To: Engineering Manager
Tasman District Council
Private Bag 4
Richmond 7050

Name:
Address:

Contact Phone Number:

Location Of Proposed Works: (Include distance from nearest intersection)

Please attach sketch showing location of proposed vehicle crossing

Name of Contractor:

NOTE
Administration fee, see Council’s website for current fees or phone Council on 03 543 8400. Payment must be received prior to application being processed.
All construction work to be carried out in keeping with the existing carriageway.
All construction work to be carried out in accordance with current Tasman District Council Engineering Standards

Private Contractors
Private Contractors may be authorised by special permit to undertake works on Council property (See Item 3 of Conditions below).
If a Private Works is undertaken by any person in road reserve without authority it becomes an offence.

Conditions and Approvals of Private Works
1. Council may agree to undertake “Private Works” on or in connection with private land at the expense of the applicant. Any outstanding charges arising from such agreement are a charge upon the land. (Sec 137(1) Local Government (Rating) Act 2002 (2002 No 6).
2. Wilful or negligent destruction of, or damage to, works or property is punishable pursuant to Section 694 Local Government Act 1974.
3. Only Council has the power to undertake “private works”. If any person requires any work to be done on any public property or utility, they must apply to Council to have the work undertaken. Council may authorise that person to do the work, if they are suitably qualified, but that work will only be done under the auspices of, and in accordance with, the directions and standards of Council.
4. Substandard works on public property not in accordance with Tasman District Council Engineering Standards or to the satisfaction of the Engineering Manager may be removed and replaced at the expense of the applicant.

I, the applicant, accept the terms and conditions as outlined on this form.

Applicant’s Signature: ___________________________ Date: ____________

OFFICE USE ONLY

Site Inspection Date:

Culvert Required: □ Yes □ No Size:

Existing Road Surface:

Sighting Distances Ok:

Application Fee Paid: ___________________________

Permit No. ___________________________

Final Inspection Date: ___________________________

Application Approved: □ Yes □ No

Signature: ___________________________

Date: ___________________________

Tasman District Council
Email info@tasman.govt.nz
Website www.tasman.govt.nz
24 hour assistance

Richmond 189 Queen Street
Private Bag 4
Richmond 7050
New Zealand
Phone 03 543 8400
Fax 03 543 9524

Murchison 92 Fairfax Street
Murchison 7007
New Zealand
Phone 03 523 1013
Fax 03 523 1012

Motueka 7 Hickmitt Place
PO Box 123
Motueka 7143
New Zealand
Phone 03 528 2022
Fax 03 528 9751

Takaka 78 Commercial Street
PO Box 74
Takaka 7142
New Zealand
Phone 03 525 0020
Fax 03 525 9972