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**MINUTES**  
of the  
**COMMUNITY DEVELOPMENT COMMITTEE MEETING**  
held  
**9.30 am, Thursday, 1 March 2018**  
at  
**Tasman Council Chamber, 189 Queen Street, Richmond**

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**Present:** Councillor P L Canton (Chair), Mayor R G Kempthorne, Councillors D M Wensley, S R Brown, S G Bryant, M J Greening, P H Hawkes, T B King, C M Maling, D E McNamara, D J Ogilvie, P F Sangster, T A Tuffnell, A C Turley

**In Attendance:** Community Development Manager (S Edwards), Executive Assistant (T Fifield)

**Part Attendance:** Chief Executive (L McKenzie), Strategic Policy Manager (S Flood), Community Relations Manager (C Choat), Reserves and Facilities Manager (B Wilkes), Reserves Officer (S Richards)

**1 OPENING, WELCOME**

**2 APOLOGIES AND LEAVE OF ABSENCE**

Moved Cr Wensley/Cr Hawkes  
CD18-03-1

That apologies for lateness from Cr Sangster be accepted.  
**CARRIED**

**3 PUBLIC FORUM**

Nil

**4 DECLARATIONS OF INTEREST**

Nil

**5 LATE ITEMS**

Nil

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## 6 CONFIRMATION OF MINUTES

Moved Cr Hawkes/Cr Turley  
CD18-03-2

That the minutes of the Community Development Committee meeting held on Thursday, 7 December 2017, be confirmed as a true and correct record of the meeting.

CARRIED

## 7 REPORTS OF COMMITTEE

Nil

## 8 PRESENTATIONS

### 8.1 Golden Bay Shared Recreation Facility Presentation

Nick Schramm, Centre Manager, from the Rec Park Centre, was not able to be present today due to the disruption that Cyclone Gita caused in Golden Bay. He will make his presentation at a future Community Development Committee meeting.

### 8.2 Cyclone Fehi Storm Damage Update

Stephen Richards, Reserves Officer, provided an update on the damage sustained to the Tasman District's parks and reserves from Cyclone Fehi on 1 February 2018.

In reply to a question, there are areas of Moturoa/Rabbit Island's commercial forests that have been impacted by the saltwater intrusion leading to tree death.

In regard to the dead trees at Moturoa/Rabbit Island, Councillors discussed the option of a qualified professional felling and cutting up the trees and the firewood being donated to people in the community. Staff will look into this suggestion.

Cr Sangster arrived at the meeting at 9.41 am.

Councillors discussed the environmental offset funding from the Waimea Community Dam project and whether such funding could be used to restore some of the damage at Moturoa/Rabbit Island. Beryl Wilkes, Reserves and Facilities Manager, noted that the resource consent for the Dam outlined what the environmental offset funding from the Dam is to be used for. She noted that it was for specific environmental enhancement work at the Waimea River Park and at Rough Island, so it cannot be used to repair damage at Moturoa/Rabbit Island. It was agreed that the Reserves & Facilities Manager would provide Councillors with information on what the Dam environmental offset funding can be used for.

It was noted that the Waimea Inlet Management Plan is currently out for consultation and the Waimea Inlet Group are fully aware of the work that is being done at Moturoa/Rabbit Island and Rough Island.

There was some discussion around the restoration and cleaning up at Moturoa/Rabbit Island. It is intended not to replace the road along the beach front, part of which was washed away during



Cyclone Fehi. However, Council does intend to clear away the remaining the tar-seal material. Staff also intend to restore the beach accesses so that people have safe access back to the beach. Staff noted that there is an opportunity to do some dune restoration work but there will not be any hard landscaping.

Damage to other reserve areas was also discussed. It was noted that Council does not have a resource consent to do a sand push-up at Little Kaiteriteri.

Mayor Kempthorne arrived at the meeting at 10.12 am.

It was advised that the cost of cleaning up the reserves across the District could be between \$350,000 to \$400,000 and that this figure did not include McKee Reserve.

Cr King arrived at the meeting at 10.14 am.

Staff agreed to look into using more robust sand ladders instead of the wooden sand ladders currently being used.

Staff were asked that the removal of the remainder of the tar-seal road at Moturoa/Rabbit Island be put on the priority list.

There were concerns raised regarding staff resourcing and funding. It was advised there is \$100,000 in the emergency fund that Reserves & Facilities can use for storm damage repairs and there are also carried forward surpluses from previous years, which could be used with Council approval. It was noted that the majority of the work included in this financial year's Reserves and Facilities work programme will not be able to occur because of staff being diverted onto the recovery work.

Mayor Kempthorne left the meeting at 10.23 am.

A question was raised in regard to using the general disaster fund and it was advised that this fund needs Council approval to access and a report would need to come back to Full Council.

Councillors thanked the Reserves & Facilities team for their fast response and actions in regard to the storm clean up and that members of the community are appreciative of what is being done.

Cr King left the meeting at 10.35 am.

Morning tea adjournment was taken from 10.35 am to 10.50 am.

## **9 REPORTS**

### **9.1 Chairperson's Report**

The Chair's report was taken as read.

Thanks was given to Councillors and staff who visited the Council's cottages in Murchison.



In response to a question about the Saxton Velodrome cost overruns and why the construction took so long, Ms Edwards advised she will provide the information to Councillors. The Chair noted that the information on the funding of the Velodrome work has previously been presented to Council. Special thanks was given to Glenn Thorn, Susan Edwards and Cr Wensley for their involvement in the Saxton Velodrome project.

Councillors noted their appreciation of Cr King who chaired the public meeting at Marahau on Wednesday night in relation to Cyclone Gita. They also gave thanks to Adrian Humphries.

Councillors congratulated the Community Development team's hard working staff during the response and recovery work for the two cyclones and on other matters.

**Moved Cr Wensley/Cr McNamara**

**CD18-03-3**

**That the Community Development Committee receives the Chairperson's Report**

**RCD18-03-01**

**CARRIED**

Mayor Kempthorne returned to the meeting at 10.59 am

## **9.2 McKee Memorial Recreation Reserve Campground**

Reserves & Facilities Manager, Beryl Wilkes, spoke to her report which outlined to Councillors the issues her team are facing with the sewerage, stormwater and coastal inundation at the McKee Memorial Recreation Reserve Campground.

Mrs Wilkes advised that she is yet to receive the full prices for the sewerage system so this information will be included in a report to the 12 April Community Development Committee meeting.

It was noted that a new sewerage pipeline could be an option. Mrs Wilkes advised that she would look into options about a containment system.

There was discussion around how Council could consider accommodating cheaper camping options for the community and families and whether further sites may be needed.

A comment was made that the infrastructure needs to be more agile and the toilet infrastructure needs to be movable.

Councillors raised the option of filling up and raising the ground level at McKee Reserve so it will be less likely to be inundated by the sea. Mrs Wilkes advised there are rules about how much fill you can bring in and how many hectares can be filled over a year.

Mayor Kempthorne left the meeting at 11.13 am.

It was noted that McKee is a special and important reserve for local residents.

**Moved Cr Tuffnell/Cr Wensley**

**CD18-03-4**

**That the Community Development Committee:**





1. **receives the McKee Memorial Recreation Reserve Campground RCD18-03-02 report; and**
2. **notes staff are to report back to the 12 April Community Development Committee meeting with options and costs for the repair of the infrastructure of the reserve and options for the future use of the reserve.**

**CARRIED**

### **9.3 Wakefield Hall Seismic Strengthening**

Community Development Manager, Susan Edwards, presented her report which sought Councillors' approval on whether to upgrade the Wakefield Hall or to restrict the capacity of the Hall to below 300 people.

Mayor Kempthorne returned to the meeting at 11.19 am.

There was discussion around the risk that if the hall was upgraded, Council may be more reluctant in future to provide a new community facility in Wakefield but this would be a political decision at the time.

It was noted that the existing hall is not fit for purpose in the longer term for the community.

In response to a question about any upcoming projects and the \$265,000 left over for seismic work, Ms Edwards advised that the attachment to the report listed all the Community Development buildings that have been assessed to date. However, there are still a large number of buildings that have not been assessed. Therefore, the funding may be needed for some of those buildings if they are not up to seismic standards.

#### **Moved Bryant/Cr Maling CD18-03-5**

**That the Community Development Committee**

1. **receives the Wakefield Hall Seismic Strengthening RCD18-03-03 report; and**
2. **agrees that the Wakefield Hall user numbers continue to be restricted to under 300 people lowering the building to an Importance Level 2 building classification.**

**CARRIED**

### **9.4 Community Development Manager's Report**

Community Development Manager, Susan Edwards, spoke to her report.

Ms Edwards advised that the reserves and facilities staff have been very busy in regard to the two storm events. Some Community Development staff have been involved with the response and recovery phase of work. There have been several staff operating in the welfare centre at the Emergency Operations Centre. There are also some staff who have taken on navigator roles which involves working with the severely affected people in the community and helping them work through the processes on how to deal with EQC applications, etc. It was noted that



staff could be involved in this work for four to six weeks which would take them away from their day to day duties and that response times to normal business as usual may be affected.

Ms Edwards advised the Committee about the letter received from the Richmond and Districts Information Centre volunteers noting that the Centre may close due to a lack of volunteers and need for the service. Councillors discussed the situation, noting that there did not appear to be a need for the Centre anymore, but acknowledging the good work of the volunteers over the years it has been open.

Cr Wensley noted that she recently met with Nelson Bays Primary Health who were interested in smoke free policies around Tasman. She asked whether we could build a smoke free policy into our leases. Ms Edwards advised that Council does have a smoke free policy in terms of our reserves, but not leased buildings. She noted that staff will discuss this with lessees as part of the negotiation of new leases.

In reply to a question about an update on the disposal of some of Council's assets, Ms Edwards said a hall strategy is on the agenda and the intention will be to look at all assets in the District.

It was advised that some of the Mapua community were requesting a croquet green on the Mapua Recreation Reserve but there was not enough space there as it overlaps with the football fields. A site has been identified on Aranui Park and the Reserves & Facilities team are currently working with the group to try and accommodate them.

A question was raised asking if there was a list of any Council owned or leased properties which are not currently being used. Mrs Wilkes said there was only ones that she knew of are in Riwaka - the tennis club building (and the croquet club are looking at moving into there) and the nissen hut.

Mayor Kempthorne left the meeting at 11.43 am.

A discussion ensued regarding the Communications single supplier contract and that staff are currently undertaking a tender process for a new contract. Following a question, staff advised that the two renewals options for the contract will be at Council's discretion and are not a right of renewal for the contractor.

Cr King returned to the meeting at 11.58 am.

An issue was raised in regard to the delivery of Newline and that some residents in Tasman were not receiving Newline as they had "junk mail" printed on their letterboxes. Mr Choat will follow the matter up with the distributors.

It was noted that the Long Term Plan consultation is now uploaded on the website for ratepayers to view.

Cr Ogilvie left the meeting at 12.17 pm.

There was a discussion regarding Council's website design concepts, which received general support. It was noted that the new search engine will have a greater capability. Thanks was given to Richard Liddicoat for attending the recent A4A meeting.

**Moved Cr Brown/Cr Maling**  
**CD18-03-6**



**That the Community Development Committee:**

1. receives the Community Development Manager's Report RCD18-03-01; and
2. thanks the Richmond and Districts Information Centre volunteers for the contribution they have made to the Tasman District and its visitors over many years; and
3. notes that Council is not in a position to take over operating the Information Centre; and
4. accepts that the Richmond and Districts Information Centre may need to close due to a lack of volunteers to continue operating it.

**CARRIED**

**9.5 Action Sheet - Community Development**

Progress on the action items from the previous Committee meetings were noted. All items had been completed.

**Moved Cr Canton/Cr Hawkes  
CD18-03-7**

**That the Community Development Committee receives the Action Sheet - Community Development report RCD18-03-05.**

**CARRIED**

The meeting concluded at 12.25 pm

Date Confirmed: 12/4/2018

Chair: 

