

Notice is given that an ordinary meeting of the Motueka Community Board will be held on:

Date: Tuesday 18 April 2017
Time: 4.00pm
Meeting Room: Motueka Office
Venue: 7 Hickmott Place
Motueka

Motueka Community Board

AGENDA

MEMBERSHIP

Chairperson	B Maru
Deputy Chairperson	R Horrell
Members	C Hutt B Dowler Cr P L Canton Cr P H Hawkes Cr D J Ogilvie

(Quorum 4 members)

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AGENDA

1 OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Recommendation

That apologies be accepted.

3 PUBLIC FORUM

4 DECLARATIONS OF INTEREST

5 CONFIRMATION OF MINUTES

That the minutes of the Motueka Community Board meeting held on Tuesday, 21 March 2017, be confirmed as a true and correct record of the meeting.

6 PRESENTATIONS

Nil

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7 REPORTS

7.1 CHAIRPERSON'S REPORT

Information Only - No Decision Required

Report To:	Motueka Community Board
Meeting Date:	18 April 2017
Report Author:	Brent Maru, Chairman, Motueka Community Board
Report Number:	RMCB17-04-01

1 Summary

1.1 This is the Chairman's regular monthly report.

2 Draft Resolution

That the Motueka Community Board receives the Chairperson's Report RMCB17-04-01;

3 Stormwater

- 3.1 A tour of the key problem stormwater areas in Motueka is being held on 18 April 2017 at 2pm. Could all Motueka Community Board Members wishing to attend please meet at the Motueka Service Centre?
- 3.2 I share Motueka Community Board members' frustration regarding delays in remedying this key issue.
- 3.3 Board Member Dowler has raised his concern that the road side drain, south of Whakarewa Street on Queen Victoria Street is not maintained by the Council. It is left to the adjacent landowner. This concerns me and because of the recent heavy rain events, I watched water flow out of this drain at the Green Lane end and flow off down Green Lane to the corner of Grey Street, partially flooding some sections on the way.
- 3.4 Board members to confirm submission to Annual Plan.

Recommended Action:

The Motueka Community Board to discuss how we can further advocate for the stormwater issues to be resolved in Motueka and to confirm the Board's submission to the Council's Annual Plan.

4 Policing

- 4.1 Mayor Kempthorne met with the new Area Commander and has echoed the feedback of the Board. Mayor Kempthorne has asked the Area Commander to meet with me.

Recommended Action:

The Motueka Community Board continues open dialogue with Police management to resolve the community concerns that we continue to receive.

5 Motueka Reserves Management Plan

- 5.1 There is an addition to this item as I met with Cr Ogilvie at the Motueka Cemetery last month and share his concerns that it is looking a little unloved. Cr Ogilvie has proposed some plantings and general request for upgrading the area to staff.
- 5.2 Board Member Hutt wishes to seek support for the installation of outdoor fitness equipment at Decks Reserve in collaboration with a local service group.
- 5.3 Board Member Hutt wishes to provide an update on the additional picnic tables for Decks Reserve.
- 5.4 Board Member Hutt has questions regarding the budgeted \$137,000 playground budget for two new reserves in Motueka.

Recommended Action:

That the Board seeks a response from the Reserves and Facilities Officer responsible for the Motueka Cemetery and look to prioritise some work within the Motueka Reserves Financial Contribution's budget for 2017/18.

6 Public Toilets (Board Member Hutt)

6.1 Board Member Hutt will provide an update at the Board meeting.

Recommended Action:

Board Member Hutt continues to work with the Reserves and Facilities team to upgrade the Pah Street toilets.

7 Freedom Camping

7.1 2017 regarding Freedom Camping.

7.2 Board Members to provide feedback on this workshop and potential timelines.

Recommended Action:

That the Board notes the information provided.

8 Youth Engagement

8.1 Tasman District Council's Community Development Committee met 6 April 2017. Please see attached Media Release.

9 Motueka Historic Wharf – Tarrant Memorial

9.1 I attended a meeting on Tuesday 28 March 2017 with the Motueka RSA who are planning an official unveiling of the restored Tarrant Memorial and they wish to seek the Board's support.

9.2 A reminder that Board Member Dowler has been nominated to represent the Motueka Community Board in establishing the Tasman Historical Wharf Trust.

9.3 There has been much confusion of the Special Projects Fund in regards to the Motueka Historical Wharf, George Quay and the Tarrant Memorial. Members will note the allocation of \$5,000 to Keep Motueka Beautiful and that the original allocation was amended to include both.

9.4 I would like the Board to have a discussion regarding this motion.

9.5 To be noted is the cost of the wall could well be included in either Engineering or Community Development existing budgets.

Recommended Action:

Staff to advise the process of amending the motion to allow for this project to be completed.

10 Easter Trading Bylaw

10.1 It seems that the Council's new Easter Trading Bylaw has created some unintended issues in that neither the Motueka Sunday Market nor the Mapua Easter Fair is now able to operate on Easter Sunday.

Recommended Action:

Board notes the implications of the Bylaw and raises concern of these implications to the Ward Councillor's present.

11 Motueka Library

11.1 I note through local media that this project remains in the Long Term Plan and has not been brought forward into the coming Annual Plan.

11.2 Many members of the Board voiced their public support for this project pre-election.

Can the Board confirm this project remains a priority and if so, strongly advocates for this in its Annual Plan submission?

Recommended Action:

The Board discusses the Motueka Library project and includes the outcome in the Board's submission to the Annual Plan.

12 Tasman District Council's Long Term Plan

12.1 It is concerning the public perception is that the community has only one opportunity to submit to the Long Term Plan which was at last month's Board meeting.

12.2 I need assurance that considerable consultation will take place in developing this significant draft document and that future workshops and meetings in Motueka will occur over the coming months.

Recommended Action:

That staff confirm the process for the development of the Draft Long Term Plan and the timetable for consultation for this process.

13 Laying of the wreath on ANZAC Day

- 13.1 Can Board members please think about and discuss who would like to be involved with the Laying of the wreath on ANZAC Day morning?
- 13.2 Those who are designated for this will need to pick the wreath up from Floral Affair on High Street, Motueka on Monday 24 April 2017 between 3pm and 4.30pm.
- 13.3 Payment will already have been settled.

Recommended Action:

That Board Members decide who will lay the wreath and confirm that the wreath will be picked up on the Monday prior to ANZAC Day.

14 Items from Board Members

- 14.1 Motueka Community Board members are invited to provide any updates of interest or raise any other matters at this meeting.

15 Attachments

- 1. Youth Engagement Media Release

11



6 April 2017

Media Release

Tasman Youth To Gain Voice in Local Government

The Tasman District Council is moving ahead with plans to give young people a voice in local decision-making.

The Council's Community Development Committee today agreed to support greater opportunities for members of the Tasman Youth Council to participate in local government meetings.

The first step will be for the Council to work with Community Boards and Community Associations towards offering youth councillors speaking rights at some meetings.

Community Development Committee chairman Peter Canton said the initiative would bring young people's perspectives to the table, and give youth councillors the opportunity to develop governance skills.

"It will provide a pathway for young people who are interested in a career in government or politics a real opportunity to participate at the local level, gain a greater understanding of what's involved, and develop skills in a supportive environment."

Cr Canton said that, if successful, the initiative could be expanded to offer youth councillors speaking rights on Council committees, allowing them to act in an advisory role to Tasman District councillors.

"The ultimate aim of this initiative is to give our elected councillors a fresh insight into the issues that matter to our young people," he said.

About the Tasman Youth Council

The Tasman Youth Council was established in 1998 after local young people told the Council they wanted to have their voices heard and their interests taken seriously.

There are four regional clusters - Waimea, Motueka, Golden Bay and Murchison. Each cluster carries out projects and initiatives relevant to the needs expressed by young people in their communities.

Youth councillors are offered youth leadership and development opportunities to help them fulfil their role.

ENDS

For more information, contact Cr Peter Canton

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7.2 PROPOSED ANAREWA CRESCENT RESERVE/STEPHENS BAY ESPLANADE RESERVE WORKS PLAN

Decision Required

Report To:	Motueka Community Board
Meeting Date:	18 April 2017
Report Author:	Stephen Richards, Reserves Officer - Community Development
Report Number:	RMCB17-04-02

1 Summary

- 1.1 In December 2016 the Anarewa Crescent Reserve/Stephens Bay Esplanade Works plan was mailed out to 88 neighbouring properties for comment. Seventeen responses were received. (Attachment 1)
- 1.2 After considering all the Community feedback;
 - 1.2.1 The primary accessway from Anarewa Crescent to the Reserve area will be sign posted at the end of Anarewa Crescent between number 34 and 37.
 - 1.2.2 Large areas of Anarewa Crescent Reserve will be planted in low growing coastal natives, we will work closely with the adjoining landowners to protect privacy and views.
 - 1.2.3 Installation of bench seats/picnic tables to be delayed until new plantings get established and provide additional screening.

2 Draft Resolution

That the Motueka Community Board

1. receives the Proposed Anarewa Crescent Reserve/Stephens Bay Esplanade Reserve Works Plan report RMCB17-04-02; and
2. Recommends to the Community Development Committee their support or otherwise for the works plan to proceed.

3 Purpose of the Report

- 3 The purpose of the report is to provide an update on the level of Community support for the proposed Works Plan to proceed.

4 Background and Discussion

- 4.1 At the Community Board meeting in December 2016, I presented the proposed Anarewa Crescent Reserve/Stephens Bay Esplanade Reserve Works Plan and sought approval for consultation with the Community in that area.
- 4.2 The proposed Works Plan was developed in response to requests for clearer access to Anarewa Crescent Reserve and Anarewa Point from members of the Community.
- 4.3 Since the creation of these two reserve areas in 1958 they have been largely maintained by the adjoining neighbours and become extensions of their own properties. The boundaries between the private land and public land was unclear.
- 4.4 Until recently, an empty section at the end of Anarewa Crescent was used informally by the Community as a Reserve. Now that this area has been developed and not available to use, attention is being directed to Anarewa Crescent Reserve.
- 4.5 Prior to developing the works plan, we met with many adjoining neighbors of the Reserve areas and received a favorable response from most for improving public access and clarifying Reserve boundaries.
- 4.6 The Works Plan shows the approximate alignment of a 1.5 metre wide gravel path which provides a link between Tapu Bay and Anarewa Point. The plan shows the approximate location of new plantings and states that the Council will work closely with adjoining neighbors with regards to boundary and infill plantings, it also shows the position of three bench seat/half tables. (Attachment 2)
- 4.7 In December 2016, 88 plans were mailed to the residents of Anarewa Crescent, Cooks Crescent, Tapu Place and Stephens Bay Road with a request for feedback before 17 February 2017.
- 4.8 We received eighteen responses and these are attached to this report.

5 Options

- 5.1 The legal access to Anarewa Reserve is 3.6 metres wide and is also used by the adjoining owner of 22 Anarewa Crescent for access to the rear of their property. The Waimea County Council gave approval in 1976 for previous owner Mr P Hucksford to use the public access strip for private use. The approval was for access to the rear of his property and he would in no way block the accessway for public use. As a response to the proposed work plan the current owner has approached the Council with requests to purchase this strip of land or formalise their use of the strip with an easement agreement. They are opposed to the strip being used by the public to access the reserve.
- 5.2 The Council has responded agreeably to investigate a right of way easement with this neighbour.

- 5.3 Anarewa Crescent Reserve has two access points along Anarewa Crescent and as a result of consultation the intention is to direct the public to the accessway at the end of Anarewa Crescent. This will reduce the impact of the public using the accessway beside number 22.
- 5.4 The intention is to use the access way beside number 22 as a secondary option for maintenance access and occasional use only. No signage will be erected at this point.
- 5.5 We have also received concerns regarding the installation of three picnic table style seats, and the public picnicking on the reserve areas. An option to reduce this effect is to either, install bench seats only or delay the installation of table/seats until plantings have established which will screen the public in these areas.
- 5.6 Several neighbors have also made requests to plant out all of the Reserve areas, removing areas for picnicking by the public. These concerns have been addressed by way of proposing to plant large areas of the reserve. This will create a wide buffer between the area used by the public and the privately owned land. Two open grass areas along the cliff edge are approximately 30 metres from the Reserve boundary and the private land.
- 5.7 Many respondents have provided feedback on the need for a toilet block at Tapu Bay. While not part of this work plan, it is reasonable to expect that if the Works Plan gets approved, additional users may come to Tapu Bay and this matter can be considered with the Community in the future.

6 Strategy and Risks

- 6.1 Members of the public are asking for access at both entrance points off Anarewa Crescent and may be disgruntled at the Council's intention to direct the public to only one.

7 Policy / Legal Requirements / Plan

- 7.1 Reserves Act 1977 Section 17 2(a) *the public shall have freedom of entry and access to the reserve*
- 7.2 Reserve General Policies 3.4 Encroachments 3.4.1 and 3.4.2, 3.7 Cross Boundary Effects
- 7.3 Motueka Ward Reserves Management Plan 5.7 Public Access and Use, 5.24 Adjoining land uses.

8 Consideration of Financial or Budgetary Implications

- 8.1 An estimate of installation costs is; construct walkway path \$12,000, install three walkway signs \$1500, install three seats \$6000, plant establishment \$5000 over three years. Annual maintenance estimated at \$7500.

9 Significance and Engagement		
Issue	Level of Significance	Explanation of Assessment
Is there a high level of public interest, or is decision likely to be controversial?	High/Moderate	The immediate neighbors have a high level of interest as to the effects of the walkway. The wider community has a moderate level of interest for using the walkway.
Is there a significant impact arising from duration of the effects from the decision?	Low	The proposed walkway links to already existing walkway paths in the area. It will extend the current coastal walkway loops.
Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	No	
Does the decision create a substantial change in the level of service provided by Council?	No	
Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	No	
Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	No	
Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	No	
Does the proposal or decision involve Council exiting from or entering into a group of activities?	No	

10 Conclusion

10.1 Requests by Community members for improved access to the Anarewa Crescent Reserve and Anarewa Point has resulted in two years of discussion and consultation with the Tapu Bay/Stephens Bay Community. Feedback received mostly supports the proposed work plan with the exception of one property owner who adjoins the Anarewa Reserve accessway and is using the public accessway for private use.

10.2 If approved, the walkway will utilise land set aside, via subdivision, 58 years ago. The additional link between Tapu Bay and Anarewa Point which follows the coastal cliff will become available for the public to enjoy.

11 Next Steps / Timeline

11.1 If approved, stage one will involve working with adjoining neighbors to agree on the pathway alignment and placement of plantings. Installation will occur as budget allows.

12 Attachments

1.	Feedback Received	19
2.	Proposed Works Plan	29

Feedback Received**Proposed Anarewa Crescent Reserve/Stephen Bay Esplanade Reserve Works Plan**

1 To Stephen

I just wanted to say to you that I am really pleased that this walk way will be built next year. The esplanade reserve is not readily accessible and it will be an added asset to the area to have this walkway usable again. The walkway to Dummy Bay is fantastic.

2 Dear Stephen, we were pleased to receive recent letter and commend the proposal.

But one concern is the infill planting [pink areas on the map] and “example planting” in photo. We hope most of this area will remain as grass as it is such a lovely picnic area.

We request, please, that the walkway next to our property at 29 Anarewa Cres. To Stephens Bay Rd. will now be included in the mowing programme along with other walkways and reserves.

Now that Mr Wratt’s building on the Stephens Bay waterfront is complete could you please ensure that the poles which were positioned for construction purposes are removed as his boundary is well inside that which he is claiming at present.

This reserve area is needed for beach goers especially at high tide when there is limited beach available. It should provide a pleasant picnic spot.

3 is happy with the proposal for Anarewa Reserve. He cannot find the paperwork to advise you.

4 Thanks for consultation on the proposed walkway from Tapu Reserve to the Stephens Bay headland and development of the reserve on Anarewa looking down on Tapu Bay. This will be great! Maps have always shown the reserve area which somehow seemed to be swallowed up by residents in the area over time.

It will be wonderful to have that facility again. I'm looking forward to a start on the work.

5 Stephen

We write further to your letter dated 16 December 2016 and subsequent visit to our property at 18 Anarewa Crescent on 9 January 2017 to discuss your letter and how it would affect our property. Whilst we would prefer the status quo to remain we take on board the council desire to work with each affected property owners to discuss the proposed positioning of path and planting. In our case on inspection your view was the path would run along the bottom edge of our currently planted garden bed requiring the cutting back of our current fencing by half a bay on the 18/20 boundary and back to the seaward side of our gate used for access to the beach on 18/16 boundary and an adjustment to the current waratah and netting barrier to form required path width. We also agreed with the plan to leave as much of the current planting as possible and that you dazzle the line of path with owners prior to work commencing.

We also thank you for agreeing to discuss with you colleagues what can be done after the work is completed to get agreement with the council for us and future owners to use the land that council has allowed us to retain, lawn and plant outside of our boundary.

Again, thank you for meeting with Di and I and keeping us in the loop.

Stephen

We write in response to your letter dated 16 December 2016 regarding the above proposed work plan providing our comments and previous correspondence to Richard Kempthorne, Lindsay McKenzie, Pamela White and yourself.

Whilst we are still of the opinion that the funds could be spent more wisely elsewhere and would like the status quo to remain if the project proceed we have concerns around the following topics;

1. Placement of the pathway across the front of our section: We have some comfort around this after your visit on 9 January 2017 and our subsequent email 20 January 2017 confirming our discussions.
 2. Security to our property from the pathway: The pathway will give easy access to our property which is unoccupied for most of each year and the only solution we can see would be to construct a fence with TDC approval to reduce this risk.
 3. Certainty for the future usage of the remaining encroachment land outside of the pathway by way of easement or lifetime right of use with covenants on what can happen on those areas of land.
- 6 Just wondering what sort of feedback you are after? Is this project already going ahead?

From the viewpoint of a Motueka resident the project looks fantastic, will be great to take the family on the beach walk from Tapu Bay to Kaka point and great to have picnic areas along the way. The view from up there will be amazing and great for the public to finally have access too and enjoy!!

Hi Stephen

I'm glad to see that you received my email dated 29/01/2017. I would be grateful if you could let me know if this project is set to go ahead and you are just asking for ideas and suggestions by way of feedback or if you are waiting to hear from residents and the general public to actually decide whether to go ahead or not. I am fully aware that several of the Anarewa crescent residents have been using this public property as if it were their own - planting gardens, building small structures and limiting public access to Tapu Bay. It is high time this land was returned to the public and utilised for fun & healthy family activities.

- 7 Dear Stephen Richards,
Proposed Anarewa Crescent Reserve/Stephens Bay Esplanade Reserve Works Plan

I am pleased to respond to your letter of 16 December 2016 inviting feedback on the proposed works plan.

I enthusiastically welcome the proposed Tasman District Council action to open up the reserves for public access and enjoyment. Implementation of the work plan will enable wider public enjoyment of the remaining notable trees, views, and provide opportunity for family picnics at the facilities to be installed. Furthermore establishment of the proposed walkway will add a valuable extension to the existing coastal walkway linking Kaiteriteri to Stephens Bay.

This popular coastal walkway is of considerable recreational value but perhaps even more importantly the coastal walkway provides a pedestrian route between the adjacent coastal settlements and beaches that is free from road traffic hazards. Walkways free from traffic hazards are of particular value to residents and visitors at Stephens Bay where no roadside formed footpath exists on Stephens Bay Road or Cook Crescent or Anarewa Crescent even though in each case the width of the road reserve is more than sufficient to accommodate a formed footpath beside the existing road pavement.

Despite these access ways and reserves being in Council ownership since the late 1950's it is unfortunate that public enjoyment of these wonderful community assets is being denied even now by the lack of visibility of the entrance points, and the absence/paucity of signage. These reserves could appropriately be described as hidden gems. It is pleasing then to see that signage is provided for in the proposed work plan.

Also pleasing is that Works Plan Note 5 refers to a "Secondary accessway for maintenance and public access beside no. 22 Anarewa Crescent". But I am concerned that the proposed works plan shows no corresponding walkway "yellow line" communicating with the recreation reserve road frontage beside No. 22 Anarewa Crescent. To be consistent, and for clarity, the entrance point from Anarewa Crescent, running through the reserve access corridor between numbers 20 and 22, should be "yellow lined" on the work plan map. This access corridor is 3.65 metres in width, so will easily accommodate a walkway of 1.5 metres wide in common with the remainder of the proposed walkway through the reserve. Access for maintenance by vehicle would suggest that a formed width of more than 1.5 metres could be needed.

As you will recall from earlier correspondence, I have a longstanding interest in restoring public access to Anarewa Crescent Recreation Reserve via the access corridor between nos. 20 and 22. This access route was enjoyed by residents during the first decades of the Stephens Bay development before becoming obstructed by vegetation. Since the time of my first letter to Council asking that the obstruction be cleared (dated 7 May 2000) I feel that my ongoing advocacy for public access to the reserve body via the access corridor has been largely ineffective - but for the faint hope provided by the second sentence of Draft Works Plan Note 5. I would be reassured that there is a genuine intent to restore public access on this route were the wording of Note 5 second sentence supported by adding a corresponding yellow line on the final work plan map.

7 May 2000

Dear Sir/Madam,

Public Access to Recreation Reserve Lot 31 DP 5620 Stephens Bay

As the owner of a holiday home in Anawera Crescent, Stephens Bay, I am exceedingly grateful to those people who had the foresight many years ago to have recreation reserves and public access routes incorporated into the residential development plans for Stephens Bay.

Provision for access to one such recreation reserve (Lot 31 DP 5620) is located on the opposite side of Anawera Crescent from my property (Lot 15). Unfortunately due to the absence of a cleared pathway, the public for whom it was provided can not enjoy this convenient access route to the recreation reserve. In fact access to the reserve is so inconspicuous that after twenty-five years visiting Stephens Bay, the presence of this reserve access only came to my attention recently by chance. Please refer to the map and photograph attached to this letter.

I request that consideration be given to carrying out the following minor works:

- The erection of signs at the roadside identifying the location of all public access routes leading from Anawera Crescent.
- The clearance and ongoing maintenance of a pedestrian route on the portion of Lot 31 which runs from Anawera Crescent between Lots 30 and 32 to the body of the recreation reserve Lot 31.

I am sure that with the proposed signs and more convenient access to this recreation reserve, it will be utilised and enjoyed more frequently by the public for whom the reserve was set aside due to the fore-thought of Council officials at the time.

8 In response to your letter of 16th Dec 2016 and correspondence since.

I'm pleased you have asked the owners of neighbouring properties their views, so these can be taken into consideration in your plans.

Having 2 properties abutting your access from Anarewa Crescent to the Reserve, my family and I are largely affected by the change of use proposed by the Draft you supplied for consultation.

3. I am concerned that grass areas should be included as these require regular maintenance and encourage camping & picnicking. Previous discussion with you indicated no grass areas because of these reasons.

4. I happy with seats, but not in favour that the seats appear to provide a table, again encouraging picnicking and food consumption. Problem being litter and no toilets.

5. There are no immediately available toilets, I would like to see these provided in Tapu Bay, before or in conjunction with the opening of the path. Already human excrement has been found near the proposed path by John Kennedy close to his home and previous reports of the same, by the beach in Tapu Bay.

Although not specifically mentioned in your draft plan, previous discussions have mentioned removal of non native plants. Is it necessary to remove long established trees & shrubs. Many Council maintained, non native plantings exist in other urban areas.

6. Draft plan mentions a SIGN AND SECONDARY PUBLIC ENTRANCE in Anarewa Crescent. Definitely not in favour as mentioned in previous correspondence.

I know TDC are within their rights to do as they wish, but I feel that a certain amount of restraint should be observed in carrying out these plans. Taking care to protect the privacy of adjoining owners without spoiling their view or enjoyment of it.

9 Hi Stephen

Thank you for your time the other day regarding the walkway proposed for Anarewa Cres.

We have several properties in Stephens Bay and two of these will have this walkway affect them.

Although you state the reason for the walkway is to give the community easier and clearer access to these reserve areas, we do feel this walkway may cause some issues. As members of this community involving 5 families and 5 houses we do not have an issue with current access.

We request that the walk way is placed well away from windows of 14a Anarewa Cres, this property is used by my father who has holidayed up there for the last 60 years. He is a widower in his late 70's and we are a bit concerned people looking in on him. From a security point of view the public will have night access to the walkway and be able to clearly see he is elderly and alone.

My other issue is that this new walkway will create more tourists to the area resulting in parking issues in Tapu Bay reserve. I believe cars will park in Tapu Bay reserve all day while tourists walk from Tapu bay right through to Kaiteriteri, as this would be a manageable and a beautiful day walk. As time goes by this walkway will be included in tourist web sites, creating more issues which really need to be carefully considered now.

Thank you for agreeing to meet me on site, I look forward to meeting you at 9am Friday 10th March.

10 Hi Stephen, I have a neutral position on the suggested pathway. I would be happy if the area remained as is however I can also see that should the pathway/plantings go ahead it would tidy up the areas behind all our properties. Also easy access to the Anarewa Point has to be a plus. On the negative it would make most of the properties along the pathway more open to walkers etc which could be an issue. I realise Dianne has already conveyed her thoughts to you on the pathway.

11 We support the proposal subject to the following

1. Avoiding adverse effects on adjacent areas in particular by minimising the impact on the privacy of adjacent residences while enhancing natural bird life and maintaining plantings of natural flora such as have already been managed in some areas of the reserve, whilst allowing public access to a walkway .
2. We are oppose any form of picnic on the proposed reserve due to noise, litter, parties from general public, lack of parking and especially concern of privacy .
3. A public toilet will be a necessities for health and safety in this area regardless of the walking track going ahead or not.
4. The reserve should be planted in smaller species of natives flax and grasses and no grass area to be formed.
5. Access between the Greys residences should be avoided since there will be two other accesses.

- 12 We support the proposal subject to the following:
1. Adverse effects: Adverse effects on adjacent areas should be avoided where possible in particular by minimising the impact on the privacy of adjacent residences while enhancing natural bird life and maintaining plantings of natural flora such as have already been managed in some areas of the Reserve, whilst allowing public access to the Reserve and a walkway. The actual location of the walking path has the potential to have a major impact on adjacent properties. TDC policy recommends that activities on Reserves do not unduly affect the quiet enjoyment of neighbouring properties.
 2. Traffic: We are concerned about the increase in traffic and the consequent parking problems especially in Tapu Bay (including on the present recreation area).
 3. Toilets: We are concerned about health issues regarding lack of toilet facilities in the Tapu Bay Reserve /Anarewa Reserve area. There needs to be toilet facilities in Tapu Bay. There is already a problem with people using “the bush” and human faecal matter and toilet paper have already found in the bush adjacent to the Reserve.
 4. Walkway continuation: The walkway on the north side of the Stephens Bay Esplanade Reserve to provide access to and along the sea coast needs to be overtly recognised. This has been discussed with Council staff over the past few months but has not been included in the current proposal. Local rumour has it that it will never proceed, and that undertakings have been privately given to this effect. While there is a route down from Anarewa Crescent to Stephens Bay contained in the proposal, this does not provide a continuous walkway from Tapu Bay to Stephens Bay utilising the Stephens Bay Esplanade Reserve.
 5. Walkway structures: The proposed walkway should be modelled on those evident between Stephens Bay and Dummy Bay, Little Kaiteriteri and Kaiteriteri, and on the Abel Tasman track utilising man-made structures where access through the bush is difficult.
 6. Financial Contributions: Where there is a cost issue, we propose that TDC be prepared to accept private contributions to enhance the walkway and to enable it to pass through areas of natural beauty. We are aware of the view that this might provide a degree of privatisation but we are sure that an effective disclaimer would prevent this. Many of the adjoining owners have indicated that they are prepared to financially support the construction of an effective pathway where financial/technical problems might exist without such support. This may involve the construction of a timber boardwalk in places similar to those between Stephens Bay and Cook Crescent or between Little Kaiteriteri and Kaiteriteri and on the Abel Tasman walkway. Acceptance of this proposal could enhance significantly the existing budget for the project.
 7. Picnic areas: We are opposed to the creation of a picnic area on the Anarewa Crescent Reserve (e.g. below Gray's residence). There is already a substantial grassed area on the Tapu Bay Reserve. Even if cars can be kept out of the area, our experience of local youth, who used to use the property, now built on by Davies at the end of Anarewa Crescent, for drinking and drugs and throwing the bottles over the cliff, combined with security concerns, precludes our support. This opposition does not extend to the notion of installing some seating along the pathway.

8. Maintenance: We support the proposed maintenance activities of TDC but are concerned that we have never received a response to our email of 27 July 2014 suggesting that “[it] is the neighbours in consultation with the Council who are best suited and most likely to be committed to such [maintenance] activities ... suggestion ... that the Council enter a contract with the neighbours for the specified management of the area. The council could specify the types of vegetation that can and cannot be planted, responsibility for weed control etc.” Again we would like to support this, not only out of a sense of fiscal responsibility, but also because the adjoining owners are those most affected by the immediate planting environment. It is our belief that we, in particular, have demonstrated that we are capable of undertaking such activity. We would prefer to see the grassed area minimised and the native plantings maximised to attract more birdlife and to enhance the nature experience. If the object of the walkway is to enhance the nature experience, it is difficult to see why there needs to be grassed areas; there are none on Little Kaiteriteri-Kaiteriteri track and if there is no picnic area, there is no need for grass at all.

9. Boundary Concessions: In a number of instances we are aware that TDC has provided licences to occupy and permissions to effectively allow boundary concessions to areas of public property in the immediate area of Reserves. We would like clarification of the relevant extent to which this has occurred and explanation as to why some degree of boundary concessions on the Anarewa Crescent Reserve will/will not be permitted. We seek such clarification from the points of view of both those seeking such concession and those seeking to prevent it. We oppose any further boundary concessions including access to the Reserve.

13 Thank you for your letter dated 16 December 2016.

We have some feedback for you that I hope you will consider.

1. We are perplexed with the comment in your letter ‘ the work plan has been developed after consultation with immediate neighbours’, as we have never met or spoken to you.

2. Native planting we agree with, but for the established native trees that are in the area already we ask that they be maintained/pruned before work is started.

Any planting must be low growing and not trees that will obstruct our ocean view.

3. We are happy with seats, but not seat/table combo as this will encourage picnicking/food consumption, therefore a problem with litter and vermin and as the recent events in Christchurch show, Fire risk.

4. We are concerned that a grass area is to be included as it will require regular maintenance. We have the present grass area in front of our property which we have been mowing and spraying the gorse for the time we have owned our property. A grass area could also encourage camping/picnicking with the problem of littering and no toilet – with the increase in freedom campers this could be disastrous for the reserve.

5. We also have a deep concern about the security of all the properties along the reserve. We note that the pathway around to Dummy Bay, the property that it passes by out at the point has a fence, we would be happy if you could factor in putting up a fence like this to give some sort of definition of where the reserve ends and private property starts.

6. There are no immediate available toilets, which we would like to be seen provided in Tapu Bay either before in conjunction with the opening of the pathway.

7. The signage is OK as long it is small and discrete, as this will encourage the public to think that they could park their cars and go for a walk. Road is not wide enough for this to happen.

8. Our general observation is that the local infrastructure simply cannot cope with the current summer influx of visitors.

Stephens Bay was chocked with boat trailers and parked cars this summer.

We look forward to working with you in the future with the development of the pathway alignment, viewing shafts across the reserve to the coast and the buffer planting to maintain our privacy.

Kind regards

14 Dear Stephen,

I have owned a home in the area of the proposed work for 13 years and am the former owner of the three sections at the end of Anarewa Crescent where the Davies home is now. I am intimately familiar with the area covered by this plan

I have reviewed the works plan dated 28/10/2016 which you sent out to neighbors on 16 December. As I live next to or across the street from the areas that will be changed in the plans, I do have thoughts about the impact the plans will have on me, my neighbors, and my neighborhood.

It's not mentioned in the plan, but I hear that you've told one of my neighbors that the walkway from Anarewa Crescent to Stephens Bay, which is shown on the map, is too steep and will need steps. I wish you could just leave the walkway the way it is now. I use that walkway to wheel my kayak down to the beach at Stephens Bay. I know that other neighbors use it the same way. If you put in steps there, I'll have to take the kayak along the streets, which is a much longer distance and in traffic. I supposed that the steps are required by some standards because of the steepness of the hill. I'm not aware of anyone falling on the path and wish you'd just leave well enough alone. I recommend taking that pathway out of the published plans and not making any changes to it.

Your whole plan is misguided. If the council has money available for infrastructure projects like this, spend it on some existing developed area that needs work. The existing, dangerously slippery track from the top of Cook Crescent to Little Kaiteriteri is popular. There are toilets and parking available at both ends. Spend the money on upgrading that track, which is more scenic and would be used by many more people. I know that there are issues with part of the track lying on land belonging to Beaches & Bays, which is under development now. Put the money aside and use it on that track when the property has been transferred to the TDC by the developers.

How about spending the money that would go toward this new project on the long talked about toilet at the Tapu Bay Reserve?

If the council does find money to build these facilities, is there going to be money to maintain the new track and plantings? Is that in the long term budget?

I believe that the only part of this whole plan that merits any work would be to make a narrower track from the end of Anarewa Crescent to Anarewa Point. That's a prominent spot with great views. Forget about the rest of the plan. Before the Davies house on the point was built, anyone who wanted to go to the point could stroll across the privately owned land to the point. Now that there's a house and landscaping to the edge of the sections there, it's not possible to get to the point without trespassing. Right now, it's even harder to get to the point because there are huge limbs of a

beech tree that fell onto the route along the side of the property last month. The fact that those limbs are still lying there shows how overstretched the TDC's maintenance resources are now.

I don't think there will be much use of any new gravel walking path between the end of Anarewa Crescent and the Tapu Bay Reserve. An occasional resident of this area might walk around there. If the general public is encouraged to come and use the walkway and benches, are they all going to be encouraged somehow to park at the Tapu Bay Reserve, which has limited off grass parking and no facilities? That whole area is on a very steep hillside that in some parts is a cliff instead of a hillside. The development work will lead to increased instability and erosion in the area. Currently, there is a good amount of birdlife in the trees on the slope down to Tapu Bay. Having more people around will scare some of the birds away.

There is no safe place for people to park at the cul-de-sac at the end of Anarewa Crescent. There is no good or safe place for the public to park around the access point at 22 Anarewa. There is no safe place for people to park at the top of the walkway to Stephens Bay. Your development plans and new signage are going to encourage parking problems and congestion on a residential street that was not designed for this.

Opening up the accessway at #22 will involve the expensive move of a utility pole and cutting down a nice clump of greenery at the street end of the accessway. This is also pointless. If this walkway (other than the section from the cul-de-sac to the point) isn't developed, there is no need for this accessway at #22.

It is my hunch that the justification for this whole project is based on very few recent requests from "the community". If these few individuals or households would like access to these two reserves, that could be arranged in a much less intrusive manner that's less damaging to the coastal area and neighboring landowners. You could mark where the reserve property is, inform the neighborhood that they have the right to walk on it and where we have the right to walk to it, and do some work to allow access to the point via the existing path from the cul-de-sac.

Please abandon the majority of this proposed plan.

15 Dear Mr Richards

Apologies for this late email, but I hope there is still time to make a supportive submission.

As the owner of a house I Cook Crescent, Stephens Bay, I would like to support the proposed work to be carried out on Anarewa Crescent/Stephens Bay set out in your letter of 16 December 2016.

The access to Anarewa Point has been effectively cut off since the building of the house at the end of Anarewa Crescent. The trees and land at the point have been enjoyable places of play for many children and a pleasant native tree retreat for the older users. While approving of the placement of the proposed three seats, an additional seat at the end of the fork coming from Anarewa Crescent to the path would provide a welcome spot for rest for those climbing up from the beach or those just making a short visit from Anarewa Crescent.

I note your letter sets out in detail the work on the Tapu Bay - Anarewa Point path, it does not mention the path from Stephens Bay to Anarewa Crescent which is shown partially on the map. Will this currently unformed path will now also be turned into a 1.5 m wide gravel pathway for its full length which I would support?

The work plan notes do not mention any signage - will the paths be signposted at their main entry points?

I wish the project well and look forward to its successful completion.

16 To Whom It May Concern,

I would like to submit feedback in favour of the proposed Anarewa Crescent Reserve / Stephens Bay Esplanade Reserve Works Plan which has been made publicly available. I believe one of Motueka's great assets is the number of walking tracks we have in our area and this would be a significant addition. The area is currently under utilised and not easy to access for the public. A looped walkway will be a fantastic enhancement.

17 Hello Stephen,

I am writing to make clear my strong support for the reinstatement of the walking tracks at Stephens Bay. I think the job you have done on the track from the car park to Dummy Bay is excellent as is the accompanying planting.

Re-establishing access to the point will greatly benefit us all. It was a feature of our village that one was able to walk to see the view, meet other residents and the kids who used the informal swing there. New residents who have had an obstructive attitude towards access are changing our community for the worse and lack the public spirited attitude that made Stephens Bay such a welcoming and friendly community in which to live. I hope you will also consider replanting the Nothofagus trees that have been cut down and which defined the view as one drove along the coast from Tapu Bay.

Regards,



Anarewa Crescent Reserve/Stephens Bay Esplanade Reserve Works Plan

Date: 28/10/2016
 Scale 1:850 @ A3
 Contact: Stephen Richards
 Beryl Wilkes

For Community Consultation - if you would like to make comment please contact us before February 17 2017



7.3 MOTUEKA COMMUNITY BOARD BY-ELECTION

Information Only - No Decision Required

Report To:	Motueka Community Board
Meeting Date:	18 April 2017
Report Author:	Sandra Hartley, Policy Officer - Strategic Development
Report Number:	RMCB17-04-03

1 Summary

- 1.1 An extraordinary vacancy occurred on the Motueka Community Board during the 2016 triennial elections, as Paul Hawkes stood and was elected as both a Motueka Community Board member and a Motueka Ward Councillor. As the vacancy on the Board was more than 12 months out from the next triennial election, a by-election was required.
- 1.2 The by-election was publicly notified on 24 November 2016 and nominations were received, from Barry Dowler, Maxwell Clark, Matthew Galvin and Lealofi Pouri-Lane.
- 1.3 Voting documents were delivered to 8,661 eligible voters between 26-31 January 2017.
- 1.4 Special voting facilities were available at the Motueka Service Centre.
- 1.5 Progressive results were received on election day which was Friday 17 February 2017. Final results, including special voting documents, were received on Monday 20 February.
- 1.6 Barry Dowler was duly elected. The declaration of results was notified on 22 February 2017.
- 1.7 On 10 March 2017, I was advised that a courier package containing voting documents was mis-delivered. The package in question was one that I had sent by courier to our vote processing contractor on 9 February 2017.
- 1.8 I sought legal advice on the matter, and subsequently issued an amended declaration for the 22 valid votes in question.
- 1.9 The amended declaration did not alter the outcome of the election.
- 1.10 This incident highlighted that there is a need for a more robust system for verifying that courier packages had been dispatched and received.

2 Draft Resolution

1. **That the Motueka Community Board receives the Motueka Community Board By-election report RMCB17-04-03;**

3 Purpose of the Report

3.1 The purpose of this report is to:

- summarise the recent Motueka Community Board By-election process;
- report on the mis-delivery of a courier package of voting documents and the subsequent action taken.

4 Background and Discussion

4.1 The Motueka Community Board By-election was as the result of Paul Hawkes being elected as both a Motueka Ward Councillor and Motueka Community Board member at the recent 2016 Triennial Elections. Legislation required Mr Hawkes to take the higher position, which left an extraordinary vacancy on the Motueka Community Board. As the vacancy was more than 12 months out from the next triennial election, a by-election was necessary.

4.2 The by-election was publicly notified on 24 November 2016 calling for nominations. Four people were nominated as candidates, being:

Barry Dowler;

Maxwell Clark – Refresh Tasman;

Matthew Galvin – Matthew for Motueka; and

Lealofi Pouri-Lane.

4.3 Voting documents were delivered to 8,661 eligible voters between 26-31 January 2017.

4.4 For the first time electoral staff were available at the Motueka Service Centre three times a week to issue special voting documents. Although this was not well patronised, it is my intention to have this facility at the Service Centre for all future elections and polls.

4.5 Voters were able to post their documents, or could deposit their documents in the ballot boxes in either Motueka or Richmond offices.

4.6 The progressive results were received at 12.29pm on election day, Friday 17 February 2017. Final results were received at 11.47am on Monday 20 February. These final results, included special voting documents, were:

Dowler, Barry	1,309
Galvin, Matthew	1,058
Clark, Maxwell	586
Pouri-Lane, Lealofi	537

There were also seven informal voting documents, and eight blank documents. The voter turnout was 40.46%, being 3,506 votes.

4.7 The declaration of results, which stated Barry Dowler being elected, was published on 20 February 2017.

4.8 On 10 March 2017, I was advised that a courier package, which I had sent on 9 February 2017 to our vote processing contractor, had been re-addressed to someone's home address, between 26 February and 5 March 2017, during which time this person was away on leave. The package contained 22 valid voting documents.

- 4.9 After seeking legal advice, I asked the Nelson District Court to hold onto the counted voting documents from our vote processing contractor. This is a requirement under the Local Electoral Act 2001, in case someone wishes to file a petition of enquiry, or request a recount. The Court can legally destroy these documents 21 days after the public declaration of results.
- 4.10 I issued an amended declaration, which included the additional 22 votes, and this was published in the 22 March edition of Motueka Guardian, along with a press release. The new declaration increased Mr Dowler's lead by 257 votes. The voter return increased to 40.73% being 3,528 votes.
- 4.11 The 22 voting documents were deposited with the Nelson District Court.
- 4.12 I have since investigated the matter, and have received an explanation from the courier company. It appears a new driver was unsure where the delivery address was, and staff have now been told if they have any queries they should contact the sender for further instructions.
- 4.13 Going forward I am making sure there is robust system in place for ensuring dispatch and delivery of voting documents is verified between myself and our vote processing contractor.

5 Conclusion

- 5.1 The Motueka Community Board By-election resulted in the election of Barry Dowler.
- 5.2 The mis-delivered voting documents were included in an amended declaration, which had increased Mr Dowler's lead by 257 votes. The voter return also increased to 40.73%, being 3,528 votes.
- 5.3 The matter of mis-delivered voting documents has been investigated, and steps are being put in place to ensure that any courier package containing voting documents is closely tracked and monitored.

6 Next Steps / Timeline

- 6.1 A new system is being established to ensure that dispatch and delivery of voting documents by courier is closely tracked and monitored between myself and the vote processing contractor.

7 Attachments

Nil

7.4 HIGH STREET DRINKING FOUNTAIN**Decision Required**

Report To:	Motueka Community Board
Meeting Date:	18 April 2017
Report Author:	Heather Spiers, Senior Customer Services Officer - Motueka; Brent Maru, Chairman, Motueka Community Board
Report Number:	RMCB17-04-04

1 Summary

- 1.1 The Motueka Community Board approved under the Special Projects Fund the installation of a Drinking Fountain and Water bottle fill station in High Street.
- 1.2 The cost of supply and installation at the time was unknown but an amount of \$5,000 was estimated.
- 1.3 The Drinking Fountain has been purchased.
- 1.4 The confirmed cost to install the fountain including installing the water meter is \$8010.85 (Excl GST). The Water Meter alone costs \$5,500 and can only be installed by Council's Utilities Contractor. The cost of installation includes all traffic management and reinstatement.

2 Draft Resolution

That the Motueka Community Board receives the High Street Drinking Fountain report MCB17-04-04; and

- 1. approves the decision to proceed with the installation and ongoing maintenance of the drinking fountain; or**
- 2. delays the decision to proceed until a time agreed upon by the Board.**

3 Purpose of the Report

- 3.1 For the Motueka Community Board members to discuss and agree to the installation and ongoing maintenance of the High Street Drinking Fountain.

4 Background and Discussion

- 4.1 The High Street drinking fountain was approved by the previous Motueka Community Board under the Special Projects fund.
- 4.2 During the February 2017 Community Board meeting it was resolved to await further staff advice before progressing this project.
- 4.3 The water fountain had already been ordered.

5 Options

- 5.1 The Board has two options
- 5.2 **Option 1** – The Board can proceed with the installation and ongoing maintenance of the High Street drinking fountain.
- 5.3 **Option 2** – The Board can delay this decision for a designated period of time agreed upon by the Board.

6 Conclusion

- 6.1 The High Street water fountain meets the requirements of the Motueka Community Board's Special Projects fund criteria.

7 Next Steps / Timeline

- 7.1 The outcome of the Board's decision will be communicated to Steve Elkington, Senior Road Engineer who will proceed with coordinating the installation process.

8 Attachments

Nil

7.5 MOTUEKA CEMETERY

Information Only - No Decision Required

Report To: Motueka Community Board
Meeting Date: 18 April 2017
Report Author: David Ogilvie, Councillor
Report Number: RMCB17-04-05

1 Summary

- 1.1 Cr Ogilvie has provided this report on the subject of masking Motueka Cemetery's 1.75m high fence on the northern boundary (See photo no. 3) and on the subject of the concrete posts in the "old" section of the Motueka Cemetery.

2 Draft Resolution

That the Motueka Community Board receives Cr Ogilvie's Motueka Cemetery report RMCB17-04-05.

PROJECT TO MASK THE 1.75M HIGH FENCE, NORTHERN BOUNDARY (PHOTO NO.3)

- The fence is 67 metres long and 1.75 metres high. Beyond the fence is a further 10 metres to the estuary walkway.
- Plant varieties suggested are Pittosporum and Crassifolium.
Pittosporum has a narrow leaf and is light green.
Crassifolium has a wide leaf and is dark green.
- These are to be planted alternately at 1 metre intervals. Please see Kiyosato boundary in Wallace Street, see photo no.4.
- Plants are to be set at 60cm from the fence line
- An irrigation line could be installed a further 15-20cm from the plantings by the Tasman District Council.
- Planting is to be by the Keep Motueka Beautiful Committee and volunteers.
- Maintenance, initially very little, would require a trim annually to create a hedge-like approach and to maintain a height of approximately 1.8 metres. See photo no.4.
- The cost of 67 plants at \$7.50 each would total \$502.50, incl GST and would be obtained from West Bank Nurseries.
- Funding could be provided by private agencies – possibly from Keep Motueka Beautiful/Tasman District Council/Others?
- The plantings could be carried out in May/June 2017.

CONCRETE POSTS IN THE “OLD” SECTION OF THE MOTUEKA CEMETERY (PHOTO NO.2)

I made a Service Request for the Council contractor to remove the lichen and moss from these concrete posts and to improve their appearance with possibly some paint.

I also asked for some wiring to be tightened on both this fence and the fence opposite.

Beryl Wilkes, Reserves and Facilities Manager, responded that the RSA and Greypower should be consulted as to whether this job was needed.

Prior to the Motueka Community Board meeting of 18 April 2017, I will discuss this matter with the Chair of each organisation.

Note: Photo 1 shows the attractive landscape at the western end of the Cemetery. The view of the trees, estuary and to the Mt Arthur range beyond provides an appropriate calming setting.

3 Attachments

- | | | |
|----|-------------------------|----|
| 1. | Motueka Cemetery Photos | 39 |
|----|-------------------------|----|



7.6 MOTUEKA AERODROME FINANCIAL UPDATE

Information Only - No Decision Required

Report To:	Motueka Community Board
Meeting Date:	18 April 2017
Report Author:	Matthew McGlinchey, Senior Management Accountant
Report Number:	RMCB17-04-06

1 Summary

- 1.1 This report provides an update on the financials for the Motueka Aerodrome, for the seven months to 31 January 2017.
- 1.2 Of note:
 - 1.2.1 The Aerodrome is trading at a deficit of \$3,200. This is well ahead of the position for the same period last year, and the forecasted position.
 - 1.2.2 Whilst income is down on forecast by around \$6,400, expenditure on maintenance is only half of the forecast, being down \$12,100.
 - 1.2.3 The closed account balance is \$48,600 which is \$9,800 ahead of forecast.
 - 1.2.4 Progress has been made with collection of debtor accounts
- 1.3 At the 1 March 2017 meeting of the Motueka Aerodrome Advisory Group, the financials for the aerodrome for the seven months to 31 January 2017 were presented. A number of questions were asked by the group and the Corporate Services Manager undertook to provide further information.
- 1.4 The Finance team collated a response and this information was sent to the Motueka Aerodrome Advisory Group on 23 March 2017.
- 1.5 The full financials to 31 January 2017 are included with this report (Attachment 1).

2 Draft Resolution**That the Motueka Community Board**

- 1. receives the Motueka Aerodrome Financial Update Report RMCB17-04-06;**

3 Purpose of the Report

3.1 To provide the Motueka Community Board with financial information associated with the Motueka Aerodrome.

4 Background and Discussion

4.1 Monthly financial accounts are produced for all activities across the Council. Generally, the two aerodromes that the Council owns are grouped together under the one financial umbrella. However, for the Motueka Aerodrome Advisory Group meeting on 1 March 2017, financial reports specific to the Motueka Aerodrome were produced for the seven months to 31 January 2017 (Attachment 1).

4.2 At the Motueka Aerodrome Advisory Group meeting, the Group raised a number of queries on the financials as presented, and the Corporate Services Manager undertook to provide a response. The Finance team prepared the required information and this was sent to the Advisory Group on 23 March.

4.3 Comment on particular items within the report include:

4.4 Other Income

The year to date revenue of \$10,100 comprises:

- Rates recovered from tenants \$4,200, (note this is a quarter behind as at the January financials and is expected to total \$9,800 by year end compared to an annual budget of \$10,400)
- Drag racing fees \$2,200 compared to an annual budget of \$4,300, and
- Z Energy fuel levy \$3,700 compared to an annual budget of \$1,500.

4.5 Maintenance Expenditure

Actual expenditure for the year to 31 January 2017 of \$12,500 is only for the programmed maintenance, and due to the timing of these invoices only includes six months.

4.6 General Operating Costs

General operating costs comprise:

- Rates annual budget \$11,500 with actuals of \$11,100, which represent the full year's charge for property rates.
- Insurance annual budget \$5,800 with actuals of \$4,200 representing the full year's charge.
- Publicity costs annual budget \$1,400, actuals of \$1,800. This is the NZ Airports annual membership fee.

4.7 Professional Fees

This comprises legal and consulting fees.

Legal fees did not have a budget for the 2016/2017 financial year. Actuals year to date have totalled \$186 and are related to the drag racing. As part of the Council's reforecasting exercise, the forecast annual spend for this account is \$2,600 in line with last financial year's spend.

The consulting fees annual budget comprises:

- General professional services \$5,700
- Inspections/NOTAM management/Contract management \$2,300
- Activity Management Plan updates \$4,500.
- Improvement Plan \$736.

There has been no year to date spend against these budgets.

4.8 Debtors

In the January financials, debtors at \$17,700 were relatively high, however there have been some recent wins.

One debtor representing \$6,400 of the total debtors balance, paid in early February, subsequent to the financial reports.

A longstanding debt of \$5,600 was also recently resolved with payment received late February.

Of the remaining debt, approximately \$1,200 represents cash received that was recorded as income instead of coming off against the debtor's balance. This is now fixed and will be reflected in the next financial accounts.

5 Attachments

- | | | |
|----|-------------------------------------------|----|
| 1. | Motueka Aerodrome Financials January 2017 | 45 |
|----|-------------------------------------------|----|

Corporate Services Department

Motueka Aerodrome

For the year to January 2017

Full Year				PROFIT & LOSS	YTD (7 months)			
Actual Jun 15	Actual Jun 16	Forecast Jun 17	Budget Jun 17		Actual Jan 16	Actual Jan 17	Forecast Jan 17	Variance YTD
(4,155)	(20,059)	(14,586)	(14,586)	INCOME				
3,678	3,036	3,545	3,545	General Rates	(11,701)	(8,508)	(8,509)	0
				Share of Investment Income	1,771	2,068	2,066	2
				<i>Fees & Recoveries</i>				
15,676	15,921	17,441	27,130	- Landing Fees	8,117	11,706	9,941	1,765
63,695	54,437	64,834	71,999	- Rental Income	32,197	38,661	40,558	(1,898)
30,666	20,083	20,237	15,443	- Other Income	12,489	10,107	16,370	(6,263)
35	1,104	876	1,371	Internal Interest Received	700	495	511	(16)
109,595	74,522	92,347	104,902	TOTAL INCOME	43,573	54,528	60,938	(6,410)
				EXPENSE				
3,704	3,768	3,792	3,792	Employment Related Expenses & Contractors	3,389	4,191	1,895	(2,296)
26,122	31,726	42,129	42,128	Maintenance	20,356	12,509	24,680	12,170
16,359	15,372	17,006	18,592	General Operating Costs	15,738	17,060	15,691	(1,369)
7,373	1,376	15,816	13,189	Professional Fees	(1,099)	186	8,027	7,841
13,486	12,989	15,756	15,754	Overheads	8,768	9,049	8,933	(117)
744	1,277	1,911	1,927	Loan Interest	744	1,140	1,122	(18)
24,557	23,409	23,381	24,199	Depreciation	13,656	13,639	13,708	68
92,345	89,917	119,790	119,581	TOTAL EXPENSE	61,551	57,775	74,055	16,280
17,250	(15,396)	(27,443)	(14,679)	TRADING SURPLUS/(DEFICIT)	(17,978)	(3,247)	(13,117)	9,870

Full Year				BALANCE SHEET	YTD (7 months)		
Actual Jun 15	Actual Jun 16	Forecast Jun 17	Budget Jun 17		Actual Jan 17	Forecast Jan 17	Variance YTD
				ASSETS			
39,178	40,011	32,867	46,415	Closed Account Balance	48,605	38,803	9,802
12,764	12,242	12,884	14,399	Debtors	17,691	14,407	3,283
1,550,000	1,705,000	1,705,000	1,705,000	Assets - Land	1,705,000	1,705,000	0
245,126	242,428	219,047	218,229	Assets - Improvements	228,789	228,720	68
1,847,068	1,999,681	1,969,798	1,984,044	TOTAL ASSETS	2,000,084	1,986,930	13,154
				LIABILITIES			
22,183	35,536	32,454	32,727	Loans	33,738	33,737	(1)
22,183	35,536	32,454	32,727	TOTAL LIABILITIES	33,738	33,737	(1)
1,824,885	1,964,146	1,937,344	1,951,317	NET ASSETS	1,966,346	1,953,193	13,153
				EQUITY			
1,824,885	1,964,146	1,937,344	1,951,317	Accumulated Equity & Reserves	1,966,346	1,953,193	13,153
1,824,885	1,964,146	1,937,344	1,951,317	TOTAL EQUITY	1,966,346	1,953,193	13,153

Corporate Services Department

Motueka Aerodrome

For the year to January 2017

Full Year				CASHFLOW STATEMENT	YTD (7 months)		
Actual Jun 15	Actual Jun 16	Forecast Jun 17	Budget Jun 17		Actual Jan 17	Forecast Jan 17	Variance YTD
				CASHFLOW FROM OPERATING ACTIVITIES			
Cash was Provided From:							
111,676	93,931	105,500	116,241				
(4,155)	(20,059)	(14,586)	(14,586)	57,804	67,053	(9,249)	
35	1,104	876	1,371	(8,508)	(8,509)	0	
				495	511	(16)	
107,556	74,975	91,789	103,026	49,790	59,055	(9,265)	
Cash was Disbursed To:							
67,044	65,231	94,498	93,455	42,996	59,225	16,230	
744	1,277	1,911	1,927	1,140	1,122	(18)	
0	0	0	0	0	0	0	
67,788	66,509	96,409	95,382	44,136	60,347	16,211	
39,768	8,467	(4,620)	7,644	5,654	(1,292)	6,946	
				NET CASHFLOW FROM OPERATING			
				CASHFLOW FROM INVESTING ACTIVITIES			
Cash was Provided From:							
0	0	0	0	0	0	0	
Proceeds from sale of assets							
10,654	20,533	0	0	0	0	0	
Cash was Disbursed To:							
Purchase of assets							
(10,654)	(20,533)	0	0	0	0	0	
				NET CASHFLOW FROM INVESTING			
				CASHFLOW FROM FINANCING ACTIVITIES			
Cash was Provided From:							
10,654	15,677	0	0	0	0	0	
Loans raised							
1,233	2,324	3,082	3,116	1,798	1,799	1	
Cash was Disbursed To:							
Loan principal repayments							
9,421	13,353	(3,082)	(3,116)	(1,798)	(1,799)	1	
				NET CASHFLOW FROM FINANCING			
				TOTAL NET CASHFLOWS			
38,535	1,287	(7,701)	4,528	3,857	(3,090)	6,947	

AGED DEBTORS REPORT		
Period Overdue	Amount	% of Total
Current	6,829	39%
1 Month Overdue	3,231	18%
2 Months Overdue	2,821	16%
3 Months + Overdue	4,810	27%
Total Balance	17,691	100%

7.7 FINANCIAL REPORT - MARCH 2017

Information Only - No Decision Required

Report To: Motueka Community Board
Meeting Date: 18 April 2017
Report Author: Bryce Grammer, Financial Accountant
Report Number: RMCB17-04-07
File Reference:

1 Summary

- 1.1 The financial report for the period ending 31 March 2017 is attached (Attachment 1).
- 1.2 The net financial position for the year is a surplus of \$31,452.
- 1.3 Overall expenditure is at 42% of budget which is well below the year to date budgeted spend of 75%. This is mainly due to there being minimal Special Projects expenditure for the year to date.
- 1.4 The income from the Motueka Sunday Market is currently slightly below budget. The majority of the income from the market is received over the summer months.
- 1.5 Closed account interest has been received on the positive Motueka Community Board opening balance. This rate has been adjusted to 2% for the quarter beginning 1 January 2017, as per the Council's Treasury Risk Management Policy.
- 1.6 The net position of the Community Board's overall funds as at 31 March 2017 is a balance of \$103,740.

2 Draft Resolution

That the Motueka Community Board receives the Financial Report - March 2017 RMCB17-04-07.

3 Attachments

1. Financial Summary - March 2017

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TASMAN DISTRICT COUNCIL
Motueka Community Board
March 2017

	Month Actual	Month Budget	Month Budget %	YTD Actual	Annual Budget	YTD Budget %
Charges						
<i>Remuneration</i>						
Chairperson Monthly Salary	\$1,156	\$1,141	101%	\$10,102	\$13,687	74%
Members(3)	\$1,156	\$1,813	64%	\$12,695	\$21,751	58%
Member Reimbursements	\$41	\$0	0%	\$2,231	\$4,176	53%
<i>Miscellaneous</i>						
<i>pages rate</i>						
Photocopying 0 0.1	\$0	\$226	0%	\$433	\$2,715	16%
Community Board discretionary fund	\$ 971	\$439	221%	\$5,035	\$5,264	96%
Youth Development Fund	\$ 500	\$83	602%	\$995	\$1,000	100%
Community Board Expenses	\$0	\$0	-	\$456	\$0	-
Cost of Elections	\$ 104	\$104	100%	\$938	\$1,253	75%
Advertising	\$0	\$0	-	\$450	\$0	-
Special Projects	\$ 6,087	\$4,046	150%	\$8,237	\$48,549	17%
Total Charges	\$10,015	\$7,852	128%	\$41,572	\$98,395	42%
<i>Less</i>						
CCB Rate	-\$7,157	-\$7,215	99%	-\$64,414	-\$86,579	74%
Sunday Market Income	-\$1,370	-\$870	157%	-\$7,358	-\$10,435	71%
Closed Account Interest	-\$143	-\$115	124%	-\$1,252	-\$1,383	91%
Net Charges March 2017	\$ 1,345	-\$ 348		-\$ 31,452	\$ -	

Equity

Opening Credit Balance 1 July 2016	\$ 72,288
Net Surplus March 2017	\$ 31,452
Closing Credit Balance 31 March 2017	<u>\$ 103,740</u>

Notes to the accounts**A) Discretionary Fund**

Balance brought forward from 2015/16	\$ 4,631
Plus Budget Allocation	\$ 5,264
Available Funds	\$ 9,895
Less Expenditure	\$ 5,035
Less Commitments	\$ -
Remaining Balance	<u>\$ 4,860</u>

Discretionary Fund Expenditure

Community Christmas Dinner	\$ 500
Motueka Memorial RSA	\$ 495
Motueka Memorial RSA	\$ 500
High School grant	\$ 500
Project De Vine	\$ 500
MDNSS Community Grant	\$ 300
Saint Peter Chanel School	\$ 499
Our Kai Motueka	\$ 280
Our Kai Motueka	\$ 490
Tarrant Memorial Discretionary Fund	\$ 500
Vision Motueka Discretionary Fund	\$ 471

Total Expenditure to March 2017	<u>\$ 5,035</u>
----------------------------------------	-----------------

B) Youth Development Fund

Balance brought forward from 2015/16	\$ 1,259
Plus Budget Allocation	\$ 1,000
Available Funds	\$ 2,259
Less Expenditure	\$ 995
Less Commitments	\$ -
Remaining Balance	<u>\$ 1,264</u>

Youth Development Fund Expenditure

Special Olympics	\$ 495
Youth Aid	\$ 500
Total Expenditure to March 2017	<u>\$ 995</u>

C) Special Projects

Balance brought forward from 2015/16	\$ 48,546
Plus Budget Allocation	\$ 48,549
Available Funds	\$ 97,095
Less Expenditure	\$ 8,237
Less Commitments	\$ -
Remaining Balance	<u>\$ 88,858</u>

Special Projects Expenditure

Security Cameras	\$ 4,348
Keep Motueka Beautiful	\$ 1,739
Bench Seat	\$ 2,150
	<u>\$ 8,237</u>

7.8 SPECIAL PROJECTS FUND ACTION SHEET

Information Only - No Decision Required

Report To: Motueka Community Board
Meeting Date: 18 April 2017
Report Author: Heather Spiers, Senior Customer Services Officer - Motueka
Report Number: RMCB17-04-08

1 Summary

1.1 Attached is the Special Projects fund Action Sheet for the Board to review.

2 Draft Resolution

That the Motueka Community Board receives the Special Projects Fund Action Sheet report RMCB17-04-08;

3 Attachments

1. Special Projects Fund Action Sheet

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SPECIAL PROJECTS FUND ACTION SHEET – UPDATED APRIL 2017

Approved Projects	Funds Awarded	Status
Motueka Historic Wharf landscaping	\$3000	Emailed confirmation to Beryl that MCB Special Projects Fund covering costs up to \$3000.
George Quay landscaping	\$2000	Invoice received from Keep Motueka Beautiful. Sent to creditors for reimbursement 24/03/17. Email sent regarding accountability within nine months. To be paid to KMB 20/04/2017.
High Street Security Cameras	\$5000	Invoice received & sent to creditors for reimbursement 24/03/17. Email sent regarding accountability. To be paid to Motueka Community Patrol Charitable Trust 20/04/2017.
Saltwater Baths Flood Gate	\$5000	Emailed confirmation to Beryl that Special Projects Fund to pay for this. Beryl waiting on invoice to put towards GL code.
Motueka District Museum	\$10,000	Email correspondence ongoing. See attached email in Agenda correspondence.
Entranceway to the Northern end of Marahau Beach	\$5000	This is on unformed legal road. Not Council land. Letter/email sent to Marahau Sandy Bay Ratepayers & Residents Association advising them of approved grant and asking them to send invoice also to send Accountability paperwork within nine months.
Play equipment for the Newhaven Reserve	\$5000	Beryl Wilkes waiting on Marahau Residents Association to contact her.

Deferred Projects	Accountable Officer	Status
Wallace Street footpath – Staff estimate this will cost between \$10,000 and \$15,000.	Beryl Wilkes/Steve Elkington/Richard Kirby	<p>Steve Elkington has discussed with Paul Hawkes. Motueka Community Board has the funds for this and has received a quote from CJ Industries. Beryl Wilkes has concerns about trees so possibly look at low impact treatment. Steve Elkington and Louise Clives to view site and agree on way forward. Most likely outcome would be a Limestone chip path over filter cloth between end of path near bus shelter to past the last tree. From this point to Wilkinson Street, the path would be of a set width and of either asphalt or preferably concrete.</p> <p>Update: Steve Elkington noted Beryl was concerned about tree roots but he and Steve Richards are looking again at it on 23/03/17. Beryl will update. Beryl and Steve looking into designs.</p>
Kerb and channel Old Wharf Road		Note, staff estimate this work will cost approximately \$15,000
Drinking fountain & bottle fill point on High Street	Steve Elkington	This has been purchased. Steve Elkington requires confirmation from the Board to go ahead. Quoted \$8010.85 (excl. GST).
Welcome to Motueka sign		Defer until ongoing maintenance costs, location of signage and roading health & safety issues are resolved.
Footpath on the southern side of Courtney Street		Staff estimate this work will cost approximately \$15,000.

7.9 ACTION SHEET

Information Only - No Decision Required

Report To: Motueka Community Board
Meeting Date: 18 April 2017
Report Author: Heather Spiers, Senior Customer Services Officer - Motueka
Report Number: RMCB17-04-09

1 Summary

1.1 Attached is the Action Sheet for the Board to review.

2 Draft Resolution

That the Motueka Community Board receives the Action Sheet report RMCB17-04-09;

3 Attachments

1. Action Sheet

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Note – updated from the Board meeting of 21st March 2017

Item	Minute/Action	Accountable Officer	Status
July 2015	Drain at the intersection of Whakarewa and Queen Victoria Streets	Steve Elkington	<p>Steve has spoken to David Ogilvie regarding extending the piped drain. When the intersection was upgraded the open drain was piped back a sufficient safe distance. There are no plans to extend the pipe further however, Chris Pawson will be asked to review the site and if recommended, the work will be included in the Council's Minor Improvement Matrix for future construction.</p> <p>8 November 2016 – The Board considers that this drain is dangerous and asks that the Engineering Services staff give it urgent consideration</p> <p><i>21/3 Richard Kirby reported this has been noted. It will be put on the priority list and staff will work their way through it.</i></p>
November 2016	Consider plan to remove temporary fencing at Motueka Quay	Cr Canton	Completed
	Examine trees on High Street and report back to the Board	Beryl Wilkes	<p>Beryl has asked an arborist to review the trees and she will liaise with Engineering staff about any proposed upgrades to High Street.</p> <p><i>13/02 – Beryl advised this is a work in progress.</i></p> <p><i>21/02/17 – The Board asked for a progress report on this review and that the trees at Memorial Park be included.</i></p> <p><i>21/03/17 – Beryl to advise.</i></p>
December 2016	Investigate criteria for friendly town status on the Motorhome Caravan Association website and report back to the Board	Board Members Hutt/Dowler	<p><i>We do not currently meet all their criteria. Board Member Hutt keen to progress further and will obtain more information. Claire Hutt to report back at April meeting.</i></p> <p><i>Cr Ogilvie stated that a 2nd dump station is needed. Barry Dowler to investigate.</i></p>

Item 7.9

Attachment 1

Item	Minute/Action	Accountable Officer	Status
	Stormwater Issues – write Motueka Community Board submission to the Annual Plan	Board Member Horrell	To be actioned when Annual Plan is circulated for community engagement. Motueka Community Board to have workshop on this and Board Member Horrell to report back to 18 April meeting.
	Facilitate change to Motueka Community Board Standing Orders to include presence of Youth Council members at Board meetings	Chairman Maru	Will be included in Chairman's Report for 18 April 2017 meeting
February 2017	Cr Ogilvie requests the Poole Street Stormwater issue be brought forward to 2017/2018 financial year	Mr Richard Kirby	No work will be carried out on stormwater in Motueka until the Stormwater Catchment Management Plan is completed and reviewed to confirm that Poole Street works are cost-effective. Richard Kirby assured a full investigation will be done.
March 2017	Pamarika Street, Motueka. Engineering Services Manager to look into Mr Sinclair's request for a tunnel to be drilled to allow excess water on his property to drain. (Mr Sinclair obtained quote through Donaldson Civil)	Mr Richard Kirby	Steve Elkington to investigate further however, there is a culvert in place. Having two pipes side by side is not as preferable as having one suitable sized culvert. Therefore Council should allow Mr Sinclair at his cost to have the culvert installed and Council will clear the pipe if needed in future.
	Parking spaces on either side of exit from St Peter Chanel School & Church onto Old Wharf Road to be looked at. Due to busy nature of the area, can these parking spaces be removed?	Mr Richard Kirby	Letter received and Steve will look at on site shortly and contact the Principal regarding parking issue near drive. Steve wrote to Principal 29/03/2017.

	Ledger Avenue pump station unpleasant smell.	Mr Richard Kirby	
	Draw up an Action Sheet specifically for Special Projects fund and report back to the Board on progress.	Heather Spiers	Completed Action sheet attached to Agenda.

8 CORRESPONDENCE

8.1 CORRESPONDENCE - APRIL 2017

Information Only - No Decision Required

Report To:	Motueka Community Board
Meeting Date:	18 April 2017
Report Author:	Heather Spiers, Senior Customer Services Officer - Motueka
Report Number:	RMCB17-04-10

1 Summary

1.1 This report includes incoming and outgoing correspondence during March & April 2017.

2 Draft Resolution

That the Motueka Community Board receives the Correspondence - April 2017 report RMCB17-04-10;

3 Purpose of the Report

- 3.1 The purpose of this report is to inform the Motueka Community Board about incoming and outgoing correspondence for March 2017.

4 Attachments

- | | | |
|----|---------------------------------------------------|----|
| 1. | Big Brothers Big Sisters 2016 Accountability form | 63 |
| 2. | Motueka Airfield Noise Impact | 71 |
| 3. | Motueka Memorial RSA Accountability form | 73 |
| 4. | Motueka Museum Special Project fund feedback | 75 |
| 5. | Grey Power Motueka Correspondence | 77 |



Heather Spiers
 Motueka Community Board Secretary
 Tasman District Council
 PO Box 123
 Motueka 7143

23 March 2017

Dear Heather,

My name is Chelsea Routhan, and I have recently commenced as Programme Director for Big Brothers Big Sisters. On behalf of Big Brothers Big Sisters of Nelson board and staff, I would like to thank you very much for your support of our programme in Motueka. We are incredibly grateful for your grant.

Your grant went towards providing mentors for at-risk children /young people in Motueka, as well as the professional training and support we provide the volunteer mentor. The demand for this service in Motueka continues to grow as our programme gets up and running in the community.

We are thrilled to advise that we have confirmed a relationship with Motueka High School and Parklands Primary School. In 2017 we are commencing the School Based Teen programme between these two schools, where college age students (Year 12 and 13) from Motueka High School will mentor a young person at Parkland Primary School for one our each week. We will provide a resource box that the mentors and young person can use, full of activities and ideas. We are beginning this with 9 school-based matches in 2017, with the aim to grow to 20 matches in 2018.

We have also been busy raising awareness of the programme in Motueka through various mediums – presentations to community groups where possible, posters at community centres and storefronts, delivering flyers to letterboxes, meeting with schools and using social media and word of mouth to recruit new mentors. We have also just created a ‘Friends of Big Brothers Big Sisters Motueka’ group, where up to 8 members assist with fundraising activities, raising awareness of our programme, and identifying possible mentors or sponsors. Maree, our mentoring co-ordinator in Motueka, has trained 5 new Motueka-based mentors over the last month.

For the children and young people who have been matched over the past year, it has proven to be a wonderful experience and our mentors are finding that they really are making a difference. Feedback that we receive from them, parents and teachers shows that these children and young people are benefiting from being a part of the programme.

We are continuing to seek further support and sponsorship from the Motueka community and will be running a fundraising quiz on Thursday 6th April at the Motueka Sprig and Fern, and an auction and quiz evening at the Motueka Golf Course on the 26th May.

Once again thank you so much for your generous support and for helping make a difference in the life of a young person.

Yours sincerely,

Chelsea Routhan
 Programme Director

Private Bag 39, Nelson 7040

Ph: 03 545-9864

chelsea.routhan@bigbrothersbigsisters.org.nz

CORNERSTONE SPONSORS		NELSON	TASMAN	FUNDERS

Nelson Programme Evaluation

Summary statistics for November 2016



Programme outcome evaluations are conducted every year with the volunteer, parent and teacher of the young person.

Parents and teachers report that young people on our programme have greatly improved outcomes in the following areas:

Confidence

- ✱ 91% have improved self-confidence
- ✱ 79% are more able to express their feelings
- ✱ 76% are more confident in being able to make a good decision
- ✱ 69% have developed a hobby or interest

Competence

- ✱ 74% have improved their academic performance at school
- ✱ 72% improvement in attitude towards school and learning
- ✱ 74% are positively participating more actively in classes
- ✱ 70% have much improved behaviour in class and at school

Caring

- ✱ 88% are more trusting of adults (parent, mentor and teachers)
- ✱ 64% have an improved positive relationship with family members
- ✱ 78% are able to relate better towards their peers, including positive communication skills, caring behaviour towards others
- ✱ 80% have developed better positive relationships with other adults





Motueka Community Board Accountability Form

Name of Organisation: Big Brothers Big Sisters of Nelson

We, being Officers/Accountant of the above organisation hereby certify that we received a grant from the Motueka Community Board Discretionary Fund.

The grant was spent as follows and we attach evidence of expenditure (receipts, invoices or statement signed by the organisation):

<u>Recruitment, training, supervision and support of</u>	\$ <u>500.00</u>
<u>Volunteer mentors, children/young people & their families</u>	\$ _____
<u>Maree Kenyon - Wages</u>	\$ _____
_____	\$ _____

Amount allocated: \$ 500.00

Amount unspent: \$ 500.00

With this grant we were able to deliver the following benefits to the community:

We have commenced a School-Based Teen programme between Motueka High School and Parklands Primary School, with 9 Year 12 students starting in 2017. We have also been busy raising awareness of the programme in Motueka with presentations to groups, posters, flyers starting a "Friends of Big Brothers Big Sisters Motueka" group and more. We are starting 5 more community + school based adult mentors in an aim to reduce our waiting list of 13 children.

Name and signature:

Signature: [Signature]
 Position: Programme Director
 Telephone: 03 545 9864
 Date: 23/03/17

Please return this form when your project is finished or within 9 months of receiving the grant to:
 Motueka Community Board Secretary
 Tasman District Council
 PO Box 123
 Motueka 7143
 (Please use a separate form for each grant received)

Big Brothers Big Sisters of Nelson

Pay Summary for the Pay Period Ended: 08/01/17

09:09:20 09 January 17

EMPLOYEE (DEPT/COST)	RATE	QUANTITY	GROSS EARNINGS	TAXABLE ALLOWANCES	PRE-TAX DEDUCTIONS	PAYE	NONTAXABLE ALLOWANCES	POST-TAX DEDUCTIONS	PAYMENTS	ROUND	EMPLOYER SUPER	ESCT
King, Amella (AK)												
(BIG / WAGES)												
ANHL	20.00000	10.00	200.00									
ORD	20.00000	15.00	300.00									
STAT	20.00000	10.00	200.00									
TAX	94.52000	1.00				94.52						
KIWI	0.04000	700.00						28.00			21.00	2.20
DC	577.48000	1.00							577.48			
Wightman, Cathy (CW)												
(BIG / WAGES)												
ANHL	22.50000	7.50	168.75									
ORD	22.50000	30.50	686.25									
STAT	22.50000	30.00	675.00									
TAX	231.32000	1.00				231.32						
KIWI	0.03000	1530.00						45.90			45.90	7.87
DC	1252.78000	1.00							1252.78			
Leabeater, Jacqui (JL)												
(BIG / WAGES)												
ANHL	22.50000	8.75	196.88									
ORD	22.50000	26.25	590.63									
STAT	22.50000	35.00	787.50									
TAX	239.82000	1.00				239.82						
KIWI	0.03000	1575.01						47.25			47.25	8.22
DC	1287.94000	1.00							1287.94			
Kenyon, Maree (MK)												
(BIG / WAGES)												
ANHL	22.50000	8.50	191.25									
ORD	22.50000	25.50	573.75									
STAT	22.50000	34.00	765.00									
TAX	231.32000	1.00				231.32						
Summary												
			1530.00	0.00	0.00	231.32	0.00	45.90	1252.78	0.00	45.90	7.87
			1575.01	0.00	0.00	239.82	0.00	47.25	1287.94	0.00	47.25	8.22
			1575.01	0.00	0.00	239.82	0.00	47.25	1287.94	0.00	47.25	8.22

MYOB Payroll - Page 1

Big Brothers Big Sisters of Nelson
Pay Summary for the Pay Period Ended: 08/01/17

09:09:20 09 January 17

EMPLOYEE (DEPT/COST)	RATE	QUANTITY	GROSS EARNINGS	TAXABLE ALLOWANCES	PRE-TAX DEDUCTIONS	PAYE	NONTAXABLE ALLOWANCES	POST-TAX DEDUCTIONS	PAYMENTS	ROUND	EMPLOYER SUPER	ESCT
Kenyon, Maree (MK) (BIG / WAGES)	0.03000	1530.00						45.90	1252.78		45.90	7.87
DC	1252.78000	1.00										
			1530.00	0.00	0.00	231.32	0.00	45.90	1252.78	0.00	45.90	7.87
Totals for Pay: \$			5335.01	0.00	0.00	796.98	0.00	167.05	4370.98	0.00	160.05	26.16

Cash									0.00
Cheque	0.00					796.98		167.05	0.00
Direct Credit	0.00					0.00		0.00	4370.98
									160.05
									0.00

4 Employees printed

Big Brothers Big Sisters of Nelson

Direct Credit Schedule for the Pay Period Ended: 08/01/17

09:09:41 09 January 17

EMPLOYEE CODE	NAME	BANK ACCOUNT	AMOUNT	PARTICULARS	CODE	REFERENCE
PAYMENTS						
AK	Amella King	03-0703-0627109-000	577.48			
CW	Cathy Wightman	02-0416-0005550-00	1252.78			Salary
JL	Jacquie Leabeater	06-0943-0121246-00	1287.94			
MK	Maree Kenyon	03-0693-0183179-000	1252.78			Salary
			<u>Total Payments: \$</u>	<u>4370.98</u>		
			<u>Total Direct Credits: \$</u>	<u>4370.98</u>		

4 Direct Credits printed

0019937 01707 02 04325



Non Profit Org A/C

ACCOUNT NAME
BIG BROTHERS BIG SISTERS OF NELSON

ACCOUNT NUMBER
02-0704-0119026-000

STATEMENT NO. 29
FOR THE PERIOD
30 DECEMBER 2016 TO 31 JANUARY 2017

THE MEMBERS, BIG BROTHERS BIG SISTERS, PRIVATE BAG 39, NELSON, 7040

OPENING BALANCE										90,885.56
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance		
04 Jan	WAIMEA TRAVEL	AP	Harvey World	Travel	Richmond		115.00	91,000.56		
04 Jan	PICOT PRODUCTIONS LI	AP	PicotPods	Donation	0002449		479.17	91,479.73		
10 Jan	FINESTKIND LT	AP	Donna Wells	Fineskind	Sponsorship		50.00	91,529.73		
11 Jan	SPARK NZ LTD	BP	Spark 09	390	Broadband			91,487.75		
11 Jan	Amelia King	BP	Amelia King		Salary	41.98				
11 Jan	Cathy Wightman	AP	Cathy Wightman		Salary	577.48				
11 Jan	Maree Kenyon	AP	Maree Kenyon		Salary	1,252.78				
11 Jan	J Leabeater	AP	J Leabeater		Salary	1,252.78				
12 Jan	SCHERERJIM	DC	J VAN DER	VELDT	DONATION	1,287.94				
13 Jan	The Boathouse Socd Ltd	BP	TheBoathouse		Vol Recog Ev	150.00	40.00	87,116.77		
16 Jan	BNZBUSINESCD	DD	16/01/17	000163165	CORP	687.49		87,006.77		
17 Jan	HUNTER,WENDY	AP	EuanMcintosh	donation	(03)548 5547		50.00	86,319.28		
20 Jan	CO-OPERATIVE BANK	DC	I Lewis				20.00	86,369.28		
20 Jan	GELATO ROMA M	BP	Trolley Derby		002560		57.50	86,389.28		
20 Jan	NELSON HEATIN	AP	Nsn Hpat	Pumps	Donation		100.00			
20 Jan	SUMMIT REAL EST	AP	002445	S THOMAS	SUMMIT MOT		100.00			
20 Jan	ROLLOS LOCKSMITHS LI	AP	BIG BROTHERS	DONATIONS			200.00			
20 Jan	INLAND REVENUE	DC	IR345	PE 31 Dec			2,489.46			
23 Jan	HERITAGE GARD	BP	Berrylands	0002561	Trolley Derby		57.50	84,357.32		
24 Jan	Smitly s Dogs Limited	DC	0002559	Smitlys Dogs	Trolley Derby		57.50	84,414.82		
25 Jan	Georgie Kerby	BP	Wages		G Kerby		122.56	84,472.32		
CARRIED FORWARD									84,349.76	

AP Automatic Payment
DD Direct Debit

BP Telephone Bill Payment

DC Direct Credit



Page 2 of 3

Mr Brent Maru
Chairperson
Motueka Community Board.

7 March 2017.
Sherryl Worthington
48 Pah Street Motueka.

Cc Mr David Ogilvie
Board member.
Tasman District Council.

Reference – Motueka Airfield Noise Impact.

I am writing in connection with the ever increasing invasive noise and intrusion that is impacting on the residential area of the town, from aircraft movement at the Motueka airfield.

As a starting point I would like to see if information can be obtained confirming a reasonably precise indicator of daily air traffic movement.

Nelson Aviation College tell me that they log all of their flight training movement and have records available. However, from what I understand there is no one source where it is possible to obtain a record of daily movement. As such it seems necessary to approach individual operators separately to obtain this information. *Personally I find this to be a matter of concern as basically there is no clear picture of the airfield overall usage. The consequence of this being that concerns like mine, about impact on the residential area are impossible to assess.*

My personal experience is that there has been an increase in air traffic. Most significantly, this includes some much more intrusive operations such as the plane that tows around a microlight. On a more general level I believe there is now another flight training operator in the mix and that the Sky Dive operator may be about to acquire another plane.

Precisely who gives approval to allowing all of these operators is very unclear and I find it very significant that CAA *do not exercise any controls whatsoever* over noise abatement. This then tells me that the type of planes, when selected to use the airfield, do not have to pay any regard to noise intrusion.

Given that the towns residential area is expanding to the west I believe that it is timely that a conversation is had, to give some clarity to just how much noise impact the Motueka Airfield can reasonably have on residents daily lives.

My request is that this matter be investigated by the appropriate TDC personnel and that the conclusions be reported back to the Motueka Community Board and myself as an interested individual. Following that the matter could be raised in the public arena for a discussion with concerned ratepayers and local residents.

Yours faithfully Sherryl Worthington.

sw@xtra.co.nz



Motueka Community Board Accountability Form

Name of Organisation: Motueka Memorial RSA

We, being Officers/Accountant of the above organisation hereby certify that we received a grant from the Motueka Community Board Discretionary Fund.

The grant was spent as follows and we attach evidence of expenditure (receipts, invoices or statement signed by the organisation):

<u>INSTALLATION OF ANZAC MURAL</u>	\$ <u>230.00</u>
<u>WITTIWALL ALLEYWAY</u>	_____
<u>MLBMTG 26/7/16.</u>	_____
_____	_____
_____	_____

Amount allocated: \$ 500.00

Amount unspent: \$ 270.00 (CHECK 4706 ATTACHED)

With this grant we were able to deliver the following benefits to the community:

Refund deposited back into Motueka Community Board discretionary fund GL code
714/1017

Name and signature: J.R. Cunningham

Signature: [Signature]

Position: Vic Pres

Telephone: 543 8407

Date: 31/3/17

Please return this form when your project is finished or with Motueka Community Board Secretary Tasman District Council PO Box 123 Motueka 7143 (Please use a separate form for each grant received)

TAX INVOICE GST 51076806
 Received with thanks by 16/01 9
 Tasman District Council
 3-04-17 11:17 Receipt no.882851

GL 27032518
 RSA refund to discretion 270.00-
 CQ BNZ Motueka
 Motueka Memorial RSA 270.00



Imagecreators
 175B High St
 Motueka 7120
 New Zealand
 Phone: 03 528 8400
 GST No.: 93-845-250

Invoice: IV00004811

Tax Invoice

Invoice date: 30/11/2016

Motueka RSA,

Ship to:
 Motueka RSA,
 49 High St
 motueka 7120

Due:
 20/12/2016

ITEM	DESCRIPTION	UNITS	UNIT PRICE (ex GST)	TAX TYPE	AMOUNT (ex GST)
	To install ANZA mural in Whitwells Alleyway.	Qty 1	200.00	GST	200.00
Sub-Total (ex GST):					\$200.00
GST:					\$30.00
Total (inc GST):					\$230.00
Amount Paid:					\$0.00
AMOUNT DUE:					\$230.00

Notes

Please note: No Statements will be issued please pay by the due date on this invoice.

How to pay



Bank Deposit

Bank Name: Nelson Building Society
Account Number: 03-1354-0269116-00
Account Name: image Creators Nelson Limited
Reference: IV00004811



Mail

Make your cheque payable to:
 Imagecreators
Detach this section and mail with your cheque to:
 175B High St
 Motueka 7120

From: Motueka District Museum [<mailto:savepast@snap.net.nz>]
Sent: Friday, 31 March 2017 2:27 p.m.
To: Heather Spiers <Heather.Spiers@tasman.govt.nz>
Subject: RE: Motueka Community Board Special Projects Fund

Hello Heather,

Yes indeed I received your e-mail dated 24th March. I have been on annual leave and am just back yesterday. Have a large backlog of e-mails to catch up on, sorry for the delay.

The cost to do this environmental control & lighting upgrade will be somewhat larger than your grant and the Museum is undertaking to raise the extra funds separately. At the moment I am in the process of getting quotes from appropriate companies. Then I will be approaching funders for the extra costs.

It is wonderful that the Motueka Community Board has given this grant from the Special Projects Fund as it has made it possible to go ahead with this much needed project for our fantastic Museum.

We are hoping that we can coincide this project with the TDC Seismic upgrade of the building while the Museum is closed from July to October/November.

Will keep you updated on progress.

Regards
Jen Calder MUSEUM CURATOR
MOTUEKA DISTRICT MUSEUM – PUPURI TAONGA



LOOKING FORWARD OVER OUR PAST
03 5287660
savepast@snap.net.nz



GREY POWER MOTUEKA

The Active Organisation for those over 50)



PO Box 350,
Motueka 7143,
Date, 4 April 2017

To : The Chairman
Motueka Community Board,
Tasman District Council



Dear Brent,

Reference page 47 (attached) in the Agenda of the Motueka Community Board for the meeting held on 21 March 2017.

Page 47, The Minor Improvements Programme 2017/18 for the Motueka Ward was received by Board Members at this meeting.

At the Committee Meeting of the above Association concern was expressed about the proposed pedestrian crossing for Tudor Street which is to be positioned at 15 metres from the High Street intersection. This is much farther back from the High Street than the pedestrian crossings at Wallace and Greenwood Streets.

We feel that the distance of 15 metres from the High Street intersection is too far to be effective. It is our belief that pedestrians will continue to cross Tudor Street as at present with consequent safety concerns. We ask that the positioning of the crossing be reconsidered

Yours Sincerely,

Barry Goodman,
President.

Transportation : Engineering Services Department

Minor Improvements Programme, 2017 – 2018

Motueka Ward

Tuxford Street	Pedestrian Crossing, set back from the High Street Intersection by approx. 15 metres.
SH60, approx. 100 metres south of "Mrs Smith's Café", Riwaka (Requires liaison with NZTA)	Pedestrian Refuge to allow school children to more safely cross the State Highway to and from Riwaka School. Consultation with NZTA is required.
Main Road, Lower Moutere / Hursthouse Street intersection	Road mark a "right turn bay" from Lower Moutere Road into Hursthouse Street.
Swamp Road, Riwaka	Road mark both road edges with a continuous white line, and regularly spaced marker posts. (A narrow and busy road as vehicles, including heavy traffic, by-pass the Riwaka 50kph restriction. Others as a direct route onto West Bank, Canterbury, West Coast.
Mickells Road, Brooklyn	Construct a "cul-de-sac" style turning cycle at the western end of Mickells Road.
King Edward Street / Queen Victoria Street Intersection (Aerodrome Corner)	Construct a Round-a-Bout to allow a safer traffic flow at this busy intersection.
Riwaka-Kaiteriteri Road, particularly Stephens Bay Road to Kaiteriteri	Erect guard-rails, cautionary and speed restriction signage and improved road-marking on this narrow section of the road. (A major upgrade is required, but above work would be preliminary).
Riwaka to Sandy Bay Road	Rock falling from cut batters, requiring a bench.
Brooklyn Valley Road – from the end of the seal to the bridge across the Brooklyn Stream	The road base is a "rocky-clay" and requires a gravel cover and grading.
Old Wharf road No's 90 – 110 – northern side	Kerb and Channel, to complete this section of Old Wharf Road, east of Thorp Street.
King Edward Street Intersection with High Street / SH60	Provide a left turning lane at the King Edward Street intersection with High Street / SH60. Note: There is room to provide such a lane. The width is the same as at Greenwood Street / High Street corner where a left-turning lane eases traffic flows.