

# Minutes

## Motueka Aerodrome Advisory Group

**Date and Time:** Wednesday 3 March 2021, 12.30 pm

**Venue:** Tasman District Council Service Centre, Hickmott Place, Motueka

**Present:** Cr Barry Dowler – Tasman District Council (Chair)  
Stuart Bean – Commercial User Representative  
Kevin York – Independent Member  
Mark Stagg – Commercial User Representative  
Greg Wood – Recreational User Representative  
Richard Horrell – Motueka Community Board Member  
Mark Lasenby – Independent Member

**In attendance:** Andrew Ellis – Commercial Portfolio Manager, Tasman District Council  
Andrea Meldrum – Administration Officer, Tasman District Council

Meeting opened at 12.30 pm

### 1. Welcome

The Chair welcomed everyone to the meeting.

### 2. Apologies

Mark Johannsen – Property Services Manager, Tasman District Council  
Cr David Ogilvie – Tasman District Council

**Moved: Stuart Bean/Mark Lasenby**  
**That apologies be received from**  
**Carried**

### 3. Minutes of last meeting – 3 March 2021

**Moved: Stuart Bean/Kevin York**  
**That the minutes of the 3 March 2021 meeting be accepted as a true and correct record.**

Carried

#### 4. Action items from the previous meeting

The action items were updated and the following items discussed:

- Health and safety - Write formal letter to Engineering and Compliance regarding dump station issues, Mark Johannsen. **Andrew will confirm if this has happened.**
- Confirm road setback for development, Barry Dowler. **It is to be 10m setback**
- Circulate Airport Authorities Act regarding lease term, Andrew Ellis, **Done**

#### 5. Health and safety update

Andrew has no issues to report. Stuart and Mark reported the hedge at the Queen Victoria edge of the aerodrome is still over height. Nelmac will measure the hedge and quote on trimming. We may need to do the work and on charge the property owner. All costs previously quoted have been very high. Richard suggested contacting Peter Collins to quote on the job. Richard also knows someone at Golden Bay Fruit and can follow up. The hedge is supposed to be retained below a certain height. The property owner has not been responding. If we cannot get the hedge trimmed in the short term, we will do a NOTAM to advise the displacement.

**Action:** Andrea and Richard to follow up.

#### 6. Aerodrome operations update

##### Aircraft movements' dashboard – January 2021

Not a huge amount to update. Movements have been circulated. Andrew not entirely happy with figures coming from AIMM. Should be about 2000 movements each month. One month we've got hundreds of movements and another one 4000. AIMM have given us a new aerial to put on NAC building for more accurate data. Mark says this won't cover all aircraft. Andrew identified that we need to get clarification from AIMM on exactly how movements will be tracked. The original AIMM software, which included manual transcription of all radio calls, was a useful exercise at the start, but the level of transcription costs was huge. We're now using the AIMM Lite model (\$400 per mth) which uses an algorithm to estimate movements. AIMM believe the new ADSB aerial will give us more accurate data than the current software. We will still be able to do occasional transcription audits. The software also gives us access to radio calls if required following an accident. Andrew thinks it's a useful system and numbers should get more accurate once the new aerial is working correctly.

##### AIP Update

Not many big changes. Most of the changes were in the narrative at the bottom of the page, CAA required these changes.

## 7. Financial update

### Financial report – January 2021

An updated September 2020 financial summary was circulated.

Our revenue is tracking well against budget, slightly above. Costs are significantly below budget. EBITDA surplus of \$55k for the year to date, which translates to a net \$40k surplus after depreciation. We're building a nice balance which will help with any future reseal costs.

There's an amount in the long term plan (\$300k) for resealing. We may not need the full amount at that time and that money will be available for other projects such as power to the western boundary. We don't have any plans in the current or next year budget but we can adjust the timing of projects in future annual budgets. .

Lack of power has been highlighted as an issue. There is interest in new hangars on the western boundary, but this area has no power. There is power available next to Argus following the installation of the dump station. Richard would like power on the western boundary to be looked into as a capital priority. Barry went to Network Tasman about 8 years ago and they said the nearby available power capacity was inadequate and quoted \$200,000 to get the whole job done. Barry will get a requote.

Andrew says the aerodrome is now generating a surplus, hence it is easier to use this surplus for capital spend, especially if the cost is funded from user contributions or other revenue increases.

**Action:** Barry to get a requote on electricity supply.

**Moved: Richard Horrell/Mark Stagg**

**That the January 2021 finance report be accepted.**

**Carried**

## 8. General business

Kevin York had meeting with Richard Kempthorne for putting plaques in to commemorate 100 years since first aircraft landing in Motueka. The current plan is to bring a Bristol fighter from Omasaka to do a fly over, over Nelson, and land in Motueka around the 12<sup>th</sup> of November 2021.

Kevin spoke about an email from Stuart regarding the Motueka Development Plan. Stuart worked with Jim Frater when the plan was put in, and there were many discussions about the airport plan. Kevin went through six years of meeting minutes and identified there wasn't anything mentioning student accommodation. He referred to the draft management plan dated 23.8.17. Student accommodation is in the current NAC building and Development 3

does not include NAC buildings but is alongside it. Andrew said the minutes of these meetings are a summary of what was discussed. The development plan allows for hangars with accommodation for aviation use which is slightly grey wording, as it does not directly refer to either student accommodation or permanent residential accommodation. Ross Troughton had a plan for a hangar with student bunk accommodation, but that hangar never went ahead. Barry confirmed Ross's plan. Andrew said the minutes are not perfect. Also, the development plan is not a blueprint that we have to comply with, it's just our intentions at the time. Council can make decisions based on what is relevant at the current time. Andrew says the democratic process was followed, as Council made the final decision. We went to Council with a balanced report that included a summary of the pros and cons, and we asked the Council to make a final decision so we're not constantly discussing the issue.

Councillors thought the current development area that allows accommodation is possibly too close to the operational area. The other far corner might be suitable. Councillors were of the view, why rush? Let's look at the development plan over time. Barry says it's (hangar houses) been in committee twice, first time voting was even. When it was bought back, included that the management plan will have to be redone/altered. 2022 is when it will be redone, if it can be done then it won't cost the airport any extra money. Barry was not happy with a drawn vote as there's no casting vote. Second time around it was passed unanimously that there will be no hangar houses at the moment.

Kevin says a resident near the high school was affected by noise during the hundred jump skydive event but won't be writing letter of complaint. Also he spoke that he attended a memorial service for Jim Butler at the RSA and reported continuous aircraft noise over the top of the RSA. Stuart suggested residents contact airport operators when an important event is happening and ask operators to avoid certain areas. Operators will accommodate wishes.

Barry has fielded noise complaints. He tells complainants that once a plane leaves the ground it's not our concern, complaints goes to CAA. One complainant indicated when the management plan comes up again they will be submitting.

Andrew reported Don Grant has resigned from the Motueka Aerodrome Operations and Safety Committee. Don suggested noise mapping would be a good idea around the aerodrome. Planners can use this information for future housing and resulting caveats. We already have development around the airport. Stuart said it was bought up at the Motueka Aerodrome Safety and Operations meeting but would like this raised at this committee as it's more relevant to this group. Andrew said we don't know costs, risks and rewards at this stage. We would need to talk to planners about their thoughts on a plan. Stuart says this is not the first time this has come up, previously Council would not do it due to retrospective issues. Mark suggested an educational approach for example Newline, flyer and websites as people don't understand the difference between noise and frequency, noise is very subjective and emotive. Stuart asked if Council have a strategist who can look at this idea, Andrew doesn't think so. Andrew stated we have limited resources. The communications team might be able to help. There's always room for the aerodrome users to better explain

how the aerodrome benefits the local economy, and the more we can do that, the better. Port Nelson has spent millions addressing noise issues. General feeling is that it's not a good idea to proceed.

Kevin asked if the terms of reference have come out. Andrew said yes they've been tidied up and the latest version is on the website, but the changes were largely cosmetic.

Andrew and Mark are leaving. Jane has transferred to another position in Council. Everyone wishes Andrew well in his future role and he was thanked for everything he has done. Andrew is doing handover notes and Andrea will be able to access Andrew and Jane's information.

**Meeting closed at 2.02 pm**

**Next meeting: Proposed**

- 2 June 2021 at 12.30pm**
- 1 September 2021 at 12.30pm**
- 1 December 2021 at 12.30pm**
- 2 March 2022 at 12.30pm**

**Action Log – 3.3.21**

<b>Action</b>	<b>Assigned to:</b>
Contact Peter Collins to quote on the hedge trimming job	Andrea Meldrum
Contact Golden Bay Packhouse re hedge trimming	Richard Horrell
Requote on electricity supply	Barry Dowler

Confirmed