended recipient. If you are not the intended recipient or the person responsible for delivery to the intended recipient, be advised

that you have received this message in error and that any use is strictly prohibited. Please contact the sender and delete the message and any attachment from your computer.

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Lewis Street  
Collingwood  
7073  
3 September 2018

### Regarding Secondary Prize Giving 2018

Tēnā koe Laura

Collingwood Area School warmly welcomes you to take part in our annual celebrations of excellence in rural education. There are several aspects to this celebration and we would be delighted if you would consider one or all of the opportunities.

We would like to invite you to the Senior Prize giving for Year 8 - 13 students, which will take place on Friday 30 November 2018 in the Collingwood Area School Hall, with times to be confirmed. This is our biggest celebration of student achievement and efforts across the year, over a very wide range of disciplines.

In order for us to be able to award prizes to our students, we look to local businesses and organizations for financial support for both prize giving ceremonies. This ceremony represents significant milestones for Collingwood Area School students. It enables us to celebrate who we are and what we are grateful for, including the innovative collaborations we make with local businesses and stakeholders.

Please see the next page for possible sponsorship options which we would love you to consider. We are looking forward to your positive response and would be very pleased to hear from you before Friday 28 September 2018.

On behalf of our students, staff and community thank you in advance for supporting Collingwood Area School.

Ngā mihi nui nā,

Mieke van Lammeren  
Tumuaki Kaiāwhina/Assistant Principal

Together we ride the wave of life long success | Ka eke ngātahi tātou i te ngaru o te angitu  
Collingwood Area School, 36 Lewis Street RD 1, Collingwood, 7073. Phone: 03 524 8125  
[www.collingwood-area.school.nz](http://www.collingwood-area.school.nz)



**Sponsorship Options:**

Please return to: Collingwood Area School  
Lewis Street  
Collingwood 7073  
Or email to: admin@cloud.collingwood-area.school.nz

**COLLINGWOOD AREA SCHOOL SENIOR PRIZE GIVING 2018**

I/we would like to donate \$ \_\_\_\_\_ towards a prize/trophy/award.

Please put your name/business details on the line below:

\_\_\_\_\_

Should you require an invoice and/or receipt to be sent please tick in the box

If you wish to pay by Internet Banking our school account details are:

Westpac Bank 03 1711 000 7692 00

Together we ride the wave of life long success | Ka eke ngātahi tātou i te ngaru o te angitu  
Collingwood Area School, 36 Lewis Street RD 1, Collingwood, 7073. Phone: 03 524 8125  
www.collingwood-area.school.nz



16 August 2018

Mayor Richard Kempthorne  
Tasman District Council  
Private Bag 4  
Queens Street  
RICHMOND 7020

Who's  
putting local  
issues on  
the national  
agenda?

**We are.  
LGNZ.**

Te Kāhui Kaunihara o Aotearoa.

Dear Richard

#### The Community Boards Executive Committee Levy

On behalf of the New Zealand Community Board Executive Committee (CBEC), thank you for your support of the Committee which enables us to assist your board/s to carry out their role and function and contribute to the well-being of their communities.

CBEC recently met on 1 and 2 August 2018 and resolved to hold the levy at the 2017/18 level of \$275 per community board with a maximum contribution for each of no more than \$650. The small increase in last year's levy has allowed CBEC to offer more training opportunities for board members and plans are underway to develop a training module for officers supporting community boards.

The levy complements the annual funding CBEC receives from LGNZ, which is designed to meet the administrative and logistic costs associated with CBEC meetings. For your information CBEC meets quarterly. It is designed to enable CBEC to invest in activities designed to build skills and competence amongst community boards in order to lift performance and assist boards to meet community expectations. Recent initiatives that we've undertaken include:

- Seven regional workshops for community board chairs focused on running effective meetings and building good relationships with councils;
- Substantial progress on the organisation of the 2019 Community Board Conference to be held in New Plymouth;
- Advice to community boards on dealing with governance issues;
- Assistance for community boards taking part in representation reviews, including one-on-one guidance and advocacy;
- The provision of an information service for board chairs seeking advice;
- Publication of the "Good Governance Guide for Community Boards" which will be updated prior to the 2019 elections;
- Production of the "Community Board Standing Orders' Template" with plans for revision early in 2019 to reflect recent legislative changes; and
- Development of a draft "Community Boards' Code of Conduct Template" which will be finalised after LGNZ's Code of Conduct review next year.

Level 1  
117 Lambton Quay  
Wellington 6011

Phone 04-488 8888  
Wellington 04-488 8888  
New Zealand

06 644 004 1000

www.lgnz.govt.nz

My colleagues on CBEC and myself are open to meeting with any board that wishes to give feedback on our work programme or have matters they would like CBEC to address. If either is the case, please contact myself or your community board Zone Representative. Information on CBEC and our membership can be found at <http://www.lgnz.co.nz/nzs-local-government/community-boards/cbec/>

We are again seeking your support for the annual levy and believe this is set at a reasonable level to allow CBEC to carry out its role and duties.

We note that most councils now require a purchase order to show on all invoices they receive. If your council requires this, could you please arrange for a purchase order to be raised for the levy based on the attached list and send this to [office@lgnz.co.nz](mailto:office@lgnz.co.nz) no later than **Friday 24 August 2018**.

Yours sincerely



Mick Lester  
Chair  
Community Board Executive Committee

Cc: Janine Dowding, Chief Executive

**We are.** | **Te Kāhui**  
**LGNZ.** | **Kaunihera**  
 | **ō Aotearoa.**

## TAX INVOICE

Tasman District Council  
Private Bag 4  
Richmond  
Richmond 7050  
NEW ZEALAND

**Invoice Date**  
23 Aug 2018

**Invoice Number**  
INV-0324

**Reference**  
Mayor Kempthorne

**GST Number**  
49455479

New Zealand Local  
Government Association Inc  
(trading as Local Government  
New Zealand)  
P O Box 1214  
Wellington 6140

Description	Quantity	Unit Price	Amount NZD
CBEC Levy for the 2018/2019 year			
Community Board: Golden Bay Motueka	1.00	550.00	550.00
		Subtotal	550.00
		TOTAL GST 15%	82.50
		<b>TOTAL NZD</b>	<b>632.50</b>

**Due Date: 20 Sep 2018**

Payment can be made directly to the following account:  
01-0527-0008244-00  
ANZ North End, Wellington  
SWIFT Code: ANZBNZ22

Any enquiries to:  
office@lgnz.co.nz or 04 9241200



**PAYMENT ADVICE**

To: New Zealand Local Government Association Inc  
(trading as Local Government New Zealand)  
P O Box 1214  
Wellington 6140

**Customer** Tasman District Council  
**Invoice Number** INV-0324  
**Amount Due** 632.50  
**Due Date** 20 Sep 2018  
**Amount Enclosed**

Enter the amount you are paying above

Golden Bay Community Board meeting 11 September 2018 – Jill Pearson

Would it be possible to deal with matters from public forum directly after public forum please?

Thank you for representing the community's wishes last month despite being pressured to make your own opinion.

Thank you Grant for last month seeing that it IS important to find out who screwed the plywood to the aluminium window frames of the grandstand – there needs to be accountability – especially when the estimated cost to replace them is \$13,500.

And thank you again to Grant for pursuing the importance of replying to all emails when Sue was arguing that it wasn't possible or necessary.

Currently it seems that TDC arrives to a meeting with an idea and expects a decision and vote from the Community Board that day. Would it be possible for the Community Board to receive requests/ideas/proposals from TDC one month, advertise the information inviting feedback in the Golden Bay Weekly over the following two Fridays, hear anything about it in public forum at the next meeting and THEN make a response that reflects the community's feelings.

Not many people have the freedom to be able attend day time meetings.

I would also like the Community Board to be careful when attaching reasons to resolutions for instance saying that the Golden Bay community didn't want the dam because of the cost to ratepayers, gives the wrong impression as there are many reasons – a couple of mine are the use of the 2012 seismic requirements to do the costings when the 2015 ones should be used, and in my opinion 40% leakage in the urban water supply should be addressed first and with urgency.

Things seem to have been decided that may not be the wishes of the people of Golden Bay, and there may be better options:

- showers in the Visitor Information Centre car park.
- the pedestrian crossing from Fresh Choice to the Visitor Information Centre car park becoming a refuge island which has now made no parking for vehicles that are towing.
- reconfiguring of that car park to one way.
- I had understood that some elements from the old playground in Reilly Street were to be retained – but there are none.



Action  
Sheet**Emma Gee**

**From:** Andrew Ellis  
**Sent:** Monday, 3 September 2018 3:22 p.m.  
**To:** Emma Gee  
**Cc:** Mark Johannsen  
**Subject:** RE: Collingwood Campground

Hi Emma

Both Mark Johannsen and I have already liaised directly with Mr Birse on this matter. We are also liaising with Penny Wardle from the New Zealand Walking Access Commission, as Mr Birse has also contacted them regarding this issue.

Please note, the campground is complicated by multiple titles, some of which are normal freehold land and others of which are reserve land. For ease, I will just respond in relation to the reserve land.

In terms of background, the reserve land has been used as a campground for many decades, and was a campground prior to the land being vested with Tasman District Council (TDC). In fact, it was the desire to formally lease the campground, which prompted the Department of Conservation to vest the land with TDC. The campground use was publicly notified when the first lease was issued in 1990.

The reserve land is a recreation reserve and one of the permitted uses of the land per the reserves act, is as a campground. In addition, the administering body (ie TDC) is allowed to restrict access for the protection and control of the public using it. This is our primary justification for controlling the gate immediately adjacent to the boat ramp, as we don't want children at the campground wandering into reversing traffic. I have explained this to Mr Birse already.

The administering body is also entitled under the reserves act to charge admission, and effectively restrict access to paying campground users only. Despite this, we have told Mr Birse that we are happy for him to access the beach via the main campsite entrance, which is close to the gate that he wishes to use.

Please note, the campground is squeezed on to the end of small spit of land. Due to the adjacent river estuary, the land is subject to significant erosion and accretion. The reserve land is very narrow at one point and access to some of the waterfront is difficult due to relatively a high rock protection wall, and scrubby vegetation. In general, there is not enough room to have a separate walking path, adjacent to the campground. It is either one or the other. In addition, a handful of walkers coming through the campground is manageable, but it would not be feasible to have heavy public access through the site.

Please let me know if you have any further queries.

Best wishes

Andrew Ellis

**Andrew Ellis | Corporate Services**  
**Commercial Portfolio Manager**  
**Mobile 027 279 0360 | DDI 03 543 8633**

**From:** Emma Gee  
**Sent:** Wednesday, 29 August 2018 9:26 AM  
**To:** Andrew Ellis <Andrew.Ellis@tasman.govt.nz>  
**Subject:** Collingwood Campground

Hi Andrew

The Golden Bay Community Board have heard from Nigel Birse a Collingwood resident regarding public access to the beach through Collingwood campground being restricted by Council, see below:-

**3.1 Nigel Birse**

Mr Birse of Collingwood spoke regarding general access in and around Collingwood. Mr Birse is unhappy that public access to the beach has been blocked by the Collingwood campground. Mr Birse provided a copy of a New Zealand Gazette notice detailing the vesting of the land to Council. Mr Birse would like to know why Council is allowed to operate a campground on public land and restrict public access.

The Board agreed on an action to contact you for a response. The Board is meeting on the 11<sup>th</sup> September in Collingwood and would appreciate a response that can be discussed.

Thanks  
Emma

**Emma Gee | Community Development**  
**Team Leader Customer Services - Takaka**  
**Extension 454 | DDI (03) 525 0054**



**Emma Gee**

**From:** Biosecurity New Zealand <Biosecurityforum=mpi.govt.nz@cmail20.com> on behalf of Biosecurity New Zealand <Biosecurityforum@mpi.govt.nz>  
**Sent:** Friday, 14 September 2018 11:31 a.m.  
**To:** Golden Bay Community Board  
**Subject:** Biosecurity New Zealand Forum 2018 - REGISTER NOW

Biosecurity New Zealand Forum 2018

No Images? [Click here](#)

**Come and join us for biosecurity's premier event**

REGISTER NOW

12-13 November 2018 | Pullman Hotel, Auckland

Kia ora

Come and join Biosecurity New Zealand and our partners; Government Industry Agreement and the Department of Conservation at biosecurity's premier 2018 event - 'Biosecurity New Zealand Forum: Partnering to Protect' on 12-13 November at the Pullman Hotel, Auckland.

1

The Hon Damien O'Connor, Minister for Biosecurity, will launch the Biosecurity 2025 Implementation Plan and open the New Zealand Biosecurity Awards on the evening of 12 November at the Auckland Museum Centre, celebrating our best and brightest biosecurity heroes.

Over the last year biosecurity concerns have become more prominent. Media headlines over *Mycoplasma bovis*; kauri dieback; myrtle rust; ships being turned away from New Zealand ports because of the brown marmorated stink bug; and vessel hull fouling have all helped increase New Zealanders' understanding of the importance of biosecurity. This last year has been enormously challenging, but it has also demonstrated the strength and resilience of our biosecurity system.

This year's theme 'Biosecurity: Partnering to Protect' explores the many different approaches and motivations to biosecurity, taking a look outside the system to draw on other experiences, lessons and inspiration. Over the two days, we will be exploring in plenary sessions and through workshops, the interconnectedness between biosecurity and biodiversity; new approaches by industry and researchers to wicked problems; and examples of how innovative thinking can improve biosecurity protection. We will also hear from industry leaders on global future impacts. Day two will take a deeper dive into the issues through a series of workshop sessions.

[Register now](#) for 'Biosecurity: Partnering to Protect' and be part of the brave and bold discussions for better biosecurity outcomes. Your contribution is vital for an even more resilient biosecurity system.

We also invite you to join us to celebrate the finalists and award winners at the New Zealand Biosecurity Awards dinner on Monday 12 November 2018. The awards recognise people and organisations that are exemplars in their contribution to biosecurity in its very widest sense - from community groups, science providers, iwi and hapū, businesses, industry, and local and central government. [Register now](#) to attend the awards dinner and be part of the celebration.

Ngā mihi



**Roger Smith** | Head of Biosecurity New Zealand

**TO REGISTER**

**Biosecurity New Zealand  
Forum | 12-13 November 2018**

*Pullman Hotel, Auckland*

Registration costs (exc. GST per delegate):  
Biosecurity New Zealand Forum \$250  
Forum and Award combined  
registration \$345

**New Zealand Biosecurity  
Awards Dinner | 12 November  
2018**

*Auckland Museum Centre, Auckland*

Ticket costs (exc. GST per person)  
New Zealand Biosecurity Awards  
Dinner\* \$125  
Forum and Award combined  
registration \$345

*\*the Awards evening includes dinner and  
beverages. Tickets are limited.*

REGISTER FOR FORUM

REGISTER FOR AWARDS DINNER

VIEW BIOSECURITY NEW ZEALAND FORUM PROGRAMME

HOSTED BY



**Biosecurity New Zealand**  
**Ministry for Primary Industries**  
Manatū Ahu Matua

FORUM PARTNERS



Biosecurity New Zealand



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# GOLDEN BAY HIGH SCHOOL

Ake ake kia kaha

Abbie Langford  
Golden Bay Community Board  
abbie.langford22@gmail.com

20 September 2018

Dear Abbie,

**GOLDEN BAY HIGH SENIOR PRIZEGIVING CEREMONY 2018**

You are warmly invited to our Senior Prizegiving Ceremony at 7.30pm on Tuesday 6 November in the School Hall and afterwards to a supper in the Gymnasium.

In the past few years we have invited our guests to meet members of the Staff, Board of Trustees and the Senior Management team over a drink and some nibbles prior to the ceremony. We hope you will be able to join us for this at 6.30pm in the reception area of the Main Administration Block.

We very much hope you can come to enjoy the evening and acknowledge the achievements of our students.

If you would like a place reserved please fill out the slip below and return to the school office or email your details to our Executive Officer, Steph Hartill (steph@gbh.school.nz).

We look forward to seeing you.

Yours sincerely

Linda Tame  
Principal

✂

**INVITATION REPLY SLIP**

**GOLDEN BAY HIGH SCHOOL SENIOR PRIZEGIVING  
Tuesday 6 November 2018**

*Abbie Langford*

I / We would be delighted to attend

I / We will be unable to attend

Yes please reserve seats

Number attending

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>



**Emma Gee**

**From:** Melanie Walker <mwalker@twm.org.nz>  
**Sent:** Monday, 24 September 2018 11:19 a.m.  
**To:** All TWM Staff; TWM Trust Board; Golden Bay Community Board; GB Weekly; Carol Parkinson Jones; Connie (gb.whakaturefuge@xtra.co.nz); gbch@nbph.org.nz; gbolives@gmail.com; Glynn Rogers - MSS; helen.derry@xtra.co.nz; Lynette (Huw's secretary); huw.thomas@nmdhb.govt.nz; Kane.Haerewa@police.govt.nz; karen.scifleet@nmdhb.govt.nz; Miranda.Lomme@nmdhb.govt.nz; onetahua@xtra.co.nz; Raine (raine.berry@nmdhb.govt.nz); Sheryl (sheryl@xtra.co.nz)  
**Subject:** Te Whare Mahana AGM 17 October 2018

Hello,

You are warmly invited to the Te Whare Mahana AGM which will be held at upstairs at the Ray White Meeting Room in Buxton Lane (above Pipeworx, opposite Oranges Mechanical) at 4.30 pm on Wednesday 17 October.

If you would like to attend please send me an RSVP by replying to this email so I can send you an Annual Report prior to the meeting. The speakers will be talking about their aspirations for the coming year.

An RSVP will also be helpful for the drinks and nibbles which will follow the meeting.

Looking forward to seeing you

Ngā mihi,  
Melanie

*Melanie Walker*  
Community Mental Health Administrator  
TWM Trust Board Secretary

My usual hours of work are Monday to Wednesday 9am to 3pm



Community Mental Health

p| 64 3 5257647  
 f| +64 3 5257105  
 e| [mwalker@twm.org.nz](mailto:mwalker@twm.org.nz)  
 34 Motupipi St, Takaka, Golden Bay, 7110  
[www.twm.org.nz](http://www.twm.org.nz)



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## Golden Bay Community Board

tasman district council

24 September 2018

e.sage@ministers.govt.nz

Dear Hon Eugenie Sage

### **Banning the use of sock nets for whitebaiting**

The Golden Bay Community Board would like to request a ban on the use of sock nets for whitebaiting. This request is in response to residents of Golden Bay requesting that we take up this matter with your Ministry.

Although the nets are currently legal, there are growing concerns that there is no regulation on the amount of whitebait a person can catch in a day or in the Season. Many recreational whitebaiters who only fish for a few days or weeks in a season are unable to fish due to the commercial nature of those fishing who dominate the riverbanks with their sock nets for commercial gain.

The Board would fully support any new regulations or proposed legislation aimed at banning this method of white baiting.

Yours sincerely

A handwritten signature in black ink that reads "Abbie Langford".

Abbie Langford  
Chair  
Golden Bay Community Board

Golden Bay Community Board  
C/- Tasman District Council  
PO Box 74  
Takaka 7142

Chair Abbie Langford: [abbie.langford22@gmail.com](mailto:abbie.langford22@gmail.com)  
Secretary Laura Page: [Laura.Page@tasman.govt.nz](mailto:Laura.Page@tasman.govt.nz)



**Emma Gee**

**From:** Abbie Langford <abbie.langford22@gmail.com>  
**Sent:** Tuesday, 25 September 2018 12:24 p.m.  
**To:** Emma Gee  
**Subject:** Fwd: Local Government Commission on Local Board

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Please add to correspondence

Thanks

----- Forwarded message -----

**From:** Susan Edwards <[Susan.Edwards@tasman.govt.nz](mailto:Susan.Edwards@tasman.govt.nz)>  
**Date:** Wed, 19 Sep 2018, 8:38 PM  
**Subject:** Local Government Commission on Local Board  
**To:** Abbie Langford <[abbie.langford22@gmail.com](mailto:abbie.langford22@gmail.com)>

Hi Abbie

I was wondering who will be coming to talk to the Community Board on Local Boards from the Local Government Commission. Has that been organised yet? I would like to attend the session, if I can.

Fyi – the proposers of the Local Board in GB had written to the Motueka Community Board. At its meeting last night, the Board discussed the matter. It wasn't in favour of a Local Board but is planning to review their delegations from Council to see if there are additional delegations they could pick up. It's been about 5 or 6 years since Council did a big review of the delegations to the Boards.

Cheers  
 Susan

Susan Edwards  
 Community Development Manager  
 DDI 03 543 8509 | Mobile 027 246 0681 |  
[Susan.Edwards@tasman.govt.nz](mailto:Susan.Edwards@tasman.govt.nz) <mailto:[Susan.Edwards@tasman.govt.nz](mailto:Susan.Edwards@tasman.govt.nz)>  
 Private Bag 4, Richmond 7050, NZ  
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## MEMORANDUM

**TO:** Motueka Community Board  
**FROM:** Susan Edwards, Community Development Manager  
**DATE:** 27 September 2018  
**RE:** **Community Board Delegations**

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### Purpose

1. The purpose of this memorandum is to provide the Community Board with information relating to delegations to community board to assist your discussions on 2 October 2018.

### Background

2. At its meeting on 18 September, the Board's Correspondence included a letter from the proposers of a Local Board in Golden Bay. Following discussion about the Local Board proposal, the Board decided to hold a workshop to consider its options for increased delegations. The Board scheduled a workshop on the matter for Tuesday 2 October.
3. From my investigations, it seems that the last time Council undertook a major review of the delegations to the two Community Boards, was back in August 2011, at which time Council added delegations to the Boards' responsibilities. There has been the opportunity for Council to review the delegations regularly since that time, as part of each review of/amendment to the delegations register. One additional "power" has been added to the list and that is contained in clause 8.3.1 of the delegations register. I have attached the full list of delegations currently contained in Council's delegations register in Attachment 1 to this memorandum.

### Considerations

4. It will be important for the Board to consider several matters when discussing the delegations, including:
  - a. the Board is a governance body, with responsibility for policy, planning and consultation processes. Staff have the role of implementing operational matters. The biggest gains for the Board and most efficient use of members' time are likely to be achieved by influencing policy and plans;
  - b. Council has made a number of delegations to staff to enable efficient processing of activities. If the Board was to seek delegations currently held by staff, it is likely to lead to additional costs and time delays;
  - c. some powers held by Council cannot be delegated to committees, subcommittees or community boards e.g. the power to:
    - i. make a rate;
    - ii. adopt a Long Term Plan, Annual Plan or Annual Report;
    - iii. make a Bylaw;
    - iv. borrow money, or purchase or dispose of assets, other than in accordance with the long-term plan;

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Document5

- v. appoint a chief executive;
  - vi. adopt a remuneration and employment policy; or
  - vii. adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the long-term plan or developed for the purpose of the local governance statement;
- d. as with any delegated power, the delegate has to act in accordance with the underlying statutory powers and, in the case of community boards (as with any committee or staff delegation), in accordance with any Council policies, rules, bylaws, etc.;
- e. ultimately, Council will be the body that will have to defend in Court (at a cost to ratepayers) any decision made by the Board. Therefore, where the Board comes to a position on a matter that differs from any technical advice provided by staff, the Board will need to refer the matter back to Full Council or the respective committee for a decision. You will see that this approach is consistent with some of Council's current delegations to the Boards.
5. The Board may wish to have a greater involvement or a decision-making role in some activities Council currently undertakes.
6. The Board may currently have some delegations, which it considers it would like greater role in. For example, the Boards currently do not have a decision-making role in Community Grants for their wards. There are various reasons why previous Boards have not taken up this delegation. One reason is the difficulty of working out how to allocate funding to each ward on an equitable basis – should it be based on the number of people, the rateable value of the land in each ward (as the funding is generated on this basis), or some other basis? Also, previously when an analysis of where the funding was allocated, it showed that the Motueka and Golden Bay wards received a far greater proportion of the funding than they should have based on population or rateable value of the land in their wards. However, the Board could ask Council to appoint Community Board member to sit on Community Grants Subcommittee, instead of the local Councillor for their ward.

#### Next Steps

7. If the Board identifies specific additional delegations it would like Council to consider or if there are current delegations it would like expanded, then the Board could ask the Council to investigate the possibility of the delegations being made and to report back to the Board.

I hope this memorandum provides you with some useful information to assist with your discussions on 2 October.

Susan Edwards

**Community Development Manager**

**Attachment 1: Delegations to Community Board contained in Council's Delegations Register****8.0 Community Boards:****8.1 Purpose**

The role of Community Boards as defined in section 52 of the Local Government Act 2002, is to:

- 8.1.1 represent, and act as an advocate for, the interests of its community; and
- 8.1.2 consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board; and
- 8.1.3 maintain an overview of services provided by the Tasman District Council within the community; and
- 8.1.4 prepare an annual submission to the Tasman District Council for expenditure within the community; and
- 8.1.5 communicate with community organisations and special interest groups within the community; and
- 8.1.6 undertake any other responsibilities that are delegated to it by the territorial authority.

**8.2 Responsibilities**

In particular, Community Boards shall have responsibility to:

- 8.2.1 facilitate engagement of their community in relation to policies, plans and projects proposed for their community as requested by the Council;
- 8.2.2 advise the Council on the priorities and preferences of their community in respect of the level and nature of local services to be provided by the Council in their community;
- 8.2.3 where preferred service levels in their community are higher than Council Annual Plan, advise the Council on any recommended funding mechanism;
- 8.2.4 undertake activities for which a budget has been allocated by the Council to the Board;
- 8.2.5 seek funding (to be held by the Council) from external organisations which can be applied to community projects within their community;
- 8.2.6 make recommendations to the Council on the granting of leases or licences on reserves and public spaces in their community;
- 8.2.7 make recommendations to the Council on proposed developments or activities on local parks, reserves and waterways in their community;
- 8.2.8 make submissions and objections in relation to Council statutory processes and which affect interests within their community.

**8.3 Powers**

Community boards shall have delegated authority, in accordance with any statutory powers and the policies, plans and bylaws of the Council, to:

- 8.3.1 allocate, within Council Policy guidelines, funding and operational grants to local community groups in their community from the Grants from Rates Programme within the budget allocated by Council;
- 8.3.2 manage and approve usage of any market place in their community with power to disburse any surplus, after costs, for purposes within the ward;
- 8.3.3 approve traffic control signs on streets (e.g. stop and give way signs etc), the design and location of bus stops and shelters in their community, provided that should the Board disagree with any technical advice tendered by Council staff that matter shall be referred to the Engineering Services Committee for decision;
- 8.3.4 approve the design and location of playground equipment, street furniture and street planting in their community, provided that, should the Board disagree with any technical advice tendered by Council staff, the matter shall be referred to the Community Services Committee for decision;
- 8.3.5 approve names of streets and parks in their community;
- 8.3.6 grant consent for the removal of trees from parks, reserves, streets or other Council land in their community, provided that should the Board disagree with any technical advice tendered by Council staff that matter shall be referred to the relevant Council Committee for decision;
- 8.3.7 authorise, within approved budgets, board member attendance at appropriate conferences and training courses.

**8.4 Administration**

- 8.4.1 The Chairperson shall be voted in by resolution of the Board at its inaugural meeting of the triennium.
- 8.4.2 4 members are elected as members of the Community Board. The Council may resolve for the relevant ward Councillors to be members of the Community Board.
- 8.4.3 A quorum comprises 3 members for the time being.
- 8.4.4 The Community Boards will operate under Standing Orders, adopted at their first meeting of the triennium. This may be the Tasman District Council Standing Orders, with or without amendments.
- 8.4.5 Community Boards meet as follows:
  - 8.4.5.1 **Golden Bay Community Board:**  
monthly, ordinarily on the second Tuesday of the month.
  - 8.4.5.2 **Motueka Community Board:**  
6-weekly, ordinarily on a Tuesday. The Motueka Community Board also holds 'public forum' sessions, which are not meetings under



Standing Orders or LGOIMA. These public forums are held 6-weekly, ordinarily on the second Tuesday following the Community Board meeting.





## GOLDEN BAY HIGH SCHOOL

Ake ake kia kaha

21 September 2018

Mr Carolyn McLellan  
Golden Bay Community Board  
C/- Tasman District Council  
PO Box 74  
TAKAKA 7142

Community Board Chairperson

Dear Carolyn

I am writing to you concerning a sponsorship opportunity regarding Golden Bay High School. We are seeking sponsorship regarding our Senior and Junior Prize Giving Ceremonies and the annual publication of our school magazine.

Our Senior Closing Ceremony will be held in the evening of Friday 2 November, while the Junior Ceremony will be held during the day on Tuesday 12th December. You are invited to attend these ceremonies, at which we officially recognise our students' high achievements.

The sponsorship levels this year are as follows:

- Prizegiving donation (\$50, \$75, \$100 or more)  
*and/or*
- Magazine donation (\$30 per page)  
*Donations of any size gratefully received*

The prizes students receive at the closing ceremony are presented in the form of book tokens. The pool of money raised from donations is then distributed proportionately amongst the students based on their achievement levels. Should you make a donation; we will read out your business' name at the ceremonies, publish this in the GB Weekly and on our Facebook and website pages. Students are asked to write a letter of thanks to you also.

Should you choose to also sponsor the school magazine, your name and/or company logo will be acknowledged on the sponsors' page in the publication.

If you are interested in helping to assist us in our endeavour of celebrating our students' success this year, could you please complete the attached slip, and return it by Friday 13<sup>th</sup> October to enable us to complete our planning.

Thank you for the consideration of these requests. We are grateful for any contributions.

Yours sincerely

Linda Tame

12 Waitapu Road, Takaka 7110, New Zealand • Tel 00643 525 9914 • Fax 00643 525 9067 • email: [postie@gbh.school.nz](mailto:postie@gbh.school.nz)

Principal

**2018 SPONSOR REPLY SLIP:**

**Please return to: Prizegiving / Magazine**

Golden Bay High School  
12 Waitapu Road  
TAKAKA 7110

Or Email:  
[linda@gbh.school.nz](mailto:linda@gbh.school.nz)  
Subject line: GBHS Sponsorship

Name: \_\_\_\_\_ Business Name: \_\_\_\_\_

Email: \_\_\_\_\_

**GOLDEN BAY HIGH SCHOOL 2018 PRIZEGIVING**

Please find enclosed my/our donation of \$ \_\_\_\_\_

If you wish to pay by Internet banking our account details are:  
NBS 03-1354-0370134-000 Please specify prizegiving as a reference.

I/we would like to donate a prize/trophy/award for:

**GOLDEN BAY HIGH SCHOOL 2018 MAGAZINE**

I /We would like to sponsor \_\_\_\_\_ page (s) in the school magazine at

\$30 per page. Enclosed is my/our sponsorship of \$ \_\_\_\_\_

If you wish to pay by Internet banking our account details are:  
NBS 03-1354-0370134-000 Please specify magazine as a reference.

Name as you would like it to appear on your sponsored page:

\_\_\_\_\_

If you would like your company logo to be included please email a jpeg image to  
[postie@gbh.school.nz](mailto:postie@gbh.school.nz)

Unfortunately, I/we do not wish to sponsor either the school prizegiving or the school magazine this year (2018).

or

I/we wish to be removed from your mailing list.

12 Waitapu Road, Takaka 7110, New Zealand • Tel 00643 525 9914 • Fax 00643 525 9067 • email: [postie@gbh.school.nz](mailto:postie@gbh.school.nz)