

Notice is given that an ordinary meeting of the Motueka Community Board will be held on:

**Date:** Tuesday 21 November 2017  
**Time:** 4.00 pm  
**Meeting Room:** Motueka Office  
**Venue:** 7 Hickmott Place  
Motueka

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## Motueka Community Board

### AGENDA

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#### MEMBERSHIP

<b>Chairperson</b>	B Maru
<b>Deputy Chairperson</b>	R Horrell
<b>Members</b>	C Hutt B Dowler Cr P L Canton Cr P H Hawkes Cr D J Ogilvie

(Quorum 4 members)

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## **AGENDA**

### **1 OPENING, WELCOME**

### **2 APOLOGIES AND LEAVE OF ABSENCE**

#### **Recommendation**

**That apologies be accepted.**

### **3 PUBLIC FORUM**

### **4 DECLARATIONS OF INTEREST**

### **5 CONFIRMATION OF MINUTES**

**That the minutes of the Motueka Community Board meeting held on Tuesday, 17 October 2017, be confirmed as a true and correct record of the meeting.**

### **6 PRESENTATIONS**

- 6.1 Waimea Dam..... 5
- 6.2 Motueka Youth Survey Presentation..... 7
- 6.3 Freedom Camping, water consent and orchard burn off process ..... 17

### **7 REPORTS**

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### **8 CORRESPONDENCE**

- 8.1 Correspondence relating to October 2017 ..... 55



## 6 PRESENTATIONS

### 6.1 WAIMEA DAM

Information Only - No Decision Required

<b>Report To:</b>	Motueka Community Board
<b>Meeting Date:</b>	21 November 2017
<b>Report Author:</b>	Heather Spiers, Senior Customer Services Officer - Motueka
<b>Report Number:</b>	RMCB17-11-01

#### PRESENTATION

Sharon Flood, Strategic Policy Manager, will make a presentation to the Motueka Community Board on the Waimea Dam Consultation Proposal.

#### Appendices

Nil



## 6.2 MOTUEKA YOUTH SURVEY PRESENTATION

Information Only - No Decision Required

<b>Report To:</b>	Motueka Community Board
<b>Meeting Date:</b>	21 November 2017
<b>Report Author:</b>	Heather Spiers, Senior Customer Services Officer - Motueka
<b>Report Number:</b>	RMCB17-11-02

### PRESENTATION

May Takahashi will make a presentation on behalf of the Motueka Youth Council to the Motueka Community Board on the Motueka Area Survey Results.

### Appendices

1. Motueka Youth Survey Presentation 9





# Motueka Area Survey Results

Presented by Jade, Amy & Pacey

# WHATS GOOD ABOUT **MOTUEKA?**

## Motueka Surveys 98

### Community

- *Friendly*
- *Community Spirit*
- *Kind and Polite people*

### Environment

- *Clean Rivers*
- *Close to beaches, parks, mountains*
- *Love the scenery*
- *Clean & Green*

### Sport & Recreation

- *Lots of support around sports*
- *Skate park is GREAT*
- *Lots of outdoor activities to do*
- *Great mountain bike parks*
- *Good fishing spots*

### Accessibility

- *Close to beaches, Parks, Schools, Shopping, Friends*
- *Can walk or bike to activities.*

### Entertainment

- *Local youth groups*
- *Outdoor activities*
- *Great shopping*
- *Markets*

### Facilities

- *Motueka Recreation Centre*
- *Library*
- *High School Pool*

# WHATS GOOD ABOUT THE **RURAL AREA** OF MOTUEKA?

Surveys From:	
Dovedale	1
Kaiteriteri	2
Kina	1
Mahana	4
Mapua	21
Mot Valley	1
Motupiko	1
Moutere	20
Ngatimoti	3
Riwaka	2
Tapawera	5

Kaiteriteri

- *Mountain Bike Park*

Dovedale

- *Awesome Youth Events*

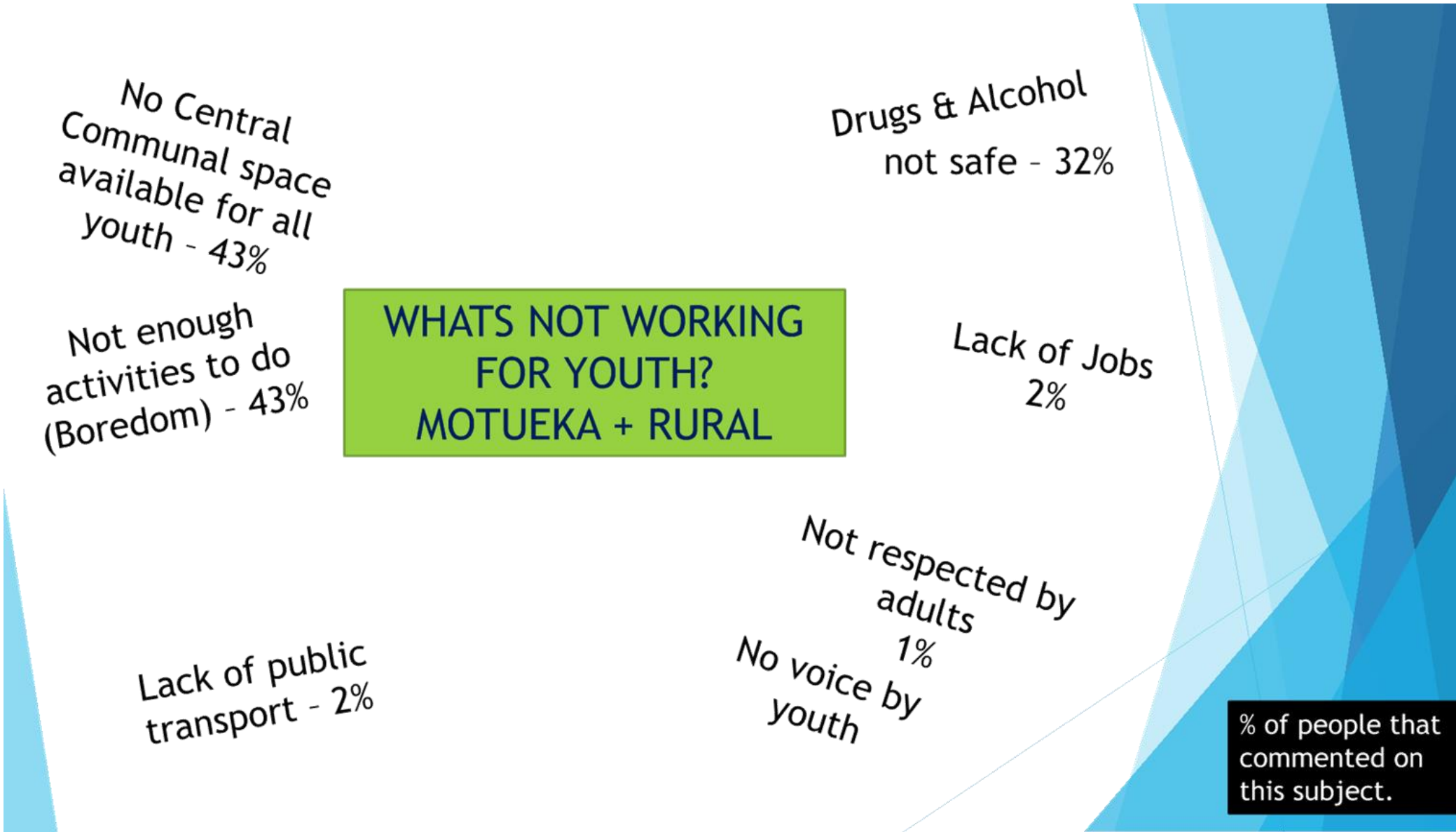
Moutere  
Lower/Upper

- *We can walk to school, church, shops*
- *It's a great community*
- *Places to go motor biking*
- *Relaxed*
- *Beautiful scenery*

Mapua

- *Easter Fair*
- *Movie nights in the hall*
- *Community comes together*
- *Positive atmosphere*
- *Wharf jumping*
- *Eating ice-cream and fish & chips*





# HOW COULD **MOTUEKA** BE BETTER FOR YOUTH IN THE FUTURE?

<div data-bbox="324 418 734 853"> <p><u>Facilities</u></p> <ul style="list-style-type: none"> <li>▪ Paintball</li> <li>▪ Ice Skating</li> <li>▪ Gaming Lounge</li> <li>▪ Outdoor / Gym Equipment</li> <li>▪ Bowling</li> <li>▪ Swimming Pool</li> <li>▪ Mall</li> </ul> </div>	<div data-bbox="792 418 1202 726"> <p><u>Environment</u></p> <ul style="list-style-type: none"> <li>▪ More rubbish bins around town</li> <li>▪ By pass around Motueka</li> <li>▪ Eco Friendly</li> </ul> </div>	<div data-bbox="1261 418 1671 614"> <p><u>Art</u></p> <ul style="list-style-type: none"> <li>▪ More art and painting on buildings</li> </ul> </div>
<div data-bbox="324 879 734 1155"> <p><u>Sport &amp; Recreation</u></p> <ul style="list-style-type: none"> <li>▪ Better dirt jumps at the skate park</li> <li>▪ Outdoor Basketball court.</li> </ul> </div>	<div data-bbox="792 751 1202 1002"> <p><u>Transport</u></p> <ul style="list-style-type: none"> <li>▪ Public transport at reasonable cost</li> <li>▪ To Richmond - Nelson</li> </ul> </div>	<div data-bbox="1261 635 1671 943"> <p><u>Employment</u></p> <ul style="list-style-type: none"> <li>▪ Increase apprenticeships through businesses</li> <li>▪ More job opportunities</li> </ul> </div>
<div data-bbox="324 1181 734 1348"> <p><u>Education</u></p> <ul style="list-style-type: none"> <li>▪ Free Education</li> </ul> </div>	<div data-bbox="792 1027 1202 1348"> <p><u>Safety</u></p> <ul style="list-style-type: none"> <li>▪ More Police</li> <li>▪ More cameras</li> <li>▪ To much drugs and alcohol</li> <li>▪ Safer environment ie. Thorps Bush</li> </ul> </div>	<div data-bbox="1261 968 1671 1348"> <p><u>Entertainment</u></p> <ul style="list-style-type: none"> <li>▪ Youth Hangout space</li> <li>▪ Youth opportunities to help out with events</li> <li>▪ More youth friendly events</li> <li>▪ Youth groups that aren't church based</li> </ul> </div>

% of people that commented on this subject.

Entertainment: 38%  
 Facilities: 29%  
 Sport & Rec: 9%  
 Safety: 7%  
 Education: 3%  
 Environment: 3%  
 Art: 1%

# HOW COULD **RURAL AREAS OF MOTUEKA** BE BETTER FOR YOUTH IN THE FUTURE?

## MAPUA

- Climbing Wall
- Playground for younger kids
- Lights at skate park
- More low cost sports activities for all ages

## TAPAWERA

- More Job opportunities
- Increase tourism to increase jobs

## MAHANA

- Ban Plastic Bags

## MOUERE- LOWER/UPPER

- Cycleway from village to community

## NGATIMOTI

- Activities for country kids to keep busy

## TASMAN- VILLAGE

- More recreational areas
- Improve the taste trail to have a sign that shows the history of Tasman

CONNECT RURAL WITH MOTUEKA WITH AFFORDABLE TRANSPORT

## KINA

- Work to be done on there pump track to turn it into a Jump course instead as it would get more use



# TOP ISSUES AND SOLUTIONS WE SEE WOULD BENEFIT MOTUEKA AND RURAL MOTUEKA

## Facilities

Work with various organisations to create a space in town for high school aged youth to hang out in.

Empty Shop ie. Old Armadillos on a 6 month trial

## Sport & Recreation

- Improve dirt jumps at the skate park
- Create Outdoor Basketball court at local Park.

## Education

Education around Drugs and Alcohol to youth and there parents

## Environment

Install more Rubbish Bins in Motueka

(Pride of Place)

## Transport

Provide Public transport between Motueka and Richmond/Nelson

## Safety

More police presence in town.

More work to help improve Thorp Bush (lighting, tables, More inviting

## MAPUA

Look at Sewage problem at school as this is effecting education.

Lights installed at Skate Park for Safety

## TAPAWERA

Promote short course in Rural Areas.

Encourage businesses to create Job Opportunities for Youth in there Community

## MOUTERE

Cycle way from village to community centre

**We have also had a request that results from this survey and solutions decided by council are feedback to the youth as they feel as there is never anything that happens after completing a survey.**



### 6.3 FREEDOM CAMPING, WATER CONSENT AND ORCHARD BURN OFF PROCESS

Information Only - No Decision Required

**Report To:** Motueka Community Board  
**Meeting Date:** 21 November 2017  
**Report Author:** Heather Spiers, Senior Customer Services Officer - Motueka  
**Report Number:** RMCB17-11-03

#### PRESENTATION

Mr Adrian Humphries, Regulatory Services Manager, will make a presentation to the Motueka Community Board on Freedom Camping, Water Consent and Orchard burn-off process.

#### Appendices

Nil



## 7 REPORTS

### 7.1 CHAIRMAN'S REPORT

Information Only - No Decision Required

<b>Report To:</b>	Motueka Community Board
<b>Meeting Date:</b>	21 November 2017
<b>Report Author:</b>	Brent Maru, Chairman, Motueka Community Board
<b>Report Number:</b>	RMCB17-11-04

#### 1 Summary

1.1 This is the Chairman's regular monthly report.

#### 2 Draft Resolution

**That the Motueka Community Board receives the Chairman's Report RMCB17-11-04.**

**3 Summary**

- 3.1 This is the Motueka Community Board Chair's regular meeting report.

**4 Policing**

- 4.1 As I write this report, the recruitment for the Motueka section continues but it is positive to hear that two local police officers have applied to be posted in Motueka, so welcome back to Scott Satherley and Olivia Fry.

**Recommended Action:**

Board to Note.

**5 MCB Submission to Freedom Camping Bylaw**

- 5.1 On behalf of the Motueka Community Board, I spoke to the Board's submission to the Draft Freedom Camping Bylaw and was interested to hear the other Motueka submissions.

**Recommended Action:**

Board notes.

**6 Motueka Community Board Special Projects**

- 6.1 Bryce Grammer has confirmed that a total of \$126,719.00 is available to the Board for 2017/18, which is made up of \$75,669.00 carry over plus \$51,010.00 for this financial year. Below is the updated spreadsheet of the projects approved, noting the reduced allocation for the Motueka Arts Council and the deferred work on the kerb and channel in Old Wharf Road. I have sent letters to Keep Motueka Beautiful, Motueka Youth Council, Motueka Arts Council, Marahau and Sandy Bay Residents Association, and to the residents of Courtney Street.
- 6.2 A specific discussion is required regarding the Special Projects Action list regarding Thorp Bush and Automated External Defibrillator (AED) projects.
- 6.3 In reviewing the Special Projects fund criteria and last month's discussion around a possible application from Project de Vine, the process around this fund does not appear to allow "one-off" applications that haven't been included in the consultation process and any project would have to be on Council owned land. I do not believe that in this case clause 15 could apply "extraordinary situations", as such suggest Project de Vine set the scene to have any possible project considered in the 2018-19 financial year.

<b>2016/17 MCB Special Projects</b>		
Motueka Historical Wharf	\$ 3,000.00	
Salt Water Baths	\$ 5,000.00	
Motueka District Museum	\$ 10,000.00	
Northern End Marahau	*	
Newhaven Reserve	\$ 5,000.00	
Wallace Street Footpath	\$ 10,000.00	
Motueka Welcome Sign	\$ 10,000.00	
Old Wharf Rd – Kerb and Channel	deferred	
<b>2016/17 Projects to be completed</b>		<b>\$ 43,000.00</b>
<i>*\$5k to be re-allocated in 2017/18 projects</i>		
<b>2017/18 MCB Special Projects</b>		
Courtney Street Footpath	\$ 12,155.50	
Thorp Bush Project	\$ 10,000.00	
Playground Upgrade	\$ 10,000.00	
Motueka Arts Council	\$ 5,000.00	
Community Accessible Defibrillator	\$ 3,000.00	
Outdoor Exercise Equipment	\$ 10,000.00	
Enhancement of George Quay	\$ 10,000.00	
North Park	\$ -	
Enhancement or Marahau	\$ 10,000.00	
<b>Total proposed 2017/18 Projects</b>		<b>\$ 70,155.50</b>
Total Projects if all to be approved		\$ 113,155.50
Total Available Funds in Special Projects Fund		\$ 126,719.00
<b>Remaining Funds if all projects completed</b>		<b>\$ 13,563.50</b>

**Recommended Action:**

Board to note.

**7 Motueka Maternity Unit**

7.1 A Letter was sent to the NMDHB thanking them for the interim services.

**Recommended Action:**

Board to note.

**8 Teece Drive**

8.1 I met with Mr Trevor Rowse on Friday 27 October 2017 in regards to the accommodation issue raised by both Mr Rowse and Grey Power Motueka and following advice from staff advised that there was considered no breach of any existing Council bylaws. In terms of next steps, I suggested they perhaps follow up with the Hon Damien O'Connor.

**Recommended Action:**

Board to note.

**9 Presentation from Environmental and Planning Department**

- 9.1 Mr Adrian Humphries will attend this month's meeting. I have asked him to provide information updates on Freedom Camping, in particular, what the plan is for Motueka in 2017/18 summer period, consented orchard burn offs and the process around how these are issued and monitored and the process for applying for consent to take water for bottling.
- 9.2 If there are any other questions Board Members may have please email these through in advance to give Adrian sufficient time to seek an answer.

**Recommended Action:**

Board to note.

**10 Waimea Dam Submission**

- 10.1 The Motueka Community Board's submission on the proposed Waimea Dam is to be ratified at the November meeting.

**Recommended Action:**

Board to ratify draft submission.

**11 Board / Chair Self Review**

- 11.1 Attached is a Self-Review questionnaire (Attachment 1) that I ask Board members to complete prior to the Board meeting so that we can continue to improve the manner in which we operate. All constructive feedback from Board Members is welcomed.

**Recommended Action:**

Board to complete self-review document.

**12 Leverage from All Blacks Test Match 2018**

- 12.1 I have had approaches from members of the community interested in having Motueka involved in the lead up to the first All Blacks test to be held in Nelson on 8 September 2018. Are there other Board members who would like to be involved in any such discussions/meetings?

**Recommended Action:**

Board to note.

**13 Congratulations to Board Member Hutt**

- 13.1 Congratulations to Board Member Hutt on her joining of Rotary International.

**Recommended Action:**

Board to note.

## 14 Presentations to the Board

- 14.1 Following on from the October meeting and the presentation from Wakatu I have organised the next two months presentations.
- 14.2 May Takahashi will present the findings from the latest Youth Survey at this meeting.
- 14.3 Grey Power Motueka have been invited to present at the December meeting.

### Recommended Action:

Board to note.

## 15 Bus Feasibility Review – Councillor Ogilvie

- 15.1 The Regional Transport Committee (of which I am a member) received the Bus Feasibility Review (Attachment 2) at its meeting on 26 October 2017.

Based on low patronage and consequent high costs of the suggested Motueka-Mapua-Richmond-Nelson service, it was recommended that the investigation be discontinued.

During the discussion, which included additional Richmond routes and a Wakefield-Nelson service, I suggested the Community Board consider the various options.

- 15.2 What Council staff considered was essentially a “commuter” regular Monday to Friday service.

A more likely service could be a “consumer” service operating on two days a week (say Monday and Thursday):-

- Depart Motueka 9am and 11am.
- Return from Richmond 12 midday and 3pm and servicing Tasman, Ruby Bay and Mapua.
- Should people want to go to Nelson, they would need to connect from the Richmond current service.

- 15.3 The likely users of the service would be those meeting appointments, catching up with friends, tourists, shoppers etc, rather than the regular employment commuters. (NB the meeting was told of significant ride-sharing for commuters currently).

- 15.4 The bus would be the smaller 8-12 seater van. Costs would need to be below \$10, with funding support from New Zealand Transport Authority and possibly Tasman District Council.

### Recommendation:

1. That the Motueka Community Board request the Tasman District Council to investigate the feasibility of a “limited” service as suggested.
2. That the results be presented to the Community Board at its meeting in February 2018.

## 16 Items from the Public Forum

- 16.1 Are there any items raised in the Public Forum requiring further discussion.

**17 Items from Board Members**

16.1 Any other items Board Members would like to discuss.

**18 Attachments**

- |    |                           |    |
|----|---------------------------|----|
| 1. | Bus Feasibility Report    | 25 |
| 2. | Self review questionnaire | 33 |





Tasman District Council  
Bus Feasibility Study

May 2017

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## 1. Introduction

Tasman District Council commissioned Indicate Limited to investigate the high-level feasibility of three bus services in the Tasman District before more significant financial commitment is made to undertake a more intensive business case.

The three services are summarised below:

1. A satellite bus service running between Motueka and Nelson via Ruby Bay, Mapua and Lower Queen Street with two services in the am peak and two services in the pm peak to cater for the commuter.
2. A satellite bus service running between Wakefield and Nelson via Brightwater, Hope and Richmond with two services in the am peak and two services in the pm peak to cater for the commuter.
3. A bus service for the Richmond residential area focussed on commuters and shoppers.

The methodology, patronage estimate service costs and likely ticket prices are grouped together for the two satellite services in section 2 of this report, whilst the Richmond service is detailed in section 3.

## 2. Satellite Commuter Bus Service

### 2.1 Route Service Description

The Motueka/Mapua service has been analysed based on four services per day, two in the am peak and two in the pm peak running between Motueka and Nelson. The route is described below starting in Motueka.

High Street with three stops near Poole, Whakarewa and College Streets,  
Via Tasman with stops at Ruby Bay and Mapua,  
Via SH60 to Lower Queen Street with a stop near Gladstone Road  
Via SH6 Whakatu Drive with a stop on Tahunanui Drive  
Terminating at Whakatu carpark in Nelson CBD

The Wakefield/Brightwater Service has been analysed based on four services per day, two in the am peak and two in the pm peak running between Wakefield and Nelson. The route is described below starting in Wakefield.

SH6 at the carpark in central Wakefield with a stop between Arrow Street and Pitfure Road on SH6,  
Via SH6 to Brightwater turning left into Lord Rutherford Road with two stops in Brightwater, one near Newman Avenue and the other on Ellis Street near Spencer Place,  
Via SH6 with a stop in Hope,  
Via SH6/Gladstone Road with a stop near Poutama Street and another near Queen Street,  
Via SH6 Whakatu Drive with a stop on Tahunanui Drive,  
Terminating at Whakatu carpark in Nelson CBD.

The two routes were designed to strike a balance between maximising patronage by providing stops in the areas with the greatest population density and employment opportunity, but without excessive stops so that the travel time could be as short as possible.

### 2.2 Patronage Estimating

Two methods were used to determine the number of passengers who would potentially use a commuter bus service from Motueka/Mapua and Wakefield/Brightwater to travel to work in the Richmond or Nelson centres.

### Method 1: Apply bus patronage rates from similar satellite commuter services in other parts of New Zealand

Analysis of Journey to Work data from the 2013 Census showed that rural settlements, with a similar commuter bus service to their closest regional centre<sup>1</sup>, had an average bus patronage rate of 0.4% by residents in employment. Applying this rate to the total employed population<sup>2</sup> in each of the four Tasman settlements indicated the following number of passengers would potentially use a commuter bus service (Table 1). The number going to Richmond or Nelson was based on the Census 2013 data for the proportions of residents working in each location. The number was doubled to allow for return trips and multiplied by the average monthly number of working days to give a monthly estimate of potential patronage.

Table 1: Estimated monthly passenger numbers on commuter satellite service, applying Method 1

Settlement	Estimated monthly passengers to/from Richmond	Estimated monthly passengers to/from Nelson CBD
Wakefield	139	53
Brightwater	111	53
Motueka	94	64
Mapua	87	94

### Method 2: Apply bus patronage rates for Richmond residents who work in Nelson.

Analysis of Journey to Work data from the 2013 Census showed that for Richmond residents who drive or bus work in Nelson CBD, the proportion who travel by bus is 1.8%. Applying this rate to the number of residents in each settlement who currently drive to work in Richmond or Nelson<sup>3</sup> indicated the following number of passengers would potentially use a commuter bus service (Table 2). The number was doubled to allow for return trips and multiplied by the average monthly number of working days to give a monthly estimate of potential patronage.

Table 2: Estimated monthly passenger numbers on commuter satellite service, applying Method 2

Settlement	Estimated passengers to Richmond	Estimated passengers to Nelson CBD
Wakefield	70	28
Brightwater	70	38
Motueka	35	25
Mapua	35	45

### 2.3 Service Costs

Both Suburban Bus Lines and Bromells Coachlines were approached to provide indicative service costs for the two satellite Services. The estimated costs received plus comparison

<sup>1</sup> Regional centres analysed: New Plymouth, Palmerston North, Hastings, Napier and Hamilton.

<sup>2</sup> Total employed population based on 2013 Census data, adjusted by 10% to allow for population growth since 2013 and Census population undercount. The estimated population for Motueka was also adjusted to represent those living within 500m of a bus stop, given that Motueka is bigger and more spread out than the rural settlements in the comparison data.

<sup>3</sup> Data sourced from 2013 Census Journey to Work data, adjusted as above. Residents currently travelling to work by other means, such as company car, as a passenger, or by motorbike were excluded as being unlikely to switch to travelling by bus.

against the service costs included in the Nelson City Council Nbus contract indicate a likely cost for four Motueka/Mapua services per day of approximately \$900+gst with \$800+gst per day for the four daily Wakefield/Brightwater services.

#### 2.4 Fare Cost

To achieve a fare recovery ratio of 50% (NZTA's national target ratio), fares need to be set at a level where the estimated passenger numbers provide total fare revenue which is half the operating cost of the service with the other half coming from a combination of rates and NZTA subsidy.

Based on the indicated monthly passenger numbers in Tables 1 and 2 and estimated operating costs, fares would need to be set at the following rates to achieve a 50% fare recovery ratio:

Table 3: Fares to achieve 50% Fare Recovery Ratio on commuter satellite service

Origin	Fare to Richmond		Fare to Nelson	
	Method 1	Method 2	Method 1	Method 2
Wakefield	\$23	\$55	\$31	\$73
Brightwater	\$15	\$36	\$23	\$55
Motueka	\$31	\$73	\$46	\$109
Mapua	\$15	\$36	\$31	\$73

These calculations assume the following:

- all values are GST inclusive unless otherwise noted.
- fares for Mapua to Nelson, Wakefield to Nelson, and Motueka to Richmond would be equivalent, with Motueka to Nelson fare set at 1.5 times those fares and Brightwater to Nelson fare set at  $\frac{3}{4}$  of those fares.
- two passengers each day would join one of these services to travel Richmond-Nelson and return for an express trip to Nelson city centre. (2013 Census data showed 15 Richmond residents travelled by bus to work in Nelson City Centre.)

Note: estimated operating costs is commercially sensitive information and consideration should be given to the sections on Fares and Costs being reported as Public Excluded.

#### 2.5 Discussion

The high level analysis of potential patronage levels and service costs result in estimated fare levels of between \$31 and \$73 for the trip between Motueka and Richmond and \$23 to \$55 for the trip from Wakefield to Richmond. This fare cost analysis is based on a 50% fare recovery ratio and that shows that the service is unlikely to be financially viable.

In order to gain the New Zealand Transport Agency's support to operate a public transport trial they require it to run for a year so that the seasonal impacts can be determined and the impact of any shorter term marketing campaign is understood before any service is made permanent. This comes with a gross operating cost for both the Motueka/Mapua and Wakefield/Brightwater services in the order of \$425,000pa on the worst-case assumption of no patronage.

The timetable as proposed in section 2.1 above would not impact on the viability of the school bus services provided by the Ministry of Education, however if the service travelled



within 2.4km of the school (e.g. via Salisbury Road) and the afternoon service left within one hour of school finish time then some current school services may be impacted<sup>4</sup>.

### 3. Richmond Bus Service

#### 3.1 Route Investigations

Two routes were initially investigated to service the Richmond Area.

1, An extension of the current NBus service that runs between the Richmond and Nelson centres to the western edge of Richmond via Wensley Road.

2, A standalone Richmond loop service.

Following discussions with Suburban Bus Lines, the operator of the current NBus service, the extension of the current Richmond to Nelson service was not investigated further as it would require significant investment in at least three new buses as there is little available slack time between runs to accommodate the additional route length.

The standalone Richmond loop service that was investigated further is shown by the red dashed line in the map below. The properties highlighted in blue are within 400m walk of the route, the typical distance people are willing to walk to access public transport.

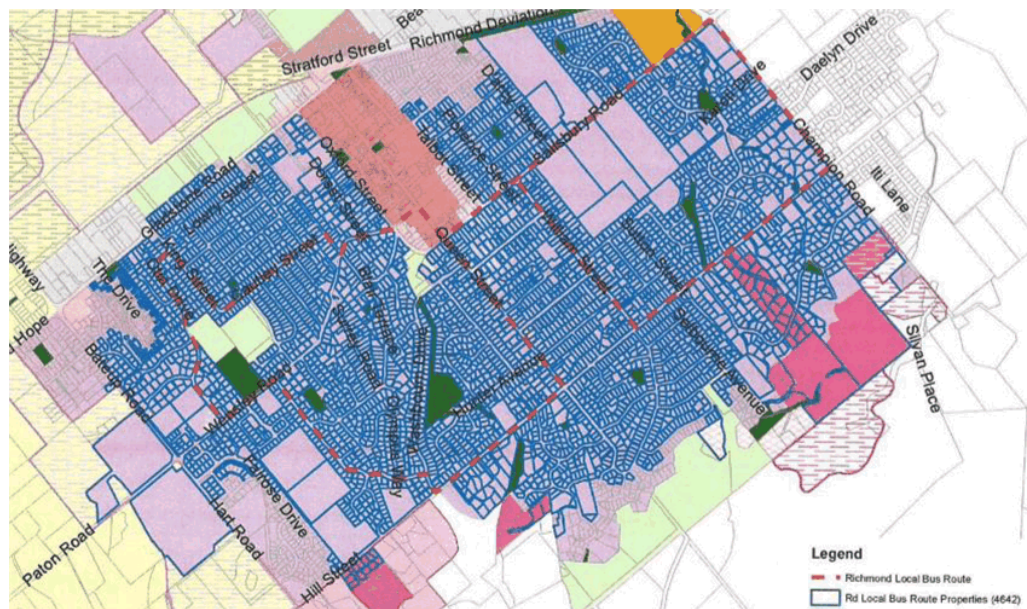


Figure 1 – Richmond loop service

#### 3.2 Patronage estimating

Method: Apply the NBus bus patronage rate for households within 400 metres of the current NBus service to the households within 400m of the proposed Richmond loop bus service (excluding those households already within 400m of the current NBus service).

In 2013, there was an average of 30,723 trips each month on the NBus daily services, which serviced an estimated 15,550 Nelson and Richmond households within 400m of a bus route. This is approximately two trips a month for every household. Applying this rate to the

<sup>4</sup> Refer <https://education.govt.nz/school/running-a-school/using-school-transport/> for further details.

estimated 4027 households which would be within 400 metres of the proposed loop bus services, the following number of passengers would potentially use a loop bus service (Table 3). A conservative estimate (low scenario) was made based on half this number and an optimistic estimate (high scenario) was made based on double this number.

Table 3: Estimated monthly passenger numbers on Richmond loop service

Low patronage scenario	At NBus patronage rate	High patronage scenario
3,978	7,956	15,912

### 3.3 Cost model and estimated fares

To achieve a fare recovery ratio of 50% (NZTA's national target ratio) fares need to be set at a level where the estimated passenger number provide half the total fare revenue or half the operating cost of the service with the other half coming from a combination of rates and NZTA subsidy.

Based on the indicated monthly passenger numbers in Tables 1 and 2 and estimated monthly operating costs of \$16,600+gst per month, fares would need to be set at the following rates to achieve a 50% fare recovery ratio:

Table 3: Fares to achieve 50% Fare Recovery Ratio on Richmond loop service

Low patronage scenario	At NBus patronage rate	High patronage scenario
\$2.40	\$1.20	\$0.60

These calculations assume all values are GST inclusive unless otherwise noted.

Note: estimated operating costs is commercially sensitive information and consideration should be given to the sections on Fares and Costs being reported as Public Excluded.

### 3.4 Discussion

The analysis shows that there is merit in considering a Richmond loop service. This however is based on the key assumption that patronage levels that are currently experienced across the greater Nelson Richmond area currently served by the NBus could be expected in a more local Richmond service. This key assumption needs further assessment in any further work as the walk distances from the loop to the key attractions within Richmond are typically smaller than is perhaps experienced across the current NBus coverage area.

## 4. Summary

The high-level analysis shows that based on census data and patronage from similar centres that a commuter bus service to the towns of Wakefield, Brightwater, Mapua and Motueka is highly unlikely to be financially viable. For example, to achieve a fare recovery ratio of 50% the fare from Motueka to Richmond would need to be in the order of \$30 to \$70 one way.

The high-level analysis shows that extending the existing bus service that runs between Nelson and Richmond is not feasible as there is not enough slack in the timetable to allow the extra distance without significant investment in at least three additional buses.

A Richmond loop bus service could be successful based on the average NBus patronage levels currently experienced across the wider Nelson Richmond area. The sensitivity analysis shows that the fare cost to achieve a 50% fare recovery ratio would range between \$0.60 and \$2.40.

## 5. Recommendations

### 5.1 Satellite Commuter Bus Service

For the satellite towns of Motueka, Mapua, Brightwater and Wakefield a commuter bus service to Richmond and Nelson is unlikely to be able to be justified at current population densities and further analysis via a business case is not warranted.

It is recommended that to provide transport alternatives to the private motor vehicle for the satellite towns that a formal carpooling scheme could be established. Partnering with the Nelson City Council would be efficient and likely to be the most effective given that a proportion of potential users will reside in Tasman but work in Nelson and vice versa. Nelson's scheme is currently dated but they are in the process of implementing a national platform for ride sharing with other Councils. The key incentive that Nelson City Council offers to users of the scheme is dedicated all day car parks in locations close or within the CBD that are free of charge<sup>5</sup>.

### 5.2 Richmond Bus service

The high-level analysis shows that a Richmond loop bus service could be financially viable. The recommended next steps are as follows:

- Develop business case in accordance with New Zealand Transport Agency guidance for a new bus service. This could be either a one year trial or permanent service depending on the results of the business case;
- Include findings of the business case in the Regional Public Transport Plan;
- Include the activity in the 2018 Regional Land Transport Plan review in order to seek funding via the National Land Transport Fund 2018-2021;
- Include the service within the NBus contract via a documented Memorandum of Understanding with Nelson City Council.

<sup>5</sup> Refer <http://nelson.govt.nz/services/transport/carpool-2/> for further details of Nelson City Councils current carpooling scheme.



**Board Self-Assessment Checklist**

	Yes	No	Unsure	Comment
<b>About the Board</b>				
1. Do I have a clear understanding of governance and my role as a Community Board Member?				
2. Does the board have annual goals and strategies?				
3. Does the board focus on policy / strategic matters rather than operational issues?				
4. Does every board member take an active role at board meetings?				
5. Does the board have good relationships with stakeholders?				
6. Does the board communicate effectively with all parts of the community?				
7. Do you think that the Board is performing to the community's expectations?				
<b>About my contribution</b>				
8. Do I pre-read all agendas and correspondence prior to meetings?				
9. Do I have a copy of the current Standing Orders and have an understanding of its contents and how these define what my role is?				
10. Am I confident that I am well connected / networked to the community to ensure that when making decisions I am informed about the views of the community?				
11. Do I feel that I am given the opportunity and sufficient information to be part of effective decision making?				

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	YES	NO	DON'T KNOW	Comment
<b>About the Chair</b>				
1. Does the Chair provide sufficient notice of meetings with a suitable agenda and reports?				
2. Does the Chair ensure that the views of all Board members are listened to?				
3. Does the Chair provide sufficient discussion time for debate?				
4. Is the Chair available to Board Members outside of formal Board meetings?				
5. Are board meetings conducted in a manner that ensures open communication, meaningful participation and timely resolution of issues?				

MCB\_Board Self Review.doc

**7.2 FINANCIAL REPORT****Information Only - No Decision Required**

<b>Report To:</b>	Motueka Community Board
<b>Meeting Date:</b>	21 November 2017
<b>Report Author:</b>	Bryce Grammer, Financial Accountant
<b>Report Number:</b>	RMCB17-10-05

**1 Summary**

- 1.1 The financial report for the period ending 31 October 2017 is attached (Attachment 1).
- 1.2 The net financial position for the year is a deficit of \$828.
- 1.3 The cost of the flood gates at the Saltwater Baths, (\$5,000), has come to charge this month.
- 1.4 Overall expenditure is 30% of budget, which is slightly below the year to date averaged budgeted spend of 33%.
- 1.5 Closed account interest has been earned on the positive Motueka Community Board opening balance. This rate was adjusted to 2% for the quarter beginning 1 July 2017, as per the Council's Treasury Risk Management Policy. So far this year \$678 has been credited to the Closed Account.
- 1.6 The income from the Motueka Sunday Market is currently below budget due to the time of the year. The majority of the income from the market is received over the summer months.
- 1.7 The net position of the Community Board's overall funds as at 31 October 2017 is a surplus balance of \$103,248.

**2 Draft Resolution**

**That the Motueka Community Board receives the Financial Report RMCB17-10-05.**

**3 Attachments**

1. Financial Summary - Oct 2017

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<b>TASMAN DISTRICT COUNCIL</b>
<b>Motueka Community Board</b>
<b>October 2017</b>

	Month Actual	Month Budget	Month Budget %	YTD Actual	Annual Budget	YTD Budget %
<b>Charges</b>						
<i>Remuneration</i>						
Chairperson Monthly Salary	\$1,215	\$1,176	103%	\$4,683	\$14,108	33%
Members(3)	\$1,823	\$1,802	101%	\$7,025	\$21,627	32%
Member Reimbursements	\$0	\$357	0%	\$51	\$4,288	1%
<i>Miscellaneous</i>						
	<i>pages</i>	<i>rate</i>				
Photocopying	0	0.1				
	\$0	\$128	0%	\$0	\$1,532	0%
Community Board discretionary fund	\$2,000	\$465	430%	\$2,000	\$5,577	36%
Youth Development Fund	\$0	\$88	0%	\$0	\$1,060	0%
Litter Cart	\$0	\$417	0%	\$5,000	\$5,000	100%
Community Board Expenses	\$275	\$43	640%	\$343	\$511	67%
Cost of Elections	\$105	\$107	98%	\$426	\$1,279	33%
Special Projects	\$5,000	\$4,254	118%	\$12,585	\$51,050	25%
<b>Total Charges</b>	<b>\$10,418</b>	<b>\$8,837</b>	<b>118%</b>	<b>\$32,113</b>	<b>\$106,032</b>	<b>30%</b>
<i>Less</i>						
CCB Rate	-\$7,190	-\$7,254	99%	-\$28,829	-\$87,044	33%
Sunday Market Income	-\$740	-\$1,020	73%	-\$1,778	-\$12,240	15%
Closed Account Interest	-\$166	-\$146	114%	-\$678	-\$1,747	39%
<b>Net Charges Aug 2017</b>	<b>\$ 2,322</b>	<b>\$ 417</b>		<b>\$ 828</b>	<b>\$ 5,001</b>	

**Equity**

Opening Credit Balance 1 July 2017  
 Net Surplus Oct 2017  
 Closing Credit Balance 31 October 2017

\$ 104,076  
 -\$ 828  
\$ 103,248

**Notes to the accounts****A) Discretionary Fund**

Balance brought forward from 2016/17	\$ 2,685
Plus Budget Allocation	<u>\$ 5,577</u>
Available Funds	\$ 8,262
Less Expenditure	\$ 2,000
Less Commitments	\$ -
Remaining Balance	<u>\$ 6,262</u>

**Discretionary Fund Expenditure**

Motueka Pool Fundraising Group	\$ 500
MenzShed Motueka	\$ 500
Mot District Community Christmas Dinner Group	\$ 500
Vision Motueka	\$ 500

<b>Total Expenditure to Oct 2017</b>	<u><u>\$ 2,000</u></u>
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**B) Youth Development Fund**

Balance brought forward from 2016/17	\$ 845
Plus Budget Allocation	<u>\$ 1,060</u>
Available Funds	\$ 1,905
Less Expenditure	\$ -
Less Commitments	\$ -
Remaining Balance	<u>\$ 1,905</u>

**Youth Development Fund Expenditure**

<b>Total Expenditure to Oct 2017</b>	<u><u>\$ -</u></u>
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**C) Special Projects**

Balance brought forward from 2016/17	\$ 75,669
Plus Budget Allocation	<u>\$ 51,050</u>
Available Funds	\$ 126,719
Less Expenditure	\$ 12,585
Less Commitments	\$ -
Remaining Balance	<u>\$ 114,134</u>

**Special Projects Expenditure**

Wallace Street Footpath	\$ 7,585
Flood Gates Saltwater Baths	\$ 5,000

<b>Total Expenditure to Oct 2017</b>	<u><u>\$ 12,585</u></u>
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**7.3 ACTION SHEET**

**Decision Required**

**Report To:** Motueka Community Board  
**Meeting Date:** 21 November 2017  
**Report Author:** Heather Spiers, Senior Customer Services Officer - Motueka  
**Report Number:** RMCB17-11-06

**1 Summary**

1.1 Attached is the Action Sheet for the Motueka Community Board to review.

**2 Draft Resolution**

**That the Motueka Community Board receives the Action Sheet report RMCB17-11-06**

**3 Attachments**

- |    |  |    |
|----|--|----|
| 1. | Action Sheet                             | 41 |
| 2. | Proposed new and rehabilitated footpaths | 45 |



*Note – updated from the Board meeting of 17<sup>th</sup> October 2017*

Item	Minute/Action	Accountable Officer	Status
July 2015	Drain at the intersection of Whakarewa and Queen Victoria Streets	Steve Elkington	<p>Steve has spoken to David Ogilvie regarding extending the piped drain. When the intersection was upgraded the open drain was piped back a sufficient safe distance. There are no plans to extend the pipe further however, Chris Pawson will be asked to review the site and if recommended, the work will be included in the Council's Minor Improvement Matrix for future construction.</p> <p>8 November 2016 – The Board considers that this drain is dangerous and asks that the Engineering Services staff give it urgent consideration</p> <p>21/3 Richard Kirby reported this has been noted. It will be put on the priority list and staff will work their way through it.</p> <p>16/05/17: Board to continue to monitor action item.</p> <p>17/10/17: Chair Maru to email Steve Elkington.</p>
	Examine trees on High Street and report back to the Board	Beryl Wilkes	<p>Beryl has asked an arborist to review the trees and she will liaise with Engineering staff about any proposed upgrades to High Street.</p> <p>13/02 – Beryl advised this is a work in progress.</p> <p>21/02/17 – The Board asked for a progress report on this review and that the trees at Memorial Park be included.</p> <p>21/03/17 – Beryl to advise.</p> <p>16/05/17 - Ask Beryl and Engineering staff for status report on serious concerns over drainage and visibility issues.</p> <p>20/05/17: Emailed Beryl requesting status report</p> <p>20/06/2017: NZTA involved in High Street upgrade study.</p>

Item	Minute/Action	Accountable Officer	Status
			18-07-17: The Board decided to remove the Greenwood St tree, which Cr Ogilvie is totally against. It was agreed to trim the High Street trees back very well.
December 2016	Investigate criteria for friendly town status on the Motorhome Caravan Association website and report back to the Board	Board Members Hutt/Dowler	<p>We do not currently meet all their criteria. Board Member Hutt keen to progress further and will obtain more information. Claire Hutt to report back at April meeting. Cr Ogilvie stated that a 2<sup>nd</sup> dump station is needed. Barry Dowler to investigate.</p> <p>17/05/17 – Board Member Hutt to report back June meeting.</p> <p>20/06/17: Board Members Hutt &amp; Dowler to investigate potential dump station sites.</p> <p>18/07/17 – Jeff Cuthbertson will come to Motueka to look at potential sites.</p> <p>15/08/17 – To be monitored</p> <p>17/10/17: Favoured site is near Marchwood Park on the corner by the Helicopter pad. This is subject to funding from Tourist &amp; Investment fund. The application has been submitted.</p>
April 2017	Motueka Community Board to be represented at future workshops on Motueka Reserves Management plan.	Anna Gerraty/Beryl Wilkes	<p>15/08/17 - Chair Maru to get update.</p> <p>17/10/17 – Email from Anna Gerraty provided the timeline, which is now available on the website.</p>
August 2017	Litter cart sponsorship.	Cr Hawkes	Cr Hawkes to look into this and ensure TDC signage is showing on the cart.
October 2017	Look into the criteria for the Special Projects Grant.	Chair Maru	

Item	Minute/Action	Accountable Officer	Status
	Provide a report on projected new and upgraded footpaths	Richard Kirby	Email and report attached to Action Sheet by Steve Elkington.



**From:** Steve Elkington  
**Sent:** Friday, 10 November 2017 8:41 a.m.  
**To:** Heather Spiers <Heather.Spiers@tasman.govt.nz>  
**Cc:** Jamie McPherson <Jamie.McPherson@tasman.govt.nz>; Brian McManus <Brian.McManus@tasman.govt.nz>  
**Subject:** Proposed New and Rehabilitated Footpaths

Hi Heather,

Further to my e-mail later yesterday, we are currently having investigated two sites in the Motueka Ward for new paths, these are:

- Old Wharf Road on the northern side from Thorp St to Trewavas St to Motueka Quay
- Kaiteriteri Sandy Bay Road on the northwestern side from the camp ground to just past the boat ramp.

However, we have limited funding and there are other sites across the district that are also being investigated so at this stage, I can't confirm likely order of construction or date.

In terms of paths for rehabilitation, there is a planned UFB project for Motueka so we are reluctant to reconstruct long lengths of path if they may end up being dug-up. However, with the OHUG Stage 3 project, we will be resurfacing a substantial section of that which will be future proofed for the UFB rollout.

With the attachment I sent you last night, you will note under the Kerb & Channel replacement list, the shaded lines of those sites already completed.

As time permits, we hope to refine all of our programs and populate with an indicative timeframe.

Cheers

**Steve Elkington** | Engineering Services  
Senior Road Engineer

PROPOSED NEW FOOTPATH PRIORITY						
	DESCRIPTION	RATE \$/m		Prepared: SE		
	Kerb and Channel & Sump/Soak pit	140		Dated: 17/07/17		
	Footpath	80				
States	Road Name	Sub Are	Length	Description	Issues/Commet	Comments
Minor Improvements	Motueka River West Bank Rd	Brooklyn	300	Old Mill Rd to Mickell Rd	Houses link to School	Pedestrian Bridge required - See Minor Improvements
Safety Provision	Kaiteriteri-Sandy Bay Road	Kaiteriteri	100	End of path at camp ground to boat ramp	Missing link and little to no shoulder on camp side of road. This section will require kerb and channel. Design has been done. The work will need a Consent	While this section of path has been identified for some time there hasn't been a call for it. However, tourists and those with wheeled carts/buggies wanting to access the seaward side path north of the boat ramp may be better with a path along this side rather than having to walk behind parked vehicle on the beach and commercial operators on the southern side of the boat ramp.
Recreational Link	Old Wharf Rd	Motueka	300	No.88 to No. 3 Motueka Quay	Houses	Extend to seafront walkway partly along Motueka Quay. Could look to include kerb and channel in conjunction
Missing Link	Poole Street	Motueka	730	Atkins St to Queen Victoria St	Day Time Inspections June 2009	Major issue with location of path and power poles
Missing Link	Old Wharf Rd	Motueka	100	No. 82 Old Wharf Rd to Goodman Park	Houses	Missing Link and gives good connection to Goodman Park and Rec Centre without multiple road crossings to stay on a footpath. To include kerb and channel.
Sealing of existing gravel path	Martin Farm Road	Kaiteriteri	360	Riwaka Kaiteriteri Rd to Caravan/Boat Storgae area accessway	Very high peak usage. Mountain bike park, parking affecting available	Sealing of path to allow additional markings and deliniation to prevent parking on path during peak demand
Missing Link	Thorp Street	Motueka	140	No.52 to Fearon St	Day Time Inspection July 2007	Estimate includes for piping drain, kerb and channel and new path
Missing Link	Hursthouse St	Motueka	290	Queen Victoria St to No.32	Houses	Missing link
Missing Link	Queen Victoria St	Motueka	290	Green Lane to Whakarewa St	Houses	Existing kerb. This section is a missing link
Increase Demand	Saxon St	Motueka	280	Inglis St to Fearon St	Day Time Inspections June 2009	Subdivision activity. This site is on the western side of the road and residents are unlikely to cross the road to the footpath on the eastern side when to get to town they will head in a south westerly direction
Increase Demand	Sandy Bay Marshau Rd	Marshau	50	Pedestrian Bridge over Marshau River to Harvey Rd	High pedestrian numbers share bridge with tourist traffic	Walking link to National Park / Coordinate with DoC carpark reconstruction
Increase Demand	Harvey Rd	Marshau	280	Sandy Bay Marshau Rd to Old McDonald's Farm	Pedestrian safety	Extend along southern side may need to consider parking area. Form in gravel. I was of the understanding that Old McDonalds Farm in their consent was required to construct path.
Missing link	North St	Motueka	140	Everett St to end	Houses	To consider installing mountable kerb inconjunction with path.
Increase LOS	High St South	Motueka	700	Surfacing gravel footpath	Improvement to link	Existing gravel path that could do with asphalt surfaced
Increase LOS	Wildman Rd	Motueka	460	Surfacing gravel footpath	Improvement to link	Existing gravel path that could do with asphalt surfaced
Missing Link	Thorp Street	Motueka	580	Fearon St to Staple St	Recreation route	Connect to walkway to Beach - Safety F/path. Speed limit 70kph so possibly should be Minor improvements project
Missing Link	College Street	Motueka	470	House No.29 to House No. 75	Day Time Inspections June 2009	Existing kerb. This section is a continuation to further houses. The comment would be due to the distance from amenities other than local Dairy, residents may not use it so would be worth canvassing residents.
Seal existing path	Whakarewa St	Motueka	260	From No.32 to No.118	Improvement to link	Existing gravel shoulder/path proposal to chip seal including mountable channel. In front of orchard
Seal existing path	Pah St	Motueka	300	No.33 to Te Awihina Marae	Improvement to link	Existing gravel shoulder/path proposal to chip seal. In front of orchard and accessing Te Awihina Marae
Missing link	Green Lane	Motueka	650	Green Ln to Queen Victoria St	Missing link	Very low pedestrian numbers suspected
Missing link	Grey St	Motueka	300	Whakarewa st to Green Ln	Missing link	Very low pedestrian numbers suspected
Improvement to LOS	Queen Victoria Street	Motueka	950	King Edward St to Green Lane	Day Time Inspections June 2009	This path would be used mainly for recreational use
Increase LOS	Queen Victoria St	Motueka	130	Thomason Ave to College St	Houses	There is a good path on the town side of road
Infill	Wilkie Street	Motueka	80	No.10 Wilkie St to Fry St	Night Time Inspections 06/08	There is a good path on the other side of road

### The following footpaths and Kerb & Channel are in order of replacement for Motueka Ward

Township	Road Name	Side	Feature	Description
Motueka	Harbour Rd	North side	Footpath	Thorp St to Edwin Chambers
Motueka	Parker St	South side	Footpath	Atkin St to start of Concrete Path at No.67
Motueka	Hulbert St	Both sides	Footpath	Atkins St to end
Motueka	Pukeone Pl	East side	Footpath	Asphalt path is narrow at 1.2m wide and very cracked and deteriorating. Replace within 5years and is separate from kerb
Motueka	Woodland Ave	West side	Footpath	Replace path from Lowe St back to corner and start of concrete path
Motueka	Inglis St	South side	Footpath	York St to Vosper St
Motueka	Wakatu Pl	West side	Footpath	Whakarewa St to end
Motueka	Grey St	West side	Footpath	Pah St to Whakarewa St
Motueka	Taylor Ave	East side	Footpath	In front of No. 35 Tudor St corner site
Motueka	Saxon St	East side	Footpath	15-19
Motueka	Fearon St	Southside	Footpath	Between new Accessways at 7A & 5B
Motueka	Atkins St	Herbert St	Footpath	Infront of No.7. Berm between path and kerb
Motueka	Wilson Cres	At end of road west side	Footpath	2 slabs replace at Wilson Park frontage next to No. 5
Motueka	Teece Dr		Footpath	Krammer to end various sections to replace or grinding
Motueka	Teece Dr	No.25	Footpath	Replace section due to tree roots
Motueka	Edwin		Footpath	Replace section at entrance to Wilson Park outside No.18
Motueka	Chambers			
Motueka	Edwin		Footpath	Replace section near corner with Harbour Rd due to tree roots. Outside No. 16
Motueka	Chambers			
Motueka	Wilkinson St	West side	Footpath	Wallace St to Greenwood St
Motueka	Tudor St	North side	Footpath	Outside No.86 and No.90
Motueka	Ledger Ave	Both sides	Footpath	Frontage of No.4, No.7, 13A, 15 and 19
Motueka	Marion Pl	North side	Footpath	Outside No.2 &4
Motueka	Pethybridge St	Eastside	Footpath	Greenwood St to No.1

**Item 7.3**

Motueka	Clay St	Both sides	Footpath	Frontages of 12,15,23,24,25 and access of No.12 (v. bad)
Motueka	Fearon St	South side	Footpath	Accessway of No.15
Motueka	Greenwood St	North side	Footpath	5 x Slabs in front of No.74 and one slab in front of No. 64
Motueka	Greenwood St	North side	Footpath	and one slab at York St NW Cnr
Motueka	Pah St	North side	Footpath	Slab at Kindie crossing point in front of No.50 and at No.44
				Replace two slabs in front of No. 56 and several in front of No.60-66 and No.78B

**Attachment 2**

<b>Township</b>	<b>Road Name</b>	<b>Side</b>	<b>Feature</b>	<b>Description</b>
Motueka	Fearon St	South side	Footpath & Kerb	High St to Saxon St
Motueka	Inglis St	South side	Footpath & Kerb	High St to Vosper St
Motueka	Lowe St	North side	Footpath & Kerb	High St to Woodlands Ave
Motueka	Parker St	South side	Footpath & Kerb	Parkerfield Pl to last house at 95
Motueka	Whakarewa St	South side	Footpath & Kerb	High St to Coppin Pl
Motueka	Whakarewa St	North side	Footpath & Kerb	Naumai St to Manoy St
Motueka	Greenwood St	South side	Footpath & Kerb	No. 55 to 63
	Greenwood St	South side	Footpath & Kerb	From No.75A to 79
	Greenwood St	South side	Footpath & Kerb	From Kingstan pl to Thorp St
	Greenwood St	North side	Footpath & Kerb	From No. 24 to Vosper St
	Greenwood St	South side	Footpath & Kerb	From Bennett St to Simpson St
	Greenwood St	South side	Footpath & Kerb	From Simpson St to Talbot St



Township	Road Name	Side	Feature	Description
Motueka	Tudor St	North side	Kerb	Wilkinson Pl to Goodman Dr
Motueka	Tudor St	North side	Kerb	Goodman Dr to Ledger Ave
Motueka	Tudor St	South side	Kerb	Ledger Ave to sump to No. 63 accessway
Motueka	Tudor St	South side	Kerb	High St to access into Mitre 10
Motueka	Grey St	Both sides	Kerb	Replace kerb along both sides from Pah St to Whakarewa St
Motueka	Eginton St	North side	Kerb	High St to Te Maatu link
Motueka	Boyce st	North side	Kerb	York St to End
Motueka	Wilkie St	West side	Kerb	Sump in front of 32 back to Jocelyn St
Motueka	Atkins St	East Side	Kerb	Poole St to Pukeone Pl
Motueka	Atkins St	East Side	Kerb	Pukeone Pl to Pah St
Motueka	Saxon St	East side	Kerb	15-19
Motueka	Fearon St	Southside	Kerb	Between new Accessways at 7A & 5B
Motueka	Atkins St	Herbert St	Kerb	NE Cnr
Motueka	Saxon St	East side	Sump	and check opposite
Motueka	Wilkie St	West side	Sump	Replace and possibly one opposite
Motueka	Fry St	North side	Sump	Sump outside No.24 inspect
Motueka	Saxon St	East side	Sumps	Both side near Inglis
Motueka	Saxon St	East side	Access	21 long drive
Motueka	Atkins St	Both sides	Footpath & Kerb	Both corners Herbert st
Motueka	Atkins St	Herbert St	Pram ramp	NE Cnr
Motueka	Whakarewa st	South side	Kerb	Coppins Pl to Grey St
Motueka	Wilkinson St	East side	Kerb	From Greenwood St to No.3
Motueka	Wilkinson St	East side	Kerb	From Sump to accessway of No.17
Motueka	Vosper St	West side	Kerb	Greenwood St to Selwyn St
	Pah St	North side	Kerb	Extend kerb to No.92
	Pah St	North side	Kerb	Replace kerb between Atkins St to Wharepapa Gr
	Pah St	North side	Kerb	Replace kerb from High St to new kerb at Pedestrian Crossing
	Pah St	North side	Kerb	Replace kerb from Parklands School to Talbot St



**7.4 SPECIAL PROJECTS ACTION LIST & DISCUSSION ON AED LOCATION**

**Decision Required**

**Report To:** Motueka Community Board  
**Meeting Date:** 21 November 2017  
**Report Author:** Heather Spiers, Senior Customer Services Officer - Motueka  
**Report Number:** RMCB17-11-07

**1 Summary**

1.1 Attached is the Special Projects Action List for the Motueka Community Board to review and to discuss the location of the AED in Motueka.

**2 Draft Resolution**

**That the Motueka Community Board receives the Special Projects Action List & Discussion on AED location report RMBC17-11-07**

**3 Attachments**

1. Discussion on AED location 53





# Motueka Community Board

tasman district council

## Discussion Document

To: Motueka Community Board  
 From: Brent Maru  
 Date: 26<sup>th</sup> October 2017  
 Subject: Motueka Community Board Special Projects - AED

---

### Background

The Motueka Community Board approved \$3,000 towards the installation of an additional public accessible AED at the October board meeting.

### Considerations

#### **Locations**

The Board to consider suitable locations for the AED to be sited to preferably provide 24/7 access for the community. Currently the following public places have available AED's for varying hours;

Bowater Z	High St	24/7
Unichem Pharmacy	High St	24/7
Motueka Golf Club	Harbour Rd	24/7
St John Motueka	Courtney St	24/7
Motueka Library	Pah St	
Motueka Senior Net	Pah St	
Countdown Motueka	Pah St	
Greenwood Health	Greenwood St	
Top 10 Holiday Park	Fearon St	
Community House	Decks Reserve	
Motueka RSA	High St	
Motueka Fire Station	High St	
Westpac Bank	High St	
ANZ Bank	High St	
Bowater Z	High St	
New World	High St	
Sky Dive Abel Tasman	College St	
Bethany Park Camp		
Kaiteriteri Fire		
Puriri Lodge	Kaiteriteri	
Plant and Food Research	Brooklyn	

Initially my thoughts are that potentially at the Motueka Police Station and I have floated the idea with Sgt Rob Crawford who said that they would welcome an AED at

Tasman District Council  
 P.O. Box 123  
 Motueka 7143  
 Email: motuekacommunityboard@tasman.govt.nz



## Motueka Community Board

tasman district council

the station and have at times needed to go and collect one from another site in town. (Board members to think of other possible sites and bring suggestions to November meeting).

### **Ongoing Maintenance**

Consideration should be given to partnering a suitable partner who could then take on responsibility for the six monthly check and battery replacements.

### **Costs**

Heartsaver	Heart Saver AED7000	\$1895 + GST
Heartsaver	Outdoor AED Cabinet	\$ 695 + GST
St John	Heartstart HS1	\$2,836 + GST
St John	Outdoor AED Cabinet	Price to come
Motueka Regional Ambulance		to be tabled at meeting

### **Recommended Action**

Board confirm supplier and site at the November meeting as part of the Special Projects action sheet agenda item.

Yours sincerely

Brent Maru  
Motueka Community Board Chair

Tasman District Council  
P.O. Box 123  
Motueka 7143  
Email: [motuekacommunityboard@tasman.govt.nz](mailto:motuekacommunityboard@tasman.govt.nz)

## 8 CORRESPONDENCE

### 8.1 CORRESPONDENCE RELATING TO OCTOBER 2017

Information Only - No Decision Required

<b>Report To:</b>	Motueka Community Board
<b>Meeting Date:</b>	21 November 2017
<b>Report Author:</b>	Heather Spiers, Senior Customer Services Officer - Motueka
<b>Report Number:</b>	RMCB17-11-08

#### 1 Summary

1.1 Inwards and outwards correspondence for October/November 2017 is in this report.

#### 2 Draft Resolution

**That the Motueka Community Board receives the Correspondence relating to October 2017 report RMCB17-11-08**

**3 Attachments**

1.	Email re drain Whakarewa and Queen Victoria Streets	57
2.	Email from Mr David Armstrong	59
3.	Hokitika waterfront plan from Mr Williamson submitted At MCB's October meeting.	61
4.	Letter of thanks	63
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13.	Greypower email re December presentation	81



Hi Steve,

Please find attached a copy of the Board's Action List in relation to the Whakarewa / Queen Victoria Street drain at the intersection.

We see that this is noted on the 21/3 and ask that you keep this concern on your radar as we will be removing this from our action list as there is little more the Community Board can do with this matter.

Item	Minute/Action	Accountable Officer	Status
July 2015	Drain at the intersection of Whakarewa and Queen Victoria Streets	Steve Elkington	<p>Steve has spoken to David Ogilvie regarding extending the piped drain. When the intersection was upgraded the open drain was piped back a sufficient safe distance. There are no plans to extend the pipe further however, Chris Pawson will be asked to review the site and if recommended, the work will be included in the Council's Minor Improvement Matrix for future construction.</p> <p>8 November 2016 – The Board considers that this drain is dangerous and asks that the Engineering Services staff give it urgent consideration</p> <p>21/3 Richard Kirby reported this has been noted. It will be put on the priority list and staff will work their way through it.</p> <p>16/05/17: Board to continue to monitor action item. 17/10/17: Chair Maru to email Steve Elkington.</p>

**Brent Maru**  
Motueka Community Board Chair

Phone: 027 285 7075  
email: [brent.m@sporttasman.org.nz](mailto:brent.m@sporttasman.org.nz)



**From:** David Armstrong [<mailto:davidmotueka@gmail.com>]  
**Sent:** Friday, 20 October 2017 9:49 a.m.  
**To:** Brent Maru <[Brent.M@sporttasman.org.nz](mailto:Brent.M@sporttasman.org.nz)>  
**Subject:** Letter of support for Kai Fest

Hi Brent,

As Secretary of the Kai Fest Trust, I'm in the process of writing a funding application to Rata Foundation for \$5000 to help pay for the various costs, and in particular the salary of the part-time event coordinator.

Rata Foundation require two letters of support in the funding application, from people representing significant community organisations, so I felt that the Motueka Community Board would be one such credible group. Could you write a short letter of support under community board letterhead as soon as you have time so we can get the application away as soon as possible?

As a guide to what to write, in the application form they ask as follows:

"The letters should state the organisation supports the work of your organisation and the project you are applying for. They should also endorse that your organisation is in a good position to deliver the project or programme, and must be signed."

Sorry for such short notice, but if we can get this money from Rata we will be pretty much home and hosed in terms of being able to finance a really good event.

David Armstrong



Saturday, September 2, 2017

THE PRESS A17

News

# Hokitika waterfront plan gets green light

**SAM STRONG**

Residents of a West Coast town have had their first glimpse of what their revamped waterfront will look like.

The Westland District Council last week adopted the design for the redeveloped Hokitika waterfront area from Sunset Point, at the mouth of the Hokitika River, to the north end of Beach St.

The council said the design laid out a solid foundation that could be implemented as funding and contributions became available.

The project would be completed in stages over several years – the first involving building up the ground level at Sunset Point.

In 2013, the town's beachfront was subjected to severe erosion.

It was the result of sand being moved northwards or offshore by sea currents without sufficient

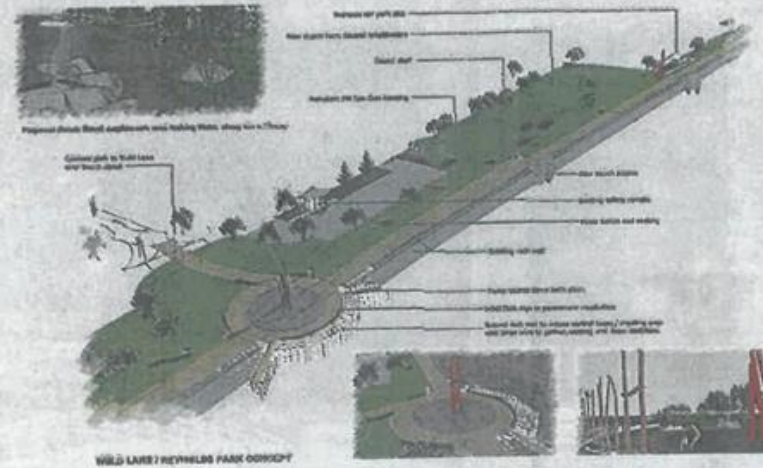
gravel coming out the Hokitika River mouth to replace it, causing the beach level to drop and allowing the sea to encroach closer to town.

The West Coast Regional Council created a 700-metre rock wall to protect the town's commercial zone.

The wall also provided protection to the beachfront recreational area, which was a popular area for tourists and locals.

The redevelopment would include a new car park and bus turnaround area at Sunset Point, new beach and ramp access, a large meeting place in front of a permanent Hokitika sign, and more seating, picnic tables and sculptures.

"While we address the sea erosion issue, we wanted to create a plan that combined many of the needs and desires expressed by the community into a cohesive design



concept," a council spokeswoman said.

"This concept can be rolled out in stages as external funding

becomes available, rather than responding to ideas and proposals individually on an ad-hoc basis."

The council would likely seek

Government funding available for tourism infrastructure projects to complete the access way, car park and new public toilets at Sunset

Point, a report to council said. Volunteers had also been working "behind the scenes" to develop the concept and keep costs down, it said.

Community members have been growing trees to be relocated and planted at Sunset Point and donations of gravel, hard fill and other materials had been offered to assist with the earthworks.

Other community members had pledged seating and benches.

The work would proceed despite the council forecasting a \$867,000 deficit in its draft financial results for the year ending June 30 – instead of an expected \$1.34 million surplus.

"This [waterfront project] was identified a number of years ago as a critical priority to protect the beachfront from erosion by the sea, which . . . is why it needs to progress despite the deficit," the spokeswoman said.

The council experienced unbudgeted operations costs tallying \$575,000 – including repairs to damaged culvert pipes due to overweight vehicles (\$267,000), Franz Josef waste water treatment ponds remedial works (\$123,000), Franz Alpine Retreat waste water proceedings (\$106,000), repairs to Hokitika sewer outfall (\$43,000), a breakdown of a pump in Hokitika (\$25,000) and an earthquake assessment of Hokitika's swimming pool (\$11,000).

Council-approved spending totalled \$255,000, including \$192,000 on Sunset Point erosion control, and \$150,000 spent on grants and donations for the Kumara memorial gardens.

Assets were also revalued at the end of the financial year, incurring a \$415,000 increase in depreciation from the budgeted value. The budget forecasts a \$2.5 million surplus for 2017/18.

The waterfront redevelopment will include a permanent Hokitika sign, tables, seats and a new car park at Sunset Point. WESTLAND DISTRICT COUNCIL/SUPPLIED



## MOTUEKA COMMUNITY CHRISTMAS DINNER

12 October 2017

Motueka Community Board.  
T.D.C  
7 Hickmott Place  
Motueka

Dear Members

The Motueka Community Christmas Dinner group would like to express our thanks for your consideration and the granting of \$500.00 from the Discretionary Fund to assist us with providing the dinner for the fifth year to our community.

It is exciting that we have reached the fifth year and that the dinner is becoming a tradition in Motueka. It is really a community event only achieved by the wonderful support of yourselves, local clubs, organisations and businesses in our town.

Thank you for your support.

With sincere thanks



Trindi Walker  
Chairperson

Rankeilor Arnott  
Secretary









## Motueka Community Board

tasman district council

25 October 2017

The Secretary  
Keep Motueka Beautiful  
PO Box 123  
Motueka

Dear Paul,

The Motueka Community Board ratified allocations for our 2017-18 Special Projects at the October meeting.

I am pleased to advise that the Board has allocated **\$10,000 towards the enhancement of George Quay.**

As this project will be undertaken in partnership with Keep Motueka Beautiful and the Tasman District Council the funds for this project are now available.

Yours sincerely

Brent Maru  
Motueka Community Board Chair

Tasman District Council  
P.O. Box 123  
Motueka 7143  
Email: [motuekacommunityboard@tasman.govt.nz](mailto:motuekacommunityboard@tasman.govt.nz)





## Motueka Community Board

tasman district council

25 October 2017

Mr David Armstrong  
The Secretary  
Kai Fest Trust  
Email: davidmotueka@gmail.com

Dear David

It is a pleasure to offer a letter of support to the Kai Fest Trust for their application to the Rata Foundation for funding to assist with the delivery of the 2<sup>nd</sup> Kai Fest event for Motueka.

The inaugural Kai Fest Motueka event was a fantastic event that pulled together a culturally diverse segment of our community into a day of art, culture, food and celebrations. As one who attended both the opening and the event throughout the day it was pleasing to see the large numbers attending this event with endless positive comments.

In supporting this application can I also acknowledge although the legal entity is newly established the board members behind this new entity are those who successfully delivered the previous year's event so I have no doubt the community will again see a well organised, community driven event again in 2018.

If you have any questions relating to this letter of support please feel free to contact me by email; [brentmaru@gmail.com](mailto:brentmaru@gmail.com) or by phoning 027 285 7075.

Yours sincerely

Brent Maru  
Motueka Community Board Chair

Tasman District Council  
P.O. Box 123  
Motueka 7143  
Email: motuekacommunityboard@tasman.govt.nz





## Motueka Community Board

tasman district council

25<sup>th</sup> October 2017

Mr Jim Butler  
Grey Power Motueka  
Email: [greypowermot@gmail.com](mailto:greypowermot@gmail.com)

Dear Jim

Firstly, can I acknowledge the membership of Grey Power Motueka and the valued contribution that the Board receives monthly from feedback from you as their representative.

Thank you for highlighting at our October meeting that I did not include Grey Power in the list of possible organisations to present to the Motueka Community Board. As such can I please extend an invitation for **two representatives** from Grey Power Motueka to present at our December meeting.

The format proposed is up to a 15 minute presentation with questions throughout from the Board. These presentations are intended to allow the Board to remain well informed and connected to the Motueka Community and provides the opportunity for your organisation to present to our Board on any current issues or future aspirations you have for Motueka.

If you are able to present to the Board on **Tuesday 12<sup>th</sup> December at 4:45pm** please could you email me; [brentmaru@gmail.com](mailto:brentmaru@gmail.com).

Yours sincerely

Brent Maru  
Motueka Community Board Chair

Tasman District Council  
P.O. Box 123  
Motueka 7143  
Email: [motuekacommunityboard@tasman.govt.nz](mailto:motuekacommunityboard@tasman.govt.nz)





## Motueka Community Board

tasman district council

25<sup>th</sup> October 2017

The Chair  
Motueka Arts Council  
c/-  
Email: nichollsmary7@gmail.com

Dear Mary

The Motueka Community Board at its' October Board meeting ratified the Special Projects for 2017-18 after considering the feedback received from residents.

I am pleased to advise that \$5000.00 has been approved towards the Motueka Arts Council's, "*Arrivals and Departures Sculpture*". The funds are now available to your committee and can be obtained upon receipt of an invoice once your project is underway.

On behalf of the Motueka Community Board can I congratulate your committee on undertaking such a significant project.

Yours sincerely

Brent Maru  
Motueka Community Board Chair

Tasman District Council  
P.O. Box 123  
Motueka 7143  
Email: motuekacommunityboard@tasman.govt.nz







## Motueka Community Board

tasman district council

17<sup>th</sup> October 2017

The Board Secretary  
Nelson Marlborough District Health Board  
Private Bag 18  
Nelson

Dear Board Members

The Motueka Community Board is aware that the operator of the Motueka Maternity Unit has recently relinquished their contract for this service in Motueka. On behalf of our board can I extend an overwhelming thank you to your team for providing an interim management solution for this service.

Our Board has received overwhelming community feedback that this service is an essential component of maternity services in Motueka. As such please accept this letter in strong support for the continued provision of a Motueka Maternity Unit and we will continue to work with our community to assist in identifying and supporting potential operators.

Again, thank you for your interim support for this service and any information that you are able to share on the future services to be provided would be much appreciated.

Yours sincerely

Brent Maru  
Motueka Community Board Chair

Tasman District Council  
P.O. Box 123  
Motueka 7143  
Email: [motuekacommunityboard@tasman.govt.nz](mailto:motuekacommunityboard@tasman.govt.nz)





## Motueka Community Board

tasman district council

25 October 2017

Mr John Ayling  
The Secretary  
Marahau / Sandy Bay Ratepayers & Residents Association Inc  
c/-  
Split Ridge  
102 Tokonngawa Drive  
RD2  
Motueka 7197

Dear John,

The Motueka Community Board ratified allocations for our 2017-18 Special Projects at the October meeting.

I am pleased to advise that the Board has allocated **\$10,000 to the Marahau / Sandy Bay Ratepayers and Residents Association Incorporated for the enhancement of Marahau.**

This funding is inclusive of the unallocated \$5,000 from 2016-17 period. *Please note that the \$5,000 towards the Newhaven Reserve playground remains allocated and available for this project from the 2016-17 allocation.*

To uplift the newly allocated funds I ask that your association formally writes to the Board outlining the projects that will be undertaken to "enhance Marahau". Please note that any such projects need to be approved by the Board prior to ensure that they meet the criteria of the Special Projects Fund.

Yours sincerely

Brent Maru  
Motueka Community Board Chair

Tasman District Council  
P.O. Box 123  
Motueka 7143  
Email: [motuekacommunityboard@tasman.govt.nz](mailto:motuekacommunityboard@tasman.govt.nz)





## Motueka Community Board

tasman district council

25 October 2017

The Coordinator  
Motueka Cluster  
Tasman Youth Council  
Email: [tiegan.m@sporttasman.org.nz](mailto:tiegan.m@sporttasman.org.nz)

Dear Youth Councilors,

The Motueka Community Board ratified allocations for our 2017-18 Special Projects at the October meeting.

I am pleased to advise that the Board has allocated **\$10,000 towards the enhancement of Thorp Bush.**

Can I take this opportunity to both thank both past and present youth councilors who have advocated for this project and strongly encourage you as a Youth Council to retain a youth voice within this project.

Yours sincerely

Brent Maru  
Motueka Community Board Chair

Cc: Beryl Wilkes

Tasman District Council  
P.O. Box 123  
Motueka 7143  
Email: [motuekacommunityboard@tasman.govt.nz](mailto:motuekacommunityboard@tasman.govt.nz)





## Motueka Community Board

tasman district council

26<sup>th</sup> October 2017

Dear Courtney Street Resident,

**Re: New Courtney Street Footpath**

The Motueka Community Board has received a request to install a new footpath along Courtney Street between numbers 1 and 13.

I am pleased to advise that the Board at its' October meeting approved this work under the Board's Special Projects for 2017-18.

Council staff will oversee this project which we expect to be completed within a two week period over summer however further notice closer to the works programme will be provided.

If you wish to discuss further please feel free to contact me by phoning 027 285 7075 or by emailing [brentmaru@gmail.com](mailto:brentmaru@gmail.com).

Yours sincerely

Brent Maru  
Motueka Community Board Chair

Tasman District Council  
P.O. Box 123  
Motueka 7143  
Email: [motuekacommunityboard@tasman.govt.nz](mailto:motuekacommunityboard@tasman.govt.nz)





Dear Brent,

On behalf of the Grey Power Motueka committee, we are delighted to accept your invitation to make a 15 minute presentation to the Motueka Community Board on Tuesday, 12th December at 4.45 pm.

The committee's presentation will be made by our President, Monty Tawhai and Vice President, John Kelly.

A few days prior to this meeting, we intend to supply you with a list of the items that will be raised in the presentation.

Please note my change of e-mail address.

Kind Regards  
Jim Butler

On 25/10/2017 12:28 PM, Brent Maru wrote:

Hi Jim,

Invitation attached to Grey Power Motueka to present to the Motueka Community Board in December.

Regards

**Brent Maru**  
**Motueka Community Board Chair**

Phone: 027 285 7075

email: [brent.m@sporttasman.org.nz](mailto:brent.m@sporttasman.org.nz)

web: [www.sporttasman.org.nz](http://www.sporttasman.org.nz)