

Notice is given that an ordinary meeting of the Motueka Community Board will be held on:

Date: Tuesday 15 August 2017
Time: 4.00 pm
Meeting Room: Motueka Office
Venue: 7 Hickmott Place
Motueka

Motueka Community Board

AGENDA

MEMBERSHIP

Chairperson	B Maru
Deputy Chairperson	R Horrell
Members	C Hutt B Dowler Cr P L Canton Cr P H Hawkes Cr D J Ogilvie

(Quorum 4 members)

Contact Telephone: 03 528 2015
Email: heather.spiers@tasman.govt.nz
Website: www.tasman.govt.nz

AGENDA

1 OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Recommendation

That apologies be accepted.

3 PUBLIC FORUM

4 DECLARATIONS OF INTEREST

5 CONFIRMATION OF MINUTES

That the minutes of the Motueka Community Board meeting held on Tuesday, 18 July 2017, be confirmed as a true and correct record of the meeting.

6 PRESENTATIONS

Nil

7 REPORTS

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7 REPORTS

7.1 CHAIRMAN'S REPORT

Information Only - No Decision Required

Report To:	Motueka Community Board
Meeting Date:	15 August 2017
Report Author:	Brent Maru, Chairman, Motueka Community Board
Report Number:	RMCB17-08-01

1 Summary

1.1 This is the Chairman's regular monthly report.

2 Draft Resolution

That the Motueka Community Board receives the Chairman's Report RMCB2017-08-01.

3 Policing

- 3.1 The Motueka Community Board continues to engage in dialogue with Police Management in regards to ensuring that Policing resources in Motueka.

Recommended Action:

Board to Note.

4 Draft Freedom Camping Bylaw 2017

- 4.1 The Motueka Community Board met with residents of Everett Street on Thursday 27 July 2017 and listened to their concerns about the proposed Draft Freedom Camping Bylaw.
- 4.2 As a result of this meeting, the Motueka Community Board has made a written submission to this Draft Bylaw. (document attached)

Recommended Action:

Board ratify submission.

5 Motueka Community Board Special Projects

- 5.1 The Motueka Community Board's list of projects have been workshopped and the list of proposed projects are to be approved and publicly notified.
- 5.2 The Motueka Community Board will seek feedback from the community about their priorities on the proposed projects.

Recommended Action:

Board to confirm 2017/18 Special Projects list and open feedback from the community on these projects.

6 NZ Darts Championship

- 6.1 Motueka again hosted the NZ Darts Championship at the Motueka Recreation Centre between the 6th – 11th August. This was a significant event with over 600 visitors in town for the week.

Recommended Action:

Board to note.

7 Tasman Community Association AGM

- 7.1 Cr Ogilvie and I attended the Tasman Community Associations AGM on Wednesday 26 July. As part of the AGM Adrian Humphries gave a very good presentation on Tasman District Council's proposed DRAFT Freedom Camping Bylaw.

Recommended Action:

Board to note.

8 Motueka Recreation Centre – 30th Birthday

- 8.1 Another milestone in the history of the Motueka Recreation Centre was celebrated on Saturday 12 August. February 14 2017 marked the official 30th anniversary of the Centre, which has certainly transformed significantly from the towns co-opt pack house in 1987.

Recommended Action:

Board to note.

9 Motueka Arts Council – Arrivals and Departures Sculpture

- 9.1 The Motueka Arts Council (MAC) “Arrivals and Departures” community sculpture project has launched through a public fundraising campaign hosted through www.boosted.org.nz/projects/arrivals-and-departures-sculpture.

9.2 This is a significant project being undertaken by the MAC as they celebrate their 30th year.

9.3 Motueka Community Board members will note that a contribution towards this project is included in the list of Special Projects for the coming year.

Recommended Action:

Board to note.

10 Motueka Memorial Hall – Crockery Charges

10.1 Several community organisations have stated that the cost of hiring the crockery at the Motueka Memorial Hall is a considerable financial barrier.

10.2 I have had an informal email conversation with Francie Wafer who advises that the MCB both supplied the crockery and set the price for its use.

10.3 It was intended that the Board had the authority to waive this hire charge for community use but appears this process may not have been well known.

10.4 I propose we ask staff that the current \$150 crockery hire fee be waived for all community organisations hiring the Motueka Memorial Hall.

Recommended Action:

Board recommends to staff that the current hire fee of \$150 for crockery at the Motueka Memorial Hall is waived for all community organisations.

11 Special Projects 2017/18 List

11.1 Attached is a proposed list of Special Projects for consultation.

12 Tasman Police District Commander

12.1 Tasman Police District Commander, Mike Johnson, will attend the meeting.

13 Items from Board Members

13.1 Motueka Community Board members are invited to provide any updates of interest or raise any other matters at this meeting.

14 Items from the Public Forum

14.1 Any items raised in the Public Forum requiring further discussion.

15 Attachments

- | | | |
|----|---|----|
| 1. | Submission "Draft" Freedom Camping Bylaw | 9 |
| 2. | Motueka Community Board Special Projects 2017-18 for Consultation | 11 |

**Submission Form for
Draft Freedom Camping Bylaw 2017**

(Publicly notified 10 June 2017)

Name: **Brent Maru**
Motueka Community Board Chair

Postal Address: **c/- Motueka Service Centre, Tasman District Council**

Daytime Phone: **027 285 7075**

Email: brentmaru@vodafone.co.nz

- I would like to speak to our submission
- I am writing this submission on behalf of the Motueka Community Board

The Motueka Community Board agrees that a Bylaw is necessary to address the key concerns of residents as outlined in the DRAFT Freedom Camping Bylaw, Statement of Proposal, namely;

- Prevention of access and amenity for locals
- Nuisance such as noise for local residents
- Risk of fire
- Offence and antisocial behaviour
- Health and Safety risks such as flooding
- Deposition of rubbish and human waste
- Damage to flora and fauna
- Contamination of watercourses

It is noted that the Freedom Camping Act (2011), states that freedom camping is permitted on all public land controlled or managed by a local authority unless the local authority prohibits or restricts freedom camping in some areas for one or more of the following purposes;

- To protect the area;
- To protect the health and safety of people who may visit the area; or
- To protect access to the area.

In recognising both the limitations of both the Freedom Camping Act 2011 and the New Zealand Bill of Rights Act 1990 we support the majority of the DRAFT Freedom Camping Bylaw 2017 **EXCEPT**;

The Motueka Community Board STRONGLY OPPOSES Schedule 2 of the DRAFT Freedom Camping Bylaw 2017; (Pg32)

The MCB requests that Schedule 2 in full is deleted from the DRAFT Freedom Camping Bylaw.

Furthermore, the Motueka Community Board proposes an Amendment to Schedule 1 of the DRAFT Freedom Camping Bylaw 2017;

The MCB requests the addition of;

Motueka Beach Reserve, (Part Lot 2 DP 4706 & Part Sec 289 Motueka DIST), reclassifying this as a PROHIBITED AREA for the reason of protecting access to the area.

Background to recommendation;

The location of the Motueka Beach Reserve is adjacent residential property and it is a concern to the Motueka Community Board members that even if rezoned as a Restricted Freedom Camping Area many of the problems currently experienced by residents will remain, those issues are listed as;

- Constant movement of vehicles 24hrs / 7 days
- Queuing of vehicles waiting for an allocated space to become available meaning access to the Salt Water Baths car parking access is also compromised
- Noise

The MCB met with residents of Everett Street, Motueka on the 27th July 2017 to hear the concerns of residents who have for many years now been experiencing many issues relating to Freedom Camping adjacent to their residencies. The Motueka Beach Reserve, Salt Water Baths car park and Everett Street are over populated throughout summer with Freedom Camping vehicles. Regardless of the Motueka Salt Water Baths car parking being the only current enforceable area within the Motueka Ward, residents advise that effective enforcement of this area still remains a challenge. The current situation is that local residents’ have serious concerns based on actions to date that “the activity of some of the freedom campers” and the residents “ability to access reserve” will remain greatly impacted even if the Motueka Beach Reserve was reclassified to “self-contained vehicles only”.

It is also important to mention through this submission, albeit more appropriate as a recommendation to the Motueka Reserves Management Plan that the Board also see the removal of the current outdoor shower and wash facilities located on the Motueka Beach Reserve as a key action to minimise the attraction of Freedom Campers to this area. Locals advise that there facilities are not utilised by locals.

The Motueka Community Board supports:

Education

The Need to allocate sufficient budget to install clear signage in areas of high concern and such locations as;

- Motueka Beach Reserve and Salt Water Baths Car parking located in Everett Street, Motueka
- George Quay, Motueka
- Riwaka Resurgence

In addition the Board supports the ongoing utilisation of web-based apps such as *Campermate* to provide up to date information on what sites are provided and the areas that are prohibited.

Monitoring and Enforcement

An essential component of the new BYLAW will be Council’s ability to monitor, respond to complaints and action enforcement as provided for within the DRAFT Bylaw. For this we see in the case of Motueka the need to have a local sub-contractor who through the 2017/18 year can be active in the education and enforcement of the new Bylaw. One such consideration would be sub-contracting the likes of Tasbay Security in Motueka who is actively patrolling the town at more suited hours to address any non-compliance.



.....
Brent Maru
 Motueka Community Board Chair

Motueka Community Board - Proposed List of Spe

Courtney Street Footpath	\$ 12,155.50	
Thorp Bush Project	\$ 10,000.00	
Playground Upgrade	\$ 10,000.00	
Motueka Arts Council	\$ 10,000.00	
Community Accessible Defibulator	\$ 3,000.00	
Outdoor Exercise Equipment	\$ 10,000.00	
Enhancement of George Quay	\$ 10,000.00	
North Park	\$ 7,000.00	
Enhancement or Marahau	\$ 10,000.00	

Local Projects 2017/18 for Consultation

Installation of a footpath linking High Street to the Jack Inglis Hospital.
Match existing \$10,000 provided by the Motueka Youth Council for enhancement of the "public reserve area" of Thorp Bush
Towards playground upgrades, suggestions from Community Sought
Contribution towards the Arrivals and Departures Sculpture being commissioned for George Quay by the Motueka Arts Council.
Funding for the installation of a 24hr / 7day a week community Defibrillator for Motueka.
Contribution towards the installation of outdoor fitness equipment. Two sites are identified; Decks Reserve and the Inlet Walkway.
Contribution towards further enhancement of George Quay.
Funding towards the installation of an outdoor BBQ for North Park.
Re-allocation of previous funds to the Marahau Residents Association for enhancement of Marahau.

7.2 BY-PASS ROUTE DESIGNATION

Information Only - No Decision Required

Report To: Motueka Community Board

Meeting Date: 15 August 2017

Report Author: David Ogilvie, Councillor

Report Number: RMCB-17-08-02

1 Summary

1.1 Report on Motueka's By-pass route designation.

2 Draft Resolution

That the Motueka Community Board receives the By-pass Route Designation report RMCB-17-08-02;

By-pass Route Designation

1. On Thursday (July 20th), Barry Dowler and I attended an NZTA Strategic Planning meeting for State Highway 60, from Richmond to Collingwood. The Study considered 3 sections: (1) Richmond to Riwaka; (2) Riwaka to Takaka (3) Takaka to Collingwood.

A sub-section of (1) Richmond to Riwaka was suggested, notably (4) Motueka from the Round-a-Bout, to Riwaka at the intersection of SH60 with the Riwaka-Kaiteriteri Road.

2. The Study highlighted three factors on SH60:-
 1. Resilience:- Frequency of closures, Seasonality, Growth rates
 2. Safety:- Intersection issues, Crash rates
 3. Predictability:- Travel time variability; Congestion

and each of these focused on the 4 sections of the State Highway.

3. Motueka

Understandably, and probably inevitably, there was much discussion on both the Motueka River bridge and also the township itself, as a traffic “chokepoint”.

In particular, the meeting noted in the long-term the need of a By-pass for Motueka and acknowledged the continuing and worsening problems arising from State Highway “thru” traffic conflicting with local “cross” traffic – vehicles, pedestrians, cyclists.

It has become obvious that there is strong support to formally “designate” a road as a future By-pass route. (Note:- This does not mean a By-pass is likely in the short-term).

The first step in the Designation” process could come from the Motueka Community Board, in a recommendation to the Tasman District Council and to the NZ Transport Agency.

Suggested Recommendation

“That the Motueka Community Board requests the Tasman District Council and the NZ Transport Agency to designate Queen Victoria Street, from the intersection of Wildman Road / Hursthouse Street to the Pah Street intersection as a future By-pass route of Motueka for State Highway 60”.

N.B.

1. This proposed resolution does not prescribe where SH60 would link with the designated street, because there are various options. There is no need to finalise those at this time.

2. It is important to act on the current SH60 Strategic Planning process. Residents may recall the 2010 NZTA study of traffic issues in and around Motueka. At the July 20th meeting, NZTA's Andrew James explained that despite the thoroughness of that 2010 study, there were no formal resolutions. The recommended designation is intended to correct the situation. 2017 can be heralded as the year when Motueka acted formally and positively towards a traffic By-pass.

David Ogilvie
 July 20th, 2017

SH 60 Strategic Plan Attendees (14)

- Andrew James (NZTA)
- Jim McMadon (Caravel Consultancy, Wellington)
- Richard Kirby (TDC), and three Engineering staff
- Representatives from AA, Road Transport Authority, NZ Police (2)
- Cr. Paul Sangster
- Cr David Ogilve, Board Member Dowler

3 Attachments

Nil

7.3 FINANCIAL REPORT

Information Only - No Decision Required

Report To:	Motueka Community Board
Meeting Date:	15 August 2017
Report Author:	Bryce Grammer, Financial Accountant
Report Number:	RMCB17-08-03

1 Summary

- 1.1 The financial report for the period ending 31 July 2017 is attached (Attachment 1).
- 1.2 The net financial position for the year is a surplus of \$385.
- 1.3 Overall expenditure is at 7% of budget, which is slightly below the year to date budgeted spend of 8%.
- 1.4 Closed account interest has been earned on the positive Motueka Community Board opening balance. This rate was adjusted to 2% for the quarter beginning 1 July 2017, as per the Council's Treasury Risk Management Policy.
- 1.5 The net position of the Community Board's overall funds as at 31 July 2017 is a surplus balance of \$104,461.

2 Draft Resolution

That the Motueka Community Board receives the Financial Report RMCB17-08-03.

3 Attachments

1. Financial Summary July 2017

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TASMAN DISTRICT COUNCIL
Motueka Community Board
July 2017

	Month Actual	Month Budget	Month Budget %	YTD Actual	Annual Budget	YTD Budget %
Charges						
<i>Remuneration</i>						
Chairperson Monthly Salary	\$1,156	\$1,176	98%	\$1,156	\$14,108	8%
Members(3)	\$1,734	\$1,802	96%	\$1,734	\$21,627	8%
Member Reimbursements	\$0	\$357	0%	\$0	\$4,288	0%
<i>Miscellaneous</i>						
<i>pages rate</i>						
Photocopying 0 0.1	\$0	\$128	0%	\$0	\$1,532	0%
Community Board discretionary fund	\$0	\$465	0%	\$0	\$5,577	0%
Youth Development Fund	\$0	\$88	0%	\$0	\$1,060	0%
Litter Cart	\$4,000	\$417	959%	\$4,000	\$5,000	80%
Community Board Expenses	\$0	\$43	0%	\$0	\$511	0%
Cost of Elections	\$107	\$107	100%	\$107	\$1,279	8%
Special Projects	\$0	\$4,254	0%	\$0	\$51,050	0%
Total Charges	\$6,997	\$8,837	79%	\$6,997	\$106,032	7%
<i>Less</i>						
CCB Rate	-\$7,209	-\$7,254	99%	-\$7,209	-\$87,044	8%
Sunday Market Income	\$0	-\$1,020	0%	\$0	-\$12,240	0%
Closed Account Interest	-\$173	-\$146	118%	-\$173	-\$1,747	10%
Net Charges July 2017	-\$ 385	\$ 417		-\$ 385	\$ 5,001	

Equity

Opening Credit Balance 1 July 2017

\$ 104,076

Net Surplus July 2017

\$ 385

Closing Credit Balance 31 July 2017

\$ 104,461

Notes to the accounts

A) Discretionary Fund

Balance brought forward from 2016/17	\$ 2,685
Plus Budget Allocation	<u>\$ 5,577</u>
Available Funds	<u>\$ 8,262</u>
Less Expenditure	\$ -
Less Commitments	\$ -
Remaining Balance	<u><u>\$ 8,262</u></u>

Discretionary Fund Expenditure

B) Youth Development Fund

Balance brought forward from 2016/17	\$ 845
Plus Budget Allocation	<u>\$ 1,060</u>
Available Funds	<u>\$ 1,905</u>
Less Expenditure	\$ -
Less Commitments	\$ -
Remaining Balance	<u><u>\$ 1,905</u></u>

Youth Development Fund Expenditure

Total Expenditure to July 2017 \$ -

C) Special Projects

Balance brought forward from 2016/17	\$ 75,669
Plus Budget Allocation	<u>\$ 51,050</u>
Available Funds	<u>\$ 126,719</u>
Less Expenditure	\$ -
Less Commitments	\$ -
Remaining Balance	<u><u>\$ 126,719</u></u>

Special Projects Expenditure

Total Expenditure to July 2017 \$ -

\$ -

7.4 ACTION SHEET

Information Only - No Decision Required

Report To: Motueka Community Board
Meeting Date: 15 August 2017
Report Author: Heather Spiers, Senior Customer Services Officer - Motueka
Report Number: RMCB17-08-04

1 Summary

1.1 Attached is the Action Sheet for the Motueka Community Board to review.

2 Draft Resolution

That the Motueka Community Board receives the Action Sheet report RMBC17-08-04.

3 Attachments

1. Action Sheet

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Note – updated from the Board meeting of 18th July 2017

Item	Minute/Action	Accountable Officer	Status
July 2015	Drain at the intersection of Whakarewa and Queen Victoria Streets	Steve Elkington	<p>Steve has spoken to David Ogilvie regarding extending the piped drain. When the intersection was upgraded the open drain was piped back a sufficient safe distance. There are no plans to extend the pipe further however, Chris Pawson will be asked to review the site and if recommended, the work will be included in the Council's Minor Improvement Matrix for future construction.</p> <p>8 November 2016 – The Board considers that this drain is dangerous and asks that the Engineering Services staff give it urgent consideration</p> <p>21/3 Richard Kirby reported this has been noted. It will be put on the priority list and staff will work their way through it.</p> <p>16/05/17: Board to continue to monitor action item.</p>
	Examine trees on High Street and report back to the Board	Beryl Wilkes	<p>Beryl has asked an arborist to review the trees and she will liaise with Engineering staff about any proposed upgrades to High Street.</p> <p>13/02 – Beryl advised this is a work in progress.</p> <p>21/02/17 – The Board asked for a progress report on this review and that the trees at Memorial Park be included.</p> <p>21/03/17 – Beryl to advise.</p> <p>16/05/17 - Ask Beryl and Engineering staff for status report on serious concerns over drainage and visibility issues.</p> <p>20/05/17: Emailed Beryl requesting status report</p> <p>20/06/2017: NZTA involved in High Street upgrade study.</p>

Item	Minute/Action	Accountable Officer	Status
			18-07-17: The Board decided to remove the Greenwood St tree, which Cr Ogilvie is totally against. It was agreed to trim the High Street trees back very well.
December 2016	Investigate criteria for friendly town status on the Motorhome Caravan Association website and report back to the Board	Board Members Hutt/Dowler	We do not currently meet all their criteria. Board Member Hutt keen to progress further and will obtain more information. Claire Hutt to report back at April meeting. Cr Ogilvie stated that a 2 nd dump station is needed. Barry Dowler to investigate. 17/05/17 – Board Member Hutt to report back June meeting. 20/06/17: Board Members Hutt & Dowler to investigate potential dump station sites. 18/07/17 – Jeff Cuthbertson will come to Motueka to look at potential sites.
April 2017	Beryl Wilkes to report back on how best to progress the installation of fitness equipment in a local park (Decks Reserve).	Beryl Wilkes	Heather to email Susan Edwards & Beryl Wilkes inviting Beryl to the July MCB meeting in order to speak on any outstanding matters. 21-06-2017 Email sent. Board members discussing possibility of a survey as to where this should be installed. Decks Reserve, The estuary or Memorial Park. Beryl attending July meeting. 18/07/17 – Community Board to discuss at workshop.
	Motueka Community Board to be represented at future workshops and that the Board will continue to be included in the consultation process with the NZTA (including reviewing submissions).	Anna Gerraty/Beryl Wilkes	

Item	Minute/Action	Accountable Officer	Status
May 2017	Invite Matt Arnold Kelly/Sgt Rob Crawford to meet with Community Board Members	Chair Maru	Letter sent 22/05/17. Chair to respond to Inspector Arnold-Kelly's email agreeing to him attending the MCB August meeting. See correspondence. 18/07/17 – Chair to send some questions in a letter prior to Insp Arnold-Kelly attending the August meeting.
	Write to Beryl Wilkes re feasibility of creating an access way to Decks Reserve from Motueka i-site.	Heather Spiers	Email sent 19/05/17. July report back 18/07/17 – The Council does not support this. The Kai Fest only happens once a year. Would rather keep the original access. Board Member Dowler suggests a locked gate for access.
June 2017	Report on “current” service requests in the Motueka Ward.	Heather Spiers	21/06/2017 emailed Susan Edwards and Suzanne Westley. 18/07/17 – Nothing outstanding due to Contractors changing and all S/Requests completed in Engineering.
	Motueka Army Cadet Building	Chair Maru	Brent to read email and information, have a discussion with Peter Wilson and respond to Denise Puha. 18/07/17 – Chair Maru met with Peter, Denise and Stefan and has been resolved.
	Available sections in the Motueka Ward	Chair Maru	See attachment 18/07/17 – This was a little hard to read but Cr Ogilvie interpreted it for the Board. Chair Maru to write to Iain Sheves, Property Manager, Wakatu.
July 2017	Mr Williamson asked for two decorative lights to be re-painted near the footpath at the Museum Frontage.	Heather Spiers	20/07/17 – A service request was submitted. 25/07/17 – Steve Elkington emailed to say the lights are the Museum's responsibility. Heather emailed the

Item	Minute/Action	Accountable Officer	Status
			Museum and asked them to contact Mr Williamson. Heather has also let Mr Williamson know.
	Write a letter to the owners of the site where the Janie Seddon is resting	Chair Maru	
	A letter to be written to Dennis Bush-King requesting a response to Greypower and Mr Rowse's submission on 10 Teece Drive copying Lindsay McKenzie and Mayor Kempthorne in.	Chair Maru	

7.5 SPECIAL PROJECTS ACTION LIST

Decision Required

Report To:	Motueka Community Board
Meeting Date:	15 August 2017
Report Author:	Heather Spiers, Senior Customer Services Officer - Motueka
Report Number:	RMCB17-08-05

1 Summary

- 1.1 Attached is the Special Projects Action List for the Motueka Community Board to review

2 Draft Resolution

That the Motueka Community Board receives the Special Projects Action List report RMCB17-08-05.

3 Attachments

1. Special Projects Action List

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SPECIAL PROJECTS FUND ACTION SHEET – UPDATED MAY 2017

Approved Projects	Funds Awarded	Status
Motueka Historic Wharf landscaping	\$3000	<p>Emailed confirmation to Beryl that MCB Special Projects Fund covering costs up to \$3000.</p> <p>Update 05/05/17: This is on Reserves & Facilities work programme to be carried out.</p> <p>18/07/17: In progress</p>
Saltwater Baths Flood Gate	\$5000	<p>Emailed confirmation to Beryl that Special Projects Fund to pay for this. Beryl waiting on invoice to put towards GL code.</p> <p>Beryl Wilkes to follow up with Bob Cook requesting an invoice for this work, which is now complete.</p> <p>18/07/17: Still waiting. Beryl chasing them constantly.</p>
Motueka District Museum	\$10,000	Email correspondence ongoing.
Entranceway to the Northern end of Marahau Beach	\$5000	<p>This is on unformed legal road. Not Council land.</p> <p>Letter/email sent to Marahau Sandy Bay Ratepayers & Residents Association advising them of approved grant and asking them to send invoice also to send Accountability paperwork within nine months.</p> <p>This email has been received and confirmation given by John Ayling that the terms and conditions of this grant are acknowledged and understood.</p> <p>Beryl still waiting to hear from Marahau/Sandy Bay R.A</p> <p>20/06/17 - Chair Maru to respond to letter from John Ayling.</p> <p>18/07/17 – The Board is encouraging the move to put money aside to assist the Marahau RA to develop this site.</p>

Approved Projects	Funds Awarded	Status
Play equipment for the Newhaven Reserve	\$5000	<p>Beryl Wilkes waiting on Marahau Residents Association to contact her.</p> <p>Beryl still waiting to hear from Marahau/Sandy Bay R.A 18/07/17 – The Marahau community have sent TDC the designs and Beryl has Glenn Thorn looking at them.</p>
Wallace Street footpath – Staff estimate this will cost between \$10,000 and \$15,000.	Beryl Wilkes/Steve Elkington/Richard Kirby	<p>Steve Elkington noted Beryl was concerned about tree roots but he and Steve Richards are looking again at it on 23/03/17. Beryl will update.</p> <p>Update 03/04/17: Beryl and Steve looking into designs. Request staff to report to next meeting.</p> <p>Update 05/05/2017: Still working on options so the roots of the trees that are there won't be disturbed during any construction. We may need to look at alternative options for providing all weather access along this portion of the route.</p> <p>Board members to have further discussions with staff with quotes from CJ Industries.</p> <p>Board Member Dowler to ask for new quotes from CJ Industries and Concrete Metals.</p> <p>18/07/17 – Beryl will look into the Wallace-Wilkinson link. The Board agreed to move forward with CJ Industries in getting the path started. \$7,375.00 was approved.</p> <p>4/8/17 – Update from Steve Elkington: "I met with Arne of C J's and we have confirmed extent of work as to concrete and gravel. Arne thought they may be able to get started this month but I will leave that to Arne to confirm.</p> <p>Lynne Hall will do a stand-over while CJ's are excavating around the trees. The gravel will be a Limestone mix that gives a White appearance. Not sure if Arne, has allowed for this".</p>

Deferred Projects	Accountable Officer	Status
Kerb and channel Old Wharf Road		Note, staff estimate this work will cost approximately \$15,000.
Welcome to Motueka sign		Defer until ongoing maintenance costs, location of signage and roading health & safety issues are resolved. Chair Maru will follow up with Jamie McPherson to identify where this is up to. 16/05/17 Chair Maru to report back to next meeting
Footpath on the southern side of Courtney Street		Staff estimate this work will cost approximately \$15,000. Update from Steve Elkington 04/05/17: It is envisaged, that a standard width path ideally in concrete would be constructed from the hospital entrance in Courtney St to High St. Concrete can be the most cost effective material and while more expensive possibly by a third over Asphalt, its longevity far outweighs it. The new path could be procured from local contractors who have approved H&S status with the council. Or, alternatively, when a contract is let this year for similar work, this site could be added. While this work could be done in Winter, the re-sowing of the affected berm would better suited to Spring. A Quotation method of procuring for a small job of this value would be considered appropriate with at least 3 contractors pricing however, it would be advisable to request a quotation from all of those contractors on Council's Suppliers Panel for "Small Civil Works". 22/05/17 – Board Member Dowler received quote from CJ Industries for pathway (to TDC specifications) to be laid totalling \$12,155.50. 18/07/17 – For discussion at workshop

8 CORRESPONDENCE

8.1 CORRESPONDENCE

Information Only - No Decision Required

Report To:	Motueka Community Board
Meeting Date:	15 August 2017
Report Author:	Heather Spiers, Senior Customer Services Officer - Motueka
Report Number:	RMCB17-08-06

1 Summary

1.1 This report includes incoming and outgoing correspondence during May and June 2017.

2 Draft Resolution

That the Motueka Community Board receives the Correspondence report RMCB17-08-06;

Item 8.1

3 Attachments

- | | | |
|----|--|----|
| 1. | Email regarding 10 Teece Drive | 35 |
| 2. | Email regarding the Janie Seddon | 37 |
| 3. | Email to Inspector Arnold-Kelly | 39 |
| 4. | Accountability Form from Tasman Gymnastics | 41 |
| 5. | Grey Power Response - Teece Drive | 45 |

Heather Spiers

From: Brent Maru <Brent.M@sporttasman.org.nz>
Sent: Saturday, 22 July 2017 1:36 p.m.
To: Dennis Bush-King
Cc: Richard Kempthorne; Lindsay McKenzie; Barry Dowler; Brent Maru; Claire Hutt; Claire Hutt; David Ogilvie - Councillor External Email; David Ogilvie; Heather Spiers; Paul Hawkes - Councillor External Email; Paul Hawkes; Peter Canton - Councillor External Email; Peter Canton; Richard Horrell
Subject: Teece Drive Motueka

Hi Dennis,

i am emailing on behalf of the Motueka Community Board in regards to concerns raised by Mr Trevor Rowse and then subsequently Grey Power Motueka in regards to the 10 Teece Drive.

Before Mayor Kempthorne departed on holiday he advised that the Board would be copied into any response on this matter and to date Mr Rowse advises that neither himself or Grey Power Motueka have received a response.

It is important to state that the MCB has made no recommendations or formed no formal opinion on the current situation other than referring the concern raised through to Council for an opinion. It would be appreciated if you could please provide an update for our August 15th meeting. In addition perhaps a quick acknowledgement of both Mr Rowse and Grey Power Motueka's letters will provide some comfort that their letters have not been misplaced.

Regards

Brent Maru
Motueka Community Board Chair

Phone: 027 285 7075
email: brent.m@sporttasman.org.nz

Heather Spiers

From: Brent Maru <Brent.M@sporttasman.org.nz>
Sent: Saturday, 22 July 2017 1:28 p.m.
To: Chris Choat
Cc: Barbara McDonald; Barry Dowler; Brent Maru; Claire Hutt; Claire Hutt; David Ogilvie - Councillor External Email; David Ogilvie; Heather Spiers; Paul Hawkes - Councillor External Email; Paul Hawkes; Peter Canton - Councillor External Email; Peter Canton; Richard Horrell
Subject: Janie Seddon - Motueka Community Board

Hi Chris,

I think you may be the man to ask this question.

At the Board's July meeting members expressed their concern about the state of the Janie Seddon and whether it posed an increased health and safety risk to the public, in particular children exploring the structure.

It was asked that the Chair write to whoever is responsible to purely pass on the Board's observation in terms of potential injury.

This is a fairly straight forward task, however who is ultimately responsible seems to be questionable and in reading your recent media statement it could appear to be DoC or from their perspective perhaps not. If you could pass on our concern that would be most appreciated and I will also cc Barbara in so that at least noted on record the members who raised their concern has been forwarded on.

Cheers

Brent Maru
Motueka Communtiy Board Chair

Phone: 027 285 7075
email: brent.m@sporttasman.org.nz

Heather Spiers

From: Brent Maru <Brent.M@sporttasman.org.nz>
Sent: Saturday, 22 July 2017 1:23 p.m.
To: mathew.arnold-kelly@police.govt.nz
Cc: Barry Dowler; Brent Maru; Claire Hutt; Claire Hutt; David Ogilvie - Councillor External Email; David Ogilvie; Heather Spiers; Paul Hawkes - Councillor External Email; Paul Hawkes; Peter Canton - Councillor External Email; Peter Canton; Richard Horrell
Subject: Motueka Community Board - August 15th August

Hi Mat,

Just writing ahead of our planned meeting on the 15th August.

Firstly I would like to ask your preference in regards to your ability to have an open and frank conversation, is this better facilitated in a closed meeting or are you comfortable for this to occur within the open public meeting of the Board. Members of the public do not have the opportunity to engage in the discussions but would be able to remain in attendance through the discussion. We have a couple of options, remain in public meeting, go into public excluded or probably an easier scenario is that we schedule our meeting for 6:45pm and have this once we have closed our monthly Board meeting.

To give you an opportunity to respond I thought that I would email some key questions that the board will ask on the night;

- Recently the Rt Hon Winston Peters attended a public meeting in Motueka and stated that the Motueka Station had been closed to the public for a month. Can you please respond to this concern and provide the hours that the Motueka Station is staffed and open to the public?
- What is the current status of Policing in Motueka?;
 - o specifically current numbers of the Prevention team and will these numbers be maintained
 - o availability of section staff in Motueka
 - o average response time to any serious incidents in Motueka
 - o number of attended incidents vs reported incidents
 - o number of Motueka case files that are not currently allocated to a staff member
- What are the key issues that your team identify in Motueka?
- What is the future plan for Policing in Motueka?

No doubt there will be a range of discussion from members of the board and we would welcome Rob's attendance again if he is available.

Thanks Mat for your willingness to keep to dialogue open and look forward to catching up on the 15th.

Regards

Brent Maru
Motueka Community Board Chair

Phone: 027 285 7075
 email: brent.m@sporttasman.org.nz



Motueka Community Board Accountability Form

Name of Organisation: Tasman Gymnastics Club

We, being Officers/Accountant of the above organisation hereby certify that we received a grant from the Motueka Community Board Discretionary Fund.

The grant was spent as follows and we attach evidence of expenditure (receipts, invoices or statement signed by the organisation):

<u>Coaching fees - Kirsty McKenzie</u>	<u>\$ 492 -</u>
<u>Sped Tasman - Venue hire</u>	<u>\$ 3450 - *</u>
	<u>\$ _____</u>
<u>* Part of this invoice was paid by TDC grant funds.</u>	

Amount allocated: \$500

Amount unspent: \$ -

With this grant we were able to deliver the following benefits to the community:

The TDC grant assisted our club to pay
coaching fees and venue hire to assist
with supporting our students with
hearing and physical disabilities.

Name and signature:

Signature: [Signature]

Position: Treasurer

Telephone: 027 3661021

Date: 2/17/17

Please return this form when your project is finished or within 9 months of receiving the grant to:
 Motueka Community Board Secretary
 Tasman District Council
 PO Box 123
 Motueka 7143
 (Please use a separate form for each grant received)

Item 8.1

Attachment 4



SPORT TASMAN

TAX INVOICE

Tasman Gymnastics Club

Invoice Date
30 Apr 2017

Invoice Number
INV-1383

Reference
Sam Lowe

GST Number
053-760-740

Tasman Regional Sports Trust

PO Box 3197

Richmond

Nelson 7050

NEW ZEALAND

Phone: 03 546 7910

finance@sporttasman.org.nz

Description	Quantity	Unit Price	Amount NZD
Venue Hire: Term 1 2017 - Feb 15,16,22,23 Mar 1,2,8,9,15,16,22,23,29,30, April 5,6 x 120 hrs @25/hr + GST	120.00	25.00	3,000.00
Subtotal			3,000.00
TOTAL GST 15%			450.00
TOTAL NZD			3,450.00

agymnastics

pd 9/5/17

Due Date: 20 May 2017

Our Bank Account for Direct Credit (internet) payments is ASB NELSON 12-3165-0322079-00

Please quote invoice number in REFERENCE

PAYMENT ADVICE

To: Tasman Regional Sports Trust
PO Box 3197
Richmond
Nelson 7050
NEW ZEALAND
Phone: 03 546 7910 finance@sporttasman.org.nz

Customer Tasman Gymnastics Club
Invoice Number INV-1383
Amount Due 3,450.00
Due Date 20 May 2017
Amount Enclosed _____

Enter the amount you are paying above

InvoiceHourly

Kirsty McKenzie

INVOICE

72 Lodder Lane
RD 3, Motueka
Phone: 022 038 5250

DATE: 31/03/2017
INVOICE # 21
Customer ID 1
[Help](#)

BILL TO:
Tasman Gymnastics Club

aj margaret

DESCRIPTION	HOURS	RATE	AMOUNT
Gymnastics coaching - training and set up			412.00
2 v s of gym classes and set up			80.00
Petrol			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
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			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00

pd 31/3/17

Please deposit into bank account:
03- 4-0369045-16
NBS
Kirsty A McKenzie

SUBTOTAL \$492.00
OTHER \$0.00
TOTAL \$492.00

If you have any questions about this invoice, please contact
Kirsty McKenzie, kirstymck@hotmail.com, 022 038 5250

Thank You For Your Business!



File:
Dennis.bush-king@tasman.govt.nz
Phone 03 5438 430

27 July 2017

The Committee
Grey Power Motueka
PO Box 350
Motueka 7143

Dear Grey Power Committee

10 Teece Drive

Thank you for your letter addressed to Mayor Kempthorne dated 5 May 2017 and our apologies for the delay in responding.

The issues in your letter were discussed at the 1 June 2017 Meeting of the Environment and Planning Committee and the extract from the Manager's Report which went to that Committee follows.

- 1.1 *Staff are currently dealing with a case which involves a house accommodating 21 people. A building consent has been received to increase the number of bedrooms from three to six. In all other respects the house retains its domestic appearance and number of vehicles associated is the same as any normal residential dwelling. No issues have been raised as to whether the situation is 'dangerous or insanitary' under the Building Act. Complainants and others who have raised the issue consider the council should regard this as a commercial operation, akin to a boarding house or motel. A copy of a letter from Grey Power Motueka is attached as Attachment 1 for further background. The Motueka Community Board is also seeking advice from staff.*
- 1.2 *The staff position, consistent with the council's policy to be enabling and to make risk moderated decisions, is that this is a residential activity. While there is a commercial transaction involved in those living on the property paying rent to a landlord, this is no different from many other residential properties in the district including those many houses that are rented out for holiday accommodation. The house does not have a reception area or an on-site manager which are features associated with a boarding house or motel. If the council considers a different position should be adopted then staff can report more fully on options.*

Tasman District Council
Email info@tasman.govt.nz
Website www.tasman.govt.nz
24 hour assistance

Richmond
189 Queen Street
Private Bag 4
Richmond 7050
New Zealand
Phone 03 543 8400
Fax 03 543 9524

Murchison
92 Fairfax Street
Murchison 7007
New Zealand
Phone 03 523 1013
Fax 03 523 1012

Motueka
7 Hickmott Place
PO Box 123
Motueka 7143
New Zealand
Phone 03 528 2022
Fax 03 528 9751

Takaka
14 Junction Street
PO Box 74
Takaka 7142
New Zealand
Phone 03 525 0020
Fax 03 525 9972

The Council in this situation decided not to take any action on the issue of numbers of people living in houses generally but in relation to Teece Drive I can advise that a building consent application was lodged but has not yet been processed because of Building Act compliance issues which staff are working through.

Kind regards.

Yours sincerely



Dennis Bush-King
Environment & Planning Manager

Cc Brent Maru, Chair Motueka Community Board