

Notice is given that an ordinary meeting of the Golden Bay Community Board will be held on:

Date: Tuesday 13 August 2019
Time: 4.30pm
Meeting Room: Takaka Office, 78 Commercial Street,
Venue: Takaka

Golden Bay Community Board

AGENDA

MEMBERSHIP

Chairperson	A Langford
Deputy Chairperson	G Knowles
Members	D Gowland
	A Grant
	Cr S R Brown
	Cr P F Sangster

(Quorum 3 members)

Contact Telephone: 03 525 0054
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Website: www.tasman.govt.nz

AGENDA

1 OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Recommendation

That apologies be accepted.

3 DECLARATIONS OF INTEREST

4 CONFIRMATION OF MINUTES

That the minutes of the Golden Bay Community Board meeting held on Tuesday, 9 July 2019, be confirmed as a true and correct record of the meeting.

5 PRESENTATIONS

Nil

6 REPORTS

7.1 Financial Report..... 5

7.2 Action Sheet 9

7 PUBLIC FORUM

8 REPORTS CONTINUED

7.3 Chairs Report..... 15

7.4 Discretionary Fund Applications..... 21

9 CORRESPONDENCE

8.1 Correspondence 29

10 CONFIDENTIAL SESSION

Nil

7 REPORTS

RGBCB19-08-1

FINANCIAL REPORT

Information Only - No Decision Required

Item 7.1

Report To:	Golden Bay Community Board
Meeting Date:	13 August 2019
Report Author:	Liz Cameron, Assistant Management Accountant
Report Number:	RGBCB19-08-1

1 Summary

- 1.1 The financial report for the period ending 30 June 2019 is attached (Attachment 1). The report is a draft as the Annual Report is still to be finalized and an audit undertaken.
- 1.2 The net financial position for the year-to-date is a surplus of \$12,118.
- 1.3 Overall expenditure for the year was 80% of the budget. This is mainly due to the Community Board discretionary fund being 38% of annual budget.
- 1.4 Closed account interest earned on the Golden Bay Community Board opening surplus is \$715 (YTD).
- 1.5 YTD income from the Saturday Market totals \$2,133.
- 1.6 The net position for the Community Board's overall funds, as at 30 June 2019, is a surplus balance of \$48,925.

2 Draft Resolution

That the Golden Bay Community Board receives the Financial Report RGBCB19-08-1

3 Attachments

1. [Financial Summary June 2019](#)

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TASMAN DISTRICT COUNCIL
Golden Bay Community Board
June 2019

	Month Actual	Month Budget	Month Budget%	YTD Actual	Annual Budget	Annual Budget %
Charges						
Remuneration						
Chairperson Monthly Salary	1,087	1,071	101%	13,028	12,852	101%
Members (3)	1,589	1,622	98%	19,047	19,467	98%
Community Board Members Reimbursements	-	655	0%	6,194	7,854	79%
Miscellaneous						
	<i>pages</i>	<i>rate</i>				
Photocopying	0	0.1				
Community Board discretionary fund	400	1,105	36%	5,003	13,260	38%
Community Board Expenses	561	197	285%	2,576	2,366	109%
Contingency allowance	-	68	0%	-	816	0%
Cost of Elections	-	20	0%	245	245	100%
Total Charges	3,637	4,777	76%	46,093	57,319	80%
Less						
CCB rate	4,614	4,605	100%	55,363	55,259	100%
Golden Bay Market	48	128	38%	2,133	1,535	139%
Closed Account Interest	58	44	133%	715	525	136%
Net Charges	1,083	9,553		12,118	-	

Equity

Opening Surplus/(Deficit) Balance 1 July 2018	36,807
Net Income Surplus/(Deficit) June 2019	12,118
Closing Surplus/(Deficit) Balance 30 June 2019	<u><u>\$48,925</u></u>

Discretionary Fund

Paint for Banners	139
Frames for Banners	2,373
Golden Bay High School prizegiving	100
Collingwood Area School prizegiving	100
Street Tinsel	431
Donation Santa Parade & Carols	500
The Village Theatre Society - film hire	500
GB Grand Stand Community Trust	460
Takaka Village Green Aqu Soc	400
	<u><u>\$ 5,003</u></u>

RGBCB19-08-2

ACTION SHEET

Information Only - No Decision Required

Report To: Golden Bay Community Board
Meeting Date: 13 August 2019
Report Author: Emma Gee, Customer Services Officer
Report Number: RGBCB19-08-2

Item 7.2

1 Summary

1.1 The Action sheet is attached to this report.

2 Draft Resolution

That the Golden Bay Community Board receives the Action Sheet RGCB19-08-2

3 Attachments

1. [↓](#) Action Sheet

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Action Sheet – Golden Bay Community Board

Item	Action Required	Responsibility	Completion Date/Status
Meeting Date: 10 July 2018			
Takaka Playground Opening	The Board to support an opening Whale	Board Abbie	11/09-ongoing 09/10-ongoing 13/11-ongoing 11/12-still awaiting the whale to be added to the playground 09/04-ongoing 14/05-ongoing 11/6-ongoing 09/07-ongoing 11/6- Abbie to request an installation date for the whale from Richard Hollier 16/06-email sent to Glenn Thorn 19/6-Glenn agreed to provide a timeframe from the contractor, if not satisfactory he will seek another contractor 02/07-contractor booked for mid-august
Meeting Date: 14 May 2019			
Bus bay at Willow Street Carpark	Abbie and Paul to work with the GB Promotions Assoc and Robert Deck	Abbie & Paul	11/6-ongoing 09/07-ongoing
Third crossing on Commercial Street	Abbie to email NZTA the request	Abbie	20/5- contact form completed vis NZTA website 21/5-response from NZTA, passed to NZTA Wellington office, contact to be made within 5-10 days 11/6- ongoing, Abbie to follow up 09/07- ongoing, Abbie to follow up

Item	Action Required	Responsibility	Completion Date/Status
Meeting Date: 09 July 2019			
Donaldson civil	Abbie to write a thankyou letter	Emma	25/07- Letter sent
Pohara Stormwater Upgrade	Abbie to request a written update and plan from Kim Arnold	Abbie/Emma	23/07- Kim will provide a report to the next meeting and will contact Graham directly 23/07- Response from Kim Arnold We are now at the point of submitting the consent application to do the proposed improvement works. Various portions of the proposed works lie within privately owned properties, and there have been a number of related issues to work through with the owners of those properties, to enable the overall project to proceed. We have needed affected party approval sign-off from some of those parties, and land agreements for easements from others, before submitting our Resource Consent application. While the consent is being processed, we will be looking at options of how best to procure the various portions of physical works. If the consent is granted within the statutory timeframes, we hope to be able to carry out some initial works prior to December this year.
Skate Park	Abbie to have a follow up conversation with Beryl Wilkes	Abbie	
Conifer tree	Fire risk and shading, Beryl Wilkes to look into and feedback to the Board	Beryl	
Community Groups	Abbie to contact community groups regarding reserved funds, Playhouse and GB Arts Council	Abbie/Emma	25/07- Abbie emailed Arts Council and Playhouse 25/07- response received from playhouse and sent onto the Board
GBSRF swings	Abbie to speak with Glenn Thorn	Abbie	25/07- Abbie sent an email to Glenn 29/07- Abbie met with Glenn onsite
Anatoki Track Road	Paul to discuss with Robert Deck	Paul	
Ms Pearson	Abbie to write to Ms Pearson	Abbie	25/07- Abbie sent an email to Jill

RGBCB19-08-3

CHAIRS REPORT

Information Only - No Decision Required

Report To: Golden Bay Community Board
Meeting Date: 13 August 2019
Report Author: Emma Gee, Customer Services Officer
Report Number: RGBCB19-08-3

Item 7.3

1 Summary

1.1 The Chair's report is included in the agenda.

2 Draft Resolution

That the Golden Bay Community Board receives the Chairs Report RGBCB19-08-3

3 Public Forum

- 3.1 The Board will discuss issues raised in Public Forum.

4 Full Time Compliance Officer for Golden Bay

- 4.1 At the July Board meeting it was requested that we have a full time compliance officer for Golden Bay. A full time compliance officer would ensure that there would be a high level of protection for the bird and animal life in Golden Bay. In the regulatory space Tasman District Council have provided extra budget (\$30,000 across the whole district) for a contract compliance officer which is why dogs and freedom camping have had more enforcement in Golden Bay over summer. At this stage the Council has said that it is unable to justify a full time position in Takaka as our numbers are not high enough in relation to the Resource Management Act. An estimate of the cost of a compliance officer would be between \$80,000 - \$100,000 a year. There are several other options on how the position could be funded, and I would like the Board to have a discussion about this.

5 Board Workshop Follow Up

- 5.1 We held a workshop on 9 July 2019 where the Board was briefed by staff and discussed issues around dog control, freedom camping and vehicles on beaches.
- 5.2 In relation to freedom camping we came to understand that the Council is currently preparing a Responsible Camping Strategy and that this may recommend changes to the Freedom Camping Bylaw. I know the Board welcomes visitors to Golden Bay and where such visitors choose not to use the available commercial accommodation options, we expect them to ensure they do not cause issues for residents and our wonderful environment. We will await further discussion on the proposed Strategy.
- 5.3 As for vehicles on beaches, we were advised of the TRMP rules already in place (Rule 25.2.2.1) which imposes very similar obligations on people to the Dunedin City Bylaw we have been referred to. The issue is the behavior of people and disturbance that may cause to other people or wildlife. Beaches are used for access and Land Management Rules apply. I think the Board was happy that no further regulation was necessary and it is a matter of enforcement where poor behavior occurs.
- 5.4 In relation to dog control, we appreciate the Dog Control Bylaw was last reviewed in 2014. There are a range of views when it comes to managing dogs, or perhaps more pertinently, the behavior of dog owners. We canvassed the issues around dogs on beaches and note there are inconsistencies in the way beaches are managed, in part because of the presence of wildlife, and we heard how Commercial Street is treated differently from other commercial areas in the District. We heard how these differences were requested by parties involved in the preparation of the Bylaw. However we came to the view that the Dog Control Bylaw should be amended by:-
- Allowing dogs under leash control to come back into Commercial Street, Takaka, and
 - Allowing dogs back on to Tata Beach all year round except one hour before and after sunrise

While the purpose of the Bylaw should probably be amended to better reflect the need to manage the impact of dogs on wildlife and other animals, we considered this would be part of the wider review of the Bylaw in 2024 or when the Council chooses to do the review.

Draft Resolution

That the Golden Bay Community Board recommends to the Environment and Planning Committee that it introduce amendments to the Dog Control Bylaw early in the term of the next Council:-

Allowing dogs under leash control to come back into Commercial Street, Takaka; and

Allowing dogs back on to Tata Beach all year round except one hour before and after sunrise.

6 Whale at Playground

6.1 Glenn Thorn has sent us through a sketch of the whale that is to be installed at the playground by the end of August. There has been some discussion that the whale looks too cartoony and that it should more faithfully represent a real whale. Glenn would like a resolution from the Board about whether or not to move forward with the whale that has been discussed and designed. The whale is the final feature in our playground, and has the added attraction of being a water feature that children can climb over and on, and experience water play.

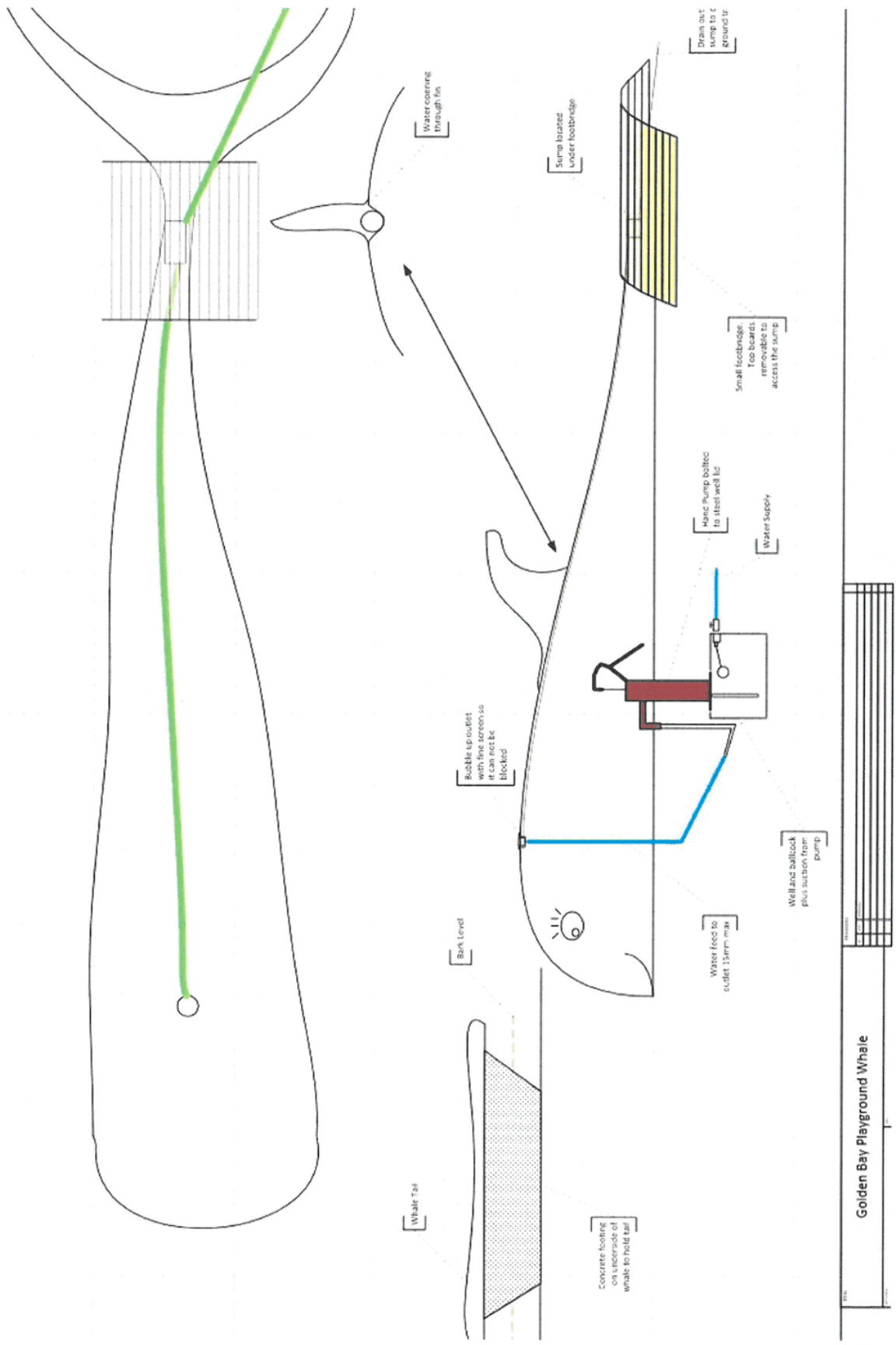
7 Board Member Update

7.1 Chair Langford would like to hear any updates from Board members.

8 Attachments

1. [↓](#) Whale Sketch

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Golden Bay Playground Whale

RGBCB19-08-4

DISCRETIONARY FUND APPLICATIONS

Decision Required

Report To: Golden Bay Community Board
Meeting Date: 13 August 2019
Report Author: Emma Gee, Customer Services Officer
Report Number: RGBCB19-08-4

Item 7.4

1 Summary

- 1.1 The applications received for the August 2019 round of discretionary funding are as follows:-
 Golden Bay Riding for Disabled - \$500.00
 Uruwhenua Botanicals - \$500.00
 The applications comply with Board guidelines and the full applications are attached for the Boards reference.
- 1.2 The Board has three options:-
 Option 1 - The Board can approve the applications in full.
 Option 2 – The Board can approve an amount less than the applications.
 Option 3 – The Board can decline the applications. In declining the applications, the Board should communicate the reason for the decision to the applicants.
- 1.3 If the application is approved in full or part, payment will be made to the applicant by direct credit within ten working days of receiving their bank account details.
- 1.4 To date the Board has granted a total of \$2335.00 in funding from the Golden Bay Community Board Discretionary Fund.

2 Draft Resolution

That the Golden Bay Community Board;

- a) receives the Discretionary Fund Applications Report RGBCB19-08-4; and**
- b) grants the application from the Golden Bay Riding for Disabled for - \$ 500.00 ; or**
- c) declines the application from the Golden Bay Riding for Disabled on the grounds that**
- d) grants the application from the Uruwhenua Botanicals for - \$ 500.00; or**
- e) declines the application from the Uruwhenua Botanicals on the grounds that**

3 Attachments

1. ↓	GBRDA	23
2. ↓	Uruwhenua Botanicals	25
3. ↓	Uruwhenua Botanicals Further Information	27

Emma Gee

From: website@tasman.govt.nz
Sent: Sunday, 14 July 2019 2:21 p.m.
To: Emma Gee
Subject: Application - Golden Bay Community Board Discretionary Fund

A new application has been received.

Name of organisation*

GOLDEN BAY RIDING FOR DISABLED

Address

Long Plain road, Kotinga, Takaka.

Contact person*

Henrietta Earle

Contact phone*

035259609 or 027 3005226

Email address*

yettaearle@gmail.com

What is the purpose of your organisation?

To help any special needs person to develop confidence, balance, communication whilst having a wonderful experience riding one of our horses and being taught by our experienced volunteers.

Amount applied for - up to \$500

\$500

Details of the project to be funded

Go towards re-surfacing of the arena.

Benefits - Who or what will benefit from the project in the Golden Bay community?

All special needs children in Golden Bay - and their families.

Describe any voluntary time and any other funding contributions received for this project

We are also applying to the Lotteries commission and we will have several hours of voluntary labour from our RDA volunteers.

Who else have you asked for funding for this project?

No one.

Bank account number

NBS 03 1354 0399383 00

You can upload a file to support your application



**Golden Bay Community Board
Discretionary Fund Application Form**

Name of organisation:	Uruwhenua Botanicals (GST Registered)
Address:	51 Falconer Road, Pohara, RD1, Takaka 7183
Contact Person:	Dr Philip Simpson
Phone:	03 525 6223
Email:	philipsimpson@xtra.co.nz
Purpose of organisation:	Botanical research and writing (several books on NZ plants published)
Amount applied for: (up to \$500)	\$500 (would ideally like \$1000)
Details of project to be funded:	Field research on selected local species for book "Remarkable plants of Aotearoa New Zealand." Top of the south selected species include, kowhai, tutu, karaka, vegetable sheep, coral shrub, weeping broom. Publisher Auckland University Press
Who/What will benefit from the project in the Golden Bay community?	All people concerned with native flora, understanding the species, education and conservation
Describe any voluntary time and any other funding contributions received for this project	\$4000 received from Charles Fleming publishing award; all time spent on research and writing will be voluntary by me, the author, some voluntary time by local photographers
Who else have you asked for funding for this project?	New Zealand copyright Licencing/New Zealand Society of Authors
Bank Account Number	389000 0065032 02

Dr Philip Simpson
51 Falconer Road, Pohara

Emma Gee

From: philip simpson <philipsimpson@xtra.co.nz>
Sent: Thursday, 25 July 2019 10:42 a.m.
To: Emma Gee
Subject: RE: GBCB Discretionary Application

Follow Up Flag: Follow up
Flag Status: Flagged

Hello Emma, yes I will be selling the book (through the publisher, Auckland University Press). The grant would be used for travel and other expenses relating to field research in the Golden Bay, Nelson mountains and Marlborough mountains, visiting the selected species at least once (depending on seasonal changes and other critical phases such as flowering) during the year. The main cost will be vehicle costs, but some of the species are remote and will require overnight stays and provisions. I hope this is enough information. Thanks very much, Philip

From: Emma Gee [mailto:Emma.Gee@tasman.govt.nz]
Sent: Thursday, 25 July 2019 9:44 a.m.
To: 'philipsimpson@xtra.co.nz' <philipsimpson@xtra.co.nz>
Subject: GBCB Discretionary Application

Hi Philip

Please can you clarify if you will be selling the book once it is published and how would the amount applied for be used.

Kind Regards
Emma

Emma Gee
Team Leader Customer Services - Takaka
DDI (03) 525 0054 | Emma.Gee@tasman.govt.nz
PO Box 74, Takaka 7142, NZ



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8 CORRESPONDENCE

RGBCB19-08-5

CORRESPONDENCE

Information Only - No Decision Required

Report To: Golden Bay Community Board
Meeting Date: 13 August 2019
Report Author: Emma Gee, Customer Services Officer
Report Number: RGBCB13 August 2019-5

Item 8.1

1 Summary

- 1.1 A list of the inwards and outwards correspondence for July 2019 is included in this report. A copy of the correspondence is available on Council's website, along with this agenda. A copy may also be viewed at the Takaka Service Centre.

2 Draft Resolution

That the Golden Bay Community Board receives the Correspondence Report RGBCB19-08-5

3 Incoming Correspondence		
Date	Name	Subject
05/07/2019	R Jenkin	McCallum Road
09/07/2019	J Pearson	Future Development
09/07/2019	S Chapman	GBSRF Update
09/07/2019	Delish	Invoice
15/07/2019	TDC	Rivercare Meetings 2019
12/07/2019	NZTA	Takaka Hill Update
16/07/2019	Top of the South Dark Sky Committee	Dark Sky New Zealand
17/07/2019	Te Waikoropupu Springs	Te Waikoropupu Springs WCO Update
23/07/2019	TDC	Coastal Management Project
25/07/2019	Takaka Drama Society	Thank you
25/07/2019	GBSRF	Meeting Room Hire Invoice

4 Outgoing Correspondence		
Date	Name	Subject
23/07/2019	Wild Bee	Golden Bay Honey Development Project
25/07/2019	Donaldson Civil	Four Winds Pump Station and Rising Main

5 Attachments

Nil