

Notice is given that an ordinary meeting of the Golden Bay Community Board will be held on:

**Date:** Tuesday 11 February 2020  
**Time:** 9.30am  
**Meeting Room:** Takaka Office, 78 Commercial Street,  
**Venue:** Takaka

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## Golden Bay Community Board

### AGENDA

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#### MEMBERSHIP

<b>Chairperson</b>	A Langford
<b>Deputy Chairperson</b>	G Knowles
<b>Members</b>	D Gowland
	A Grant
	Cr C Butler
	Cr C Hill

(Quorum 3 members)

Contact Telephone: 03 525 0054  
Email: [emma.gee@tasman.govt.nz](mailto:emma.gee@tasman.govt.nz)  
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## AGENDA

### 1 KARAKIA, OPENING, WELCOME

### 2 APOLOGIES AND LEAVE OF ABSENCE

#### Recommendation

That apologies be accepted.

### 3 PUBLIC FORUM

### 4 DECLARATIONS OF INTEREST

### 5 CONFIRMATION OF MINUTES

That the minutes of the Golden Bay Community Board meeting held on Tuesday, 10 December 2019, be confirmed as a true and correct record of the meeting.

### 6 PRESENTATIONS

6.1 Golden Bay Civil Defence ..... 5

6.2 Golden Bay Service Centre Heritage Plaque ..... 7

### 7 REPORTS

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7.2 Financial Report..... 13

7.3 Discretionary Fund Applications..... 17

7.4 Action Sheet ..... 21

### 8 CORRESPONDENCE

8.1 Correspondence ..... 29

### 9 CONFIDENTIAL SESSION

Nil



## 6 PRESENTATIONS

### 6.1 GOLDEN BAY CIVIL DEFENCE

Information Only - No Decision Required

**Report To:** Golden Bay Community Board  
**Meeting Date:** 11 February 2020  
**Report Author:** Emma Gee, Customer Services Officer  
**Report Number:**

#### PRESENTATION

Joe Kennedy, Manager Emergency Management, Nelson Tasman Emergency Management, will make a presentation to the Golden Bay Community Board regarding Golden Bay Civil Defence.

#### Appendices

Nil



**6.2 GOLDEN BAY SERVICE CENTRE HERITAGE PLAQUE**

**Information Only - No Decision Required**

**Report To:** Golden Bay Community Board  
**Meeting Date:** 11 February 2020  
**Report Author:** Emma Gee, Customer Services Officer  
**Report Number:**

**Item 6.2**

**PRESENTATION**

Barry Cashman, Heritage Golden Bay, will make a presentation to the Golden Bay Community Board for the unveiling of the Golden Bay Service Centre plaque.

**Appendices**

Nil





## 7 REPORTS

RGBCB20-02-1

### CHAIRS REPORT

Information Only - No Decision Required

Item 7.1

**Report To:** Golden Bay Community Board  
**Meeting Date:** 11 February 2020  
**Report Author:** Emma Gee, Customer Services Officer  
**Report Number:** RGBCB20-02-1

#### 1 Summary

1.1 The Chair's report is included in the agenda.

#### 2 Draft Resolution

**That the Golden Bay Community Board receives the Chairs Report RGBCB20-02-1**

**3 Public Forum**

3.1 The Board will discuss issues raised in Public Forum.

**4 Freedom Camping**

- 4.1 The following has been proposed by Board member Gowland:-  
 "That freedom camping be banned in Golden Bay" with the reason that the questionable economic benefit of hosting freedom campers in Golden Bay is outweighed by their adverse effects on the environment, local Golden Bay residents and paying holiday makers."
- 4.2 The over-crowding of campers at Waitapu Bridge over Christmas has also been a concern. I consider the Board need's to urge the Council to amend the Freedom Camping Bylaw to remove Waitapu as a freedom camping site urgently. There are multiple reasons for this but my proposed motion supports local Iwi. An alternative site needs to be created.

**Recommendation**

**That the Golden Bay Community Board requests that the Council remove the picnic area under and beside the Waitapu Bridge on State Highway 60 removed from the list of sanctioned freedom camping sites in the Freedom Camping Bylaw due to the sacred nature of the Waitapu site.**

**5 Joint meeting with Motueka Community Board**

5.1 This was a great opportunity to catch up with the Motueka Community Board, and some excellent discussion was had around issues that face our communities. Freedom camping and the issues that increased camper and tourists numbers brought was a major part of our discussions. It was decided that we should jointly request that the freedom camping bylaw be reviewed and the hearing panel have at least one member from each Board.

**6 Draft Kingsland Development**

- 6.1 Draft Kingsland Forest Development has been sent to us by Alan Bywater, so that we are kept in the loop. The development has no effect on Golden Bay so I would make the assumption the Board will not make a submission. However it does signal an intent by the Council to gradually retire Kingsland Forest from commercial forestry operations as plantation forestry blocks mature and are harvested. The forest will be replanted in a mix of native and permanent exotic trees, and recreational tracks will be progressively improved over time.
- 6.2 The Draft Plan aims to ensure:
- the protection of natural and heritage values
  - provision of a range of community uses of the forest while reducing the potential for conflict between different types of uses through careful design and management
  - the forest's contribution to the community is maximised by considering all potential benefits, including commercial, natural, cultural and recreational outcomes
  - provision of a range of recreational opportunities that cater for people of all ages and

abilities

- opportunities for biodiversity and recreational connections with the urban area and the wider Barnicoat Range and beyond
- partnerships with iwi and the community to build on the natural, cultural and recreational values of the forest

6.3 Submissions close 6 March 2020.

**7 Bike Security Stations / Charging Stations**

7.1 Deputy Chair Knowles would like to discuss bike security stations / charging stations. We have many people buying e-bikes in Golden Bay and with the new cycle lane from Pohara we will be getting many more people biking to Takaka so the point is the e-bikes are \$2000 to \$10,000 and they need to have a secure lock up in Takaka, we also need to ask for something to time with the cycle way being finished

**8 Kotinga Hall Carpark**

8.1 Cr Butler has emailed the Board regarding the Kotinga Hall Carpark as follows:-

“The Kotinga Hall committee are wanting to establish a car park in the hall’s paddock where the tennis court is (under the grass). Their plan is to fence off the driveway in from Long Plain Road, making it safer. They have been in touch with Richard Hollier who says that the entrance to the new car park should be off Cemetery Road. The committee disagrees, as the intersection of Cemetery Road and Long Plain Road is notoriously dangerous due to lack of vision to the left.

**Recommendation**

**That the Golden Bay Community Board write to Richard Hollier in support of the Kotinga Hall Committee, that the new car park be accessed by a fenced off driveway from Long Plain Road, because turning right into Long Plain road from Cemetery Road is too dangerous due to lack of vision. This is a road safety issue well known in the Kotinga district.”**

**9 Board Member Update**

9.1 Board members to provide any updates.

**10 Attachments**

Nil



**RGBCB20-02-2**

**FINANCIAL REPORT**

**Information Only - No Decision Required**

**Item 7.2**

**Report To:** Golden Bay Community Board  
**Meeting Date:** 11 February 2020  
**Report Author:** Liz Cameron, Assistant Management Accountant  
**Report Number:** RGBCB20-02-2

**1 Summary**

- 1.1 The financial report for the period ending 31 December 2019 is attached (Attachment 1).
- 1.2 The net financial position for the year-to-date is a surplus of \$3,123.
- 1.3 Overall expenditure for the year was 44% of the budget, which is slightly behind the year-to-date budget spend (being 50% through the financial year).
- 1.4 Closed account interest earned on the Golden Bay Community Board opening surplus is \$391(YTD).
- 1.5 The net position for the Community Board's overall funds, as at 31 December 2019, is a surplus balance of \$52,048.

**2 Draft Resolution**

**That the Golden Bay Community Board receives the Financial Report RGBCB20-02-2**

**3 Attachments**

- 1. Financial Summary December 2019 15



**TASMAN DISTRICT COUNCIL**  
Golden Bay Community Board  
December 2019

	Month Actual	Month Budget	Month Budget%	YTD Actual	Annual Budget	Annual Budget %
<b>Charges</b>						
<b>Remuneration</b>						
Chairperson Monthly Salary	1,092	1,092	100%	6,547	13,103	50%
Members (3)	1,884	1,698	111%	9,778	20,379	48%
Community Board Members Reimbursements	4,014	670	599%	5,438	8,043	68%
<b>Miscellaneous</b>						
	<i>pages</i>	<i>rate</i>				
Photocopying	0	0.1		-	470	0%
Community Board discretionary fund	500	1,132	44%	3,075	13,578	23%
Community Board Expenses	93	202	46%	1,112	2,423	46%
Contingency allowance	-	70	0%	-	836	0%
Cost of Elections	-	21	0%	251	251	100%
<b>Total Charges</b>	<b>7,583</b>	<b>4,924</b>	<b>154%</b>	<b>26,201</b>	<b>59,083</b>	<b>44%</b>
<b>Less</b>						
CCB rate	4,727	4,737	100%	28,361	56,840	50%
Golden Bay Market	310	131	236%	570	1,573	36%
Closed Account Interest	65	56	116%	391	670	58%
<b>Net Charges</b>	<b>(2,481)</b>	<b>-</b>		<b>3,123</b>	<b>-</b>	

**Equity**

Opening Surplus/(Deficit) Balance 1 July 2019	48,925
Net Income Surplus/(Deficit) December 2019	3,123
Closing Surplus/(Deficit) Balance 31 December 2019	<u>\$52,048</u>

**Discretionary Fund**

GBSRF, recycling	500
Takaka Drama Society	475
GB Riding for Disabled	500
Collingwood Area School	50
Golden Bay High	50
GBSRF, Christmas	500
GB Agricultural & Pastoral Assn	500
GB Toy Library	500

\$ 3,075





**RGBCB20-02-3**

**DISCRETIONARY FUND APPLICATIONS**

**Decision Required**

**Report To:** Golden Bay Community Board  
**Meeting Date:** 11 February 2020  
**Report Author:** Emma Gee, Customer Services Officer  
**Report Number:** RGBCB20-02-3

**Item 7.3**

**1 Summary**

- 1.1 The applications received for the December 2019 round of discretionary funding are as follows:-  
 Gibbs Hill Challenge - \$500.00  
 The application complies with Board guidelines and the full application is attached for the Boards reference.
- 1.2 The Board has three options:-  
 Option 1 - The Board can approve the application in full.  
 Option 2 – The Board can approve an amount less than the application.  
 Option 3 – The Board can decline the applications. In declining the applications, the Board should communicate the reason for the decision to the applicants.
- 1.3 If the application is approved in full or part, payment will be made to the applicant by direct credit within ten working days of receiving their bank account details.
- 1.4 To date the Board has granted a total of \$3835.00 in funding from the Golden Bay Community Board Discretionary Fund.

**2 Draft Resolution**

- That the Golden Bay Community Board;**
- a) receives the Discretionary Fund Applications Report RGBCB20-02-3; and**
  - b) grants the application from the Gibbs Hill Challenge - \$ 500.00 ; or**
  - c) declines the application from the Gibbs Hill Challenge on the grounds that .....**

<b>3 Attachments</b>
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1. Gibbs Hill Challenge

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**Emma Gee**

**From:** website@tasman.govt.nz  
**Sent:** Saturday, 25 January 2020 10:06 am  
**To:** Emma Gee  
**Subject:** Application - Golden Bay Community Board Discretionary Fund

A new application has been received.

**Name of organisation\***

Gibbs Hill Challenge

**Address**

798 Abel Tasman Drive

**Contact person\***

Matt Bamford

**Contact phone\***

0272355075

**Email address\***

mbamfordretro@gmail.com

**What is the purpose of your organisation?**

To run the Gibbs Hill Challenge in Golden Bay to promote wellbeing , team spirit , and get people to enjoy the outdoors and National Park we have on our doorstep .With a emphasis to keep the Community Involved by running a low cost event with the communities help and hoping to have Friends,Whanau and Community Involvement.

**Amount applied for - up to \$500**

\$500

**Details of the project to be funded**

If the Gibbs Hill goes ahead this year we will require \$1100 to pay D.O.C to have permission to use the park for the next 10yrs.As well we require a Health and Safety audit to be done every 3 years which is due at an approximate cost of \$650 dollars

**Benefits - Who or what will benefit from the project in the Golden Bay community?**

The Community will benefit from having a number of people compete from outside of the area .This promotes Golden Bay as well as mentioned above bringing people together through a unique outdoor challenge , as well as volunteers working together.

**Describe any voluntary time and any other funding contributions received for this project**

There is a huge amount of volunteer time that goes into running the event .Organisation committee's ,Search and Rescue , Marshall's , Prizes are donated . I am currently looking for other outlets to help fund the Challenge.

**Who else have you asked for funding for this project?**

I will be looking into other grant to apply to .

**Bank account number**

03 0751 0241972 00

**You can upload a file to support your application  
Privacy Statement**

**Item 7.3**

**Attachment 1**

**RGBCB20-02-4**

**ACTION SHEET**

**Information Only - No Decision Required**

**Report To:** Golden Bay Community Board  
**Meeting Date:** 11 February 2020  
**Report Author:** Emma Gee, Customer Services Officer  
**Report Number:** RGBCB20-02-4

**Item 7.4**

**1 Summary**

1.1 The Action sheet is attached to this report.

**2 Draft Resolution**

**That the Golden Bay Community Board receives the Action Sheet RGCB20-02-4**

<b>3 Attachments</b>
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1. Action Sheet

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## Action Sheet – Golden Bay Community Board

Item	Action Required	Responsibility	Completion Date/Status
Meeting Date: 10 July 2018			
Takaka Playground Opening	The Board to support an opening  Whale	Board  Abbie	<p>11/09-ongoing 09/10-ongoing 13/11-ongoing 11/12-still awaiting the whale to be added to the playground 09/04-ongoing 14/05-ongoing 11/6-ongoing 09/07-ongoing 13/08-ongoing 10/09- ongoing 11/6- Abbie to request an installation date for the whale from Richard Hollier 16/06-email sent to Glenn Thorn 19/6-Glenn agreed to provide a timeframe from the contractor, if not satisfactory he will seek another contractor 02/07-contractor booked for mid-august 13/08 – emailed Glenn minutes and recommendation from the meeting 10/09-Abbie to follow up with Glenn 19/09- email sent to Glenn requesting an update 5/11- Glenn to contact local, Georgina West 10/12 – Abbie to email Glenn again and cc Richard Hollier 12/12 – Abbie emailed Glenn for an update</p>

Item	Action Required	Responsibility	Completion Date/Status
			16/12 – response from Glenn, working with Georgina West in the new year
Meeting Date: 09 July 2019			
Skate Park	Abbie to have a follow up conversation with Beryl Wilkes	Abbie	13/08 Paul to discuss with NZTA and engineering 10/09- Engineering have confirmed that any extension to the skate park above ground would not affect the underground infrastructure 12/11- Abbie to follow up with Youth Council for an update 10/12 - Ongoing
Meeting Date: 13 August 2019			
Anatoki Track Road 2006 agreement	Chair Langford to request an update from Council on the status of the 2006 agreement that was made between Council and residents of Anatoki Bridge Road	Abbie	27/08- response from Robert Deck –“I will raise this with Brian McManus (Engineer previously involved with this issue) to prepare a response to the board. “ 10/09 – ongoing 12/11- Abbie to follow up with Brian as no response received 11/12 – Emma emailed Brian for a response 16/12 – response from Jamie McPherson emailed to the Board
Dark Sky Committee	Grant to follow up with Ralph Bradley and hear more about this topic	Grant	10/09 – ongoing 12/11- Grant to follow up in the new year
Meeting Date: 12 November 2019			
Security cameras	Abbie to follow up with local sergeant	Abbie	15/11- Abbie texted Jonathan Davies 10/12 – Jonathan to attend Feb Board meeting
Formed pathway from town to rec park	Abbie to contact Lachlan from NZTA	Abbie Emma	15/11 – Abbie emailed Lachlan and he responded that he would speak with safety engineers and get back to us 11/12 – Emma to check with engineers that the pathway will be sealed



Item	Action Required	Responsibility	Completion Date/Status
Rubbish & Recycling	Emma to request the summer plan from David Stephenson	Emma Grant	22/11 – Email sent to David 10/12 – Grant to follow up 13/12 – Grant spoke with David
Meeting Date: 10 December 2019			
Dog Bylaw 2014	Dennis to feedback to Mayor that members would not refuse the opportunity to review the Dog Control Bylaw	Dennis	
Rototai signage	Emma to lodge a service request to replace no vehicle signage at Rototai	Emma	12/12 – lodged 12/12 – Lynne Hall confirmed that the sign was a DOC sign, not Council 27/01 – replied to an email from Lynne Hall and Ross Connachie to confirm if the sign was Councils or not. 27/01 – response from Ross Connachie, : Hi Emma, to my knowledge we have no restrictions for vehicles on beaches and beaches are roads, so we would need to change the Traffic Control Bylaw”
Swimming hole gravel extraction	Giles to consult with his department and liaise with Dave	Dave	24/01 – email response from Giles Griffith - Hello Board members and Happy New Year to you all, I’m afraid that Engineering Services is not going to remove gravel to enlarge and deepen the swimming holes as requested. We have sought advice from our consents department, the upshot being that the operation would not be covered by our existing resource consents as they are for river management purposes i.e. river control and flood protection work only. A MOTC or temporary certificate under 87BB of the RMA to do the work as a one off was also investigated but advice was that this operation would also not qualify.

Item	Action Required	Responsibility	Completion Date/Status
			There is a precedent in the district for excavating swimming holes that I mentioned, which is the resource consent that Quinneys Bush hold. I suggest that the Board investigate getting their own consent if you wish to progress this matter, happy to talk further on how this can be achieved if that is what you want to do.”
Training	Abbie to arrange dates with Sue, Brent and Tim	Abbie	
Newsline update	Emma to feedback to staff no need for Board newsline update	Emma	11/12 – actioned
Local Board Workshop	Abbie to contact Tony Lawton and Gavin Beattie	Abbie	11/12 – Abbie emailed possible dates of 16/17th December
Plastic	Averill to contact David Stephenson to clarify the destination of recyclable plastics	Averill	
E waste	Grant to discuss with David Stephenson	Grant	13/12 – Grant spoke with David, exciting things in the future, Emma to email Mark Johannsen re storage of e-waste in back office 13/12 – Mark to speak with David
Motupipi bridge	Service request for yellow lines to be painted on approach to the bridge each side	Emma	12/12 - lodged
Pupu Spring Road	Service request for road markings to be repainted at the intersection of Pupu Springs Road and Pupu Valley Road in particular one way bridge	Emma	12/12 - lodged
FH Yard Reilly Street	Service request to lodge with compliance regarding the activity near playground	Emma	12/12 – lodged 07/01 – SR actioned and closed by Fraser Simpson, advised that an approach should be made to the Resource Consents team to re-visit the application, as complaints are about the existence of a Resource Consent.





## 8 CORRESPONDENCE

RGBCB20-02-5

### CORRESPONDENCE

Information Only - No Decision Required

**Report To:** Golden Bay Community Board  
**Meeting Date:** 11 February 2020  
**Report Author:** Emma Gee, Customer Services Officer  
**Report Number:** RGBCB20-02-5

Item 8.1

#### 1 Summary

- 1.1 A list of the inwards and outwards correspondence for December 2019 & January 2020 are included in this report. A copy of the correspondence are available on Council's website, along with this agenda. A copy may also be viewed at the Takaka Service Centre.

#### 2 Draft Resolution

**That the Golden Bay Community Board receives the Correspondence Report RGBCB20-02-5**

<b>3 Incoming Correspondence</b>		
Date	Name	Subject
28/11/2020	P Kortegast	Improvement Works at Paines Ford Car Park
28/11/2020	J Lee	Takaka – Pohara cycleway
05/12/2019	GB Weekly	Invoice
03/12/2019	A Humphries	Dog Bylaw
10/12/2019	C McConville	Shorebirds
10/12/2019	C Bennett	Speed Review
10/12/2019	C Bennett	Presentation
11/12/2019	R Eckman	Taupata Freedom Camping
11/12/2019	C McConville	Wildlife Sanctuary
11/12/2019	C Bennett	Speed Review Further information
12/12/2019	K Moran	Save our Springs Memorandum of Counsel
12/12/2019	K Moran	Save Our Springs Fertiliser Monitoring
12/12/2019	K Moran	Save Our Springs Media Release
04/01/2020	D Squires	Bushfires
08/01/2020	D Squires	Emergency Plan Golden Bay
10/01/2020	G & D Rogers	Give Way Sign at Fonterra
13/12/2019	J Jupiter	Fresh Choice Takaka
06/01/2020	GB Weekly	Invoice
08/01/2020	L Webster	Rec Park Centre Discretionary Fund Accountability Form
12/01/2020	P Griffith	Casting Vote
13/01/2020	G Rimmer	Takaka – Pohara Cycleway
15/01/2020	K Macleod	Takaka Village Green Acquisition Society Inc Accountability Form
15/01/2020	Manawhenua Ki Mohua	Waitapu Bridge Bylaw Review

<b>4 Outgoing Correspondence</b>		
Date	Name	Subject
27/11/2019	A Langford	Dog Bylaw

<b>5 Attachments</b>
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Nil