

Minutes

Motueka Aerodrome Advisory Group

Date and Time: Wednesday 4 November 2020, 12.30 pm

Venue: Tasman District Council Service Centre, Hickmott Place, Motueka

Present: Cr Barry Dowler – Tasman District Council (Chair)
Stuart Bean – Commercial User Representative
Kevin York – Independent Member
Mark Stagg – Commercial User Representative
Greg Wood – Recreational User Representative

In attendance: Andrew Ellis – Commercial Portfolio Manager, Tasman District Council
Jane Park – Administration Officer, Tasman District Council
Mark Johannsen – Property Services Manager, Tasman District Council
Cr David Ogilvie – Tasman District Council

Meeting opened at 12.30 pm

1. Welcome

The Chair welcomed everyone to the meeting.

2. Apologies

Richard Horrell – Motueka Community Board Member
Mark Lasenby – Independent Member

Moved: Mark Stagg / Stuart Bean

That apologies be received from Richard Horrell and Mark Lasenby.

Carried

3. Minutes of last meeting – 31 August 2020

Moved: Mark Stagg / Stuart Bean

That the minutes of the 31 August 2020 meeting be accepted as a true and correct record.

Carried

4. Action items from the previous meeting

The action items were updated and the following items discussed:

Health & safety: Dump site - Mark Johannsen advised an informal discussion was had with engineering. As nothing has progressed a formal letter will be drafted from the “landlord” to the “tenant” to rectify the issues.

- Planting incomplete
- Lack of monitoring
- Regular overflow affecting other tenants
- Inappropriate use of site
- Unlit, insufficient signage and cameras

Action: Mark Johannsen to write formal letter to Engineering and Compliance regarding dump station issues.

Hangar Houses: Andrew Ellis confirmed formal notice of the Advisory Groups decision to change its original decision and support hangar house development has been given to Mike Drummond. The Commercial Committee will be advised and confirm on the 20 November before council formalise agreement.

Marchwood Park Sign: Marchwood Park contact was advised the sign spot was available and the new signage has been erected.

5. Health and safety update

A contractor has requested permission to operate a crane at Golden Bay Fruit, adjacent to the aerodrome for two days in November and December, a NOTAM will be in place.

The “Good Vibes Boogie” hosted by Skydive was well attended and supported by the community. Three aircraft were operating simultaneously and over 600 jumps were completed with only a couple of chute malfunctions and one injury on landing. No complaints received by Council. Aero club was very supportive of the event. One comment was made regarding parking around the aerodrome during the fireworks display being a potential risk. Parking options will be reviewed for next year

6. Aerodrome operations update

Aircraft movements’ dashboard – October 2020

Andrew updated the group. Movements were slightly down on last year. The timing of the aviation college semester break would have contributed to this. Movement numbers annually will likely be slightly lower too due to restriction during COVID-19 levels 3 and 4 but this means we are unlikely to trigger the requirement to conduct an aeronautical study.

Hangar development

Current hangar enquiry is high. Outline plans are in process for five new hangars, one in development area 1, two in development area 2 and two in development area 3. Once the hangar house applications are made this reduces available space in area 3 greatly. This area is popular due to availability of services and may need to be extended in the future.

Stuart Bean raised a concern regarding containment of hangar house possessions. Andrew explained the lease included the building footprint and area around the footprint for driveway, vehicle parking and aircraft apron. This area would be fenced to maintain the integrity of the operational area and contain the tenant's personal possessions.

Leases can be for up to 49 years on airport designated land under the Airport Authorities Act which exceeds the 35 year limit that the reserves act requires. Confirmation of this clause will be circulated to the group.

Barry Dowler queried the distance required from the boundary due to proposed road widening. This is to be confirmed.

The possibility of purchasing the A&P land was raised but they have been approached before and it has not been supported by members that currently use the land.

It was also noted that another other property adjoining the aerodrome has applied for a resource consent to put down a bore and bottle water on the property.

Action: Andrew Ellis to circulate Airport Authorities Act regarding lease term.

Action: Barry Dowler to confirm road setback for development.

7. Financial update

Financial report – September 2020

An updated September 2020 financial summary was circulated. Previously the aerodrome received rates contributions to break even. This resulted in a deduction once the aerodrome moved into surplus. Andrew had raised this issue with Cr Dowler who subsequently raised the issue with the Mayor. Following a review, the deduction was reversed and any revenue surplus can now stay in the aerodrome books to contribute to future improvements. Revenue for the year to date is currently above budget and expense under budget. EBITDA surplus is currently \$32K above budget. General operating costs are currently showing as negative due to a \$10K rates adjustment.

The aerodrome activity surplus can be used to fund the runway reseal in the long term plan. It was questioned whether these funds could be used for alternate improvements if the runway doesn't require resealing. Andrew confirmed that it should be possible to divert funds.

If funds were diverted the members felt investing in power supply to the western boundary would be of benefit. Given that the long term plan was still in progress, the capital expenditure budget for the reseal could be renamed to make it more general in nature.

Andrew Ellis advised that the annual fees and charges review was in progress. Due to the significant increases two years ago and the current good financial performance, he had recommended no change this year.

Moved: Stuart Bean / Greg Wood

That the September 2020 finance report be accepted.

Carried

8. General business

Kevin York asked if the 2018 drainage plan recommended by Dougal Lay had been adopted and if a strategic plan should be set up for the aerodrome. Barry Dowler advised that all of Motueka area was being assessed and the plan included storm water. Motueka West was complete and the balance of Motueka would be complete by June 21. It was noted that the aerodrome generally disperses water well but could potentially connect to swales under Queen Victoria Street.

It was questioned whether the aerodrome should engage in discussions with other tourist operators to encourage regular or scheduled services from Sounds Air or Origin. The length and width of the runway strip as well as the current uncertified status would limit the aircraft that could visit. It could also increase aircraft movement which could trigger certification requirement.

The members were advised that the current aerodrome contractor is not as diligent as in the past and that we are reviewing their operation. We will be considering alternate options one of which is the Motueka Aero Club who hope to put a proposal forward.

Meeting closed at 2.18 pm

Next meeting: Proposed

3 March 2021 at 12.30pm
2 June 2020 at 12.30pm
1 September at 12.30pm
1 December at 12.30pm

Action Log – 4 November 2020

Action	Assigned to:
Health and safety Write formal letter to Engineering and Compliance regarding dump station issues.	Mark Johannsen
Confirm road setback for development	Barry Dowler
Circulate Airport Authorities Act regarding lease term	Andrew Ellis

Confirmed