

# Rates Remission Penalties

This application is made under Council's Policy on Remission of Penalties.

## 1. Applicant Details

Ratepayer Name: \_\_\_\_\_ Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Contact Postal Address: \_\_\_\_\_ Email: \_\_\_\_\_

## 2. Rating Unit Information

Valuation Number / Water Account: \_\_\_\_\_ Amount of Penalty Incurred: \$ \_\_\_\_\_  
 Property Location: \_\_\_\_\_

## 3. Please identify under which policy clause you are applying for remission *(tick one)*

- a. Where there exists a history of regular, punctual payment over the last two years and payment is made within a short time following the ratepayer being made aware of the non-payment, a one-off reduction of the most current penalty may be made.
- b. Where an agreed payment plan by direct debit is in place, penalties may be suppressed or remitted, where the ratepayer complies with the terms of the agreed payment plan.
- c. Where the rates instalment was issued in the name of a previous property owner.
- d. Where a ratepayer has been ill or in hospital or suffered a family bereavement or significant tragedy of some type and has been unable to attend to payment. On compassionate grounds, a one-off reduction of the most current penalty may be made.
- e. Where an error has been made on the part of the Council staff or arising through error in the general processing which has subsequently resulted in a penalty charge being imposed.
- f. Where the remission will facilitate the collection of overdue rates and it results in full payment of arrears limited to a one-off reduction per ratepayer.
- g. Where the remission facilitates the future payment of rates by direct debit within a specified timeframe.
- h. Where ratepayers can reasonably expect a rates remission for the rating year where their application has not yet been approved, or where the final date for lodging the remission application has not yet passed.
- i. Where the sole ratepayer is deceased and the solicitor is waiting on probate to be granted for the estate, limited to a maximum 12 month period of penalties being remitted.
- j. Where the rates invoice has not been received, limited to a maximum of one reduction of the most current penalty every two years.

## 4. Please provide relevant details and background

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5. Have you applied for a remission in the last two years? *(tick one)*  Yes  No

6. Have rates due been paid? *(tick one)*  Yes  No *Note: if the penalty is remitted, it will show under "Less remissions" on your next rates invoice.*

Signed: _____	Name: _____	Date: _____
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### Privacy Statement

In this application we collect personal information from you including information on the ratepayer, contact information, information relating to a property, and information to support the application for remission. We collect your personal information in order to:

- assess the suitability of your remission application, and if successful we will apply the remission directly to your rates account.

If you do not provide the information requested in this form, Council will be unable to assess your remission application. You have the right to ask for a copy of any personal information we hold about you, and to ask for it to be corrected if you think it is wrong. If you'd like to ask for a copy of your information, or to have it corrected, please contact us on 03 543 8400.