



Notice is given that an ordinary meeting of the Grants and Community Facilities Rate Subcommittee will be held on:

Date: Thursday 14 November 2013
Time: at conclusion of Community Development or 1.30 pm
Meeting Room: Tasman Council Chamber
Venue: 189 Queen Street
Richmond

Grants and Community Facilities Rate Subcommittee

AGENDA

MEMBERSHIP

Chairperson Cr M L Bouillir
Members Cr S G Bryant
Cr P L Canton
Cr J L Edgar
Cr T B King

(Quorum 2 members)

Contact Telephone: 03 543 8578
Email: shailey.mclean@tasman.govt.nz
Website: www.tasman.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted.

AGENDA

1 OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Recommendation

THAT apologies be accepted.

3 DECLARATIONS OF INTEREST

4 CONFIRMATION OF MINUTES

Nil

5 PRESENTATIONS

Nil

6 REPORTS

- 6.1 Consideration of the October 2013 Applications to Sport NZ Rural Travel Fund, update on Community Consultation Fund Report..... 5
- 6.2 Consideration of Fresh FM Request for Community Development Fund Report 47

6 REPORTS

6.1 CONSIDERATION OF THE OCTOBER 2013 APPLICATIONS TO SPORT NZ RURAL TRAVEL FUND, UPDATE ON COMMUNITY CONSULTATION FUND REPORT

Decision Required

Report To: Grants and Community Facilities Rate Subcommittee
Meeting Date: 14 November 2013
Report Author: Mike Tasman-Jones, Community Recreation Advisor
Report Number: RCD13-11-11
File Reference:

1 Summary

- 1.1 Sport NZ Rural Travel Fund applications are open to rural sports clubs and rural school teams with young people aged between 5-19 years. Funding is to help with travel costs of participating in local sports competitions. The Fund has an annual allocation of \$20,081 less \$1,004.05 (5%) held for promotion of the scheme. There was carryover of \$1,912.00 from the 2012/13 year, which gives a total of \$20,988.95 available for the remainder of the 2013/14 financial year. Seven applications were received for the October 2013 round, requesting a total of \$12,472.34.
- 1.2 This report also contains an update on the Community Consultation Fund and advice that \$750 has been allocated from this fund to the Motueka Valley Association.

2 Draft Resolution

That the Grants and Community Facilities Rate Subcommittee:

- 1) **Receives the Consideration of the October 2013 Applications to Sport NZ Rural Travel Fund, update on Community Consultation Fund Report RCS13-11-10; and**
- 2) **Approves the following allocations of funding to each application; and**

Golden Bay Pony Club	\$
Takaka Athletics	\$
Motueka Association Football Club	\$
Golden Bay Tennis Club	\$
Tapawera Cricket	\$
Golden Bay Swimming Club	\$
Motueka Swimming Club	\$

- 3) **Notes that \$750 has been allocated from the Community Consultation Fund to the Motueka Valley Association.**

3 Sport NZ Rural Travel Fund Applications

- 3.1 Sport NZ Rural Travel Fund applications are open to rural sports clubs and rural school teams with young people aged between 5-19 years. Funding is to help with travel costs of participating in local sports competitions.
- 3.2 The Fund has an annual allocation of \$20,081 less \$1,004.05 (5%) held for promotion of the scheme. There was carryover of \$1,912.00 from the 2012/13 year, which gives a total of \$20,988.95 available for the remainder of the 2013/14 financial year. There are two rounds each financial year closing 31 October and 30 April.
- 3.3 Seven applications were received for the October 2013 round, requesting a total of \$12,472.34.
- 3.4 Councillors are requested to review the applications. The grants **do not** provide for:
 - Travel costs related to practice;
 - Travel costs of coaches;
 - Travels costs for regional or national events;
 - Travel costs related to interschool events during school time.
- 3.5 Please come to the meeting with your recommendations to discuss with the rest of the Subcommittee for the amount of funding you would like to allocate to each of the applications. The decisions on the funding allocated to each applicant will be decided at the meeting.
- 3.6 Council's role is to allocate the funding for the Sport NZ Rural Travel Fund, as we understand the needs of our local community and can assist with enabling the funding to be allocated cost effectively and where it can generate real benefits to the community. Council's role in allocating the funding is providing a local public service, on behalf of the Sport NZ Rural Travel Fund for rural sports clubs and rural school teams activities.

4 Community Consultation Fund

- 4.1 The Community Consultation grants are allocated for the purpose of providing funding assistance to ratepayer and community associations to assist consultation within their respective communities.
- 4.2 Most of the applications for funding from the Community Consultation Fund were considered by the Subcommittee at the 25 September meeting. A further application to those previously considered has been received and processed. It is from the Motueka Valley Association (MVA) for \$750.
- 4.3 This funding will go towards administration of monthly meetings held in the Ngatimoti Memorial Hall and towards publishing a monthly newsletter with a print run of approximately 500 copies. These are delivered free of charge to all mail boxes in the area. The newsletter is also available on MVA's website

- 4.4 The allocation of this request to the MVA means that the total funding allocated for the 2013/14 year is now \$22,145.58 from an available pool of \$22,500. The funding has been allocated as follows:

Rotoiti District Community Council	\$2,000.00
Wakefield Community Council	\$3,995.58
Dovedale Residents Committee	\$2,200.00
Motueka Valley Association	\$750.00
Brightwater Community Association Inc.	\$2,100.00
Tapawera & Districts Community Council Inc.	\$3,500.00
Mapua & Districts Community Association	\$3,500.00
Tasman Area Community Association Inc	\$1,900.00
Murchison & Districts Community Council	\$2,200.00

5 Strategic Challenges / Risks

- 5.1 The main potential risks to Council from locating the funding through the Rural Travel Fund are the risk that some groups will not be happy with the allocation they receive or if they do not receive any funding and the risk that the funding may not be allocated within the appropriate criteria for the Fund. Council can mitigate the risks through clearly explaining the reasons for the decisions to the applicants and through careful consideration of the applications to ensure they meet the Fund criteria.

6 Policy / Legal Requirements / Plan

- 6.1 There are no policy or legal problems with making the decision to allocate funds from the Sport NZ Rural Travel Fund budget.

7 Consideration of Financial or Budgetary Implications

- 7.1 There are no budget implications from these decisions provided the funding allocated is within the budget available.

8 Significance

- 8.1 The decisions sought in this report have low level of significance. They do not have financial implications, they are not dealing with strategic activities or assets and they are not resulting in changes to Council's levels of service. It will have some public interest, although this is considered relatively low.

9 Consultation

9.1 I consider that consultation is not necessary on the decision to allocate the Sport NZ Rural Travel Fund funding due to the low level of significance of the decisions.

10 Conclusion

10.1 There is funding in the Sport NZ Rural Travel Fund budget to allocate. Applications have been sought from groups wishing to access the funding. The funding criteria need to be applied to the consideration of the funding requests.

11 Next Steps / Timeline

11.1 The Subcommittee's funding allocation decisions will be advised to applicants following the meeting.

4 Appendices

1. Summary of Applications	9
2. Rural Travel Fund Applications - October 2013	11

Rural Travel Fund Summary Report 2013-2014

Total number of applications received
 Total number of successful applications
 Total amount requested
 Total amount allocated

7
12,472.34
-

	Name & Location Of Organisation Applying	First Name	Postal Address	Club Or School	Application Approved / Declined	Amount Requested (\$)	Amount Allocated (\$)	Purpose Of Travel Grant	Number of Young People Impacted (Primary & Secondary Aged)		
									Primary School Aged	Secondary School Aged	Total
1	Golden Bay Pony Club	Rachel	Rachel McNicholl Golden Bay Pony Club 174 Long Plain Road Kotinga Takaka 7183	Club		\$ 1,200.00		Accommodation and travel (8 children and 3 adults) to go to show jumping event in Murchison.	4	4	8
2	Takaka Athletics	Maree	Maree Fleming PO Box 25 Takaka 7142	Club		\$ 4,572.34		Travel to regular local competitions	67	20	87
3	Motueka Association Football Club	Rob	Rob Kennedy 13A Fearon Street Motueka 7210	Club		\$ 1,200.00		Travel for team's competing in Nelson Bays Football leagues.	104	146	250
4	Golden Bay Tennis Club	Marge	Marge Clark Golden Bay Tennis Club 44 Myhane Drive Ligar Bay, RD 1 Takaka 7183	Club		\$ 1,000.00		Hire of mini bus and cost of petrol vouchers for interclub players and Juniors	50	30	80
5	Tapawera Cricket	Rebecca	Rebecca Shearer Tapawera Cricket PO Box 23 RD 2 Wakefield 7055	Club		\$ 1,500.00		Petrol vouchers for parents and coaches	24	4	28
6	Golden Bay Swimming Club	Maddy	Maddy King Golden Bay Swimming Club Waitapu Wharf Road Takaka 7183	Club		\$ 1,500.00		For travel costs for interclub competitions	4	5	9
7	Motueka Swimming Club	Phillippa	Phillippa Thain PO Box 222 Motueka 7143	Club		\$ 1,500.00		For travel costs to swim meets	5	8	13
TOTALS:						\$ 12,472.34	\$ -		258	217	475



Sport New Zealand Rural Travel Fund Application Form



A. Details

Name of organisation: GOLDEN BAY PONY CLUB.
 Contact person: RACHEL MCNICHOLL.
 Postal address: 174 LONGPLAIN RD KOTINGA TAKARA.
 PO Box address: _____
 Telephone: (03) 5258890 Email: goldenbayponyclub@yahoo.com

B. Contact Names

Please provide

1. Name: RACHEL MCNICHOLL Phone: 5258890
 2. Name: Tom MCKENZIE Phone: 5259981.

C. Organisation Details

- How many members belong to your club/organisation? 29
- Are you a club or a school? CLUB.
- Will the travel subsidy benefit participants aged between 5 & 19?
 YES NO (If yes, how many participants?) 8
- How many participants are aged between 5-12 yrs? 4
- How many participants are aged between 13-19 yrs? 4
- Does your application involve a partnership with a local school? YES NO

7. What is this funding going to be used for? (Briefly explain)

TAKING CHILDREN TO A SHOW JUMPING (ABLE TASMAN STEEL) EVENT IN MURCHINSON. ACCOMMODATION AND TRAVEL 8 CHILDREN & 3 ADULTS (2 COACHES + 1 MANAGER)

8. What percentage of your members live in the vicinity of the local authority you are applying to for the rural travel fund? 100%

D. Financial Details

1. Are you registered for GST? YES / NO (If yes please write your GST Number in the space provided below)

GST No: _____

2. How much money are you applying for?

\$ ~~1000~~ 1200 (Sport New Zealand funding)

\$ _____ (Other funders)

\$ 160 (Entry fees) (Your contribution)

\$ _____ (TOTAL)

3. Have you applied to any other organisation for funding and if so what was the result (briefly explain)? Refer to Table 1.

Table 1

Organisation (Including other Councils)	Amount requested (\$)	Results Date (if known)

4. Do you have the endorsement of your local affiliated club/school for this application for funding?

(this is only relevant if the group applying is the regional body).

YES / NO (briefly explain and attach evidence of this)

E. Travel Information

Total distance travelled (km): 420 (Return)
 Total number of trips: 1 RETURN
 Total number of vehicles used: 4

F. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to Golden Bay Pony Club authority collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport New Zealand for the purpose of review of the Rural Travel Fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: RAGHZE MCNICOLL
 Position in organisation/title: SECRETARY
 Signature: [Signature] Date: 19/9/13

2. Name: Ann MCKENZIE
 Position in organisation/title: TREASURER
 Signature: [Signature] Date: 19-9-13

Please attach the following

1. A balance sheet from your organisation (ie. financial statement)
2. A deposit slip (in case your application is approved)
3. Evidence of your endorsement from your local affiliated club/school (if required)

Checklist

1. Have you answered every question?
2. Have you attached the relevant documents with your application?
3. Send your application form with the relevant documents to your local authority by closing date, **30 April for winter sports and 31 October for summer sports.**

Contact:

Mike Tasman-Jones, Community & Recreation Advisor
 Phone 03 543 8403
 Email: mike.tasman-jones@tasman.govt.nz
 Address: 189 Queen Street, Private Bag 4, Richmond, 7031 New Zealand



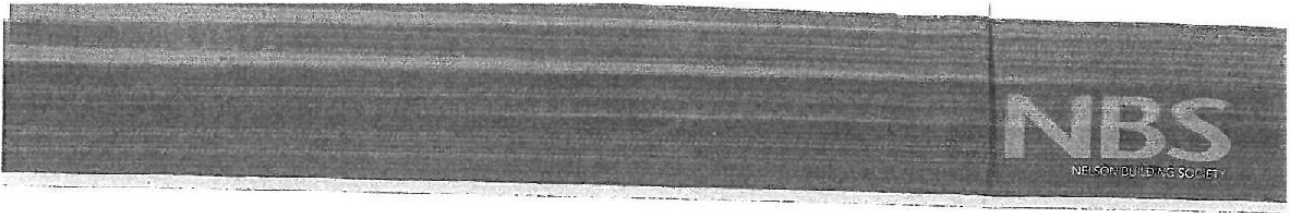
Date revised: 23/03/12

Feel free to contact us:



Tasman District Council Email info@tasman.govt.nz Website www.tasman.govt.nz 24 hour assistance	Richmond 189 Queen Street Private Bag 4 Richmond 7050 New Zealand Phone 03 543 8400 Fax 03 543 9524	Murchison 92 Fairfax Street Murchison 7007 New Zealand Phone 03 523 1013 Fax 03 523 1012	Motueka 7 Hickmott Place PO Box 123 Motueka 7143 New Zealand Phone 03 528 2022 Fax 03 528 9751	Takaka 7/8 Commercial Street PO Box 74 Takaka 7142 New Zealand Phone 03 525 0020 Fax 03 525 9972
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Item 6.1



Statement

Golden Bay Pony Club Incorporated
 2087 Takaka Valley Highway
 Takaka 7110

19

BE IN TO WIN \$5,000 CASH EACH MONTH – OPEN A TARGET ACCOUNT TODAY
 Terms & Conditions apply – see in branch for details

Account: 03-1354-0281561-000

Branch: Takaka

Golden Bay Pony Club Incorpora

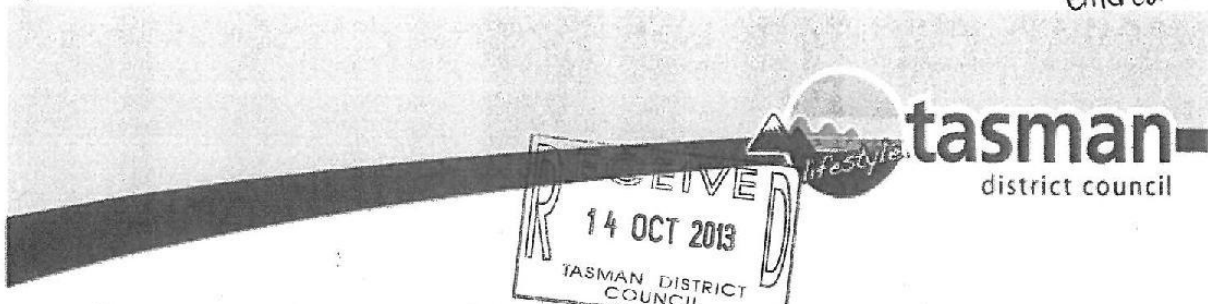
Opening Balance: \$2,937.76

Date	Transaction Description	Debit	Credit	Balance
19/08/13	Chq 0000055	\$80.00		\$2,857.76
29/08/13	Chq 0000054	\$86.56		\$2,771.20
29/08/13	Client Cheque Wdl Fee	\$0.50		\$2,770.70

Closing Balance: \$2,770.70

Attachment 2

entered ✓ Z



Sport New Zealand Rural Travel Fund Application Form

A. Details

Name of organisation: Takaka Athletics
 Contact person: Maree Fleming
 Postal address: PO Box 25 Takaka
 PO Box address: PO Box 25 Takaka
 Telephone: 035258446 Email: competitions.takakaathletics@gmail.com

B. Contact Names

Please provide

1. Name: Maree Fleming Phone: 035258446
 2. Name: Mary Pitcon Phone: 035258685

C. Organisation Details

1. How many members belong to your club/organisation? 80
 2. Are you a club or a school? Club
 3. Will the travel subsidy benefit participants aged between 5 & 19? Yes
 YES NO (if yes, how many participants?) 87
 4. How many participants are aged between 5-12 yrs? 67
 5. How many participants are aged between 13-19 yrs? 20
 6. Does your application involve a partnership with a local school? YES NO

7. What is the funding going to be used for? (briefly explain)

Travel to our regular local competitions. Three are held in Saxton Field and one in Blenheim. We have supplied a quote from the local bus company but we have told that their bus driver is over his logbook hours and the cost of having two drivers would be too much. In the past we have car pooled and reimbursed some of the costs with petrol vouchers. Our aim is to get as many athletes to these competitions as possible. Having a subsidy for travel helps get athletes to these competitions that may not usually go due to finances.

8. What percentage of your membership is from the locality of the local authority you are applying to for the rural travel fund? **100%**

D. Financial Details

1. Are you a member of GST? YES NO If YES, please write your GST Number in the space provided below:

GST No: _____

2. How much money are you applying for?

\$ 4572.34 bus or \$2700 car pooling (port Blw Zealand bridge)

\$ _____ @ per trucker

\$ Families pay for the rest _____ Your contribution

\$ 4572.34 bus or \$2700 car pooling (DIA)

3. Have you applied to any other organisation for funding and if so what was the result (briefly explain)? Refer to Table 1.

Table 1

Organisation (Including other Councils)	Amount requested (\$)	Results Date (if known)
Tasman District Council Grants from Rates	\$2290 Coaching & equipment	\$2290 01/10/2013
Rural Service Centre Takaka	\$500 Coaching	\$500 29/09/2013

NA

4. Do you have the endorsement of your local club/s club/school for this application for funding?

Yes No If Yes, please explain in detail why you have the endorsement.

YES NO If Yes, please explain in detail why you have the endorsement.


E. Travel Information


Total distance travelled (km) 1086 km (210km return to Saxton Field, 456km return to Blenheim)
 Total number of trips Four
 Total number of vehicles used Four if bus, or average of 14 vehicles per trip if carpooling

F. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to Tasman District Council authority collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport New Zealand for the purpose of review of the Rural Travel Fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Maree Fleming
 Position in organisation title: Competition Secretary & Fundraising co-ordinator
 Signature:  Date: October 7th 2013

2. Name: Mary Pitcon
 Position in organisation title: President
 Signature:  Date: October 8th 2013

Please attach the following

1. A balance sheet from your organisation or financial statements
2. A deposit slip (in case your application is approved)
3. Evidence of your endorsement from your local affiliated club/school/sports club

Checklist

1. Have you answered every question?
2. Have you attached the relevant documents with your application?
3. Send your application form with the relevant documents to your local authority **by closing date, 30 April for winter sports and 31 October for summer sports.**

Contact:


Mike Tasman Jones, Community & Recreation Advisor
 Phone 03 543 8403
 Email: mike.tasman.jones@tasman.govt.nz
 Address: 189 Queen Street, Private Bag 4, Richmond, 7031 New Zealand



Date revised: 23/03/12

8202 Dry-Cast/Com-mex-dm

Feel free to contact us:

	Tasman District Council	Richmond	Murchison	Motueka	Takaka
	Email: info@tasman.govt.nz	189 Queen Street Private Bag 4 Richmond 7059 New Zealand Phone: 03 543 8400 Fax: 03 543 9924	92 Balls Street Murchison 7007 New Zealand Phone: 03 525 1013 Fax: 03 525 1012	7 Birkman Place PO Box 123 Motueka 7143 New Zealand Phone: 03 528 2022 Fax: 03 525 9751	78 Commerce Street PO Box 21 Takaka 7142 New Zealand Phone: 03 525 9000 Fax: 03 525 9972
	Website: www.tasman.govt.nz				
	24 hour assistance				

**Takaka Amateur Athletic Club
Financial Statement
For the period ended 31 March 2013 (11 months)**

<u>Income</u>		<u>Expenses</u>	
Subscriptions	\$ 2,370.00	Travel	\$ 7,255.35
Grants	7,000.00	Equipment	3,590.43
Colgate Games Fund Raising	3,450.40	Colgate Games expenses	3,580.60
Donations	3,323.70	Tasman Centre Affiliation Levy	2,050.00
Fund-raising	3,228.07	Fund-raising expenses	1,726.38
TC Levy	2,075.00	Donations	652.45
Event Fees	1,455.70	Medals and Prizes	643.54
Bank interest (net)	66.95	Sundry Expenses	582.57
Sale of Reunion CDs	36.00	Office supplies	461.73
		Coaching	365.00
		Event Entries	350.00
		Advertising Expense	280.50
		Reunion expenses	228.00
		Uniforms	60.10
		Refunds	50.00
		Bank charges	4.30
	<u>\$ 23,005.82</u>		<u>\$ 21,880.95</u>
Net Income for the Period			\$ 1,124.87
 Bank balance, 30 April 2012 (Opening balance)			
Bank account	\$ 2,558.19		
Term Deposit	3,105.28		
Special events account	442.35		
	<u>\$ 6,105.82</u>		\$ 6,105.82
 Bank balance, 31 March 2013			
Bank account	\$ 167.04		
Savings Account	\$ 3,003.17		
Term Deposit	4,060.47		
Special events account	0.01		
	<u>\$ 7,230.69</u>		\$ 7,230.69

Prepared by:

Cynthia Sampson, Treasurer

Cynthia Sampson 29/07/13

Audited by:

Fiona Hawkes

Fiona Hawkes 26/8/13

Saving for new multipurpose sports facility



Client Number:0003028848

Commercial Cheque Account Takaka Athletics Club 0285124030
\$488.33

Thu 03 Oct 2013 10:33:02
NZDT

Date	Description	Debit	Credit	Balance
24/09/13	Chq 0000059	\$80.00		\$488.33
17/09/13	IB 03-1354-0287605-000	\$24.00		\$538.33
17/09/13	IB Designart Signs Ltd	\$100.63		\$562.33
17/09/13	IB Maree Fleming	\$75.73		\$662.96
17/09/13	IB Take Note Takaka	\$8.18		\$1,122.69
17/09/13	IB Fresh Choice Takaka	\$29.04		\$1,130.87
03/09/13	Transfer from 0285124030		\$500.00	\$1,159.91
21/08/13	IB Take Note Takaka	\$6.74		\$659.91
01/08/13	Chq 0000057	\$237.60		\$666.65
03/07/13	Opening balance as of 03/07/13			\$904.25

Summary Description	Amount
Opening balance as of 03/07/13	\$904.25
Total Credit	\$500.00
Total Debit	\$915.92
Closing Balance as of 03/10/13	\$488.33
Credit Limit	\$0.00
Available Balance	\$488.00

MTJ ✓ 3



Sport New Zealand Rural Travel Fund Application Form

A. Details

Name of organisation: Motueka Association Football Club

Contact person: Rob Kennedy

Postal address: 134 Ferron Street, Motueka. 7210

PO Box address: _____

Telephone: 029-771-0742 Email: rfkennedy@yahoo.com
24.

B. Contact Names

Please provide

1. Name: James Monaghan Phone: 03 528 6005

2. Name: Stacey Frampton Phone: 0272-292010

C. Organisation Details

1. How many members belong to your club/organisation? 230 (juniors & seniors)

2. Are you a club or a school? Club

3. Will the travel subsidy benefit participants aged between 5 & 19?
YES / NO (If yes, how many participants?) YES (150 juniors)

4. How many participants are aged between 5-12 yrs? 104

5. How many participants are aged between 13-19 yrs? 146

6. Does your application involve a partnership with a local school? YES / (NO)

7. What is this funding going to be used for? (Briefly explain)

We have 8 junior teams competing in the Nelson Bays Football Leagues. In a recent club survey parents identified the cost of travel their barrier - especially due to high fuel prices. The club would use the funding to support struggling families particularly given the rural nature to continue to be involved in spo

8. What percentage of your members live in the vicinity of the local authority you are applying to for the rural travel fund? 100%

D. Financial Details

1. Are you registered for GST? YES / NO (If yes please write your GST Number in the space provided below)

GST No: _____

2. How much money are you applying for?

\$ 1,200 (Sport New Zealand funding)

\$ 600 (stirling sports) (Other funders)

\$ 600 (club funds) (Your contribution)

\$ 2,400 (TOTAL)

* Aim is to give parents voucher to support travel.

3. Have you applied to any other organisation for funding and if so what was the result (briefly explain)? Refer to Table 1.

Table 1

Organisation (Including other Councils)	Amount requested (\$)	Results Date (if known)
Stirling Sports	\$600	Not confirmed

4. Do you have the endorsement of your local affiliated club/school for this application for funding?

(this is only relevant if the group applying is the regional body).

YES / NO (briefly explain and attach evidence of this)

The teams travelling are registered with Nelson Bays Football. The challenge for a rural community is especially at our junior age groups finding parents who can help out to transport players to away games which generally are a 100 km round journey per fortnight.

E. Travel Information

Total distance travelled (km): 240,000
 Total number of trips: 80 trips (2,400)
 Total number of vehicles used: 30 / Cars / Buses /

F. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to Tasman District Council authority collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport New Zealand for the purpose of review of the Rural Travel Fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Rob Kennedy
 Position in organisation/title: Funding Coordinator
 Signature: [Signature] Date: 31st October 2013

2. Name: James Monaghan
 Position in organisation/title: Chairman
 Signature: [Signature] Date: 31st Oct 2013

Please attach the following

1. A balance sheet from your organisation (ie. financial statement)
2. A deposit slip (in case your application is approved)
3. Evidence of your endorsement from your local affiliated club/school (if required)

Checklist

1. Have you answered every question?
2. Have you attached the relevant documents with your application?
3. Send your application form with the relevant documents to your local authority **by closing date, 30 April for winter sports and 31 October for summer sports.**

Contact:

Mike Tasman-Jones, Community & Recreation Advisor
 Phone 03 543 8403
 Email: mike.tasman-jones@tasman.govt.nz
 Address: 189 Queen Street, Private Bag 4, Richmond, 7031 New Zealand



Date revised: 23/03/12

8262 Dry Crest Communications

Feel free to contact us:



Tasman District Council Email info@tasman.govt.nz Website www.tasman.govt.nz 24 hour assistance	Richmond 189 Queen Street Private Bag 4 Richmond 7050 New Zealand Phone 03 543 8400 Fax 03 543 9524	Murchison 92 Fairfax Street Murchison 7007 New Zealand Phone 03 523 1013 Fax 03 523 1012	Motueka 7 Hickmott Place PO Box 123 Motueka 7143 New Zealand Phone 03 528 2022 Fax 03 528 9751	Takaka 78 Commercial Street PO Box 74 Takaka 7142 New Zealand Phone 03 525 0020 Fax 03 525 9972
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10/31/13

Transaction List - Westpac

Transaction List Non Profit Organisation - 03-0693-0117534-000

Current Balance as at 31/01/2013:								\$2,843.75 CR
Payment Date	Description	Other Party Name	Particulars	Analysis Code	Reference	Debit	Credit	
30/10/2013	DIRECT CREDIT	Jefferies Nina Katha			Riley Pellin		\$10.00	
	Closing Balance:							\$2,843.75 CR
29/10/2013	DIRECT CREDIT	STEPHENS K W		Thorn	T Stephens		\$10.00	
29/10/2013	DIRECT CREDIT	Law Mr G J Mrs N I			Noah Law		\$20.00	
	Closing Balance:							\$2,833.75 CR
24/10/2013	DEPOSIT				35268815		\$15.00	
	Closing Balance:							\$2,803.75 CR
23/10/2013	DIRECT CREDIT	CUSACK R F 14			OakleyCusack		\$10.00	
	Closing Balance:							\$2,788.75 CR
22/10/2013	BILL PAYMENT	KENYON,RACHEL	Liam Kenyon		Liam Kenyon		\$10.00	
22/10/2013	BILL PAYMENT	J O'HARA-SMITH	SummerSoccerAlex		O'HaraSmith		\$10.00	
22/10/2013	DEPOSIT				35280211		\$10.00	
22/10/2013	DIRECT CREDIT	Tang J Y	Jason Foxley	Summer Footb	2013		\$10.00	
	Closing Balance:							\$2,778.75 CR
21/10/2013	BILL PAYMENT	B BAADER	Noa Prestel	soccer summe	r&winter2014		\$80.00	
21/10/2013	BILL PAYMENT	WALKER, M	Ted and	Billy	Walker		\$15.00	
	Closing Balance:							\$2,738.75 CR
18/10/2013	DIRECT CREDIT	TASMAN DISTRICT COUN	Tas Dis Cncl				\$1,000.00	
	Closing Balance:							\$2,643.75 CR
07/10/2013	DIRECT CREDIT	BARRETT AP & AM	barrett	blake			\$10.00	
	Closing Balance:							\$1,643.75 CR
	Opening Balance:							\$1,633.75 CR



**Nelson Bays
Football**

A District Branch of Mainland Football

A: PO Box 2105, Stoke, Nelson
P: 03 547 5600
F: 03 547 6650
E: nelsonbaysfootball@xtra.co.nz
www.nelsonbaysfootball.co.nz

28th August 2013

To whom it may concern

Motueka FC

Nelson Bays Football, the District Governing body for Football in Nelson and Tasman, on behalf of Mainland and New Zealand Football, would like to confirm that Motueka is a financial member in good standing of Nelson Bays Football.

Motueka FC caters for a number of teams, across Junior, Men's and Women's football. It is a key strategic club offering the people of the surrounding area the chance to play the sport. It is well organized and administered, and shows good fiscal responsibility.

Nelson Bays Football happily gives their endorsement and support to any funding application made by Motueka, to any funding agency, in their efforts to promote and provide football opportunities for its members.

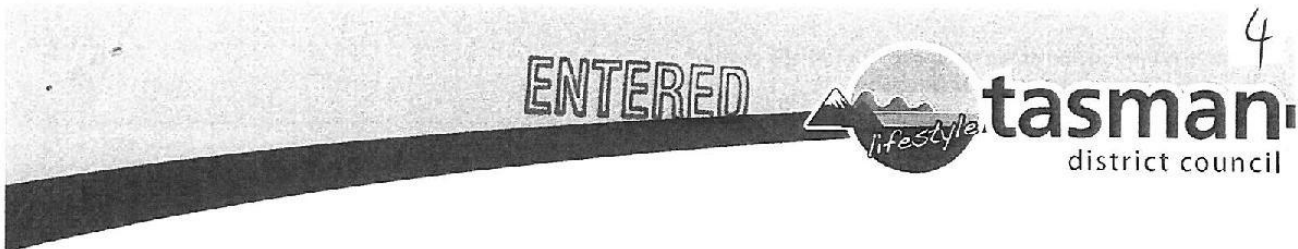
Please direct any enquiries to the writer.

Thank you.

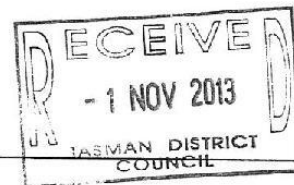
Yours in Football

Clive Beaumont
General Manager
Nelson Bays Football.





Sport New Zealand Rural Travel Fund Application Form



A. Details

Name of organisation: Golden Bay Tennis Club
 Contact person: Margie Clark
 Postal address: 44 Nyhane Drive, Ujau Bay RD1 Takaka 7183
 PO Box address: _____
 Telephone: 03 5258761 Email: margieclark@snap.net.nz

B. Contact Names

Please provide

1. Name: Margie Clark Phone: 525 8761
 2. Name: David Lewis Phone: 525 8770

C. Organisation Details

1. How many members belong to your club/organisation? 140
 2. Are you a club or a school? Club
 3. Will the travel subsidy benefit participants aged between 5 & 19?
 YES (If yes, how many participants?) up to 80, 20 regular interclubs (9-16yrs)
20 juniors (5-10) HOT SHOTS
 4. How many participants are aged between 5-12 yrs? 50
 5. How many participants are aged between 13-19 yrs? 30
 6. Does your application involve a partnership with a local school? YES / NO

7. What is this funding going to be used for? (Briefly explain)

The hire of a minibus and petrol vouchers to take our interclub players to competition in Nelson, Tasman and our juniors to Hot Shot tournaments in Tasman. Interclub runs from October 2013 - March 2014, and Hot Shots throughout the season. Our interclub players travel every second week.

8. What percentage of your members live in the vicinity of the local authority you are applying to for the rural travel fund? 100%

D. Financial Details

1. Are you registered for GST? YES / NO (If yes please write your GST Number in the space provided below)

GST No: _____

2. How much money are you applying for?

\$ 1000 (Sport New Zealand funding)

\$ _____ (Other funders)

\$ 600 (Your contribution)

\$ 1600 (TOTAL)

* minibus hire plus petrol is approx \$200 per day.

3. Have you applied to any other organisation for funding and if so what was the result (briefly explain)? Refer to Table 1.

Table 1

Organisation (Including other Councils)	Amount requested (\$)	Results Date (if known)

4. Do you have the endorsement of your local affiliated club/school for this application for funding? (this is only relevant if the group applying is the regional body).

YES / NO (briefly explain and attach evidence of this)

We are affiliated to Nelson Bays Tennis Association.

E. Travel Information

Total distance travelled (km): 240 km (Takaka-Nelson return) x 8 trips = 1920 km
 Total number of trips: 8
 Total number of vehicles used: 1 minibus (or 3 cars) each trip

F. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to Tasman District Council authority collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport New Zealand for the purpose of review of the Rural Travel Fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Margie Clark
 Position in organisation/title: Committee member (Grants)
 Signature: Margie Clark Date: 29.10.13

2. Name: Gretchen Lund
 Position in organisation/title: Committee
 Signature: Gretchen Lund Date: 31.10.13

Please attach the following

1. A balance sheet from your organisation (ie. financial statement)
2. A deposit slip (in case your application is approved)
3. Evidence of your endorsement from your local affiliated club/school (if required)

Checklist

1. Have you answered every question?
2. Have you attached the relevant documents with your application?
3. Send your application form with the relevant documents to your local authority **by closing date, 30 April for winter sports and 31 October for summer sports.**

Contact:

Mike Tasman-Jones, Community & Recreation Advisor
 Phone 03 543 8403
 Email: mike.tasman-jones@tasman.govt.nz
 Address: 189 Queen Street, Private Bag 4, Richmond, 7031 New Zealand



Date revised: 23/03/12

Feel free to contact us:



Tasman District Council Email info@tasman.govt.nz Website www.tasman.govt.nz 24 hour assistance	Richmond 189 Queen Street Private Bag 4 Richmond 7050 New Zealand Phone 03 543 8400	Murchison 92 Fairfax Street Murchison 7007 New Zealand Phone 03 523 1013 Fax 03 523 1012	Motueka 7 Hickmott Place PO Box 123 Motueka 7143 New Zealand Phone 03 528 2022	Takaka 78 Commercial Street PO Box 74 Takaka 7142 New Zealand Phone 03 525 0020
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AGM GOLDEN BAY TENNIS CLUB 7 MAY 2013

Balance 17 May 2012 \$ 2,856.37

Income

subs	\$	6,180.00	
Grants	\$	4,500.00	
Donations	\$	1,694.00	
Interest	\$	28.38	
Fundraising	\$	2,755.90	\$ 15,158.28

Expenses

Annual return	\$	51.11	
Rec centre donation	\$	500.00	
2nd hand fridge	\$	195.00	
Plumbing	\$	1,045.75	
Insurance	\$	698.74	
Food/drink	\$	704.30	
Keys	\$	243.20	
Hinges	\$	27.76	
Affiliation	\$	2,644.00	
Electricity	\$	520.87	
Coach thanks	\$	100.00	
Stationary	\$	195.34	
Coaching	\$	4,865.92	
Advertising	\$	324.90	
Trophys	\$	461.94	
Travel	\$	1,498.20	
Balls	\$	789.06	
Uniform	\$	570.33	
Refund raffle winner	\$	55.00	
Cheque book	\$	5.00	
Chairs	\$	245.85	
Rubbish bags	\$	25.50	\$ 15,767.77

Balance 7 May 2013 \$ 2,246.88

Balance 30 Savings Account 7 May 2013 \$ 5,654.22



Golden Bay Coachlines Ltd
98 Commercial St
PO Box 46

12/10/2012

Quote for :
Golden Bay Tennis Club

Hire of 12 seater Mini Vans
\$132.00 plus gst, plus fuel, per day

Regards
Karen Swann
General Manager

A handwritten signature in black ink, appearing to be 'KS', with a long horizontal flourish extending to the right.

31/10/13 08:22 FAX 64 3 5224338

TAPAWERA AREA SCHOOL

MTJ

001
113

S



ENTERED

Sport New Zealand Rural Travel Fund Application Form

A. Details

Name of organisation: Tapawera Cricket

Contact person: Rebecca Shearer

Postal address: P O Box 23 Tapawera, P O 2 Wakefield, Nelson

PO Box address: As above

Telephone: 03 5224 337 (Tapawera Area School) Email: rshearer@tapawera.school.nz

B. Contact Names

Please provide

1. Name: Rebecca Shearer Phone: 5224 078

2. Name: Raymond Griffith Phone: ~~5224 327~~
5224 352

C. Organisation Details

1. How many members belong to your club/organisation? 50

2. Are you a club or a school? Club

3. Will the travel subsidy benefit participants aged between 5 & 19?
 YES / NO (If yes, how many participants?) 28

4. How many participants are aged between 5-12 yrs? 24

5. How many participants are aged between 13-19 yrs? 4

6. Does your application involve a partnership with a local school? YES / NO

Item 6.1

Attachment 2

31/10 '13 08:23 FAX 64 3 5224338

TAPAWERA AREA SCHOOL

002

2/3

7. What is this funding going to be used for? (Briefly explain)

The money will be used to purchase petrol vouchers which will be distributed amongst the parents and coaches to help cover travelling costs.

8. What percentage of your members live in the vicinity of the local authority you are applying to for the rural travel fund? 100 %

D. Financial Details

1. Are you registered for GST? YES / NO (If yes please write your GST Number in the space provided below)

GST No: _____

2. How much money are you applying for?

\$ 1500.00 (Sport New Zealand funding)

\$ _____ (Other funders)

\$ _____ (Your contribution)

\$ 1500.00 (TOTAL)

3. Have you applied to any other organisation for funding and if so what was the result (briefly explain)? Refer to Table 1.

Table 1

Organisation (including other Councils)	Amount requested (\$)	Result Date (if known)

4. Do you have the endorsement of your local affiliated club/school for this application for funding?

(this is only relevant if the group applying is the regional body).

YES / NO (briefly explain and attach evidence of this)

Tapawera Sport & Recreational Society (who umbrella the club) are aware we are applying & are supportive of it.

31/10 '13 08:23 FAX 64 3 5224338

TAPAWERA AREA SCHOOL

003

3/3

E. Travel Information

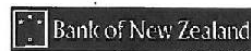
Intermediate Grade (approx. 1400km), Primary Grade (approx. 1400km),
 Total distance travelled (km): *Incrediball Grade (approx. 1200km) TOTAL - 4000 km*
 Total number of trips: *14 weeks of playing (Term 4 & 1)*
 Total number of vehicles used: *Approx. 14*

F. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to TDC authority collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport New Zealand for the purpose of review of the Rural Travel Fund. This consent is given in accordance with the Privacy Act 1993.

- Name: Rebecca Shearer
 Position in organisation/title: Coach / manager
 Signature: [Signature] Date: 28/10/2013
- Name: Raymond Griffith
 Position in organisation/title: Coach
 Signature: [Signature] Date: 28/10/2013



Richmond, Nelson

Tellers Stamp & Initials

Paid in by

Signature

Credit TAPAWERA CRICKET CLUB

DEPOSIT

Date

Notes

Coin

Total Cash

Cheques

\$

⑈020747⑈ 0036554⑈00⑈ 50

and 31 October for summer sports.

for water sports

Contact:

Mike Tasman-Jones, Community & Recreation Advisor
 Phone 03 543 8403
 Email: mike.tasman-jones@tasman.govt.nz
 Address: 189 Queen Street, Private Bag 4, Richmond, 7031 New Zealand



SPORT NEW ZEALAND

Design revised: 23/03/12

0802 Dry Creek Communications

Feel free to contact us!



tasman
district council

Tasman District Council
 Email info@tasman.govt.nz
 Website www.tasman.govt.nz
 24 hour assistance

Richmond
 189 Queen Street
 Private Bag 4
 Richmond 7031
 New Zealand
 Phone 03 543 8403
 Fax 03 543 8524

Murchison
 97 Ballant Street
 Murchison 5027
 New Zealand
 Phone 03 533 1011
 Fax 03 533 1012

Moroka
 7 Lindisfarne Place
 P.O. Box 123
 Whangarei 7143
 New Zealand
 Phone 03 528 2611
 Fax 03 528 9711

Takaka
 28 Cambridge Street
 P.O. Box 24
 Takaka 7142
 New Zealand
 Phone 03 525 0020
 Fax 03 525 0072



Sport New Zealand Rural Travel Fund Application Form

A. Details

Name of organisation: Golden Bay Swimming Club

Contact person: Maddy King, Secretary

Postal address: Waitapu Wharf Road, Takaka 7183

PO Box address: _____

Telephone: 03 525 9456 Email: king-reid@xtra.co.nz

B. Contact Names

Please provide

1. Name: Maddy King Phone: 03 525 9456

2. Name: Jocelyne Bacci Phone: 03 525 8734

C. Organisation Details

1. How many members belong to your club/organisation? 100

2. Are you a club or a school? sports club

3. Will the travel subsidy benefit participants aged between 5 & 19?
 YES / NO (If yes, how many participants?) yes

4. How many participants are aged between 5-12 yrs? 4 (four)

5. How many participants are aged between 13-19 yrs? 5 (five)

6. Does your application involve a partnership with a local school? YES / NO

7. What is this funding going to be used for? (Briefly explain)

The grant will be used to subsidise the cost of travel to interclub competitions in Nelson, and Blenheim. There are a number of competitions to these places held during the year. Members of the Golden Bay Swimming club are encouraged to enter these competitions in order to enable them to experience the events with other keen young swimmers in the region.

8. What percentage of your members live in the vicinity of the local authority you are applying to for the rural travel fund? 100%

D. Financial Details

1. Are you registered for GST? ~~YES~~ / NO (If yes please write your GST Number in the space provided below)

GST No: Not applicable

2. How much money are you applying for?

\$ \$1,500 (Sport New Zealand funding)

\$ none (Other funders)

\$ none (Your contribution)

\$ \$1,500 (TOTAL)

3. Have you applied to any other organisation for funding and if so what was the result (briefly explain)? Refer to Table 1. No

Table 1

Organisation (Including other Councils)	Amount requested (\$)	Results Date (if known)
not applicable		

4. Do you have the endorsement of your local affiliated club/school for this application for funding?

(this is only relevant if the group applying is the regional body).

~~YES~~ / NO (briefly explain and attach evidence of this)

not applicable

E. Travel Information

Total distance travelled (km): 2,200 kms approximate per vehicle
 Total number of trips: 7 (seven)
 Total number of vehicles used: average 3 to 4 vehicles

F. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to Tasman District Council authority collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport New Zealand for the purpose of review of the Rural Travel Fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Maddy King
 Position in organisation/title: Secretary
 Signature: [Signature] Date: 3.9.2013

2. Name: Jocelyne Bacci
 Position in organisation/title: President
 Signature: [Signature] Date: 3rd Sept 2013

Please attach the following

1. A balance sheet from your organisation (ie. financial statement)
2. A deposit slip (in case your application is approved)
3. Evidence of your endorsement from your local affiliated club/school (if required)

Checklist

1. Have you answered every question?
2. Have you attached the relevant documents with your application?
3. Send your application form with the relevant documents to your local authority **by closing date, 30 April for winter sports and 31 October for summer sports.**


Contact:

Mike Tasman-Jones, Community & Recreation Advisor
 Phone 03 543 8403
 Email: mike.tasman-jones@tasman.govt.nz
 Address: 189 Queen Street, Private Bag 4, Richmond, 7031 New Zealand



Date revised: 23/03/12

Feel free to contact us:



Tasman District Council Email: info@tasman.govt.nz Website: www.tasman.govt.nz 24 hour assistance	Richmond 189 Queen Street Private Bag 4 Richmond 7050 New Zealand Phone 03 543 8400 Fax 03 543 9524	Murchison 92 Fairfax Street Murchison 7007 New Zealand Phone 03 523 1013 Fax 03 523 1012	Motueka 7 Hikmott Place PO Box 123 Motueka 7143 New Zealand Phone 03 528 2022 Fax 03 528 9751	Takaka 78 Commercial Street PO Box 74 Takaka 7142 New Zealand Phone 03 525 0020 Fax 03 525 9972
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GOLDEN BAY SWIMMING ACCOUNTS 1ST APRIL 2012 TO 31ST MARCH 2013

Cheque Account

Opening balance 1 st April 2012		16368.59
Donations	1178.00	
Registrations	9027.30	
Tata Swim (profit)	958.74	
Interest	82.64	
Administration	8.70	
		11255.38
		27623.97
Coaches	4245.50	
Assets	4854.06	
Competitions/events	2302.54	
Administration	1027.38	
G.B.H.S. (heating)	1000.00	
Engraving/medals	251.62	
2011/12 cheq presented	200.00	
Bonus Saver	12.00	
Cheque books	3.00	
		13896.10
less UPC	243.12	
		13652.98
Closing Balance 31 st March 2013		13970.99

Bonus Saver Account

Opening balance 1 st April 2012		5366.38
From cheque account		12.00
Interest		53.66
		5432.04
Closing Balance 31 st March 2013		5432.04

ITEMISATION

Donations (in)

Trash Palace		200.00
Nelson Building Society (sponership)		253.00
Pub Charity (Gazebos)		525.00
Fresh Choice (travel for meets)		200.00
		<hr/>
		1178.00
		<hr/>

Tata Beach Swim (in)

Registrations	1555.00	
G. B. Coach lines Ltd	50.00	
Harcourts	200.00	
	<hr/>	
		1805.00
less		
Float – cash	250.00	
Sausages	90.86	
Pauline Fraser (tiles)	208.00	
St John	161.00	
Advertising	136.40	
	<hr/>	
		- 846.26
		<hr/>
		958.74
		<hr/>

Administration (out)

Printing		749.53
Advertising		113.20
General		164.65
		<hr/>
		1027.38
		<hr/>

Assets (out)

Platforms		2259.75
Tee shirts		1425.46

Item 6.1

Jazebos x 2	746.99
Googles/caps	200.00
Swim toys	81.87
Rubber mats	68.00
Suntan lotion, rubbish bags etc	37.06
Pool fixtures	34.93

4854.06

Coaches (out)

Koha for 2011/2012	2584.40
Asta courses	860.00
Life Savers course (Gina, Holly, Zak)	486.00
Skills Active Ltd (Holly Zak)	315.10

4245.50

Competitions/events (out)

Affiliations fees (club)	302.00
Competitive swimmer registrations (9 swimmers @ \$78)	702.00
Fun Carnival	152.54
Meets – Travel	94.00
Nayland	54.00
Motueka carnival	188.00
Nelson South	143.00
Nelson	175.00
Blenheim	95.00
Waimea	252.00
Blenheim	145.00

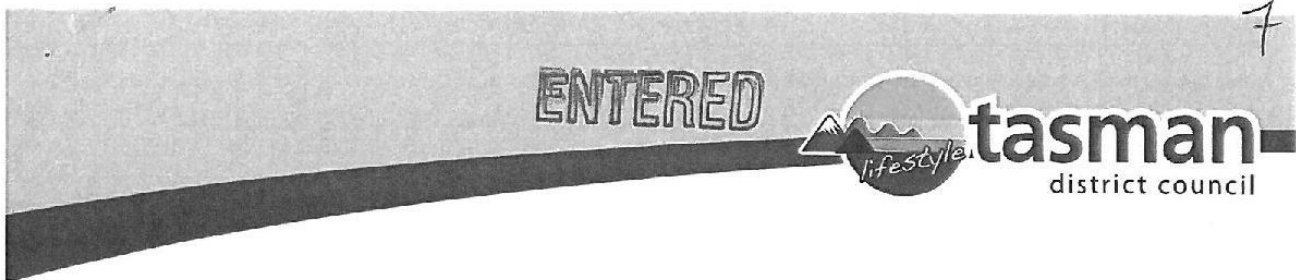
1146.00

2302.54

Checked/audited by  F.N. FEASEY

ACCOUNTANT
TAKARA

Dated 21-5-13



Sport New Zealand Rural Travel Fund Application Form

A. Details

Name of organisation: Motueka Swimming Club.
 Contact person: PHILIPPA THAIN
 Postal address: 111 Thorp Street Motueka.
 PO Box address: P.O. Box 222 Motueka
 Telephone: 03 52 88748 Email: pjc.thain@xtra.co.nz

B. Contact Names

Please provide

1. Name: PHILIPPA THAIN Phone: 03 52 88748
 2. Name: CHERIE TREVURZA Phone: 03 52 88942

C. Organisation Details

1. How many members belong to your club/organisation? 120
 2. Are you a club or a school? Club
 3. Will the travel subsidy benefit participants aged between 5 & 19?
 YES / NO (If yes, how many participants?) 13
 4. How many participants are aged between 5-12 yrs? 5
 5. How many participants are aged between 13-19 yrs? 8
 6. Does your application involve a partnership with a local school? YES / NO

7. What is this funding going to be used for? (Briefly explain)

To travel to a number of swim meets including Richmond, Nelson and Blenheim over the summer season.

We are required to provide one official per swimmer so although we can pool its not always possible.

8. What percentage of your members live in the vicinity of the local authority you are applying to for the rural travel fund? 100%

D. Financial Details

1. Are you registered for GST? YES NO (If yes please write your GST Number in the space provided below)

GST No: _____

2. How much money are you applying for?

\$ 1500.00 (Sport New Zealand funding)

\$ _____ (Other funders)

\$ _____ (Your contribution)

\$ 1500.00 (TOTAL)

3. Have you applied to any other organisation for funding and if so what was the result (briefly explain)? Refer to Table 1.

Table 1 N/A

Organisation (Including other Councils)	Amount requested (\$)	Results Date (if known)

4. Do you have the endorsement of your local affiliated club/school for this application for funding?

(this is only relevant if the group applying is the regional body).

YES / NO (briefly explain and attach evidence of this)

attached minutes

E. Travel Information

Total distance travelled (km): 50332 km. 7 @ 100 km. approx 8000
 Total number of trips: 12.
 Total number of vehicles used: 10 approx.

F. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to TDC. authority collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport New Zealand for the purpose of review of the Rural Travel Fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Philippa Thain
 Position in organisation/title: Treasurer
 Signature: [Signature] Date: 23/10/13
 2. Name: Cherie Treuherz
 Position in organisation/title: Committee Member
 Signature: [Signature] Date: 23/10/13

Please attach the following

- 1. A balance sheet from your organisation (ie. financial statement)
- 2. A deposit slip (in case your application is approved)
- 3. Evidence of your endorsement from your local affiliated club/school (if required)

Checklist

- 1. Have you answered every question?
- 2. Have you attached the relevant documents with your application?
- 3. Send your application form with the relevant documents to your local authority by closing date, **30 April for winter sports and 31 October for summer sports.**


Contact:

Mike Tasman-Jones, Community & Recreation Advisor
 Phone 03 543 8403
 Email: mike.tasman-jones@tasman.govt.nz
 Address: 189 Queen Street, Private Bag 4, Richmond, 7031 New Zealand



Date revised: 23/03/12

Feel free to contact us:



Tasman District Council Email info@tasman.govt.nz Website www.tasman.govt.nz 24 hour assistance	Richmond 189 Queen Street Private Bag 4 Richmond 7050 New Zealand Phone 03 543 8400 Fax 03 543 9524	Murchison 92 Fairfax Street Murchison 7007 New Zealand Phone 03 528 1013 Fax 03 528 1012	Motueka 7 Hickmott Place PO Box 123 Motueka 7143 New Zealand Phone 03 528 2022 Fax 03 528 9751	Takaka 78 Commercial Street PO Box 74 Takaka 7142 New Zealand Phone 03 525 0020 Fax 03 525 9972
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Motueka Swimming Club Committee Meeting Minutes

Date:- 6 October 2013, 3.30pm Tanya's place.

Present:- Tanya Roberts, Philippa Thain, Michelle White, Cherie Trevurza, Vicki Walker.

Apologies:- Scott Heywood, Sarah Aymes.

Previous Minutes:

Minutes of the meeting of 23 July 2013 were read and approved. Cherie /Vicki

Treasurer's Report:-

Treasurer's report as at 30 September 2013 was read and approved. Tanya/Vicki.

Lions Foundation funds of \$10,000 were returned. Network Tasman has given 12 month extension on their \$3,000. Money from hosting Japanese students has been received and "thank you" sent for fundraising opportunity. Bills paid since last meeting include coaching course fees attended by Vicki, Michelle and Sarah.

Fundraising:-

As above, as there are plans to cover the High School pool next year it was decided to return Lions Foundation.

Resolved to apply to NZCT for travel and accommodation costs for Wellington Summer Champs. Also resolved to apply for funds for teaching equipment - fins, boards, etc. Also resolved to apply to Lions Foundation for pool hire and insurance;

Sport Nelson Tasman for assistance with travel to local competitions. Vicki to complete applications. Cherie will get letter from High School regarding fee for pool hire; Philippa to get invoice for annual insurance.

Will apply to Canterbury Community Trust for coaching costs in November for the 2014-15 season.

Cherie also suggested car washes to help with travel costs and suggested we approach the Motueka Recreation Centre to see if we can do BBQ at local school touch rugby competition on Tuesday or Wednesday. We could do roster to run it.

Correspondence:

The list of the latest correspondence is attached. Discussed Jim Sinner's email regarding being the club's liaison with the board; and the email from Andy Price about his learn to swim classes.

Matters arising:

- Repairs - Paint for club house is in club house. Lane rope trolley is fixed. Will get quote from Paul Harrison about pool cover repairs.
- Nelson Marlborough AGM discussed. Presented Vicki with blazer pocket for Kirsten. Discussed reasons for board's recommendation regarding medals at SNM Country & Town meet. Also new SNZ representative to replace Brenda is Sarah Gibbison (contact details supplied).
- Recorder - the club laptop's internet speed is really slow. Philippa to see Affordable Computers to see if laptop can be upgraded or replacement is required.

Health & Safety:-

Was noted again that we need to include medical issues question in enrolment form.

General Business:

Morning lane swimming: Advertisement placed. Suggested that season fee be raised to \$65. Cherie to organise.

NBS bus: Tanya to draft thank you letter to NBS for use of bus.

Solar Heating: The current solar heating system needs repairs to get through season. Scott and Mal to inspect system and recommend what repairs are required.

Swimming Term 4: Would like to use Riwaka School pool until High School pool is warm enough. Tanya to send letter to Riwaka School.

Next season: Club nights still 6.00pm on Friday. New squad 'Dolphins' to replace Level 4 block course. Two options Mon/Thurs and Wed/Friday - 30min, all season at 5pm - \$130. To fill early club swimming squads first and only offer later session if required. Tanya to send enrolment flyer to last season's swimmers ASAP. January block course details will be sent later once confirmed. Probably just 3 weeks offered. Faye keen to coach - Tanya to contact to confirm interest.

Uniforms: Michelle will get T-shirt and Hoodie samples. New logo is available Philippa and Cherie to order caps and ribbons and also check if goggles are needed. Philippa is also making enquiries about a gear bag from Westpac.

Competitive Coach: The coach hasn't confirmed. Cherie to follow up. Tanya to draft employment contract.

Registration day: Has been set down for Saturday 19th October. 10am to 12pm at

the High School pool. Cherie to arrange ad for paper.

Meeting closed 5.30pm - next meeting: Tentatively Saturday 3rd November 2013 at Hot 100s.

Summary of action points:

Vicki:

- To complete fundraising applications.
- **Cherie:** Copy of letter to Vicki from High School regarding fee for pool hire; (and confirm available times)
- **Philippa:** Copy of invoice for Vicki re annual insurance

Philippa:

- To see Affordable Computers to see if laptop can be upgraded or replacement is required.
- (with **Cherie**) Order caps and ribbons and also check if goggles are needed;
- Make enquiries about a gear bag from Westpac.

Cherie:

- To approach the Motueka Recreation Centre to see if we can do BBQ at touch competition;
- Cherie to get quote from Paul Harrison about pool cover repairs;
- Cherie to organise Advertisements for Registration day and for Morning lane swimming;
- Cherie to follow up with competitive coach.

Scott:

- To take Mal to help inspect solar system and recommend what repairs are required

Tanya:

- To draft thank you letter to NBS for use of bus;
- To send letter to Riwaka School;
- To contact Faye about January block courses;
- To send enrolment flyer to last year's swimmers;
- To draft employment contract;

Michelle:

- To get T-shirt and Hoodie samples.

www.westpac.co.nz

Your transactions

Motueka and District Amateur S
Trading as

Account number 03 0693 0121488-00
Last Summary date 30 August 2013
This Summary date 01 October 2013
Summary number 186
OPENING BALANCE \$5,625.31

MTS	NAME OF OTHER PARTY	PARTICULARS	CODE	REFERENCE	WITHDRAWAL	DEPOSIT	DATE	BALANCE
DC	Thain Philippa	Charlie	Thain	BSC relay		15.00	02 Sep	5,640.31
DE	0693-0121488-001	Lions Grant	Return	9625429		10,000.00	02 Sep	15,640.31
DE	Blehiem Swim Club	BSC Realy	Meet	9625434	75.00		03 Sep	15,565.31
DE	The Lion Foundation	Lions grant	return	9625439	10,000.00		03 Sep	5,565.31
AP	Motueka & District A	Fundraising			1.00		03 Sep	5,564.31
BP	Walker V A	Walker K	Walker K	Walker K		25.00	04 Sep	5,589.31
BP	Trevurza C K	Daniel	relay meet	blenheim		15.00	09 Sep	5,604.31
BP	Om Smale	Smale		BSC swim mee		12.00	16 Sep	5,616.31
DC	White M A	White Emma	Fee	blenheim		15.00	30 Sep	5,631.31
	Credit Interest		\$2.62	Exempt		2.62	30 Sep	5,633.93
CLOSING BALANCE								\$5,633.93

As soon as you receive this statement, please check the transactions and let us know if anything is incorrect. Any transactions that have been listed under deposits or withdrawals within the last few business days of this summary may be subject to clearance. If any of these items are not paid, your balance will be adjusted, and you will be advised in your next statement.

CR Credit
DE Direct entry
OD Overdrawn
AP Automatic payment
BP BPI Payment
DC Direct credit

Other balances: savings - \$4,611.11

Reconciling your account: The final balance on your Non-Profit Organisation summary may differ from your own records because of unrepresented items. To reconcile, take the closing balance on this summary, add deposits made after the date of this summary and take away any withdrawals that are outstanding.

If you have any questions please call us on 0800 400 600, 7am to 11pm, seven days a week.
To report lost or stolen cards or PINs (Personal Identification Number) phone 0800 888 111, 24 hours a day.

You can get a copy of the current disclosure statement for Westpac New Zealand Limited from www.westpac.co.nz or any Westpac branch in New Zealand free of charge.

6.2 CONSIDERATION OF FRESH FM REQUEST FOR COMMUNITY DEVELOPMENT FUND REPORT

Decision Required

Report To: Grants and Community Facilities Rate Subcommittee
Meeting Date: 14 November 2013
Report Author: Mike Tasman-Jones, Community Recreation Advisor
Report Number: RCD13-11-12

1 Summary

- 1.1 To present for consideration an application to Community Grants from Fresh FM to relocate the Golden Bay transmitter.

2 Draft Resolution

That the Grants and Community Facilities Rate Subcommittee:

1. receives the Consideration of Fresh FM Request for Community Development Fund Report RCD13-11-12; and
2. supports the application from Fresh FM to shift the transmitter with an allocation of \$2,000.

3 Purpose of the Report

- 3.1 The purpose of this report is to present for consideration an application from Fresh FM for funds of \$5,000 to be allocated from the Community Development Fund.

4 Background and Discussion

- 4.1 Tasman District Council Community has an annual allocation of \$10,000 to Community Development. The fund's aim is to enable the district's smaller communities to apply for funding for community based initiatives that clearly show community support and benefit.
- 4.2 Fresh FM approached Tasman District Council regarding applying for funds to shift the Golden Bay radio transmitter to improve the reception of Fresh FM in Golden Bay. The attached application was received on 31 October 2013.
- 4.3 The Golden Bay transmitter is currently located at the studio in Takaka, with the aerial on the roof of that building. Because of this, coverage for Eastern Golden Bay has been less than ideal.
- 4.4 An agreement with The Pacific.Net was negotiated in October to house the Fresh FM transmitter at their site on Rocklands Road.
- 4.5 The new site offers elevation that will ensure the signal reaches areas in east Takaka which currently aren't covered.
- 4.6 Fresh FM believes the advantages in terms of regional coverage in the event of a Civil Defence emergency are large. Fresh FM considers this project as a service for emergencies, not as an audience-building strategy for Fresh FM. Fresh FM is keen to action this move in January 2014 but haven't budgeted for this.
- 4.7 The cost will be \$5,000. This would cover engineer's time, relicensing for the new location and changes to the aerial.
- 4.8 The studio is the only facility in Takaka capable of being used for broadcast purposes.
- 4.9 I discussed this proposal with Roger Ball, Manager Emergency Management. He agreed that given the poor radio reception in parts of Golden Bay enhancing their signal would have some benefit for Civil Defence Emergency Management (CDEM) purposes. He noted that CDEM use multiple channels (radio, print, internet, cell) to get messages out.

5 Options

Option 1 Decline the application.

- 5.1 Pros: No cost to council.
- 5.3 Cons: The project has identified community benefits as a communication tool for emergency management that will not be realised.

Option 2. Grant an amount of \$5,000 towards the project to enable it to proceed.

5.4 Pros: Enables the community to realise the identified community benefits in service delivery of Fresh FM and more importantly for Council and the community as a communication tool for emergency management.

5.5 Cons: There is no financial commitment from the applicant.

Option 3. Grant an amount of \$2,000 towards the project with the rest to be fundraised by Fresh FM and the community.

5.6 Pros: Provides the project a substantial financial boost towards the total project cost whilst enabling the applicant to demonstrate wider community support.

5.7 Cons: There is a risk that the project may not receive the extra funding required and therefore may not proceed.

5.8 Staff recommend this option.

6 Strategic Challenges / Risks

6.1 There are no identified risks to Council, apart from the risk that the project may not proceed if it does not receive additional financial support from Fresh FM and the community. The Community Development Fund is in the current budget with an allocation of \$10,000. The application fits the criteria as it benefits several of the district's smaller communities and is a community based initiative that clearly shows community support and benefit.

7 Policy / Legal Requirements / Plan

7.1 There are no policy or legal problems with making the decision to allocate funds from the Community Development Fund budget.

7.2 Any land-use requirements under the Tasman Resource Management Plan and building consents will be the responsibility of Fresh FM to obtain.

8 Consideration of Financial or Budgetary Implications

8.1 There are no budget implications, as there is an allocation of \$10,000 within the 2013/14 budget which is currently unspent.

9 Significance

9.1 The decision sought in this report has low level of significance. It does not have financial implications, it is not dealing with strategic activities or assets and it is not resulting in a major change to a level of service. It will have some public interest, although this is considered relatively low.

10 Consultation

10.1 I consider that consultation is not necessary on the decision to allocate funding, due to the low level of significance of this decision.

11 Conclusion

- 11.1 Staff consider that there are civil defence emergency management benefits from the relocation of Fresh FM and, therefore, support the allocation of some funding towards this project from the Community Development Fund.

12 Next Steps / Timeline

- 12.1 The Subcommittee's decision will be advised to Fresh FM. Fresh FM have indicated that they would like to proceed with the project early in 2014.

13 Attachments

1. Fresh FM Application

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Community Grants

Grants from rates application form

Tasman District Council Community Grants : Grants from Rates Application Form

1. Full name of organisation applying (must be the same as bank account name):

Tasman Broadcasting Trust (T/A Fresh FM)

2. Postal address:

87 Atawhai Drive, Nelson

Postcode: 7010

3. Physical address (if different from above):

As Above

4. Contact person:

Name: Mike Williams

Position: Manager – Fresh FM

Phone: 03 546 9891

Email: mike@freshfm.net

5. Elected officers' names:

Chairperson: Sarah-Jane Weir

Phone: 027 458 8650

Secretary: Geoff Moffett

Phone: 027 539 6141

Treasurer: Hugh Neill

Phone: 027 551 1100

6. Legal status of organisation (incorporated society, charitable trust, education institute, unincorporated club etc):

Charitable Trust

7. Affiliation status (what regional and/or national association is your group affiliated to):

None

8. Is your group GST registered?

No

Yes

GST No. 76-200-688

9. Do you have IRD charitable status ?

No

Yes

IRD No. 76-200-688

10. Are you registered with the Charities Commission?

No

Yes

CC No. CC32910

11. What district or area does your organisation serve: Nelson / Tasman / Blenheim

12. How many members does your organisation have: Approx 300

13. Is your organisation listed on the Found directory of community organisations? (see www.found.org.nz)

No

Yes

14. Category for which you are applying for funds:

Community and Employment Development

Beautification Schemes

Arts, Culture, Heritage

Emergency Services

Festivals and Events

Community Newsletters

Youth/Children

Museum

Social Services

23. Project budget

The budget should be specific to this project and not include the general budget for your organisation. In the income list, include grants received or applied for. If your organisation is contributing volunteer time, cash or in-kind contributions, please include these in the income section also. All figures are to be GST exclusive.

INCOME	AMOUNT \$	EXPENDITURE	AMOUNT \$
Cash in hand		Engineer's time	3,000
Fundraising		Hardware (aerial etc)	1,500
User fees		Broadcast licence variation	500
In-kind contributions			
Confirmed sponsorship			
Confirmed grants* total from table 24			
Requested grants* total from table 24			
Loans/mortgages			
Other			
Amount requested from Tasman District Council	5,000		
TOTAL INCOME	\$ 5,000	TOTAL EXPENDITURE	\$ 5,000

24. * Grants - please supply details of all grants requested for this project.

Organisation applied to	Amount requested	Confirmed result

25. Financial summary (Extract figures from your latest annual accounts):

Financial summary for the year ended: 30 / 06 / 2012 *audit in progress for year ending 30.06.2013

Statement of income and expenditure	\$	Statement of financial position	\$
Total revenue	304,412	Cash at bank	1,654
Total expenses	303,737	Investments	
Depreciation		Accounts receivable/liabilities	31,748
Net income (or loss):	675	Sub total:	33,402
If there was a loss, please explain:		Fixed assets	123,051
		Other:	
		Total net assets:	156,453



CERTIFICATE OF INCORPORATION

of

THE TASMAN BROADCASTING TRUST
(WN/1057461)

This is to certify that **THE TASMAN BROADCASTING TRUST** was incorporated under the Charitable Trusts Act 1957 on the 9th day of August 2000.

Neville Harris
Registrar of Incorporated Societies
10 August 2000





Certificate of Registration

The Tasman Broadcasting Trust

This is to certify that The Tasman Broadcasting Trust was registered as a charitable entity under the Charities Act 2005 on 30 June 2008.

Registration number: CC32910

Sid Ashton
Chair

Trevor Garrett
Chief Executive

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Tasman Broadcasting Trust Inc t/a Fresh FM For the Year Ended 30 June 2012

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Statement of Financial Performance

Tasman Broadcasting Trust Inc t/a Fresh FM For the Year Ended 30 June 2012

	Note	Jun-12 \$	Jun-11 \$
Income			
Advertising		7,842	5,295
Club Fresh Membership		3,566	1,639
Other Donations Received	10	11,273	29,605
Grants Received	10	52,800	18,764
Interest Received		107	123
NZ On Air		195,000	195,000
Other (recording fees etc)		2,147	2,126
Programmes - Motueka		4,985	4,644
Programmes - Nelson		20,210	20,080
Programmes – Golden Bay		6,482	6,673
Total Income		304,412	283,948
Other Income			
Conference Reimbursement Fund		0	6,145
Total Other Income		0	6,145
Less Operating Expenses			
ACAB Membership		435	435
Accident Compensation		696	824
Accountancy Fees		10,356	9,813
Advertising & Promotions		8,305	2,735
APRA (Performing rights fees)		2,340	2,340
Audit Fees		1,668	4,359
Bad Debts Written Off		1,752	2,102
Bank Charges		274	540
Computer Maintenance		218	1,143
Computer/Internet Expenses		9,066	9,536
Conference Expenses		0	6,844
Depreciation		33,500	31,119
Donations		0	100
Entertainment		1,455	337
General Expenses		804	769
Insurance		6,716	5,956
Interest Expense		17	39
Licence Fees/Subscriptions		2,430	3,317

Note: This Statement is to be read in conjunction with the accompanying Notes to the Financial Statements.



Statement of Movements in Equity

**Tasman Broadcasting Trust Inc t/a Fresh FM
For the Year Ended 30 June 2012**

	30 Jun 12 \$	30 Jun 11 \$
Equity at start of year	117,043	111,122
Surplus and Revaluations		
Net Profit/(Loss) After Tax	675	5,921
Total Surplus and Revaluations	<u>675</u>	<u>5,921</u>
Other Movements		
Opening Balances	0	0
Total Other Movements	<u>0</u>	<u>0</u>
Equity at end of year	<u><u>117,718</u></u>	<u><u>117,043</u></u>

Note: This Statement is to be read in conjunction with the accompanying Notes to the Financial Statements.



Notes to the Financial Statements

Tasman Broadcasting Trust Inc t/a Fresh FM For the year ended 30 June 2012

1. Statement of Accounting Policies:

Tasman Broadcasting Trust Inc t/a Fresh FM is a Trust. These Financial Statements are general purpose financial statements and have been prepared in accordance with generally accepted accounting practices.

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on an historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified.

2. Changes in Accounting Policies:

There have been no changes in Accounting Policies. All policies have been applied on bases consistent with those used in previous years.

3. Fixed Assets and Depreciation:

All fixed assets are recorded at cost less accumulated depreciation.

Depreciation of the assets has been calculated at the maximum rates permitted by the Income Tax Act 2007.

The entity has the following asset classes:

Fixed Assets. 0% - 67% Diminishing Value

Fixed Assets. 0% - 20% Straight Line

4. Goods and Services Tax:

These financial statements have been prepared on a GST exclusive basis with the exception of Accounts Receivable and Accounts Payable.

5. Income Tax:

The Trust is a Registered Charitable Trust with the Charities Commission and is exempt from Income Tax under section CW41 of the Income Tax Act 2007.

6. Accounts Receivable:

Receivables are stated at their estimated realisable value. Bad debts are written off in the year in which they are identified.



Depreciation Schedule

**Tasman Broadcasting Trust Inc t/a Fresh FM
1 July 2011 to 30 June 2012**

Name	Cost	Rate	Purchased	1-Jul-11	Purchases	Depn	Disposals	Accum Depn	30-Jun-12
Fixed Assets									
2 x Server Computers	4,444	48.0%	DV	1/07/2008	128	62		4377	67
Acer Inspire Laptop	644	60.0%	DV	1/07/2008	72	43		615	28
Acer Notebook	1,138	60.0%	DV	1/07/2008	318	191		1011	127
Aerial Installation	962	12.0%	SL	1/07/2008	189	115		889	73
Alarm System	1,010	20.0%	SL	30/06/2010	0	0		1010	0
Ascent Monitors	731	60.0%	DV	1/01/2010	204	123		648	82
AVC Studio Fitout	51,753	48.0%	DV	1/07/2008	22,636	10,865		39,982	11,771
Building Upgrade	439	15.0%	SL	1/07/2008	116	66		389	50
Building Upgrade	10,577	15.0%	SL	1/07/2008	2,886	1,587		9,277	1,300
Building Upgrade	670	15.0%	SL	1/07/2008	189	101		582	88
Cell Phone	1,022	24.0%	DV	1/03/2010	714	171		478	543
Compact Disks (1100)	13,800	0.0%	SL	1/07/2008	13,800	0		0	13,800
Compact Disks (1100)	13,025	0.0%	DV	1/07/2008	13,025	0		0	13,025
Computer	1,590	60.0%	DV	1/07/2008	39	23		1,574	16
Computer Hardware	687	60.0%	DV	1/07/2008	106	64		644	43
Computer Server	1,934	60.0%	DV	1/07/2008	40	24		1,918	16
Computer Software	504	60.0%	DV	1/07/2008	24	14		494	10
Electrical Work	610	18.0%	SL	1/07/2008	206	110		514	96
Flip Chart	322	20.0%	SL	30/06/2010	0	0		322	0
Floor Upgrade	570	15.0%	SL	1/07/2008	159	86		497	73
Floor Upgrade	340	15.0%	SL	1/07/2008	100	51		291	49
Installation Works	660	15.0%	SL	1/07/2008	184	99		575	85
Insulation	1,580	15.0%	SL	1/07/2008	471	237		1,346	234
KU Band Offset Satellite Dish	1,712	10.0%	SL	1/07/2008	182	171		1,701	11
Microphone & Boom Arm	1,232	40.0%	DV	1/07/2008	423	169		978	254
Mixer	430	24.0%	DV	1/07/2008	128	31		332	98
Notebook	1,351	60.0%	DV	1/07/2008	108	65		1,308	43
Sounds Room	1,264	4.0%	DV	1/07/2008	1,076	43		231	1,033
STL Antenna Equipment	940	10.0%	SL	30/06/2010	0	0		940	0

Note: This Statement is to be read in conjunction with the accompanying Notes to the Financial Statements.

Tasman Broadcasting Trust

**Management Report
for the Period Ended 30 June 2012**

Tasman Broadcasting Trust

Management Report for the Period Ended 30 June 2012

Adjusted Differences

Provided below is a summary of adjusted differences. These adjustments have been included in the financial statements.

Description	P & L Debit (overstated)	P & L Credit (understated)	Balance Sheet Debit	Balance Sheet Credit
1 To restore depreciation rates on building fit outs to original rates, instead of the IRD policy of 0% rate on buildings	15,711			15,711
Total Adjusted differences	15,711	-	-	15,711
Net Adjusted impact on P & L	15,711			

Unadjusted Differences

There were no unadjusted differences.



INDEPENDENT AUDITOR'S REPORT

To the Trustees of the Tasman Broadcasting Trust

Report on the Financial Statements

We have audited the financial statements of Tasman Broadcasting Trust on pages 2 to 5 and 8 to 9, which comprise the statement of financial position as at 30 June 2012, the statement of financial performance, and statement of movements in equity for the year then ended, and a summary of significant accounting policies and other explanatory information.

Board of Trustee's Responsibility for the Financial Statements

The Board of Trustees is responsible for the preparation and fair presentation of these financial statements in accordance with generally accepted accounting practice in New Zealand; and for such internal control as the Board of Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing (New Zealand). Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates, as well as evaluating the presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Other than in our capacity as auditor we have no relationship with, or interests in, Tasman Broadcasting Trust.

Opinion

In our opinion, the financial statements on pages 2 to 5 and 8 to 9 present fairly, in all material respects, the financial position of Tasman Broadcasting Trust as at 30 June 2012, and its financial performance and movements in equity for the year then ended in accordance with generally accepted accounting practice in New Zealand.

A handwritten signature in blue ink that reads 'WHK'.

Nelson, New Zealand
CHARTERED ACCOUNTANTS
7 November 2012