
MINUTES
of the
GOLDEN BAY COMMUNITY BOARD MEETING
held
9.30am, Tuesday, 9 July 2019
at
Takaka Office, 78 Commercial Street, Takaka

Present: A Langford (Chair), D Gowland, G Knowles, A Grant, Crs S R Brown and P F Sangster, Manawhenua ki Mohua (M Chapman)

In Attendance: Environment & Planning Manager (D Bush-King), Customer Services Officer (E Gee)

Part Attendance: Strategic Policy Manager (S Flood), Senior Horticultural Officer (B Wilkes) and Project Manager (G Rimmer)

1 OPENING, WELCOME

Mr Bush-King read aloud the Whakatoki. Chair Langford extended a welcome from the Board to Makere Chapman, Manawhenua ki Mohua representative, and explained that item 7.4 would be moved up the agenda. Chair Langford extended a special welcome to Cr Ogilvie.

2 APOLOGIES AND LEAVE OF ABSENCE

Nil

7.4 Amendment of Golden Bay Community Board Standing Orders to enable Manawhenua ki Mohua representative attendance at meetings.

The report was taken as read.

Moved Cr Sangster/Deputy Chair Knowles
GBCB19-07-1

That the Golden Bay Community Board

- 1. receives the Amendment of Golden Bay Community Board Standing Orders to enable Manawhenua ki Mohua representative attendance at meetings report RGBCB19-07-6; and**
- 2. agrees to make the following amendments to the document "Standing Orders Golden Bay Community Board" adopted by the Board at its meeting on 8 August 2017:**



- 2.1 add to standing order 2. Definitions, a new definition for Manawhenua ki Mohua Advisor as follows:

“Manawhenua ki Mohua Advisor means a representative who has been nominated by Council staff to attend and to act in an advisory capacity, at specific Golden Bay Community Board meetings.”

- 2.2 amend standing order 3.3. Members must obey standing orders to read as follows:

“All members of the community board and its committees and subcommittees must obey these standing orders.

For the avoidance of doubt, the Manawhenua ki Mohua Advisor must also obey standing orders while present at Golden Bay Community Board meetings.

cl. 16(1) Schedule 7, LGA 2002.”

- 2.3 Add a new standing order 12.1A. Manawhenua ki Mohua Advisor attendance at meetings, as follows:

“12.1A. Manawhenua ki Mohua Advisor attendance at meetings

The Manawhenua ki Mohua Advisor has the right to attend Golden Bay Community Board meetings where they have been nominated to do so by Manawhenua ki Mohua.

The Manawhenua ki Mohua Advisor is to attend meetings in an advisory capacity and is not a member of the Board. They have the right to speak at meetings but does not have voting rights.

The Manawhenua ki Mohua Advisors may change from meeting to meeting. The Manawhenua ki Mohua Advisor does not constitute part of the quorum for Board meetings.

The Manawhenua ki Mohua Advisor must abide by these standing orders during Board meetings.

The Manawhenua ki Mohua will not be paid for their attendance at Board meetings.”; and

3. asks staff to update the Standing Orders Golden Bay Community Board document in accordance with part 2 of the resolution above.

CARRIED

3 PUBLIC FORUM

Jill Pearson

Ms Pearson said that she had not received a written response from the Board regarding the issues she had raised last month. Ms Pearson would like the Board to start a process of identifying what Golden Bay can offer tourists without compromising the things that make it attractive. Ms Pearson requested the Board involve the community in the planning and requested a response in writing.

Cyntha McConville

Ms McConville spoke on behalf of Forest and Bird and informed the Board that the organisation had recently presented the protection of shorebirds package to Manawhenua ki Mohua and that it had been well received. Ms McConville said that there had been enthusiastic support for a full time enforcement officer in Golden Bay.

Graham Rogers

Mr Rogers requested an update on the Pohara stormwater improvement project.

Wayne Green

Mr Green told the Board that he was the owner of the Wholemeal Café and that expansion was planned. Mr Green said that 26 carparks were required but that the café currently had 5. Mr Green expressed that he was happy to look at renting additional spaces but that only a small number were available. Mr Green told the Board that he owned the alley which was used as an accessway to the Council Motupipi Street carpark but there was no formal agreement. Mr Green would like the Board to provide some advice and to respond via email.

Sarah Chapman

Ms Chapman provided an update to the Board regarding a new playground planned for the Golden Bay Shared Recreational Facility (GBSRF) and requested that the Board ask Council to find a suitable location to install a set of swings.

Penny Griffith

Ms Griffith requested an update regarding the Excellent Street walkway in Collingwood.

Ron Eckman

Mr Eckman requested that Board workshops be open to the public.

BJ White

Mr White requested that Council staff be held accountable through performance checking and that the public were not being shown respect.

Bill Wallis

Mr Wallis described the current state of the Anatoki Track Road to the Board. Mr Wallis explained that property fences require shifting to straighten out the road so that grading and ongoing maintenance could be carried out. Mr Wallis told the Board that the creek was now full of rock which would be a hazard in the next flood.

4 DECLARATIONS OF INTEREST

Cr Sangster told the Board that he would abstain from discussion and decision making for the Takaka Drama Club discretionary fund application.

Chair Langford told the Board that she would abstain from discussion and decision making for the GBSRF discretionary fund application.

5 CONFIRMATION OF MINUTES

**Moved Cr Sangster/Board Member Gowland
GBCB19-07-2**



That the minutes of the Golden Bay Community Board meeting held on Tuesday, 11 June 2019, be confirmed as a true and correct record of the meeting.

CARRIED

6 PRESENTATIONS

6.1 Engineering Projects in Golden Bay

Graham Rimmer, Project Manager, provided an update to the Board on current engineering projects in Golden Bay. Mr Rimmer told the Board that three projects were underway, the Takaka to Pohara cycleway, Gibbs Road stormwater upgrade and the Four Winds Pump Station in Pohara. Mr Rimmer gave the Board approximate costs for the projects and timeframes. Mr Bush-King said that the plan to upgrade stormwater in Pohara was still progressing and would most likely be a notified application as not all affected landowners had given approval.

Mr Rimmer told the Board that staff were investigating a clip on for the cycleway at the Motupipi bridge.

Mr Rogers from the public seating, with approval from the Chair, told Mr Rimmer that the plantings at the Four Winds Pump Station were looking good but seemed to be missing on one side, Mr Rimmer agreed to investigate. Mr Rogers made positive comments regarding the contractors on site. The Board agreed that Chair Langford write a letter to thank the contractors, Donaldson Civil.

The Board agreed that Chair Langford request Kim Arnold, Project Manager for the Pohara stormwater upgrade, provide a written update and plans for the next meeting.

7.1 Chairs Report

3 Items from Public Forum

Future Development - the Board had a discussion and agreed that future development of Golden Bay was an important issue. The Board noted that Council was required to plan for and provide infrastructure and services and to carefully manage our wonderful environment. The Board agreed that Chair Langford reply to Ms Pearson in the first instance to find out what it is of Councils mandate that would require change and noting that Central Government was promoting tourism and it is difficult for the Council to place limits on population and visitor numbers.

6.2 Takaka Police Station Review

Martin Tunley, Police Area Response Manager for Tasman Rural, introduced himself and told the Board that he was based in Richmond, overseeing the areas local police stations and staff. Mr Tunley told the Board that a review of the sergeant position in Takaka was underway. Mr Tunley said that there were currently a sergeant and three constables at the Takaka station and a possible outcome could be removing the sergeant position from Takaka. Mr Tunley said that similar reviews had been carried out in the past. Mr Tunley said the review was also part of a wider review of Search and Rescue (SAR) for Nelson Bays. The Board and public were able to ask questions of Mr Tunley and Mr Tunley said that ultimately any decision would be made by Police Command. Mr Tunley said that the Takaka station had been operating for some time with three staff following the resignation of the last sergeant and the Board acknowledged that this had been working.

The meeting was adjourned for morning tea from 10:57 a.m to 11:10 a.m.

Makere Chapman, Manawhenua ki Mohua representative, introduced herself to the Board.

**Moved Deputy Chair Knowles/Chair Langford
GBCB19-07-3**

That the Golden Bay Community Board under Standing Order 9.12 add the matter of the Port Tarakohe Business Plan to the agenda as a late item and that the reason is it has recently been approved by Council and is now open for public consultation.

CARRIED

Port Tarakohe Proposed Development Plan

Chair Langford welcomed Sharon Flood, Strategic Policy Manager, to the meeting to provide information regarding the proposed development of Port Tarakohe. Ms Flood told the Board that public consultation would be open until 30th July. Ms Flood said the consultation document and supporting information was publicly available via the Council website, offices and libraries. Ms Flood referred to the consultation document and provided an overview to the Board. Ms Flood said that various groups and organisations had been contacted by the consultants. Some Board members confirmed that they would be submitting personal submissions. Ms Flood told the Board that a hearing was planned for 7th August in Takaka.

Reserve Issues

Beryl Wilkes, Senior Horticultural Officer, introduced herself and said she would be speaking to item 7.3 of the agenda.

Chair Langford agreed to a conversation with Ms Wilkes following the meeting regarding development of the Takaka skate park.

Ms Wilkes provided an update on the Excellent Street walkway in Collingwood and said that access had now been obtained from Excellent Street through to the coastline as a result of a 2017 resource consent and that there would be ongoing development of the walkway.

7 REPORTS

7.3 Reserve Financial Contributions

Ms Wilkes spoke to the report. The Board had a discussion and Board member Grant agreed to follow up with the Golden Bay Arts Council regarding the Art Works Community Group Project fund and to feedback to the Board.

**Moved Cr Brown/Chair Langford
GBCB19-07-4**

That the Golden Bay Community Board

- 1. receives the Reserve Financial Contributions report RGBCB 19-07-5 ; and**
- 2. recommends to Council the proposed carry forward in the 2018/2019 budgets for the following projects:**
 - \$10,000 from the picnic areas general budget;**
 - \$9,000 from the gardens general budget;**
 - \$107,062 from the community projects budget;**

- \$36,417 from the sports fields budget;
- \$49,260 from the walkways/esplanade budget;
- \$14,462 from the picnic areas/gardens general budget;
- \$17,500 from the cemeteries budget;
- \$29,759 from the coastcare budget; and

3. approves the capital projects to be undertaken in the 2019/2020 financial year; and

Account	Total Budget
Expense	
Valuation Fees	2,606
Transfer to District Wide	3,533
Interest earned	-5,319
Picnic Areas General Takaka Memorial Reserve fencing	10,000
Gardens General Planting Lake Killarney	9,000
Art Works Community Group Project	21,000
East Takaka walkway Community Project	6,062
Small Wharf rebuild Community Project	40,000
Takaka Drama Society Community Project	40,000
Total Expense	126,882
Capital	
Land Purchases	0
Sports fields - Pohara tennis courts surfacing - GB Rec Park footpath	40,000
Walkways/Esplanades - Excellence St – coast walkway - Lake Killarney – access road surfacing	59,000
Picnic Area/Gardens General - Bydder Reserve develop extension - Ruataniwha Reserve development	14,462
Cemeteries - Collingwood berm & signs - Rotatai berm & signs	17,500
Coastcare	50,000
Total Capital	180,962

4. approves the Special Purpose Committee project spend of \$8,000 for minor works at the Bainham, Collingwood and Kotinga Halls, as follows:

Project	Scope	Amount Requested
Kotinga Hall	Form and gravel extra parking area	5,000
Collingwood Hall	New urinal	2,000
Bainham Hall	New cupboards under sink	1,000

CARRIED

Chair Langford and Mrs Gee agreed to contact community groups regarding reserved funds.

Playground Fence – Cr Sangster told the Board that a request to the Engineering Department

had been made to install a footpath along Reilly Street and a speed reduction to 30 km/h.

The Board agreed to back the decision from neighbours to remove Eucalyptus trees from the Excellent Street reserve as submitted via correspondence by Lynne Hall, Reserves Officer.

Conifer tree at playground – The Board discussed a build-up of needles inside the tree and the fire risk, and also the increased shading of the skate park from the tree. Ms Wilkes agreed to look into the matter.

7.1 Chairs Report contd.

3 Items from Public Forum contd.

Full Time Enforcement Officer – the Board acknowledged Ms McConville’s comments agreed to take the request to the workshop later in the day.

Standing Orders – the Board had a discussion and agreed with the current approach to operating under standing orders.

Wholemeal Café – Mr Bush-King told the Board he had spoken with Mr Green at morning tea and would be following up with staff. The Board discussed public parking options around Takaka CBD and considered more provision was needed especially to cope with the summer influx of visitors.

Moved Deputy Chair Knowles/Cr Brown GBCB19-07-5

That the Golden Bay Community Board requests the engineering department look at providing more publicly available car park spaces, including those that would require the purchase of land.

CARRIED

GBSRF playground swings – Chair Langford agreed to speak with Glenn Thorn, Reserves Officer.

Board workshops – the Board noted that meetings are open to the public unless commercially sensitive or personal information is discussed and that workshops are not meetings. The Board had a discussion and agreed that the workshops achieved efficiency for ratepayers as they were an opportunity for it to come together as a group and liaise with staff. The Board agreed the workshops were valuable for candid conversations but that no decisions can be made and that business discussed would require a subsequent report to the Board for this to happen.

Staff performance – Chair Langford agreed to speak with Mr White directly to explain that his manner and language at public forum was not acceptable.

Anatoki Track Road – the Board had a discussion and noted it had met with residents in the past and understood that a plan had been developed and a quote obtained from contractors. Cr Sangster agreed to contact Robert Deck, Road Engineer, to discuss.

4 Standing Orders

The Board noted that this item had been discussed earlier in the meeting.

5 Reilly Street

The Board noted that Cr Sangster had made a request to the Engineering Department to move

the Council gate further back at the top of Reilly Street and that the department was currently assessing.

6 Skate Park

Chair Langford agreed to keep the Board updated as the Youth Council were currently gathering ideas.

7 Discretionary Fund

The Board agreed that it did not want to change the criteria and was happy with the flexibility of the current approach.

Moved Chair Langford/Cr Sangster

GBCB19-07-6

That the Golden Bay Community Board receives the Chairs Report RGBCB19-07-3.

CARRIED

7.2 Discretionary Fund Applications

The Board had a discussion regarding the current recycling service provided.

Moved Deputy Chair Knowles/Cr Sangster

GBCB19-07-7

That the Golden Bay Community Board;

- a) receives the Discretionary Fund Applications Report RGBCB19-07-4; and**
- b) grants the application from the Golden Bay Shared Recreational Facility for - \$ 500.00 on this occasion and that a long term solution to look at the Council recycling contractors ability to collect from the Golden Bay Shared Recreational Facility, not the roadside.**

Chair Langford Abstained

CARRIED

Cr Sangster exited the meeting at 01:00 p.m.

Moved Grant/Board Member Gowland

GBCB19-07-8

- c) grants the application from the Takaka Drama Society for - \$ 475.00 on this occasion only and encourages the group to consider using email for future newsletters;**

Cr Sangster Abstained

CARRIED

7.5 Financial Report

The Financial Report was taken as read.

Moved Chair Langford/Grant

GBCB19-07-9



That the Golden Bay Community Board receives the Financial Report RGBCB19-7-7.

CARRIED

Cr Sangster returned to the meeting at 01:13 p.m.

7.6 Action Sheet

The Board discussed the Action Sheet noting that the Coba Holdings application and expansion of the mussel farms had now been covered off.

**Moved Deputy Chair Knowles/Cr Brown
GBCB19-07-10**

That the Golden Bay Community Board receives the Action Sheet RGCB19-7-8.

CARRIED

8 CORRESPONDENCE

8.1 Correspondence

**Moved Chair Langford/Cr Sangster
GBCB19-07-11**

That the Golden Bay Community Board receives the Correspondence Report RGBCB19-07-9.

CARRIED

Department of Conservation – the Board agreed that the correspondence received were positive.

Ms Pearson – the Board said that it appreciated commentary from the public and encouraged the public to contact elected members, Chair Langford agreed to add to her previous action when responding to Ms Pearson.

Ms McConville – the Board acknowledged the letter of complaint.

9 CONFIDENTIAL SESSION

The meeting concluded at 1:21 p.m.

Date Confirmed: 13/08/2019

Chair: *Langford*