

Notice is given that an ordinary meeting of the Motueka Community Board will be held on:

**Date:** Tuesday 10 September 2013  
**Time:** 4.00 pm  
**Meeting Room:** Motueka Office  
**Venue:** 7 Hickmott Place  
Motueka

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## Motueka Community Board

### AGENDA

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#### MEMBERSHIP

<b>Chairperson</b>	Mr D Ogilvie
<b>Deputy Chairperson</b>	Mr P Hawkes
<b>Members</b>	Mr C Satherley
	Mr M Chapman
	Cr J L Inglis
	Cr E J Wilkins
	Cr B F Dowler

(Quorum 4 members)

Contact Telephone: 03 543 8578  
Email: [shailey.mclean@tasman.govt.nz](mailto:shailey.mclean@tasman.govt.nz)  
Website: [www.tasman.govt.nz](http://www.tasman.govt.nz)

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## AGENDA

### 1 OPENING, WELCOME

### 2 APOLOGIES AND LEAVE OF ABSENCE

#### Recommendation

THAT apologies be accepted.

### 3 PUBLIC FORUM

### 4 DECLARATIONS OF INTEREST

### 5 CONFIRMATION OF MINUTES

THAT the minutes of the Motueka Community Board meeting held on Tuesday, 13 August 2013, be confirmed as a true and correct record of the meeting.

### 6 PRESENTATIONS

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### 7 REPORTS

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### 8 CORRESPONDENCE

8.1 Correspondence Report for July and August 2013..... 67



## 6 PRESENTATIONS

### 6.1 SPORT TASMAN

Decision Required

**Report To:** Motueka Community Board  
**Meeting Date:** 10 September 2013  
**Report Author:** Valerie Gribble, Executive Assistant  
**Report Number:**  
**File Reference:**

#### PRESENTATION

Rob Kennedy, Sport Tasman Facility Adviser, will make a presentation to the Board on sports facilities opportunities in Motueka – combining and co-ordinating for community benefit.

#### Attachments

Nil



## 7 REPORTS

### 7.1 ACTION SHEET FOR SEPTEMBER 2013

Decision Required

**Report To:** Motueka Community Board  
**Meeting Date:** 10 September 2013  
**Report Author:** Valerie Gribble, Executive Assistant  
**Report Number:** RMCB13-09-01

#### 1 Summary

1.1 The Action Items are attached for the 10 September 2013 Community Board meeting.

#### 2 Draft Resolution

**That the Motueka Community Board receives the Action Sheet for September 2013 RMCB13-09-01.**

<b>3 Attachments</b>
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1. Action Sheet 10 September 2013 9



Item	Minute/Action	Accountable Officer	Status
<b>Meeting Date: 13 November 2012</b>			
River Gravel Management	A report by the Working Party is due by the end of 2012.	Lindsay McKenzie	Report delayed due to work load and priorities. Report now expected by end of November 2013.
<b>Meeting Date: 9 July 2013</b>			
Item 6.1	Staff to discuss cycle lanes on Pah/Gray/Whakarewa Streets with Board and arrange to meet onsite with Board	Gary Clark	Report on this meeting was sent to Community Board members on 20 August 2013.
<b>Meeting Date: 13 August 2013</b>			
Public Forum	Staff to be asked about replacement toilet at end of Green Tree Road.	Beryl Wilkes	Beryl advised that the toilet was removed several years ago and there are no plans to replace it.
	Riwaka Wharf upgraded with seating and no parking.	Gary Clark	Gary advised there is no funding available for work in this area at the current time.
Item 7.3	Staff were asked to arrange a media release acknowledging how the targeted rate helped provide pedestrian refuse, pram ramps and other projects around Motueka	Mike Drummond	Completed. Chris Choat will include in Newline.
Item 7.2	G Clark was requested to attend the September 2013 Board meeting to discuss the Parker Street/North-west Motueka stormwater	G Clark	Gary Clark will be on leave at the time of the September 2013 Board meeting. A memo from Gary was sent to Board members on 20 August 2013.
Item 7.3	Staff asked to review photocopying charge for pattern of usage.	G King	Charges relate to agenda, minutes and information packs. There is no unusual pattern of usage.
Item 7.2	Staff to complete process to name laneway from Greenwood Street to the Salvation Car Park as "Sarah Lane"	Lindsay Skinner	Passed to Lindsay Skinner for action.

**Item 7.1**

**Attachment 1**

**7.2 MOTUEKA COMMUNITY BOARD CHAIR'S REPORT FOR SEPTEMBER 2013**

**Information Only - No Decision Required**

**Report To:** Motueka Community Board  
**Meeting Date:** 10 September 2013  
**Report Author:** David Ogilvie, Motueka Community Board Chair  
**Report Number:** RMCB13-09-02

**1 Summary**

1.1 The report covers items of interest for the Motueka Community Board.

**2 Draft Resolution**

**That the Motueka Community Board:**

- 1) receives the Motueka Community Board Chair's Report for September 2013 RMCB13-09-02; and**
- 2) requests the Chair and Deputy Chair of the Motueka Community Board to seek a meeting with the Council's Auditor to outline and discuss the matter of funding inconsistencies.**

<b>3 August 2013 Meeting</b>
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- 3.1 Thank you Paul for chairing the August 2013 Board meeting. I was thinking of you while lounging in the sun on the Gold Coast, where we had two weeks of low – mid 20° temperatures and mostly cloudless skies. Arriving home to rain (and cooler) has been a dramatic reality.

<b>4 10 September 2013 – Final Meeting 2010 – 2013</b>
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- 4.1 This is of course, the final meeting for the Community Board for the 2010 – 2013 term. We began as four members, until the District Council agreed that the three Ward Councillors could attend as members, with voting and speaking rights. This has been a positive and welcome move and I consider has been very helpful for both Board Members and Ward Councillors.
- 4.2 At the same time, the Council invited Board Members to attend, with speaking rights, Council and Council Committee meetings. I have used this privilege frequently and found it valuable, particularly in accessing reports by the Council officers.
- 4.3 It is appropriate to thank all Board Members, including the Ward Councillors for their contributions to our meetings and our processes during this term. The role of the Community Board Member in a Ward like Motueka involves a wide range of activities. The official booklet mentions 10 hours weekly for Board members and 20 hours for the Chair – this is an understatement! The demands on time and energy are constant as queries, issues and concerns arise. It is not unusual to attend a Community Group meeting and come away with ideas, programmes and service requests for both the Board and the District Council. “Thank you” to Board Members and Councillors.
- 4.4 The community support role is evidenced by the number of candidates nominated for the next Community Board. I believe it reflects a higher status for the Community Board held by our residents and ratepayers. Residents relate to their local Board more readily than to a district Council, expecting replies and responses to matters they raise with Community Board Members they know.
- 4.5 Many thanks to Lynda Quartly for her attendance at our meetings and especially for dealing with the service requests that are never-ending. Her efforts with these are appreciated.
- 4.6 Mike Drummond, as our Council Manager, has been instrumental in giving guidance, support and encouragement since he succeeded Murray Staite. At the Council management level this active support is critical. As a very busy Corporate Services Manager, his help is acknowledged.
- 4.7 I have continued to rely heavily on Executive Assistant, Valerie Gribble, during these three years. Her work on behalf of the Community Board is mostly little acknowledged, but regular phone calls and e-mails reflect her interest and effectiveness for the Board and in Motueka. Personally, I owe special thanks to Valerie – nothing seems to phase her and she is consistently prepared to make representations on our behalf. Her role has been valuable and exceptional, serving as the liaison person between the Community Board and the

District Council. Valerie's assistance in various ways and on a variety of matters during the terms has been peerless.

## 5 Three Years – 2010 – 2013

- 5.1 It is a truism to say they have been very busy; from the opening of the Recreation Centre's \$2.1m extension in November 2010 to completion of the Port Marina toilets in August 2013. Our advocacy, monitoring and facilitating roles have been active and with purpose.
- 5.2 We have utilised the Board's budgets prudently and responsibly and have managed to carry out projects which would otherwise not have been possible.
- 5.3 The Community Board's contacts with other community groups is beneficial to both parties and can act as a springboard for action. This close contact with these groups is critical for the Board.
- 5.4 Nevertheless, there is much remaining to be done!
- 5.5 The next three years promises a new library and wastewater treatment plant, among other projects. There will also be road marking, footpathing and litter bin concerns important to residents/ratepayers as requests for service and repairs.

## 6 Funding Policy Inconsistencies

- 6.1 Board members may recall the verbal exchange with the Mayor at the July 2013 meeting over this matter.
- 6.2 A particular item was the \$30,000 investigation for the Lower Motueka River Flood Control, compared with the \$190,000 investigation for the Lee Valley Dam (both for the current 2013 – 2014 year).
- 6.3 Mayor Kempthorne promised to research the relevant costs, which were shown in the Board's August 2013 agenda. The \$30,000 is to be funded by 70% of the ratepayers who benefit; the balance by the remaining ratepayers.
- 6.4 The \$190,000 is to be funded by 13% of ratepayers who benefit and the balance by the rest of the District.
- 6.5 This considerable inconsistency is a concern, and not only for Motueka Ward ratepayers.

### **Officers Comments**

- 6.6 *The Lower Motueka River Flood Control Investigation is being funded via targeted and general rates split as follows:*
  - 40% Targeted Rate on Direct Beneficiaries,
  - 30% Targeted Rate on Indirect Beneficiaries, and
  - 30% General Rate Funded.
- 6.7 *The funding for the Lee Valley Dam investigations is coming primarily from Central Government with the 2013-14 ratepayer contribution being:*

-	General Rates	\$57k	30%
-	Urban Water Supply	\$29k	15%
-	Targeted Rates Waimea	\$23k	12%
-	Water Permit Holders Waimea	\$81k	43%

6.8 *The respective funding streams reflect the Councils Revenue and Financing Policy. This policy is set and consulted on as part of a statutory process. The relative weighting given to the considerations set out in S101(3) of the LGA has resulted in the current funding split for each activity. This is a policy issue not an audit issue. The auditors as part of their work program will assess whether the rates have been set in accordance with the policy. They do will not consider or comment on the merits or otherwise of the policy itself.*

## **7 Parker Street**

- 7.1 It is pleasing that the Parker Street re-development is scheduled for completion this 2013-2014 year.
- 7.2 Undoubtedly there are engineering issues, which are not insurmountable, but the residents of Brown Acre Village and the Te Maatu subdivision particularly, will appreciate a major improvement.

## **8 Corporate Services Committee – 22 August 2013**

- 8.1 The Nelson Tasman Tourism Review is being conducted by Opus Consultants.
- 8.2 A draft report to Council was scheduled for completion by 30 August 2013. Opus have requested an extension of time to allow incorporation of more up to date information. The extension has been granted and the report is now expected in mid September.
- 8.3 The Standard & Poor's credit rating report is expected by early October 2013.
- 8.4 Council's debt level at 30 June 2013 was \$158.01 million at an average interest rate of 5.04%.
- 8.5 Council's cash investments total \$5.61 million at an average interest rate of 3.83%.
- 8.6 A forestry company has formed a licence agreement at East Quay, Port Motueka with the Council for storage of trees being felled on Jackett Island.
- 8.7 The draft profit and loss statement and balance sheet for the Motueka Aerodrome are attached.

## **9 Projects and Activities**

- 9.1 Port/Marina toilets completed.
- 9.2 Pram ramps for mobile scooters continue (Inglis – Saxon Streets)

- 9.3 Footpath repairs at Wharepapa Grove and along High Street (RSA; Fire Station; Placemakers).
- 9.4 Pavement resealing along Main Road, Lower Moutere
- 9.5 Some wastewater blockages and pump faults remedied.
- 9.6 Motueka floodgates tested to ensure the benefits of the stormwater detention areas are maximised.
- 9.7 Turner’s Bluff – Pukekoikoi. The land purchase agreement is awaiting a response from the Turns to a written agreement with the Council.
- 9.8 Greenwood Kindergarten achieved a Green Gold level of Enviroschools. It is the first kindergarten in the “Top of the South” to achieve this recognition.
- 9.9 Submissions to the proposed Freedom Camping Bylaw closed on 30 August 2013.
- 9.10 The special consultative process on the Statement of Proposal for the Draft TDC Local Alcohol Policy closed on 30 August 2013.
- 9.11 Motueka Arts Council received \$750 from the Tasman Creative Communities Scheme. (A total of \$12,056 was allocated to 14 applicants.)

**10 Meetings and Activities – 29 July 2013 to 23 August 2013**

July 29	Attended the Trust Power Community Awards (Powering Volunteers) at Seifried’s. The Motueka Events Charitable Trust was runner up.  Motueka High School’s Sophie Harrison son a Youth Community Spirit Award.
30	Meeting with Transportation Manager, Gary Clark re the marking of cycle lanes on Pah, Grey and Whakarewa Streets. (Crs Jack Inglis and Eileen Wilkins also attended, with an apology from Cr Barry Dowler.)  Attended a social meeting of tourist operators at the Sprig and Fern.
31	Attending a Settling In Committee meeting.
August 1	Engineering Services Committee meeting
2 - 16	Coolangatta, Queensland, Australia
19	Keep Motueka Beautiful Committee AGM
20	Tasman Bay Promotions Association meeting
21	Settling In Subcommittee, on new migrants  Parklands High Street frontage enhancement meeting  Coastal Cycle Group (Great Taste Cycle Trail) meeting.

**11 Meeting with Gary Clark (Transportation Manager) 29 July 2013**

- 11.1 Attended by Crs Inglis and Wilkins and Mr Ogilvie, to discuss road marking cycle lanes on Pah, Grey and Whakarewa Streets.
- 11.2 The meeting began with Gary Clark asking why cycle lanes were wanted.
- 11.3 Mr Ogilvie responded that it was for children's safety, cycling to either Parklands School or the Motueka High School, as the three streets accessed the two schools. Some parents of Parklands pupils were reluctant to allow their children to cycle because of the lack of lanes.
- 11.4 Mr Clark stated that lanes were dangerous and were no safer than riding on the street.
- 11.5 Mr Ogilvie said that as a cyclist, he felt much safer on lanes. Riding on Tudor Street or Thorp Street for example, he felt vulnerable with traffic overtaking him. When he was a car driver (eg in Richmond) the cycle lanes were like a "no-go" area and provided an effective "fence" separating cars and cycles "on street". Cycle lanes were therefore safe and provided security.
- 11.6 Cr Inglis suggested that cyclists be encouraged to ride on the footpaths, to provide most safety.
- 11.7 Cr Wilkins pointed out that Gary Clark was a Roothing Engineer and the Council's Transportation Manager and his advice needed to be accepted. The Council would approve his recommendation as the transport expert.
- 11.8 Mr Ogilvie noted that the Motueka community had asked for cycle lanes as a high priority, in last year's newspaper survey.
- 11.9 Mr Ogilvie was surprised at Mr Clark's attitude, as it seemed to contradict the reports and policies of others. He thought the Council had a Cycling Strategy to encourage cycling. Obviously, "off road" lanes were preferable but marking cycle lanes on streets was acceptable where "off road" wasn't practical.
- 11.10 There were recreational and health benefits, and Motueka with its flat terrain was ideally suited for cycling. The proposal of these three streets could be a first stage for cycle lanes throughout Motueka. They were selected as a high priority because of the "schools" factor.
- 11.11 Mr Ogilvie produced a report detailing the widths of the three streets and the likely road markings for car parking and cycle lanes, with some options. He thought that the meeting was called to discuss these options, prior to a recommendation to the District Council.
- 11.12 Mr Clark however, had questioned the need and whether cycle lanes were safer than riding on the street.
- 11.13 Mr Ogilvie said funding was available to road mark the lanes and apply the appropriate symbols.
- 11.14 Mr Ogilvie reminded Mr Clark that there were lanes in Richmond (Wensley Road, Oxford Street, Salisbury Road, for example). Mr Clark's attitude seemed to be that the safety of Richmond children was more important than the safety of Motueka children.
- 11.15 Mr Clark denied this and said that the traffic volumes in Richmond justified the cycle lanes.
- 11.16 Mr Ogilvie emphasised that traffic volumes were a factor, but children's safety was paramount, in Motueka and Richmond.



11.17 As the meeting ended Mr Clark declined to inspect the three streets and the options suggested. He indicated he knew the streets thoroughly and inspections would not achieve anything.

**12 Cycle Lanes – Accessing Parklands and Motueka High Schools**

1. Pah Street – 600 m to Grey Street corner
  - Carriageway width 13 metres
  - Vehicle lane 2 x 3.0m)
  - Cycle lane 2 x 1.5m ) = 13 metres
  - Parking lane 2 x 2.0m)
2. Grey Street – 700 m (from Pah Street to Whakarewa Street)
  - Carriageway width 12 metres
  - Vehicle lane 2 x 3.0m)
  - Cycle lane 1 x 1.5m ) = 12 metres
  - Parking lane 2 x 2.0m)
3. Whakarewa Street – 600 m (from High Street to Pah Street corner)
  - Carriageway width 11 metres (possibly 11.5m)
  - Vehicle lane 2 x 3.0m
  - Cycle lane 2 x 1.5m
  - Parking lane 1 x 2.0m (on southern side)

Notes:

- Only Pah Street meets the TDC Engineering Standards at 13 metres for road design/ measurements.
- Grey Street has the option of a single parking lane on the western side, because of the MHS playing fields on the east (and no housing); **or** a single cycle lane (eastern side) or two narrow cycle lanes at 1.0m.
- Whakarewa Street. The parking lane on the northern side is less necessary (because of intersections from Naumai and Manoy Streets, and special parking bays). A “No Parking” line would permit two cycle lanes to be established.

**13 Engineering Services Committee – 1 August 2013**

**13.1 Minor Improvements Programme** (refer Information Pack)

The total budget of \$1,082,727 includes a 59% subsidy from NZTA. TDC share is approximately \$440,000.

Council applies a “matrix” to rank priority: including traffic volumes, pedestrian and cycle movements, crash data, location of schools etc, community requests.

The total estimate is \$2,287,000 of which the Motueka Ward share is \$380,000, or 16.6%.

This proportion is very low compared with the rating contribution (25% - 30%). Our roads and residents require and deserve fairer and better treatment.

### 13.2 **Jackett Island**

A Judicial Conference/Environment Court was held on 28 June 2013.

Remedial work on the geotextile sandbag wall took place on 17 July 2013.

The Motueka spit continues to grow at 50 – 60 metres per year on average. The southern end of Jackett Island continues to erode. The northern end is accreting.

Total project expenditure for 2012-13 was \$62,480 with more invoices expected for recent remedial work.

(NB: “Long Term” report on Jackett Island – see Information pack).

### 13.3 **Transport Report**

Programmed work has been delayed by the April and June rain events. Nevertheless, footpath maintenance, pothole repairs, sign replacements, marker post replacements have progressed, as has streetlight maintenance.

### 13.4 **Rivers Report**

Some crack willow removed along the Lower Motueka River in preparation for native tree planting.

On 16 June, flood waters were near to the top of the Riwaka River stopbank capacity (1 in 20 year or 5% level).

There are two serious erosion sites on the Riwaka River requiring immediate repair.

AOMP programme (2013-14) meetings have taken place. Gravel management and crack willow removal issues raised. (Details of meetings, a Rivercare map and the works programme are posted on the Council website.)

(Refer to Information Pack for funding and programming of works in the Lower Motueka River.)

### 13.5 **Transport Projects**

Upgrading of intersections along Main Road, Lower Moutere with Robinson Road, and School Road is scheduled.

Additional seal widening at the intersection of Umukuri Road with Swamp Road to allow large vehicles extra turning area.

The Great Taste Cycle Trail Trust is proposing an underpass to be incorporated with the Pukekoikoi project. The transport budget will share the cost with the Trust.

### 13.6 **Engineering Standards 2013 (Stormwater)**

The present pipe reticulation system is not proposed to be altered from the 5% Annual Exceedance Probability (AEP) design i.e. 1 in 20 year return period.

Streams of less than 3.0 metres width and secondary flow paths designed to a 2% AEP (1 in 50 year return period).

Major streams over 3.0 metres width are required to meet the 1% AEP (1 in 100 year event).

HIRDS (High Intensity Rainfall Design System) will have a minor effect on Council budgets, more significantly on new infrastructure in private subdivisions, with pipe sizes requiring to be increased. (Council currently uses the HIRDS design package.)

### 13.7 Utilities Report

#### 1) Water Reticulation

- a. A new water bore installed at the Recreation Centre
- b. A significant breakage in the 200mm diameter main on Thorp Street.

#### 2) Stormwater

- a. Motueka floodgates tested to ensure the stormwater detention areas were maximised.

#### 3) Wastewater

- a. Open days held in Motueka on 3 and 4 May 2013. Public feedback was in support of the recommended option.
- b. The draft peer review (by Ormiston and Associates) differs considerably from the Working Party recommendation.
- c. Consequently, the resource consent for the upgrade may not be lodged by 13 December and could require an extension.

(Refer to Information Pack for the Report.)

#### 4) Solid Waste

- a. Waste tonnages at Mariri similar to 2011-2012
- b. Television recycling continuing until 21 August 2013
- c. Waste composition survey (conducted at Richmond, Mariri and York Valley, NCC) over two seven-day periods at each site. The survey, although limited, does indicate the need for further waste minimisation initiatives.

## 14 Attachments

1.	Motueka Aerodrome Financial Account	21
2.	Memo - Parker Street, North-west Motueka Stormwater	23
3.	Marking of Cycleways - Onsite meeting report	25



Motueka Aerodrome  
For the Period Ended 30 June 2013

Profit & Loss Statement

June 12 Actual		This Quarter June 13		YTD 12/13			Full Year Budget	
		Actual	Budget	Actual	Budget	% of Budget	Budget	% of Budget
	<b>Income</b>							
15,570	Landing Fees	5,213	3,874	18,372	15,495	119%	15,495	119%
61,407	Rentals	24,270	17,045	74,676	68,178	110%	68,178	110%
8,571	Other Income	-	2,040	5,315	8,161	65%	8,161	65%
13,713	General Rates	-	-	-	-	-	-	-
-	Sundry Income	962	920	3,723	3,681	101%	3,681	101%
<b>99,261</b>	<b>Total Income</b>	<b>30,445</b>	<b>23,879</b>	<b>102,086</b>	<b>95,515</b>	<b>107%</b>	<b>95,515</b>	<b>107%</b>
	<b>Expenses</b>							
22,241	Professional & Management Fees	375	2,466	5,594	9,862	57%	9,862	57%
39,220	Motueka Aerodrome Maintenance	4,886	9,181	21,664	36,724	59%	36,724	59%
7,674	General Operating Expenses	-	2,734	8,862	10,935	81%	10,935	81%
11,002	Council Management Costs	1,720	2,549	7,051	10,195	69%	10,195	69%
3,753	Insurance	870	1,163	4,075	4,652	88%	4,652	88%
5,422	Council Overheads	3,379	2,430	10,305	9,720	106%	9,720	106%
880	Loan Interest	217	192	791	767	103%	767	103%
-	Contribution to General Rates	2,856	2,857	11,426	11,426	100%	11,426	100%
29,961	Depreciation	5,808	5,808	23,231	23,231	100%	23,231	100%
<b>120,153</b>	<b>Total Expenses</b>	<b>20,111</b>	<b>29,378</b>	<b>92,999</b>	<b>117,512</b>	<b>79%</b>	<b>117,512</b>	<b>79%</b>
<b>(20,892)</b>	<b>Surplus/(Deficit)</b>	<b>10,334</b>	<b>(5,499)</b>	<b>9,087</b>	<b>(21,997)</b>	<b>-41%</b>	<b>(21,997)</b>	<b>-41%</b>

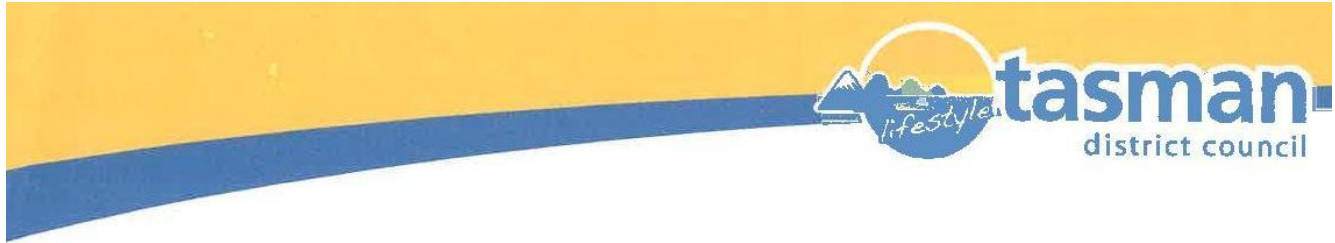
Balance Sheet

June 12 Actual		As at 30 June 2013		
		Actual	Budget	% of Budget
	<b>Assets</b>			
7,366	Debtors	6,031	5,000	121%
1,948,230	Fixed Assets & Infrastructural Assets	1,926,499	1,924,999	100%
<b>1,955,596</b>	<b>Total Assets</b>	<b>1,932,530</b>	<b>1,929,999</b>	<b>100%</b>
	<b>Liabilities</b>			
15,145	Loans	13,995	13,402	104%
<b>15,145</b>	<b>Total Liabilities</b>	<b>13,995</b>	<b>13,402</b>	<b>104%</b>
<b>1,940,451</b>	<b>Net Assets</b>	<b>1,918,535</b>	<b>1,916,597</b>	<b>100%</b>
	<b>Equity</b>			
1,940,451	Accumulated Equity & Reserves	1,918,535	1,916,597	100%
<b>1,940,451</b>	<b>Total Equity</b>	<b>1,918,535</b>	<b>1,916,597</b>	<b>100%</b>

**Comments:**

There was capital expenditure for the year of \$1,500 for a bird scarer.





## Memorandum

**TO:** Motueka Community Board  
**FROM:** Gary Clark  
**DATE:** 20 August 2013  
**FILE NO:**  
**RE:** Parker Street, North-west Motueka Stormwater

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There are a number of issues along Parker Street which include drainage, seal condition, the current subdivisions and pavement structure.

The road is currently having its pre-seal repairs being completed which will deal with most of the issues. The road looks messy at the moment because of these repairs which occur before a reseal in the next season. The road will be resealed this financial year.

Staff are dealing with the issues around Parker Street and making improvements as budgets allow.

Gary Clark  
Transportation Manager







## Memorandum

**TO:** Motueka Community Board  
**FROM:** Gary Clark  
**DATE:** 20 August 2013  
**FILE NO:**  
**RE:** **Marking of Cycleways – Onsite Meeting Report**

There was a useful discussion around the marking of certain roads in Motueka. It was the feeling of some that there was a safety issue and these issues had been addressed in Richmond through the marking of cycle lanes. The view was had that providing a marked area along the edge of the road, albeit in some cases at the expense of parking, was a better outcome than was currently available to these road users. The point was made that the provision of cycle lanes does not necessarily lead to a safer environment. The issue around a safe environment is more relevant to the provision of slower speeds unless there is a physical separation of these road users.

There is a constant suggestion that the provision of the cycle lanes in Richmond has made it safer for cyclists. Full cycle lanes have been provided along Salisbury Road. This is appropriate due to the number of cyclists and the high volumes of vehicles carried along Salisbury Road. It would be better to have these users off street along this road. There are no roads anywhere else in the district that carry higher traffic flows, both in terms of vehicles and cyclists. I note that there are some partial cycle lanes along Wensley Road which have been marked to address a particular safety issue.

There was discussion around how to make it safer for cyclists in the Motueka area and it was suggested that this would be best achieved by making residential roads that are for communities having a lower speed limit such as 40 km/hr. This would provide a safer environment for pedestrians and cyclists.

The meeting ended with no agreement to a way forward. Staff will continue to monitor the situation and provide feedback to the board as and when required.

Gary Clark  
 Transportation Engineer



**7.3 MOTUEKA COMMUNITY BOARD FINANCIAL REPORT - JULY 2013**

**Information Only - No Decision Required**

**Report To:** Motueka Community Board  
**Meeting Date:** 10 September 2013  
**Report Author:** Russell Holden, Finance Manager  
**Report Number:** RMCB13-09-03  
**File Reference:**

**Item 7.3**

**1 Summary**

1.1 The July 2013 reports are included in the agenda.

**2 Draft Resolution**

**That the Motueka Community Board receives the Motueka Community Board Financial Report - July 2013 RMCB13-09-03.**

**3 June 2013 Financial Report**

- 3.1 Attached is the Motueka Community Board preliminary income and expenditure statement for July 2013.

**4 Attachments**

1. Financials for July 2013 29

**TASMAN DISTRICT COUNCIL**  
**Motueka Community Board**  
**July 2013 (Preliminary)**

	Month Actual	Month Budget	Month Budget %	YTD Actual	Annual Budget	YTD Budget %
<b>Charges</b>						
<i>Remuneration</i>						
Chairperson Monthly Salary	\$911	\$911	100%	\$911	\$10,930	8%
Members(3)	\$1,366	\$1,366	100%	\$1,366	\$16,395	8%
Member Reimbursements	\$125	\$465	27%	\$125	\$5,575	2%
<i>Miscellaneous</i>						
	<i>pages</i>	<i>rate</i>				
Photocopying	1653	0.1		\$165	\$2,400	7%
Community Board discretionary fund	\$0	\$500	0%	\$0	\$6,000	0%
Board Related Activities	\$0	\$83	0%	\$0	\$1,000	0%
Youth Development Fund	\$0	\$83	0%	\$0	\$1,000	0%
Contingency allowance	\$0	\$167	0%	\$0	\$2,000	0%
Cost of Elections	\$88	\$88	100%	\$88	\$1,053	8%
Special Projects	\$0	\$1,914	0%	\$0	\$22,973	0%
<b>Total Charges</b>	<b>\$2,655</b>	<b>\$5,777</b>	<b>46%</b>	<b>\$2,655</b>	<b>\$69,326</b>	<b>4%</b>
<i>Less</i>						
CCB Rate	-\$4,978	-\$4,899	102%	-\$4,978	-\$58,784	8%
Sunday Market Income	-\$440	-\$640	69%	-\$440	-\$7,685	6%
<b>Net Charges June 2013</b>	<b>-\$ 2,763</b>	<b>\$ 879</b>	<b>\$ 1</b>	<b>-\$ 2,763</b>	<b>\$ 10,542</b>	

**Equity**

Opening Credit Balance 1 July 2013	\$ 38,678
Net Income July 2013	\$ 2,763
Closing Credit Balance 31 July 2013	<u>\$ 41,441</u>

**Notes to the accounts**

**A) Discretionary Fund**

Expenditure to 1 July 2013	<u>\$ -</u>
Balance brought forward from 2012/13	\$ 2,341
Plus Budget	\$ 6,000
Available Funds	\$ 8,341
Less Expenditure	\$ -
Less Commitments	-\$ 744
Remaining Balance Uncommitted	<u>\$ 7,597</u>

**B) Youth Development Fund**

Expenditure to 1 July 2013	<u>\$ -</u>
Balance brought forward from 2012/13	\$ 1,439
Plus Budget	\$ 1,000
Available Funds	\$ 2,439
Less Expenditure	\$ -
Remaining Balance	<u>\$ 2,439</u>

**C) Special Projects**

**D) Member Reimbursement**

Communications, Mileage	<u>\$ 125</u>
-------------------------	---------------



**7.4 DISCRETIONARY FUND APPLICATION - KIDPOWER TEENPOWER FULLPOWER TRUST**

**Decision Required**

**Report To:** Motueka Community Board  
**Meeting Date:** 10 September 2013  
**Report Author:** Valerie Gribble, Executive Assistant  
**Report Number:** RMCB13-09-04  
**File Reference:** E859

**Item 7.4**

**1 Summary**

- 1.1 The board has received an application for a grant from the Discretionary Fund, from Kidpower Teenpower Fullpower Trust for \$480. The funds will be used to provide Kidpower workshops to schools in Motueka for Year 5 and 6 students.
- 1.2 This application complies with board guidelines and there are budgeted funds available to meet the request.

**2 Draft Resolution**

**That the Motueka Community Board grants Kidpower Teenpower Fullpower Trust \$480 to provide Kidpower workshops to schools in Motueka for year 5 and 6 students; or**

**That the Motueka Community Board declines the application from Kidpower Teenpower Fullpower Trust on the grounds that ...**

### **3 Purpose of the Report**

- 3.1 To consider an application from Kidpower Teenpower Fullpower Trust for \$480 to provide Kidpower workshops to schools in Motueka for year 5 and 6 students.

### **4 Background and Discussion**

- 4.1 The Board sets aside funds on an annual basis to support small board or community initiatives. There are four quarterly funding rounds a year.
- 4.2 Staff have reviewed the application and confirm that it complies with the board guidelines.
- 4.3 The charitable Trust teaches people skills needed to be emotionally and physically safe with others and themselves.
- 4.4 The requested funds will be used to run interactive workshops and provide resources to teach and practice safety skills.
- 4.5 Full details are set out in the attached application.

### **5 Options**

- 5.1 The board has three options.
- 5.1.1 Option 1 - The board can approve the application in full and provide \$480 to the trust.
- 5.1.2 Option 2 – The board could approve an amount less than the application
- 5.1.3 Option 3 – The board could decline the application. In declining the application the board should communicate the reason for the decision to the trust.

### **6 Strategic Challenges / Risks**

- 6.1 There are no strategic Challenges or risks in making this decision.

### **7 Policy / Legal Requirements / Plan**

- 7.1 There are no legal or policy implications arising from this report.



**8 Consideration of Financial or Budgetary Implications**

8.1 The budget for the discretionary fund was confirmed as part of the Annual Plan for 2013/2014, so there are no financial implications from accepting the application. The Board's discretionary fund currently has a balance of \$ 7597 available for grants.

**9 Significance**

9.1 The information within this report has a low level of significance. It does not amend the budgets in the Annual Plan nor is it dealing with any strategic activities or assets. It will have some public interest, although this is considered to be relatively low.

**10 Consultation**

10.1 Staff consider that there is no requirement for consultation as the discretionary fund budget was signalled and approved through the Annual Plan 2013/2014 process.

**11 Conclusion**

11.1 The application meets the requirements set down by the Board. The Board should turn its mind to merits of the application and make its decision accordingly.

**12 Next Steps / Timeline**

12.1 The outcome of the Board's decision will be communicated to the applicant.

12.2 If the application is approved in full or part payment will be made to the applicant by direct credit within 10 working days of receiving bank account details.

**13 Attachments**

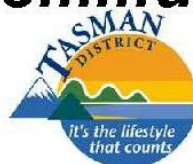
1. Discretionary Application - Kidpower Teenpower Fullpower Trust

35



# Motueka Community Board


C/- Tasman District Council  
 Motueka Service Centre  
 7 Hickmott Place  
 P.O. Box 123  
 Motueka 7161  
 Phone 03 528 2022



## Discretionary Fund Application Form

<b>Name of Applicant:</b>	Kidpower Teenpower Fullpower Trust
<b>Address of Applicant:</b>	206 George Harvey Road Upper Moutere RD1 Upper Moutere
<b>Telephone number:</b>	03 5432 669
<b>History of community group or individual represented:</b>	<p>Kidpower Teenpower Fullpower Trust (Kidpower NZ) is a charitable organisation which teaches people skills needed to be emotionally and physically safe with others and themselves.</p> <p>Our goal is to build a safer world with positive strategies to stop violence to empower people of all ages and abilities with positive effective skills and strategies so they have the tools and confidence to live to their full potential.</p> <p>These skills include</p> <ul style="list-style-type: none"> <li>• Setting boundaries for better relationships</li> <li>• Solving conflict without violence or aggression</li> <li>• Safety plans to prepare for the unexpected</li> <li>• Speaking up for oneself and for others</li> <li>• Self protection to prevent trouble</li> <li>• Self defence skills to stop emergencies</li> </ul> <p>Skills we teach can prevent situations people find intimidating from escalating/getting out of control. Though the issues we deal with are serious, the Kidpower approach is empowering, dynamic and fun!</p>
<b>Amount applied for:</b>	\$480
<b>Details of project:</b>	<p>To provide Kidpower workshops to schools in Motueka for year 5 and 6 students.</p> <p>We run interactive workshops and provide resources to teach and practice safety skills, including</p> <ul style="list-style-type: none"> <li>• Setting boundaries for better relationships</li> <li>• Solving conflict without violence or aggression</li> <li>• Safety plans to prepare for the unexpected</li> <li>• Speaking up for oneself and for others</li> <li>• Self protection to prevent trouble</li> <li>• Self defence skills to stop emergencies</li> </ul> <p>In each 1-hour school workshop, Safety with Peers, Boundary Setting or Out and About, we cover skills and strategies including</p> <ul style="list-style-type: none"> <li>• role-playing common situations, such as dealing with unwanted words and actions</li> <li>• practicing skills which prevent/avoid/pacify and leave those problems as quickly as possible</li> <li>• focusing on the positive and on our own power to respond to problems safely and effectively</li> <li>• approaching the issues with confidence, not with worry or fear</li> <li>• enjoying the skills and activities, and we laugh – a lot!</li> </ul>
<b>Who/What will benefit in Motueka community from the project:</b>	<p>Our children and their families, and the wider community. We believe all school age children should participate in Kidpower workshops. What we teach is vital for their own safety and that of their peers. However, primarily we are focusing on Year 5 and 6 students before they begin Intermediate schooling years.</p> <p>We strengthen individuals, which benefits and strengthens families. This leads to development of safer communities.</p> <p>We believe that before our vulnerable pre-adolescent children merge into Intermediate School years and beyond, and become more independent from their parents, they need to be equipped with skills for keeping themselves safe, both mentally and physically. It can be overwhelming for our children to cope with the adjustment from a small (often rural) Primary School to an Intermediate School with hundreds of students.</p> <p>We have had very positive evaluations and feedback, including many success stories of people using their personal safety skills to improve their daily lives and to stop dangerous situations. In 2012 98.2% of learners participating in our programmes indicated that the programme had made them feel more confident and able to speak up and take charge. 96.3% of learners reported feeling more in control, 98.6% reported having increased ability to communicate, to learn, to take charge and to achieve.</p>

<b>Description of voluntary time and money contrib/donations:</b>	We have 13 volunteers who support the trust through governance and outreach of our services and donate approximately 25 hours a week in total. In the past financial year we raised \$31,439 through donations and sponsorship to enable us to never turn anyone away due to the cost. Kidpower will also contribute \$160 towards the workshops and volunteer time in setting them up and tailoring the content to each school.
<b>Outline other attempts to raise funding:</b>	We have applied to the Nelson Bays Community Foundation for workshops at Motueka South and Parklands Schools, due to a specified need identified to us by a Social Worker at those schools. We are yet to hear if this has been successful.  Should we be successful with the Nelson Bays Community Foundation funding, and your funding also, we can then provide 2 sessions at the remaining schools as opposed to 1.  <b>Intended use of funds:</b>  8 x 1 hour Workshops @ \$60 each = \$480  <u>Breakdown with your funding:</u> Tasman Bay School 1 workshop Tasman Bay Christian School 1 Rudolf Steiner 1 St Peter Chanel 1  Motueka South School 2 workshops Parklands 2  <u>Breakdown with both funding:</u>  Tasman Bay School 2 workshops Tasman Bay Christian School 2 Rudolf Steiner 2 St Peter Chanel 2  Motueka South School covered by Nelson Bays Community Parklands covered by Nelson Bays Community
<b>Intended Use of Funds</b>	8 x 1hr Kidpower workshops

Signed:  .....

Date: 21/08/13

**Discretionary Fund Guidelines**

There is a \$500 maximum for applications for non Motueka Community Board initiated projects.

Funds to be allocated through quarterly funding rounds.

Applications should be made two weeks before Motueka Community Board considers quarterly funding allocations.

Applicants may be given less than they apply for.

Projects must be completed within nine months of receiving funding.

Successful applicants report back to Motueka Community Board on the project and how the funding was used, within nine months of receiving funding. Community Board support staff to follow this up.

Exceptional and unique circumstances will be considered.

Applications are to be handed in to Motueka Office, 7 Hickmott Place, Motueka or emailed to [MCB@tasman.govt.nz](mailto:MCB@tasman.govt.nz)

Applicants will be expected to speak to their application at Community Board meeting.

**The Motueka Community Board will make allocations from its fund to support projects relevant to the following 3 categories:**

**Category A: Projects**

A pool of **\$4,654 pa** will be available for community projects. These projects should as a rule benefit the Motueka community as a whole rather than individuals.

**Category B: Board Activities**

A pool of **\$1,000 pa** will be available for Board related activities, which may include such items as attendance at conferences or training workshops, advertising and communication, undertaking community surveys/questionnaires, and hosting functions.

**Category C: Youth Development Fund**

A pool of **\$1,000 pa** will be available for youth-related activities. This may include events organised by youth, for youth, or on behalf of youth. The fund may also be used to assist individuals in youth-related activities.

If funds earmarked for Categories **B** and **C** are unused at the time of the final funding round of the financial year, these funds shall be released into the general fund, and may be offered to previous unsuccessful, but worthy applications, and/or utilised in Board initiated projects.

Application forms are available from Motueka Office and at the Motueka library as well as on the Tasman District Council website:

<http://www.tasman.govt.nz/council/grants-funding/available-grants-funding/motueka-community-board-discretionary-fund/>



**7.5 DISCRETIONARY FUND APPLICATION - MOTUEKA CHURCH OF CHRIST**

**Decision Required**

**Report To:** Motueka Community Board  
**Meeting Date:** 10 September 2013  
**Report Author:** Valerie Gribble, Executive Assistant  
**Report Number:** RMCB13-09-05  
**File Reference:**

**Item 7.5**

**1 Summary**

1.1 Consideration of an application for discretionary funds from Motueka Church of Christ for funds of \$500 towards the Motueka Christmas in the Park fireworks display.

**2 Draft Resolution**

**That the Motueka Community Board grants Motueka Church of Christ \$500 towards the Motueka Christmas in the Park fireworks display; or**

**That the Motueka Community Board declines the application from Motueka Church of Christ on the grounds that ...**

**3 Purpose of the Report**

- 3.1 To consider an application from Motueka Church of Christ for a \$500 grant towards the Motueka Christmas in the Park fireworks display.

**4 Background and Discussion**

- 4.1 The Board sets aside funds on an annual basis to support small board or community initiatives. There are four quarterly funding rounds a year.
- 4.2 Staff have reviewed the application and confirm that it complies with the board guidelines.
- 4.3 The Church proposes to again run a Christmas event to celebrate the season in an alcohol free, family friendly environment. Entry will be free so as to encourage wide community participation. In 2012, more than 1000 people attended the first Motueka Christmas in the Park event.
- 4.4 Attachment 1 contains their application; Attachment 2 is a supporting article.

**5 Options**

- 5.1 The board has three options.
  - 5.1.1 Option 1 - The board can approve the application in full and provide \$500 to the Church.
  - 5.1.2 Option 2 – The board could approve an amount less than the application
  - 5.1.3 Option 3 – The board could decline the application. In declining the application the board should communicate the reason for the decision to the church.

**6 Strategic Challenges / Risks**

- 6.1 There are no Strategic Challenges or risks in making this decision.

**7 Policy / Legal Requirements / Plan**

- 7.1 There are no legal or policy implications arising from this report.



**8 Consideration of Financial or Budgetary Implications**

- 8.1 The budget for the discretionary fund was confirmed as part of the Annual Plan for 2013/2014, so there are no financial implications from accepting this application. The Board's discretionary fund currently has a balance of \$7,597 available for grants.
- 8.2 The Boards funding will be supplemented by donations from The Motueka Church of Christ (\$2500) and Missional Endeavour (\$500) for this event.

**9 Significance**

- 9.1 The information within this report has a low level of significance. It does not amend the budgets in the Annual Plan nor is it dealing with any strategic activities or assets. It will have some public interest, although this is considered to be relatively low.

**10 Consultation**

- 10.1 Staff consider that there is no requirement for consultation as the discretionary fund budget was signalled and approved through the Annual Plan 2013/2014 process.

**11 Conclusion**

- 11.1 The application meets the requirements set down by the Board. The Board should turn its mind to merits of the application and make its decision accordingly.

**12 Next Steps / Timeline**

- 12.1 The outcome of the Boards' decision will be communicated to the applicant.
- 12.2 If the application is approved in full or part payment will be made to the applicant by direct credit within 10 working days of receiving bank account details.

**13 Attachments**

- |    |   |    |
|----|---|----|
| 1. | Discretionary Fund Application - Motueka Church of Christ | 43 |
| 2. | Christmas in the Park Article                             | 47 |

**Item 7.5**

# Motueka Community Board

C/- Tasman District Council  
 Motueka Service Centre  
 7 Hickmott Place  
 P.O. Box 123  
 Motueka 7161  
 Phone 03 528 2022



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T.D.C. MOTUEKA

## Discretionary Fund Application Form

Name of Applicant:	Motueka Church of Christ
Address of Applicant:	374 High Street, Motueka
Telephone Number:	03 528 9795
History of community group or individual represented:	Motueka Church of Christ has existed for many years and began a Christmas eve service that began to exceed our capacity, therefore in 2012 we ran our first Christmas in the park seeing more than 1000 people attend.
Amount applied for: (under \$500)	\$500
Details of project:	A Christmas event to celebrate the season in a alcohol free, family friendly event. Completely free event to including all demograph of community.
Who/What will benefit in Motueka community from the project:	We believe the whole community will benefit from Christmas in the Park as we are all about giving back to our community. Including all demograph and ages in a safe, fun and family friendly environment.
Description of voluntary time and money contributions/donations:	Donation from Motueka Church of Christ: \$2500.00 Donation from Missional Endeavour: \$500.00
Outline other attempts to raise funding:	Application to Tasman District Council for funding. Approaching local Motueka Companies for sponsorship.
Intended use of funds: (Quotes to be provided)	Contribution to Motueka Christmas in the Park fireworks display.

Signed: *[Signature]*  
 (Criteria over page)

Date: 21.8.2013

## Motueka Christmas in the Park Decks Reserve, Motueka Proposed for 21 December 2013

Description	unit price	Number	Subtotal
<b>STARSHHELLS AND SALUTES</b>			
Starshells and salutes fire and burst in the sky between 80 - 800 metres depending on the size of the shell. Starshells explode with a shower of stars in a wide range of styles and colours such as peonies, willows, chrysanthemums, palm trees, salutes and whistles and so on and some colour changing shells. Salutes are mainly aural. Starshells (and salutes) are the main ingredient of an aerial firework show.			
<b>PREBOXED MULTIPLE SHELLS</b>			
2" 50s shells - gold & silver	\$240.00	1	\$240.00
3" 16 shell mix color coconut	\$220.00	1	\$220.00
Igniter 3m	\$2.45	2	\$4.90
Tiedowns	\$2.00	2	\$4.00
Very large plastic bag	\$2.25	2	\$4.50
<b>TOTAL VALUE PREBOXED MULTIPLE SHELLS</b>		<b>2</b>	<b>\$473.40</b>
<b>MULTI SHOT MINES</b>			
A multi shot mine is a box containing a number of tubes with each tube firing an effect. We have an extensive range of stunning multi shot mines in various sizes, patterns, colours and sound effects. They can fire anywhere from 20 seconds to over 1 minute.			
338s 3 minute finale box	\$785.00	1	\$785.00
Igniter 3m	\$2.45	1	\$2.45
Very large plastic bag	\$2.25	1	\$2.25
<b>TOTAL VALUE MULTI SHOT MINES</b>		<b>1</b>	<b>\$789.70</b>
<b>THOR</b>			
Thor field unit	\$50.00	1	\$50.00
<b>TOTAL VALUE THOR</b>		<b>1</b>	<b>\$50.00</b>
<b>ALL PYROTECHNIC ITEMS TOTAL</b>			<b>\$1,313.10</b>
<b>SAFETY GEAR / TOOLS FOR TECHS</b>			
First Aid kit		1	\$0.00
Fire extinguisher (water)	\$10.00	1	\$10.00
<b>TOTAL VALUE SAFETY GEAR / TOOLS FOR TECHS</b>			<b>\$10.00</b>
<b>INCIDENTALS</b>			
Dangerous Goods Freight	\$100.00	1	\$100.00
Return Freight	\$60.00	1	\$60.00
Obtain Test Certificate to Fire	\$300.00	1	\$300.00
Envelope with detailed freight return paperwork		1	\$0.00
<b>TOTAL VALUE INCIDENTALS</b>			<b>\$460.00</b>



**Motueka Christmas in the Park Decks Reserve, Motueka  
Proposed for 21 December 2013**

<b>PYROTECHNICIAN EXPENSES</b>			
Approved Handler working fee inc travel from Nelson return	\$450.00	1	\$450.00
<b>TOTAL VALUE PYROTECHNICIAN EXPENSES</b>			<b>\$450.00</b>
<hr/>			
<b>ALL NON PYROTECHNIC ITEMS TOTAL</b>			<b>\$920.00</b>
<hr/>			
<b>TOTAL OF ALL ITEMS (PYROTECHNIC and NON PYROTECHNIC)</b>			<b>\$2,233.10</b>
<hr/>			
Total Budget including pyrotechnics before insurance			\$2,233.10
Public Liability Insurance: 7% of Total Budget			\$156.32
Subtotal			\$2,389.42
Goods & Services Tax at 15%			\$358.41
<hr/>			
<b>TOTAL QUOTE</b>			<b>\$2,747.83</b>
<hr/>			
Quote Dated:		19 Aug 13	

7/26/13

Motueka News Online: Successful re-vamp of Christmas in the Park

Item 7.5

Attachment 2

*"Another day in Paradise"*

# Motueka Online

Building community care,  
pride, enterprise & action

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## Successful re-vamp of Christmas in the Park

December 23rd, 2012  
[by David Armstrong]

The re-vamped Christmas in the Park gets a big tick, with a large and buoyant crowd of mainly families enjoying the games and entertainment in Decks Reserve last night.

Pastor Shane Murray of the Church of Christ said his team of organisers weren't sure if they'd get a crowd of 300, or 500 or even 1000, but in the end the crowd easily exceeded those expectations.

With near-perfect weather and the wide open spaces of central Decks Reserve, and a well-organised programme, the crowd went home smiling and with the final lively Christmas song, *Felice Navidad*, playing on their lips.

The highlight of the evening, surprisingly for parents as well as the swarm of children, was the arrival of Santa by helicopter. Circling twice overhead and edging closer to the crowd, he waved to the enthralled crowd and finally settled on the cleared space.

From then, for over 15 minutes he was mobbed by excited kids receiving cheer and glow sticks, adding colour as darkness closed in.

The evening began with some audience participation games organised by High School youth workers Mark Spencer and Lyall Carter. The two large bouncy castles, merry-go-round and ferris wheel were also in continuous use for the whole 2½ hour event.

At 8.30pm the entertainment began, with many items - mainly modern versions of popular Christmas carols - backed by a gutsy band comprising musicians and chorus from the Church of Christ and Baptist Church. People singing along and tapping their toes showed that the music struck a chord with the crowd. (See photo below.)

A delightful set of modern dances, including the now mandatory Gangnam Style, were performed by the Vision Dance Studio group of youngsters from around 4 years to 14, including two brave and athletic lads.

Solos were performed by Miriam Fraser (*Silent Night*) and keyboardist Paul Jeffries (*Oh Holy Night*), and More FM's Katrina Smith kept things moving as MC.



[www.motuekaonline.org.nz/news/stories/12/231212s1.html](http://www.motuekaonline.org.nz/news/stories/12/231212s1.html)

1/2

7/26/13

Motueka News Online: Successful re-vamp of Christmas in the Park

Pastor Murray presented a Christmas message about the special emotions that arise from the birth of a baby, and challenged people to extend their involvement in the season by attending church the next day.



*Jack and Ben, visiting from Nelson, said they most enjoyed the big bouncy castle and the tasty lollipops.*

In recent years Christmas in the Park has been run by the Recreation Centre staff in Goodman Park, but they were happy to pass on the baton this year to the Church of Christ to provide a fresh approach.

Pastor Murray had said if it went well the church would build on the event in future years as a great way to engage the whole community in a real Christmas celebration and coming together. It looks as though that wish has been justified.

The principal sponsor was Birdhurst, with a large number of local businesses and individuals also helping with the finances and lending equipment. Many church members helped in the smooth running of the event and marshalling the crowds.

In the past several years the Church of Christ has packed out its church on Christmas Eve with 300 or more celebrating Christmas. They decided now to present their message to the wider community.

All proceeds from evening's offering will support the Motueka High School 24-7 programme, which is in its second year of operation. This programme, a joint venture of the High School, Motueka Church of Christ and Motueka Baptist Church, pays for two youth workers to help out full-time at the school, mixing with students and mentoring any needing help.



Like Tania Davies, Lesley Fowler and 7 others like this.

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**7.6 STORMWATER****Decision Required**

<b>Report To:</b>	Motueka Community Board
<b>Meeting Date:</b>	10 September 2013
<b>Report Author:</b>	David Ogilvie, Motueka Community Board Chair
<b>Report Number:</b>	RMCB13-09-06

**Summary**

- 1.1 Arising particularly from two recent rain/storm events (21 April 2013 and 16 June 2013), there is understandably considerable interest in the Council's programme for both maintenance and capital expenditure.
- 1.2 Stormwater concerns following the 21 April 2013 event were detailed in the May 2013 Community Board agenda, and in a submission to Council's draft Annual Plan 2013-14. Also, in the 9 July 2013 agenda.
- 1.3 The Community Board requested a stormwater report from the Council's Engineers, with proposed actions. A flood report "is being prepared and will be presented to the Council in due course", has been Council's formal response (14 May 2013).

**Draft Resolution****That the Motueka Community Board:**

- 1) receives the Stormwater RMCB13-09-06; and**
- 2) refers the report to Council's Stormwater Engineers for their comment, report and proposed actions, to June 2015; and**
- 3) requests the report include details of the operational maintenance programme (2013-14); the renewals programme and capital works projects (2013-15).**

**Background**

- 3.1 During 1999 – 2000 a Motueka Stormwater Strategy was prepared. This was followed up by the Asset Management Plan for the 2012-22 Long Term Plan. The key issues and projects identified include:
- 3.1.1 20% of the drainage network do not meet the Council’s “levels of service” to provide a 1 in 5 year flood protection.
  - 3.1.2 Some drainage assets are at the end of their design life, or are in poor condition and need to be replaced.
  - 3.1.3 A Catchment Management Plan and Resource Consent are planned to meet the levels of service.
  - 3.1.4 Upgrades in Jocelyn Avenue, Boyce Street, Clay Street, Pah Street, Atkins Street and Parker Street programmed to reduce flooding.
  - 3.1.5 Flap gates renewal and tidal gates upgrade (2012-15).
- 3.2 From 2015, a network upgrade to accommodate new development and upgrade the existing system north of King Edward Street, which connects to the Woodlands Drain

**Income and Expenditure 2013-14**

- 4.1 The amounts indicated are approximate:

Income from Rates	\$525,000 (Motueka UDA)	
Other income (levies	Not calculated	
		\$525,000
Expenditures:		
- Operating (20% of rates)	\$105,000	
- Interest (6% of loan)	\$102,000	
- Principal repayment (10% loan)	\$170,000	
- Capital expenditure	\$148,000	
		\$525,000

- 4.2 Current loan for Motueka stormwater = \$1.7 million

### Capital Expenditure for Current Year (2013-14)

- 5.1 Despite well reported concerning aspects of the Motueka stormwater network, there are no specific upgrades shown in the 2013-14 Annual Plan, nor in the Long Term Plan or Asset Management Plan.
- 5.2 To the contrary, the Council resolved to delay by one year, the Motueka Stormwater Discharge Consent. This reduces expenditure in 2013/14 by \$21,528.
- 5.3 The Council has also decided not to prepare a Catchment Management Plan for Motueka during 2013/14. This deferment will most likely lead to actual projects being also deferred, because the appropriate plan is not available.

### Previous Deferments

- 6.1 The Annual Plan for 2011-12 detailed two major stormwater projects that were scheduled:
  - 6.1.1 Little Kaiteriteri - \$275,043 budget
  - 6.1.2 Poole Street/High Street - \$508,637 budget
- 6.2 Was either job done?

### Staff Comments

- 6.3 *I have checked the Activity Management Plan for stormwater capital expenditure and we do not have a project for Little Kaiteriteri. The two projects that relate to Kaiteriteri are:
  - 1) New outlet at the camping ground for a sum of \$182,300 in Years 10 & 11
  - 2) A discharge consent for the sum of \$20,000 in Year 7*
- 6.4 *The work along High Street was completed but there were insufficient funds to complete the works up Poole Street. It was decided to review the work that had been done to see how effective it was and put a new project in to the Long Term Plan for any extra work required in the Poole Street/Jocelyn Street areas.*

### Conclusion

- 7.1 The overall situation is a serious concern. Major flooding in Motueka (in April and June) was avoided by favourable tides and timely easing of the rain.

### Attachments

Nil

**Item 7.6**

## 7.7 MOFFATT STREET PLAYGROUND PATHWAY

Decision Required

**Report To:** Motueka Community Board  
**Meeting Date:** 10 September 2013  
**Report Author:** David Ogilvie, Motueka Community Board Chair  
**Report Number:** RMCB13-09-07

### 1 Summary

- 1.1 The Council resolved that this footpath could be funded from the Community Services budget 2013-14.

### 2 Draft Resolution

**That the Motueka Community Board:**

- 1) receives the Moffatt Street Playground Pathway RMCB13-09-07; and**
- 2) request authorisation from Community Services to seek quotes from (at least) two contracting firms to construct a 2-metre wide footpath from Moffatt Street to the table/seating near the Eginton Park play equipment (approximately 65 metres), with the quotes being referred to the Community Services Manager for the work to proceed; and**
- 3) authorises the Chair and Deputy Chair of the Motueka Community Board to oversee the project, with the objective that it be completed by 30 November 2013.**

**3 Moffatt Street Playground Pathway**

- 3.1 The Council resolved that this footpath could be funded from the Community Services budget, 2013-14.
- 3.2 From Moffatt Street, along the driveway entrance, to the table/seats adjacent to the playground, is approximately 65 metres.
- 3.3 A path would need to be 2 metres wide and sited near the southern boundary (9 Moffatt Street).
- 3.4 A 2 metre wide wooden barrier at the entry to the park's open space, also, to be removed.
- 3.5 This is a small project that the Community Board could administer, by seeking quotes and over-seeing the work, with guidance from Community Services.

**Officers Comment**

- 3.6 *Due to the need for Council oversight, the Health and Safety requirements for contractors, scheduling with other work and normal procurement processes, it is very unlikely that this work will be delegated to the Board.*

**4 Attachments**

Nil

**7.8 RESERVES FINANCIAL CONTRIBUTIONS FUND**

**Decision Required**

**Report To:** Motueka Community Board  
**Meeting Date:** 10 September 2013  
**Report Author:** David Ogilvie, Motueka Community Board Chair  
**Report Number:** RMCB13-09-08  
**File Reference:**

**Item 7.8**

**1 Summary**

1.1 The report contains information on projects being funded from the Motueka Reserves Fund.

**2 Draft Resolution**

**That the Motueka Community Board:**

- 1) receives the Reserves Financial Contributions Fund report RMCB13-09-08; and**
- 2) requests that the projects listed be allocated a starting date and an expected completion date, for monitoring purposes.**

<b>3 Motueka Reserves Fund</b>
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## Reserve Financial Contributions - Motueka Ward

Projects	Carried Forward	Budget 2013/14	Spent to date
<b>Walkways/cycleways</b>			
General	56,500	53,821	
Tapu/Stephens Bay	10,000		
<b>Sports Fields</b>			
Sportsfields general		21,528	
Riwaka Rugby (DSIR) Grounds	24,500		
Goodman Rec Car Park	83,040		
Sportspark Motueka new field		53,821	
Sportsfields Memorial	20,760		
Memorial Park Fence	40,000		
<b>Picnic Areas</b>			
Beach Reserves	20,000		
Motueka Quay - Carparking	50,000		
Picnic General		21,300	
Tapu/Stephens Bay	33,000		
Tapu Bay	21,000		
<b>Gardens</b>			
General	10,000		
Goodman Ponds	5,000		
Artwork	22,000		
<b>Cemeteries</b>			
Motueka Cemetery	44,660	21,300	
Fletts Road Cemetery	4,000		
<b>Playgrounds</b>			
Decks Reserve	51,900		
General	61,500	10,764	
<b>Toilets</b>			
Toilets Tapu Bay	31,000		
Tapu Bay/General	20,000		
<b>Coastcare</b>			
Motueka Foreshore Protection	10,000		
Motueka Quay		8,520	
Motueka Coast Care	15,000		
<b>Miscellaneous</b>			
Motueka Rec Centre upgrade	103,800		
Keep Motueka Beautiful - Project support		12,632	
Motueka Clock Tower Trust - Loan		8,421	
Future Planning/Consultants	10,000	11,579	



Motueka Quay Wharf Repair	48,000		
Motueka Museum weather proofing	24,000		
Security Cameras	9,000		
Library Ext Investigation		25,000	
New Reserve Land	245,000		
Imagine Theatre/c	8,899		
Transfer to District Wide		107,026	
Kina Reserve contribution		166,250	166,250
<b>Total</b>	<b>1,082,559</b>	<b>521,962</b>	<b>166,250</b>

30 June 2013/2014 balance	\$1,416,069
Less carryover projects	-\$1,082,559
Less est. expenditure in 2013/2014	-\$521,962
Plus est. Income in 2013/2014	469,000

**Est. closing balance June 2014** \$280,548

Outstanding loans against the reserve Nil

Note:

- 1) District-Wide Contribution – the budgeted amount for Motueka (2013-14) is \$122,416 compared with the Long Term Plan amount indicated as \$26,317. The 2012-13 budget was for \$35,770 for Motueka. The other Wards contribute \$19,385 (Waimea – Moutere), \$19,385 (Richmond), and \$4,699 (Golden Bay) to the District-wide Reserve Account, compared with Motueka \$122,416.  
What is the explanation for:
  - a) The variation between the LTP and the 2013-14 budget (almost \$100,000) for Motueka; and
  - b) The difference between Motueka and Richmond and Waimea – Moutere contributions of over six times?
- 2) There is an unacceptable number of projects within the Ward, dating back 2 – 3 years (and longer) to be completed.
- 3) A review of this complex situation is wanted.

**Staff Comments**

- 3.1 *The District wide account was overspent at the end of the 2011/2012 financial year, the main reason was the expenditure for Memorial Hall in Motueka. The Motueka RFC account had to make the largest district wide contribution in 2013/14 to refund the over spend on the hall.*
- 3.2 *If the estimated income for the 2013/14 year is not received then some projects will need to be deferred due to insufficient funds in the account.*
- 3.3 *In regard to the projects not being carried out, sometimes the funding becomes available for the project before the staff resources do. Some of the projects like the Library upgrade and the Museum waterproofing are on hold because other issues have meant that the projects cannot proceed at this time. The Community Board have also requested that two projects get put on hold. Over the last two years a large proportion of staff time has been spent on recovery work, following several adverse weather events the district has experienced. Project prioritisation occurs on a district wide basis based on the funding and resources available. It is not practical to give definitive start and finish dates for all projects.*
- 3.4 *Currently there is \$2.9m in outstanding loans against the districts Reserves Financial Contributions reserves. Interest on these loans is being met as a corporate overhead. The practises around the use of and accounting for Reserves Financial Contributions is expected to be reviewed post the Local Body elections.*
- 3.5 *The following matter is raised with the Motueka Community Board for members information.*
- 3.6 *A late item was considered at the Corporate Services Meeting on 22 August relating to the purchase of the Carter Holt Harvey land on Kina Peninsular, which was for sale by tender. The Council had been approached by local community interests to help acquire the land by tendering. The general proposition was that:*
- 1) *community and local land owners would make contributions towards the land purchase in return for various 'rights' including a lease or licence for boat sheds;*
  - 2) *the Council would fund the balance of the purchase price should the tender succeed;*
  - 3) *the Council would become the owner of the whole 10.7 hectares from which around 2ha could be sold as a residential lot;*
  - 4) *those sale proceeds would be the Council's to offset against its share of the purchase price; and*
  - 5) *the reserve area would be retained in Council ownership and control.*
- 3.7 *The tender process closed at 4:00pm on Friday 30 August 2013.*
- 3.8 *The Corporate Services Committee agreed to tender for the Carter Holt Harvey land on the Kina Peninsular. The Council's share of the funding was \$332,500. The community fundraising and local land owners' contributions made up the balance of the tender price.*

- 3.9 *The Council's contribution was to be funded equally from the Waimea/Moutere/Lakes/Murchison and Motueka Reserves Financial Contributions Accounts. This funding arrangement was considered appropriate as potential Kina Reserve users are likely to be primarily from the Motueka and Waimea/Moutere areas.*
- 3.10 *Council was unable to consult with the board over this decision due to extremely short time frame to develop and submit a tender for this land. The ward councillors were strongly in favour of and fully supported the proposal.*

<b>4 Attachments</b>
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Nil



**7.9 SERVICE REQUEST REPORT SEPTEMBER 2013**

**Decision Required**

**Report To:** Motueka Community Board  
**Meeting Date:** 10 September 2013  
**Report Author:** Lynda Quartly, Senior Customer Services Officer  
**Report Number:** RMCB13-09-09

**Item 7.9**

**1 Summary**

- 1.1 A list of outstanding service requests is attached for Community Board Members' information.
- 1.2 The Senior Customer Services Officer provides a list of outstanding services requests to the Board each month.

**2 Draft Resolution**

**That the Motueka Community Board receives the Service Request Report September 2013 RMCB13-09-09.**

<b>3 Attachments</b>
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- |                     |    |
|---------------------|----|
| 1. Service Requests | 63 |
|---------------------|----|

6.2. mēnī

1 tuemūchactāpī

SR No:	Date Raised	Location	Subject	Status From Dept	Progress	Date Completed	Requested By
50679	10/06/13	Motueka Memorial Hall, Pah Street.	The driveway on the eastern side and the northern side of the Memorial Hall has small but deep potholes that require repairing		To be completed in with other repair jobs when weather permits		DO
50931	2/07/13	Museum frontage	Recycling bins outside museum are not shutting properly			3/07/13	DO
50932	2/07/13	Motueka Cemetery	The roadway into the cemetery needs the dead shrubs removed and the long grass on the verges and along the roadway mown				DO
6-7224	4/07/13	High Street	The rope connecting the bollards outside Elevation Cafe inn broken and needs replacing		Works order given to contractor and this will be completed first week in September		DO
51028	12/07/13	Thorp Street drain	The open drain on the western side of Thorp Street, from approx 52 down to Pioneer Cemetery is overgrown with weeds and low shrubbery. Mr Ogilvie would like the drain cleared of overgrowth and the 2-3 dead pukako removed.		Still being investigated. Will be done with urban maintenance		DO
51027	12/07/13	Pioneer Cemetery	Mr Ogilvie feels that although the cemetery presentation is acceptable there is opportunity for improvement. He would like the fencing tightened and straightened, the trees pruned and historic gravestones cleaned. He would like the moss and lichen removed from the headstones.		Tree work has been done on the Oaks. Other maintenance to be looked into with a visit by David Ogilvie and Kathy Tohill-Curnow		DO
51026	12/07/13	Motueka Airport	There are a few battens missing from the airport boundary fence, including along the 2 driveways into Marchwood Park as well as College Street and Queen Victoria Street. These need to be repaired		With property to check out		DO

EMot Comm Bd SR: Lynda Quairly 4/09/2013

SR No:	Date Raised	Location	Subject	Status From Dept	Progress	Date Completed	Requested By
6-7348	22/07/13	553-557 High Street South	Surface flooding occurs outside these properties. This occurs just past a bend where cars are unable to see that flooding has occurred, making it dangerous when they enter the water at speed. This is an accident waiting to happen. There are drains at this location but are obviously not working. Could this flooding be looked into and the drainage within the area inspected for blockages and whether the outlets to the Moutere Inlet need to be cleared or repaired		These sumps have been inspected and cleared by the contractor		DO
6-7349	22/07/13	543-563 High Street South	Potholes in this area need to be repaired.			26/07/13	DO
6-7350	22/07/13	High Street South	The footpath from 553-557 High Street South requires some crusher dust/gravel to be applied. Also outside 543 the road verge needs to be levelled and gravelled		Crusher dust applied	16/08/13	DO
7-8808	2/08/13	Cnr Umukuri and Little Sydney Roads	There is a drainage problem near this intersection. Dwellings on the eastern side of Umukuri road, towards Brooklyn School have stormwater problems during moderate rainfall. The existing drains are unable to cope.		Note added by Jeremy Kattems (TDC Staff) "Passed to rivers guys to check if it is in the maintenance. Rick has advised that it's not and called the person to explain. These are land drains so not part of roading. Enquiry has been closed.		DO
51227	2/08/13	Staples Street	The tidal flap gate and the eastern end of Staples Street is not operating effectively and needs repairing.		Floodgates to be replaced	2/08/13	DO

EMot Comm Bd SR: Lynda Quarterly 4/09/2013







## 8 CORRESPONDENCE

### 8.1 CORRESPONDENCE REPORT FOR JULY AND AUGUST 2013

Information Only - No Decision Required

**Report To:** Motueka Community Board  
**Meeting Date:** 10 September 2013  
**Report Author:** David Ogilvie, Motueka Community Board Chair  
**Report Number:** RMCB13-09-10  
**File Reference:** A508

#### 1 Summary

- 1.1 The inwards and outwards correspondence for July and August 2013 is included in this report.

#### 2 Draft Resolution

**That the Motueka Community Board receives the Correspondence Report for July and August 2013, RMCB13-09-10.**

## Item 8.1

Date	Name	Subject
July		
29	Jim Butler (Grey Power)	River Works Rate Expenditure
29	Jim Butler (Grey Power)	New World / Warehouse Crossing
29	Glenn Thorn (TDC)	Play Equipment; Goodman Carpark
31	Aldo Miccio (NCC)	Cricket World Cup 2015
31	Eric Verstappen (TDC)	Groyne
August		
2	Marion Edwin	Disabled carparking; cycle lands; museum and parklands frontage
6	Richard Kempthorne (TDC)	Mapping the cost of storms
9	Justin Wells (TPN)	Public WiFi Hotspot Network
14	Krista Hobday (TDC)	Child restraint changes from Nov 1 <sup>st</sup>
20	Dennis Bush-King (TDC)	“Sarah Lane” off Greenwood Street
22	Rob Smith (TDC)	“Sarah Lane” signage
22	Andrew James (NZTA)	Traffic Management Plan for the re-planting of the round-a-bout
23	Pauline Westall	Museum and parklands High St frontage – meeting notes
23	Lindsay McKenzie (TDC)	Marahau Fire Station and Community Hall; David Rees profile

<b>3 Appendices</b>
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Nil