

Notice is given that an ordinary meeting of the Motueka Community Board will be held on:

**Date:** Tuesday 15 May 2018  
**Time:** 4.00 pm  
**Meeting Room:** Motueka Office  
**Venue:** 7 Hickmott Place  
Motueka

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## Motueka Community Board

### AGENDA

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#### MEMBERSHIP

<b>Chairperson</b>	B Maru
<b>Deputy Chairperson</b>	R Horrell
<b>Members</b>	C Hutt B Dowler Cr P L Canton Cr P H Hawkes Cr D J Ogilvie

(Quorum 4 members)

Contact Telephone: 03 528 2015  
Email: [verity@tasman.govt.nz](mailto:verity@tasman.govt.nz)  
Website: [www.tasman.govt.nz](http://www.tasman.govt.nz)



## **AGENDA**

**1 OPENING, WELCOME**

**2 APOLOGIES AND LEAVE OF ABSENCE**

**Recommendation**

**That apologies be accepted.**

**3 PUBLIC FORUM**

**4 DECLARATIONS OF INTEREST**

**5 CONFIRMATION OF MINUTES**

**That the minutes of the Motueka Community Board meeting held on Tuesday, 17 April 2018, be confirmed as a true and correct record of the meeting.**

**6 PRESENTATIONS**

6.1 Youth Council presentation of recent survey and data ..... 5

**7 REPORTS**

7.1 Chairman's Report ..... 7

7.2 Financial Report..... 13

7.3 Action List ..... 17

7.4 Special Projects Action List..... 21

**8 CORRESPONDENCE**

8.1 Correspondence May 2018..... 29



## 6 PRESENTATIONS

### 6.1 YOUTH COUNCIL PRESENTATION OF RECENT SURVEY AND DATA

Information Only - No Decision Required

<b>Report To:</b>	Motueka Community Board
<b>Meeting Date:</b>	15 May 2018
<b>Report Author:</b>	Verity Simpson, Motueka Community Board Secretary
<b>Report Number:</b>	RMCB18-05-01

#### PRESENTATION

Motueka Youth Council will make a presentation to the Motueka Community Board on recent survey and data results.

#### Appendices

Nil



## 7 REPORTS

### 7.1 CHAIRMAN'S REPORT

Information Only - No Decision Required

<b>Report To:</b>	Motueka Community Board
<b>Meeting Date:</b>	15 May 2018
<b>Report Author:</b>	Brent Maru, Chairman, Motueka Community Board
<b>Report Number:</b>	RMCB18-05-02

#### 1 Summary

1.1 This is the Chairman's regular monthly report.

#### 2 Draft Resolution

**That the Motueka Community Board receives the Chairman's Report RMCB18-05-02.**

### 3 Summary

3.1 This is the Motueka Community Board Chair's regular meeting report.

### 4 Ex Cyclone Gita

4.1 Are there any updates or concerns from Board Members?

**Recommended Action:**

Board to discuss.

### 5 Freedom Camping

5.1 Discuss updates on Freedom Camping.

**Recommended Action:**

Board to discuss.

### 6 Motueka Community Board Special Projects

6.1 Can the Board start discussions about identifying potential projects for consultation by the Motueka Community for the 2018/19 Motueka Community Boards Special Projects?

6.2 In addition I will be seeking Board Member's views regarding the "inactive projects" that have failed to be completed within an 18-month timeframe. Any reallocation proposed should be part of the Board's public consultation process.

**Recommended Action:**

Board to discuss.

### 7 Board LTP Submission

7.1 Board Member Dowler and I presented the Motueka Community Board's Long Term Plan submission to Council on Tuesday 24 April 2018. There were some good questions and I did utilise a fair portion of the discussion on Freedom Camping.

**Recommended Action:**

Board to discuss.

### 8 ANZAC Day

8.1 It was again another great turnout by the public who attended the Motueka Service and my acknowledgement to both Mayor Kempthorne for his attendance and the amazing speeches, in particular from our two Head Students from Motueka High and from Mr Adrian Humphries.

8.2 Thank you also to Board Member Hutt and Heather for arranging the Motueka Community Board wreath.

**Recommended Action:**

Board to discuss.



**9 Motueka Central Business Area**

9.1 Two residents have approached me about cleaning the Motueka Footpaths. Have other members received any concerns?

**Recommended Action:**

Board to discuss.

**10 Single Transferable Voting versus First Past the Post**

10.1 I have been in contact with Sandra Hartley who is preparing a report for the June Motueka Community Board meeting.

**Recommended Action:**

Board to note.

**11 Motueka Youth Council Presentation**

11.1 The Motueka Youth Council have recently consulted with local youth and will feedback the latest findings to the Motueka Community Board.

**Recommended Action:**

Board to note.

**12 Motueka Library**

12.1 Board Members would have attended a closed session with the consultants undertaking the Motueka Library Feasibility Study prior to the Community Board Meeting. Is there any further discussion from members on this subject?

**Recommended Action:**

Board to discuss.

**13 Motueka Litter Cart**

13.1 I have spoken to Corporate Services staff and a provision for the Motueka Litter Cart has again been included in our budget request to the Council.

**Recommended Action:**

Board to note.

**14 Items from the Public Forum**

14.1 Are there any items raised in the Public Forum requiring further discussion?

**15 Attachments**

**Item 7.1**

1. Media Release - Freedom camping symposium 11

**MEDIA RELEASE**

Who's  
putting local  
issues on  
the national  
agenda?

**We are.  
LGNZ.**

**19 April 2018**

### Key issues and solutions canvassed at freedom camping symposium

The freedom camping boom and its issues have been at the centre of debate among over 50 delegates at the LGNZ freedom camping symposium today in Nelson.

Questions on how to tackle the lack of infrastructure, crowding at New Zealand's most scenic spots and difficulties around enforcement have been at the forefront of discussion at the symposium, which was opened by Hon Nanaia Mahuta, Minister of Local Government, and Hon Eugenie Sage, Minister of Environment.

Discussions have confirmed that there isn't a one size fits all solution to the issues, and that local approaches are needed to specific local issues – the differences between Rotorua's needs and those further south in Queenstown a recurring topic.

Discussion will continue this afternoon around how to deal with the infrastructure deficit that many councils face around freedom camping, and the creative ways to provide infrastructure. A presentation on mobile app solutions was popular, suggesting technology partnerships could be a way forward.

LGNZ National Council Member and Mayor of Tasman Richard Kempthorne also launched LGNZ's good practice guide for freedom camping, which provides advice and resources for councils and tourism operators.

"The good practice guide will help councils address issues including littering, motor home self-containment, and public carpark use and presents a range of approaches through developing strategy, displaying signage, site assessments and visitor education."

"It's heartening to see such strong representation from local government on freedom camping issues, and to be joined by central government and the tourism industry to discuss solutions to those issues," says Richard.

In her opening speech, Minister of Local Government Hon Nanaia Mahuta encouraged more cooperation between local and central government on solutions to freedom camping issues.

"It's great that local government New Zealand has seen how important it is to hold a symposium like this, bringing people into the room and ensuring that we're looking for local solutions, because there are several challenges."

She identified the issues that smaller ratepaying bases have in providing infrastructure for freedom camping.

"As we tried to secure opportunity in our regions we probably weren't geared as well as we could have been to the issue in front of us, and the challenge that small rural communities with a low ratepaying base have accommodating the impacts of freedom campers," Ms Mahuta said.

Discussion from today's symposium will inform the central and local government freedom camping working group which features four local government representatives alongside central government and tourism leaders announced yesterday by Minister of Tourism Kelvin Davis.

**\*Ends\***

**For more information** contact LGNZ's Deputy Chief Executive Advocacy, Helen Mexted on 029 924 1221 or [helen.mexted@lgnz.co.nz](mailto:helen.mexted@lgnz.co.nz)

**About LGNZ and local government in New Zealand**

Local Government New Zealand (LGNZ) is the peak body representing New Zealand's 78 local, regional and unitary authorities. LGNZ advocates for local democracy, develops local government policy, and promotes best practice and excellence in leadership, governance and service delivery. Through its work strengthening sector capability, LGNZ contributes to the economic success and vibrancy of communities and the nation.

The local government sector plays an important role. In addition to giving citizens a say in how their communities are run, councils own a broad range of community assets worth more than \$120 billion. These include 90 per cent of New Zealand's road network, the bulk of the country's water and waste water networks, and libraries, recreation and community facilities. Council expenditure is approximately \$8.5 billion dollars, representing approximately 4 per cent of Gross Domestic Product and 11 per cent of all public expenditure.

For more information visit [www.lgnz.co.nz](http://www.lgnz.co.nz)

**7.2 FINANCIAL REPORT****Information Only - No Decision Required**

<b>Report To:</b>	Motueka Community Board
<b>Meeting Date:</b>	15 May 2018
<b>Report Author:</b>	Liz Cameron, Assistant Management Accountant
<b>Report Number:</b>	RMCB18-04-03

**1 Summary**

- 1.1 The financial report for the period ending 30 April 2018 is attached (**Attachment 1**).
- 1.2 The net financial position for the year is a surplus of \$2,253.00, against a budgeted deficit of \$5,001.00.
- 1.3 Closed account interest has been earned on the positive Motueka Community Board opening balance. This rate was adjusted to 2% for the quarter beginning 1 April 2018 as per the Council's Treasury Risk Management Policy. So far this year \$1,707 has been credited to the Closed Account.
- 1.4 Overall expenditure is 78% of budget, which is below the year to date average budgeted spend of 83%.
- 1.5 The income from the Motueka Sunday Market is 87% of the full year budget, which is slightly ahead of the year to date average.
- 1.6 The net position of the Motueka Community Board's overall funds as at 30 April 2018 is a surplus balance of \$106,329.00.

**2 Draft Resolution**

**That the Motueka Community Board receives the Financial Report RMCB18-04-03.**

**3 Attachments**

- |                                 |    |
|---------------------------------|----|
| 1. Financial Summary April 2018 | 15 |
|---------------------------------|----|



TASMAN DISTRICT COUNCIL						
Motueka Community Board						
April 2018						
	Month Actual	Month Budget	Month Budget %	YTD Actual	Annual Budget	YTD Budget %
<b>Charges</b>						
<i>Remuneration</i>						
Chairperson Monthly Salary	\$1,175	\$1,176	100%	\$11,734	\$14,108	83%
Members(3)	\$1,764	\$1,802	98%	\$17,609	\$21,627	81%
Member Reimbursements	\$0	\$357	0%	\$3,413	\$4,288	80%
<i>Miscellaneous</i>						
	<i>pages</i>	<i>rate</i>				
Photocopying	0	0.1	0%	\$0	\$1,532	0%
Community Board discretionary fund	\$221	\$465	48%	\$5,172	\$5,577	93%
Youth Development Fund	\$0	\$88	0%	\$0	\$1,060	0%
Litter Cart	\$0	\$417	0%	\$5,000	\$5,000	100%
Community Board Expenses	\$17	\$43	40%	\$379	\$511	74%
Cost of Elections	\$106	\$107	99%	\$1,067	\$1,279	83%
Special Projects	\$0	\$4,254	0%	\$37,865	\$51,050	74%
<b>Total Charges</b>	<b>\$3,283</b>	<b>\$8,837</b>	<b>37%</b>	<b>\$82,239</b>	<b>\$106,032</b>	<b>78%</b>
<i>Less</i>						
CCB Rate	-\$7,253	-\$7,254	100%	-\$72,121	-\$87,044	83%
Sunday Market Income	-\$1,497	-\$1,020	147%	-\$10,664	-\$12,240	87%
Closed Account Interest	-\$171	-\$146	117%	-\$1,707	-\$1,747	98%
<b>Net Charges</b>	<b>-\$ 5,638</b>	<b>\$ 417</b>		<b>-\$ 2,253</b>	<b>\$ 5,001</b>	

**Equity**

Opening Credit Balance 1 July 2017  
 Net Surplus April 2018  
 Closing Credit Balance 30 April 2018

\$ 104,076  
 \$ 2,253  
 \$ 106,329

Notes to the accounts

A) Discretionary Fund

Balance brought forward from 2016/17	\$ 2,685
Plus Budget Allocation	\$ 5,577
Available Funds	\$ 8,262
Less Expenditure	\$ 5,172
Less Commitments	\$ -
Remaining Balance	\$ 3,090

Discretionary Fund Expenditure

Motueka Pool Fundraising Group	\$ 500
MenzShed Motueka	\$ 500
Mot District Community Christmas Dinner Group	\$ 500
Vision Motueka	\$ 500
Imagine Theatre	\$ 500
Keep Motueka Beautiful	\$ 500
Motueka District Brass Incorporated	\$ 500
Safe Families Motueka	\$ 500
Womens Support	\$ 500
Neighbourhood Support	\$ 500
Senior Citizens	\$ 280
Vision Motueka (Returned unspent funds)	-\$ 329
Sport Tasman	\$ 221

Total Expenditure to April 2018 \$ 5,172

B) Youth Development Fund

Balance brought forward from 2016/17	\$ 845
Plus Budget Allocation	\$ 1,060
Available Funds	\$ 1,905
Less Expenditure	\$ -
Less Commitments	\$ -
Remaining Balance	\$ 1,905

Youth Development Fund Expenditure

Total Expenditure to April 2018 \$ -

C) Special Projects

Balance brought forward from 2016/17	\$ 75,669
Plus Budget Allocation	\$ 51,050
Available Funds	\$ 126,719
Less Expenditure	\$ 37,865
Less Commitments	\$ -
Remaining Balance	\$ 88,854

Special Projects Expenditure

Wallace Street Footpath	\$ 7,585
Flood Gates Saltwater Baths	\$ 5,000
Defibrillator including cabinet	\$ 3,219
New path - Courtney Street	\$ 12,456
Sign for Motueka Gateway	\$ 1,205
Gateway sign	\$ 8,400
	\$ 37,865



### 7.3 ACTION LIST

Information Only - No Decision Required

**Report To:** Motueka Community Board  
**Meeting Date:** 15 May 2018  
**Report Author:** Verity Simpson, Motueka Community Board Secretary  
**Report Number:** RMCB18-05-04

#### 1 Summary

1.1 Attached is the Action List for the Motueka Community Board to review.

#### 2 Draft Resolution

**That the Motueka Community Board receives the Action List RMCB18-05-04 report.**

<b>3 Attachments</b>
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1. Action List

19

Note – updated from the Board meeting of 17<sup>th</sup> April 2018

Item	Minute/Action	Accountable Officer	Status
December 2016	Investigate criteria for friendly town status on the Motorhome Caravan Association website and report back to the Board	Board Members Hutt/Dowler	<p>We do not currently meet all their criteria. Board Member Hutt keen to progress further and will obtain more information. Claire Hutt to report back at April meeting. Cr Ogilvie stated that a 2<sup>nd</sup> dump station is needed. Barry Dowler to investigate.</p> <p>17/05/17 – Board Member Hutt to report back June meeting.</p> <p>20/06/17: Board Members Hutt &amp; Dowler to investigate potential dump station sites.</p> <p>18/07/17 – Jeff Cuthbertson will come to Motueka to look at potential sites.</p> <p>15/08/17 – To be monitored</p> <p>17/10/17: Favoured site is near Marchwood Park on the corner by the Helicopter pad. This is subject to funding from Tourist &amp; Investment fund. The application has been submitted.</p> <p>8/12/17 – Still waiting on outcome of Tourism Investment Fund.</p> <p>20/02/17 – Board Member Dowler working with staff.</p> <p>17/04/18 – Board Member Dowler confirmed plans are being drawn up and costing to be done.</p>
August 2017	Litter cart sponsorship.	Board Member Hutt	<p>Board Member Hutt to provide update at the February meeting</p> <p>Board Member Hutt to provide update at the March meeting</p> <p>20/03/18: In progress</p>

Item	Minute/Action	Accountable Officer	Status
			17/04/18 – Board Member Hutt in discussion with Richard Liddicoat on material options metal or plastic.
November 2017	Water extraction for bottling plant consent, will there be a public notification?	Chair Maru	To write to Neil Tyson, Water Consent Planner, Tasman District Council. 17/04/18 – Application for consent has not been made at this point.
December 2017	Provide list of footpath programmed works and their timing in Motueka	Richard Kirby	Steve Elkington to attend March meeting in order to answer any questions. Steve Elkington to attend April's meeting. Richard Kirby to update in April's meeting. 17/04/18 Mr Kirby clarified the 2 out of the 10 on the list that are scheduled are Kaiteriteri Sandy Bay Road and Old Wharf Road. Verity to email Footpath priority list with unconfirmed minutes.
April 2018	Board to talk to Mike Drummond about budget for support of litter cart for next financial year.	Chair Maru	
	Freedom camping at the old Mariri dumpsite follow up.	Cr Hawkes	
	Look into cleaning schedule for Pah Street and Decks Reserve toilets (to more than once a day).	Chair Maru	

## 7.4 SPECIAL PROJECTS ACTION LIST

Information Only - No Decision Required

**Report To:** Motueka Community Board  
**Meeting Date:** 15 May 2018  
**Report Author:** Verity Simpson, Motueka Community Board Secretary  
**Report Number:** RMCB18-05-05

### 1 Summary

1.1 Attached is the Special Projects Action List for the Motueka Community Board to review.

### 2 Draft Resolution

**That the Motueka Community Board receives the Special Projects Action List RMCB18-05-05 report.**

<b>3 Attachments</b>
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1. Special Projects Action List

23

Note – updated from the Board meeting of 17 April 2018

Approved Projects 2016/17	Funds Awarded	Status
Motueka Historic Wharf landscaping	\$3000	<p>Emailed confirmation to Beryl that MCB Special Projects Fund covering costs up to \$3000.</p> <p>Update 05/05/17: This is on Reserves &amp; Facilities work programme to be carried out.</p> <p>18/07/17: In progress</p> <p>17/10/17: Board Member Dowler mentioned he and Cr Sangster had a meeting with Peter Talley about the Motueka wharf and Golden Bay wharves. Cr Sangster would like them to all come under the one project. It was mentioned that Talley's would fund the Motueka Wharf.</p> <p>12/12/2017 – Still waiting on Cr Paul Sangster to form Trust</p> <p>20/02/17 – Cr Hawkes spoke to Cr Sangster who is now waiting on trustees</p>
Motueka District Museum	\$10,000	<p>Email correspondence ongoing.</p> <p>17/04/18 Payment has not been made Verity has emailed museum staff 23/04/18.</p> <p>30/04/18 – Email from Celia at the museum: "We are expecting the heat pumps to be installed in the very near future and will supply you with the invoice as soon as it is available to us".</p>
Play equipment for the Newhaven Reserve	\$5000	<p>Beryl Wilkes waiting on Marahau Residents Association to contact her.</p> <p>Beryl still waiting to hear from Marahau/Sandy Bay R.A</p> <p>18/07/17 – The Marahau community have sent TDC the designs and Beryl has Glenn Thorn looking at them.</p> <p>17/10/17: Cr Ogilvie will speak to Glenn Thorn.</p>

Approved Projects 2016/17	Funds Awarded	Status
		05/02/2018 – Glenn Thorn emailed to say that he and the Committee members, now looking after the playground development, had a meeting and discussed the survey detail. The issue is <i>where</i> in Marahau. They are having another meeting in March.

Approved Projects 2017/18	Funds Awarded	Status
Thorp Bush picnic area	\$10,000	Chair Maru has approached Beryl Wilkes but will also email Susan Edwards for advice going forward and concerns raised. Cr Ogilvie feels the process through Reserves & Facilities should be respected, as this is a serious issue. 20/02/18 Still waiting to hear from Reserves & Facilities Manager. 17/04/18 Board decided to wait until new financial year.
Playground upgrades	\$10,000	Board Members to discuss. 20/02/18 - Deferred to March meeting 17/04/18 Board Member Hutt to get quote for swings. 17/04/18 Board will await discussions around Reserves Management plan.
Enhancement of George Quay	\$10,000	Chair Maru to advise of the funding available now. 12/12/2017 – Keep Motueka Beautiful and Steve Elkington aware of funding available 17/04/18 Board will await discussions around Reserves Management plan.
Outdoor exercise equipment	\$10,000	Chair Maru emailed Beryl Wilkes with the go ahead. Board Member Hutt to follow up with available funding from



Approved Projects 2017/18	Funds Awarded	Status
		<p>RFCs and obtain advice on location of the equipment. Board Member Hutt to report back to the Board in December.</p> <p>8/12/17 – Board Member Hutt to report to February meeting.</p> <p>20/02/18 – Deferred to March meeting.</p> <p>17/04/18 Board will await discussions around Reserves Management plan.</p>
Enhancements for Marahau	\$10,000	<p>Chair Maru has sent an email to the Marahau Residents Association. Waiting to hear back from them.</p> <p>12/12/2017 – Still waiting for response.</p> <p>17/04/18 Chair Maru to write to John Ayling.</p>
Motueka Arts Council sculpture	\$5,000	<p>The Arts Council is in the process of fundraising.</p> <p>12/12/2017 – Still waiting for response.</p>
<b>DEFERRED PROJECT 2017/18</b>		
North Park BBQ	\$5,000 - 7,000	

**2016/17 MCB Special Projects**

	\$
Motueka Historical Wharf	3,000.00
	\$
Salt Water Baths	5,000.00
	\$
Motueka District Museum	10,000.00

Northern End Marahau	*	
	\$	
Newhaven Reserve	5,000.00	
	\$	
Wallace Street Footpath	10,000.00	
	\$	
Motueka Welcome Sign	10,000.00	
	\$	
Old Wharf Rd – Kerb and Channel	10,000.00	
		\$
<b>2016/17 Projects to be completed</b>		<b>53,000.00</b>

\* \$5k to be re-allocated in 2017/18 projects

#### 2017/18 MCB Special Projects

	\$	
Courtney Street Footpath	12,155.50	
	\$	
Thorp Bush Project	10,000.00	
	\$	
Playground Upgrade	10,000.00	
	\$	
Motueka Arts Council	5,000.00	
	\$	
Community Accessible Defibulator	3,000.00	
	\$	
Outdoor Exercise Equipment	10,000.00	
	\$	
Enhancement of George Quay	10,000.00	
	\$	
North Park	-	
	\$	
Enhancement or Marahau	10,000.00	
		\$
<b>Total proposed 2017/18 Projects</b>		<b>70,155.50</b>

Total Projects if all to be approved	\$ 23,155.50
Total Available Funds in Special Projects Fund	\$ 26,719.00
<b>Remaining Funds if all projects completed</b>	<b>\$ 3,563.50</b>



## 8 CORRESPONDENCE

### 8.1 CORRESPONDENCE MAY 2018

Information Only - No Decision Required

<b>Report To:</b>	Motueka Community Board
<b>Meeting Date:</b>	15 May 2018
<b>Report Author:</b>	Verity Simpson, Motueka Community Board Secretary
<b>Report Number:</b>	RMCB18-05-06

#### 1 Summary

1.1 This report includes incoming and outgoing correspondence during April and May 2018.

#### 2 Draft Resolution

**That the Motueka Community Board receives the Correspondence RMCB18-05-06 report.**

**3 Attachments**

- |    |  |    |
|----|--|----|
| 1. | Accountability Form - Women's Support Link       | 31 |
| 2. | Thank you card                                   | 37 |
| 3. | Restoration of The Motueka War Memorial proposal | 39 |
| 4. | Accountability Form Sport Tasman                 | 49 |



Motueka Community Board Accountability Form

Name of Organisation: Motueka Women's Support Link

We, being Officers/Accountant of the above organisation hereby certify that we received a grant from the Motueka Community Board Discretionary Fund.

The grant was spent as follows and we attach evidence of expenditure (receipts, invoices or statement signed by the organisation):

<u>2 x Safelets</u>	\$ <u>598.00.</u>
_____	\$ _____
_____	\$ _____

Amount allocated: \$

Amount unspent: \$

With this grant we were able to deliver the following benefits to the community:

We can offer crisis clients another safety tool alongside police, family, refuge services

We can use Safelet for staff safety in visits and attending events.

Name and signature:

Signature: Anlostell-

Position: Administration

Telephone: 03 5288161

Date: 20 April 18.

Please return this form when your project is finished or within 9 months of receiving the grant to:  
 Motueka Community Board Secretary  
 Tasman District Council  
 PO Box 123  
 Motueka 7143  
 (Please use a separate form for each grant received)



NSMIS  
New Zealand Society of Management Information Systems  
The Society is a not-for-profit organisation that promotes the use of information systems in New Zealand. It is a member of the International Society of Management Information Systems (ISMIS).

NSMIS  
New Zealand Society of Management Information Systems

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New Zealand Society of Management Information Systems

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New Zealand Society of Management Information Systems

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New Zealand Society of Management Information Systems





# TAX INVOICE

Motueka Women's Support Link  
 Attention: Donna  
 P.O.Box 350  
 Motueka

**Invoice Date**  
4 Apr 2018

**Invoice Number**  
INV-2692

**Reference**  
Donna

**GST Number**  
106-447-519

Safelet NZ  
 38C English Street  
 Sockburn  
 Christchurch 8042  
 M: +64 272797966  
 E: sharron@safelet.com

Description	Quantity	Unit Price	Amount NZD
Black Safelet	2.00	299.00	598.00
		INCLUDES GST 15%	78.00
		<b>TOTAL NZD</b>	<b>598.00</b>

**Due Date: 4 Apr 2018**

To pay by Direct Credit the account is as follows:  
 Whitehot Jewellery LTD  
 ANZ  
 01-0819-0418659-00

*PAID 5.4.18  
 Westpac Cheque Account.*

*Motueka Community Board  
 Grants \$500.*





## Motueka Community Board

tasman district council

Motueka Service Centre  
PO Box 123  
Motueka 7161

22 March 2018

Ms D Costello  
Motueka Women's Support Link  
Motueka Community House  
P.O Box 350  
Motueka 7143

Dear Donna

### Motueka Community Board – Discretionary Funds

I am pleased to advise that at its meeting on Tuesday 20<sup>th</sup> March 2018, the Motueka Community Board granted Women's Support Link \$500 from the Motueka Community Board's Discretionary Fund. The grant will be direct-credited to your nominated bank account.

As a condition of the grant you are requested to report back to the Board within nine months with information on how the grant was used. Attached is an Accountability Form.

If you could please either email the form to me [reception.motueka@tasman.govt.nz](mailto:reception.motueka@tasman.govt.nz) or post it during December 2018 to:

Motueka Community Board-Secretary  
Tasman District Council  
PO Box 123  
Motueka 7143

Please also provide an invoice for the amount paid to you by the Community Board.

If you have any queries, please contact me on 03 528 2015 or via email above.

Congratulations to you and your team. I look forward to receiving your report.

Yours sincerely

Heather Spiers  
Secretary, Motueka Community Board

Item 8.1

Attachment 1

Motueka Community Board



Minutes of the meeting of the Motueka Community Board held on 15 May 2018

Meeting held at the Motueka Community Centre, 15 May 2018

The meeting was held at the Motueka Community Centre, 15 May 2018. The meeting was chaired by the Mayor of Motueka, Councillor [Name].

Present: Councillors [List of names]

Absent: Councillors [List of names]

Minutes of the meeting of the Motueka Community Board held on 15 May 2018

The meeting was held at the Motueka Community Centre, 15 May 2018.

The meeting was chaired by the Mayor of Motueka, Councillor [Name].

Present: Councillors [List of names]

Absent: Councillors [List of names]

[Signature]

[Name]

Dear Brent, Richard, Barry, Claire,  
Peter, Paul and David.

Just a note of thanks  
to you all for granting  
the \$500 towards our  
purchase of the safelets  
to add to our toolkit  
of resources to assist  
women affected by family  
violence and our staff  
in their work Motueka Women's  
Support Unit.





## Proposal: Restoration of The Motueka War Memorial



**Background:** The Memorial was unveiled in 1922, its original site was outside the High School, now the Museum. It was moved to its current location at Memorial Park in Pah Street in the 1950's. Both the Memorial and, to a lesser extent, its concrete base are in need of repair. The Memorial is the responsibility of TDC.

**Memorial:** The mortar between the blocks has dissolved and the stone surface is suffering water damage. There is also a risk of earthquake damage as advice from Millar Monumental Stone Masons is that when the memorial was relocated there would have been little in the way of structural support integrated within the structure.

**Concrete Base:** The concrete base has several large cracks and a section lifting, Independent Kerb and Concrete have inspected the base and have determined that as a structure it is sound however there are limited options for repair of the cracks.

### Proposal

**Memorial:** The Memorial's condition demands urgent attention and should undergo restoration so as to present in prime condition for the 100 anniversary of the end of WW1. It is recommended that Millar Monumental Stone Masons be contracted to:

1. Remove restore and reinstall memorial post 25 April 2018
2. Correct misspelling of serviceman "Parsons.M" should be "Persson. M.A"\*
3. Remove the "Tarrant" memorial plaque and replace with a Boer War Plaque with both Tarrant and Harry Collins another local who died in the Boer war.

Estimated cost for memorial restoration, correction of spelling and Boer War plaque is \$10k.

Motueka memorial RSA can provide \$3k toward the cost of restoration (\$2k from a TDC Arts/Culture/Heritage/Museums grant and \$1k from RSA funds) the remainder to be funded by TDC.

\*Confirmation of service record for Persson. M.A attached there is no casualty record of a Parsons M for WW1.

**Concrete Base:** The Base is sound and the cracks in their present state do not constitute a safety hazard, in my opinion they detract from Memorials deserved prestige and status. And unless suitably treated the cracks in likely to become more of an issue which will require more serious renovation or even replacement in the future. Options for recovering the base are:

1. Recover with concrete aggregate pavers \$35,750.00 (Independent Kerb and Concrete)
2. Recover with ceramic tiles \$47,500.00 (Independent Kerb and Concrete)
3. Seal the cracks with two pot epoxy and cover with a textured non skid finish such as Resene Non-Skid Deck & Path. \$11,500.00.(Inc Gst) (The Gardener Nelson Ltd)

Option 3 would appear to be the most practical solution, if the cracks are thoroughly cleaned and sealed against the weather and taking into consideration that the Memorial is a low traffic area then maintenance should be reduced to a periodic recoating.

Ross Connochie  
Vice president  
Motueka Memorial RSA  
[manager@motuekarsa.co.nz](mailto:manager@motuekarsa.co.nz)

Attached:

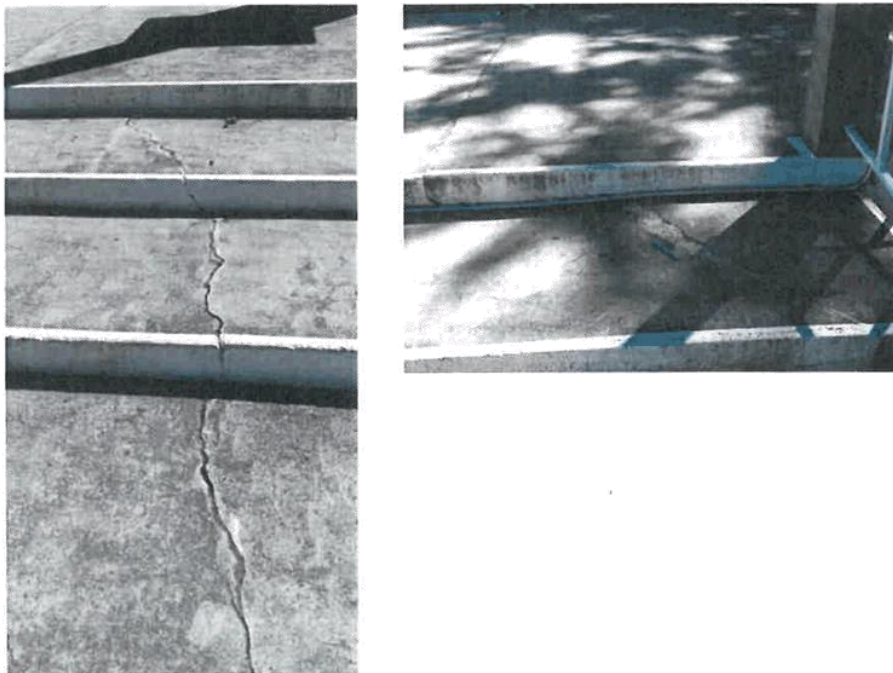
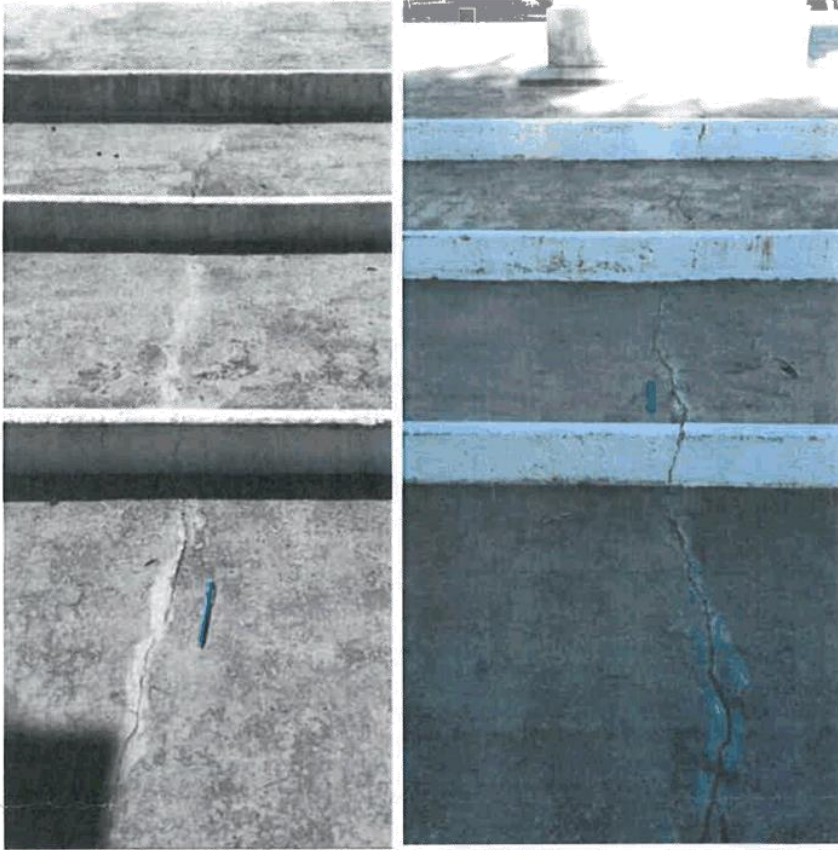
1. Images Memorial
2. Cracks concrete base
3. Cracks concrete base
4. Memorial plaques M Parsons & Tarrant
5. Record of Service Persson. M.A
6. Data sheet Resene Non Skid Deck & path



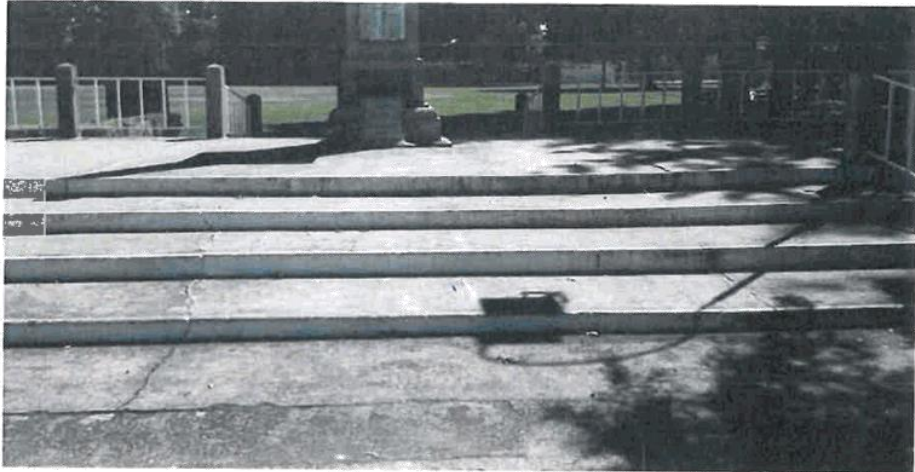


Item 8.1

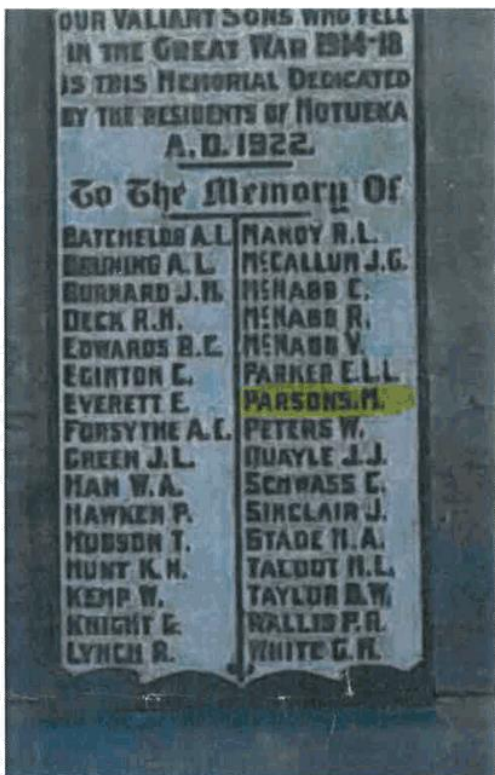
Attachment 3



3



Replace "Parsons.M" with "Persson. M.A"



Remove the "Tarrant" memorial plaque and replace with a Boer War Plaque with both Tarrant and Harry Collins.



3

### HISTORY SHEET.

(E.S. Form No. 3a)

Date:	Rank:	Service:	Christian Name:	No.:
W. J. B.	Private	Person	Martin Andrew	107/1950

Occupation: Retiree Religion: Anglican Last New Zealand address: Riviera Motueka Nelson

Last employer: S.G. Budden, Ruaka Nelson

Name, relationship, and address of next-of-kin (if not resident in New Zealand, insert also name and address of nearest relative in New Zealand):  
(Father)  
Andrew Person  
78 Alexander St  
Palmerston N

Service: Person Christian name: Martin Andrew Rank on discharge: [blank] Highest rank held in theatre of war: [blank] Highest rank held: [blank] Reg. No. 107/1950

Address: [blank] Highest rank held in theatre of war: [blank] Rank shown on discharge certificate: [blank]

Current or reason for discharge: Discharge believed dead Country resident in: [blank] In the case of death, country next of kin and address in: [blank]

**MEDICAL ACTION COMPLETE**  
3 NOV 1973

Notified next-of-kin, relationship, and address: [blank]

Legal next-of-kin, relationship, and address: Dep Person (mother) 78 Alexander St Palmerston N

Decorations: Medal in Gallery	Authority	Service Medal	Date Medal Issued	Service Chevron	Wound Stripes
	Regiment: <u>145</u> Expiry: <u>E.F.</u>	<u>1-14-15</u>			
		<u>British War Medal</u>		<u>Red</u>	
		<u>Victory Medal</u>		<u>White</u>	

Certificate of Service Issued	Ref	Date	Number of Despatches	London despatch	MP	Date
	<u>107/1950</u>					

Sick ... .. Assess 24.11.16  
Send by Capt Ashford

Killed in action ... .. 1082 24.11.16  
177 onto base believed dead near of C of E.

Missing ... .. 9/9.16  
Reported missing Aug. 8. Believe to be killed.

Prisoner ... ..

Injuries to or by the Service ... ..

Discharge ... .. Provincial: [blank] Intended address: [blank]  
 Final: [blank]

Pension ... .. same medals auth to Mrs P Person (m)  
78 Alexander St  
Palmerston N  
26.6.78 4.12.77

[http://ndhadeliver.natlib.govt.nz/jpeg-viewer/print.jsp?ie\\_dvs=1519175572851-754&...](http://ndhadeliver.natlib.govt.nz/jpeg-viewer/print.jsp?ie_dvs=1519175572851-754&...) 21/02/2018

Print

Page 2 of 2

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Jan 2012

# D313

## Resene Non-Skid Deck & Path

Resene Non-Skid Deck & Path is a 100% acrylic coating filled with graded silicas tinted to a range of standard colours.

Designed for use on both concrete and bitumen to give a durable, tough, non-skid finish on all areas where foot traffic is likely.

### exterior/interior

#### Typical uses

- Bitumen
- Concrete
- Timber

<b>Vehicle type</b>	100% acrylic
<b>Pigmentation</b>	Inorganic pigments and gap graded silicas
<b>Thinner</b>	Water
<b>Finish</b>	Rough texture
<b>Colour</b>	Standard range of Resene Non-Skid Deck & Path colours; may be tinted to other colours on request
<b>Dry time (minimum)</b>	1 hour at 17°C (75% RH) Allow at least 24 hours before using coated area
<b>Recoat time (minimum)</b>	3 hours
<b>Theoretical coverage</b>	First coat – 2-6 sq. metres per litre Second coat – 4-6 sq. metres per litre
<b>Dry film thickness</b>	165 microns at 3 sq. metres per litre
<b>Usual no. of coats</b>	2
<b>Abrasion resistance</b>	Excellent
<b>Durability</b>	Excellent
<b>Thinning and clean up</b>	Water
<b>VOC</b>	c 13 grams per litre (see <a href="#">Resene VOC Summary</a> )

#### Physical properties

#### Performance

#### Performance and limitations

1. Easy to apply.
2. High film build.
3. Excellent durability.
4. Excellent traction properties.
5. An Environmental Choice approved product.

#### Limitations

1. Do not apply at temperatures below 10°C or when it is liable to drop below 10°C during the drying period. Thicker application such as can occur in depressions will take longer to dry and will remain consequently more liable to damage by early rain.
2. Requires conscientious surface preparation.
3. Repaints require the existing coating to have good integrity and adhesion. Resene Non-Skid Deck & Path should only be applied over old Resene Non-Skid Deck & Path or similar products in sound condition, otherwise existing coatings should be stripped back to bare substrate.

Please ensure the current Data Sheet and Safety Data Sheet are consulted prior to specification or application of Resene products. View Data Sheets online at [www.resene.com/datasheets](http://www.resene.com/datasheets). If in doubt contact Resene.



# Non-Skid Deck & Path

## Surface preparation

### Bare bitumen

Clean surface using Resene Paint Prep and Housewash (see [Data Sheet D812](#)). Machine scrubbing will enhance removal of dirt and contaminants. Rinse clean with freshwater and allow to dry thoroughly.

### Bare concrete

Clean surface using Resene Paint Prep and Housewash (see [Data Sheet D812](#)). Rinse clean with freshwater and allow to dry until free of excess surface water. Acid etch the damp surface with either hydrochloric acid diluted with 8 parts by volume of water or phosphoric acid diluted with 10 parts by volume of water. (Consult manufacturer for details on acid etching). Rinse with freshwater until neutral or slightly alkaline to litmus. Allow to thoroughly dry.

### Timber decking - new

Envelope priming of timber decking is recommended for best performance. This includes priming of all end cuts. If the timber is LOSP treated then you must allow the treatment solvents to release from the timber before priming/painting.

Clean down thoroughly to remove all dirt, dust and loose material. Ensure surface is free from oil, grease and mould. If moss and/or mould is present treat with Resene Moss & Mould Killer (see [Data Sheet D80](#)). Any timber that has been left exposed to weather for more than one week requires thorough sanding of the surface to remove damaged fibres and then application of Resene TimberLock (see [Data Sheet D48](#)) prior to priming.

Prime with Resene Wood Primer (see [Data Sheet D40](#)) or Resene Quick Dry (see [Data Sheet D45](#)).

For hardwoods such as Kwila, Purple Heart or Green Heart prepare the timber by washing with Resene Timber and Deck Wash (see [Data Sheet D813](#)) and allow to thoroughly dry, then prime with Resene Wood Primer (see [Data Sheet D40](#)).

### Timber decking - old/weathered

If moss and/or mould is present then treat with Resene Moss & Mould Killer (see [Data Sheet D80](#)) as for new timber. Wash down and scrub with Resene Timber and Deck Wash (see [Data Sheet D813](#)), rinse with fresh water and allow to thoroughly dry. Sand the surface to remove damaged fibres and then application of Resene TimberLock (see [Data Sheet D48](#)) prior to priming as for new timber.

### Repaints

Clean surface using Resene Paint Prep and Housewash (see [Data Sheet D812](#)). Rinse clean with freshwater and allow to thoroughly dry.

Resene Non-Skid Deck & Path should only be applied over old Resene Non-Skid Deck & Path or similar products in a sound condition, otherwise existing coatings should be stripped back to bare substrate.

*Sanding dust from old lead or chromate based paints or old building materials containing asbestos may be injurious to the health if inhaled or ingested. Seek expert advice if the presence of these materials is suspected.*

## Application

Roller application using a PAL Hi-Solids roller sleeve is recommended. May also be applied by brush, spray (specialist equipment required) or squeegee.

### Bare bitumen

1. Apply one full coat of Resene Membrane Roofing Primer (see [Data Sheet D49](#)).
2. Apply two full coats of Resene Non-Skid Deck & Path allowing at least three hours between coats.

### Bare concrete

Prepare surface as per above schedule. Apply two full coats of Resene Non-Skid Deck & Path allowing at least three hours between coats.

### Repaints - painted bitumen

1. Prepare surface as per above schedule and spot prime any bare concrete areas with Resene Membrane Roofing Primer (see [Data Sheet D49](#)).
2. Apply two full coats of Resene Non-Skid Deck & Path allowing at least three hours between coats.

### Repaints - painted concrete

1. Prepare surface as per above schedule and spot prime any bare concrete areas with Resene Concrete Primer (see [Data Sheet D405](#)).
2. Apply two full coats of Resene Non-Skid Deck & Path allowing at least three hours between coats.



*Please ensure the current Data Sheet is consulted prior to specification or application of Resene products. View Data Sheets online at [www.resene.com/datasheets](http://www.resene.com/datasheets). If the surface you propose to coat is not referred to by this Data Sheet, please contact Resene for clarification.*

In Australia  
PO Box 824, Beenleigh, Qld 4207  
Call 1800 738 383, visit [www.resene.com.au](http://www.resene.com.au)  
or email [advice@resene.com.au](mailto:advice@resene.com.au)



In New Zealand  
PO Box 38242, Wellington Mail Centre, Lower Hutt 5045  
Call 0800 RESENE (737 383), visit [www.resene.co.nz](http://www.resene.co.nz)  
or email [advice@resene.co.nz](mailto:advice@resene.co.nz)

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Motueka Community Board Accountability Form

Name of Organisation: Sport Tasman

We, being Officers/Accountant of the above organisation hereby certify that we received a grant from the Motueka Community Board Discretionary Fund.

The grant was spent as follows and we attach evidence of expenditure (receipts, invoices or statement signed by the organisation):

<u>New World Groceries Br</u>	\$ <u>220.52</u>
<u>Super.</u>	\$ _____
_____	\$ _____
_____	\$ _____

Amount allocated: \$ 220.52

Amount unspent: \$ -

With this grant we were able to deliver the following benefits to the community:

Sally Curtis was able to secure the "shot bo" performance for the Motueka community. This was attended by about 60 people whom enjoyed the performance & learnt about agencies in the area via networking afterwards with super provided. With the amount of mental illness in our community these performances bring awareness to everyone who attends!

Name and signature:

Signature: Jody man  
 Position: Sport Tasman - Facility Manager  
 Telephone: 0272857071  
 Date: 1/5/18

Please return this form when your project is finished or within 9 months of receiving the grant to:  
 Motueka Community Board Secretary  
 Tasman District Council  
 PO Box 123  
 Motueka 7143  
 (Please use a separate form for each grant received)

Invoice sent to Heather prior to this form.



**SPORT TASMAN**

**TAX INVOICE**

Motueka Community Board  
 PO Box 123  
 Motueka  
 Motueka 7143  
 NEW ZEALAND

**Invoice Date**  
 31 Mar 2018

**Invoice Number**  
 INV-3046

**GST Number**  
 053-760-740

Tasman Regional Sports Trust  
 PO Box 3197  
 Richmond  
 Nelson 7050  
 NEW ZEALAND  
 Phone: 03 546 7910  
 finance@sporttasman.org.nz

Description	Quantity	Unit Price	Amount NZD
Catering costs for Shot Bro held at the MRC on the 26th March. Discretionary Funding	1.00	191.76	191.76
		Subtotal	191.76
		TOTAL GST 15%	28.76
		<b>TOTAL NZD</b>	<b>220.52</b>

**Due Date: 20 Apr 2018**

Our Bank Account for Direct Credit (internet) payments is  
 ASB NELSON 12-3165-0322079-00  
 Please quote invoice number in REFERENCE

**PAYMENT ADVICE**

To: Tasman Regional Sports Trust  
 PO Box 3197  
 Richmond  
 Nelson 7050  
 NEW ZEALAND  
 Phone: 03 546 7910 finance@sporttasman.org.nz

<b>Customer</b>	Motueka Community Board
<b>Invoice Number</b>	INV-3046
<b>Amount Due</b>	220.52
<b>Due Date</b>	20 Apr 2018
<b>Amount Enclosed</b>	_____
	Enter the amount you are paying above



3675

New World Motueka

Phone: 03-528-6245  
TAX INVOICE . GST NO: 62-071-389

Rec# 0051337001 Date 26/03/2018 11:48:53  
Operator LANE 5 Lane 5  
Customer TASMAN REGIONAL SPOR  
Customer Code: 546683  
New World Clubcard: 601435....7210

PAKS MILK 2L STANDARD	5 @	\$3.95 EA =	\$19.75
GREGGS COFFEE RICH RO	3 @	\$10.59 EA =	\$31.77 C
Savings GREGGS COFFEE	3 @	-\$2.60 =	-\$7.80 C
BELL CLASSIC TEA BAGS	1 @	\$10.29 EA =	\$10.29 *
Savings BELL CLASSIC	1 @	-\$1.80 =	-\$1.80 *
BAKER BOYS BISC.SHORT	1 @	\$6.39 EA =	\$6.39
BAKER BOYS BISC.OT.SU	1 @	\$6.39 EA =	\$6.39
BAKER BOYS BISC.AFGHA	2 @	\$6.39 EA =	\$12.78 C
Savings BAKER BOYS BI	2 @	-\$1.40 =	-\$2.80 C
PAMS KISSES 200G GING	2 @	\$2.19 EA =	\$4.38
RW DONUT MINI CINNAMO	2 @	\$4.89 EA =	\$9.98
PAMS SUGAR 1.5KG	1 @	\$2.79 EA =	\$2.79 C
Savings PAMS SUGAR 1.	1 @	-\$0.10 =	-\$0.10 C
PAMS PETITE SAVOURIES	2 @	\$5.99 EA =	\$11.98
GRAPES GREEN 500G IMP	3 @	\$7.99 EA =	\$23.97 *
Savings GRAPES GREEN	3 @	-\$4.00 =	-\$12.00 *
RW SAVOURIES MIXED 24	6 @	\$10.99 EA =	\$65.94
PAMS FR.LAMINGTONS MI	6 @	\$2.99 EA =	\$17.94
RW SLICE BACON & EGG	3 @	\$6.89 EA =	\$20.67

Total including GST \$220.52

Charge Account \$220.52

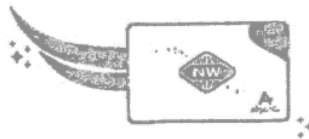
(\*) Promotional Savings -\$13.80  
(C) Clubcard Savings -\$10.70

Today you saved -\$24.50

All prices include GST  
Thank You for shopping New World

Our Shopping Hours are

Mon	Tue	Wed	Thu	Fri	Sat	Sun
7:30	7:30	7:30	7:30	7:30	7:30	7:30
9:00	9:00	9:00	9:00	9:00	9:00	9:00



Thanks for scanning your Clubcard.  
Remember, scan with every purchase -  
big or small - for a more rewarding shop!