

Notice is given that an ordinary meeting of the Community Development Committee will be held on:

Date: Thursday 4 April 2019
Time: 9.30 am
Meeting Room: Tasman Council Chamber
Venue: 189 Queen Street
Richmond

Community Development Committee

AGENDA

MEMBERSHIP

Chairperson	Cr P L Canton	
Deputy Chairperson	Cr D M Wensley	
Members	Mayor R G Kempthorne	Cr S R Brown
	Cr S G Bryant	Cr M J Greening
	Cr P H Hawkes	Cr T B King
	Cr C M Maling	Cr D E McNamara
	Cr D J Ogilvie	Cr P F Sangster
	Cr T A Tuffnell	Cr A C Turley

(Quorum 7 members)

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AGENDA

1 OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Recommendation

That apologies be accepted.

3 PUBLIC FORUM

4 DECLARATIONS OF INTEREST

5 LATE ITEMS

6 CONFIRMATION OF MINUTES

That the minutes of the Community Development Committee meeting held on Thursday, 21 February 2019, be confirmed as a true and correct record of the meeting.

7 REPORTS OF COMMITTEE

Nil

8 PRESENTATIONS

8.1 Moutere Hills Community Centre 5

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9 REPORTS

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10 CONFIDENTIAL SESSION

10.1 Procedural motion to exclude the public..... 93

10.1 A&P Association - Expiry of Croquet and Bridge Clubs related Lease 93

8 PRESENTATIONS

8.1 MOUTERE HILLS COMMUNITY CENTRE

Information Only - No Decision Required

Report To: Community Development Committee

Meeting Date: 4 April 2019

Report Author: Tara Fifield, Executive Assistant

PRESENTATION

Katrina McLean, Facility Manager, will make a presentation to the Committee on the Facility financials and provide a general update of activities.

8.2 LAKE ROTOITI COMMUNITY HALL

Information Only - No Decision Required

Report To:	Community Development Committee
Meeting Date:	4 April 2019
Report Author:	Tara Fifield, Executive Assistant

PRESENTATION

Richard Osmaston, representative of the Lake Rotoiti Community Hall, will make a presentation to the Committee on the Hall's recent activities.

Appendices

Nil

9 REPORTS

9.1 CHAIRPERSON'S REPORT

Information Only - No Decision Required

Report To:	Community Development Committee
Meeting Date:	4 April 2019
Report Author:	Peter Canton, Chair, Community Development
Report Number:	RCD19-04-1

1 Summary

1.1 This report contains the Community Development Chair's regular meeting report.

2 Draft Resolution

That the Community Development Committee receives the Chairperson's Report RCD19-04-01.

3 General

- 3.1 Welcome to the Community Development Committee meeting.
- 3.2 At the time of writing this report, we are just coming to the pointy end of the consultation on the Motueka Ward Draft Reserve Management Plan. It is at this stage you realise the enormous amount of work and effort put in by staff to collate the history and supply the information needed to run an efficient and thorough process in order to fulfil one of our statutory functions. I wish to express my huge amount of admiration for the professionalism, commitment, tenacity and thoroughness of staff so far in this process.
- 3.3 On Friday 15 March, I was invited to the unveiling of a waharoa or gateway at Lower Moutere School. Whilst early hours aren't my cup of tea, the event was humbling but also filled with pride. Humbling in that what initially seems to be some of the small things in life can have such a huge impact. Just the simple act of unveiling the carving can give such a sense of ownership and belonging to our communities. The interaction between young and old(er), Iwi, Pakeha and all nationalities. The singing of waiata shared, as the sun was making its entrance. Pride, that I am part of this community.
- 3.4 Cr Wensley and myself attended the welcoming of Harvey Ruru as Council's Kaihautu on 11 March. It was well attended by staff who had obviously been practising waiata to give some respect to the occasion. You could see from the reactions of our guests that this was appreciated (and respected). The obvious low light for me as a councillor was the lack of councillor participation. Putting it mildly it's a little embarrassing. Thank you to Janine and all the staff who have taken the time and effort to rehearse and deliver a warm and welcoming response to our valued guests.
- 3.5 As Chair of Community Development I am proposing that, where and when we have some capacity in our meetings, I would like to see it used to learn waiata, mihi, etc and be educated on Maori meeting protocols in order to participate and show that we are genuine in our approach to Treaty partnership.
- 3.6 I would like to acknowledge the history changing event that occurred in Christchurch on Friday 15 March. The event, I think, has changed forever the way that we, and the world, view Aoteroa, New Zealand. Let us show that we are not only working toward being inclusive but we are willing to look to new faces and new ideas. I reflect on what we had and what we have in New Zealand and, in particular, Tasman. It's a jewel, a taonga. It is up to us to show and promote leadership and pride. Two weeks ago, I witnessed an event that I found a little disturbing and I would like to remind councillors that they have a duty to be respectful of other councillors and staff. I would encourage us all, to every now and then refer back to our code of conduct (in particular part 3.1 and 3.2) which deal with our relationships and behaviours.
- 3.7 Over the next few months our staff will be busy assessing the damage done by the drought and working up a plan to rectify what needs replacing and what needs replanting etc. If we, as councillors, hear from residents over any dead or dying and particularly dangerous trees please advise staff of the same.

4 Attachments

Nil

9.2 LEVELS OF SERVICE REPORT**Decision Required**

Report To:	Community Development Committee
Meeting Date:	4 April 2019
Report Author:	Richard Hollier, Reserves and Facilities Manager
Report Number:	RCD19-04-2

1 Summary

- 1.1 This report outlines the current policy framework for open space provision, reviews the adequacy of the current levels of service and discusses the relationship to the Proposed Age Friendly Policy.
- 1.2 There are two aspects to the measurement of open space provision, one relates to the overall quantity of open space provided by the Council per 1,000 residents and the other accessibility measured by walking distance.
- 1.3 The area of park land per 1,000 residents District-wide as at 30 June 2018 was 15.8 ha. The level of service of 4 ha per 1,000 residents is fully met across the District.
- 1.4 The accessibility level of service requires at least 85% of properties zoned Residential to be within 500 m of open space. The current performance District-wide shows that this level of service is being met.
- 1.5 Staff have reviewed the appropriateness of the 500 m distance to a reserve for elderly persons. The 500 m distance or less than 10-minute walk, was developed based on research that showed that this distance/time is achievable by a broad distribution of population, including the elderly.
- 1.6 The standards that Council uses for measurement of open space provision are consistent with those used by other New Zealand local authorities.
- 1.7 Any increase to the levels of service for reserve provision or accessibility would result in increased costs, as set out in the report, and could be both difficult and costly to achieve in urban areas already developed for residential use.
- 1.8 We consider that elderly people are not disadvantaged by the current policies and levels of service, as these have taken into account the needs of residents at all stages of their life.
- 1.9 Staff will address the objectives of the Proposed Age Friendly Policy for improvements to accessibility related to toilets, paths and seating by changes to reserve development standards in the Land Development Manual. We will progressively implement these changes, as new reserves are developed or existing reserves upgraded and assets replaced at the end of their life.

2 Draft Resolution

That the Community Development Committee:

- 1. receives the Levels of Service Report RCD19-04-2; and**
- 2. agrees that the current policy framework for reserve provision and accessibility are meeting community needs, including the needs of older people; and**
- 3. notes that when the Proposed Age-Friendly Policy is adopted that there will be some changes required to reserve asset development standards to ensure improved accessibility for all members of the community.**

3 Purpose of the Report

- 3.1 This report outlines the current policy framework for open space provision, comments on the adequacy of the current levels of service and discusses the relationship to the Proposed Age Friendly Policy. The report also includes some analysis of the adequacy of reserve provision in the Richmond urban area.

4 Background and Discussion

- 4.1 The Community Development Committee at its meeting on 13 December 2018 resolved:
- CD18-12-1**
- That the Community Development Committee:**
- 1 ...
 - 2 **asks staff to report back to the Community Development Committee about our Parks and Reserves Policy and our Levels of Service around distance to reserves and its relationship to our Age Friendly Policy.**
- 4.2 This resolution responded to a petition from Langdale Drive residents seeking acquisition of land for a reserve on Langdale Drive. The residents are of the view that open space in their area is not readily accessible by elderly people.
- 4.3 I have outlined the Council's policy framework and agreed levels of service for open space in section 7 of this report. These levels of service are contained in the Reserves and Facilities Activity Management Plan and Council's Long Term Plan 2018-2028. There are two aspects to the measurement of open space provision, one relates to the overall quantity of open space provided by the Council per 1,000 residents and the other accessibility measured by walking distance.
- 4.4 The area of park land per 1,000 residents District-wide as at 30 June 2018 was 15.8 ha, so the level of service of 4 ha per 1,000 residents is fully met across the District. The future performance target for the area of park land provided by the Council in the Reserves and Facilities Activity Management Plan is 16.7 ha per 1,000 residents for 2018/19 progressively declining to 16.0 ha per 1,000 residents in 2028/29. This adjustment is being made to reduce the performance target so that it more closely aligns with the current levels of provision, which staff consider are adequate. The industry average is 15.9 ha per 1,000 residents. The accessibility target will remain unchanged.
- 4.5 The accessibility level of service requires at least 85% of properties zoned Residential to be within 500 m of open space. The current performance District-wide shows that this level of service is being met. There are a few settlement areas where there are gaps in provision (below 100%) - these areas are parts of Richmond, Motueka, Pohara/Ligar Bay and Upper Moutere. The performance measure of 85% does enable some gaps and, in most cases, there are school grounds or other open space areas that offset the shortfall.
- 4.6 Analysis of reserve provision in the Richmond settlement area shows that the 500 m proximity to open space is achieved in the entire residential area except for a small gap in the vicinity of Roeske Street. There are several schools in close proximity to this area which allow community access to their grounds, so this provides an offset. A map showing this coverage is included as Attachment 1.

- 4.7 Staff have also completed the provision analysis mapping at a 300 m proximity so that we could demonstrate the differences between the 500 m and 300 m provision. A map showing the 300 m coverage is included as Attachment 2. The mapping at 300 m highlighted 4 areas of deficiency, a larger gap in the area of Roeske Street, and areas in Doran Street, Hunt Street and Hill Street near Hillplough Rise.
- 4.8 We have also undertaken this analysis for the settlement areas of Motueka and Takaka. I have covered this analysis in more detail in paragraph 5.3 of this report.
- 4.9 The policies for provision of open space are derived from the Tasman Resource Management Plan (TRMP) policies and supported in other Council policy documents including the Open Space Strategy, the Reserves and Facility Activity Management Plan, Reserves General Policies, and the Long Term Plan 2018-2028. The Proposed Age-Friendly Policy provides a framework of policies, objectives and suggested methods for implementing the policy, with the overall outcome being to better meet the needs of the growing number of older residents. The objectives with particular relevance to open space provision are highlighted in paragraph 7.4 of this report and align with the TRMP and other Council policies.
- 4.10 A key consideration is whether the 500 m distance to a reserve is appropriate for elderly persons or if it requires review. The 500 m distance or 10-minute walk was developed based on research that showed that this distance/time is achievable by a broad distribution of people. It considers what distance is achievable by a parent with young children or pushing a pram and the elderly. The average walking pace for people aged 65 and over is 0.8 m per second, this equates to 10.4 minutes for a 500 m walk (or 2.9 km per hour). A moderate adult walking pace is considered to be 5 km per hour which equates to six minutes for a 500 m walk, or a distance of 833 m in 10 minutes.
- 4.11 The Council levels of service for the provision of and access to open space is consistent with other New Zealand local authorities as shown in the table below:

Local Authority	Reserve area per 1,000 population	Walking distance to reserve land
Ashburton District	4.0 ha	400 m
Auckland Council	No equivalent	600 m
Christchurch City	1.0 ha (local parks only)	400 m
Hamilton City	No equivalent	500 m
Marlborough District	No equivalent	500 m
Nelson City	1.7 ha (neighbourhood parks only)	800 m
Palmerston North City	4.0 ha	500 m
Selwyn District Council	1.2 ha (neighbourhood parks only)	500 m

- 4.12 Other implementation methods in the Proposed Age-Friendly Policy relevant to reserves relate to standards for toilets, paths, outdoor seating and parking. Staff will implement these standards in new park developments and as part of Reserves and Facilities asset renewals programme.
- 4.13 Staff have undertaken a desktop exercise on the impacts of increasing standards from 500m walking distance to 300m in residential areas of Richmond, Motueka and Takaka. This

exercise shows that an additional four reserves would be required in Richmond, five in Motueka and three in Takaka (maps of these areas are included as Attachments 1-6). These areas are already developed residential areas, so to achieve this increased standard I have assumed that the purchase of residential properties and removal of houses would be required. The table below shows the rough order of cost required to address the identified reserve deficiencies in each of the three settlement areas. I have make an allowance for property purchase and reserve development, with a provision to cover the annual cost of asset maintenance and asset renewal assuming that a reserve of around 2,500 m² is required in each of the deficient areas.

Settlement Area	No of deficient areas	Property Purchase	Reserve Development	Annual Maintenance & Renewals
Richmond	4	\$7,560,000	\$320,000	\$27,400
Motueka	5	\$7,882,500	\$400,000	\$34,300
Takaka	3	\$2,862,000	\$240,000	\$20,600
Total	12	\$11,500,500	\$960,000	\$82,300

5 Options

- 5.1 **Option One - Status quo** – the standards we use for reserve provision and accessibility are based on and are consistent with best practice nationally. These standards are consistent across our suite of policy documents. We consider that these standards consider a broad cross-section of needs and do not disadvantage older people. There is not a strong case to change the standards.
- 5.2 **Option Two - Increase standards** – there is an opportunity to review the standards during the TRMP review and subsequently other Council policies. Apart from a petition from a group of Richmond residents seeking purchase of additional reserve land in their neighbourhood, there have not been other issues raised. I am aware that there were undertakings made by a developer about reserve provision during subdivision that led to the petition. We are not recommending specific changes to standards in this report. Any increase to levels of service will result in additional costs to the Council for land purchase, reserve development and maintenance.

6 Strategy and Risks

- 6.1 Tasman District has an ageing population - their needs have been considered in the development of reserve provision and accessibility standards and these standards are being achieved. There is no empirical data to support a case for change.
- 6.2 An increase to the levels of service for reserve provision or accessibility will result in increased costs and could be both difficult and costly to achieve in urban areas already developed for residential use.

7 Policy / Legal Requirements / Plan

7.1 The Tasman District Council Open Space Strategy 2015-2025 states that open space (including reserves) serves a variety of purposes including recreation, preservation and protection of natural and cultural values, providing and being part of views, protecting significant landscapes and sites and providing community focal points. It also suggests open space areas are developed as multi-functional areas in order to maximise their potential for use. The TRMP also reinforces the principle of reserves being multi-functional areas, as do the Reserves General Policies and the Reserves and Facilities Activity Management Plan.

7.2 The TRMP (Ch.14) outlines issues impacting on open space quality. One of the principal issues that is addressed through the plan objectives and policies is the adequacy of the provision of reserves and open spaces for a growing population and addressing shortfalls.

This issue is addressed by the following TRMP policies:

14.1.3.1 - To provide at least 4 hectares of Council land per 1,000 residents for recreation and amenity space which is in addition to Crown and private land.

14.1.3.4 – To provide for new open space areas that are convenient and accessible for users, including the provision of walking and cycling linkages in and around townships, between townships and between reserves.

7.3 The levels of service in the Reserves and Facilities Activity Management Plan reflect the policies in the TRMP related to reserve provision and provide a measure for policy 14.1.3.4 related to convenient walking access to open space. The measures are:

- The total area of park land provided by Council exceeds the minimum of 4 ha per 1,000 residents as required by the Tasman Resource Management Plan.
- At least 85% of properties zoned residential are located within 500 m of open space.

7.4 The Council Proposed Age-Friendly Policy includes several objectives related to the provision of reserves:

- Public spaces and community facilities are accessible, attractive destinations and provide opportunities for social connection.
- Provide options for physical activity that meet the needs of older residents.

In addition, there are a number of objectives related to addressing accessibility issues, including, ensuring accessible toilets and paths, plus provision of seating incorporating age-friendly design features.

8 Consideration of Financial or Budgetary Implications

8.1 Reserve Financial Contributions largely fund the current levels of service for reserve acquisition and development. Rates fund maintenance and renewals. Staff are not proposing any changes to current levels of service in this report, so there are no funding implications associated with the proposed resolution.

9 Significance and Engagement

9.1 This report considers the adequacy of existing policies and implications arising from the Proposed Age-Friendly Policy. There are no changes proposed to Council's levels of service already consulted on. Staff consider the decisions sought in this report are, therefore, of low significance and that public consultation is not required prior to the Committee making the decisions.

Issue	Level of Significance	Explanation of Assessment
Is there a high level of public interest, or is decision likely to be controversial?	Low	Moderate level of community interest in a portion of the Richmond settlement. Overall interest is likely to be low as the annual resident survey shows 87% of residents are satisfied with recreational facilities.
Is there a significant impact arising from duration of the effects from the decision?	Low	Decision retains the status quo.
Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	Low	Decision relates to reserves, which are a strategic asset but we are not proposing any sale or substantial impact.
Does the decision create a substantial change in the level of service provided by Council?	Low	We are not proposing any change to levels of service.
Does the proposal or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	Low	We are not proposing any material effect on budgets.
Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	N/A	
Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	N/A	
Does the proposal or decision involve Council exiting from or entering into a group of activities?	N/A	

10 Conclusion

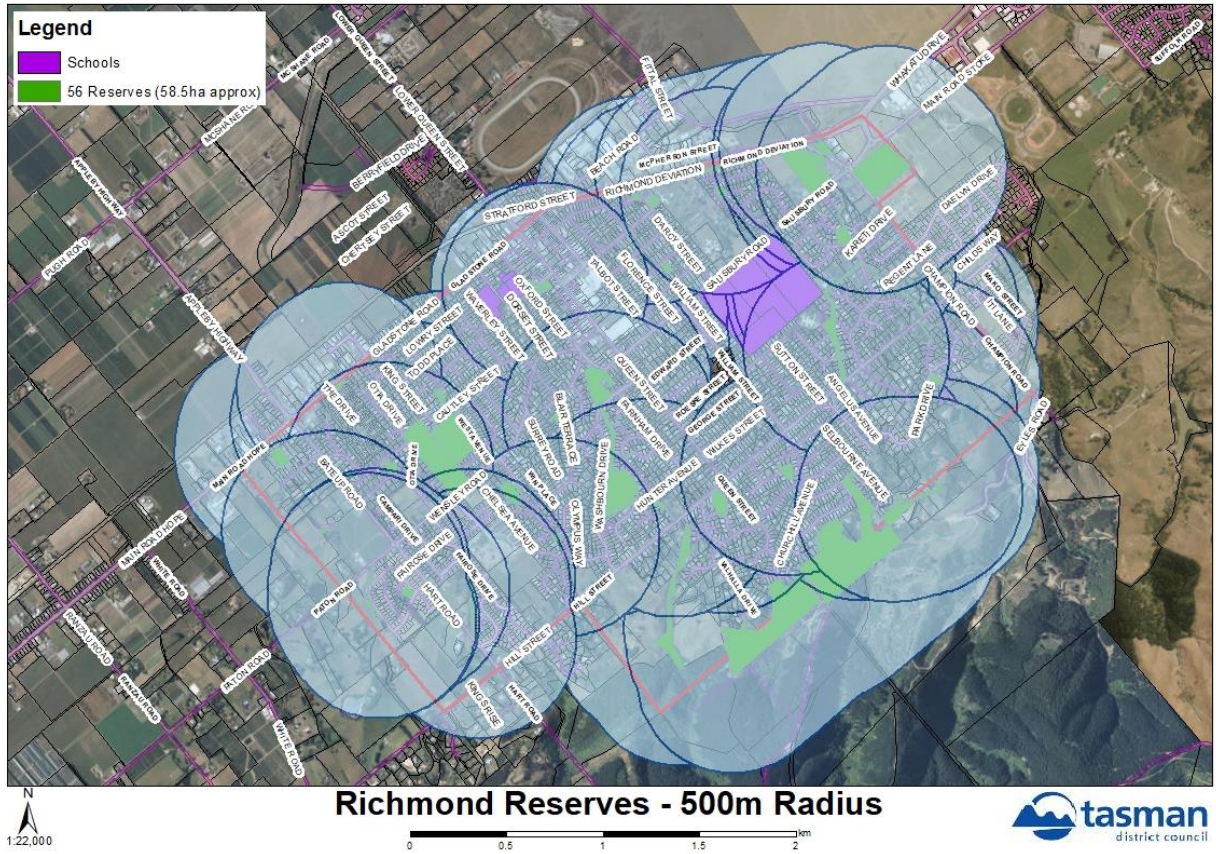
- 10.1 The current policy framework for open space provision and accessibility in Tasman are soundly based and are being achieved. The levels of service are consistent with those of other New Zealand local authorities.
- 10.2 Elderly people are not disadvantaged by the current policies and levels of service as these take into account the needs of residents at all stages of their life.
- 10.3 Staff will address the objectives of the Proposed Age-Friendly Policy for improvements to accessibility related to toilets, paths and seating by changes to reserve development standards. Staff will progressively implement these changes as new reserves are developed or existing reserves upgraded and assets replaced at the end of life.

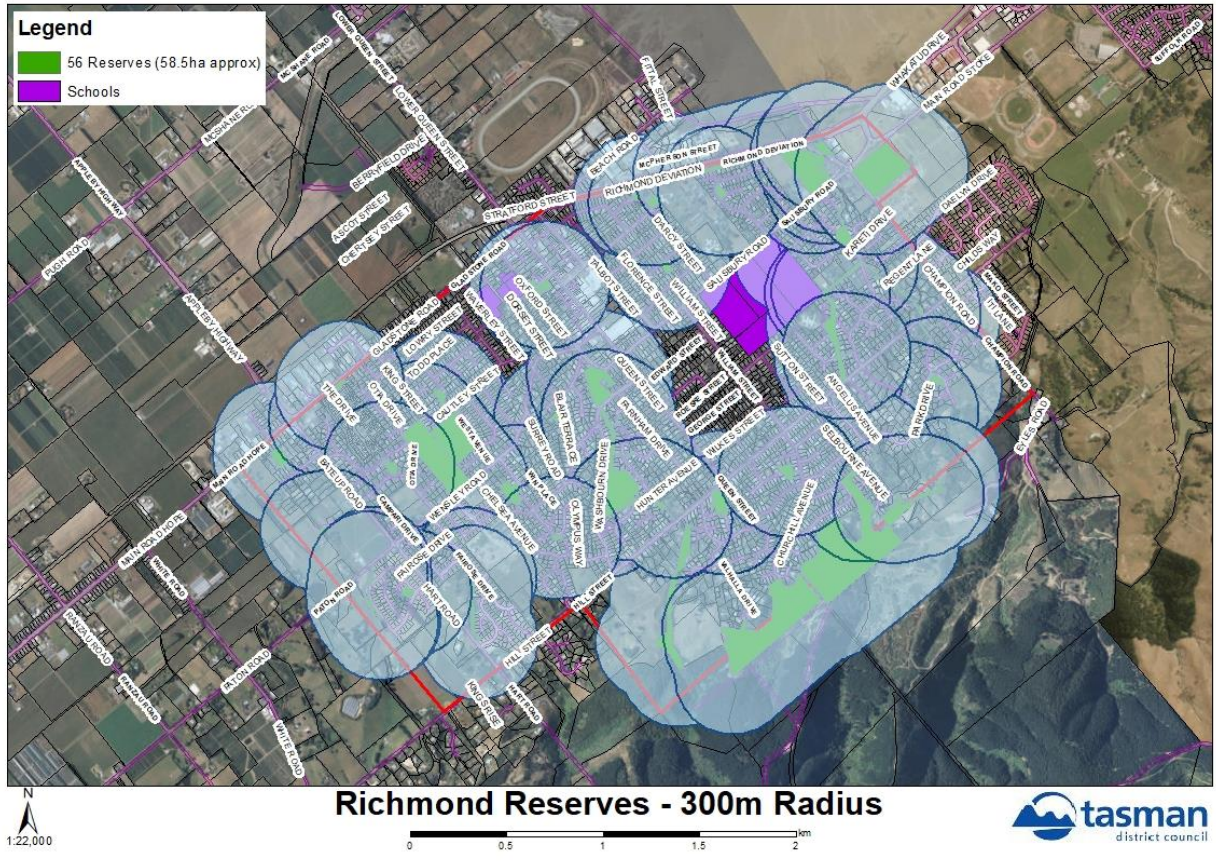
11 Next Steps / Timeline

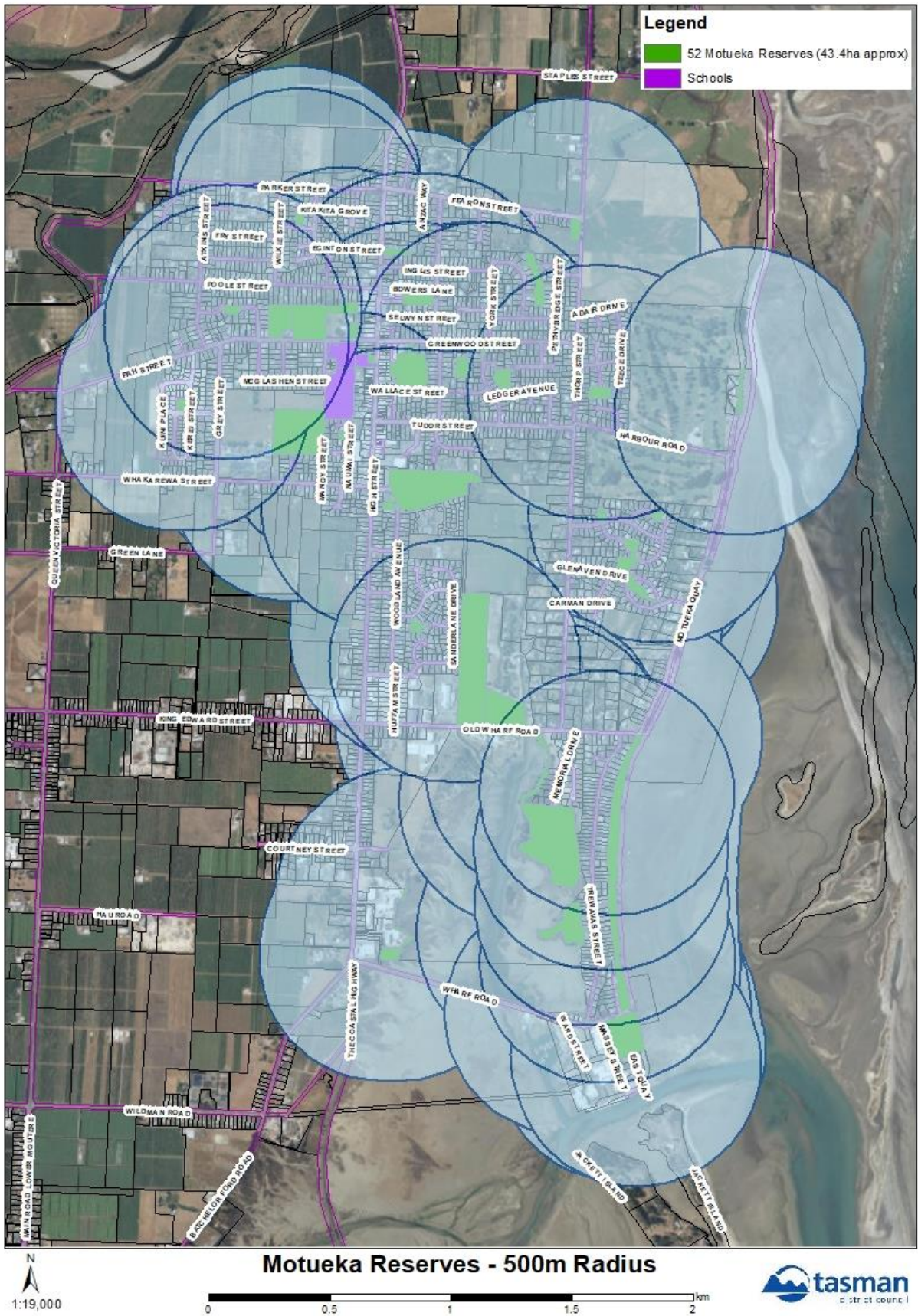
- 11.1 When Council adopts the Proposed Age-Friendly Policy, Reserves and Facilities staff will consider how the relevant objectives will impact on reserves and make appropriate changes to standards in the Land Development Manual.

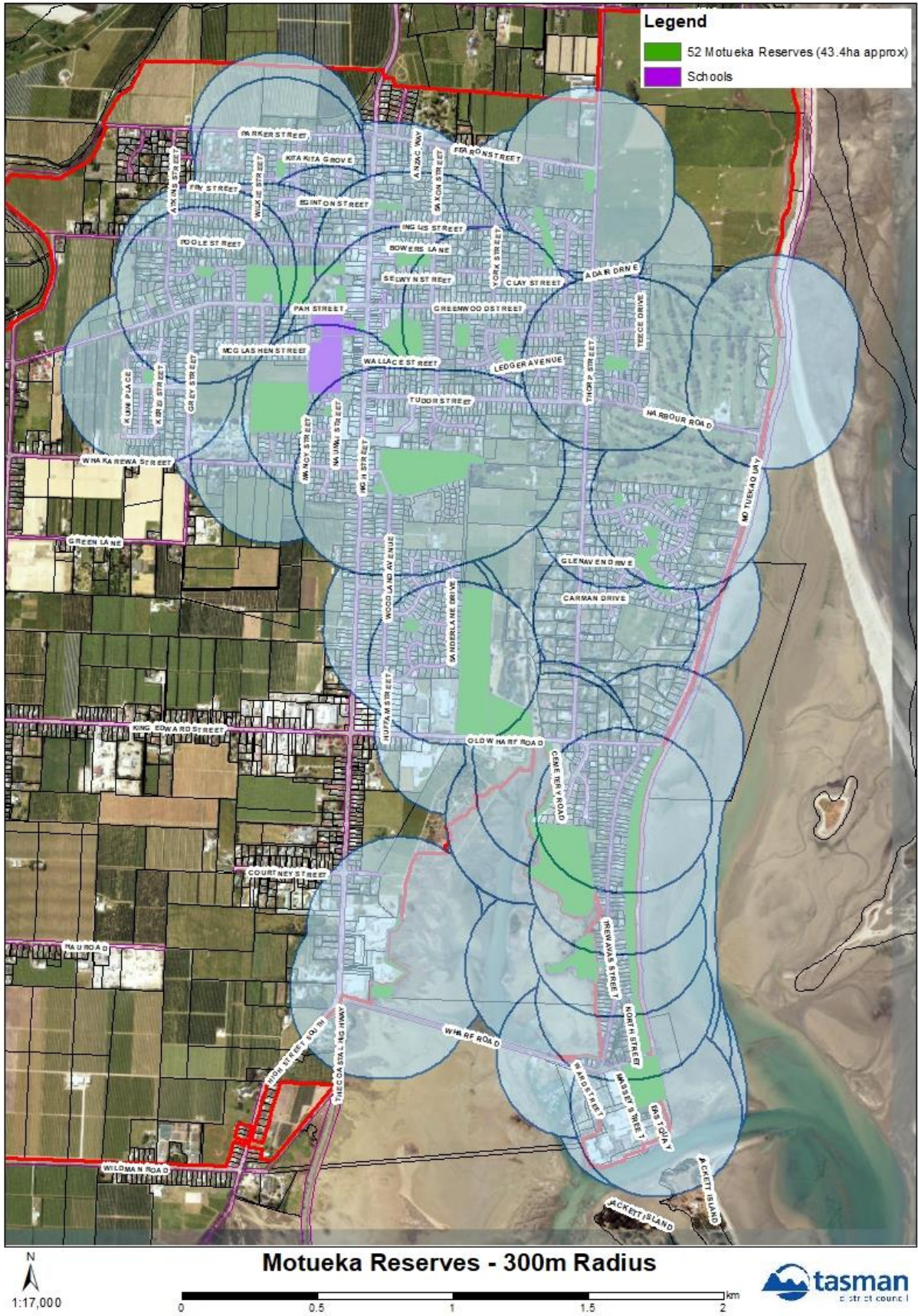
12 Attachments

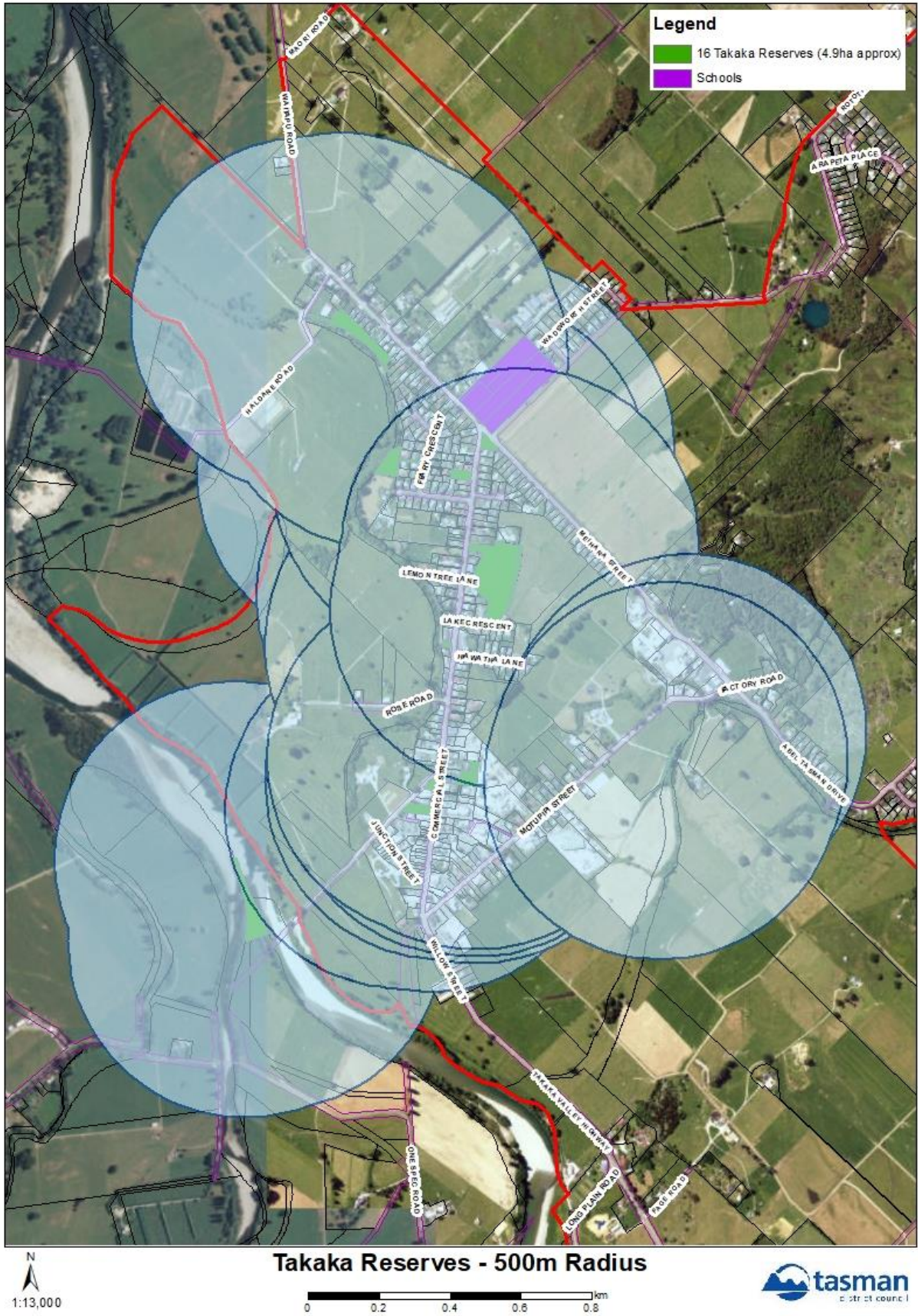
1.	Richmond Reserves - 500m radius	21
2.	Richmond Reserves - 300m radius	23
3.	Motueka Reserves - 500m radius	25
4.	Motueka Reserves - 300m radius	27
5.	Takaka Reserves - 500m radius	29
6.	Takaka Reserves - 300m radius	31













9.3 ADOPTION OF AGE-FRIENDLY POLICY**Decision Required**

Report To:	Community Development Committee
Meeting Date:	4 April 2019
Report Author:	Brylee Wayman, Senior Policy Advisor
Report Number:	RCD19-04-3

1 Summary

- 1 In response to Tasman's ageing population, we have developed an Age-Friendly Policy to guide Council's planning and decision-making to better meet the needs of the growing number of older residents.
- 2 This report asks the Committee to adopt the Age-Friendly Policy (Attachment 1), which has been revised following consultation with the public and discussion with the Policy's Steering Group. The revised Policy is substantially similar to the proposed Policy that was approved for consultation but the Steering Group have recommended changes be made to reflect and respond to public submissions.
- 3 The proposed Age-Friendly Policy was open for consultation from 9 November 2018 to 25 January 2019 and we received 46 submissions.
- 4 The submissions were generally in support of the proposed Policy but most wanted a few changes made. The sections of the Policy which received the most feedback were transport services and infrastructure and housing.
- 5 In general, the Policy outlines the issues and implications of an ageing population for Tasman, and the goals and objectives for Council to improve the wellbeing of the growing number of older residents. The Policy has a long-term vision that the Tasman District will be a vibrant age-friendly community where older people are valued, visible and socially connected. Council services, activities and housing will be accessible and affordable.
- 6 The Policy focuses on areas which align with the purpose of local government, as defined in the Local Government Act 2002 (LGA). The commitments made in this Policy will be implemented through Activity Management Plans, Long Term Plans, Tasman Resource Management Plan and related projects, policies, strategies, and bylaws.

2 Draft Resolution**That the Community Development Committee:**

- 1 receives the Adoption of Age-Friendly Policy report, RCD 19-04-3 ;

- 2 notes that the submissions on the Proposed Age-Friendly Policy have been received by the Policy’s Steering Group and appropriate changes have been made to the Policy; and**
- 3 adopts the Age-Friendly Policy, as contained in Attachment 1, pursuant to Section 76 and 79 of the Local Government Act 2002.**

3 Purpose of the Report

- 3.1 The purpose of this report is for the Committee to adopt the Age-Friendly Policy (Attachment 1). The Policy has been revised following consultation with the community and discussion with the Policy's Steering Group.

4 Background and Discussion

Background

- 4.1 Tasman's population is ageing, which means we have an increasing number and percentage of residents aged 65 and over. Based on current demographic trends and assumptions, the number of older residents (aged 65 and over) in Tasman is projected to almost double over the next 20 years. By 2038, this age group is projected to make up more than a third of our population and Tasman is projected to be the second oldest population in the country.
- 4.2 In response to Tasman's ageing population, we have developed an Age-Friendly Policy to guide Council's planning and decision-making to better meet the needs of the growing number of older residents. The objectives will also benefit residents of all ages and abilities.
- 4.3 On 12 April 2018, the Community Development Committee approved Councillors Wensley, Brown, Tuffnell and Ogilvie as members of the Age-Friendly Policy Steering Group, along with the Community Development Manager and Strategic Policy Manager.
- 4.4 On 5 July 2018, the Community Development Committee received a staff research report on Tasman's Ageing Population. This informed the issues for consideration in the development of the Policy.
- 4.5 In July and August 2018, Council sought community feedback on the issues of an ageing population for consideration in the Age-Friendly Policy. Feedback was received from 180 individuals and organisations, via a feedback form, focus group meetings in Richmond, Takaka and Motueka, and other meetings with various groups, including iwi and Community Boards. The majority of the feedback related to transportation infrastructure (footpaths, cycleways, crossings, etc.) and transportation services (public transport or shuttle services), housing, and accessibility (toilets, seating and pathways). The preliminary feedback was reported to the Community Development Committee on 1 November 2018 and informed the development of the proposed Age-Friendly Policy.
- 4.6 On 1 November 2018, the Community Development Committee approved the Proposed Age-Friendly Policy for public consultation from 9 November 2018 to 25 January 2019.

Consultation and Submissions

- 4.7 We received 46 submissions which were considered by the Steering Group on 28 February 2019.
- 4.8 The submissions were generally in support of the proposed Policy but most wanted a few changes made. The sections of the Policy which received the most feedback were:
- Transport services and infrastructure, particularly regarding footpaths and shared pathways; and
 - Housing, particularly regarding the limited range of affordable and appropriate housing for older people.

- 4.9 There was also feedback on the need to address the specific issues of our ageing rural population and the need for more coordination between Council, health agencies and community groups.

5 Age-Friendly Policy

- 5.1 The Age-Friendly Policy is appended in Attachment 1. The Policy is a result of all the information received through the public engagement process and submissions.
- 5.2 The Policy outlines the issues and implications of an ageing population for Tasman, and the goals and objectives for Council to improve the wellbeing of the growing number of older residents.
- 5.3 The Policy has a long-term vision that the Tasman District will be a vibrant age-friendly community where older people are valued, visible and socially connected. Council services, activities and housing will be accessible and affordable.
- 5.4 There are several key topics outlined in the Policy, each with a goal, a set of objectives, and suggested methods for implementation. Most of the suggested implementation methods can be met through existing budgets. Any budgetary implications of suggested new initiatives in the Policy will be considered through the development of the Long Term Plan 2021-2031. New initiatives and their budget implications are discussed below under the relevant topic in the Policy. We expect that most of those budget implications will be relatively minor. The Office for Seniors (part of the Ministry for Social Development) have funding available for the implementation of Age-Friendly Community projects, which councils can apply for.
- 5.5 Implementation of the Policy will be progressive over time and throughout the District. The suggested methods have been grouped in terms of their timeframes for implementation, with short-term methods being ongoing or planned to start within three years and medium-term methods being those which Council plans to start implementing within 10 years. The suggested methods in the Policy will be reviewed in response to new information, changing technology, and changing circumstances.
- 5.6 The key topics outlined in the Policy, their goals, and the key recommended changes to the proposed Policy, are identified below.

5.6.1 **Social participation, health and wellbeing: Increasing opportunities for older people to enjoy social connection and safe, healthy, active lifestyles.**

There is a need to provide opportunities for our older residents to make social connections. A quarter of older Tasman residents live alone and the community has told us that loneliness and social isolation is a key issue facing older people.

The objectives and methods for this section are covered by existing budgets under the Long Term Plan 2018-2028, in the Community Relations, Reserves and Facilities, Library Services, and Transportation activities.

The Community Partnerships team currently has a Positive Ageing budget of \$5,000 and some staff time is already allocated to the ageing demographic, including the Positive Ageing Forum and Age Connect projects. Council could consider a minor increase in this budget to \$10,000 in the Long Term Plan 2021-2031 to enable more community-based initiatives across the District, including to provide co-funding to leverage other funding sources.

5.6.2 **Accessibility: Council buildings, facilities, transportation networks, and services are accessible and inclusive for all members of the community.**

An ageing population will mean an increasing number of residents with visual, hearing and other physical impairments.

The objectives and methods for this section are generally covered by existing budgets under the Long Term Plan 2018-2028, in the Transportation and Reserves and Facilities activities. This also includes staff time which is already allocated to the Accessibility for All Forum. However, there is likely to be minor resourcing or budget implications for conducting accessibility audits. Funding for microphones at Motueka and Golden Bay Community Board meetings will need to be considered as part of the next Long Term Plan. We have indicated this method will be delivered in the medium-term timeframe, within 10 years.

5.6.3 **Housing: A range of affordable and appropriate housing options for older people.**

The ageing population is driving an increase in the number of one and two person households. Our older residents have told us they would like smaller dwellings that are affordable, accessible, warm, low-maintenance, and close to services.

The objectives and methods for this section are covered by existing budgets under the Long Term Plan 2018-2028, in the Environmental Management (Policy), Community Relations, and Reserves and Facilities activities.

Council's role with regard to housing is primarily to enable its development, through planning provisions and infrastructure. These will be reviewed as part of the Tasman Resource Management Plan review.

An increase in the Community Partnerships Positive Ageing budget of \$5,000 would enable Council to provide more support for community-based housing initiatives across the District or to provide more information on housing issues, such as workshops or publications.

5.6.4 **Transport and Mobility: A range of safe, accessible, affordable transport options for older people.**

Our ageing population is creating demand for a range of transport modes and alternatives to private vehicles, particularly from those who can no longer drive. Our older residents have asked for safer pedestrian networks, more footpaths, safer crossings, cycleways and public transport.

The ageing demographic is already a key issue in the current Transportation Activity Management Plan and the objectives and methods for this section are generally covered by budget and projects in the Long Term Plan 2018-2028. This includes funding for projects to widen footpaths in areas with high pedestrian traffic. The Land Development Manual also now requires wider footpaths and space for cyclists when developing new roads. This Policy and the Active Transport Strategy are likely to require a review of Council's footpath budget as part of the development of the Long Term Plan 2021-2031.

The objective to support community-based transport initiatives is expected to require a small annual budget in the next Long Term Plan of approximately \$10,000 per year.

Council anticipates co-funding will be available from the New Zealand Transport Agency.

The suggested medium-term method of education programmes on appropriate footpath and shared pathway behaviour is likely to have minor resourcing or budget implications.

5.6.5 Cultural diversity: A range of culturally appropriate services allow choices for older people.

Our older population is projected to become more culturally diverse. Different cultures have different attitudes to ageing and older people.

The objectives and methods for this section are covered by existing budgets under the Long Term Plan 2018-2028, in the Environmental Management (Policy) and Community Relations activities.

5.6.6 Communication, consultation and information: Council information and consultation is accessible for our older residents.

The increase in the number of older residents with a range of hearing and/or vision impairments and/or dementia will mean we need to provide information in a variety of ways and formats. Older people are currently less likely than younger age groups to have access to the internet.

The objectives and methods for this section are generally covered by existing budgets under the Long Term Plan 2018-2028, in the Community Relations and Library Services activities.

The provision of telephone services for Council information, such as the Low Down recording could have a small budget or resourcing implication. We have indicated this is method to be delivered in the medium-term timeframe, within 10 years.

5.6.7 Affordability: Council rates and services are affordable.

The increasing age of Tasman's population is likely to have an impact on residents' ability to pay for services and rates. There is likely to be an increasing number of residents on lower incomes.

5.6.8 Safety: Older people feel safe and secure in their homes, communities and online.

Some of our older people do not feel safe in their own homes, or in the community. There is a growing awareness of the vulnerability of some older people to experiences such as elder abuse, neglect and scams.

5.6.9 Employment: Council will explicitly take into account the ageing labour force in regional economic planning.

The ageing population may also mean a smaller working-age population and potential labour market shortages. Labour force participation by those aged 65 years and over is likely to become an increasingly important resource.

The objectives and methods for the Affordability, Safety and Employment sections of the Policy are covered by existing budgets under the Long Term Plan 2018-2028.

- 5.7 The commitments made in this Policy will be implemented through Activity Management Plans, Long Term Plans, Tasman Resource Management Plan and related projects, policies, strategies, and bylaws.
- 5.8 The Policy focuses on areas which align with the purpose of local government, as defined in the Local Government Act 2002 (LGA). Council, Nelson Marlborough Health, Central Government, and the community, including older people themselves, all play a role in contributing to develop an age-friendly community. There are already a great number of services and facilities that provide positive outcomes for older people, which the Policy will build on and promote.
- 5.9 The Policy will be reviewed at least every five years to take into account new information, demographic trends, and changing circumstances and technology.

6 Options

- 6.1 **Option 1 – Preferred Option.** Adopt the Age-Friendly Policy (Attachment 1). The advantage of this option is that we will provide guidance for Council planning and decision-making to take into account the needs of Tasman's growing ageing demographic. The Policy outlines ways that Council can help develop an age-friendly community and improve the wellbeing of the increasing number of older residents. These objectives will also benefit residents of all ages and abilities. Adopting the Policy now will ensure that Council has this guidance in time to inform the development of the next round of Activity Management Plans and the Long Term Plan 2021-2031.

The disadvantage is that implementation of some of the new initiatives will have minor budget or resourcing implications.

- 6.2 **Option 2 -** Council could resolve to make minor amendments to the proposed Policy, such as changing the guiding principles, goals, objectives or methods. The advantage of this option is that it allows Council to make minor changes to the Policy so that the advantages of Option 1 are delivered to a greater extent, or so that the budget or resourcing implications are reduced. The disadvantage is a potential delay in adopting the Policy if further investigation of objectives or methods are needed. Another disadvantage could be if the changes made reduce the ways Council improves the wellbeing of older people, or if the changes increase the budget or resource implications.
- 6.3 **Option 3 -** Not to adopt the Age-Friendly Policy. The advantage would be that Council has more time to make significant changes to the Policy. The disadvantage would be that Council doesn't have an up-to-date policy to guide our planning and decisions to better meet the needs of the growing number of older residents. Another disadvantage would be the potential damage to Council's reputation with older residents and submitters who may feel their needs and views are not being considered. This option is not recommended.

7 Strategy and Risks

- 7.1 Our ageing population is a major long-term demographic change for the Tasman District. In Council's strategic, long-term planning we need to consider the implications of an ageing population on our services and budgets, as well as the wider community and economy. It is desirable that Council's response addresses the needs of a growing number of older residents, as well as ways that we can attract and retain younger residents.

- 7.2 The proposed Age-Friendly Policy aligns with many of our Community Outcomes in the Long Term Plan 2018-2028. The most relevant outcomes are to ensure that:
- our urban and rural environments are people-friendly, well-planned, accessible and sustainably managed;
 - our communities are healthy, safe, inclusive and resilient; and
 - our communities have access to a range of social, cultural, educational and recreational facilities and activities.
- 7.3 There is a risk of raising community expectations that all the issues raised will be addressed immediately. We have mitigated this risk by including a note in the Policy that implementation will be progressive over time and throughout the District. We have also indicated that some of the suggested methods won't be implemented in the short-term (within three years) but will instead be considered in the medium-term (within 10 years).

8 Policy / Legal Requirements / Plan

- 8.1 The Policy will assist Council to meet the current and future needs of our communities, as required by the Local Government Act 2002. There is currently a Local Government (Community Well-being) Amendment Bill in progress which aims to restore the purpose of local government "to promote the social, economic, environmental, and cultural well-being of communities".
- 8.2 The objectives of this Policy will inform decisions within Activity Management Plans, Long Term Plans, Tasman Resource Management Plan and related projects, policies, strategies, and bylaws.

9 Consideration of Financial or Budgetary Implications

- 9.1 Most of the objectives can be met through existing budgets. Any budgetary implications of proposed new initiatives in the Policy will be considered through the development of the Long Term Plan 2021-2031. We expect that most of those budget implications will be relatively minor.
- 9.2 The Office for Seniors (part of the Ministry for Social Development) have funding available for the implementation of Age-Friendly Community projects, which councils can apply for.

10 Significance and Engagement

- 10.1 Both preliminary and formal public consultation has taken place as part of the development of this Policy. Special effort has been made to reach older residents, community agencies and iwi, and to provide a range of communication methods and channels.
- 10.2 The Age-Friendly Policy will be of low to medium significance to most of the community. It is a high level document with a long-term timeframe.
- 10.3 It is proposed that the Policy is reviewed in five years.

Issue	Level of Significance	Explanation of Assessment
Is there a high level of public interest, or is decision likely to be controversial?	Low	Council is already addressing or planning many of the objectives and methods in the proposed Policy. We have carried out community consultation and sought input from relevant agencies.
Is there a significant impact arising from duration of the effects from the decision?	Low	Council is already addressing or planning many of the objectives and methods in the proposed Policy.
Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	No	
Does the decision create a substantial change in the level of service provided by Council?	No	
Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	No	
Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	No	
Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	No	
Does the proposal or decision involve Council exiting from or entering into a group of activities?	No	

11 Conclusion

- 11.1 Tasman's population is ageing, which means we have an increasing number and percentage of residents aged 65 and over. Based on current demographic trends and assumptions, the number of older residents (aged 65 and over) in Tasman is projected to almost double over the next 20 years.
- 11.2 Tasman's ageing population will have implications for Council budgets and services, as well as the wider community and economy. We have developed an Age-Friendly Policy to guide Council's planning and decisions to address these implications.
- 11.3 The feedback from 46 submissions was generally in support of the proposed Policy.

12 Next Steps / Timeline

- 12.1 Upon adoption of this Policy, staff will publish the Policy to the Council website and provide hard copies at each of our service centres and libraries. Staff will respond to submitters to inform them of Council's decision.
- 12.2 The objectives of this Policy will inform decisions within Activity Management Plans, Long Term Plans, Tasman Resource Management Plan and related projects, policies, strategies, and bylaws.

13 Attachments

- | | |
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| 1. Tasman District Council Age-Friendly Policy | 43 |
|--|----|



Age-Friendly Policy

Error! Hyperlink reference not valid. [ORGANISATIONAL POLICY](#)

POLICY REFERENCES	
• Sponsor:	Community Development Manager
• Effective date:	4 April 2019
• Internal review due:	4 April 2024
• Legal compliance:	Local Government Act 2002 and amendments
• Policy Number	CD05
• Approved by Community Development Committee	4 April 2019

Purpose

The purpose of the Policy is to ensure that Council's strategic and operational decisions explicitly take into account Tasman's ageing population and consider the needs of the growing number of older residents.

The Policy describes:

- the commitments Council has made to acknowledge the ageing population,
- the issues facing the community,
- the principles that guide this Policy, and
- the key areas where Council can influence to promote positive outcomes and wellbeing for our older residents.

The Policy identifies ways we can address the challenges and opportunities of an ageing population.

Context and Scope

This Policy replaces Council's 2004 Positive Ageing Policy, which was developed jointly with Nelson City Council.

The Policy aligns with the following Community Outcomes from the Long Term Plan 2018-2028:

- Our urban and rural environments are people-friendly, well-planned, accessible and sustainably managed
- Our infrastructure is efficient, cost effective and meets current and future needs
- Our communities are healthy, safe, inclusive and resilient
- Our communities have opportunities to celebrate and explore their heritage, identity and creativity
- Our communities have access to a range of social, cultural, educational and recreational facilities and activities
- Our Council provides leadership and fosters partnerships, a regional perspective, and community engagement
- Our Region is supported by an innovative and sustainable economy

The commitments made in this Policy will inform decisions within Activity Management Plans, Long Term Plans, Tasman Resource Management Plan and related projects, policies, strategies, and bylaws.

The Policy focuses on areas where Council is the lead service provider or where it can have a significant impact, such as:

- Transportation infrastructure and services, including footpaths, pedestrian crossings, cycleways, public transport, and parking
- Public spaces, parks, reserves and facilities, public toilets
- Housing
- Council buildings
- Customer service and communication
- Social participation, events and recreation facilities
- Rates affordability

In the national context, the Office for Seniors is currently in the process of updating the New Zealand Positive Ageing Strategy (to update the 2001 Strategy) which is expected to be completed in 2019. The Office for Seniors is giving effect to the current Positive Ageing Strategy through the Age-Friendly New Zealand programme. In June 2018, New Zealand became an affiliate member of the World Health Organisation (WHO) Global Network of Age-friendly Cities and Communities.

In addition, there is currently a Local Government (Community Well-being) Amendment Bill in progress which aims to restore the purpose of local government "to promote the social, economic, environmental, and cultural well-being of communities".

Key Terms

Older people: people aged 65 years and over

Accessibility: to enable persons with disabilities to live independently and participate fully in all aspects of life by taking appropriate measures to ensure they can access, on an equal basis with others, the physical environment, transportation, information and communications, and other facilities and services open or provided to the public, both in urban and in rural areas.¹

Ageing population: an increase in the percentage of the population that are aged 65 years and over

Age-Friendly: features which comply with the WHO Checklist (see Appendix)

*Age-Friendly Community*²:

One which:

- Respects the rights of older people
- Celebrates older people – including their capacities, resources, life-styles and preferences
- Addresses inequality in the community, for example disability, sexual orientation, socioeconomic status, ethnicity, religion/beliefs, rural/urban
- Values older people and encourages them to participate in community life
- Connects people across all ages

Universal Design: A Universal Design approach designs inclusively for human diversity and various life situations, such as old age, disability, injury, childhood and pregnancy. It can apply to the design of buildings, environments, products, services and information so that they can be accessed and understood by all people, regardless of their age or ability.

¹ [United Nations Convention on the Rights of Persons with Disabilities](#), ratified by New Zealand in September 2008.

² From [Office for Seniors](#)

Policy

Vision

The Tasman District will be a vibrant age-friendly community where older people are valued, visible and socially connected. Council services, activities and housing will be accessible and affordable.

Guiding Principles

Tasman District Council is committed to providing an environment that improves the health, wellbeing and participation of older people in our urban and rural communities.

We will:

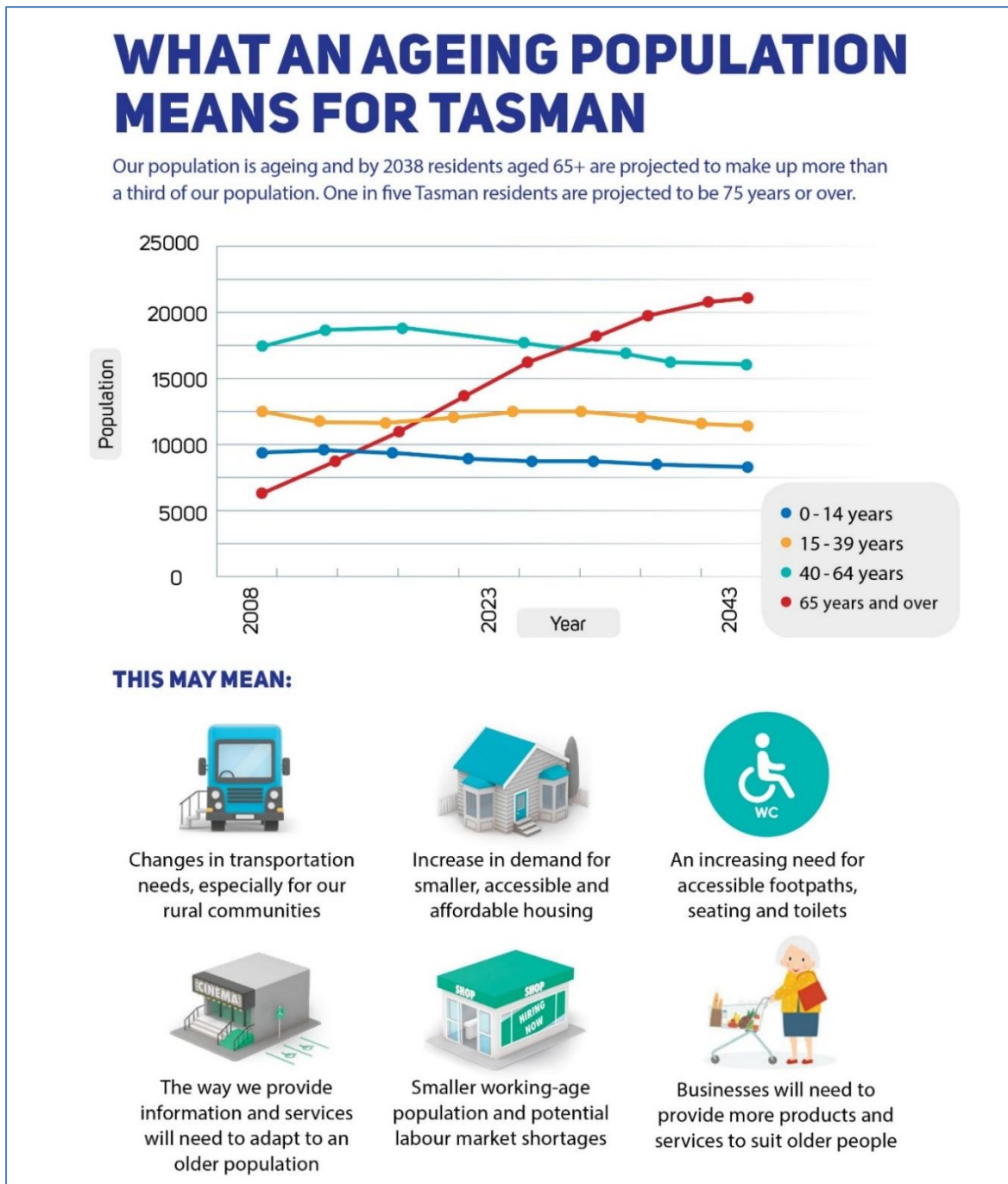
- Make provision for the ageing population in our strategic plans, recognising that the key issues (social connection, accessibility and affordability) are interconnected.
- Recognise that older people are not a homogenous group - physically, economically or culturally, and encourage elimination of stereotypes, including ageism.
- Recognise that an age friendly community is one that almost always works for everyone.
- Acknowledge that Council, Nelson Marlborough Health, Central Government, and the community, including older people themselves, all play a role in contributing to develop an age-friendly community.
- Focus on areas which align with the purpose of local government, as defined in the Local Government Act.
- Acknowledge and encourage the contributions made by older people to our community.
- Support other agencies and community groups to improve outcomes for older people.
- Promote awareness of and advocate for the needs of older people for services provided by Central Government or the private sector.
- Recognise that there are already a great number of services and facilities that provide positive outcomes for older people, which the Policy will build on and promote.
- Respect older people and their right to contribute to decision making that affects them.
- Engage with older people, communicating and providing information in a way that is accessible to them.
- Be guided by the World Health Organisation Age Friendly Checklist (see Appendix).
- Monitor and report on the effectiveness of measures to address ageing issues.

Background

Like most of New Zealand, Tasman’s population is ageing, which means we have an increasing number and percentage of residents aged 65 and over. Based on current demographic trends and assumptions, the number of older residents in Tasman is projected to almost double over the next 20 years.

This has implications for Council as well as for the wider community and economy.

The trends and implications that have informed this Policy are detailed in a research report, Tasman’s Ageing Population – July 2018. The report is available on Council’s [website](#). The Policy will be reviewed at least every five years to take into account the latest demographic statistics and projections.



Goals, Issues and Council's Response

This Policy outlines the issues and implications of an ageing population for Tasman, and the goals and objectives for Council to improve the wellbeing of the growing number of older residents.

Council's role in developing an age-friendly community and improving the wellbeing of older residents includes the following:

- **Provide:** services and projects managed by Council (may include co-funding from New Zealand Transport Agency and other income streams), such as transportation infrastructure, reserves and facilities, public toilets, housing units for older people, customer service, communication, public transport (with Nelson City Council)
- **Enable and Encourage:** regulatory measures (such as Tasman Resource Management Plan, Development Contributions Policy, Land Development Manual, bylaws, Housing Accord) and/or non-regulatory measures (such as promotion, education and Urban Design Panel) to encourage businesses and the community to consider the needs of older people
- **Support:** Community Grants Scheme, advice and expertise, contracts for services, partnerships or other part-funding, letters of support for funding applications
- **Advocate and Engage:** submissions to Central Government, presentations to stakeholders (such as Developers' Forum), relationships with Nelson Marlborough Health, Ministry of Social Development and other government agencies

Implementation of the Policy will be progressive over time and throughout the district.

We've outlined some suggested methods for implementation of the Policy. Most of these methods are currently underway. The suggested methods have been grouped in terms of their timeframes for implementation, with short-term methods being ongoing or planned to start within three years and medium-term methods being those which Council plans to start implementing within ten years. The suggested methods in the Policy will be reviewed in response to new information, changing technology, and changing circumstances.

Our community has told us that the main issues for our older residents are social connection, accessibility, and affordability. Closely linked to these issues is the need for a range of transport and housing options, particularly in rural communities.

SOCIAL PARTICIPATION, HEALTH AND WELLBEING

Goal: Increasing opportunities for older people to enjoy social connection and safe, healthy, active lifestyles

Issue: There is a need to increase opportunities for our older residents to make social connections. A quarter of older Tasman residents live alone and the community has told us that loneliness and social isolation is a key issue facing older people. However, community feedback has also indicated relatively high levels of satisfaction with the current provision of events and activities for older people. Community feedback has indicated support for organised/structured activities but also for vibrant town centres, with public spaces and seating, which encourage informal and incidental opportunities for social connection.

Older people are more likely to volunteer, making a positive contribution to the wider community as well as achieving social connection.

Physical recreation opportunities have health benefits and provide social connection. Although many of Tasman's older residents report relatively active lifestyles, they can have different needs and preferences for the types of activities.

Council's Objectives:

- Support Council-owned community-managed facilities to deliver a range of affordable and accessible events and activities for older people
- Support community-based initiatives to encourage community connection and lifelong learning for older people
- Continue to support the provision of social activities, recreation opportunities, and support services for older residents in rural communities
- Provide and support age-friendly and intergenerational community events and recreational services
- Public spaces and community facilities are accessible, attractive destinations and provide opportunities for social connection
- Provide options for physical activity that meet the needs of older residents
- Consider the health impacts on older people when developing relevant strategies and policies
- Take a coordinated approach to supporting and promoting health and support services and activities for older people

Suggested Methods

Short-term (ongoing or implementation planned within 3 years):

- *Council publications*
- *Council and community events*
- *Library events, activities and community spaces*
- *Library provision of large print and talking books*
- *Contract specifications with recreation centre managers and recreation service providers*
- *Community Grants Scheme and letters of support for funding applications*
- *Outdoor gym equipment*
- *Community Awards*
- *Support for school pools to be used as community pools*
- *Leases for community facilities*
- *Walkways and cycleways*

- *Close relationship with Nelson Marlborough Health and Nelson Bays Primary Health to share information and coordinate services*
- *Actively participate in and support the Positive Ageing Forum and Expo and Accessibility for All Forum (A4A)*
- *Places and Spaces Strategy – include research of older people’s preferred physical activities*

ACCESSIBILITY

Goal: Council buildings, facilities, transportation networks and services are accessible and inclusive for all members of the community

Issue: An ageing population will mean an increasing number of residents with physical impairments. Visual, hearing and other impairments, and language barriers can contribute to social isolation. The main issues raised by the community in terms of accessibility were pedestrian facilities, seating, toilets and pathways.

Council’s Objectives:

- Provide and maintain community facilities and infrastructure fit for purpose for older people
- Ensure all Council service centres and libraries are accessible, including for mobility scooters, and provide a service desk where customers in a wheelchair or mobility scooter can be served
- Provide a sufficient number of Council-owned age-friendly, well-lit public toilets that are easy to find
- Ensure all new Council-owned toilets are fully accessible
- Ensure accessible toilets and paths are available at parks or reserves, especially those which regularly host community events (e.g. Washbourne Gardens, Sundial Square, Decks Reserve)
- Provide sufficient outdoor seating in outdoor spaces, parks and reserves which incorporates age-friendly design features and encourages social connection

Suggested Methods

Short-term (ongoing or implementation planned within 3 years):

- *Actively participate in and support Accessibility for All (A4A) Forum*

- *Accessibility Audits*
- *NZ toilets app, signage and maps*
- *Active Transport Strategy*
- *Increase provision of mobility parking*
- *Promote an accessibility checklist for businesses*
- *Town centre upgrades*

Medium-term (implementation planned within 10 years):

- *Microphones at Community Board meetings*

HOUSING

Goal: A range of affordable and appropriate housing options for older people

Issue: The ageing population is driving an increase in the number of one-person households and couple-without-children households.

We are aware there is an insufficient supply of smaller housing across the District. Our older residents have told us they would like smaller dwellings that are affordable, accessible, warm, low-maintenance, and close to services. There is a desire to age in place in their current communities. There is also a desire for co-housing or co-living options which provide social connection.

Due to the limited range of smaller housing available, many of our District's older people remain in older, larger dwellings and properties. There are increasing issues with the ongoing maintenance these dwellings require. There is also need for older dwellings to be modified to be age-friendly, such as the installation of ramps or handrails.

Despite significant growth in Tasman's older population and a trend for fewer residents per household, a disproportionate number of new houses built in Tasman have been four or more bedrooms.

With a decline in home ownership rates for Tasman, there is likely to be an increasing demand for affordable rental housing. Lack of security of tenure in private rental properties can result in more frequent moves, impacting on the ability to age in place and make social connections.

We expect more land will be needed to meet the demand for new housing, including retirement villages, for those who prefer and can afford this option.

Council's role with regard to housing is primarily to enable its development, through planning provisions and infrastructure. We've recently made changes to our Development Contributions Policy to provide discounts for smaller dwellings. We've also made changes to the Tasman Resource Management Plan to enable the development of small houses and co-operative living. Council currently provides 101 social housing units across our District which are generally for older people with limited financial assets.

Council's Objectives:

- Enable and encourage higher density development close to services across the District
- Enable and encourage smaller, more affordable dwellings, including second dwellings and the redevelopment of existing dwellings
- Advocate to Central Government and private sector on the housing needs of older people

- Support social housing initiatives which give priority to older residents in need of affordable rental housing
- Encourage universal design in new developments to provide accessible housing
- Support community-based initiatives to provide home and garden maintenance and home modification
- Take a coordinated approach to providing information and advice on housing for older people

Suggested Methods

Short-term (ongoing or implementation planned within 3 years):

- *Promote the ability and processes for developing cooperative living developments and minor dwellings, e.g. brochures and examples*
- *Development Contributions Policy, e.g. providing discounts for small and minor dwellings in rural and urban areas*
- *Provide information on demographic trends and housing preferences to development and building sector, including through Council's developers' forum*
- *Provide information on housing quality and choices, and on housing maintenance and modification options, including through Council publications, Positive Ageing Expo, and Council libraries*
- *Community Grants Scheme to support community-based housing initiatives*
- *Review of Council's role and level of provision of its housing for older people*
- *Consider the range of housing needed by older residents in the development of the Nelson Tasman Future Development Strategy and Council's Growth Model*
- *Urban Design Panel to consider age-friendly features*
- *Advocate for changes to the Building Code*
- *Advocate to Central Government for income related rent subsidies to apply to Council housing*

Medium-term (implementation planned within 10 years):

- *Consider the range of housing needed by older residents in the review of our Regional Policy Statement and Tasman Resource Management Plan (TRMP)*

TRANSPORT AND MOBILITY

Goal: A range of safe, accessible, affordable transport options for older people

Issue: Our ageing population is creating demand for diversification of transport types and alternative modes to private vehicles, particularly from those who can no longer drive.

Our older residents have asked for safer pedestrian networks, more footpaths, safer crossings, cycleways and public transport. They would like footpaths to be wider and flatter, without any dips, trip hazards or obstacles. There is also demand for more accessible parking.

There is a growing number and range of users on footpaths, and shared pathways, including pedestrians, skateboards, scooters, mobility scooters, and cyclists, as well as wheelie bins. Some of these users are generally not confident travelling on our roads. The growing congestion and speed of some users on footpaths and shared pathways can have a negative effect on the other users, increasing the risk of injury and fear of collisions. This can lead to people avoiding these networks (“journeys not taken”). E-bikes are an increasingly popular mode of transport for older people and provide an active alternative to driving private vehicles, including in rural areas where there is greater distance to services. However, this creates a demand for more cycling networks across the district and a need to manage potential safety risks.

Those without independent transport options can become socially isolated and unable to access services, particularly in rural areas. Public transport currently only services part of Richmond, and Total Mobility providers are only available in Richmond and Motueka. However, half of Tasman’s older people live in rural communities beyond Richmond and Motueka. Older rural residents are unable to take advantage of the GoldCard and Total Mobility subsidies, due to a lack of eligible services.

Social isolation is a higher risk for those who can no longer drive. In urban areas, older people are more reliant on pedestrian networks as their primary mode of transport and these networks are critical to their continued independent social participation. In rural areas, social isolation for those who can no longer drive is compounded by a lack of public transport and distance to services.

Council’s Objectives:

- Support a range of transport options that meet the needs of our older residents
- Provide transportation infrastructure that meets the needs of an ageing population
- Maintain a network of safe and accessible footpaths, pathways, crossings, and seating to and around our town centres, particularly for key destinations such as health centres, supermarkets, libraries, community and recreation centres, and marae
- Provide a sufficient number of mobility carparks in Council carparks and at Council-owned buildings

- Information on transportation services that is clearly displayed and accessible
- Council-funded public transport vehicles that are accessible and age-friendly
- Support community-based initiatives to provide transport services where public transport is not available
- Advocate to Central Government on the transportation needs of older people living in rural communities, where public transport and Total Mobility subsidies are not available

Suggested Methods

Short-term (ongoing or implementation planned within 3 years):

- *An ageing population is recognised as a key issue to be addressed in the Transportation Activity Management Plan*
- *Regional Transport Plan, Parking Strategy, Land Development Manual*
- *NBus public transport services between Richmond and Nelson*
- *Provision of Total Mobility, mobility parking, road safety programmes (e.g. TravelSafe)*
- *Regular surveys of footpaths and timely repairs to trip hazards, maintenance of vegetation (notices to private properties), footpath rehabilitation criteria and standards, wider footpaths*
- *Develop an Active Transport Strategy (more pedestrian crossings, crossing times at traffic lights, seating, more cycleways and cycle lanes, separate walkways and cycleways in urban areas)*
- *Great Taste Trail*
- *Review whether speed limits are appropriate*
- *Participate in the Active Transport Forum*
- *Enforcement of illegal parking on footpaths and in Council-owned carparks*
- *Education in schools on appropriate behaviour for footpaths and shared pathways, e.g. use of bells*
- *Community Grants Scheme*
- *Takaka to Pohara cycleway connection*

- *Richmond bus loop and Public Transport review*
- *Review of NBus contract*
- *Sandwich Board Bylaw review*
- *Supporting community transport services, including advocating for NZTA funding*
- *Town centre upgrades*

Medium-term (implementation planned within 10 years):

- *Education of wider public on appropriate behaviour for footpaths and shared pathways, e.g. use of bells, vehicles giving way, priority for pedestrians*

CULTURAL DIVERSITY

Goal: A range of culturally appropriate services allow choices for older people

Issue: Different cultures have different attitudes to ageing and older people. Our older population is projected to become more culturally diverse. The proportion of older Tasman residents who identify as Māori, Asian or Pacific peoples is projected to increase. Although our Māori, Asian and Pacific populations are much younger than our NZ European population, all ethnic groups are projected to have an increase in the proportion aged 65 and over.

Local kaumatua have raised the issue of grandparents raising grandchildren/ mokopuna.

Council's Objectives:

- Planning and service delivery considers the needs of a culturally diverse community so that all population groups are supported to improve their health and wellbeing
- Further develop relationships with iwi, Māori health providers, and other large ethnic communities
- Support events that celebrate the cultural diversity of our communities

Suggested Methods

Short-term (ongoing or implementation planned within 3 years):

- *Engage with iwi and ethnic communities on the needs of their older people and on alternative solutions for developing an age-friendly community*
- *Enable papakainga housing at specific locations*

Medium-term (implementation planned within 10 years):

- *Enable more papakainga housing (through TRMP review)*

COMMUNICATION, CONSULTATION AND INFORMATION

Goal: Council information and consultation is accessible for our older residents

Issue: The increase in the number of older residents with a range of hearing and/or vision impairments and/or dementia will mean we need to provide information in a variety of ways and formats. Older people are currently less likely than younger age groups to have access to the internet.

In promoting engagement and interaction with Council, especially with regard to public submission processes, there is a need to ensure the processes, language and channels are easy to understand and accessible by as many people as possible.

Older people have told us they would like to easily find all information on services and activities for their age group.

Council's Objectives:

- Ensure that Council's range of communication methods and channels engage and connect with older residents
- Support older residents to have a say in what the future of Tasman looks like through the multiple channels open to them, either directly or through their elected representatives
- Apply best-practice guidelines for accessible print and digital communication
- Identify networks for older people within our District to assist with emergency preparedness and with notifying, contacting and protecting older people in the event of an emergency
- Find ways to connect with older people in the community irrespective of whether they belong to a formal representative group
- Provide information on the location of accessible toilets and carparks

Suggested Methods

Short-term (ongoing or implementation planned within 3 years):

- *Council publications and podcasts*
- *Follow Office for Disability Guidelines to effective communication*
- *Follow NZ Government Web accessibility guidelines, Website audits*
- *Actively participate in and support the Positive Ageing Forum and Expo and Accessibility for All Forum (A4A)*
- *Libraries provide training on digital technology*
- *NZ toilets app, signage and maps*

Medium-term (implementation planned within 10 years):

- *Maps and apps for mobility carparks*
- *Phone services to access Council information*

AFFORDABILITY

Goal: Council rates and services are affordable

Issue: The increasing age of Tasman's population is likely to have an impact on residents' ability to pay for services and rates. There is likely to be an increasing number of residents on lower incomes.

Council's Objectives:

- Planning and service delivery considers the affordability of rates, fees and charges on ratepayers whose only income is superannuation

Suggested Methods

Short-term (ongoing or implementation planned within 3 years):

- Consider rates affordability in Long Term Plan decisions, e.g. Rates caps
- Promote and administer the rates remission scheme for ratepayers on low incomes
- Review the need for a rates postponement policy
- Advocate to Central Government for increased funding and thresholds of the rates rebate scheme

SAFETY

Goal: Older people feel safe and secure in their homes, communities and online.

Issue: Some of our older people do not feel safe in their own homes, or in the community. There is a growing awareness of the vulnerability of some older people to experiences such as elder abuse, neglect and scams. This is often linked to social isolation.

Council's Objectives:

- Design and maintain safe public environments
- Support safety awareness programmes
- Encourage opportunities and initiatives for social connection for older people
- Work with NZ Police, banks and other organisations to educate older people on keeping themselves safe

Suggested Methods

Short-term (ongoing or implementation planned within 3 years):

- *Safety awareness programmes*
- *Review and enforcement of bylaws*
- *Apply Crime Prevention Through Environmental Design (CPTED)*
- *Speakers and advice at Positive Ageing Expo*

EMPLOYMENT

Goal: Council will explicitly take into account the ageing labour force in regional economic planning

Issue: The ageing population may also mean a smaller working-age population and potential labour market shortages. Labour force participation by those aged 65 years and over is likely to become an increasingly important resource.

Council's Objectives:

- Monitor and plan for the economic implications of an ageing population
- Encourage education and employment opportunities which retain or attract younger residents
- Support initiatives to eliminate ageism and promote meaningful, flexible work options and volunteer opportunities

Suggested Methods

Short-term (ongoing or implementation planned within 3 years):

- *Funding applications*
- *Work with Nelson Regional Development Agency on workforce issues*

APPENDIX



Checklist of Essential Features of Age-friendly Cities

This checklist of essential age-friendly city features is based on the results of the WHO Global Age-Friendly Cities project consultation in 33 cities in 22 countries. The checklist is a tool for a city's self-assessment and a map for charting progress. More detailed checklists of age-friendly city features are to be found in the WHO Global Age-Friendly Cities Guide.

This checklist is intended to be used by individuals and groups interested in making their city more age-friendly. For the checklist to be effective, older people must be involved as full partners. In assessing a city's strengths and deficiencies, older people will describe how the checklist of features matches their own experience of the city's positive characteristics and barriers. They should play a role in suggesting changes and in implementing and monitoring improvements.

Outdoor spaces and buildings

- Public areas are clean and pleasant.
- Green spaces and outdoor seating are sufficient in number, well-maintained and safe.
- Pavements are well-maintained, free of obstructions and reserved for pedestrians.
- Pavements are non-slip, are wide enough for wheelchairs and have dropped curbs to road level.
- Pedestrian crossings are sufficient in number and safe for people with different levels and types of disability, with non-slip markings, visual and audio cues and adequate crossing times.
- Drivers give way to pedestrians at intersections and pedestrian crossings.
- Cycle paths are separate from pavements and other pedestrian walkways.
- Outdoor safety is promoted by good street lighting, police patrols and community education.

- Services are situated together and are accessible.
- Special customer service arrangements are provided, such as separate queues or service counters for older people.
- Buildings are well-signed outside and inside, with sufficient seating and toilets, accessible elevators, ramps, railings and stairs, and non-slip floors.
- Public toilets outdoors and indoors are sufficient in number, clean, well-maintained and accessible.

Transportation

- Public transportation costs are consistent, clearly displayed and affordable.
- Public transportation is reliable and frequent, including at night and on weekends and holidays.
- All city areas and services are accessible by public transport, with good connections and well-marked routes and vehicles.

- Vehicles are clean, well-maintained, accessible, not overcrowded and have priority seating that is respected.
- Specialized transportation is available for disabled people.
- Drivers stop at designated stops and beside the curb to facilitate boarding and wait for passengers to be seated before driving off.
- Transport stops and stations are conveniently located, accessible, safe, clean, well-lit and well-marked, with adequate seating and shelter.
- Complete and accessible information is provided to users about routes, schedules and special needs facilities.
- A voluntary transport service is available where public transportation is too limited.
- Taxis are accessible and affordable, and drivers are courteous and helpful.
- Roads are well-maintained, with covered drains and good lighting.
- Traffic flow is well-regulated.
- Roadways are free of obstructions that block drivers' vision.
- Traffic signs and intersections are visible and well-placed.
- Driver education and refresher courses are promoted for all drivers.
- Parking and drop-off areas are safe, sufficient in number and conveniently located.
- Priority parking and drop-off spots for people with special needs are available and respected.

Housing

- Sufficient, affordable housing is available in areas that are safe and close to services and the rest of the community.
- Sufficient and affordable home maintenance and support services are available.
- Housing is well-constructed and provides safe and comfortable shelter from the weather.
- Interior spaces and level surfaces allow freedom of movement in all rooms and passageways.
- Home modification options and supplies are available and affordable, and providers understand the needs of older people.
- Public and commercial rental housing is clean, well-maintained and safe.
- Sufficient and affordable housing for frail and disabled older people, with appropriate services, is provided locally.

Social participation

- Venues for events and activities are conveniently located, accessible, well-lit and easily reached by public transport.
- Events are held at times convenient for older people.
- Activities and events can be attended alone or with a companion.
- Activities and attractions are affordable, with no hidden or additional participation costs.

Good information about activities and events is provided, including details about accessibility of facilities and transportation options for older people.

A wide variety of activities is offered to appeal to a diverse population of older people.

Gatherings including older people are held in various local community spots, such as recreation centres, schools, libraries, community centres and parks.

There is consistent outreach to include people at risk of social isolation.

Respect and social inclusion

Older people are regularly consulted by public, voluntary and commercial services on how to serve them better.

Services and products to suit varying needs and preferences are provided by public and commercial services.

Service staff are courteous and helpful.

Older people are visible in the media, and are depicted positively and without stereotyping.

Community-wide settings, activities and events attract all generations by accommodating age-specific needs and preferences.

Older people are specifically included in community activities for “families”.

Schools provide opportunities to learn about ageing and older people, and involve older people in school activities.

Older people are recognized by the community for their past as well as their present contributions.

Older people who are less well-off have good access to public, voluntary and private services.

Civic participation and employment

A range of flexible options for older volunteers is available, with training, recognition, guidance and compensation for personal costs.

The qualities of older employees are well-promoted.

A range of flexible and appropriately paid opportunities for older people to work is promoted.

Discrimination on the basis of age alone is forbidden in the hiring, retention, promotion and training of employees.

Workplaces are adapted to meet the needs of disabled people.

Self-employment options for older people are promoted and supported.

Training in post-retirement options is provided for older workers.

Decision-making bodies in public, private and voluntary sectors encourage and facilitate membership of older people.

Communication and information

A basic, effective communication system reaches community residents of all ages.

Regular and widespread distribution of information is assured and a coordinated, centralized access is provided.

- Regular information and broadcasts of interest to older people are offered.
- Oral communication accessible to older people is promoted.
- People at risk of social isolation get one-to-one information from trusted individuals.
- Public and commercial services provide friendly, person-to-person service on request.
- Printed information – including official forms, television captions and text on visual displays – has large lettering and the main ideas are shown by clear headings and bold-face type.
- Print and spoken communication uses simple, familiar words in short, straightforward sentences.
- Telephone answering services give instructions slowly and clearly and tell callers how to repeat the message at any time.
- Electronic equipment, such as mobile telephones, radios, televisions, and bank and ticket machines, has large buttons and big lettering.
- There is wide public access to computers and the Internet, at no or minimal charge, in public places such as government offices, community centres and libraries.

Community and health services

- An adequate range of health and community support services is offered for promoting, maintaining and restoring health.
- Home care services include health and personal care and housekeeping.
- Health and social services are conveniently located and accessible by all means of transport.
- Residential care facilities and designated older people's housing are located close to services and the rest of the community.
- Health and community service facilities are safely constructed and fully accessible.
- Clear and accessible information is provided about health and social services for older people.
- Delivery of services is coordinated and administratively simple.
- All staff are respectful, helpful and trained to serve older people.
- Economic barriers impeding access to health and community support services are minimized.
- Voluntary services by people of all ages are encouraged and supported.
- There are sufficient and accessible burial sites.
- Community emergency planning takes into account the vulnerabilities and capacities of older people.

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9.4 COMMUNITY DEVELOPMENT MANAGER'S REPORT**Information Only - No Decision Required**

Report To:	Community Development Committee
Meeting Date:	4 April 2019
Report Author:	Susan Edwards, Community Development Manager
Report Number:	RCD19-04-4

1 Summary

- 1.1 This report provides the Committee with an update on some of my work since my update at the February 2019 Committee meeting. My report also outlines key highlights of the work undertaken by the Community Relations, Reserves and Facilities, Strategic Policy and Customer Services sections of the Community Development Department.
- 1.2 The 'commentary and patronage' pages of the February 2019 report from the Richmond Aquatic Centre manager is attached (Attachment 1).

2 Draft Resolution

- 1. That the Community Development Committee receives the Community Development Manager's Report RCD19-04-4**

3 Purpose of the Report

- 3.1 This report provides the Committee with an update on some of my work since my update provided to you at the February 2019 Community Development Committee meeting. My report also outlines key highlights of the work undertaken by the Community Relations, Reserves and Facilities, Strategic Policy and Customer Services sections of the Community Development Department.

4 Key Activities

- 4.1 Since my last report in February 2019, I have undertaken a number of other key activities. Among other things, the highlights included:
 - various meetings to discuss the Motueka Library redevelopment;
 - being heavily involved at the Emergency Operations Centre in relation to the Civil Defence Pigeon Valley Fire emergency (as Response Manager);
 - meeting with Roger Ball from Nelson City Council to discuss various matters;

- attending various meetings on the Golden Bay Grandstand;
- attending a Rural and Provincial Sector meeting in Wellington;
- attending the March Golden Bay and Motueka Community Board meetings;
- meeting with Nelson City Council staff regarding a Saxton Field Committee marketing workshop;
- interviewing for the Community Partnership Coordinator role;
- meeting with Mike Orchard from Nelmac to discuss various matters; and
- meeting with an Auckland Council staff member to discuss the how local boards work at Auckland Council.

5 Richmond Aquatic Centre

- 5.1 Attached are the 'commentary and patronage' pages of the February 2019 report from the Richmond Aquatic Centre Manager (Attachment 1).

6 Strategic Policy Update – Sharon Flood

Annual Plan 2018/2019

- 6.1 Council resolved at its 13 December 2018 meeting, that the changes from the Long Term Plan 2018-2028 in the Annual Plan 2019/2020 were not significant or material. We will not be formally consulting on the Annual Plan but are communicating information about it.
- 6.2 Summary information about the Annual Plan was published in our 8 March 2019 Newline edition. This information, plus a description of District-wide programmes and ward by ward projects, the 2019/2020 Funding Impact Statement (Rates), and Summary Financial Information are available on our website.
- 6.3 Arrangements are underway to visit the various community association and community board meetings throughout April 2019 to communicate Annual Plan information. Councillors and staff will also be attending the Neighbourhood Support Family Day in Richmond on 24 March 2019.

Reserve Management Plan Projects

- 6.4 Submissions closed on 25 February 2019. A total of 101 valid submissions were received and 28 people spoke to their submission at a hearing held in Motueka on 20 March 2019. The hearing panel is deliberating on 8 April. Staff are on track to report back to Full Council on hearing panel recommendations and an amended Plan at the 9 May meeting.
- 6.5 Staff continue work to classify the existing reserves in the Moutere-Waimea Ward as time allows.

Age-Friendly Policy

- 6.6 There is a report to today's meeting asking the Committee to adopt the Age-Friendly Policy.
- 6.7 We postponed the AgeLab workshops planned for 19 February 2019 due to the Pigeon Valley Fire event and will now take place on 3 May 2019. The workshops for Councillors and staff will help us understand how the design of public and built environments can meet the needs of an ageing population, including universal or lifetime design.

Risk Management

- 6.8 Staff held a workshop with the Audit and Risk Committee on 14 March 2019 to provide an update on the development of our Risk Management Framework and Enterprise Risk Register. The workshop provided useful feedback and another workshop is planned for Full Council to review Council's top risks and risk appetite.

Tourism Infrastructure Fund (TIF) and Responsible Camping Fund

- 6.9 Progress with improvement of the Waitapu Bridge intersection has been frustratingly slow. The sticking point has been in receiving authorisation from NZTA to carry out the work and confirmation of its funding to components of the project. NZTA has recently authorised the work and we will be arranging a contractor to carry out the project as soon as possible
- 6.10 We were due to complete the projects funded through the Responsible Camping Fund by 1 December 2018 ahead of the peak freedom camping season. MBIE has been pragmatic about the overrun of projects to date but with the end of the funding agreement approaching at the end of April 2019, it seems unlikely that the funding available will remain after that period. Consequently, we are working to ensure that the Waitapu Bridge intersection project is completed by that date.
- 6.11 The new toilet at Waitapu Bridge project (funded through TIF Round One) has been on hold awaiting confirmation of the intersection upgrade. We will now push ahead with that project by applying for a resource consent and building consent.
- 6.12 Staff have not made an application to the March 2019 Tourism Infrastructure Fund as we have outstanding projects from previous rounds, have limited staff capacity and need direction from the Freedom Camping Strategy before progressing any further freedom camping related projects.

Project	Description	Status	Comments
TIF Round 1	Waitapu Bridge – New toilet	Delayed	Project has been on hold awaiting confirmation of intersection upgrade. We will now apply for resource consent and building consent.
	Waitapu Bridge – Waste compactor.	Complete	
	Alexander Bluff – new toilet	Complete	
	Alexander Bluff – Road reserve improvements	Complete	
	Alexander Bluff – waste compactor	Complete	
	Takaka I-site – shower unit	Delayed	Construction is nearly completed.
	Kina Reserve - new toilet	Delayed	Construction to commence 25 March 2019.
	Motueka Dump Station	On hold	Site options were considered at Motueka Community Board meeting 19 March 2019 and the Board has made a recommendation to Council which is being considered on 28 March.

Project	Description	Status	Comments
	Marahau – new toilet	Delayed	Ready to install. On hold subject to discussions with Wakatu Incorporation.
	Marahau – waste compactor	Complete	
	St Arnaud – new toilet	Delayed	Under construction.
	Rough Island – new toilet	Complete	
TIF Round 2	Marahau Tourism Feasibility Study	On track	Engagement with stakeholders and interested parties has been taking place. Council workshop on 29 March 2019.
Responsible Camping Fund	Monitoring and enforcement	On track	Additional enforcement activity has been focused on monitoring freedom camping sites during the extreme fire risk to protect the occupants and prevent inappropriate fires.
	Fittal Street – new toilet	Mostly complete	The toilet is in place and has been operational since pre-Christmas. Landscaping is complete except for some planting. A waste compactor will be installed by the end of March.
	Taupata Point Portaloo	Complete	
	Motueka Beach Camp - Wash-sinks	Complete	Still awaiting response to application for certification.
	Waste compactors – Taupata Point and Alexander Bluff	Delayed	Waste compactor has been located at Taupata Point. Waste compactors should be installed at Alexander Bluff and Waitapu Bridge by the end of March. In the meantime existing waste receptacles are being emptied more frequently to keep up with waste volumes.
	Alexander Bluff – site improvements	Complete	
	Waitapu Bridge – site improvements	Delayed	Pot holes have been filled with remaining work to take place following intersection upgrade.
	Waitapu Bridge intersection Upgrade	Delayed	Negotiations with NZTA have been holding up this project however NZTA has recently authorised the work. A contractor is being engaged and construction will take place as soon as possible.

Marahau – Tourism Facilities Feasibility Study

- 6.13 We have now collated a set of issues and a series of options to address those issues. We initially engaged with the Department of Conservation (DOC), local residents, and commercial operators.
- 6.14 More recently, we have consulted on those issues and options with iwi, Wakatu Incorporation, DOC and local residents and commercial operators (through the Marahau Sandy Bay Residents and Ratepayers Association). The focus of this engagement has been to evaluate and prioritise the options identified.
- 6.15 A Council workshop on the Marahau Feasibility Study is set for 29 March 2019.

Freedom Camping Strategy

- 6.16 We held our first Steering Group (Councillors Canton, Brown, Turley, Bryant and Maling) on 14 March 2019, where we presented the results from the Freedom Camper summer survey. We also discussed the proposed questions for our residents' survey, which the National Research Bureau will undertake for us in early May 2019.
- 6.17 We will be meeting with the Motueka and Golden Bay Community Boards, iwi and other identified stakeholders over the next few months.

2019 Triennial Elections

- 6.18 Our planning for the 2019 Tasman District Council elections is well underway. We have produced a draft Candidate Information Booklet, along with an information sheet on elections. Both of these documents were at our Council stall at the recent Golden Bay A&P Show. Copies of the documents are available in our Council offices and libraries, and on our Council election webpage.

Kingsland Forest Plan

- 6.19 The Kingsland Forest Plan Steering Group had an initial meeting on 4 March 2019. The Steering Group reviewed the process and timeline for the project, and received updates on the initial work streams.
- 6.20 A survey of recreational users has been undertaken. This has been available online and onsite (since the Forest and adjoining reserves re-opened). As at 18 March 2018, we have received 386 responses.
- 6.21 Tonkin and Taylor has developed a stormwater model on our behalf. We will use the model to assess the stormwater impact of different harvesting and future planting scenarios. The stormwater modelling is due to be completed by the end of April.
- 6.22 Our consultant, Paul McArthur, has begun engaging with stakeholders to seek their views on the future of the forest.
- 6.23 The Steering Group is due to meet on 6 June 2019 to review the feedback from stakeholders and an initial draft plan.

<h2>7 Reserves & Facilities Update – Richard Hollier</h2>
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Projects Updates

- 7.1 The following table contains the key projects and activities that occurred in Council's reserves and facilities since the last Community Development Committee meeting in December 2018. This work is in addition to the ongoing planning, maintenance and development activities, which staff also undertake.

Project	Description	Status	Comments
Cemeteries	Richmond, Motueka, Collingwood & Rototai - signs	On track	Second sign for Motueka Cemetery area being constructed. Signs for other cemeteries will be installed within the next two months.
	Richmond Cemetery – Develop new ash berm (F block) & extend road	On track	Site investigation complete, concept being drafted for new ash berms.
Playgrounds	Arazona Reserve – Develop new reserve including playground	On Track	Site investigation to get underway April.
	Bill Wilkes Reserve adult fitness equipment	Delayed	Awaiting delivery of equipment. Project completion now April.
	Mapua Recreation Reserve – playground, BMX & skate park	Delayed	Concepts images to be presented to April meeting of Resident Association. Equipment to be ordered by end of April.
	Memorial Park - adult fitness equipment	Delayed	Pad installed, equipment arrived. Equipment installation now April.
	Newhaven Crescent Reserve - playground	Complete	.
	Ngapiko Place Reserve - playground & reserve development	Delayed	Consultation complete. Design will be confirmed and equipment ordered.
	Old Wharf Road Motueka – BMX track construction, skate park drainage and basketball half court installation	Complete	
	Tana Pukekohatu Reserve – playground & reserve development	Delayed	Consultation complete. Focus now landscaping and basic equipment.
	Tapawera Recreation Reserve - adult fitness equipment	Delayed	Awaiting delivery of equipment. Project completion now April.
Reserve Development	Hart Reserve – development including playground	On track	Concept plan being developed to send out for community input.
	Motueka Quay stage 2 of landscaping project	Delayed	New bollards to be installed. Heritage consent expired, new consent being commissioned.
	Ruataniwha Reserve – Landscaping	Delayed	Concept to be prepared for community engagement.

Project	Description	Status	Comments
Sports Grounds	Golden Bay Recreation Park - development	Delayed	Rugby training lights cables laid, awaiting supply of correct lighting heads to complete. Work on ramps to netball courts and for field access complete. Carpark safety improvements completed except for some line marking.
	Saxton Field - Champion Drive Link Road, hockey turf replacement, mountain bike track development, oval embankment steps, athletic track resurface (design)	On track	Roading work nearing completion – now April. Hockey turf replacement completed December. Oval embankment works completed. Investigation and consultation on mountain bike track design underway.
Toilets	Ben Cooper Park	Underway	Tiling still to be finished, completion end March.
	Easby Park	On track	Toilet unit will be ordered in April, pad installation May, unit installation June.
	Tapu Bay	Delayed	Plans for toilet siting will be consulted on as part of the Motueka Ward Management Plan consultation. Installation will now be May/June 2019.
Walkways	Appleby Hills - walkway	Delayed	Contractor's currently pricing path construction.
	Collingwood Coast Walkway – Excellence Street	On track	Contractor selected, construction start up meeting end March. Construction April.
	Stephens Bay Esplanade - walkway path	Delayed	Plan approved, consultation underway as part of the Motueka Ward Management Plan consultation.
	Towers Bay	Underway	Signs installed. Easement documents being prepared.
Cyclone Fehi Storm Damage	Moturoa/Rabbit Island	Unplanned project Complete	
Hall Renewals	Golden Bay Community Centre – interior repaint	Underway	80% complete, remaining work scheduled for April school holidays.

Drought Recovery

- 7.2 The recent drought has had a significant impact on sports fields, amenity plantings, revegetation areas and some large trees.
- 7.3 The drought effects on sports fields range from minor to extreme loss of turf cover in several cases. This is having an impact on ground availability for winter sports in particular rugby and football. We have discussed the matter with the codes and they are working with us on managing these impacts. The options we are considering include taking grounds out of use for a period during the season to allow turf recovery. Two parks, Brightwater Recreation Reserve (Junior Rugby) and Lord Rutherford Park (Senior and Junior Football), both in Brightwater will require re sowing and will not be available this winter season. We will move the football to Appleby Domain and Wakefield Recreation Reserve. We will reallocate junior rugby to other grounds.
- 7.4 The impacts on amenity plantings and areas of revegetation is widespread but the areas most impacted are reserves on the river flats. We will organise replacement plantings to occur over the autumn and winter and these works will largely replace programmed replacement and extension of revegetated areas for this year, funded from existing budgets. This work will be limited by the availability of suitable plant stock.
- 7.5 The drought has also resulted in the demise of some large established trees in various reserves. These trees will all require assessment to establish the level of risk to public safety and we will make decisions on timing of any tree removals. There are likely to be some trees that could recover next season, so we will take a measured approach, as was done with trees impacted by last year's cyclones.

8 Community Relations and Media Update – Chris Choat

Waimea Youth Council Update

- 8.1 The Waimea Youth Council is looking at increasing its membership numbers. The Waimea Youth Council will run student information sessions at Waimea College to promote the Tasman Youth Council. These sessions will also gather further information to find out targeted needs of Waimea youth.
- 8.2 Below are potential projects the Waimea Youth Council want to work on this year:
- transport for youth from rural areas (Wakefield) to Richmond/Nelson; and
 - mental health within schools and out of school; and
 - working with Sport Tasman to organise a range of events and activities for youth.
- 8.3 The Waimea Youth Council is working with Council staff on gaining the youth voice for input into the Future Development Strategy (FDS). Waimea Youth Councillor, Christiane, attended the full day FDS workshop in February.

Street Ambassadors

- 8.4 The Tasman Street Ambassadors delivered their usual service again in Tasman this summer. Youth workers were out on the streets from 8.30 pm to 2.30 am helping keep Tasman streets safe for everyone after dark. The Street Ambassadors team patrolled public places, delivered safety messages, offered advice and assistance and intervened with the aim of stopping trouble before it started. They worked in partnership with local police, community patrols and Maori wardens.

Interventions	Number of Interventions
Safe Transport - taxi, sober driver, drink driving	70
Street Ambassador role and function	837
Support with problem, persons or incident	11
Assistance with violence e.g. victimisation, assault, de-escalation of potential incident	32
Council bylaw information – Reminder and information on liquor ban	68
Assistance with extreme intoxication or under influence of drugs	66
Health related resources, sexual health packs, safer partying information, water	131
General safety, including isolation, unlocked buildings/property	254
Administration of first aid/ambulance referral	8
Council bylaw information - freedom camping	6
Youth issues, opportunities and events	227
Total Interventions	1710

Events

- 8.5 The Tasman District Council 2018/2019 summer events programme is about to end with over 30 events taking place in the Tasman region.
- 8.6 We supported carols events across the District. Carols by Candlelight in Washbourn Gardens was well attended again this year with over 1000 people joining in the festive spirits.
- 8.7 The annual Tasman Skatepark Tour, which we contracted out to Sport Tasman, provided a series of skate, scooter and BMX competition events for youth. The events took place in nine towns across Nelson/Tasman, with Wakefield McGazzaland joining the tour for the first time. Three hundred competitors participated in this year's events and over 800 spectators supported the tour. Nelson City Council funded the Nelson Skatepark event.
- 8.8 We held Children's Day at the Richmond Aquatic Centre to utilise Council owned facilities. Over 1000 people attended and the event was well received by the community.
- 8.9 Bike events were held throughout the District including Go by Bike Day and Motueka Family Bike Ride. Over 250 people attended the events across the region. We had to cancel the Golden Bay Family Bike Ride due to Council staff working at the Civil Defence Emergency Operations Centre.
- 8.10 We postponed the History Brought to Life event due to the Christchurch tragedy. This event was a chance for people to discover untold historic stories of Washbourn Gardens through watching live performances.
- 8.11 We held the Positive Ageing Expo on 22 March with over 80 stalls representing community groups and service providers. Activities included riding an e-Bike, health checks, walking netball, yoga, legends fitness class, vintage car displays and a visit from Tyson the therapeutic horse.

8.12 The majority of summer events utilised Council owned assets and were in partnership community organisations and Council facilities.

Zero Waste Nomads

8.13 On Tuesday 26 February, the Zero Waste Nomads offered a free workshop in the Council Chamber for the community to learn more about household waste reduction, as well as a lunchtime session for interested staff focusing on workplace and personal waste reduction.

Second Hand Sunday

8.14 The next Second Hand Sunday will be on Sunday 3 March, again giving households the opportunity to dispose of unwanted goods by offering them to others for free.

Water Conservation

8.15 We have ramped up the conserve water messaging over the past several weeks, using media releases, print and radio, social media and public signage to communicate the urgency of the need to reduce water use.



Golden Bay Kindergarten children learning about our rivers at Pariwhakaoho



Council staff, Trevor James and Claire Webster, about to head off on a water sampling mission for work

Media activity

8.16 Media attention has been focused on:

- Pigeon Valley Fire and its associated communications with regard to business and project impact, Civil Defence emergency declarations and updates and, more recently, the transition to recovery and recovery efforts; and
- escalating water restrictions with a strong focus on the urban populations and businesses as well as the regular impact on consented water takes; and
- ongoing fire risk and related closure of forestry areas and reserves; and
- consultation on the Nelson Tasman Future Development Strategy.

Social Media

8.17 The Council's social media has seen a large uptake predominantly driven by the Pigeon Valley Fire and the drought and associated restrictions.

8.18 The use of live feed on a regular basis through both events has attracted a large number of unique visitors a large number of which have stayed engaged on the Council's media sites beyond the Civil Defence Declaration.

Engagement

8.19 We continue to build a baseline measurement on our community engagement. Once the baseline is assembled, we will be able to closely measure future engagement activity and if necessary revise our approach to meet community needs. A dashboard will provide a regular, detailed overview of engagement activity.

2. Growing our digital audience

8.20 We have already identified the need to expand our digital audience via social media platforms.

- 8.21 Social media activity around the Pigeon Valley Fire confirmed the efficacy of these platforms for information dissemination and messaging.
- 8.22 As at mid-February, Council had a Facebook ‘follower’ audience of approximate 2,800. Through the greater use of video and live-streaming that audience grew rapidly and has come back to settle nearer 4,000.
- 8.23 We have already delivered the first new style video content (Council Rates and FDS). More video content has been delayed as teams focussed on the management and communications requirements surrounding the Pigeon Valley Fire, and as the team delivers more time-sensitive but dynamic social content like ‘Beat the Mayor’.
- 8.24 We are continuing to work with Nelson City Council to identify joint video content projects (sharing production costs), having already jointly delivered the Rates and FDS videos. We have work on elections and other projects in the pipeline.
3. **Repurposing signage.**
- 8.25 There a number of signs throughout the District displaying local water restrictions content around the region. As there is a very good chance they may be needed over the next 2-3 summers as the Waimea Community Dam is being built, they provide an opportunity for further news and event advertising.
4. **Mudcakes and Roses**
- 8.26 The magazine is growing in popularity. Following surveys of late last year, there are now 5000 copies (up from 3500), more pages, larger print, with a much wider distribution network all paid for by more advertising. Magazine uptake has increased fourfold - we are running out of copies in a week.

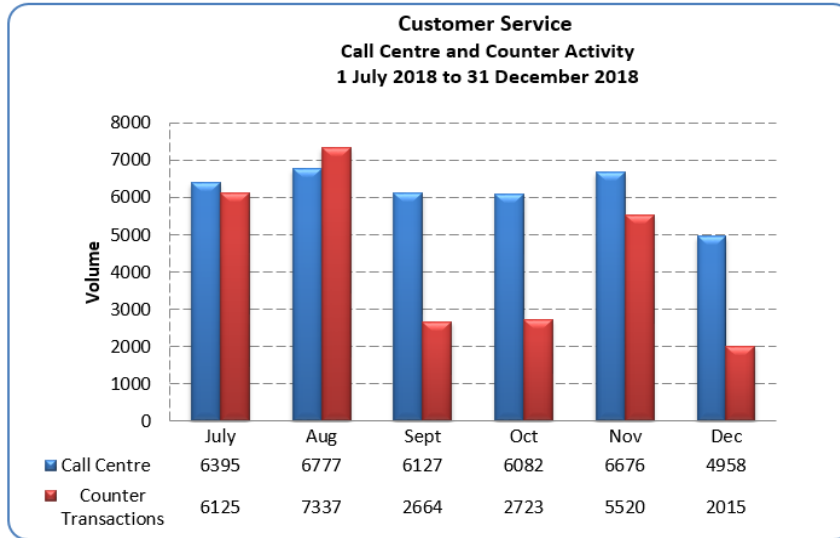
9 Customer Services Update – Suzanne Westley

- 9.1 This update is to provide you with information on the Customer Services Team activities from 1 July to 31 December 2018.

Call Centre and Counter Activity

- 9.2 Counter transactions are always higher during dog registration and rate months (July, August and November). As Council progresses forward with online services, changes will occur in transactional numbers.
- 9.3 Call Centre numbers are comparable to last year, reflecting a business as usual environment.
- 9.4 I would like to take this opportunity to thank the Customer Service staff and some ex staff who now work in other departments who offered to work additional hours/days during the Pigeon Valley Fire event. Not all the calls were easy to manage - the professionalism and

empathy shown was a credit to the team. In the month of February we answered 10058 calls.

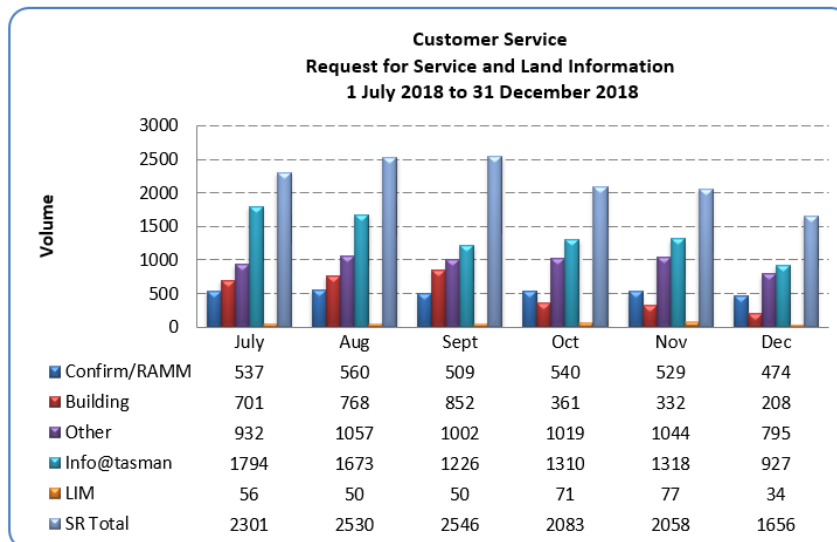


Other Activity

9.5 Service Request numbers for Building has decreased with the introduction of the AlphaOne system. Builders can manage their own bookings through AlphaOne or call Customer Services and we do the booking for them. I am unable, at this time, to advise how many bookings we make for them - the call volumes have remained steady.

Land Information Memorandum (LIM)

9.6 All LIM applications have been processed within the statutory time period of 10 working days. Application numbers are down by 73 at the same time last year. This can be partly attributed to bulk applications processed in July 2018 for forestry.



Rate Rebate Applications

- 9.7 As at 31 December, we had received and processed 1,213 applications, making \$722,236.10 refunded to eligible rate payers. Legislation changes effective from 1 July 2018 meant that some Rest Homes residents could now apply and this resulted in 16 applicants receiving refunds.
- 9.8 An amendment was required to the legislation as the legislation excluded Retirement Village residents who resided on a separately rated unit with the village named on the Rating Information Database from applying for a rates rebate.
- 9.9 The change means any resident is now eligible to apply for a rebate who:
- has a residential unit in the retirement village but is not a ratepayer in respect of that unit; and
 - contributes to the outgoings of the retirement village.
- 9.10 We have identified some residents at Wensley House and Woodlands Retirement Villages will now be eligible to apply. We have made contact with management and offered assistance with applications for residents.

Staff changes

- 9.11 We have recently completed recruitment of four new staff to the Richmond team. This is due to Customer Service staff being recruited to other departments. It is with regret that we accepted the resignation of Laura Page from the Takaka team. Laura has been with Council since 2012 as a Team Leader and Community Board Secretary. We wish her well for the future.

Projects on the go

- 9.12 After Hours Application: In December the application for entering Service Requests after hours was launched. This has improved the information for our customers and more efficient data entry for staff and contractors. The next steps with Information Services (IS) staff is to review and then expand the application for a more streamlined Service Request system for Customer Services to use. I am aiming to have this application finished by the end of the year.
- 9.13 Customer Service page and FAQ search: Our landing page for Customer Service staff is becoming dated and not working as well as it could. With help from IS staff we have almost completed a new page for staff with a rework on our FAQs to make information more accessible for staff and easier to deliver to customers.

<h3>10 Health and Safety – Susan Edwards</h3>

- 10.1 We had one near miss event at the Richmond Library where a customer bumped her walking frame into the edge of the end décor panels on the shelving. This caused the metal décor strip to pop off. Metal strip put back into place.
- 10.2 Many of the staff who have worked in the Emergency Operations Centre (EOC) during the Pigeon Valley Fire emergency event are still very busy trying to catch up with work delayed while during the event response phase. We still have some staff in the Department working in the EOC on the recovery phase of the event. Staff are experiencing higher than usual levels of stress due to the fire and drought events and the impact of the events on their workloads.

11 Attachments

Nil

9.5 ACTION SHEET

Information Only - No Decision Required

Report To: Community Development Committee
Meeting Date: 4 April 2019
Report Author: Tara Fifield, Executive Assistant
Report Number: RCD19-04-5

1 Summary

1.1 The action items are attached from previous Community Development Committee meetings.

2 Draft Resolution

1 That the Community Development Committee receives the Action Sheet RCD19-04-5

3 Attachments

1. Action Sheet - April 2019

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Action Sheet – Community Development Committee

Item	Action required	Responsibility	Completion Date	Status
Meeting Date – 13 December 2018				
RCD18-12-1 Chairperson's Report	A report to come back to the Committee on our Levels of Service and parks and reserves generally.	R Hollier	Complete - a report is included in this agenda.	Complete
Meeting Date – 21 February 2019				
RCD19-02-02 Community Development Manager's Report	Staff to circulate the designs for the Easby Park toilet facility to the Richmond Ward Councillors.	R Hollier	Richard circulated a document to Crs on 6 March which Glenn Thorn distributed to residents around Easby Park to get their feedback on the options for siting of the toilet. We have had many requests for a toilet at this location mainly from mountain bikers and walkers who use the park to access tracks in the Kingsland Forest. Glenn has investigated suitable sites within the park that are reasonably close to services, including close to other access points. The 3 sites shown on the drawing are the only sites identified that are close to services and where the sewer connection can be achieved without pumping. Care has been taken to ensure that the site is screened from adjacent houses but is visible to give passive surveillance of the building to meet CPTED design principles.	Complete
RCD19-02-02 Community Development Manager's Report	Staff to provide Cr Tuffnell a plan of the location on Bill Wilkes Reserve of the adult fitness equipment.	R Hollier	Richard has given the plan to Cr Tuffnell and Glenn will meet with him on site to discuss in more detail.	Complete

Item	Action required	Responsibility	Completion Date	Status
Full Council meeting public forum – 21 February	Complaint by Mr Hellyer at Full Council – Community Development Manager to follow up and advise Crs.	S Edwards	Complaint investigated. No evidence to support the complaint. Councillors advised by email of outcome of the investigation on 26 February 2019.	Complete
RCD19-02-03 Action Sheet	Crs suggested that a sound system should be made available at Council meetings not held in the Council Chamber, for example for Citizenship ceremonies.	R Scherer	Complete – the Community Relations team have a portable audio unit which can be borrowed.	Complete

9.6 TASMAN'S ANNUAL ECONOMIC PROFILE 2018**Information Only - No Decision Required**

Report To: Community Development Committee
Meeting Date: 4 April 2019
Report Author: Brylee Wayman, Senior Policy Advisor
Report Number: RCD19-04-6

1 Summary

- 1.1 The Nelson Regional Development Agency (NRDA) has prepared a report with the latest economic statistics for the year to March 2018 for the Tasman District. This is part of their role in delivering economic insights to support decision-making. Mark Rawson and Lesley McQue from NRDA, will attend the meeting to present the report.

2 Draft Resolution

- 2 That the Community Development Committee receives the Tasman's Annual Economic Profile 2018 report and its attachment. RCD19-04-6**

3 Purpose of the Report

- 3.1 The purpose of this report is to provide the latest annual economic statistics for the Tasman District.

4 Background and Discussion

- 4.1 The attached report provides a summary of the Tasman District's economic structure and key indicators.
- 4.2 Further detailed information is available from the NRDA website:
<https://www.nelsontasman.nz/do-business/insights/>

5 Attachments

1. 2018 Economic Summary Report for Tasman District Council 89

Economic Summary Report to Tasman District Council **22nd March 2019**

Report prepared by Lesley McQue and Mark Rawson

Introduction

The Nelson Regional Development Agency has prepared this paper as part of our role in delivering economic insights to support decision-making. All data given in this paper is for the year to March 2018 (to align with the latest available figures), sourced from the Infometrics Regional Economic Profile procured by Nelson Regional Development Agency. There is a depth of further detailed information available should you wish, which can be found here:

<https://www.nelsontasman.nz/do-business/insights/>

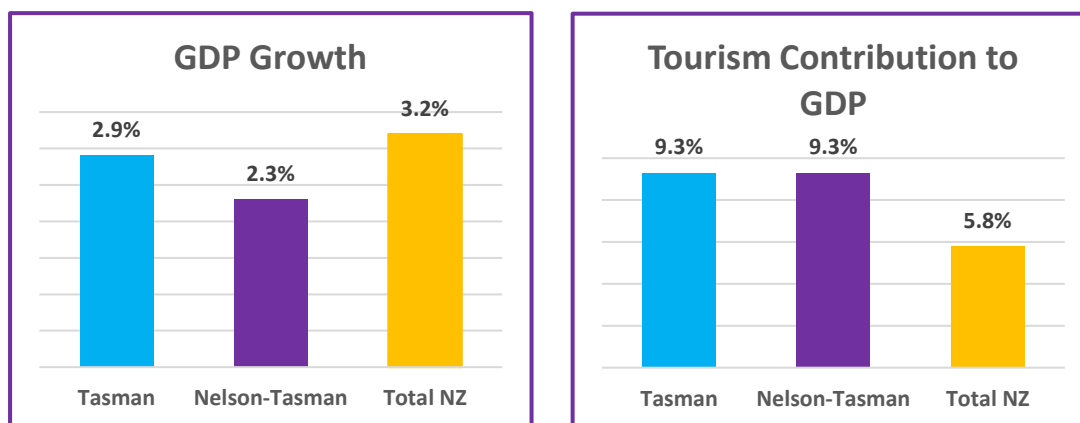
Overview

Compared to the wider region and to New Zealand as a whole, Tasman has performed well in many areas especially in job growth and Tourism spend. However there are some issues with the quality of that job growth, which has been in lower-skilled occupations which are paying lower wages and Tasman productivity has fallen while Total NZ has risen.

Tasman's lower-than average wages is a factor in the attraction of talent especially when combined with the tight supply of affordable homes, for both rental and purchase. Yet the business community need access to talent as well as investment if they are to improve their productivity.

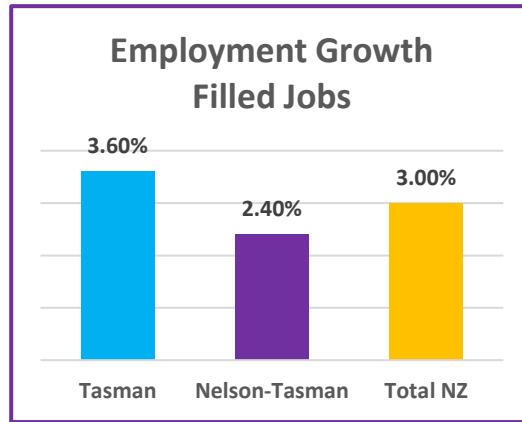
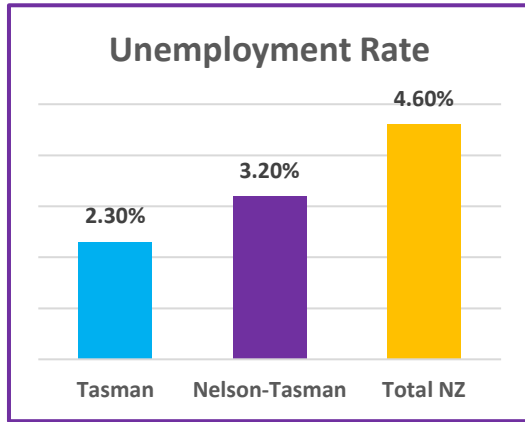
This remains a key challenge for the region and underscores the need for regional development that increases the uptake of innovation and technology across all industries and attracts talent and investment to the region.

Economic Structure and Key Indicators

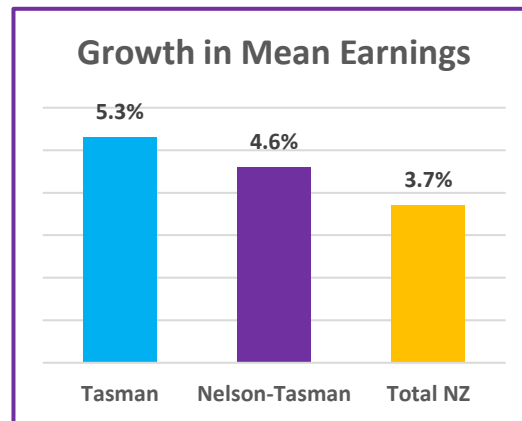
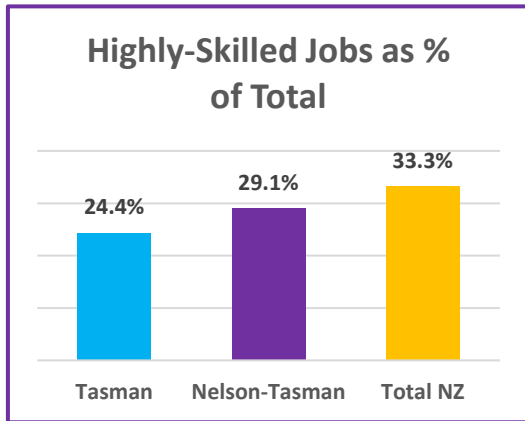


GDP growth in the region has been fair in 2018. The biggest contributors to 2018 GDP growth were Retail, Construction, Wholesale and Transport and Warehousing. Although our biggest industries are still Agriculture Forestry and Fishing followed by Manufacturing, with Tourism third in line, our traditional base is stagnating or declining and the fastest growth is occurring in support services such as professional, administration, and the wholesale sector.

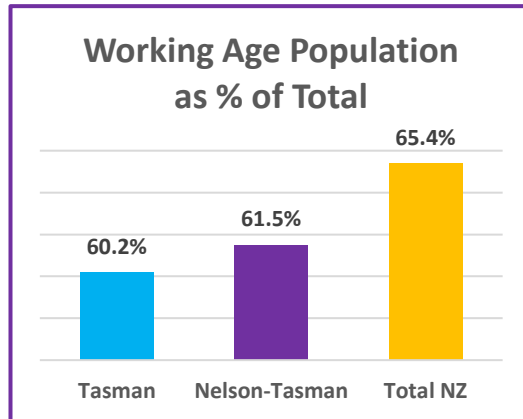
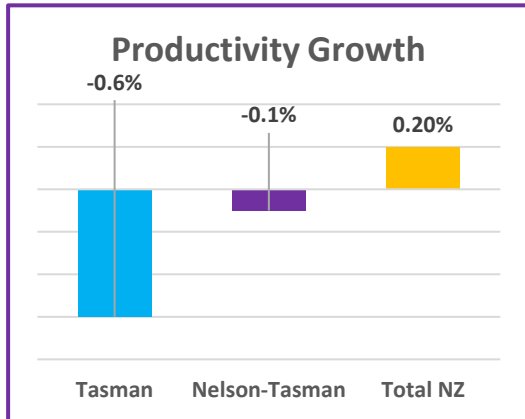
Tourism spend in Tasman increased by 11.8% in 2018, nearly twice as fast as 2017 and delivered \$321m of direct spend into the local economy. This is higher than Nelson-Tasman as a region (7.9%) and NZ (9.3%). The biggest beneficiaries of this spend continue to be the retail sector at 47% of spend. In comparison, attractions and activities secured only 20% of spend.



Tasman unemployment is at its lowest since 2008, and this comes hand-in hand with a growth in filled jobs that is above the national average and well above the wider region. While our biggest employers are still our traditional primary and manufacturing base, the biggest contributors to job growth were Construction, Retail and Hospitality and again the fastest-growing sectors are administrative and wholesale.



It is important to note that we have a relatively low proportion of highly-skilled jobs, and this contributes to our low earnings and low productivity. Despite Tasman achieving higher than average growth in mean earnings, the District still sits at 17% below the national average, catching up by only 1% in the last five years. Mean earnings in Tasman are \$50,768, compared with \$60,891 for Total NZ.



Tasman’s low productivity (economic output per employee) applies to all of our industries i.e. each of our individual industries achieves lower productivity than the same industry elsewhere in New Zealand. Tasman’s overall productivity has taken a turn for the worse and is affecting the wider region. Of the 816 extra jobs filled in 2018, none of them were in industries with productivity above the low Tasman average – and three-quarters of them were in the bottom six industries. This trend is continuing to lower the average for the region.

When taken alongside our population demographics this is stacking the cards against the region for sustainable future economic growth. In 2018 the proportion of our population that was in the working age range of 15 to 64 has shrunk since 2013 and is notably lower than the New Zealand average. This trend is projected to worsen at an accelerated level over the next decade. The Nelson-Tasman picture is very similar.

Population increase from net migration has seen an additional 800 people arrive in the region, plus an estimated 100 people through natural increase i.e. more births than deaths.

In conclusion while the Tasman District has performed well in some economic aspects, there are some real challenges around the quality of that growth. The factors covered in this report evidence the significant skills and talent deficit challenge for the region both currently and of more concern into the future. Of particular relevance to the Local Authority is the impact projected future ageing population, working age population, productivity and level of wages in the region will have on affordability of public services and infrastructure.

10 CONFIDENTIAL SESSION

10.1 Procedural motion to exclude the public

The following motion is submitted for consideration:

THAT the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

10.1 A&P Association - Expiry of Croquet and Bridge Clubs related Lease

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.