
MINUTES
of the
MOTUEKA COMMUNITY BOARD MEETING
held
4.00pm, Tuesday, 17 September 2019
at
Motueka Office, 7 Hickmott Place, Motueka

Present: B Maru (Chairperson), Board Members C H Hutt and B Dowler,
Councillors P L Canton, P H Hawkes and D J Ogilvie

In Attendance: Engineering Services Manager (R Kirby), Senior Customer Services Officer
(V Simpson)

1 OPENING, WELCOME

Chair Maru welcomed everybody to the last meeting for the Community Board this triennium and noted the Youth Councillors absence due to their upcoming exams.

2 APOLOGIES AND LEAVE OF ABSENCE

Moved Chairperson Maru/Board Member Dowler
MCB19-09-1

That apologies from Board member Horrell be accepted.
CARRIED

3 PUBLIC FORUM

David Armstrong spoke about the Discretionary Fund application form; the form does not clearly ask applicants what the project is. Mr Armstrong asked if the form could be updated to include a new field to explain the project.

Mr Armstrong thanked and congratulated the Board on their three year term and the achievements made, he extended a special thank you to Cr Canton for his approach and contribution.

Ian Williamson spoke to and tabled a document; he updated the Board on the progress he has made establishing responsibility for repainting the heritage street lights at the Motueka Museum, he will follow up on this matter.

Mr Williamson asked the Board to take a fresh approach in regards to the desperate need for an upgrade to High Street. He asked the Board to contact Hon Damien O'Connor and explain the extra demand that will soon be placed on High Street due to a mussel harvesting project planned for Port Tarohe.

Penny Griffith acknowledged the Board for the huge contribution they make to the community. Ms Griffith spoke to the Board about the electoral system poll vote and the choice voters have between first-past-the-post and a single transferable vote. Ms Griffith tabled documents to provide clarification on the two different voting systems.

4 DECLARATIONS OF INTEREST

Cr Ogilvie expressed a declaration of interest in two of the Discretionary Fund applications, the Motueka Events Trust and the Motueka District Toy Library.

Board member Hutt expressed a declaration of interest in the Discretionary Fund application from the Motueka District Toy Library.

5 CONFIRMATION OF MINUTES

Moved Board Member Dowler/Cr Hawkes
MCB19-09-2

That the minutes of the Motueka Community Board meeting held on Tuesday, 20 August 2019 be confirmed as a true and correct record of the meeting.

CARRIED

6 PRESENTATIONS

6.1 Pop Up Village Update

Julie Jacobsen apologised that she was unable to attend the meeting.

7 REPORTS

7.1 Discretionary Fund Applications

The Board discussed each application and a representative from each organisation was in attendance to answer questions.

Moved Chairperson Maru/Cr Hawkes

MCB19-09-3

That the Motueka Community Board receives the Discretionary Fund Application September 2019 report, RMCB19-9-2; and

- 1. the Motueka Community Board declines the application from Inside Out Circus and Physical Theatre on the grounds that the project did not benefit enough people in the community.**
- 2. Grants Motueka Events Charitable Trust \$500.00**

3. Grants Motueka District Toy Library \$500.00 on the condition that the funds are spent on event planning costs for the Motueka Garden Trail and not on gifts. An accountability form will be provided to the Board Secretary.
4. Grants the Motueka Community Christmas Dinner Committee \$500.00
5. Grants the Tasman Adventure Race \$500.00 from the Youth Development Fund.
6. Grants Big Brothers Big Sisters of Nelson-Tasman \$500.00 from the Youth Development Fund.

CARRIED

7.2 Revised Policy for Discretionary Fund Criteria

The Board took the report as read and *added item 6* to the resolution.

**Moved Chairperson Maru/Board Member Hutt
MCB19-09-4**

That the Motueka Community Board:

1. receives the Revised Policy for Discretionary Fund Criteria report, RMCB19-09-6; and
2. approves the changes to the policy that now include:
 - item 10 to say that a health and safety plan is needed “*where appropriate*”; and
 - to delete the words “as a whole, rather than individuals” from the purpose statement; and
 - item 12) to be changed to say that the applicants are “required to speak or provide an acceptable reason why they cannot”, and to change the information on our website to be in agreement with this; and
3. notes that Council’s finance staff will work with the Motueka Community Board to review its budget for the 2020/2021 financial year; and
4. refers the Motueka Community Board Discretionary Fund Policy to Full Council for review and adoption.
5. notes that staff will update the policy on the Council’s website; and
6. notes that the application form should include a new field for applicants to explain what the project is.

CARRIED

7.3 Motueka Community Board Chair's Report

Chair Maru thanked the Board for their support during his three-year term and acknowledged the support of Engineering Services Manager Richard Kirby and Board Secretary Verity Simpson.

Chair Maru circulated an updated Special Projects budget and noted the list of proposed Special Projects is currently being advertised in the Guardian newspaper for public feedback.

Chair Maru confirmed that the swearing in ceremony for the newly elected representatives will be held in the Richmond office on 24 October and if elected members wish to have a ceremony held in the Motueka office they need to discuss this with the Chief Executive Janine Dowding.

The Motueka Community Board meeting scheduled for 15 October 2019 is cancelled; the next meeting will be in November 2019.

Board member Dowler noted that good progress is being made at the new Motueka dump station next to the Motueka Airport. Motueka Community Board funding was used to seal the driveway but an extra \$2000 is required for plantings. Board member Dowler asked if the Board would consider funding the additional \$2000. The Board considered this request and agreed that it would fund up to \$2000.00 for plantings at the Motueka Dump Station provided the trees are planted at the appropriate time and water mitigation is put in place.

Cr Ogilvie reminded the Board that the submission period for Coastal Management has been extended to 27 September 2019. Cr Ogilvie informed the Board that there are currently five National Policy Statements from Ministry for the Environment open for submission. Submissions close on 10 October 2019.

Cr Hawkes advised that yellow lines have been painted at the intersection of Whakarewa and Queen Victoria Streets. Cr Hawkes said the yellow lines may not be long enough and he will follow up with Council staff.

Cr Canton on behalf of the Councillors and Board members expressed appreciation and gratitude for the effective way Chair Maru has conducted business around the table. He commended him on the excellent work he has done for the Motueka Community Board and the Motueka community.

Moved Chairperson Maru/Cr Hawkes

MCB19-09-5

That the Motueka Community Board:

- 1. receives the Motueka Community Board Chairperson's report, RMCB19-09-3; and**
- 2. agrees to provide funding up to \$2000.00 for plantings at the Motueka Dump Station located at the Motueka airport, provided the trees are planted at the appropriate time and water mitigation is put in place.**

CARRIED

Cr Ogilvie abstained from voting on the resolution to provide funding for plantings at the Motueka dump station.

7.4 Financial Report

The report was taken as read.

Moved Chairperson Maru/Board Member Hutt

MCB19-09-6

That the Motueka Community Board receives the Financial Report, RMCB19-09-05.

CARRIED

7.5 Action List

The members noted the updated Action List. The Board Secretary agreed to update and circulate the list with the agenda for the next meeting.

Moved Chairperson Maru/Board Member Hutt

MCB19-09-7

That the Motueka Community Board receives the Action List report, RMCB19-09-6.

CARRIED

7.6 Special Projects Action List

The report was taken as read.

Moved Chairperson Maru/Cr Canton

MCB19-09-8

That the Motueka Community Board receives the Special Projects Action List report, RMCB19-09-7.

CARRIED

8 CORRESPONDENCE

8.1 Correspondence

The report was taken as read.

Moved Cr Canton/Cr Hawkes

MCB19-09-9

That the Motueka Community Board receives the Correspondence report, RMCB19-09-8.

CARRIED

The meeting concluded at 5.27pm

Date Confirmed:

Chair: