
MINUTES

of the

FULL COUNCIL MEETING

held

9.30am, Friday, 4 May 2018,

9.30 am, Monday 7 May and

1.00 pm Thursday 10 May

at

Tasman Council Chamber, 189 Queen Street, Richmond

Present: Mayor R Kempthorne, Councillors T King, S Brown, S Bryant, P Canton, M Greening, K Maling, D McNamara, D Ogilvie, P Sangster, T Tuffnell, A Turley and D Wensley

In Attendance: Chief Executive (L McKenzie), Strategic Policy Manager (S Flood), Engineering Services Manager (R Kirby), Environment & Planning Manager (D Bush-King), Community Development Manager (S Edwards), Activity Planning Manager (D L Fletcher), Management Accountant (M McGlinchey), Senior Policy Adviser (A Bywater), Executive Assistant (R L Scherer)

Part Attendance: Senior Activity Planning Adviser (J Neame), Revenue Accountant (K Kivimaa Schouten), Activity Planning Adviser (W Woortman), Senior Policy Adviser (B Wayman), Activity Planning Adviser (H Lane), Activity Planning Adviser (D Bryant), Utilities Manager (M Schruer), Community Relations Manager (C Choat), Environmental Policy Manager (B Johnson), Communications Officer (B Catley) and Property Services Manager (M Johanssen)

1 OPENING, WELCOME

Mayor Kempthorne outlined the process and set the scene for the meeting. He urged the Councillors to concentrate on making collective decisions that will benefit the District.

Ms Flood noted that the meeting provides a forum for staff to receive instructions from the Council on directions for the Long Term Plan. She noted that there is an opportunity to further discuss any issues at the Council workshop on 14 May before the final Long Term Plan 2018-2028 is presented to the Council on 28 June 2018 for adoption.

The Council agreed that the consequences of any resolutions passed at today's meeting may be revisited prior to the Council providing staff final instructions on the Long Term Plan at the 24 May 2018 Council meeting.

2 APOLOGIES AND LEAVE OF ABSENCE

**Moved Cr Tuffnell/Cr Turley
CN18-05-1**

**That apologies from Cr Hawkes be accepted.
CARRIED**

3 PUBLIC FORUM

**Moved Cr Canton/Cr Sangster
CN18-05-2**

- (a) that the public be excluded from speaking at this meeting as it would be inappropriate to allow submitters a further chance outside the formal submission process to influence Council's decision making at this late stage; and**
- (b) it would also be inappropriate to allow those that did not make a submission the chance to influence Council's decision.**

CARRIED

4 DECLARATIONS OF INTEREST

Nil

5 LATE ITEMS

Nil

6 CONFIRMATION OF LONG TERM PLAN HEARING MINUTES

**Moved Cr Tuffnell/Cr Wensley
CN18-05-3**

That the minutes of the Full Council meeting held on Wednesday, 18 April 2018, Monday, 23 April 2018 and Tuesday 24 April 2018 be confirmed as a true and correct record of the meeting.

CARRIED

7 PRESENTATIONS

Nil

8 REPORTS

8.1 Long Term Plan 2018-2028 Deliberations Report

**Moved Cr Brown/Cr Maling
CN18-05-4**

That the Full Council:

- 1. receives the Long Term Plan 2018-2028 Deliberations Report; and**

2. directs staff to bring forward draft recommendations on the matters as recorded in the minutes of this meeting to the 24 May 2018 Council meeting; and
3. directs staff to report back on the financial implications of those changes at the 24 May 2018 Council meeting.

CARRIED

Introduction

Strategic Policy Manager, Sharon Food introduced the day's programme. She noted the contribution from staff who helped to prepare this report recommending the proposed changes to the Long Term Plan 2018-2028.

Revised budget lines

The Council discussed the revised **favourable** budget items that staff propose be included in the LTP 2018-2028.

**Moved Cr Bryant/Cr Sangster
CN18-05-5**

That the Full Council accepts the favourable budget revisions to be included in the LTP 2018-2028 for the following items:

1. revenue from Nelson City Council pan charges, \$20,000; and
2. revenue from solid waste – joint landfill, \$37,000; and
3. savings from commercial restructure, \$47,000; and
4. use of the existing water reserves, \$490,000

CARRIED

The Councillors discussed the revised **unfavourable** budget items that staff proposed to include in the LTP 2018-2028.

It was noted that the proposed grant for the Motueka litter cart would be funded from the Motueka Community Board targeted rate.

**Moved Cr Sangster/Cr King
CN18-05-6**

That the Full Council approves the unfavourable budget changes to be included in the LTP 2018-2028 for the following items:

1. increase in three-waters operational contract of \$596,000; and
2. Freedom Camping Bylaw implementation, \$10,000; and
3. Planview licenses, \$39,000; and
4. Aquatic Centre – pool retiling, \$14,000; and
5. Insurance costs – 12% increase, \$81,000; and
6. Motueka Community Board – grant for litter cart \$5,000.

CARRIED

The meeting adjourned for a fire alarm evacuation at 9.55 am and resumed at 10.05 am.

Years 1 to 10 – Budget changes

The Council discussed the rates percentage increases relating to growth in the District.

In response to a question, Community Development Manager, Susan Edwards clarified the proposed funding for earthquake strengthening. She noted that not all of the Council's buildings had been assessed for earthquake strength and that the extra \$200,000 to be included in the LTP had been approved previously but had been omitted from the draft budgets.

In response to discussion about the inclusion of the proposed Waimea Community Dam, the Chief Executive advised that the dam underpins a significant amount of the LTP and if it is removed, all assumptions about water supply and growth in the District would have to be revisited.

The Councillors agreed that they would discuss the proposed funding for Saxton Field after the Saxton Field Committee meeting today.

Moved Cr Bryant/Cr Tuffnell
CN18-05-7

That the Full Council approves the following budget changes to Years 1-10 for inclusion in the LTP 2018-2028:

1. include earthquake strengthening funding of \$200,000 in year 10; and
2. Golden Bay RFC account correction. Reduces debt by \$1.56 million across 10 years; and
3. Waimea Community Dam delay transfer of debt of \$14.1 million to 2018/2019; and
4. NRSBU capital works development contribution charges; and
5. other consequential budget changes resulting from these decisions.

CARRIED**Rates and Debt**

The Council discussed the proposed caps on external net debt and total rates increases. It was noted that the District has an aging population and that storm events attributed to climate change were occurring more often.

Chief Executive, Lindsay McKenzie noted that historically capital works programmes have often been delayed resulting in a margin on costs in any financial year.

Moved Cr Maling/Cr Bryant
CN18-05-8

That the Full Council accepts retaining the proposed caps in the LTP 2018-2028 of:

1. \$200 million external net debt; and
2. 3% per year total rates income plus allowance for growth.

CARRIED**Growth & Infrastructure**

Senior Activity Planning Adviser, Jenna Neame advised the Council of the proposed changes to the LTP 2018-2028 for the Motueka/Riwaka river flood mitigation project. Ms Neame agreed that

the Council has some historical modelling information regarding the flooding issues in Motueka and Riwaka. She noted that the proposed flood mitigation study will ensure that the current information is accurate, that risk profiles can be improved and that staff can take a robust look at any costs and their impacts. She also advised that the study would be widened to include more properties in the Motueka/Riwaka area. The mitigation study is proposed for Years 1 and 2 of the LTP 2018-2028. As a consequence of the joint Motueka/Riwaka study, staff recommended that the Riwaka Flood Mitigation Works project be removed from the LTP. Councillors did not support the staff recommendation and considered there was an immediate need for the works to be undertaken in Riwaka.

**Moved Cr Maling/Cr Brown
CN18-05-9**

That the Full Council accepts the following budget changes to the LTP 2018-2028:

1. **retain funding of \$660,000 for the Motueka/Riwaka River Flood Mitigation in Years 4 and 5; and**
2. **increase the Motueka/Riwaka River Flood Mitigation budget from \$150,000 to \$350,000 (\$175,000 in Year 1 and \$175,000 in Year 2) to extend the scope of the work from identification of flood consequences in Lower Motueka catchment to include the Riwaka catchment including Brooklyn.**

CARRIED

The meeting adjourned for morning tea at 11.30 am and resumed at 11.48 am.

Development and Financial Contributions Policy

Activity Planning Manager, Dwayne Fletcher advised the Council that any expenditure on infrastructure will be required whether growth is medium or high. He noted that the growth model includes both population growth and growth in the number of houses. The Council confirmed that development in the LTP is based on medium-high growth as set out in the growth model.

Environment and Planning Manager, Dennis Bush-King noted that 407 new homes had been built in Tasman District in past 12 months, whereas the growth model had predicted 350 new homes.

Ms Flood noted that the proposed amendment to Table 7 provides better clarity regarding the GST component for the development contributions charge.

The Council discussed the definition of “small” houses and their impact on development contribution revenue including whether a small house should be limited to two bedrooms. The Councillors agreed that the number of bedrooms was somewhat irrelevant on a small home. It was agreed a small home would be three bedrooms or less.

**Moved Cr Bryant/Mayor Kempthorne
CN18-05-10**

That the Full Council approves the following changes to the Development and Financial Contributions Policy 2018-2028:

1. **amend Table 7 of the Development Contributions Policy to better reflect the total charges and clarify the GST inclusive cost; and**
2. **amend the small house category to include up to three bedrooms and any consequential changes to the Policy as a result; and**

3. include a definition of 'bedroom'; and
4. include text that clarifies that for each activity and catchment, development contributions fund the programme as a whole on an aggregated basis; and
5. include text clarifying that development contribution charges are based on the long term average cost of growth within each catchment for each activity.

CARRIED

Improving Drinking Water Quality

Utilities Manager, Mike Schruer spoke about the Council's current work to comply with the Drinking Water Standards of New Zealand. He noted that the current Government inquiry in to the Hastings water supply contamination would mean there are likely to be more drinking water requirements from the Government.

The Council discussed the requirement to provide water tanks on any new house builds.

Cr McNamara and Cr Wensley proposed a new motion asking for staff to report back on requiring water tanks for new house builds. The motion was lost.

The meeting adjourned for lunch at 12.40 pm and resumed at 1.13 pm.

Revenue and Financing Policy

The Council discussed the contribution from Waimea Irrigators Limited affiliated consent holders for any cost overruns over \$3 million for the proposed Waimea Community Dam. The Chief Executive noted that the Revenue and Financing Policy indicated that affiliated consent holders would contribute to three parts of the Waimea Dam costs; default on the loan underwrite, any increase in cost overruns over the \$3m split and any unfunded sunk costs that the project may incur.

Cr Maling left the meeting at 1.32 pm.

There was some discussion over the wording of the resolution proposed by staff. The Chief Executive Officer proposed that staff present alternative wording for a resolution on the Revenue and Financing Policy at this meeting which will continue on 7 May 2018.

Cr Maling returned to the meeting at 1.38 pm.

In response to a request, the Chief Executive provided an update on land acquisition and land access issues for the proposed Dam.

Improving Drinking Water Quality

The Council discussed drinking water quality and any legislation that may be passed as a result of the Havelock North Inquiry.

**Moved Bryant/Cr Tuffnell
CN18-05-11**

That the Full Council approves the inclusion of the proposals for improving drinking water quality in the Long Term Plan 2018-2028.

CARRIED

Motueka Water Supply

**Moved Cr Maling/Cr Ogilvie
CN18-05-12**

That the Full Council approves the inclusion of funding for the Motueka Water Supply in the Long Term Plan 2018-2028.

CARRIED

Tourism and Economic Development

After discussion, it was agreed that the request for funding for the Borlase Forest track should not be granted.

Nelson Regional Development Agency

The Council discussed the rating impact of the proposed funding for the Nelson Regional Development Agency (NRDA). It was suggested that the Council should be very clear on its requirements of the NRDA so that the Council knows what it receives for its contribution. The Councillors also referred to previous regional development strategies.

The Council debated the current funding and operation model for information centres and whether a sunset clause should be included. It was suggested that the District's libraries could be used to disseminate some of the material currently provided by information centres.

Cr Bryant used his right of reply to talk about the importance of visitor information centres and their value in providing face-to-face interaction for visitors who can gain information about local attractions and then spend their money locally.

**Moved Cr Canton/Cr Ogilvie
CN18-05-13**

That the Full Council approves the following amendments for inclusion in the LTP 2018-2028:

- 1. retain funding \$300,000 per annum for the Nelson Regional Development Agency (NRDA) to be reviewed after three years.**

Cr Ogilvie called for a division.

Brown	For
Bryant	For
Canton	For
Greening	Against
Kempthorne	Against
King	Against
Maling	For
McNamara	For
Ogilvie	For
Sangster	For
Tuffnell	For

Turley Against
Wensley Against

CARRIED

Moved Bryant/Cr Sangster

CN18-05-14

That the Full Council approves the following amendment for inclusion in the LTP 2018-2028:

- 1. retains funding to local information centres as proposed in the Consultation Document to be reviewed after three years.**

CARRIED

Moved Bryant/Cr Brown

CN18-05-15

That the Full Council approves the following amendment for inclusion in the LTP 2018-2028:

- 1. retain funding to the Nelson-Tasman Business Trust as proposed in the Consultation Document to be reviewed after three years.**

CARRIED

The staff proposed the following wording for a motion:

Moved Mayor Kempthorne/Cr Maling

‘That Council approves funding of \$50,000 in Year 1 to the NRDA to ensure that Tasman’s interests are sufficiently considered in the Top of the South Economic Growth Strategy’.

LOST

Transportation

Ms Flood summarised the proposed changes to the transportation programme. Activity Planning Adviser, Drew Bryant explained the reasons for these changes and referred to the recent Government Policy Statement on Land Transport which has impacted on the Council’s regional land transport plans. Mr Bryant spoke about the proposed study to review public transport networks and noted that Nelson City Council has proposed funding this study in their LTP. He also noted that 50% of the study would be funded by NZTA.

Mr Bryant referred to the Transport Agency’s Investment Programme and the Government Policy Statement on Land Transport and noted that the Agency has indicated it will reduce the Council’s current minor improvements programme funding. He advised that NZTA has also signalled that it will reduce the number of transportation studies focusing on congestion in Motueka and Richmond. Mr Bryant emphasised that the Council is in a state of flux while NZTA finalises their funding programme.

Mr Bryant also noted that NZTA propose to stop funding of the current Network Operating Framework study.

Mr Kirby noted that staff will need more time to evaluate transportation options as a result of the recent central government land transport policy changes.

Cr Maling and Cr Tuffnell left the meeting at 3.36 pm.

Mr Fletcher referred to the proposed changes to the NZTA financial assistance rate which could result in extra NZTA subsidised funding for footpaths.

Moved Bryant/Cr Brown
CN18-05-16

That the Full Council approves the following amendment to the Transportation programme in the LTP 2018-2028 to include funding of \$60,000 in Year 2 (2019/2020) to complete a review of our public transport networks.

CARRIED

The meeting adjourned at 3.40 pm.

The meeting reconvened in the Tasman District Council Chamber, 189 Queen Street, Richmond at 9.30 am on Monday 7 May 2018.

Present: Mayor R Kempthorne, Councillors T King, S Brown, S Bryant, P Canton, M Greening, P Hawkes, K Maling, D McNamara, D Ogilvie, P Sangster, T Tuffnell, A Turley and D Wensley

In Attendance: Chief Executive (L McKenzie), Strategic Policy Manager (S Flood), Engineering Services Manager (R Kirby), Environment & Planning Manager (D Bush-King), Community Development Manager (S Edwards), Corporate Services Manager (M Drummond), Activity Planning Manager (D L Fletcher), Management Accountant (M McGlinchey),

Part Attendance: Transportation Manager (J McPherson), Senior Activity Planning Adviser (J Neame), Revenue Accountant (K Kivimaa Schouten), Activity Planning Adviser (W Woortman), Senior Policy Adviser (B Wayman), Senior Policy Adviser (A Bywater), Activity Planning Adviser (H Lane), Activity Planning Adviser (D Bryant), Utilities Manager (M Schruer), Asset Engineer, Waste Management and Minimisation (D Stephenson), Community Relations Manager (C Choat), Environmental Policy Manager (B Johnson), Communications Officer (B Catley), Online Communications Officer (R Liddicoat), Libraries Manager (G Coote), Reserves and Facilities Manager (R Hollier), Environmental Information Manager (R Smith), Policy Adviser (A Gerraty), Growth Coordinator, Environment and Planning (M Croxford), Regulatory Manager (A Humphries), Senior Horticultural Officer (B Wilkes), Executive Assistant (R L Scherer) and Executive Assistant (K Redgrove).

9 OPENING, WELCOME

The Mayor welcomed everyone to the meeting and noted the need to focus the meeting on the LTP deliberations. He advised Councillors that the meeting would conclude or be adjourned, if necessary, at 4.00 pm.

10 APOLOGIES AND LEAVE OF ABSENCE

Moved Cr McNamara/Cr Sangster
CN18-05-17

That apologies for lateness from Cr C M Maling and Cr S Brown be accepted.

CARRIED

Transportation (continued)

Activity Planning Adviser, Drew Bryant outlined the new direction for transportation projects as a result of the recent draft Government Policy on Land Transport and the New Zealand Transport Agency's Investment Assessment Framework and Transport Agency Investment Proposal.

Cr Brown arrived at 9.35 am.

Concern was expressed that the NZTA detailed business case for SH60, in particular High Street, Motueka has now been removed from the NZTA programme.

The Council discussed the proposed safety improvements at the Champion Road/Salisbury Road intersection and the staging of the proposed pedestrian crossing and underpass works. Mr Bryant noted that the developer who is building the supermarket at this intersection has agreed to contribute funding for the safety improvements.

Cr Wensley, seconded by Cr McNamara proposed an alternative resolution to that proposed by staff:

That the Full Council notes that the funding for the roundabout upgrade at the Champion Road/Salisbury Road intersection remains in year 4 of the LTP 2018-2028

Mr Fletcher advised that construction of an underpass would be the gold standard in terms of safety for pedestrians and cyclists at this intersection. He noted that any conflict between vehicles and pedestrians/cyclists would be removed if an underpass was built.

After further discussion, the Council resolved:

Moved Cr Wensley/Cr McNamara
CN18-05-18

That the Full Council:

- 1. brings forward the funding for the roundabout upgrade including the underpass at the Champion Road/Salisbury Road intersection to year 2 (2019/2020) from year 4 in the LTP 2018-2028; and**
- 2. includes \$60,000 funding for the business case in Year 1 of the LTP 2018-2028 (note this funding is subsidised by NZTA).**

CARRIED

Cr Maling arrived at 10.20 am.

Pohara to Takaka Cycleway

The Councillors discussed the timing of the proposed Pohara to Takaka Cycleway in the LTP 2018-2028. It was agreed that the funding for this project should be bought forward.

**Moved Cr Ogilvie/Cr Sangster
CN18-05-19**

That the Full Council approves moving the funding of \$1.135 million for the Pohara-Takaka Cycleway project in the LTP 2018-2028 as follows:

- 1. bring forward design from Year 2 to Year 1; and**
- 2. bring forward construction from Year 3 to Year 2.**

CARRIED

**Moved Cr King/Cr Brown
CN18-05-20**

That the Full Council approves:

- 1. moving the Lower Queen Street and Berryfield Drive intersection upgrade project funding of \$990,000 from Year 8 to Year 6 (2023/2024) of the Long Term Plan 2018-2028; and**
- 2. moving the Borck Creek Shared Pathway Crossing project funding of \$673,700 from Years 8 and 9 to Year 6 (2023/2024).**

CARRIED

Footpaths/Walkways

The Councillors discussed a number of proposed footpath and walkway projects in the District. Mr Bryant and Mr McPherson noted that:

- Staff are working with the Upper Moutere community regarding the proposed walkway/cycleway connection. Once a route is confirmed the project will be prioritised in the new paths matrix.
- The proposed walkway from Tapawera Village to the former forestry camp is included in the new paths matrix but is not a high priority.
- The new footpath on Martins Farm Road in Kaiteriteri is a high priority project on the new paths matrix.

Mr McPherson agreed to provide a copy of the new paths matrix to the Engineering Services Committee meeting in June 2018.

The meeting adjourned for morning tea at 10.37 am and resumed at 10.57 am.

Natural Hazards

In response to a question regarding the Coastal Assets Management Plan, Mr Bryant confirmed that there are a number of budgets available to address climate change. He noted that the proposed \$100,000 funding for the coastal strategy will allow this work to be undertaken in years 1 and 2 of the LTP 2018-2028.

Ms Neame advised the Council that staff intend to take a new look at climate change issues and the coastal strategy will help identify what the Council's focus will need to be in the long term.

Mr Bush-King noted that current climate change projects are focused on adaptation, not mitigation and there is no budget available to shift this current focus.

Stormwater

Ms Flood summarised the submissions received regarding stormwater and noted that there are no changes to the stormwater projects in the LTP 2018-2028.

In response to a question, Senior Activity Planning Adviser Wouter Woortman acknowledged that there are stormwater issues in Motueka. He advised the Council that staff are looking at the upcoming catchment management plan to provide solutions to these issues. Mr Fletcher also noted that without a catchment management plan, the Council is at risk of doing stormwater works which could exacerbate issues downstream.

Refuse and Recycling Routes and Rating Areas

Ms Flood and Asset Engineer, Waste Management and Minimisation, David Stephenson summarised the submissions received and noted the proposed changes to the LTP 2018-2028.

Moved Bryant/Cr Canton CN18-05-21

That the Full Council approves the following amendments to the Refuse/Recycling Routes and Rating Areas for inclusion in the LTP 2018-2028:

- 1. remove the Flaxmore Road, Sunrise Valley Road, Supplejack Valley Road, Weka Road/Wood Loop, Sunset Valley Road and Greenvine Lane collection routes formerly proposed for extension;**
- 2. reduce the rating area as proposed in St Arnaud, with the exception of the two properties on the edge of the rating area; and**
- 3. carry out further investigations into drop-off options for St Arnaud.**

CARRIED

Infrastructure Strategy

Ms Flood summarised the submissions and noted that staff propose no changes to the Infrastructure Strategy.

Wastewater

Ms Flood summarised the submissions and noted that staff propose no changes to the Wastewater programme in the LTP 2018-2028.

Rivers and Coastal

Ms Flood summarised the submissions and noted that staff propose no changes to the Rivers and Coastal programme in the LTP 2018-2028.

In response to a question, Mr Bryant noted that the Broadsea Avenue/Ruby Bay seawall will be included in the coastal hazards strategy.

The Councillors discussed the current river rating regime. Mr McPherson noted that the funding for Z-rated rivers maintenance had been increased in the LTP 2018-2028. He spoke about the options available to landowners who can cost-share 50% with the Council for river works on Z-rated rivers.

It was noted that no provision had been provided in the LTP for a river rating review.

Regional Boat Ramp

Ms Flood summarised the submissions and noted that staff proposed that the Council consider deferring the regional boat ramp project from the LTP 2018-2028.

The Councillors discussed the timing of the proposal to construct a regional boat ramp. As a result, a new resolution was proposed by Councillors Greening and Turley.

That the Full Council provides the capital expenditure of \$1.07 million for the regional boat ramp in the LTP 2018-2028 as follows:

1. Year 4, \$108,000, feasibility study; and
2. Year 5, \$963,000 construction.

The vote was split 6/6. The motion was lost after the Mayor used his casting vote to the status quo. It was agreed that funding and timing of the regional boat ramp project would not change from what was proposed in the draft LTP 2018-2028 and will remain within the ten year plan.

The meeting adjourned for lunch at 12.30 pm and reconvened at 1 pm.

Environmental Management

Ms Flood referred to Project Devine and the request for funding of \$22,500. Environmental Information Manager, Rob Smith explained the other contributions made to the organisation which led to the recommendation.

Mr Smith explained that Project Devine delivers services for the Council that other Regional Councils must deliver.

In response to a question, Mr Smith confirmed that Project Devine have sought funding from the Rata Foundation and they would likely want to refer to a positive decision from Council to gain leverage on funding from other organisations.

The Councillors discussed funding issues and administration costs.

Moved Cr Sangster/Cr Wensley CN18-05-22

That the Full Council increases funding to Project Devine to \$11,250 per year for inclusion in the LTP 2018-2028.

CARRIED

Councillors discussed the importance of funding being allocated to protect and foster the unique biodiversity of the salt marshes.

The Environment and Planning Manager, Dennis Bush-King, explained that approximately \$250,000 has been allocated over the next ten years targeted at protecting and fostering the unique local biodiversity of the Waimea Inlet, including the salt marshes. He noted that there are other items that have been identified as potential costs and these would be reported back to Council's Environment and Planning Committee.

It was noted that if the proposed Waimea Community Dam goes ahead there will be a biodiversity offset including a specific allocation to Rough Island.

Biostrategy

Ms Flood summarised the submissions and noted that staff propose no changes to the LTP 2018-2028. She acknowledged that many of the submitters commented about forestry practices. It was

accepted Council did not have a great level of choice in this matter; there is a legal requirement under the National Environmental Statement on Plantation Forestry (NES – Plantation Forestry) to meet certain standards and additional staff resources have been budgeted to meet this requirement.

Cr Bryant left the meeting at 1.20 pm.

The Councillors discussed the options of finding the right expertise to manage our response to the NES – Plantation Forestry.

**Moved Cr King/Cr Wensley
CN18-05-23**

That the Full Council increases funding for additional resources for maintaining the National Environmental Statement on Plantation Forestry (NES-PF) of \$100,000 per year with the expectation that \$50,000 will be cost-recovered, (net cost \$50,000 per year) in the LTP 2018-2028.

CARRIED

The meeting turned to the subjects of freedom camping and housing supply in the region. It was agreed that both issues sit outside the Long Term Plan but are highly topical for our residents and ratepayers.

Cr Hawkes indicated his wish to have a conversation with staff about the freedom camping situation in Motueka.

Cr Bryant returned to the meeting at 1.30 pm. Cr Hawkes left the meeting at 1.30 pm.

In response to a question regarding noise control, Regulatory Manager, Adrian Humphries confirmed that Council did have noise meters and that nuisance noise was often approached in a more subjective manner, rather than relying upon measuring noise on a meter.

Governance

Ms Flood referred to submissions relating to citizenship ceremonies in Golden Bay and the amalgamation of Nelson City Council and Tasman District Council.

Significance and Engagement Policy

Ms Flood agreed that it would be possible to include a note in the Significance and Engagement Policy regarding the Waimea Community Dam as a Council strategic asset.

Cr Hawkes returned to the meeting at 1.34 pm.

**Moved Cr Wensley/Cr King
CN18-05-24**

In the event that the Waimea Community Dam proceeds, the Council gives consideration to including its shares in the Council Controlled Organisation in the list of Strategic Assets in the Significance and Engagement Policy.

CARRIED

Wording Changes to the Significance and Engagement Policy

The Council discussed the proposed wording changes to the Significance and Engagement Policy.

**Moved Cr King/Mayor Kempthorne
CN18-05-25**

That the Full Council approves the following minor highlighted wording changes to the Significance and Engagement Policy in the LTP 2018-2028:

- 1. Section 1.4: 'The exact form and extent of consultation and engagement will be determined by Council on a case by case basis, taking into account the level of significance of the matter and any statutory requirements'; and**
- 2. Section 2.2: 'Where appropriate, Council will work with Wakatū Incorporation and Ngāti Rāua Ātiawa Iwi Trust (NRAIT) when dealing with matters relating to the land holdings of those agencies and will also work with those agencies when they represent the manawhenua interests of the traditional owners.'**

CARRIED

Cr Tuffnell left the meeting 1.38 pm.

Schedule of Charges

Ms Flood summarised the submissions received. She noted that staff did not recommend any changes and that the Schedule should be adopted as proposed.

Kohatu Motorsport Park

Ms Flood noted that there had been a number of submissions asking that the Council provide funding as well as wording in support of the Kohatu Motorsport Park in the LTP. Ms Flood said that staff support the inclusion of appropriate wording, and that Council had provided past funding for the project but that the request for additional funding in this LTP could not be accommodated.

**Moved Cr Sangster/Cr Canton
CN18-05-26**

That the Full Council approves the inclusion of an appropriate reference in the LTP 2018-2028 noting Council's support of the Kohatu Motorsport Park project, including Council's funding provided to date.

CARRIED

Library Services

Ms Flood summarised the submissions relating to the Council's Library Service and noted that staff recommend no changes to the LTP.

Community Facilities

Ms Flood summarised the submissions received and discussed several staff recommendations.

**Moved Mayor Kempthorne/Cr Ogilvie
CN18-05-27**

That the Full Council approves the following funding changes for Community Facilities activities for inclusion in the LTP 2018-2028:

- 1. include funding of \$18,500 for repairs to the Motueka War Memorial and concrete surrounds. Funding of \$7000 for the memorial repair is to be sourced from the 2017/2018 Reserves and Facilities budget and funding of \$11,500 for the concrete surrounds repair will be included in Year 1 of the LTP.**

CARRIED

Hope Tennis Courts

Councillors raised questions regarding whether Reserve Financial Contributions (RFCs) could be used to fund the replacement of the Astroturf courts at the Hope Recreation Reserve. Senior Horticultural Officer, Beryl Wilkes clarified that the replacement work is maintenance so RFCs could not be applied to fund it.

**Moved Cr Ogilvie/Mayor Kempthorne
CN18-05-28**

That the Full Council approves the following funding changes for Community Facilities activities for inclusion in the LTP 2018-2028:

- 1. provide a grant of \$50,000 and a loan of \$50,000 over 15 years to the Hope Tennis Club to replace the six Astroturf courts at the Hope Recreation Reserve. These funds will be made available in Year 1 of the LTP from the Reserves and Facilities operating budgets.**

CARRIED

Tourism Infrastructure Fund

Ms Flood noted that staff were preparing an application to round-2 of the Tourism Investment Fund to undertake a feasibility study in Marahau focused on planning and beach access.

**Moved Mayor Kempthorne/Cr Ogilvie
CN18-05-29**

That the Full Council approves staff making an application to the Government's Tourism Infrastructure Fund (TIF) round two for \$20,000 for a feasibility study into methods to address tourism-related issues in Marahau. The Council's contribution is \$10,000 which will be sourced from the 2017/2018 Strategic Policy budget.

CARRIED

Parks and Reserves

Ms Wilkes noted that the request for an extra court at the Riwaka Croquet facility could not be accommodated as there are some considerations relating to the cycle trail that crosses that area. She suggested that the Club could resubmit their request to the Council when they have secured sufficient funding from their own sources.

The Council referred to recent work regarding the District's aging population and intensification. It was suggested that levels of service for the use of reserve spaces may need to be changed to meet these changing aspects of our communities.

Ms Wilkes indicated that, generally, the levels of service are working well and mentioned the local schools' use of reserves spaces. She agreed there was work to be done to show that intensification is the driver to support justifying action in certain projects. Any changes would need to go through a notification process, although there was potential to cover this off in an amended Development Contributions Policy.

In response to a question about outdoor recreation/training spaces for adults, Ms Wilkes confirmed there was a small budget for Richmond and that the Motueka Community Board have put forward a budget of approximately \$40,000 for an adult recreation area in Motueka.

Mapua Tennis Club

It was acknowledged that the Mapua Tennis Club have been provided for generously in the past and no further action was needed in relation to their submission.

Golden Bay

Ms Flood summarised the submissions regarding issues in Golden Bay. The Council discussed staff support to the Golden Bay Community Board regarding allocation of their special projects fund. It was agreed that the Golden Bay Community Board could look at the way the Motueka Community Board administers its special projects fund.

Digitisation of Council Services

Community Relations Manager, Chris Choat spoke about the Council's Digital Strategy which is driven by access to digital services within the organisation in order to carry out its business as usual.

The Councillors discussed the option of video-conferencing and live streaming of Council meetings. He noted that this is not an LTP matter and will be addressed outside the LTP process.

Cr Tuffnell returned to the meeting at 2.16 pm.

Museums and Heritage

Ms Flood summarised the submissions regarding Museums and Heritage.

Cr Ogilvie, seconded by Cr Hawkes foreshadowed a motion:

That the Council writes to the Tasman Bay Heritage Trust advising them that the current 50/50 funding arrangement that expires 1 July 2019 will be reviewed.

Corporate Services Manager, Mike Drummond, explained that the current Memorandum of Understanding with Nelson City Council for the Nelson Provincial Museum is due to expire in 2019 and this item will be considered by the Joint Shareholders' Committee.

On a show of hands, the majority of Councillors voted against the motion. The motion was lost.

Social Housing

Ms Flood summarised the submissions relating to Social Housing.

Councillors discussed the Abbeyfield housing model and whether this could be supported through reallocating surplus funds achieved from rentals collected from the existing pensioner housing.

Cr Wensley, seconded by Cr Ogilvie foreshadowed a motion:

That the Council retains the net dividend, currently paid to the Reserves account from existing pensioner housing in the District, as a targeted fund towards future pensioner housing initiatives.

The motion was debated and concern was expressed at the limited benefits of saving a small amount of money towards housing in the future against keeping it and signaling that social housing would be something to be considered in the future.

Ms Edwards confirmed taking the surplus out of the budget would have an impact on delivery of other services funded from the Reserves Funds.

Cr Wensley called for a division.

Brown	Against
Bryant	Against
Canton	Against
Greening	Against
Hawkes	For
Kempthorne	Against
King	Against
Maling	Against
McNamara	For
Ogilvie	For
Sangster	Against
Tuffnell	Against
Turley	Against
Wensley	For

The motion was lost.

**Moved Cr Greening/Cr Canton
CN18-05-30**

That the meeting be extended beyond the maximum prescribed (6 hours) in accordance with Standing Order 4.2.

CARRIED

Waimea Community Dam

Ms Flood reported that staff had now had a chance to draft wording for the resolution regarding the Waimea Community Dam within the Significance and Engagement Policy.

Staff signaled an amendment to the recommended motion and the Chief Executive explained the concerns on whether there may be an affiliated water consent holder who didn't have a property in the Zone of Benefit, that Council may wish to rate.

Mr Drummond considered the key point was that the benefit flows from having the affiliated consent because that is where the secured water comes from. He did not believe the existing Revenue and Financing Policy provided sufficient support. He explained the rationale for choosing capital value over land value. He went on to explain that the 'portion' would need to be determined by the Council at the time it needed to be considered. There were two tests that must be run through the Local Government Act (LGA), the likely costs and exacerbators and secondly the impact of other rate holders in the District. The wording is designed to allow flexibility should the additional costs needed to be recovered through a targeted rate.

The Chief Executive emphasised that Council should not be pre-empting a decision on the proportion that would be allocated to affiliated consent holders. That is a decision for Council in the future.

Moved Cr King/Cr Tuffnell

CN18-05-31

That the Full Council:

- 1. approves staff drafting an amendment to the Revenue and Financing Policy for inclusion in the LTP 2018-2028 providing for Council to introduce a targeted rate based on capital value on properties with Waimea Dam related affiliated consents to recoup a portion of the additional project costs in the event of project cost overruns in excess of \$3 million (above the Council estimated costs of \$75.9 million); and**
- 2. notes that the funding for the Council's share of the first \$3m of project cost overruns (if any) will be funded from rates, DCs and fees and charges using the same funding approach as the overall project.**

On a show of hands, the majority (eight), were in favour of the motion.

CARRIED

Crs King and Bryant left the meeting at 3.28 pm.

Community Relations

Ms Flood summarised the submissions relating to Community Relations and noted that staff recommend one change to reinstate the CPI increase annually in the Suter Art Gallery funding.

Councillors discussed the merits of the proposed funding.

Mayor Kempthorne, seconded by Cr Maling foreshadowed a motion:

That the Full Council approves the reinstatement of the Consumer Price Index increase to the annual funding of \$87,313 provided to the Suter Art Gallery in the LTP 2018-2028.

The motion was lost.

Enviroschools

Ms Edwards provided some information about the financial and resourcing commitments to Enviroschools work in the District and confirmed there was some funding from the Ministry for the Environment.

Nelson-Tasman Hospice

The Council discussed the submission from the Nelson-Tasman Hospice for a grant of \$250,000 to help fund a new hospice in Stoke.

Cr Wensley, seconded by Cr Sangster foreshadowed a new motion:

That the Full Council approves there be a provision for grant of \$80,000 per annum over the first three years of the 2018-2028 Long Term Plan, to the Nelson Tasman Hospice, subject to supporting advice from staff about the ability of the Council to make these payments.

The Chief Executive warned there may be risks attached to passing a resolution in response to a party who had submitted on a matter that had not been proposed in the consultation document.

On a show of hands this motion was lost.

Moved Cr Greening/Cr McNamara

CN18-05-32

That the Full Council approves there be a provision for grant of \$70,000 per annum over the first two years of the Long Term Plan 2018-2028, to the Nelson Tasman Hospice, subject to supporting advice from staff about the ability of the Council to make these payments.

CARRIED

On a show of hands the voting was split 6:6 and the Mayor used his casting vote to pass the resolution.

The meeting adjourned at 3.47 pm to be reconvened on Thursday 10 May 2018 at 1 pm. Mayor Kempthorne indicated his absence on 10 May and asked Cr King to chair the meeting.

The meeting reconvened in the Tasman District Council Chamber, 189 Queen Street, Richmond at 1.00 pm on Thursday 10 May 2018.

Present: Councillors T King, S Brown, S Bryant, P Canton, K Maling, D McNamara, D Ogilvie, P Sangster, A Turley and D Wensley

Mayor R Kempthorne participated via audio link

In Attendance: Chief Executive (L McKenzie), Strategic Policy Manager (S Flood), Engineering Services Manager (R Kirby), Environment & Planning Manager (D Bush-King), Community Development Manager (S Edwards), Corporate Services Manager (M Drummond), Activity Planning Manager (D L Fletcher), Management Accountant (M McGlinchey), Executive Assistant (R L Scherer)

Part Attendance: Community Relations Manager (C Choat), Senior Horticultural Officer (B Wilkes), Policy Adviser (A Gerraty), Senior Policy Adviser (A Bywater), Senior Activity Planning Adviser (J Neame) and Reserves and Facilities Manager (R Hollier),

11 OPENING, WELCOME

12 APOLOGIES

Moved Cr Turley/Cr Canton

CN18-05-33

That apologies from Cr T Tuffnell, Cr P Hawkes and Cr M J Greening be accepted.

CARRIED

Cr King opened the meeting and explained that Mayor Kempthorne was in Wellington for a prior meeting commitment. Consequently, the Deputy Mayor had approved the Mayor's attendance at this meeting via audio-link, in accordance with Standing Order 12.11.

During the course of the meeting Mayor Kempthorne was able to take an active part in discussions and voting via audio-link.

Supplementary Information

Moved Cr Maling/Cr Turley

CN18-05-34

Moved

CN18-05-35

That the Council receives the supplementary information – Request to Fund a Hospice in Stoke, Nelson – for consideration today's meeting.

CARRIED

Saxton Field

Strategic Policy Manager, Sharon Flood summarised the submissions relating to Saxton Field. Community Development Manager, Susan Edwards reported on the outcome from the Saxton Field Committee meeting held on 4 May 2018. As a result of that meeting, staff are recommending some other funding changes for Saxton Field which related to LTP submissions to both councils.

Ms Edwards also identified some projects at Saxton Field that can be moved out in the LTP. She noted that this would allow projects to be spread over several years.

Management Accountant, Matt McGlinchey used the spreadsheet to demonstrate the impact of these funding changes on rates.

It was acknowledged that the sporting organisation's involved with Saxton Field facilities would also be required to raise their share of funding for the projects.

In response to a question, Ms Edwards noted that Nelson City Council had commissioned an external assessment which found there is an issue with the surface of the athletics track.

In response to a question regarding the Velodrome lights being moved out in the LTP, Councillors were advised that the cycling club had indicated that the lights are not a priority for them. The Councillors discussed a proposal that the Council resolve to split all Saxton Field costs on a one-third/two-thirds basis.

Cr Ogilvie foreshadowed a new motion which was seconded by Cr Wensley.

That all costs relevant to Saxton Field be charged on the basis of one-third to Tasman District Council and two-thirds to Nelson City Council.

Ms Edwards noted that the Council had agreed at its meeting on 28 September 2017 to contribute 50:50 to the budgets for Saxton Field in partnership with Nelson City Council. Staff then prepared the LTP funding for Saxton Field on the basis of that decision.

Mr McKenzie outlined the ramifications of rescinding a resolution from a previous Council meeting and noted that Standing Orders requires that a member revoking a motion must give notice of a motion to do that. He also noted that such a resolution requires the signatures of not less than

one-third of the members. Therefore his advice is that the motion cannot be considered because the proper process had not been followed.

As a result of the discussion, Cr Ogilvie and Cr Wensley revised their foreshadowed motion:

That staff report to the 9 August 2018 Full Council meeting regarding the sharing of all costs relevant to Saxton Field.

The motion was lost on a show of hands.

The Mayor left the meeting at 1.43 pm.

Moved Cr Maling/Bryant

CN18-05-36

That the Full Council approves the following funding changes in the Long Term Plan 2018-2028 for Saxton Field:

- 1. move \$120,000 funding for the Velodrome lighting/shade shelter from Year 1 to Year 5; and**
- 2. move funding for the cycle path development of;**
 - a) \$20,000 from Year 1 to Year 4; and**
 - b) \$200,000 from Year 2 to Year 5; and**
 - c) \$20,000 from Year 3 to Year 6.**
- 3. bring forward funding of \$20,000 from Year 4 to Year 1 and \$880,000 from Year 5 to Year 2 for the resurfacing of the athletics track.**

CARRIED

Other Changes to the Long Term Plan

Ms Flood summarised some other changes to the LTP which had been omitted in error in the draft document for consultation. She noted that these omissions had been included in the rates and debt calculations.

Moved

CN18-05-37

That the Full Council approves the following changes to funding in the LTP 2018-2028:

- 1. Move funding of \$50,000 for Redwood reticulation from Year 2 to Year 1; and**
- 2. Move funding of \$180,000 for the Marahau Seawall from Year 9 to Year 8; and**
- 3. Increase funding for the solid waste capital programme to \$200,000 and bring this funding forward from Years 2/3 to Year 1/2; and**
- 4. Move funding of \$20,000 for the storage shed, Richmond and associated revenue from Year 3; and**
- 5. Move funding of \$210,000 for the Eastern Hills Drain Upgrade from Years 4/5 to Years 3/4.**

CARRIED

Fostering Maori Participation

Ms Flood summarised the submissions regarding fostering of Maori participation in Council decision-making, and noted that although no changes were proposed, that this is a matter the CEO should review ahead of the 2019/20 Annual Plan.

Nelson Hospice

Ms Edwards provided background to the supplementary report regarding an ex-gratia payment to the Nelson-Tasman Hospice. She noted that the request does not meet the funding criteria for a community grant or a special grant. She also advised that the proposed funding of a hospice was not consulted on during the LTP.

Moved Cr Sangster/Cr Canton CN18-05-38

That the Full Council:

- 1. receives the Supplementary Information - Request to fund a Hospice in Stoke, Nelson report; and**
- 2. declines the request from the Nelson Tasman Hospice (submission number 18533) for Council to make a contribution of \$250,000 to the construction of a new Hospice in Stoke, Nelson.**

CARRIED

Other Changes

Ms Neame and Mr Fletcher spoke to a request for some proposed changes to the LTP relating to Redwood Valley water reticulation, the Marahau Seawall, the solid waste capital programme, the Richmond storage shed and the Eastern Hills Drain Upgrade project. They noted that these changes had been driven by a number of factors including deterioration in asset condition, project timing changes, changes to project design and delays in land purchase required to before a project could commence.

In response to a question, Mr Fletcher agreed to provide further information regarding what the Environment and Planning Department required for a storage shed.

Moved Cr McNamara/Bryant CN18-05-39

That the full Council approves the following changes to the LTP:

- 1. Move funding of \$50,000 for the Redwood water reticulation from Year 2 to Year 1; and**
- 2. Move funding of \$180,000 for the Marahau Seawall project from Year 9 to Year 8; and**
- 3. Move funding of \$200,000 for the solid waste capital programme from Years 2/3 to Years 1/2; and**
- 4. Move the associated revenue from the storage shed at Richmond from Year 3 to Year 1; and**
- 5. Move funding of \$210,000 for the Eastern Hills Drain Upgrade from Years 4/5 to Years 3/4.**

CARRIED

Councillor Issues

The Councillors were invited to raise any other issues relating to the LTP.

Cr Ogilvie asked for clarification regarding the Marahau Community Hall and the current lease by Fire and Emergency Management, New Zealand. Ms Edwards noted that this lease is not included in the LTP as FENZ is paying the costs directly. Mr Bush-King noted that he will confirm this arrangement with the Regulatory Manager.

Cr Canton spoke about a proposal to link Manoy and Talbot Streets in Motueka which could provide extra parking in the township. Activity Planning Adviser noted that the Council is currently preparing a draft car parking strategy for Motueka and Richmond and this option would be included in the strategy.

Cr Canton, seconded by Cr Ogilvie foreshadowed a motion:

to move the funding for the Manoy/Talbot Street link to year 5 of the LTP.

The motion was lost and the project remains in Year 13 of the LTP.

Cr McNamara, seconded by Cr Canton foreshadowed a motion for

the Council to move the proposed funding of \$300,000 for the Nelson Regional Development Agency to Years 12-13 of the Long Term Plan.

The motion was lost.

Cr Bryant noted his support for the extension of Tasman's Great Taste Trail from Norris' Gully to Tapawera.

Cr Wensley repeated her request for more funding around climate change so that the Council can set climate change targets that can be monitored and analysed. In response, Mr Bush-King noted that the Council has a number of work programmes that deal with climate change adaptation. He noted that the mitigation of climate change effects is an issue for Central Government. He also advised that because of the current staff workload any work on climate change would require new funding for staff resources.

In response to a request from Cr Ogilvie to move the funding of the Riwaka stopbank from Years 4 and 5 to Years 1 and 2 of the LTP, Mr Fletcher noted that funding is already provided in Years 1 and 2 for an investigation and study, followed by land acquisition in Year 4.

In response to a question from Cr Ogilvie regarding compliance for freedom camping and the new forestry rules, Mr Bush-King confirmed that extra staff and extra funding have been budgeted in the LTP.

Ms Flood summarised the next steps for the LTP which includes a workshop on 14 May 2018 followed by a report to the Council on 24 May 2018. The LTP 2018-2028 will be formally adopted by the Council on 28 June 2018. She also noted that the Schedule of Fees and Charges and the Development Contributions Policy would be formally adopted by the Council separately from the LTP at the 28 June 2018 meeting.

The meeting concluded at 3pm.

Date Confirmed:

Chair: