

Notice is given that an ordinary meeting of the Motueka Community Board will be held on:

**Date:** Tuesday 19 June 2018  
**Time:** 4.00 pm  
**Meeting Room:** Motueka Office  
**Venue:** 7 Hickmott Place  
Motueka

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## Motueka Community Board

### AGENDA

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#### MEMBERSHIP

<b>Chairperson</b>	B Maru
<b>Deputy Chairperson</b>	R Horrell
<b>Members</b>	C Hutt B Dowler Cr P L Canton Cr P H Hawkes Cr D J Ogilvie

(Quorum 4 members)

Contact Telephone: 03 528 2022  
Email: [verity.simpson@tasman.govt.nz](mailto:verity.simpson@tasman.govt.nz)  
Website: [www.tasman.govt.nz](http://www.tasman.govt.nz)



## **AGENDA**

### **1 OPENING, WELCOME**

### **2 APOLOGIES AND LEAVE OF ABSENCE**

#### **Recommendation**

**That apologies be accepted.**

### **3 PUBLIC FORUM**

### **4 DECLARATIONS OF INTEREST**

### **5 CONFIRMATION OF MINUTES**

**That the minutes of the Motueka Community Board meeting held on Tuesday, 15 May 2018, be confirmed as a true and correct record of the meeting.**

### **6 PRESENTATIONS**

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### **7 REPORTS**

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7.10 Action List..... 71

7.11 Special Projects Action List..... 75

### **8 CORRESPONDENCE**

8.1 Correspondence June 2018..... 85



## 6 PRESENTATIONS

### 6.1 MOTUEKA COMMUNITY BOARD SPECIAL PROJECTS

Information Only - No Decision Required

<b>Report To:</b>	Motueka Community Board
<b>Meeting Date:</b>	19 June 2018
<b>Report Author:</b>	Verity Simpson, Motueka Community Board Secretary
<b>Report Number:</b>	RMCB18-06-01

#### PRESENTATION

Councillor Paul Sangster will make a presentation to the Motueka Community Board about the Motueka Community Board Special Projects.

#### Appendices

Nil



## 7 REPORTS

### 7.1 DISCRETIONARY FUND APPLICATION - TASMAN GYMNASTICS CLUB

Decision Required

<b>Report To:</b>	Motueka Community Board
<b>Meeting Date:</b>	19 June 2018
<b>Report Author:</b>	Verity Simpson, Motueka Community Board Secretary
<b>Report Number:</b>	RMCB18-06-02

#### 1 Summary

- 1.1 **Tasman Gymnastics Club** has applied for **\$500.00** to help provide Tumble Tot's sessions which are run at the Motueka Memorial Hall on Wednesdays and Thursdays.
- 1.2 These sessions are for crawling babies up to three years old where caregivers come along to explore movement together.
- 1.3 This application complies with Board guidelines and there are budgeted funds available to meet this request.
- 1.4 This meeting will consider applications for the June 2018 funding round for discretionary funding.
- 1.5 Currently there is a balance of \$3090.00 being carried forward from March 2018 for the discretionary fund. If all applications being considered at this meeting are approved in full, the remaining balance will be \$250.00.

#### 2 Draft Resolution

**That the Motueka Community Board receives the Discretionary Fund Application from Tasman Gymnastics Club RMCB18-06-02 and**

1. **Grants Tasman Gymnastics Club \$500.00; or**
2. **that the Motueka Community Board declines the application from Tasman Gymnastics Club on the grounds that .....**

**3 Purpose of the Report**

- 3.1 To consider an application from **Tasman Gymnastics Club** to help provide sessions for the Tumble Tots group.

**4 Background and Discussion**

- 4.1 The Board sets aside funds on an annual basis to support small board or community initiatives.
- 4.2 Staff have reviewed the application and confirm that it complies with the Board guidelines.
- 4.3 **Tasman Gymnastics Club** Tumble Tots classes teach the children to climb down safely from high surfaces, teach them to land on their feet, to swing, jump and roll. There are activities to develop eye tracking, balance, co-ordination and spatial awareness.
- 4.4 Coaching is voluntary for these sessions.

**5 Options**

The Board has three options.

- 5.1 **Option 1** - The Board can approve the application in full and provide \$500 to **Tasman Gymnastics Club**.
- 5.2 **Option 2** – The Board could approve an amount less than the application.
- 5.3 **Option 3** – The Board could decline the application. In declining the application, the Board should communicate the reason for the decision to **Tasman Gymnastics Club**.

**6 Strategy and Risks**

- 6.1 There are no strategic challenges or risks in making this decision.

**7 Policy / Legal Requirements / Plan**

- 7.1 There are no legal or policy implications arising from this decision.
- 7.2 Discretionary funding criteria needs to be met.

**8 Consideration of Financial or Budgetary Implications**

- 8.1 The budget for the discretionary fund was confirmed as part of the Long Term Plan 2015-2025 so there are no financial implications from accepting the application. Currently there is a balance of \$3090.00 available in the discretionary fund.
- 8.2 If all the applications being considered at this meeting are approved in full, the remaining balance will be \$250.00.



## **9 Significance and Engagement**

- 9.1 This decision has a low level of significance. It does not amend the budgets in the Annual Plan nor is it dealing with any strategic activities or assets. It will have some public interest, although this is considered to be relatively low.
- 9.2 Staff consider that there is no requirement for formal consultation as the discretionary fund budget was signalled and approved through the Long Term Plan 2015-2025 process.

## **10 Conclusion**

- 10.1 The application meets the requirements set down by the Board. The Board should turn its mind to merits of the application and make its decision accordingly.

## **11 Next Steps / Timeline**

- 11.1 The outcome of the Board's decision will be communicated to the applicant.
- 11.2 If the application is approved in full or part, payment will be made to the applicant by direct credit within ten working days of receiving bank account details.

## **12 Attachments**

- |  |    |
|--|----|
| 1. Discretionary Fund Application Tasman Gymnastics Club | 11 |
|--|----|



## Grant Application - Motueka Community Board Discretionary Fund

The following application has been received.

**Name of Organisation \***

Tasman Gymnastics Club

**Address**

135 Kelling Road, RD 2, Upper Moutere

**Contact Person \***

Samantha Lowe

**Contact Phone \***

03 543 2512

**Email Address \***

[tasmangymnasticsclub@gmail.com](mailto:tasmangymnasticsclub@gmail.com)

**Purpose of the Organisation**

To teach gymnastics and movement to children aged 10 months to 14, to cross midlines, to develop coordination, confidence, strength and flexibility in a safe, child centred and fun way. We aim to teach these children that exercise is fun and needs to be part of every day life to become fit and healthy adults.

**Amount applied for (up to \$500.00)**

\$500

**Project Details**

Tumble tot's sessions.

We run these from the Memorial Hall in Motueka on Wednesdays and Thursdays. These sessions are for crawling babies to 3 year olds and their caregivers to come and explore movement together. Some children are brought in by Grandma, others by Mum or Dad. We teach the children to climb down safely from high surfaces, teach them to land on their feet, to swing, jump and roll. We have activities to develop their eye tracking, their balance, their coordination and spacial awareness.

**Project Category**

Category A - Projects

**Benefits - Who/What will benefit from the project in the Motueka community?**

The families in the Motueka region.

**Describe any voluntary time and any other funding contributions received for this project**

The coach is voluntary for these sessions.

**Who else have you asked for funding for this project?**

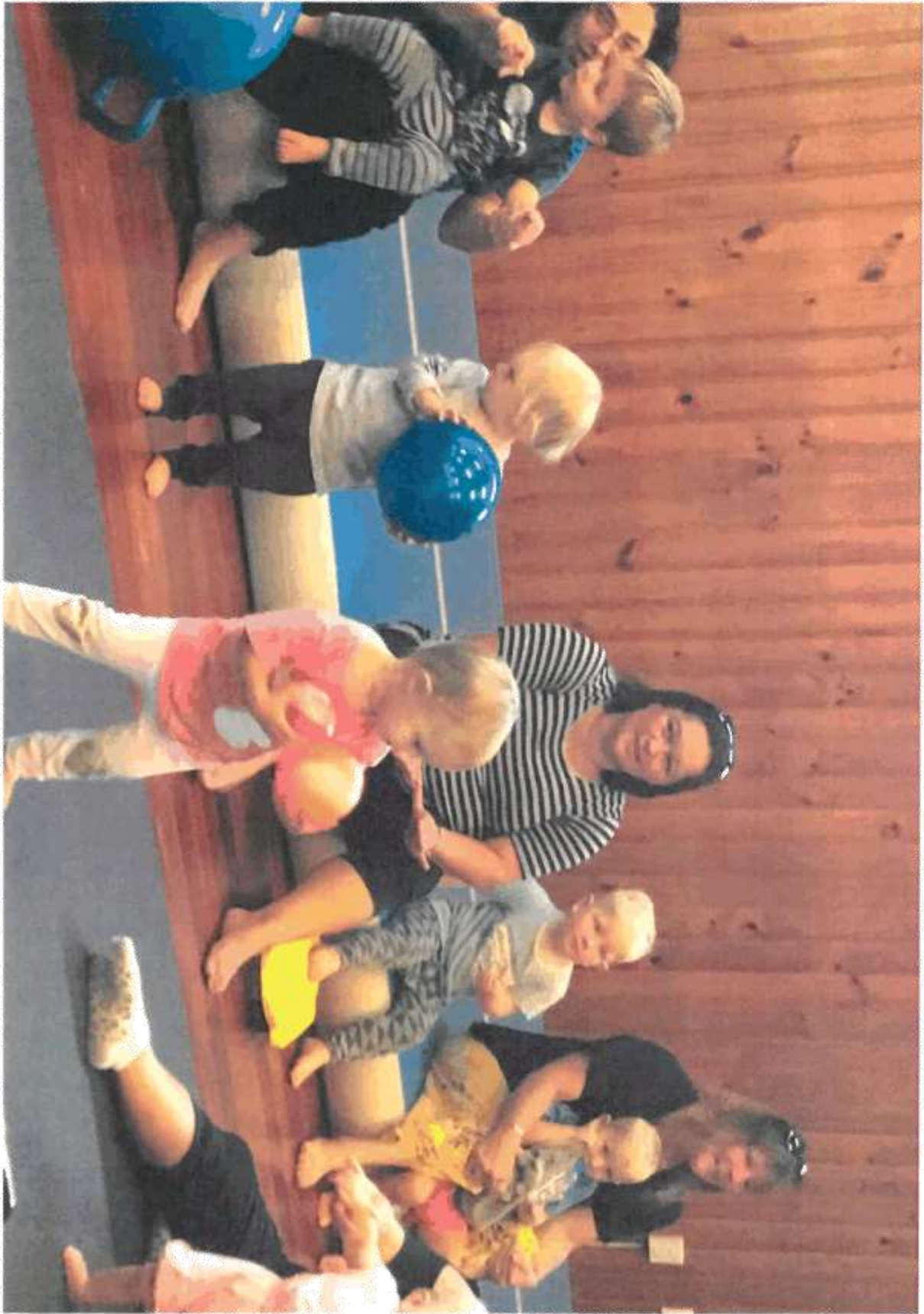
No one.

**Bank Account Number**

03-1354-0364754-00

**Upload a file**

52DBE2EB-A107-4A7D-AFD7-C26A88329A0D.jpeg - [Download File](#)





**7.2 DISCRETIONARY FUND APPLICATION - VISION MOTUEKA DEVELOPMENT TRUST**

**Decision Required**

<b>Report To:</b>	Motueka Community Board
<b>Meeting Date:</b>	19 June 2018
<b>Report Author:</b>	Verity Simpson, Motueka Community Board Secretary
<b>Report Number:</b>	RMCB18-06-03

**1 Summary**

- 1.1 **Vision Motueka Development Trust** is a community lead development group that facilitates, supports and partners with other individuals and groups within Motueka to work for a healthy, attractive and sustainable community for our local people.
- 1.2 **Vision Motueka Development Trust** requests \$500 to be used towards the Youth Employment and Skills Training Project (YEAST) 2018.
- 1.3 The YEAST project groups intention to increase the range of career pathways available, with a variety of ways to access and engage with training, employment information and resources, and for the transition from education to employment.
- 1.4 This meeting will consider applications for the June 2018 funding round for discretionary funding.
- 1.5 Currently there is a balance of \$3090.00 being carried forward from March 2018 for the discretionary fund. If all the applications being considered at this meeting are approved in full, the remaining balance will be \$250.00.

**2 Draft Resolution**

**That the Motueka Community Board receives the Discretionary Fund Application - Vision Motueka Development Trust report RMCB18-06-03; and**

- 1. grants the Vision Motueka Development Trust \$500; or**
- 2. the Motueka Community Board declines the application from the Vision Motueka Development Trust on the grounds that.....**

### 3 Purpose of the Report

- 3.1 To consider an application from the **Vision Motueka Development Trust** to fund the Youth Employment and Skills Training Project (YEAST) 2018.

### 4 Background and Discussion

- 4.1 The Board sets aside funds on an annual basis to support small board or community initiatives.
- 4.2 The YEAST project began its work as a result of the Motueka 2030 consultation exercise in 2015. The place of young people, their training, employment and future engagement in Motueka was a priority consideration in the consultation feedback.
- 4.3 **Vision Motueka Development Trust** hosted the YEAST world action café event in March 2017 and from that exercise a number of themes emerged for further action. In order to further this project with integrity the small YEAST committee worked to secure some funding and set out a 3-step plan.
- a) Create a youth action group with 10-12 members who will advise and steer the YEAST committee in order to establish the identity and upskill this group, a series of workshop events are to be organized by the youth engagement worker to equip this group of young people for their role.
  - b) The youth action group will support the youth engagement worker to map the current and potential training and employment resources in the area.
  - c) The youth action group will help the youth engagement worker to scope the current and potential learning spaces for the wider sector of young people in Motueka area to undertake courses, workshops and work experiences.
- 4.4 The youth action group proposal is attached to this application and shows the intention of the use of the Motueka Community Board Discretionary funds.

### 5 Options

- 5.1 The Board has three options.
- 5.2 **Option 1** - The Board can approve the application in full and provide \$500 to the **Vision Motueka Development Trust**.
- 5.3 **Option 2** – The Board could approve an amount less than the application.
- 5.4 **Option 3** – The Board could decline the application. In declining the application, the Board should communicate the reason for the decision to the **Vision Motueka Development Trust**.

### 6 Consideration of Financial or Budgetary Implications

- 6.1 The budget for the discretionary fund was confirmed as part of the Long Term Plan 2015-2025 so there are no financial implications from accepting the application. Currently there is a balance of \$3090.00 available in the discretionary fund.
- 6.2 If all the applications being considered at this meeting are approved in full, the remaining balance will be \$250.00.



**7 Conclusion**

- 7.1 The application meets the requirements set down by the Board. The Board should turn its mind to merits of the application and make its decision accordingly.

**8 Next Steps / Timeline**

- 8.1 The outcome of the Board's decision will be communicated to the applicant.
- 8.2 If the application is approved in full or part, payment will be made to the applicant by direct credit within ten working days of receiving bank account details.

**9 Attachments**

- |    |   |    |
|----|---|----|
| 1. | Discretionary Fund Application - Vision Motueka Development Trust | 17 |
| 2. | Youth Employment and Skills Training Project (YEAST) 2018         | 19 |

# Grant Application - Motueka Community Board Discretionary Fund

The following application has been received.

**Name of Organisation \***

Vision Motueka Development Trust

**Address**

**Contact Person \***

Linda Glew

**Contact Phone \***

0274476435

**Email Address \***

[lglew50@gmail.com](mailto:lglew50@gmail.com)

**Purpose of the Organisation**

Vision Motueka is a community-led development group that facilitates, supports and partners with other individuals and groups within Motueka to work for a healthy, attractive and sustainable community for our local people.

**Amount applied for (up to \$500.00)**

\$500.00

**Project Details**

The YEAST project began its work as a result of the Motueka 2030 consultation exercise in 2015. The place of young people, their training, employment and future engagement in Motueka was a priority consideration in the consultation feedback.

Vision Motueka hosted the YEAST world action cafe event in March 2017 and from that exercise a number of themes emerged for further action.

In order to further this project with integrity the small YEAST committee worked to secure some funding and set out a 3 step plan to: a) create a youth action group with 10-12 members, who would advise and steer the YEAST committee.

In order to establish the identity and upskill this group a series of workshop events are to be organised by the youth engagement worker to equip this group of young people for their role.

b) the youth action group will support the youth engagement worker to map the current and potential training and employment resources in the area.

c) the youth action group will help the youth engagement worker to scope the current and potential learning spaces for the wider sector of young people in Motueka area to undertake courses, workshops and work experiences.

\*\* The Youth Action Group proposal, attached to this application, shows the intention of the use of the Community Board Discretionary funds

**Project Category**

Category C - Youth Development Fund

**Benefits - Who/What will benefit from the project in the Motueka community?**

By establishing a youth-led action group that can enable and engage the wider sector of young people in the area it is hoped that employment and training opportunities will

increase and continue to bring economic growth and wellbeing to our local communities. It is the YEAST project group's intention to increase the range of career pathways available, with a variety of ways to access and engage with training, employment information and resources, and for the transition from education to the world of employment to be a more successful experience for young people, training providers and employers.

**Describe any voluntary time and any other funding contributions received for this project**

Two trustees from Vision Motueka and two representatives from community groups have been working voluntarily over the last 12 months.

There is a newly recruited youth engagement worker contracted by Vision Motueka whose role is to establish the youth led action group. The funding has come from Network Tasman Charitable Trust and a contribution has been made from Vision Motueka administrative funds to enable this work to begin in early June 2018.

**Who else have you asked for funding for this project?**

We have applied to the Motueka Community Store, Wilderness Adventures, Community Grants and Abel Tasman Education Trust to support this phase of the YEAST project.

**Bank Account Number**

Vision Motueka: 03-1354-0300187-00

**Upload a file**

Youth-action-group-proposal.docx - [Download File](#)

# Youth Employment and Skills Training Project (YEAST) 2018

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## Motueka Youth Action Group

As part of the next phase of YEAST we need to establish a youth action group to inform and direct the YEAST committee about scoping potential youth learning spaces, the current + future skills and youth employment needs, and ways of connecting the wider youth population with these spaces, resources and work pathways in the Motueka district.



We need to organize a series of fun, active workshop events that capture a diverse group of up to 12 young people (17 to early 20s) to become our youth action group. The group will be building relationships and using their own skills, knowledge and resources to connect with the wider group of local young people.

The YEAST committee are looking for financial support from local people to help us to achieve this important youth led phase of the project. We estimate the cost of each event (which includes venue, catering, facilitation and contributions to participants time) as \$500-\$800.

**7.3 DISCRETIONARY FUND APPLICATION - MOTUEKA KIYOSATO FRIENDSHIP COMMITTEE**

Decision Required

<b>Report To:</b>	Motueka Community Board
<b>Meeting Date:</b>	19 June 2018
<b>Report Author:</b>	Verity Simpson, Motueka Community Board Secretary
<b>Report Number:</b>	RMCB18-06-04

**1 Summary**

- 1.1 **Motueka Kiyosato Friendship Committee** has applied for \$500.00 to be used towards payment for a carving to be taken to Kiyosato, Japan in September 2018.
- 1.2 This application complies with Board guidelines and there are budgeted funds available to meet this request.
- 1.3 This meeting will consider applications for the June 2018 funding round for discretionary funding.
- 1.4 Currently there is a balance in the Discretionary Fund of \$3090.00 being carried forward from March 2018. If all applications being considered at this meeting are approved in full, the remaining balance will be \$250.00.

**2 Draft Resolution**

**That the Motueka Community Board receives the Discretionary Fund Application - Motueka Kiyosato Friendship Committee RMCB18-06-04 report; and**

- 1. grants Motueka Kiyosato Friendship Committee \$500.00; or**
- 2. that the Motueka Community Board declines the application from Motueka Kiyosato Friendship Committee on the grounds that .....**

Item 7.3

### 3 Purpose of the Report

- 3.1 To consider an application from **Motueka Kiyosato Friendship Committee** to help fund a carving which will be taken to Kiyosato, Japan in September 2018.

### 4 Background and Discussion

- 4.1 The Board sets aside funds on an annual basis to support small board or community initiatives.
- 4.2 Staff have reviewed the application and confirm that it complies with the Board guidelines.

### 5 Options

The Board has three options.

- 5.1 **Option 1** - The Board can approve the application in full and provide \$500.00 to **Motueka Kiyosato Friendship Committee**.
- 5.2 **Option 2** – The Board could approve an amount less than the application.
- 5.3 **Option 3** – The Board could decline the application. In declining the application, the Board should communicate the reason for the decision to **Motueka Kiyosato Friendship Committee**.

### 6 Strategy and Risks

- 6.1 There are no strategic challenges or risks in making this decision.

### 7 Policy / Legal Requirements / Plan

- 7.1 There are no legal or policy implications arising from this decision.
- 7.2 Discretionary funding criteria needs to be met.

### 8 Consideration of Financial or Budgetary Implications

- 8.1 The budget for the fund was confirmed as part of the Long Term Plan 2015-2025 so there are no financial implications from accepting the application. Currently there is a balance of \$3090.00 available in the Discretionary fund.
- 8.2 If all the applications being considered at this meeting are approved in full, the remaining balance will be \$250.00 in the Discretionary fund.

### 9 Significance and Engagement

- 9.1 This decision has a low level of significance. It does not amend the budgets in the Annual Plan nor is it dealing with any strategic activities or assets. It will have some public interest, although this is considered to be relatively low.
- 9.2 Staff consider that there is no requirement for formal consultation as the discretionary fund budget was signalled and approved through the Long Term Plan 2015-2025 process.

Attachment 1

**10 Conclusion**

10.1 The application meets the requirements set down by the Board. The Board should turn its mind to merits of the application and make its decision accordingly.

**11 Next Steps / Timeline**

11.1 The outcome of the Board's decision will be communicated to the applicant.

11.2 If the application is approved in full or part, payment will be made to the applicant by direct credit within ten working days of receiving bank account details.

**12 Attachments**

1. Discretionary Fund Application - Motueka Kiyosato Friendship Committee

23



RECEIVED  
16 MAY 2018  
TASMAN DISTRICT COUNCIL  
MOTUEKA

Motueka Community Board  
Discretionary Fund Application Form

Name of organisation:	Motueka-Kiyosato Friendship Committee
Address:	c/- 6 Holgate Pl Motueka 7100.
Contact Person:	Mary Lafrentz
Phone:	035289026
Email:	ShariDake@xtra.co.nz
Purpose of organisation:	Friendship set up in 1989 with Kiyosato Japan.
Amount applied for: (up to \$500)	\$500.
Details of project to be funded:	Part payment towards payment for Carving to be taken to Kiyosato in Sept 2018 to celebrate 30 yr association.
Category of funding relating to this application (see guidelines)	
Who/What will benefit from the project in the Motueka community?	The students of Motueka. Exchange program at Motueka High School.
Describe any voluntary time and any other funding contributions received for this project	HUGE Hours & Years!!!
Who else have you asked for funding for this project?	The Mayor & our own Committee. We will host 46 Members to Motueka Sept 5-12th this year - all at mostly their own cost. We have gifts & The Welcome Party.
Bank Account Number	020-692 0137699-97





### Motueka Community Board - Discretionary Fund Guidelines

- The maximum amount you can apply for is \$500.
- Where appropriate, written quotes for the project must be supplied.
- Applicants should provide appropriate financial statements eg a statement of financial position (balance sheet) and a statement of financial performance (profit and loss).
- The financial information is only available to Motueka Community Board members and relevant Council staff unless there is a request for information under the Local Government Official Information and Meetings Act.
- The Board considers funding on a quarterly basis – see [www.tasman.govt.nz](http://www.tasman.govt.nz) for dates.
- Applications are required three weeks before the Board meeting.
- Funds granted may be less than the amount applied for.
- Projects are to be complete within nine months.
- Successful applicants report on how the grant was used to the Motueka Community Board within nine months of receiving the funding.
- Exceptional and unique circumstances are considered.

You can apply online by using the online application form.

Alternatively you can complete a hard copy application and either post it to the Board Secretary, Motueka Community Board, C/- Tasman District Council, PO Box 123, Motueka 7143 or deliver it to the Tasman District Council office at 7 Hickmott Place, Motueka.

Applicants are required to speak to their application at the Community Board meeting.

#### The Motueka Community Board grants funding relevant to three categories:

##### Category A: Projects

Funds will be available for community projects that benefit the Motueka community as a whole rather than individuals.

##### Category B: Board Activities

Funds will be available for Board-related activities that may include such items as attendance at conferences or training workshops, advertising and communication, undertaking community surveys/questionnaires and hosting functions.

##### Category C: Youth Development Fund

Funds will be available for youth-related activities. These may include events organised by youth for youth, or on behalf of youth. The fund may also assist individuals in youth-related activities.



**7.4 DISCRETIONARY FUND APPLICATION - MOTUEKA GROUP RIDING FOR THE DISABLED**

Decision Required

<b>Report To:</b>	Motueka Community Board
<b>Meeting Date:</b>	19 June 2018
<b>Report Author:</b>	Verity Simpson, Motueka Community Board Secretary
<b>Report Number:</b>	RMCB18-06-05

**1 Summary**

- 1.1 **Motueka Group Riding for the Disabled** is an organisation with a good local reputation and strong relationships with schools, service clubs and the local population.
- 1.2 **Motueka Group Riding for the Disabled** requests \$500 to help fund a new sprinkler system for the Training Arena.
- 1.3 **Motueka Group Riding for the Disabled** provides therapeutic interaction with horses to develop and increase ability, foster independence and improve self-esteem for children and adults with physical, intellectual, emotional and social challenges.
- 1.4 This meeting will consider applications for the June 2018 funding round for discretionary funding.
- 1.5 Currently there is a balance of \$3090.00 being carried forward from March 2018 for the discretionary fund. If all the applications being considered at this meeting are approved in full, the remaining balance will be \$250.00.

**2 Draft Resolution**

**That the Motueka Community Board receives the Discretionary Fund Application - Motueka Group Riding for the Disabled report RMCB18-06-05; and**

- 1. grants the Motueka Group Riding for the Disabled Trust \$500; or**
- 2. the Motueka Community Board declines the application from the Motueka Group Riding for the Disabled on the grounds that.....**

### 3 Purpose of the Report

- 3.1 To consider an application from the **Motueka Group Riding for the Disabled** to help fund a new sprinkler system for the Training Arena.

### 4 Background and Discussion

- 4.1 The Board sets aside funds on an annual basis to support small board or community initiatives.
- 4.2 **Motueka Group Riding for the Disabled** is an essential service to a rider's overall therapy plans, helping them to develop and improve their abilities.
- 4.3 **Motueka Group Riding for the Disabled** will use the sprinkler system to assist in keeping the dust particles in the air to a minimum and significantly reduce any negative impact this has on the people involved.
- 4.4 A quote from Complete Water Solutions is attached to show the cost and intention of the Motueka Community Board Discretionary funds.
- 4.5 The arena is currently managed by two waged staff as well as a large number of volunteers. **Motueka Group Riding for the Disabled** currently have funding of \$2000.00 from the Motueka Community Store for this project.

### 5 Options

- 5.1 The Board has three options.
- 5.2 **Option 1** - The Board can approve the application in full and provide \$500 to the **Motueka Group Riding for the Disabled**
- 5.3 **Option 2** – The Board could approve an amount less than the application.
- 5.4 **Option 3** – The Board could decline the application. In declining the application, the Board should communicate the reason for the decision to the **Motueka Group Riding for the Disabled**.

### 6 Consideration of Financial or Budgetary Implications

- 6.1 The budget for the discretionary fund was confirmed as part of the Long Term Plan 2015-2025 so there are no financial implications from accepting the application. Currently there is a balance of \$3090.00 available in the discretionary fund.
- 6.2 If all the applications being considered at this meeting are approved in full, the remaining balance will be \$250.00.

### 7 Conclusion

- 7.1 The application meets the requirements set down by the Board. The Board should turn its mind to merits of the application and make its decision accordingly.

### 8 Next Steps / Timeline

- 8.1 The outcome of the Board's decision will be communicated to the applicant.

- 8.2 If the application is approved in full or part, payment will be made to the applicant by direct credit within ten working days of receiving bank account details.

**9 Attachments**

- |    |  |    |
|----|--|----|
| 1. | Discretionary Fund Application - Motueka Group Riding for the Disabled | 29 |
| 2. | Complete Water Solutions Quote   | 31 |

# Grant Application - Motueka Community Board Discretionary Fund

The following application has been received.

**Name of Organisation \***

Motueka Group RDA

**Address**

230 College Street Motueka

**Contact Person \***

Alix Nurse

**Contact Phone \***

0220773961

**Email Address \***

[motrdagrants@gmail.com](mailto:motrdagrants@gmail.com)

**Purpose of the Organisation**

The Motueka Group Riding for the Disabled ( RDA ) is a strong organisation, with a good local reputation & strong relationships with schools, service clubs & local population.

RDA's purpose is to provide therapeutic interaction with horses and to develop an increased ability, foster independence and improve self-esteem for children and adults with physical, intellectual, emotional and social challenges.

This service is essential to a rider's overall therapy plans, helping them to develop and improve their abilities.

**Amount applied for (up to \$500.00)**

500.00

**Project Details**

Motueka Group RDA is currently fundraising for a sprinkler system for the Training Arena that will assist to keep the dust particles in the air to a minimum and significantly reduce any negative impact this may have on the horses, riders, staff and volunteers.

**Project Category**

Category A - Projects

**Benefits - Who/What will benefit from the project in the Motueka community?**

The dust negatively effects the riders, horses, employees and volunteers, some of whom have significant allergies. This sprinkler system will make the management of this area much easier and make for a fantastic area for the participants to enjoy the Therapeutic Riding.

**Describe any voluntary time and any other funding contributions received for this project**

The Arena is currently maintained and managed by 2 paid time waged staff as well as a large number of volunteers.

We currently have \$2000 from the Motueka Community Store for this project and are currently looking at other options for funding to assist in the purchase and installation of this sprinkler system as soon as possible.

**Who else have you asked for funding for this project?**

Motueka Community Store

**Bank Account Number**

020692 0066093 00

**Upload a file**

20180215-CWS-Q10495-RDA-20180215-Sprinkler-Quote.pdf - [Download File](#)



**Complete Water Solutions**  
 P O Box 238  
 Motueka  
 7143

Ph: 03 528 0040  
 Fax: 03 528 0041  
 admin@cwsnz.co.nz

**Quote**

Tax Invoice No.: 00010495  
 GST Reg.No.: 110-646-569

Bill To:  
 Riding for Disabled Association  
 College Street  
 Motueka

Ship To:  
 Riding for Disabled Association  
 College Street  
 Motueka

Motueka 7120  
 New Zealand

Motueka 7120  
 New Zealand

SALESPERSON		YOUR NO.		TERMS		DATE	PG.
		Dressage Arena		Net EOM after EOM		15/02/2018	Page 1
QTY	ITEM NO	DESCRIPTION	PRICE	UNIT	DISC	EXTENDED	GST
1	XC401i	Hunter XC 4 Zone CW Inbuilt Transformer	\$175.00	ea	15%	\$148.75	\$15
3	PGV101	Hunter PGV 25mm Solenoid Valve	\$57.00	ea	15%	\$145.35	\$15
3	CON3WAY	3M Gel Connector - 3 Way	\$2.90	EA	15%	\$7.40	\$15
70	IC515-500 mtr	Irrigation Cable 5 core x1.5mm	\$4.61	mtr	15%	\$274.30	\$15
6	POSTRISER20	20mm Post riser Bracket & Body	\$17.00	ea	15%	\$86.70	\$15
4	LD20.25	LDPE Black 20mm x 25m - 130psi	\$39.32	ea		\$15.73	\$15
1	LD32.100	LDPE Black 32mm x 100m - 94psi	\$227.54	ea		\$227.54	\$15
1	LD32.25	LDPE Black 32mm x 25m - 94psi	\$56.89	ea		\$56.89	\$15
1	LD40.100	LDPE Black 40mm x 100m - 87psi	\$270.00	ea		\$270.00	\$15
1	LD40.25	LDPE Black 40mm x 25m - 87psi	\$70.01	ea		\$70.01	\$15
2	HS40	40MM STRAIGHT COUPLING	\$19.32	ea	20%	\$30.91	\$15
2	HS32	32MM STRAIGHT COUPLING	\$14.63	ea	20%	\$23.41	\$15
3	HB32	32MM BEND	\$20.68	ea	20%	\$49.63	\$15
3	HFT32	32MM FEMALE TEE CONNECTOR	\$24.43	ea	20%	\$58.63	\$15
3	HFS32	32MM FEMALE STRAIGHT COUPLING	\$12.94	ea	20%	\$31.06	\$15
6	HRHN3220	32X20MM REDUCING HEX NIPPLE	\$2.28	ea	20%	\$10.94	\$15
3	HFS20	20MM FEMALE STRAIGHT COUPLING	\$5.41	ea	20%	\$12.98	\$15
6	HFS32	32MM FEMALE STRAIGHT COUPLING	\$12.94	ea	20%	\$62.11	\$15
3	HRHN3225	32X25MM REDUCING HEX NIPPLE	\$2.28	ea	20%	\$5.47	\$15
3	HRHN4025	40X25MM REDUCING HEX NIPPLE	\$2.68	ea	20%	\$6.43	\$15
1	HTMFE40	40MM MALE/FEM THREADED ELBOW	\$5.96	ea	20%	\$4.77	\$15
2	HTT40	40MM FEMALE THREADED TEE	\$6.44	ea	20%	\$10.30	\$15
3	HSN40	40MM HEX NIPPLE	\$2.68	ea	20%	\$6.43	\$15
1	HMS40	40MM MALE STRAIGHT COUPLING	\$14.20	ea	20%	\$11.36	\$15
1	PV/040	40MM F/F Lever handle ball val	\$44.92	ea	20%	\$35.94	\$15
THANK YOU for your business, Prompt Payment in 10 days helps keep prices down. Interest added to overdue accounts at 5.0% p/month or terms. All items remain the property of Complete Water Solutions until fully paid.				SALE AMT. FREIGHT GST TOTAL AMT. PAID TODAY			
				BALANCE DUE			

**DIRECT CREDIT PAYMENTS**  
**BNZ 02-0692-0057373-00**





**Complete Water Solutions**  
 P O Box 238  
 Motueka  
 7143

**Quote**

Tax Invoice No.: 00010495

GST Reg.No.:

**Bill To:**

Riding for Disabled Association  
 College Street  
 Motueka

**Ship To:**

Riding for Disabled Association  
 College Street  
 Motueka

MOTueka 7120  
 New Zealand

MOTueka 7120  
 New Zealand

SALESPERSON		YOUR NO.		TERMS		DATE	PG.
		Dressage Arena		Net EOM after EOM		15/02/2018	Page 2
QTY	ITEM NO	DESCRIPTION	PRICE	UNIT	DISC	EXTENDED	GST
2	HSN40	40MM HEX NIPPLE	\$2.68	ea	20%	\$4.29	S15
1	HFT32	32MM FEMALE TEE CONNECTOR	\$24.43	ea	20%	\$19.54	S15
1	HRHN3225	32X25MM REDUCING HEX NIPPLE	\$2.28	ea	20%	\$1.82	S15
1	NBV25	Philmac Nyglass Ball Valve 25m	\$34.60	ea	20%	\$27.68	S15
1	HFS40	40MM FEMALE STRAIGHT COUPLING	\$15.39	ea	20%	\$12.31	S15
1	HRHN4025	40X25MM REDUCING HEX NIPPLE	\$2.68	ea	20%	\$2.14	S15
24	Labour Chris	Labour Chris	\$66.80	ea		\$1,603.20	S15
8	Digger Yanmar	CWS Yanmar Digger Hire	\$40.00	hr		\$320.00	S15
16	Diesel Fuel	Diesel for digger ltr	\$2.10			\$33.60	S15
1	Consumables	Consumables & Contingency	\$150.00	EA		\$150.00	S15
Storage Tank and Pump Option							
1	Supply parts	Onga OJ surface mount pump c/w Pressure switch	\$2,200.00	ea		\$2,200.00	S15
1	Supply parts	Onga Injector kit to boost pressure	\$115.00	ea		\$115.00	S15
1	Supply parts	40 litre Pressure tank to couple with Pressure Switch	\$320.00	ea		\$320.00	S15
1	HSFPV2520L	Hansen Super-Flo Piston Trough	\$35.14	ea	20%	\$28.11	S15
Tank Options attached to email							
1	BT13500	Bailey Water Tank 13,500L (Normal Retail \$2468.08 Promo ends Feb28)	\$2,173.04	EA		\$2,173.04	S15
2	Supply parts	Sand for tank base (INCREASED TO ACCOMODATE 13,500L TANK)	\$56.00	ea		\$112.00	S15
2	Labour	Prepare base for Tank site	\$66.80			\$133.60	S15
2	Digger Yanmar	CWS Yanmar Digger Hire	\$40.00	hr		\$80.00	S15
THANK YOU for your business, Prompt Payment in 10 days helps keep prices down. Interest added to overdue accounts at 5.0% p/month or terms. All items remain the property of Complete Water Solutions until fully paid.				SALE AMT. FREIGHT GST TOTAL AMT. PAID TODAY			
				BALANCE DUE			

**DIRECT CREDIT PAYMENTS**  
**BNZ 02-0692-0057373-00**



Complete Water Solutions  
 P O Box 238  
 Motueka  
 7143

**Quote**

Tax Invoice No.: 00010495

GST Reg.No.:

**Bill To:**

Riding for Disabled Association  
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**Ship To:**

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SALESPERSON		YOUR NO.		TERMS		DATE	PG.
		Dressage Arena		Net EOM after EOM		15/02/2018	Page 3
QTY	ITEM NO	DESCRIPTION	PRICE	UNIT	DISC	EXTENDED	GST
4	Diesel Fuel	Diesel for digger ltr	\$2.10			\$8.40	\$15
1	HTFFTB50	50MM BLACK FEMALE TANK FITTING	\$22.84	ea	20%	\$18.27	\$15
2	HFB50	50MM FEMALE BEND	\$24.36	ea	20%	\$38.98	\$15
THANK YOU for your business, Prompt Payment in 10 days helps keep prices down. Interest added to overdue accounts at 5.0% p/month or terms. All items remain the property of Complete Water Solutions until fully paid.				SALE AMT. \$9,065.02 FREIGHT \$0.00 GST \$1,359.75 TOTAL AMT. \$10,424.77 PAID TODAY \$0.00		\$15	
				BALANCE DUE		\$10,424.77	

**DIRECT CREDIT PAYMENTS**  
**BNZ 02-0692-0057373-00**

**7.5 MOTUEKA YOUTH DEVELOPMENT FUND - EMPOWERMENT TRUST**

Decision Required

<b>Report To:</b>	Motueka Community Board
<b>Meeting Date:</b>	19 June 2018
<b>Report Author:</b>	Verity Simpson, Motueka Community Board Secretary
<b>Report Number:</b>	RMCB18-06-07

**1 Summary**

- 1.1 **Empowerment Trust** (formerly Kidpower Teenpower Fullpower Trust) has applied for \$340.00 to provide a two hour Fullpower workshop for up to 20 teens in Motueka. They have had several requests for a workshop and feel the need is there.
- 1.2 In this workshop the teens practice effective verbal and physical ways to take charge when threatened. Fullpower teaches skills to:
- Set and protect personal boundaries
  - Deal with sexual harassment/unwanted attention
  - Project an attitude of awareness and confidence
  - Use voice as a safety tool
  - Take charge of emotional triggers
  - Deal confidently and effectively with verbal aggression
  - Stop aggressive confrontations before they start
  - Emergency self defence skills
- 1.3 This application complies with Board guidelines and there are budgeted funds available to meet this request.
- 1.4 This meeting will consider applications for the June 2018 funding round for the Youth Development Fund.
- 1.5 Currently there is a balance in the *Youth Development* Fund of \$1905.00 being carried forward from March 2018. If all applications being considered at this meeting are approved in full, the remaining balance will be \$1065.00.

**2 Draft Resolution**

**That the Motueka Community Board receives the Motueka Youth Development Fund - Empowerment Trust RMCB18-06-07 report; and**

- 1. grants Empowerment Trust \$340.00; or**
- 2. that the Motueka Community Board declines the application from Empowerment Trust on the grounds that .....**

**3 Purpose of the Report**

- 3.1 To consider an application from **Empowerment Trust** to provide a workshop for up to 20 teens in Motueka.

**4 Background and Discussion**

- 4.1 The Board sets aside funds on an annual basis to support small board or community initiatives.
- 4.2 Staff have reviewed the application and confirm that it complies with the Board guidelines.
- 4.3 **Empowerment Trust’s** hands on education programme provides exhilarating and successful learning experiences, which make learners feel capable, eager to learn more and confident to participate in other learning opportunities.
- 4.4 Their mission is to teach empowerment skills to people of all ages and abilities focusing on how to use their own power to stay safe, act wisely and believe in themselves.
- 4.5 **Empowerment Trust’s** workshops are empowering to the participants. Teenagers face many challenges in their world today and they need to be equipped with tools and skills to deal with them.

**5 Options**

The Board has three options.

- 5.1 **Option 1** - The Board can approve the application in full and provide \$340 to **Empowerment Trust**.
- 5.2 **Option 2** – The Board could approve an amount less than the application.
- 5.3 **Option 3** – The Board could decline the application. In declining the application, the Board should communicate the reason for the decision to **Empowerment Trust**.

**6 Strategy and Risks**

- 6.1 There are no strategic challenges or risks in making this decision.

**7 Policy / Legal Requirements / Plan**

- 7.1 There are no legal or policy implications arising from this decision.
- 7.2 Motueka Youth Development funding criteria needs to be met.

**8 Consideration of Financial or Budgetary Implications**

- 8.1 The budget for the fund was confirmed as part of the Long Term Plan 2015-2025 so there are no financial implications from accepting the application. Currently there is a balance of \$1905.00 available in the Motueka Youth Development fund.
- 8.2 If all the applications being considered at this meeting are approved in full, the remaining balance will be \$1065.00 in the Motueka Youth Development fund.

**9 Significance and Engagement**

- 9.1 This decision has a low level of significance. It does not amend the budgets in the Annual Plan nor is it dealing with any strategic activities or assets. It will have some public interest, although this is considered to be relatively low.
- 9.2 Staff consider that there is no requirement for formal consultation as the Motueka Youth Development fund budget was signalled and approved through the Long Term Plan 2015-2025 process.

**10 Conclusion**

- 10.1 The application meets the requirements set down by the Board. The Board should turn its mind to merits of the application and make its decision accordingly.

**11 Next Steps / Timeline**

- 11.1 The outcome of the Board’s decision will be communicated to the applicant.
- 11.2 If the application is approved in full or part, payment will be made to the applicant by direct credit within ten working days of receiving bank account details.

**12 Attachments**

- |    |  |    |
|----|--|----|
| 1. | Motueka Youth Development Fund Application - Empowerment Trust | 37 |
| 2. | Kidpower information document                                  | 40 |

# Grant Application - Motueka Community Board Discretionary Fund

The following application has been received.

**Name of Organisation \***

Empowerment Trust (formerly Kidpower Teenpower Fullpower Trust)

**Address**

206 George Harvey Road, RD1, Upper Moutere, Nelson

**Contact Person \***

Fiona Bryan

**Contact Phone \***

03 5432 769

**Email Address \***

[fionabryan@kidpower.org.nz](mailto:fionabryan@kidpower.org.nz)

**Purpose of the Organisation**

Our mission is to teach empowerment skills to people of all ages and abilities focusing on how to use their own power to stay safe, act wisely and believe in themselves.

We provide safety and communication programmes teaching “People Safety” skills. Our workshops are a safe learning experience for people of all ages to take positive effective action to avoid or stop bullying, abuse and violence.

**Amount applied for (up to \$500.00)**

\$340.00

**Project Details**

To provide a 2 hour Fullpower workshop for up to 20 teens in Motueka. We have had requests for a workshop from several people so the need is there. We would be very grateful for any contribution you are able to give.

In this workshop we practice effective verbal and physical ways to take charge when threatened. Positive empowering decisions become a natural response to challenges not only in potentially dangerous situations but many other challenges in daily life.

Fullpower teaches skills to:

- Set and protect personal boundaries
- Deal with sexual harassment/unwanted attention
- Project an attitude of awareness and confidence
- Use voice as a safety tool
- Take charge of emotional triggers
- Deal confidently and effectively with verbal aggression
- Stop aggressive confrontations before they start
- Emergency self defence skills

Fullpower instils a ‘Can Do’ attitude that is the basis for learning and further educational success. The hands-on education programme provides exhilarating and successful learning experiences, which make learners, feel capable, eager to learn more and confident to participate in other learning opportunities. We have many success stories from people who have begun taking charge of their own lives and learning much more after one of our programmes.

Fullpower emphasizes experiential, success-based practice of prevention and intervention

techniques. We give the learners the opportunity to acquire empowerment, advocacy, health and safety concepts and turn them into skills through the role-plays in a safe, anxiety-reducing, competence-building way that is age and ability appropriate and culturally sensitive.

We coach in the moment, guiding each learner through the words, actions and moves and ensure that they are successful. This is an effective approach that makes most people regardless of their ability assimilate a high level of skill in a short amount of time.

Team building is an integral part of the Fullpower learning opportunity. Each learner is supported by the whole group when they practise role-plays and physical moves. This instils a feeling of being supported and empowered by the group. We also practise how to advocate effectively for themselves, their children and others, and how to ask for help effectively.

### **Project Category**

Category C - Youth Development Fund

### **Benefits - Who/What will benefit from the project in the Motueka community?**

Our workshops are empowering to the participants. Teenagers face many many challenges in their worlds today and they need to be equipped with tools and skills to deal with them. If our teenagers have a healthy outlook on life and skills to help themselves and their peers and family, this creates safer communities.

In 2017 adult participants (including teachers and parents) reported:

- 99% of the learners participating on our programmes indicated that the programme had made them feel more confident and able to speak up and take charge
- 96% of learners reported feeling more in control,
- 95% reported having increased ability to communicate, to learn and to achieve.

### **Describe any voluntary time and any other funding contributions received for this project**

Budget

Expenses:

Facilitation 340

Resources 0

Travel 43

Admin/Overheads 1324

Training/Supervision 35

Total 550

Income:

ACE 100

Kidpower 50

Motueka

Community Board 340

Fees 60

Total 550

### **Who else have you asked for funding for this project?**

Besides the funding shown in the budget (see previous question) we have contributions from ACE and Kidpower, we have not applied to any other funders for this workshop. We will be grateful for any contribution you could make.

Item 7.5

**Bank Account Number**

03 0703 0448004 00

**Upload a file**

Kidpower-background-info-doc.MCB.final.pdf - [Download File](#)

Attachment 2





**It is easier to build strong children  
than it is to repair broken men**  
Frederick Douglas 1817-1875

## Application to Motueka Community Board

### Overview

The Empowerment Trust (formerly the Kidpower Teenpower Fullpower Trust) is a charitable organisation. Our mission is to teach empowerment skills to people of all ages and abilities focusing on how to use their own power to stay safe, act wisely and believe in themselves. Kidpower is a safety and communication programme teaching "People Safety" skills. We provide a safe learning experience for people of all ages to take positive effective action to avoid or stop bullying, abuse and violence.

This includes skills such as

- Setting boundaries for better relationships
- Safety plans to prepare for the unexpected
- Speaking up for oneself and for others
- Self-protection to prevent trouble
- Self-defence skills to stop emergencies

These skills can prevent situations which people find intimidating from escalating and getting out of control. Even though the issues we deal with are serious, the Kidpower approach is empowering, dynamic and fun! We have served over 57000 people since 1993.

We ensure that students have the opportunity to integrate essential safety skills through realistic practice with carefully formatted role-plays.

We are a fence at the top of the cliff rather than an ambulance at the bottom, putting us in a favourable position to benefit individuals and the community.

### Our Aim

We envisage a world where:

- Pre-schoolers learn to resolve conflict without aggression, understand their own and other people's boundaries and persist in getting help when they need it
- Children at school learn to avoid situations where they may become victims; use their body language and voices to assert their boundaries; speak out when things are wrong; persist in getting help when needed and to de-escalate rather than rise to triggers.
- Our youth will be alert and aware to signs of trouble, they will agree a plan to stick with their friends e.g. if things go wrong at a party; they will learn to set boundaries in new relationships and be emotionally resilient; they will think first, take charge, de-escalate and walk away instead of resorting to violence and aggression.
- Parents and adults will be excellent role models teaching their children the above skills preparing them for a successful, fulfilling life free from fear and harm. Adults will also use these skills in the work place to deal with troublesome colleagues and customers.



people safety & successful communication

Empowerment Trust – [www.kidpower.org.nz](http://www.kidpower.org.nz) – [newzealand@kidpower.org.nz](mailto:newzealand@kidpower.org.nz) – 0800 543 769

## Our Programmes

We have 9 core programmes tailored for all ages and abilities:

- Kidpower for Young Children Programme and Resource Kit for 3 – 7 year olds
- Kidpower Confident Kids for 5 - 12 year olds
- Kidpower Programme & Resource Kit for 8 – 12 year olds
- Teenpower workshops for 13 - 18 year olds
- Fullpower Whanau workshops for Parents, Whanau and Care Givers
- Fullpower Workshops for Adults
- Healthy Relationships programme for those with cognitive disabilities
- Healthy Relationships Ambassadors Teaching Mainstream Project – training disabled ambassadors to facilitate the programme in mainstream schools
- Mates & Dates Programme – facilitating ACC's High School based healthy relationships programme

## The Need for Kidpower

Children face challenging situations every day at home, at school, online, and in their communities. Sometimes adults are aware of these issues. Often they are not.

### STATE OF THE NATION REPORT 2018

The State of the Nation Salvation Army Report 2018 states in the Executive Summary that "Greater effort is required to nurture our youth, to ensure that there are ample pathways available for them to find their place in the world."

*CHILDREN AT RISK - The total number of possible or suspected child abuse/neglect cases notified to the Ministry for Children rose slightly between 2012 to 2017 by 4% to just under 159,000. However, the proportion of reported cases, which Ministry for Children deemed to be important enough to investigate further, fell from 39% in 2012 to 25% in 2017. The proportion of those cases investigated, which were subsequently proven or substantiated, remains around 36% to 38% over the last five years.*

*CHILDREN AND VIOLENCE - Table 4 reports cases of various child abuse and neglect, which were accepted or substantiated by Child, Youth and Family up until June 2017 when it was transferred into the Ministry for Vulnerable Children, now Ministry for Children (or Oranga Tamariki). This data suggests that levels of child abuse and neglect declined by one-third between 2012 and 2017 and that the numbers of children who were victims of such abuse/ neglect declined by a similar extent. Most of these declines appear to be on account of less recognition being made of reported cases of emotional abuse and neglect.*

*CHILDREN AT RISK Summary – The number of confirmed cases of child abuse or neglect fell by 33% over the past five years to 14,800, yet the number of notifications for possible abuse or neglect rose by 4% over the same period to 159,000 cases. As in past years, the numbers of offences recorded by Police for physical or sexual violence against children continue to be 40% to 50% more than the substantiated cases for such offences.*

*Apparent declining rates of substantiated child abuse need to be confirmed. Although official rates of child abuse have continued to fall, such declines are not borne out by data on recorded violence offences against children. This anomaly is reported in Tables 4, 5A and 5B.*

The Peoples Report 2014 states that early intervention and prevention via education, especially for children, is required to interrupt the cycle of violence.

Children and young people need to be explicitly taught about what child abuse and domestic violence is and how to protect themselves. They need to be able to identify the warning signs for both types of abuse and recognise the accompanying psychological violence.

## Instilling Confidence and a Healthy Respect for Others

Our sessions are safe, fun, positive, proven, professionally coached and internationally accredited (over two million adults and children have been trained worldwide). Feedback from professionals, parents and children confirm that the courses encourage children to be respectful yet assertive. It helps both the more aggressive children as well as the overly shy children.



people safety & successful communication

Empowerment Trust – [www.kidpower.org.nz](http://www.kidpower.org.nz) – [newzealand@kidpower.org.nz](mailto:newzealand@kidpower.org.nz) – 0800 543 769

## Funding

We believe access to our services should not be limited by personal wealth. We have a policy that we will not turn anyone away from our courses because they cannot pay so we apply to funders to help subsidise costs, ensuring that those in need can access the skills and programmes. This is through funding, donations, volunteers and other forms of contributions.

## Who We Work With/Collaboration

We work with various organisations including NZ Police, Ministry of Justice, ACE (Adult Education), ACC, Youth Groups, Women's Refuges, Family Service Centres, Schools, Cultural communities and other community groups. We are members of several networks to ensure every dollar we spend enhances people's lives and does not duplicate services offered by others. So far our work has been concentrated at the top of the South Island and Auckland but increasingly also in Wellington, Christchurch and other areas.

## Feedback

We give each student the opportunity to experience their own strengths and power of focus. Feedback from participants highlights how much they enjoy the training and how much they gain from the experiential, hands-on sessions we facilitate.

We have had very positive evaluations and feedback from our participants, including many success stories of people using their personal safety skills both to improve their daily lives and to stop dangerous situations.

In 2017 adult participants (including teachers and parents) reported:

- 99% of the learners participating on our programmes indicated that the programme had made them feel more confident and able to speak up and take charge
- 96% of learners reported feeling more in control,
- 95% reported having increased ability to communicate, to learn and to achieve.

In 2014, an independent study (*Empowering children with safety-skills: An evaluation of the Kidpower Everyday Safety-Skills Program – A. BrennickA*) showed that Kidpower's Every Day Skills Programme "significantly increases children's safety skills knowledge" and that 31% of Kidpower students showed improved safety skills and knowledge over a period of three months, compared with a comparison group of children who had not taken Kidpower (until after the study, since we couldn't bear to have them miss out on the training)!

Harvard University research shows in a captivating video that **skills** change behaviour, **not** information (see [http://developingchild.harvard.edu/resources/multimedia/videos/theory\\_of\\_change](http://developingchild.harvard.edu/resources/multimedia/videos/theory_of_change)). It argues that for too long we have been arming adults with information, when what we should be arming them with are skills!

Kidpower's approach is unique in that it acts as a catalyst for change by using skill building, hands-on, fun practices. Latest research shows that for too long, adults are supplied with information and advice instead of this kind of active skill building training, coaching and practising of tools that make a difference in daily life. (See the latest Theory of Change of the Harvard University at [http://developingchild.harvard.edu/resources/multimedia/videos/theory\\_of\\_change](http://developingchild.harvard.edu/resources/multimedia/videos/theory_of_change))

The Kidpower approach also closely aligns with the 10 protective factors conceptual model of ACYF (Administration on Children, Youth and Families) and the recommendations of the National Scientific Council on the Developing Child - a combination of supportive relationships, adaptive skill-building, and positive experiences - which constitutes the foundation of what is commonly called resilience.

### **Empowerment Trust**

*making a lasting difference to people's safety and self-esteem,  
providing skills and positive experiences to  
stop bullying, violence and abuse*



people safety & successful communication

Empowerment Trust – [www.kidpower.org.nz](http://www.kidpower.org.nz) – [newzealand@kidpower.org.nz](mailto:newzealand@kidpower.org.nz) – 0800 543 769



**7.6 MOTUEKA YOUTH DEVELOPMENT FUND APPLICATION - TASMAN CHEER FORCE**

Decision Required

<b>Report To:</b>	Motueka Community Board
<b>Meeting Date:</b>	19 June 2018
<b>Report Author:</b>	Verity Simpson, Motueka Community Board Secretary
<b>Report Number:</b>	RMCB18-06-08

**1 Summary**

- 1.1 **Tasman Cheer Force** has applied for **\$500.00** to provide their athletes with some new gym equipment including a tumble track and new uniforms for the junior teams.
- 1.2 **Tasman Cheer Force** is a competitive cheerleading club with four teams supporting athlete's ages four years to adult.
- 1.3 This application complies with Board guidelines and there are budgeted funds available to meet this request.
- 1.4 This meeting will consider applications for the June 2018 funding round for Motueka Youth Development funding.
- 1.5 Currently there is a balance in the Youth Development Fund of \$1905.00 being carried forward from March 2018. If all applications being considered at this meeting are approved in full, the remaining balance will be \$1065.00.

**2 Draft Resolution**

**That the Motueka Community Board receives the Discretionary Fund Application from Tasman Gymnastics Club RMCB18-06-08 and**

1. grants Tasman Cheer Force \$500.00; or
2. that the Motueka Community Board declines the application from Tasman Cheer Force on the grounds that .....

### 3 Purpose of the Report

- 3.1 To consider an application from **Tasman Cheer Force** to provide new gym equipment and uniforms to their athletes.

### 4 Background and Discussion

- 4.1 The Board sets aside funds on an annual basis to support small board or community initiatives.
- 4.2 Staff have reviewed the application and confirm that it complies with the Board guidelines.
- 4.3 **Tasman Cheer Force** have 47 athletes and hope that most of these athletes will compete at competitions in June and October 2018. The uniforms and equipment will assist them in achieving higher level skills to perform when they represent the region at competition.
- 4.4 **Tasman Cheer Force** is a not-for-profit club and relies on funding to assist their athletes in achieving their goals. Young people aged 4-18 years in particular will benefit from this advance.
- 4.5 Coaching is voluntary for these sessions.

### 5 Options

The Board has three options.

- 5.1 **Option 1** - The Board can approve the application in full and provide \$500 to **Tasman Cheer Force**.
- 5.2 **Option 2** – The Board could approve an amount less than the application.
- 5.3 **Option 3** – The Board could decline the application. In declining the application, the Board should communicate the reason for the decision to **Tasman Cheer Force**.

### 6 Strategy and Risks

- 6.1 There are no strategic challenges or risks in making this decision.

### 7 Policy / Legal Requirements / Plan

- 7.1 There are no legal or policy implications arising from this decision.
- 7.2 Motueka Youth Development funding criteria needs to be met.

### 8 Consideration of Financial or Budgetary Implications

- 8.1 The budget for the fund was confirmed as part of the Long Term Plan 2015-2025 so there are no financial implications from accepting the application. Currently there is a balance of \$1905.00 available in the Motueka Youth Development fund.
- 8.2 If all the applications being considered at this meeting are approved in full, the remaining balance will be \$1065.00 in the Motueka Youth Development fund.

### 9 Significance and Engagement

- 9.1 This decision has a low level of significance. It does not amend the budgets in the Annual Plan nor is it dealing with any strategic activities or assets. It will have some public interest, although this is considered to be relatively low.
- 9.2 Staff consider that there is no requirement for formal consultation as the discretionary fund budget was signalled and approved through the Long Term Plan 2015-2025 process.

## 10 Conclusion

- 10.1 The application meets the requirements set down by the Board. The Board should turn its mind to merits of the application and make its decision accordingly.

## 11 Next Steps / Timeline

- 11.1 The outcome of the Board's decision will be communicated to the applicant.
- 11.2 If the application is approved in full or part, payment will be made to the applicant by direct credit within ten working days of receiving bank account details.

## 12 Attachments

- |    |   |    |
|----|---|----|
| 1. | Motueka Youth Development Fund Application - Tasman Cheer Force | 47 |
| 2. | Certificate of Incorporation - Tasman Cheer Force               | 49 |

# Grant Application - Motueka Community Board Discretionary Fund

The following application has been received.

**Name of Organisation \***

Tasman Cheer Force

**Address**

C/- Motueka Recreation Centre, Motueka or c/- the Chairperson, 23A Collingwood Street, Nelson

**Contact Person \***

Leanne Whelan

**Contact Phone \***

027 5507831

**Email Address \***

[leanne@tasmancheerforce.com](mailto:leanne@tasmancheerforce.com)

**Purpose of the Organisation**

We are a competitive cheerleading club with 4 teams supporting athletes aged 4 years - adult in the Tasman region. We offer competitive cheerleading teams allowing our athletes the opportunity to compete at competitions around New Zealand each year. We are firm believers in "Sport for All" and offer team places for all athletes regardless of their ability.

**Amount applied for (up to \$500.00)**

\$500.00

**Project Details**

We are endeavouring to purchase some new gym equipment including a tumble track and some new uniforms for our junior teams due to the expansion we have seen over the last 12 months. We now have 47 athletes across four teams and hope that most of these athletes will compete at competitions in June and October 2018. To compete at competition, our athletes will need new uniforms and new gym equipment will assist them in achieving higher level skills to perform when they represent the region at competition.

**Project Category**

Category C - Youth Development Fund

**Benefits - Who/What will benefit from the project in the Motueka community?**

Young people aged 4-18 years in particular will benefit from this advance. Our athletes are from different socio-economic backgrounds and as Not For Profit club we rely on funding from local sources to assist our athletes in achieving their goals.

**Describe any voluntary time and any other funding contributions received for this project**

Given our recent growth, we now have 5 members of coaching staff who all volunteer their time - up to 10 hours per week of hands on coaching time.

We also have a committee who volunteer their time in assisting with organisation, admin and funding aspects within our club.



**Who else have you asked for funding for this project?**

We were unsuccessful in our application to the Car Company for funding.

**Bank Account Number**

06-0869-0668306-00

**Upload a file**

Certificate-of-Incorporation.pdf - [Download File](#)



# CERTIFICATE OF INCORPORATION

**TASMAN CHEER FORCE INCORPORATED**  
**2704752**

This is to certify that TASMAN CHEER FORCE INCORPORATED was incorporated under the Incorporated Societies Act 1908 on the 18th day of May 2018.



Registrar of Incorporated Societies  
18th day of May 2018



For further details visit [www.societies.govt.nz](http://www.societies.govt.nz)

Certificate printed 18 May 2018 15:58:38 NZT

**7.7 ELECTORAL SYSTEMS FOR LOCAL AUTHORITIES**

Information Only - No Decision Required

<b>Report To:</b>	Motueka Community Board
<b>Meeting Date:</b>	19 June 2018
<b>Report Author:</b>	Sandra Hartley, Policy Officer - Strategic Development
<b>Report Number:</b>	RMCB18-06-09

**1 Summary**

- 1.1 There are two electoral systems available for local authority elections in New Zealand, one being First Past the Post (FPP), and the other is Single Transferable Vote (STV).
- 1.2 For the 2016 triennial elections, 70 local authorities used the FPP electoral system, and eight used the STV electoral system.
- 1.3 All district health boards use STV.
- 1.4 There is provision in the Local Electoral Act 2001 (LEA) for local authorities to review their electoral system, and change it for the next two triennial elections.
- 1.5 Upon reviewing their electoral systems, local authorities must publicly notify their decision and advise electors of their right to countermand that decision through a petition for a poll, which if received by 21 February 2018, the results would be binding for the 2019 and 2022 triennial elections and associated elections.
- 1.6 In September 2017, Tasman District Council resolved to retain FPP for the next two triennial elections, and publicly notified that decision.
- 1.7 No demand for a poll was received by 21 February 2018, although Council is aware that a petition is currently circulating around the District.
- 1.8 This report briefly explains the differences between STV and FPP.

**2 Draft Resolution**

**That the Motueka Community Board receives the Electoral Systems for Local Authorities report, RMCB18-06-09.**

### **3 Purpose of the Report**

- 3.1 The purpose of this report is to explain the electoral systems available for local authorities in New Zealand, how they work, including a brief comparison between the two systems, and how the systems can be changed.

### **4 Background and Discussion**

#### **Electoral Systems**

- 4.1 All local authority elections are carried out under the legislative requirements of the Local Electoral Act 2001 (LEA) and the Local Electoral Regulations 2001 (LER).
- 4.2 Since 2004, the LEA has provided local authorities with two options for electoral systems, being First Past the Post (FPP) or Single Transferable Vote (STV).
- 4.3 STV has been mandatory for district health board elections since 2004.
- 4.4 Tasman District Council has historically used the FPP system.
- 4.5 In 2002, our community demanded a poll on the electoral systems, which took place in 2003. The binding poll was in favour of retaining the FPP system, which Council has used ever since.
- 4.6 For the 2019 triennial elections, 68 local authorities will use the FPP electoral system, and 11 will use the STV electoral system.

#### **First Past the Post (FPP)**

- 4.7 This electoral system requires voters to place ticks on voting documents next to the names of the candidates they wish to be elected. For example, if there is an election to select three councillors for a ward, and there are seven candidates standing, voters would place a tick next to the three candidates they prefer.

#### **Single Transferable Vote (STV)**

- 4.8 This electoral system requires voters to rank their candidates in their order of preference. For example, if there is an election for three councillors for a ward, and seven candidates were standing, voters would rank the seven candidates by placing a “1” against their most preferred candidate, “2” by their next preferred candidate, and so on. In this system, the number of vacancies and number of valid votes determines the “quota” a candidate must reach to be elected. STV is broadly a proportional representation system.

**Advantages/Disadvantages of Systems**

4.9 Table 1 below outlines the advantages and disadvantages of both systems.

<b>First Past the Post (FPP)</b>	<b>Single Transferable Vote (STV)</b>
<b>How to vote</b>	
<p>Voters place a tick alongside the name of the candidate or candidates they wish to vote for.</p>	<p>Voters rank candidates in order of preference – ‘1’ alongside their most preferred candidate, ‘2’ alongside second-most preferred candidate and so on. Voters do not have to rank all candidates for their votes to count, but all rankings must be consecutive.</p>
<b>How candidates are elected</b>	
<p>Each voter has one vote for each vacancy to be filled.</p> <p>The candidate who wins the most votes – regardless of his or her share of the total valid votes cast – wins a position.</p> <p>The number of vacancies decides the number of candidates to be elected. If, for example, there are four vacancies, the four candidates with the highest number of votes will be successful.</p>	<p>Each voter has one vote for each issue, even though there may be more than one vacancy. Each voter can exercise this vote by expressing preferences for any or all candidates.</p> <p>Candidates who gain sufficient preferences to reach the quota will be declared elected. All candidates are elected with the same proportion of the vote.</p> <p><i>To arrive at the quota, the total number of valid votes cast is divided by the number of vacancies/seats plus one, i.e. <math>500 \text{ valid votes cast} \div (4 \text{ seats} + 1) = 100</math></i></p> <p>The number of vacancies decides the number of candidates to be elected. To determine which candidates have the greatest support, all first preferences are counted.</p> <p>Any candidate who has more than the quota is declared elected, and any surplus votes are transferred (redistributed) to the remaining candidates in accordance with the voters’ preferences.</p> <p>If at any stage there are no surplus votes to be transferred, the candidate with the fewest votes drops out and that candidate’s votes are redistributed to the remaining active candidates.</p> <p>As each candidate achieves the quota he/she is elected. This procedure continues until all vacancies have been filled.</p>
<b>Proportionality</b>	
<p>FPP is not a form of proportional representation. This means that elected members may not necessarily reflect the range of opinions in proportion to the electors of the district or region holding those opinions.</p> <p>Many voters may not support the candidates who are elected because they did not vote for them. Votes that are not cast for successful candidates are in effect ‘wasted’.</p> <p>Many votes cast may be ‘wasted’ because successful candidates often receive more votes than they need to be elected.</p>	<p>STV is a broadly proportional electoral system. It provides effective representation for all significant points of view. However it cannot guarantee that there will be an increased diversity of representation.</p> <p>Nearly all voters can point to at least one, and probably more than one, person they helped to elect because they were able to transfer their support to another candidate when their first, and sometimes their second or subsequent preference, did not need all of their vote to get elected.</p> <p>STV is widely considered to reflect voters’ wishes better than other electoral systems.</p>

<b>Advantages and Disadvantages</b>	
<p>FPP is a straightforward system of voting and counting.</p> <p>FPP is an electoral system that is familiar to most people and it is generally easy to understand.</p> <p>FPP preliminary election results are usually announced shortly after polls close. The official results (including special votes) are published simply and are easy to understand, and who 'won' and who 'lost', or who 'topped the poll' and who 'just made it' is easy to determine.</p>	<p>STV is more complex, particularly STV vote counting.</p> <p>STV electoral system is unfamiliar to most New Zealanders. Many people understand how to cast their votes (by ranking candidates in order of preference) but they do not understand how the result is arrived at.</p> <p>Under STV any 'on the day' results are far less indicative of final or official results. Accordingly there will be a greater delay before 'meaningful' results are available. The results of STV elections can be published in a form that enables people to identify which candidates have been successful and which have not. However the notice does not so readily identify the candidate with the greatest level of voter support as all successful candidates are elected with the same proportion of the vote.</p>

**Review of Electoral System**

- 4.10 Under Section 27 of LEA, local authorities may, not later than 12 September (two years before the next triennial elections, i.e. September 2017), resolve to change the electoral system to be used for the next two triennial elections of that local authority, its community boards and any associated election.
- 4.11 If such a resolution is passed, it must be publicly notified, advising electors of their right to demand a poll on a specified electoral system to be used for the next two triennial elections. To enable this to happen a valid petition signed by 5% of electors within Tasman District must have been received by 21 February 2018.
- 4.12 Local authorities can also resolve to have a poll on electoral systems prior to 21 February 2018.
- 4.13 Tasman District Council resolved to retain its current electoral system of First Past the Post (FPP) at a meeting on 7 September 2017, which was publicly notified.
- 4.14 Council did not receive a petition for a poll by 21 February 2018 to countermand this decision, but has been made aware that one is currently circulating for a poll on the electoral system.
- 4.15 If Council now receives a valid petition for a poll on electoral systems, and the binding outcome of the poll is for STV, this electoral system will be used for the 2022 and 2025 triennial and associated elections, and will remain in place until a resolution of Council or a further poll of electors takes effect.

**5 Conclusion**

- 5.1 There are two electoral systems available for local authorities, First Past the Post (FPP) and Single Transferable Vote (STV).
- 5.2 There are advantages and disadvantages for both systems as outlined in Table 1 of this report.

- 5.3 Tasman District Council has historically used the FPP electoral system, and resolved in September 2017 to retain this system for the next two triennial elections, being 2019 and 2022.
- 5.4 This decision was publicly notified, advising electors of their right to demand a poll to countermand Council's decision, and if a petition for such a poll was received by 21 February 2018, the results of that poll would come into effect for the 2019 and 2022 triennial elections.
- 5.5 No petition for a poll was received by 21 February 2018, but Council is aware that there is a petition circulating around the District for a poll on the electoral system.
- 5.6 If a valid demand is received, and a poll is carried out, the results of that poll would come into effect for the 2022 and 2025 triennial elections.

<b>6 Attachments</b>
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Nil

## 7.8 MOTUEKA COMMUNITY BOARD CHAIR'S REPORT

Information Only - No Decision Required

**Report To:** Motueka Community Board  
**Meeting Date:** 19 June 2018  
**Report Author:** Brent Maru, Chairman, Motueka Community Board  
**Report Number:** RMCB18-06-10

### 1 Summary

1.1 This is the Motueka Community Board Chairman's regular monthly report.

### 2 Ex Cyclone Gita

2.1 Are there any updates or concerns from any members?

**Recommended Action:**

Board to discuss.

### 3 Freedom Camping

3.1 Updated discussion on Freedom Camping.

**Recommended Action:**

Board to discuss.

### 4 Motueka Community Board Special Projects

4.1 Following the Motueka Community Board's workshop on the 22 May 2018, I have attached our draft Motueka Community Board Special Projects for discussion and ratification at our June Meeting.

4.2 The Motueka Community Board should also consider any incomplete existing projects, with regards to granting an extension or perhaps a reconsideration.

**Recommended Action:**

Motueka Community Board to confirm Special Projects list for public consultation.

### 5 Motueka Footpaths Discussion

5.1 I have invited Councils Transportation Manager, Jamie McPherson to the July Motueka Community Board meeting to allow Board members to provide feedback on the current Motueka Footpath schedule.



**Recommended Action:**

Board to note.

**6 Welcome to Janine Dowding**

- 6.1 On behalf of the Motueka Community Board through the Chair's report can I welcome our new Chief Executive Officer, Janine Dowding. Today several joined with her for her official welcome onto Te Awhina Marae.
- 6.2 Departing Chief Executive Officer, Lindsay McKenzie sent through a brief note to both Abbie Langford and I on his departure and I responded with thanks on behalf of the Board for Lindsay's leadership over his tenure.

**Recommended Action:**

Board note.

**7 STV vs FPP**

- 7.1 Councils Policy Officer Sandra Hartley has prepared a report to the Board as further information on this subject.

**Recommended Action:**

Board to discuss.

**8 Sports Park Motueka (Board Member Dowler)**

- 8.1 Board discussion on the extension of Sports Park Motueka.

**Recommended Action:**

Board to discuss.

**9 Manoy-Talbolt Street link (Board Member Dowler)**

- 9.1 Update on this project from Board Member Dowler and board discussion.

**Recommended Action:**

Board to discuss.

**10 SH60 Motueka Upgrade**

- 10.1 As requested I have written to the Hon Damien O'Connor in regards to our disappointment on the current status of this project.
- 10.2 Does the Motueka Community Board wish to explore other avenues of advocacy in regards to this suspended upgrade?

**Recommended Action:**

Board to discuss.

**11 St Peter Chanel – Students Project**

11.1 The Board will note a letter received from Reuben Griffith on behalf of a group of students at St Peter Chanel School.

11.2 I have responded to Reuben and wish to again acknowledge the many engaged young people in our district.

**Recommended Action:**

Board to note.

**12 Motueka Youth Council**

12.1 Any items from Youth Council representatives.

**Recommended Action:**

Board to discuss.

**13 Any items from Board Members**

13.1 Any items from Board Members.

**Recommended Action:**

Board to discuss.

**14 Items from the Public Forum**

14.1 Any items raised in the Public Forum requiring further discussion.

**15 Draft Resolution**

**That the Motueka Community Board receives the Chair's Report RMCB18-06-10.**

**16 Attachments**

- |    |   |    |
|----|---|----|
| 1. | Special Funding Projects Policy Report                      | 59 |
| 2. | Motueka Community Board Special Projects Budget 2018/2019   | 63 |
| 3. | Mouteka Community Board Proposed Special Projects 2018/2019 | 65 |

**8.2 MOTUEKA COMMUNITY BOARD SPECIAL PROJECTS FUND CRITERIA**

Decision Required

<b>Report To:</b>	Full Council
<b>Meeting Date:</b>	30 July 2015
<b>Report Author:</b>	Mike Drummond, Corporate Services Manager
<b>Report Number:</b>	RCN15-07-04

**1 Summary**

- 1.1 Ratepayers in the Motueka Ward currently pay \$5 in their rates which contributes to the Community Board's Special Projects Fund. As part of the changes included in the Long Term Plan 2015-2025 this amount increases to \$10. In the 2015/16 financial year this will result in approximately \$48,500 being collected.
- 1.2 Staff have identified the need for the criteria for the Motueka Community Board Special Project Fund to be better defined and adhered to. Over time the nature of the use of the fund had drifted from the original intention as agreed by Council in 2012 when it approved the rates funding.
- 1.3 The Community Board received a staff report on the restrictions and processes for the fund in October 2014. The Board resolved to extend the criteria at its May 2015 meeting. This resolution resulted in the June 2015 report to the Board setting out in detail a proposed policy and procedure for the management of the fund (attachment 1). At its June meeting the Board further considered the implications of extending the criteria. After a robust debate the Board determined that the use of the funds should generally be aligned with the original purpose. That was "bricks and mortar" projects that were low priority for the district but of high importance for the ward.
- 1.4 Following the meeting staff revised the policy to reflect the view of the Board. That revised policy is set out in the body of this report. The revised policy has been circulated to Board members for comment and that feedback has been included into the final version.
- 1.5 It should be noted that Board member Olgilvie has submitted that the criteria remains too restrictive. The Chair has also received strong feedback from a community organisation that the criteria should be relaxed to allow grants.

The Board passed the following resolution at their meeting of 24 June 2015:

**Moved Cr Dowler/Chair Hawkes**

**MCB15-06-1**

**That the Motueka Community Board:**

- 1) receives the Motueka Community Board Rate - Special Projects Fund Criteria report RCN15-06-08; and**

- 2) **accepts the draft criteria for the Special Projects Fund included in the report, as amended with the removal of the grants criteria and other minor editorial amendments; and**
- 3) **refers the Special Projects Fund Criteria (as amended) to Full Council for review and adoption.**

**CARRIED**

- 1.6 The recommendation to Council is that the revised criteria for the operation of the Special Projects Fund be approved.
- 1.7 All detailed discussion on background, options, strategy and risks, policy and legal requirements, financial implications, significance and engagement is covered in the report considered by the Board which is attached to this report.

<b>2 Draft Resolution</b>
---------------------------

**That the Full Council**

1. **receives the Motueka Community Board Special Funds Criteria report RCN15-07-04; and**
2. **approves the proposed criteria for the operation of the Motueka Community Board Special Projects Fund as set out in Section 3 of report RCN15-07-04.**

### 3 Proposed Special Projects Fund Criteria and Processes

#### Purpose

To provide funding towards projects and initiatives in the Motueka Community Board area that the Board considers to be of a high priority for the Motueka Ward, but not high enough in relation to district-wide priorities to gain direct Council funding.

#### Definitions

#### Application

This policy applies to the disbursement of funds from the Motueka Community Board Special Fund.

#### Policy

#### Criteria

- 1) The rules, guidelines and monetary amounts set out in this policy are subject to change as a result of Council review.
- 2) All approved projects must fit within the purpose of local government contained in section 10 of the Local Government Act 2002.
- 3) Projects need to demonstrate their contribution to Council's Community Outcomes;
- 4) Projects need to demonstrate local community support;
- 5) Projects must take place within the Motueka Ward and demonstrate a clear benefit to the local community, including addressing an identified community need.
- 6) Generally projects will be those "of low priority to the Council in the context of district-wide priorities, but high priority for the local community".
- 7) The funding contribution to any project will not normally exceed \$10,000.
- 8) Projects will be Council-approved or board initiated projects or infrastructure. The focus is on "bricks and mortar" projects.
- 9) Infrastructure projects and projects on/in Council property will be managed by Council staff and only utilise Council-approved contractors.
- 10) Where appropriate, project activities are to be supported by a Health and Safety Plan.
- 11) All projects become public via agendas and minutes.
- 12) Each year more project funding requests will be received than funds available and not all requests will be successful. The Board's decision on project funding is final and no correspondence will be entered into.
- 13) Funding is to be used only for the purpose approved. Unused funding must be returned to the Board at the termination or completion of the project.
- 14) Projects are normally to be completed within the current funding year (1 July to 30 June in the following year).
- 15) The Motueka Community Board acknowledges that there could be extraordinary situations which do not fully meet the criteria described in this policy. The Community Board reserves the right to consider and approve such applications.

**Special Project funding will not be provided for:**

- 16) Ongoing operational costs that are not project specific;
- 17) Costs that cannot be verified with appropriate quotes;
- 18) Projects that have already been completed.

**Process Council Funding**

- 19) The Board, as part of the annual budget process, and with the assistance of Council officers, prepares a short list of both lower priority Council and other Board projects for the coming year.
- 20) The applications are checked for policy compliance, reviewed and prioritised by the Board. A short list of 5-10 preferred projects is developed for consultation with the community.
- 21) The proposed projects are consulted on by inclusion in the Annual Plan (or a similar local presentation) for public submissions. The Community Board then meets, considers those submissions, staff advice on the proposed projects, and decides on the next year's projects. This will normally occur by the July or August Board meeting.

<b>4 Attachments</b>
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- 1. Attachment 1 - Report to Motueka Community Board June 2015

<b>Motueka Community Board Special Projects 2018/19 Budget</b>		
Special Projects balance as at 1st July 2017	\$	126,719.00
<b>Less Completed Projects 2017/18</b>		
Wallace Street Footpath	\$	7,585.00
Motueka Salth Water Baths - Flood Gates	\$	5,000.00
Community Accessible Defibulator	\$	3,219.00
Courtney Street Footpath	\$	12,456.00
Motueka Welcome Sign	\$	9,605.00
	-\$	37,865.00
<b>2016/17 MCB Special Projects</b>		
Motueka Historical Wharf	\$	3,000.00 <i>Discuss</i>
Motueka District Museum	\$	10,000.00 <i>In process</i>
Newhaven Reserve	\$	5,000.00
Old Wharf Rd – Kerb and Channel		<i>deferred</i>
<b>2016/17 Projects to be completed</b>	-\$	<b>18,000.00</b>
<i>* \$5k to be re-allocated in 2017/18 projects</i>		
<b>2017/18 MCB Special Projects</b>		
Thorp Bush Project	\$	10,000.00 <i>Defer 2018/19</i>
Playground Upgrade	\$	10,000.00 <i>Defer 2018/19</i>
Motueka Arts Council	\$	5,000.00 <i>In process</i>
Outdoor Exercise Equipment	\$	10,000.00 <i>Defer 2018/19</i>
Enhancement of George Quay	\$	10,000.00
Enhancement or Marahau	\$	10,000.00 <i>In process</i>
<b>Total proposed 2017/18 Projects</b>	-\$	<b>55,000.00</b>
<b>Remaining Funds if all projects completed</b>	\$	<b>15,854.00</b>
<b>Plus estimated budget 2018/19 allocation</b>	\$	<b>51,050.00</b>
	\$	<b>66,904.00</b>





### Motueka Community Board Proposed Special Projects 2018-19

Project	Comments	Est \$ MCB
Motueka War Memorial	Towards Restoration of the Motueka War Memorial. Funding provided in LTP towards project, provide funds to ensure completion.	5000
Motueka Skate Park	Drainage issues, upgrade proposed by Youth and / or play equipment or outdoor 1/2 court bball	10000
Footpath - Pah / Queen Vic	Footpath along Pah Street from Kerei Street to Queen Victoria Streets	10000
Motueka Entrance Signage	Towards lighting to the two existing Motueka entrance signs.	5000
Riwaka Croquet Club	Towards the Riwaka Croquet pavilion, more details from Mrs E. Wilkins	5000
Motueka Community Carousel	Community Carousel at Decks Reserve as proposed by the Motueka Events Charitable Trust. Contribution towards a significant community project.	10000
Motueka Entrance Sign	Entrance sign to Motueka at High Street North.	10000
Cycle stand installation	Installation of Cycle stand throughout town	5000
Cycle lane - Whakarewa/Grey/Pah	Installation of cycle lanes along Whakarewa, Grey and Pah Streets	10000
Kerb and Chanel Thomason Ave	Kerb & Channel from Thomason Ave to alleviate ponding at intersection.	10000
De-Vine Programme	Contribution to the removal of Old Man's Beard on the River banks & some spots around the ward. Contribution towards Council owned / administered land.	5000

### DISCOUNTED Motueka Community Board Special Projects 2018-19

Project		Comments	Est \$ MCB
Speed limit Signs	Increased road sign signage and painted on road especially Queen Victoria Street	Refer to Engineering Services	0
Car Parking	2-3 Storey car park on Decks Reserve with ground floor maintained for Sunday market.	Beyond the scope of the MCB Special Project Fund.	0
Car Parking	TDC to purchase Whitwell's Carpark land from Wakatu for car parking	Project a significant one and submitted as part of the Motueka Parking Strategy.	0
Seat	Pedestrian seat cnr Thorp and Fearon St	Not considered a priority project at this time.	0
Red Street Light	Paint red street light poles outside the museum	Could proceed outside of MCB Special Projects.	0
Freedom Camping Site	Assist towards setting up and alternative Freedom Camping site in Motueka	Board felt that this should be resolved via general rate and not a MCB targeted rate project.	0
Sculpture Project - Godwits	Installation of a sculpture project recognising the significance of the Godwits	Board discussed and felt that current "arrivals and departures" sculpture should be completed first and noting a public forum request rather than from an organisation.	0
Footpaths	Brooklyn stream bridge to school and along Umukuri Rd, approx. 100m	Will be undertaken as part of ex-Cyclone Gita remedial works.	0

**7.9 FINANCIAL REPORT**

Information Only - No Decision Required

<b>Report To:</b>	Motueka Community Board
<b>Meeting Date:</b>	19 June 2018
<b>Report Author:</b>	Liz Cameron, Assistant Management Accountant
<b>Report Number:</b>	RMCB18-04-11

**1 Summary**

- 1.1 The financial report for the period ending 31 May 2018 is attached (**Attachment 1**).
- 1.2 A \$10,000 payment to the Motueka District Museum was made to assist with an air conditioning and lighting upgrade. This resulted in a deficit of \$4,482 in May with a year to date deficit of \$2,229.
- 1.3 Closed account interest has been earned on the positive Motueka Community Board opening balance. So far this year \$1,827 has been credited to the Closed Account.
- 1.4 Overall expenditure is 90% of budget, which is below the year to date average budgeted spend of 92%.
- 1.5 The income from the Motueka Sunday Market is 97% of the full year budget, which is ahead of the year to date average. There will be a noticeable decline in income during the winter months.
- 1.6 The net position of the Motueka Community Board's overall funds as at 31 May 2018 is a surplus balance of \$101,847.

**2 Draft Resolution**

**That the Motueka Community Board receives the Financial Report RMCB18-04-11.**

**3 Attachments**

1. Financial Summary May 2018

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<b>TASMAN DISTRICT COUNCIL</b> <b>Motueka Community Board</b> <b>May 2018</b>
---

	Month Actual	Month Budget	Month Budget %	YTD Actual	Annual Budget	YTD Actual as a % of Annual Budget
<b>Charges</b>						
<i>Remuneration</i>						
Chairperson Monthly Salary	1,175	1,176	100%	12,909	14,108	92%
Members(3)	1,764	1,802	98%	19,373	21,627	90%
Member Reimbursements	-	357	0%	3,413	4,288	80%
<i>Miscellaneous</i>						
<i>pages rate</i>						
Photocopying 0 0.1	-	128	0%	-	1,532	0%
Community Board discretionary fund	-	465	0%	5,172	5,577	93%
Youth Development Fund	-	88	0%	-	1,060	0%
Litter Cart *	-	-	0%	5,000	-	0%
Community Board Expenses	-	43	0%	379	511	74%
Cost of Elections	106	107	99%	1,173	1,279	92%
Special Projects	10,000	4,254	235%	47,865	51,050	94%
<b>Total Charges</b>	<b>13,045</b>	<b>8,420</b>	<b>155%</b>	<b>95,284</b>	<b>101,032</b>	<b>94%</b>
<i>Less</i>						
CCB Rate	7,212	7,254	99%	79,333	87,044	91%
Sunday Market Income	1,231	1,020	121%	11,895	12,240	97%
Closed Account Interest	120	146	82%	1,827	1,747	105%
<b>Net Charges</b>	<b>(4,482)</b>	<b>0</b>		<b>(2,229)</b>	<b>(1)</b>	

**Equity**

Opening Credit Balance 1 July 2017  
 Net Surplus/(Deficit) May 2018  
 Closing Credit Balance 31 May 2018

104,076  
 (2,229)  
\$ 101,847

\* The Litter Cart was approved by the Motueka Community Board and has been included in budgets going forward.

## Notes to the accounts

## A) Discretionary Fund

Balance brought forward from 2016/17	2,685
Plus Budget Allocation	<u>5,577</u>
Available Funds	8,262
Less Expenditure	5,172
Less Commitments	-
Remaining Balance	<u><u>3,090</u></u>

## Discretionary Fund Expenditure

Motueka Pool Fundraising Group	500
MerzShed Motueka	500
Mot District Community Christmas Dinner Group	500
Vision Motueka	500
Imagine Theatre	500
Keep Motueka Beautiful	500
Motueka District Brass Incorporated	500
Safe Families Motueka	500
Womens Support	500
Neighbourhood Support	500
Senior Citizens	280
Vision Motueka (Returned unspent funds)	- 329
Sport Tasman	221

<b>Total Expenditure to May 2018</b>	<u><u>5,172</u></u>
--------------------------------------	---------------------

## B) Youth Development Fund

Balance brought forward from 2016/17	845
Plus Budget Allocation	1,060
Available Funds	1,905
Less Expenditure	-
Less Commitments	-
Remaining Balance	<u><u>1,905</u></u>

## Youth Development Fund Expenditure

<b>Total Expenditure to May 2018</b>	<u><u>-</u></u>
--------------------------------------	-----------------

## C) Special Projects

Balance brought forward from 2016/17	75,669
Plus Budget Allocation	<u>51,050</u>
Available Funds	126,719
Less Expenditure	47,865
Less Commitments	-
Remaining Balance	<u><u>78,854</u></u>

## Special Projects Expenditure

Wallace Street Footpath	7,585
Flood Gates Saltwater Baths	5,000
Defibrillator including cabinet	3,219
New path - Courtney Street	12,456
Sign for Motueka Gateway	1,205
Gateway sign	8,400
Motueka District Museum	10,000

<u><u>47,865</u></u>
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## 7.10 ACTION LIST

Information Only - No Decision Required

**Report To:** Motueka Community Board  
**Meeting Date:** 19 June 2018  
**Report Author:** Verity Simpson, Motueka Community Board Secretary  
**Report Number:** RMCB18-05-12

### 1 Summary

1.1 Attached is the Action List for the Motueka Community Board to review.

### 2 Draft Resolution

**That the Motueka Community Board receives the Action List RMCB18-05-12 report.**

### 3 Attachments

1. Action List

73





Note – updated from the Board meeting of 15<sup>th</sup> May 2018

Item	Minute/Action	Accountable Officer	Status
December 2016	Investigate criteria for friendly town status on the Motorhome Caravan Association website and report back to the Board	Board Members Hutt/Dowler	<p>We do not currently meet all their criteria. Board Member Hutt keen to progress further and will obtain more information. Claire Hutt to report back at April meeting. Cr Ogilvie stated that a 2<sup>nd</sup> dump station is needed. Barry Dowler to investigate.</p> <p>17/05/17 – Board Member Hutt to report back June meeting.</p> <p>20/06/17: Board Members Hutt &amp; Dowler to investigate potential dump station sites.</p> <p>15/05/18 – Dump Station should be in place by end of August.</p> <p>18/07/17 – Jeff Cuthbertson will come to Motueka to look at potential sites.</p> <p>15/08/17 – To be monitored</p> <p>17/10/17: Favoured site is near Marchwood Park on the corner by the Helicopter pad. This is subject to funding from Tourist &amp; Investment fund. The application has been submitted.</p> <p>8/12/17 – Still waiting on outcome of Tourism Investment Fund.</p> <p>20/02/17 – Board Member Dowler working with staff.</p> <p>17/04/18 – Board Member Dowler confirmed plans are being drawn up and costing to be done.</p>
August 2017	Litter cart sponsorship.	Board Member Hutt	Board Member Hutt to provide update at the February meeting

## Item 7.11

Item	Minute/Action	Accountable Officer	Status
			Board Member Hutt to provide update at the March meeting 20/03/18: In progress 17/04/18 – Board Member Hutt in discussion with Richard Liddicoat on material options metal or plastic. 17/05/18 – Richard Liddicoat has photo measurements for signs
December 2017	Provide list of footpath priority list and their timing in Motueka	Chair Maru	Steve Elkington to attend March meeting in order to answer any questions. Steve Elkington to attend April's meeting. Richard Kirby to update in April's meeting. 17/04/18 Mr. Kirby clarified the 2 out of 10 on the list that are scheduled are Kaiteriteri Sandy Bay Road and Old Wharf Road. Verity to email Footpath priority list with unconfirmed minutes. 15/05/18 Workshop required on footpath priority list
May 2018	Freedom camping at the old Mariri dumpsite follow up.	Cr Hawkes	Discussed with Adrian work in progress.
May 2018	Look into cleaning schedule for Pah Street and Decks Reserve toilets (to more than once a day).	Richard Hollier	
May 2018	Workshop on Special Projects List	Chair Maru	Workshop held on 22/05/18.

Item	Minute/Action	Accountable Officer	Status
May 2018	Chair Maru to write to Ross Connochie acknowledging his letter on the War Memorial Upgrade.	Chair Maru	Letter sent 16/05/18, included in correspondence report in this agenda. Action completed.
May 2018	Chair Maru to write to Drew Bryant regarding the Car Parking Strategy Status.	Chair Maru	
May 2018	Chair Maru to get copy of letter from Council written to the NZTA regarding the High Street and Bridge upgrade.	Chair Maru	Letter sent to Hon Damien O'Connor 16/05/18, included in correspondence report in this agenda.
May 2018	Susan Edwards to speak with Communications Team regarding adding Community Board snippets to the newslines.	Susan Edwards	
May 2018	Chair Maru to write and thank the High School Head Students who spoke at Anzac Day commemoration.	Chair Maru	Letter sent 16/05/18, included in correspondence report in this agenda. Action completed.
May 2018	Richard Kirby to confirm that \$700,000 for traffic lights on High Street is still in the Long Term Plan	Richard Kirby	
May 2018	New lighting for the Motueka sign Councillor Ogilvie will speak with Steve Elkington and report back to the Board.	Cr Ogilvie	

**7.11 SPECIAL PROJECTS ACTION LIST**

**Information Only - No Decision Required**

**Report To:** Motueka Community Board  
**Meeting Date:** 19 June 2018  
**Report Author:** Verity Simpson, Motueka Community Board Secretary  
**Report Number:** RMCB18-06-12

**1 Summary**

1.1 Attached is the Special Projects Action List for the Motueka Community Board to review.

**2 Draft Resolution**

**That the Motueka Community Board receives the Special Projects Action List RMCB18-06-12 report.**

<b>3 Attachments</b>
----------------------

1. Special Projects Fund Action List

79



Note – updated from the Board meeting of 15 May 2018

Approved Projects 2016/17	Funds Awarded	Status
Motueka Historic Wharf landscaping	\$3000	<p>Emailed confirmation to Beryl that MCB Special Projects Fund covering costs up to \$3000.</p> <p>Update 05/05/17: This is on Reserves &amp; Facilities work programme to be carried out.</p> <p>18/07/17: In progress</p> <p>17/10/17: Board Member Dowler mentioned he and Cr Sangster had a meeting with Peter Talley about the Motueka wharf and Golden Bay wharves. Cr Sangster would like them to all come under the one project. It was mentioned that Talley's would fund the Motueka Wharf.</p> <p>12/12/2017 – Still waiting on Cr Paul Sangster to form Trust</p> <p>20/02/17 – Cr Hawkes spoke to Cr Sangster who is now waiting on trustees</p> <p>15/05/18 – Cr Canton said Paul Sangster has established the Trust.</p>
Motueka District Museum	\$10,000	<p>Email correspondence ongoing.</p> <p>17/04/18 Payment has not been made Verity has emailed museum staff 23/04/18.</p> <p>30/04/18 – Email from Celia at the museum: "We are expecting the heat pumps to be installed in the very near future and will supply you with the invoice as soon as it is available to us".</p> <p>15/05/18 – Heat pumps now installed, invoice to follow.</p> <p>Payment made to Motueka Museum of \$10,000 18/05/18.</p>
Play equipment for the Newhaven Reserve	\$5000	Beryl Wilkes waiting on Marahau Residents Association to contact her.

Approved Projects 2016/17	Funds Awarded	Status
		<p>Beryl still waiting to hear from Marahau/Sandy Bay R.A                      18/07/17 – The Marahau community have sent TDC the designs and Beryl has Glenn Thorn looking at them.                      17/10/17: Cr Ogilvie will speak to Glenn Thorn.                      05/02/2018 – Glenn Thorn emailed to say that he and the Committee members, now looking after the playground development, had a meeting and discussed the survey detail. The issue is <i>where</i> in Marahau. They are having another meeting in March.</p>

Approved Projects 2017/18	Funds Awarded	Status
Thorp Bush picnic area	\$10,000	<p>Chair Maru has approached Beryl Wilkes but will also email Susan Edwards for advice going forward and concerns raised. Cr Ogilvie feels the process through Reserves &amp; Facilities should be respected, as this is a serious issue.                      20/02/18 Still waiting to hear from Reserves &amp; Facilities Manager.                      17/04/18 Board decided to wait until new financial year.</p>
Playground upgrades	\$10,000	<p>Board Members to discuss.                      20/02/18 - Deferred to March meeting                      17/04/18 Board Member Hutt to get quote for swings.                      17/04/18 Board will await discussions around Reserves Management plan.</p>
Enhancement of George Quay	\$10,000	<p>Chair Maru to advise of the funding available now.                      12/12/2017 – Keep Motueka Beautiful and Steve Elkington aware of funding available</p>



Approved Projects 2017/18	Funds Awarded	Status
		17/04/18 Board will await discussions around Reserves Management plan.
Outdoor exercise equipment	\$10,000	<p>Chair Maru emailed Beryl Wilkes with the go ahead. Board Member Hutt to follow up with available funding from RFCs and obtain advice on location of the equipment. Board Member Hutt to report back to the Board in December.</p> <p>8/12/17 – Board Member Hutt to report to February meeting.</p> <p>20/02/18 – Deferred to March meeting.</p> <p>17/04/18 Board will await discussions around Reserves Management plan.</p>
Enhancements for Marahau	\$10,000	<p>Chair Maru has sent an email to the Marahau Residents Association. Waiting to hear back from them.</p> <p>12/12/2017 – Still waiting for response.</p> <p>17/04/18 Chair Maru to write to John Ayling.</p>
Motueka Arts Council sculpture	\$5,000	<p>The Arts Council is in the process of fundraising.</p> <p>12/12/2017 – Still waiting for response.</p>
<b>DEFERRED PROJECT 2017/18</b>		
North Park BBQ	\$5,000 - 7,000	

<b>2016/17 MCB Special Projects</b>	
	\$
Motueka Historical Wharf	3,000.00
	\$
Salt Water Baths	5,000.00
	\$
Motueka District Museum	10,000.00
Northern End Marahau	*
	\$
Newhaven Reserve	5,000.00
	\$
Wallace Street Footpath	10,000.00
	\$
Motueka Welcome Sign	10,000.00
	\$
Old Wharf Rd – Kerb and Channel	10,000.00
	\$
<b>2016/17 Projects to be completed</b>	<b>53,000.00</b>

\* \$5k to be re-allocated in 2017/18 projects

<b>2017/18 MCB Special Projects</b>	
	\$
Courtney Street Footpath	12,155.50
	\$
Thorp Bush Project	10,000.00
	\$
Playground Upgrade	10,000.00
	\$
Motueka Arts Council	5,000.00
	\$
Community Accessible Defibulator	3,000.00
	\$
Outdoor Exercise Equipment	10,000.00
	\$
Enhancement of George Quay	10,000.00

North Park	\$ -
Enhancement or Marahau	\$ <u>10,000.00</u>
<b>Total proposed 2017/18 Projects</b>	<b>\$ <u>70,155.50</u></b>
Total Projects if all to be approved	\$ 23,155.50
Total Available Funds in Special Projects Fund	\$ <u>26,719.00</u>
<b>Remaining Funds if all projects completed</b>	<b>\$ 3,563.50</b>



## 8 CORRESPONDENCE

### 8.1 CORRESPONDENCE JUNE 2018

Information Only - No Decision Required

<b>Report To:</b>	Motueka Community Board
<b>Meeting Date:</b>	19 June 2018
<b>Report Author:</b>	Verity Simpson, Motueka Community Board Secretary
<b>Report Number:</b>	RMCB18-06-13

#### 1 Summary

1.1 This report includes incoming and outgoing correspondence during May and June 2018.

#### 2 Draft Resolution

**That the Motueka Community Board receives the Correspondence RMCB18-06-13 report.**

<b>3 Attachments</b>
----------------------

1.	Riwaka Croquet Club special funds request	87
2.	Report on Discretionary Fund expenditure from Safe Families Motueka	91
3.	Motueka District Museum heat pump invoice	96
4.	Keep Motueka Beautiful report and invoice	97
5.	Marahua Residents Association's report on intentions of funds expenditure.	99
6.	Letter to Damien O'Connor from Chair Maru	100
7.	Letter to Principle of Motueka High School from Chair Maru	101
8.	Letter to Motueka Youth Councillors from Chair Maru	103
9.	Letter to Ross Connochie Motueka War Memorial Restoration from Chair Maru	105
10.	Letter from St Peter Chanel School's pupil Rueben Griffith	106
11.	Letter to Rueben Griffith from Chair Maru	107
12.	Letter of support to Good Sports Motueka	109

The Chairman  
 Motueka Community Board  
 Mr B Maru

Dear Sir

We write on behalf of the more than 90 year old Riwaka Croquet Club that as a consequence of cyclone Gita had their club house, lawns and irrigation systems severely damaged.

We are grateful to TDC for organising and funding the rehabilitation of the playing lawns which after some delays are happening now.

However, to support the councils work and maintaining the lawns to a playable and competition grade, the club, has had to raise a loan of \$4000.00 to purchase a 2<sup>nd</sup> hand reel mower. Regrettably, this lower mow cannot be achieved with the regular council mowing of the Reserve.

The cyclone flooding also inundated the club house to a level of 1 metre, causing the chipboard flooring to collapse.

For our 30+ mostly elderly membership, to have a sound and healthy club house urgent repairs are necessary at an estimated cost of \$2000.00. These are now underway using members knowledge and labour.

Again directly resulting from the flooding the irrigation system needs either a total replacement or hopefully a repair/upgrade. The quote/s to repair are enclosed.

Both the mower and irrigation are essential to support and maintain the work done and ongoing by TDC.

While the club has fund raising activities ongoing, to help mitigate these immediate and unexpected costs. We also need assistance to meet our responsibilities in keeping this historic and valuable local club active. We have raised the annual subscription, hold business house and twilight competitions, plus make and sell mallet covers among other initiatives in support of ongoing expenses. .

We therefore would be grateful for your board when next considering a funding allocation to look favourably at our request to meet the following essential costs. In particular the mower and irrigation.

Mower	\$ 4000.00
Irrigation	\$ 4350.00
Club house	\$ 2000.00
<b>Total</b>	<b>\$10,350.00</b>

Please contact John Stanley phone 03528 8061 for any additional information necessary to support this modest application.

Sincerely





Complete Water Solutions  
 P O Box 238  
 Motueka  
 7143

Ph: 03 528 0040  
 Fax: 03 528 0041  
 admin@cwenz.co.nz

**Quote**

Tax Invoice No.: 00015377  
 GST Reg.No.: 110-648-569

Bill To:  
 Riwaka Croquet Club  
 22D Kingston Place

Ship To:  
 Riwaka Croquet Club  
 22D Kingston Place

MOTUEKA  
 New Zealand

MOTUEKA  
 New Zealand

SALESPERSON		YOUR NO.		TERMS		DATE	PG.
		Upgrade		Net 20th after EOM		5/06/2018	Page 1
QTY	ITEM NO	DESCRIPTION	PRICE	UNIT	DISC	EXTENDED	GST
11	I25-04	Hunter I25 Rotor Popup 100mm	\$109.00	ea	10%	\$1,079.10	\$15
1	PCC1201	Hunter PCC 12 Zone - Controller	\$512.00	ea	10%	\$460.80	\$15
11	PGV101	Hunter PGV 25mm Solenoid Valve	\$57.00	ea	10%	\$564.30	\$15
1	Supply parts	1.0kW horizontal multistage pump	\$1,200.00	ea	10%	\$1,080.00	\$15
8	Labour	Labour- pump install, wiring	\$66.80			\$534.40	\$15
22	CON3WAY	3M Gel Connector - 3 Way	\$2.90	EA		\$63.80	\$15
THANK YOU for your business, Prompt Payment in 10 days helps keep prices down. Interest added to overdue accounts at 5.0% p/month or terms. All items remain the property of Complete Water Solutions until fully paid.  Quotations are valid for a period of 30 days unless otherwise stated. Prices are subject to change in accordance with our suppliers price increases.				SALE AMT. \$3,782.40 FREIGHT \$0.00 GST \$567.36 TOTAL AMT. \$4,349.76 PAID TODAY \$0.00		BALANCE DUE \$4,349.76	

**DIRECT CREDIT PAYMENTS**  
**BNZ 02-0692-0057373-00**





Motueka ITM  
 16 King Edward Street  
 Motueka 7120  
 Phone: 03 528 7254  
 Email Address: sales@itm-motueka.co.nz

Quote 4051539

To: *Wayne Woolf*  
 Specify a Delivery Address

Quote No : 4051539  
 Quote Date : 12/04/2018  
 Customer Code : CODMOT  
 GST : 81-857-202

Customer Ref: RIWAKA CROQUET Salesperson: Alan Ball  
 Salesperson Email: trades@itm-motueka.co.nz

Code	Description	Qty	Retail	Net	Extended
Material Estimate of building materials to complete floor repairs					
Site visit by ITM Rep Pat Fairweather to assist with requirements					
11620075	Gorilla Grip One Hour Cure Construction Adhesive 310ml	1.00	21.85	18.40	18.40
4900129	Nails 100x4.0 Jolt Galv 500g	1.00	6.48	4.86	4.86
77001335	Superscrews Sq 8 x 50 [100] CSK Zinc (2	1.00	4.88	3.84	3.84
12043308	Estapol Polyurethane 1L Matt	1.00	33.35	30.10	30.10
44403364	PlyFloor H3.2 CCA 19mm CD 2.4x1.2 7ply TG Yellow Tongue	4.00	126.96	96.83	387.32
81294105	100 x 50 Radiata SG8 H4 Wet RS 3/4.8 (3 Pieces)	14.40	6.83	4.02	57.88
81294255	250 x 50 Radiata SG8 H4 Wet RS 2/4.8 (2 Pieces)	9.60	18.38	10.83	103.96
68442050	Damp Course 50mm x 20m per roll	1.00	6.29	4.40	4.40
MOTZ2	Delivery Free of Charge - Riwaka/Tasman in 1 full load	1.00	39.13		
MARKETINGSUP	Please note that Timber is due to rise in price 1 May but will hok for a time for the club to complete their project. Trade price provided, free delivery to site and additional \$100 di offered to the Club to complete your project.	-1.00		86.95	-86.95
				Subtotal	523.81
				Tax (GST)	78.57
				Total	602.38

Our Quote T&Cs

- \* Quoted prices are subject to supplier price increases, plan or site variations.
- \* The timber lengths quoted may not always be available.
- \* To ensure your quoted rates please state this quote number when ordering.
- \* Customer Special (non stock) orders are not returnable for credit.
- \* Promotional prices quoted are only valid during the period of the promotion.
- \* Delivery charges may be applied for delivery by an ITM Service vehicle.
- \* Quotes are valid for 30 days from date of issue unless otherwise stated.



Mitre10 Motueka  
 Lone Oak Motueka Ltd  
 235 High Street, Motueka

02/05/2018 10:19 D#457 Op:14 Reg:C5

GLOKOTE UPSIDE DOWN PINK GK4601  
 359864 EACH

1 x	\$11.99	\$11.99
		Total \$11.99
*****		
E-EFTPOS [624651...9136]		\$11.99
		Tendered \$11.99
*****		

Airpoints# 2642090202292

Ph 03 528 9220  
 Keep this docket as proof of purchase

Mitre10 Motueka  
 Lone Oak Motueka Ltd  
 235 High Street, Motueka

08/04/2018 09:22 D#215 Lt:06 Reg:C2

DOWEL 32MM 1.8M RADIATA  
 637900 EACH

1 x	\$23.18	\$23.18
		Total \$23.18
*****		
E-EFTPOS [524651...9136]		\$23.18
		Tendered \$23.18
*****		

Airpoints# 2642090202292

Ph 03 528 9220  
 Keep this docket as proof of purchase



**SAFE FAMILIES 100%**  
**MOTUEKA** **OK**  
 Call 0800 456 450 to ask for help  
[www.SafeFamiliesMotueka.nz](http://www.SafeFamiliesMotueka.nz)

## WOODLAND AVENUE 2017-2018

Accountability Report to Motueka Community Board Discretionary Fund

Compiled by Paul Johnson – Project Coordinator

10/5/2018

This report is to provide evidence of the money spent from the Motueka Community Board discretionary fund of \$500 received from the board in December of 2017.

The money was used to assist in the purchasing of paints and materials for the Art Panels for the Woodland Avenue Alley Way as part of the Safe Families Motueka Community Streets Project in Woodland Avenue. (see photos included in the report).

The groups involved with the art panels were the local children from Woodland Avenue, Motueka YMCA, Motueka Rudolf Steiner School Class 4 and 5, Able Tasman Educational Trust Alternative Education and IHC Motu.

All the art panels except the IHC Panel have had a plastic Perspex sheet installed to protect them from rain. All the panels have a metal flashing along the top and silicon along the sides to stop water getting onto the paintwork. The IHC Panel, because of the bottle tops could not have the Perspex sheet installed but it has been painted with a layer of protective polyethene paint.

The following information was supplied to the organisations who expressed interest in creating an Art Panel. They were encouraged to depict what they loved about Motueka.

**WOODLAND AVENUE MOTUEKA  
 COMMUNITY MURAL PROJECT**

ALLEY WAY ART – WOODLAND AVENUE TO MONAHAN STREET

YOU HAVE BEEN SELECTED TO CREATE A ONE PANEL MURAL ART PIECE TO BE ERECTED IN THE RENOVATED ALLEY FROM WOODLAND AVENUE TO MONAHAN STREET AS PART OF THE SAFE FAMILIES MOTUEKA COMMUNITY STREETS PROJECT 2017.

WE WANT YOU TO CREATE A PIECE OF ART CELEBRATING ALL THE GOOD THINGS ABOUT MOTUEKA AND THE SURROUNDING DISTRICT'S COMMUNITY.

**“WHAT DO YOU LOVE ABOUT MOTUEKA?”**

THIS COULD BE LOCAL LANDMARKS, eg CLOCKTOWER, JANIE SEDDON, RIWAKA RESURGENCE, ABLE TASMAN NATIONAL PARK, SALT WATER BATHS, MT ARTHUR, SPLIT APPLE ROCK etc OR ACTIVITIES eg MOUNTAIN BIKING, FISHING, SWIMMING, SKATEPARK, TRAMPING etc  
IMAGE TO PAINTED IN LANDSCAPE FORMAT–SIZE OF PANELS-2400 X 1200



**WOODLAND AVENUE CHILDREN ART PANEL #2**

The Alley Way was Officially Opened on Friday May 4<sup>th</sup> at 1:30pm The panels look amazing and we had a really good turnout for the opening. Members of the public, residents and the groups who painted the panels attended. We had a Blessing, Prayer and Karakia for the Alley Way and announced it officially open. We had approximately 100 people in attendance, we shared food which had been prepared by our team.



WOODLAND AVENUE CHILDREN ART PANEL #1



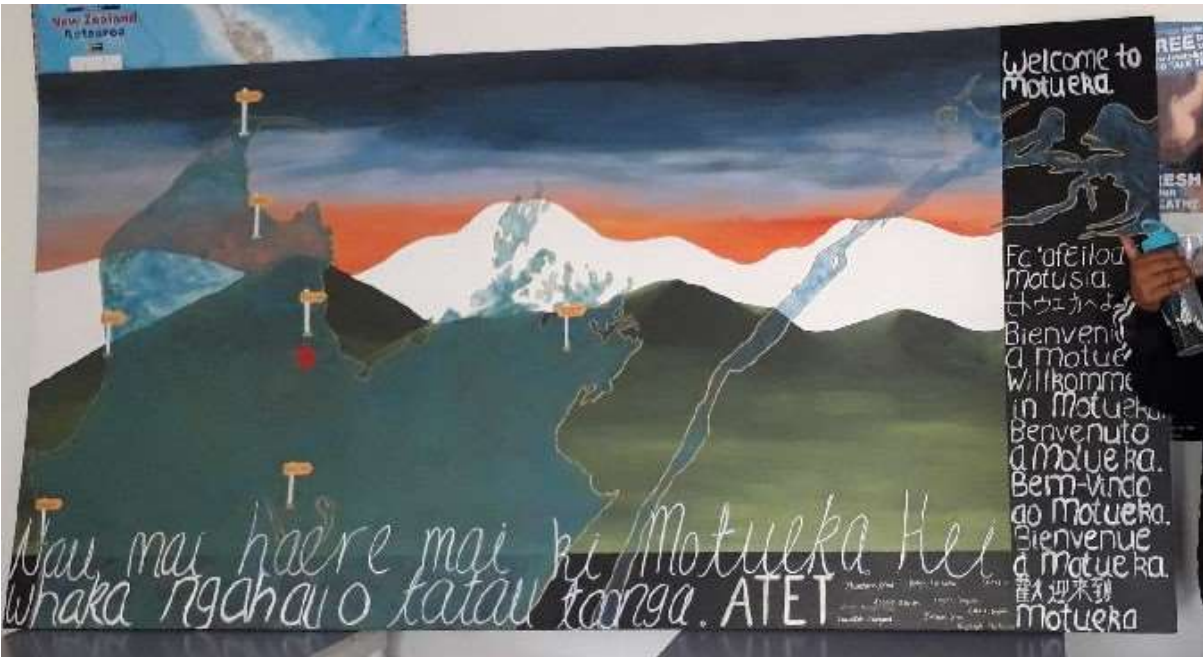
VOLUNTEERS INSTALLING ART PANELS – IHC MOTU ART PANEL

Item 8.1

Attachment 3



MOTUEKA RUDOLF STEINER CLASS 4 AND 5 - ART PANEL



ABLE TASMAN EDUCATIONAL TRUST – ALTERNATIVE EDUCATION ART PANEL



IHC MOTU – ART PANEL



INSTALLING - YMCA MOTUEKA ART PANEL

Paul Johnson Project Coordinator and the Safe Families Team would like to thank the Motueka Community Board for their contribution in helping to create this community Taonga.

Our wish is that the community will treasure and enjoy the artwork and the upgraded Alley Way.

Item 8.1

**BEST & WEST (2004) LTD**

51 MCGLASHEN AVENUE  
 PO BOX 3329  
 RICHMOND 7050  
 (03) 544 6063 FAX (03)544 4727

710

TAX INVOICE

No.: 50533  
 Date: 10/05/18  
 GST No.: 88-863-208  
 Customer: MOT DIST  
 Your Reference: :  
 Job number: 5408

Charge TO:  
 MOTUEKA DISTRICT MUSEUM  
 140 HIGH STREET  
 MOTUEKA 7120

Phone: 03 528 7660

Fax:

Page 1

Code	Description	Unit	Quantity	Price	Amount
	2x DAIKIN FTXM7IRVMZ WALL MOUNTED HEAT PUMP SYSTEMS				
	TO SUPPLY AND INSTALL 2x DAIKIN FTXM7IRVMZ WALL MOUNTED INVERTER HEAT PUMP SYSTEM AS QUOTED - \$ 3,800.00 ea + GST				
					\$ 7,600.00 + GST
	DAIKIN FTXM7IRVMZ - INDOOR UNIT Serial No(s): E001820, E002264	EACH	2.00	\$3800.00	7600.00
	DAIKIN RXM7IRVMZ - OUTDOOR UNIT Serial No(s): E002400, E002401	UNIT	2.00		
	ELECTRICAL AS QUOTED - \$ 800.00 + GST		1.00	\$800.00	800.00

Bank 62  
 to be paid 30/5/18  
 CAB

31 MAY 2018  
 CAB

PLEASE NOTE WE DO NOT HAVE CREDIT CARD OR EFTPOS FACILITIES.  
 PAYMENTS CAN BE MADE DIRECTLY INTO OUR ACCOUNT, ANZ RICHMOND - 010677 0102121 00  
 DATE: PAYMENT DUE 20TH OF THE MONTH FOLLOWING INVOICE

NET amount \$8400.00  
 GST amount \$1260.00  
 Total \$9660.00

against council board grant

Attachment 3





c/- TDC Service Centre  
PO Box 123  
Motueka 7120

Secretary, Motueka Community Board  
Tasman District Council  
Service Centre, Motueka

To the Community Board

**RE: Report back on Discretionary Fund Grant to Keep Motueka Beautiful**

In December the Board granted \$500 to Keep Motueka Beautiful towards the printing costs of the brochure "Walking Motueka: a guide to walks & places of interest in and around Motueka". This enabled us to print 10,000 rather than 5,000 copies, which we think will last two years.

The brochure was printed and distributed in early December. A copy of the printer's invoice is attached, to which you contributed. The largest numbers were given to the i-site and the holiday park, but brochures went to all the motels, backpackers, some cafes, the Library and the TDC Service Centre. Copies are enclosed for members of the Community Board.

The i-site report that they have been going out like hotcakes! They have given out almost 2,000 in less than six months. They are very enthusiastic, saying the brochures have been very helpful with the map, and for giving people ideas for things to do between other activities in the area.

Another distribution around the motels etc. will be done before next summer. At this stage it looks like the supply should last two years.

We are very grateful to the Community Board for your contribution to making this possible.


Yours faithfully

A handwritten signature in blue ink that reads 'Isobel Mosley'.

Isobel Mosley  
Keep Motueka Beautiful

Item 8.1

Attachment 4



16 Tokomaru Place, Wakatu Estate, Stoke  
PO Box 437, Nelson 7040  
T. 03 543 9480 F. 03 541 0552  
E. sales@printhouse.co.nz www.printhouse.co.nz

**TAX INVOICE**  
**74178**

<b>Direct To</b>	<b>Deliver To</b>
<b>Jazz Graphics (Linksfield Enterprises Ltd)</b> 31 Wallace Street Motueka	31 Wallace Street Motueka

Date	Cust No.	Order No.	Job No.
08 December, 2017	6108		51315

Job Description	Amount
Motueka Walking Paths Brochure as per quote 25191	Printing 1,446.00
invqty            10000	

For customers wishing to pay by direct credit, our bank account number is  
**03 0703 0582414 00**

<b>NETT:</b>	<b>\$1,446.00</b>
<b>GST:</b>	<b>\$216.90</b>
<b>TOTAL:</b>	<b>\$1,662.90</b>

These goods remain the property of the supplier until this invoice is paid in full.



Mr Brent Maru, Chairperson, and Members of the  
Motueka Community Board  
C/- Tasman District Council Service Centre  
**Motueka** [By Email to Heather.Spiers@tasman.govt.nz]

Dear Chair and Members

The Association was advised [25th October 2017], that the Community Board had made a grant of \$10,000 to the Association “for the enhancement of Marahau”.

The purpose of this letter is to report you on the Associations’ intentions decisions with respect the actual and proposed expenditure of those funds. The details follow;

	Item	Amount
A.	An <b>AED [defibrillator]</b> is now available 24/7 which has been installed at the Abel Tasman Centre. It was a contributory funding initiative with individual donations, the Outdoor Education Centre and the Association via the Community Board Grand	\$850.00
B	The replacement and and updating of the ‘ <b>Visitor Information Board</b> ’ located adjacent to the Abel Tasman Centre. This ‘board shows a stylised map of Marahau and marks places of interest, tourist services, restaurants and the location of accommodation providers	\$1,200.00
C	The <b>remediation of the Wetlands post the ‘Gita’ storm</b> . The Association has a long-term lease with Land Information NZ for the ‘Wetlands’ area which is adjacent to the north end of the Wakatu property. It is a significant habitat which the Association enhances and maintains as part of the resident and visitor experience. The proposed remediation is presently being scoped to assess the anticipated cost of removing the significant accumulation of debris washed into the Wetlands as a result of the Gita storm and the availability from other parties of alternative ‘in kind’ contributions. A provision of \$3,500 has been made.	\$3,500.00
D	The Association is presently seeking advice on low maintenance plantings and a low cost management plan in order to <b>maintain the present esplanade gardens</b> in a reasonable state of repair. A provision has been made of \$2,500.00.	\$2,500.00
E	The <b>Community Hall</b> needs some minor improvements [disability access] for which an estimate of \$2,000.00 has been made. The decision of the Council to not renew or renegotiate the present lease arrangements has put this matter into abeyance until a longer term solution is in place.	\$2,000.00

The Association in its support of residents and visitors to enrich their ‘Marahau’ experience appreciates the significant backing of the Motueka Community Board.

Yours sincerely

John Ayling  
Secretary

14<sup>th</sup> May 2018



## Motueka Community Board

tasman district council

16<sup>th</sup> May 2018

Hon Damien O'Connor  
c/-  
Motueka Electorate Office  
234 High Street  
Motueka

Dear Damien

The Motueka Community Board has requested that I write to you to express our disappointment and absolute surprise that the planned SH60 Motueka Improvement Project has been discarded by the New Zealand Transport Agency following the release of the new Government Policy Statement on land transport.

With our continuing ageing population, the substantial influx of both national and international tourists to Motueka, we ask for your support and advocacy in reaching an amicable solution to a significant problem that has been in discussion now for nearly 20 years. As the elected member for West Coast / Tasman we know that you are well aware of the considerable safety and access aspects that face SH60 High Street, Motueka and ask you to echo our request to have an improvements programme reinstated with urgency.

The King Edward Street / High Street has a NZTA red flag displayed due to a fatal motor accident at this intersection within the last 18 months and visible near misses occurring daily. Two years ago, Tasman District Council and Network Tasman relocated underground assets so a future small type roundabout can be installed to remove the high safety risk. This was the 1st stage of the recent strategy outcome. This must proceed without fail.

Tasman District Council in the last LTP had money put aside in the minor safety improvements budget to signalise the three pedestrian crossings on the High Street. NZTA advised Tasman District Council to delete that as the Traffic Study Outcome would deal with this issue. Now improvements are on hold and no money put in to the new LTP for this situation, has stepped the safety regime proposed by Tasman District Council back at least another three years.

Tasman District Council  
P.O. Box 123  
Motueka 7143  
Email: [motuekacommunityboard@tasman.govt.nz](mailto:motuekacommunityboard@tasman.govt.nz)



## Motueka Community Board

tasman district council

We understand that new GPS evaluation matrix now prioritises both safety and access as a key measure and as such struggle to see how the SH60 Motueka project does not in fact strengthen when utilising this measure. The uncontrolled intersections of King Edward / High Street, Tudor/ High and Pah / High Street continue to pose serious safety and access issues for motorists, cyclist and pedestrians.

From discussions with our Motueka Ward Councillors, we are informed that the Regional Transport Committee are in the process of formally writing to the New Zealand Transport Agency in regards to providing evidence that will show that the SH60 Motueka Improvements project does in fact meet the requirements of the GPS and TAIP with evidence based reasoning for its reinstatement.

Members of our Board would welcome the opportunity to discuss this matter in person with you and welcome any advice of further action that the Board may be able to take.

Yours sincerely

Brent Maru  
Motueka Community Board Chair

*Cc: Motueka Community Board*

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# Motueka Community Board

tasman district council

16<sup>th</sup> May 2018

Mr Prestidge  
Principal  
Motueka High School  
Whakarewa Street  
Motueka

Dear John

The Motueka Community Board has asked me to write to you to pass on the Board's congratulations to both Jan Lammers and Ella Ward for their outstanding address at this year's ANZAC Service in Motueka.

The ANZAC address from Motueka High School head students has been a key component of the services for a number of years, all of whom have represented both Motueka High School, fellow youth and themselves extremely well and the Board wishes to specifically acknowledge the efforts of Jan and Ella, your two head students for 2018.

Please pass on our appreciation and admiration to them both for a well written and excellently delivered speech.

Yours sincerely

Brent Maru Motueka Community Board Chair

*Cc: Mayor Kempthorne*

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## Motueka Community Board

tasman district council

16<sup>th</sup> May 2018

Motueka Cluster  
Tasman Youth Council  
c/-  
Tiegan Maru  
Motueka Recreation Centre  
P.O. Box 237  
Motueka

Dear Youth Councillors

Firstly can I congratulate your members on the recent youth survey that you undertook with a special acknowledgement to May and Amber who presented the finding to the Motueka Community Board.

The Board was very interested to hear the findings and especially impressed to see the commitment from our town's youth in regards to keeping the town clean and rubbish free with a request for additional rubbish bins in town, especially around Whakarewa Street and MacDonalds.

Your Youth Council representative questioned the Board about the delay around progressing the Thorp Bush project. Fortunately we had key Council Officer's present who provided advice that the Youth Council should seek to progress this project through your co-ordinator, liaising in the first instance with Lani Evans as your key Council Officer. Thorp Bush is a significant Motueka habitat with high community interest which has resulted in some delays and I am hopeful that you will be able to assist to progress this project.

Thank you again for your continued engagement and the Board looks forward to your continued participation in Community Board Meetings and also in representing the views of youth in Motueka. Keep up the great work!

Yours sincerely

Brent Maru  
Motueka Community Board Chair

*Cc: Mayor Kempthorne, Lani Evans*

Tasman District Council  
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## Motueka Community Board

tasman district council

16<sup>th</sup> May 2018

Mr Ross Connochie  
Vice President  
Motueka Memorial RSA  
E: [manager@motuekarsa.co.nz](mailto:manager@motuekarsa.co.nz)

Dear Ross

Thank you for your letter concerning the restoration of the Motueka War Memorial.

The Motueka Community Board received your letter and expressed unanimous support for your project which as a result has been included in the projects for consideration schedule of Motueka Community Board Special Projects for 2018/19.

The Board will ratify the final shortlisted projects at its' June 2018 meeting and then seek public feedback from the community on these projects prior to being able to confirm successful projects by the September board meeting.

I believe that some provision has been provided within the Tasman District Council's long term plan for funding towards this project so can I please request the shortfall in funds that you will seek from the Board.

Finally, thank you for the work you undertake on behalf of the Motueka RSA and we look forward to being able to assist you with this project.

Yours sincerely

Brent Maru  
Motueka Community Board Chair

Tasman District Council  
P.O. Box 123  
Motueka 7143  
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## *St Peter Chanel School*

423 HIGH STREET, MOTUEKA  
PH: (03) 528 7366  
EMAIL: [office@spcmotueka.school.nz](mailto:office@spcmotueka.school.nz)  
[www.spcmotueka.school.nz](http://www.spcmotueka.school.nz)

23 May 2018

Motueka Community Board

Dear Mr Maru

My name is Reuben Griffith I'm 11 years old from a group of Year 6, 7 and 8 from St Peter Channel School and we need your help!

Our class are involved with 'Experiencing Marine Reserves' and our goal is to get whitebait back into of Goodman stream. I'm in the pollution group.

I am emailing to ask permission to post A4 posters around town (maybe inside shop windows with the shop owner's permission), to convince people of Motueka to stop polluting Motueka's Goodman Stream.

Yours sinceraly

Reuben Griffith  
On behalf of the senior class.



## Motueka Community Board

tasman district council

23<sup>rd</sup> May 2018

Mstr Reuben Griffith  
St Peter Chanel School  
423 High Street  
Motueka

Dear Reuben

**Re: Experiencing Marine Reserves – Goodman Stream**

Thank you for your letter on behalf of your fellow students at St Peter Chanel School in regards to restoring whitebait within the Goodman stream network.

It is fantastic that young people such as yourself are taking a lead in key environmental aspects of our community and in fact "our planet" and can I offer you my absolute congratulations on your chosen project.

In terms of providing permission to erect posters around town, you will need to seek permission from the individual shop and business owners but I am sure many will happily assist, but I certainly support your project. What I can offer is that the Motueka Recreation Centre will certainly happily put some up on their noticeboards for you.

I would like to also highlight two other opportunities. Firstly the Motueka Community Board have a discretionary grants fund that could provide up to \$500 to support an appropriate project that through your school, may be able to help raise awareness or assist in the restoration of whitebait into the stream and secondly Tiegan at the Recreation Centre co-ordinates the Motueka Youth Council who I am sure would also have some interest in supporting your project if you think this may assist.

Can I commend you on your great initiative and obvious passion about enhancing our natural environment and please do not hesitate to contact me if you think I may be able to assist further.

Yours sincerely

Brent Maru  
Motueka Community Board Chair

*Cc: Motueka Community Board, Tiegan Maru*

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P.O. Box 123  
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## Motueka Community Board

tasman district council

30<sup>th</sup> May 2018

Mr Ross Loveridge  
Good Sports Motueka  
E: [ross.loveridge@extra.co.nz](mailto:ross.loveridge@extra.co.nz)

Dear Ross

**Re: Letter of support for Good Sports Motueka**

As Chair of the Motueka Community Board I am happy to provide this letter of support to Good Sports Motueka for the development of an indoor pool for the community of Motueka.

The Board strongly supports the work of Good Sports Motueka who have been working hard to ensure that Motueka is provided with an indoor swimming pool. There is a long history in the Motueka Community with over 30yrs of planning, various sites and proposals, however it is now very exciting to see the significant progress that Good Sports Motueka has achieved towards making this a reality.

The Board is aware of the commitment from the Tasman District Council towards ongoing operational funding, however due to the level of debt that TDC carries and other priorities, Council has not allocated any funding within its current LTP to contribute to the construction costs of the pool. This certainly in the Board's view is not a reflection on what we as a community consider to be a project that remains a priority for Motueka.

Therefore can I offer on behalf of the Motueka Community an extended acknowledgement and thank you for any funding body who is able to support this community led and community driven project.

Yours sincerely

Brent Maru  
Motueka Community Board Chair

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Motueka 7143  
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