

Notice is given that an ordinary meeting of the Golden Bay Community Board will be held on:

**Date:** Tuesday 8 May 2018  
**Time:** 9.00 am  
**Meeting Room:** Takaka Office, 78 Commercial Street,  
**Venue:** Takaka

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## Golden Bay Community Board

### AGENDA

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#### MEMBERSHIP

<b>Chairperson</b>	A Langford
<b>Deputy Chairperson</b>	G Knowles
<b>Members</b>	D Gowland
	A Grant
	Cr S R Brown
	Cr P F Sangster

(Quorum 3 members)

Contact Telephone: 03 525 0054  
Email: [emma.gee@tasman.govt.nz](mailto:emma.gee@tasman.govt.nz)  
Website: [www.tasman.govt.nz](http://www.tasman.govt.nz)



## **AGENDA**

- 1 KARAKIA, OPENING, WELCOME**
- 2 APOLOGIES AND LEAVE OF ABSENCE**

### **Recommendation**

**That apologies be accepted.**

- 3 PUBLIC FORUM**
- 4 DECLARATIONS OF INTEREST**
- 5 CONFIRMATION OF MINUTES**

**That the minutes of the Golden Bay Community Board meeting held on Tuesday, 10 April 2018, be confirmed as a true and correct record of the meeting.**

- 6 PRESENTATIONS**
  - 6.1 Golden Bay Cycle Strategy ..... 5
  - 6.2 Golden Bay Grandstand Restoration Society ..... 7

### **MORNING TEA 10.30AM**

- 7 REPORTS**
  - 7.1 Chair's Report ..... 9
  - 7.2 Financial Report ..... 17
  - 7.3 Action Sheet ..... 21
  - 7.4 Correspondence ..... 27



## 6 PRESENTATIONS

### 6.1 GOLDEN BAY CYCLE STRATEGY

Information Only - No Decision Required

**Report To:** Golden Bay Community Board  
**Meeting Date:** 8 May 2018  
**Report Author:** Emma Gee, Customer Services Officer  
**Report Number:**

#### PRESENTATION

Debbie Pearson will make a presentation to the Golden Bay Community Board on Golden Bay Cycle Strategy.

#### Appendices

Nil



## 6.2 GOLDEN BAY GRANDSTAND RESTORATION SOCIETY

Information Only - No Decision Required

**Report To:** Golden Bay Community Board  
**Meeting Date:** 8 May 2018  
**Report Author:** Emma Gee, Customer Services Officer  
**Report Number:**

### PRESENTATION

Noel Baigent Chairperson for the Golden Bay Restoration Society will make a presentation to the Golden Bay Community Board on the Grandstand.

### Appendices

Nil





## 7 REPORTS

### 7.1 CHAIR'S REPORT

Information Only - No Decision Required

**Report To:** Golden Bay Community Board

**Meeting Date:** 8 May 2018

**Report Author:** Abbie Langford, Chair

**Report Number:** RGB18-05-01

#### 1 Summary

1.1 The Chair's report is included in the agenda.

#### 2 Draft Resolution

**That the Golden Bay Community Board**

**1. receives the Chair's Report report RGB18-05-01**

**3 Items from Public Forum**

3.1 The Board will discuss issues raised in Public Forum.

**4 Conflicts of Interest Guidance**

4.1 Chair Langford would like the Board to discuss the conflicts of interest guidance document attached.

**5 Paynes Ford Speed Limit**

5.1 Chair Langford would like the Board to discuss a request made by local residents to maintain the 80km/h speed limit at Paynes Ford all year round.

**6 Golden Bay Grandstand**

6.1 Mr Bush-King has provided a report on the Grandstand as requested, see attached.

**7 Attachments**

1.	Conflict of Interest Guidance	11
2.	Conflict of Interest Flow Chart	13
3.	Grandstand Update	15

**Emma Gee**

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**From:** Kate Redgrove  
**Sent:** Monday, 16 April 2018 11:47 a.m.  
**To:** Councillors; Golden Bay Community Board; Motueka Community Board  
**Cc:** Managers (Departmental)  
**Subject:** Conflicts of Interest Guidance  
**Attachments:** Conflicts of Interest Flow Chart\_Final\_April 2018.docx

**Importance:** High

Dear Elected Members

Please find **attached** a 1-page guidance note on Conflicts of Interests.

The purpose of this guidance is to assist you in determining whether you may have a pecuniary or non-pecuniary interest in any proposals or decisions that you are considering. We're conscious that there has been a lot of discussion recently about conflicts and while there is a lot of useful guidance already out there, we thought it'd be useful to summarise the key information on one page with some practical examples. We also thought it'd be helpful to highlight the distinction between statutory conflicts (pecuniary interests under the Local Authorities (Members' Interests) Act 1968) and common law conflicts (bias and predetermination) – with a reminder that *both* of these areas must be considered.

The guidance has been prepared by Sarah Taylor and Simpson Grierson. Thank you to those who provided feedback on early drafts.

We recommend printing it on A3 - please let me know if you'd like us to provide you with a hard copy.

We hope you find it helpful. Please contact me in the first instance if you have any questions.

Regards

**Kate Redgrove**  
Executive Advisor  
DDI 543 8405 | [Kate.Redgrove@tasman.govt.nz](mailto:Kate.Redgrove@tasman.govt.nz)  
Private Bag 4, Richmond 7050, NZ

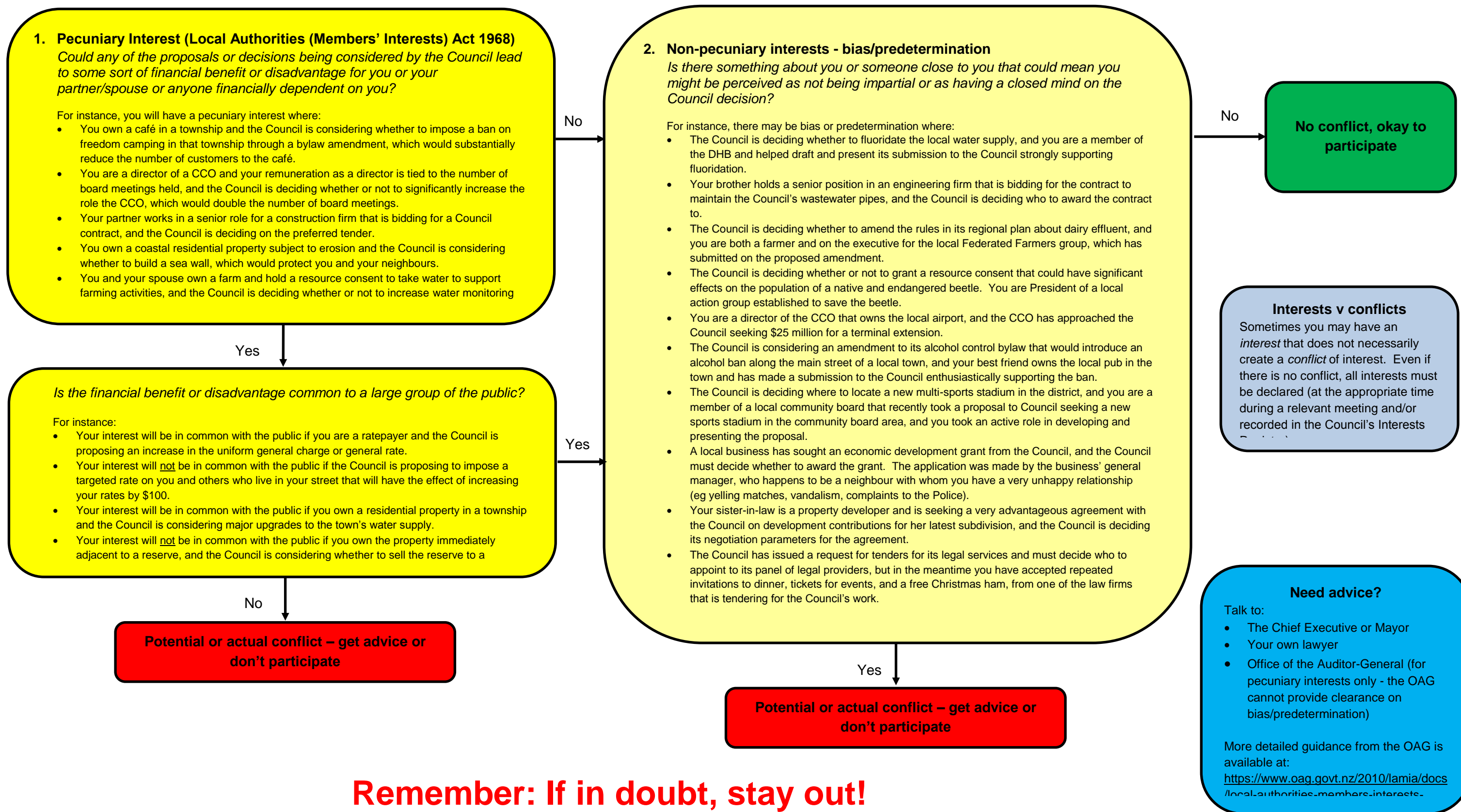


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# CONFLICTS OF INTERESTS

Before you participate in any Council decision, check you don't have a pecuniary interest and that there is no bias or predetermination.



**Remember: If in doubt, stay out!**



# Memorandum

## Environment & Planning Department

**To:** Golden Bay Community Board

**From:** Dennis Bush-King, Environment & Planning Manager

**Date:** 26 April 2018 **File No:**

**Subject:** **Golden Bay Grandstand Project**

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The Golden Bay Grandstand Restoration Society has entered into an agreement to prepare a preservation and restoration plan for the Golden Bay Grandstand. The Society has the agreement of the A&P Association to temporarily store the upper portion of the Grandstand on its land pending return to an approved site. Regrettably, in part because of Cyclone Gita, there has been a delay in Council finalising a price for removing the Grandstand. In order to maintain the integrity of the structure a special cradle has had to be designed to facilitate removal. Negotiations are still underway. I am not in a position to advise in open meeting the terms of these negotiations and should the Board wish to be briefed, then this should be done In Committee.

The Council has received representations suggesting that the Grandstand should remain in its current position pending a restoration plan. This outcome is inconsistent with the Council's decision of 14 December 2017 and for it to be contemplated, staff would have to seek Council approval to rescind the previous resolution. The Council's position is that the Grandstand will be demolished if the relocation budget of \$100,000 is exceeded, unless of course this too is changed by Council review. It has been also been Council's position that a parking area should immediately adjoin the Recreation Facility and this requires removal of the Grandstand from its current location.

The Golden Bay Recreation Facility has received an unqualified Certificate of Public Use as alternative arrangements for temporary drainage and parking have been provided for.

The Council and the A&P Association have still to formalise an agreement over the use of A&P land for parking purposes.

Dennis Bush-King  
**Environment & Planning Manager**





**7.2 FINANCIAL REPORT****Information Only - No Decision Required**

<b>Report To:</b>	Golden Bay Community Board
<b>Meeting Date:</b>	8 May 2018
<b>Report Author:</b>	Bryce Grammer, Financial Accountant
<b>Report Number:</b>	RGB18-01-03

**1 Summary**

- 1.1 The financial report for the period ending 31 March 2018 is included in the agenda (Attachment 1).
- 1.2 The net financial position for the year-to-date is a surplus of \$6,170 which is above the annual budgeted surplus of \$1.
- 1.3 Overall expenditure for the year was at 64% of budget, which is behind of the year-to-date budget spend (being 75% through the financial year). This is mainly due to the community Board member reimbursements for the year to date being well behind the year to date budget.
- 1.4 Closed account interest has been received on the positive Golden Bay Community Board opening balance. This rate has been adjusted to 2% for the quarter beginning 1 January 2018, as per the Council's Treasury Risk Management Policy. So far this year \$389 has been credited to the Closed Account.
- 1.5 The income from the Market is slightly over budget. This is expected as the majority of the income for the Market is received over the summer months.
- 1.6 The net position for the Community Board's overall funds, as at 31 March 2018, remains a positive balance of \$32,310 in funds.

**2 Draft Resolution**

**That the Golden Bay Community Board receives the Financial Report RGB18-01-03.**

**3 Attachments**

- |                                 |    |
|---------------------------------|----|
| 1. Financial Summary March 2018 | 19 |
|---------------------------------|----|



**TASMAN DISTRICT COUNCIL**  
**Golden Bay Community Board**  
**March 2018**

	Month Actual	Month Budget	Month Budget%	YTD Actual	Annual Budget	Annual Budget %
<b>Charges</b>						
<i>Remuneration</i>						
Chairperson Monthly Salary	\$1,055	\$1,073	98%	\$9,439	\$12,871	73%
Members (3)	\$1,055	\$1,582	67%	\$12,666	\$18,984	67%
Community Board Members Reimbursements	\$66	\$1,149	6%	\$4,128	\$13,784	30%
<i>Miscellaneous</i>						
	<i>pages</i>		<i>rate</i>			
Photocopying	0		0.1	\$0	\$1,532	0%
Community Board discretionary fund	\$0	\$255	0%	\$6,027	\$3,063	197%
Community Board Expenses	\$300	\$242	124%	\$2,105	\$2,909	72%
Contingency allowance	\$0	\$85	0%	\$0	\$1,021	0%
Cost of Elections	\$27	\$27	101%	\$241	\$320	75%
<b>Total Charges</b>	<b>\$2,503</b>	<b>\$4,540</b>	<b>55%</b>	<b>\$34,606</b>	<b>\$54,484</b>	<b>64%</b>
<i>Less</i>						
CCB rate	-\$4,338	-\$4,349	100%	-\$39,019	-\$52,187	75%
Golden Bay Market	-\$239	-\$145	165%	-\$1,368	-\$1,734	79%
Closed Account Interest	-\$43	-\$47	92%	-\$389	-\$562	69%
<b>Net Charges</b>	<b>-\$2,117</b>	<b>\$0</b>		<b>-\$6,170</b>	<b>\$1</b>	

**Equity**

Opening Credit Balance 1 July 2017	\$26,140
Net Income March 2018	\$6,170
Closing Credit Balance 31 March 2018	<u>\$32,310</u>

**Discretionary Fund**

First Encounter 375 - Feeder Bus	360
Of The Diverse - Exhibition	360
GB Hammer Hardware - Solar lights	860
GB Plumbing - Metal for town banners	327
Lollo Kiki Design - Town Banners	4,020
Collingwood Area School - donation	50
Golden Bay High School - donation	50

\$ 6,027



### 7.3 ACTION SHEET

Information Only - No Decision Required

**Report To:** Golden Bay Community Board  
**Meeting Date:** 8 May 2018  
**Report Author:** Emma Gee, Customer Services Officer  
**Report Number:** RGB18-05-02

#### 1 Summary

1.1 The Action sheet is attached to this report.

#### 2 Draft Resolution

**That the Golden Bay Community Board**

**1. receives the Action Sheet report RGB18-05-02**

<b>3 Attachments</b>
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1. Action Sheet

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## Action Sheet – Golden Bay Community Board

Item	Action Required	Responsibility	Completion Date/Status
Meeting Date: 13 February 2018			
Xmas Lights	Abbie to bring information and ideas to the next meeting Grant and Paul to remove some remaining xmas lights	Abbie Langford  Cr Sangster/ Grant Knowles	
Anzac Day	Emma to organise Anzac day wreaths for Takaka and Collingwood	Emma Gee	15/02-Email sent to Francie Wafer 26/02-Florist contacted 12/04-Confirmed with GB garden centre 2 x wreaths to be picked up by midday on 24/04
Meeting Date: 13 March 2018			
Patons Rock	The Board to request that Community Development Committee change the policy on hard rock protection on reserves  The Board to ask the Environmental Planning Committee to amend the TRMP to allow rock revetment to be used to protect private property as a permitted activity	Dennis Bush-King  Dennis Bush-King	13/03-Resolution passed onto Community development 10/04-Dennis to check on this  13/03-Resolution passed onto Community development 10/04-Dennis to check on this
Selwyn Street	Dennis will visit Selwyn Street and speak to Jeremy Katterns   Dennis to find out if poultry is part of	Dennis Bush-King  Dennis Bush-King	10/04-Dennis will speak with Richard Kirby about removing structures 11/04-Dennis has met and spoken with property owner who has voluntarily offered to remove the structures  10/04-Poultry not classified as wandering stock

Item	Action Required	Responsibility	Completion Date/Status
	wandering stock		
Wainui Falls Car Park	Cr Sangster to speak with Engineering and landowners	Cr Sangster	
Anzac Memorial Park	Board to request that Community Development fund a camera for the memorial park	Abbie/Emma	
Meeting Date: 10 April 2018			
Golden Bay Roads	Confirm request to be logged to clean up loose chip from recent resealing	Emma Gee	12/04-Confirm request logged and the request has been passed onto the resealing contractors.
Visitor Information Centre Takaka	Abbie to contact Jamie McPherson for a plan	Abbie Langford	19/04-Email sent to Jamie 19/04-Response from Jamie, no indication from network tasman that they will start charging, does the Board have a sketch of the parks requested? 20/4-Jeremy Katterns will have a look when next here
Grandstand	Dennis to request an updated staff report from Council.	Dennis Bush-King	26/04-Update provided and included in Chairs Report
Ellis Creek	Dennis to request an updated staff report from Council	Dennis Bush-King	
GB Cycle & Walkway Society	Abbie to invite the Society to present the final strategy to the Board when it is ready Emma to invite Jeremy Katterns at the same time with the Society	Abbie Langford Emma Gee	19/04-Presentation booked for may meeting  18/04-will wait to hear back from Debbie when final document ready for presentation 19/04-Email invite to Jeremy to attend May meeting
Agendas for Board Liaison Roles	Emma to contact Hannah Simpson to ask for standing committee agendas to be emailed to members when added to diligent	Emma Gee	18/04- Hannah actioned
Manawhenua Ki Mohua Board Liaison	Abbie to contact John Ward-Holmes to follow up	Abbie Langford	18/4-Abbie has discussed with John, ongoing



Item	Action Required	Responsibility	Completion Date/Status
Discretionary Fund	Abbie to contact Mike Drummond for terms of reference for Boards discretionary fund.	Abbie Langford	19/04-Email sent to Mike 23/04-Russell Holden will respond
Collingwood RRC	Abbie to contact David Stephenson to opening/closing of container for household items	Abbie Langford	19/4-Email sent to David 20/4-the shop has undergone a sort and clean up should be open by Mon 23/4
Takaka Aerodrome	Abbie to contact Cheryl Orange and invite her to the Board's next meeting to discuss the submission for funding.  Cr Sangster will speak with Mark Johansen and see if it is possible to halt the procedure with Council and let the current committee keep running as is.	Abbie Langford  Cr Sangster	The committee have declined to attend and happy with submission.
Takaka Hill repairs	Cr Sangster to email his concerns to Chair Langford to be put into a letter from the Board to NZTA.	Abbie Langford	



**7.4 CORRESPONDENCE**

Information Only - No Decision Required

**Report To:** Golden Bay Community Board  
**Meeting Date:** 8 May 2018  
**Report Author:** Emma Gee, Customer Services Officer  
**Report Number:** RGB18-05-04

**1 Summary**

- 1.1 A list of the inwards and outwards correspondence for April 2018 is included in this report. A copy of the correspondence is available on Council's website, along with this agenda. A copy may also be viewed at the Takaka Service Centre.

**2 Draft Resolution**

**That the Golden Bay Community Board**

- 1. receives the Correspondence report RGB18-05-04**

**3 Incoming Correspondence**

Date	Name	Subject
11/04/2018	Aorere Futures Trust	Parapara Reserve
05/04/2018	Penny Griffith	Collingwood RRC
18/04/2018	TDC	Conflict of Interest Guidance
11/04/2018	TDC	Takaka Playground Update
23/04/2018	Dave Myall	Grandstand
03/04/2018	Penny Griffith	FE375
12/04/2018	GBRSA	Street banners
11/04/2018	GB Cycle & Walkway Society	Draft GB Cycle Strategy
19/04/2018	Jill Pearson	Grandstand Agreement Final
14/04/2018	J Reilly	Grandstand
11/04/2018	Jill Pearson	Grandstand
19/04/2018	Jill Pearson	Grandstand
16/04/2018	TDC	Media Release Te Waikoropupu Springs
18/04/2018	Ratepayers & Residents Association	Update
19/04/2018	Jill pearson	TDC resolution

**4 Outgoing Correspondence**

4.1 <Enter text>

Date	Name	Subject
06/04/2018	GBCB	LTP Submission

**5 Attachments**

Nil