

Notice is given that an ordinary meeting of the Golden Bay Community Board will be held on:

Date: Tuesday 10 April 2018
Time: 9.00 am
Meeting Room: Takaka Office, 78 Commercial Street,
Venue: Takaka

Golden Bay Community Board

AGENDA

MEMBERSHIP

Chairperson	A Langford
Deputy Chairperson	G Knowles
Members	D Gowland
	A Grant
	Cr S R Brown
	Cr P F Sangster

(Quorum 3 members)

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AGENDA

- 1 KARAKIA OPENING, WELCOME**
- 2 APOLOGIES AND LEAVE OF ABSENCE**

Recommendation

That apologies be accepted.

- 3 PUBLIC FORUM**
- 4 DECLARATIONS OF INTEREST**
- 5 CONFIRMATION OF MINUTES**

That the minutes of the Golden Bay Community Board meeting held on Tuesday, 13 March 2018, be confirmed as a true and correct record of the meeting.

- 6 PRESENTATIONS**

Nil

- 7 REPORTS**

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7 REPORTS

7.1 CHAIR'S REPORT

Information Only - No Decision Required

Report To: Golden Bay Community Board
Meeting Date: 10 April 2018
Report Author: Abbie Langford, Chair
Report Number: RGB18-04-01

1 Summary

1.1 The Chair's report is included in the agenda.

2 Draft Resolution

That the Golden Bay Community Board

1. receives the Chair's Report report RGB18-04-01

3 Items from Public Forum

3.1 The Board will discuss issues raised in Public Forum.

4 Board Liaison Roles

4.1 Chair Langford would like the Board to review the current list and new liaisons assigned, see attachment.

5 Community Awards

5.1 The Board need to decide if there is anyone they would like to nominate. We may need to go into “Public Excluded” business to discuss nominations.

6 Future Proof Golden Bay

6.1 Deputy Chair Knowles would like the Board to discuss future proof Golden Bay.

7 Attachments

1. Board Liaison

7

Community Organisation	Liaison representative
Upper Takaka Recreation Reserve Committee	Chair Langford
Onekaka Hall Management Committee	Deputy Chair Knowles
Kotinga Hall Management Committee	Chair Langford
Collingwood Hall Management Committee	Councillor Brown
Bainham Hall Management Committee	Councillor Brown
Pakawau Hall Management Committee	Councillor Brown
Golden Bay Recreation Park Committee / Golden Bay Community Recreation Facility Working Party	Chair Langford
East Takaka Recreation Reserve Committee	Councillor Sangster
Rockville Recreation Reserve Management Committee	Councillor Brown
Golden Bay Community Centre and Village Green management committee	Chair Langford

Community Organisation	Liaison representative
Keep Golden Bay Beautiful	Councillor Brown
DOC Community Forum	
Manawhenua Ki Mohua	
Public Access Group	Board Member Gowland
Golden Bay Museum Society	Deputy Chair Knowles
Golden Bay Honors Committee	Chair Langford
Golden Bay High School	Deputy Chair Knowles
Collingwood Area School	Councillor Brown
Golden Bay Heritage Aorere Trust	Councillor Brown
RSA	Board Member Gowland
Police	Board Member Gowland
Golden Bay Promotions	Councillor Sangster
Golden Bay Arts Council	Deputy Chair Knowles

Heritage Golden Bay	Councillor Sangster
Port Tarkohe Advisory Group	Board Member Gowland
Milnethorpe Park Committee	Deputy Chair Knowles

Council Standing Committee	Liaison representative
Full Council	Chair Langford
Environment and Planning Committee	
Engineering Services Committee	Board Member Gowland
Community Development Committee	Deputy Chair Knowles

7.2 FINANCIAL REPORT**Information Only - No Decision Required**

Report To:	Golden Bay Community Board
Meeting Date:	10 April 2018
Report Author:	Bryce Grammer, Financial Accountant
Report Number:	RGB18-04-03

1 Summary

- 1.1 The financial report for the period ending 28 February 2018 is included in the agenda (Attachment 1).
- 1.2 The net financial position for the year-to-date is a surplus of \$4,050, which is above the annual budgeted surplus of \$1.
- 1.3 Overall expenditure for the year was at 59% of budget, which is behind of the year-to-date budget spend (being 67% through the financial year). This is mainly due to the community Board member reimbursements for the year to date being well behind the year to date budget.
- 1.4 Closed account interest has been received on the positive Golden Bay Community Board opening balance. This rate has been adjusted to 2% for the quarter beginning 1 January 2018, as per the Council's Treasury Risk Management Policy. So far this year \$345 has been credited to the Closed Account.
- 1.5 The income from the Market is on budget. This is expected as the majority of the income from the Market is received over the summer months.
- 1.6 The net position for the Community Board's overall funds, as at 28 February 2018, remains a positive balance of \$30,191 in funds.

2 Draft Resolution

That the Golden Bay Community Board receives the Financial Report RGB18-04-03.

3 Attachments

- | | |
|-------------------------------|----|
| 1. Financial Summary Feb 2018 | 11 |
|-------------------------------|----|

TASMAN DISTRICT COUNCIL
Golden Bay Community Board
February 2018

	Month Actual	Month Budget	Month Budget%	YTD Actual	Annual Budget	Annual Budget %
Charges						
<i>Remuneration</i>						
Chairperson Monthly Salary	\$1,055	\$1,073	98%	\$8,384	\$12,871	65%
Members (3)	\$1,055	\$1,582	67%	\$11,611	\$18,984	61%
Community Board Members Reimbursements	\$0	\$1,149	0%	\$4,062	\$13,784	29%
<i>Miscellaneous</i>						
	<i>pages</i>	<i>rate</i>				
Photocopying	0	0.1		\$0	\$1,532	0%
Community Board discretionary fund	\$0	\$255	0%	\$6,027	\$3,063	197%
Community Board Expenses	\$3	\$242	1%	\$1,805	\$2,909	62%
Contingency allowance	\$0	\$85	0%	\$0	\$1,021	0%
Cost of Elections	\$27	\$27	101%	\$214	\$320	67%
Total Charges	\$2,140	\$4,540	47%	\$32,103	\$54,484	59%
<i>Less</i>						
CCB rate	-\$4,338	-\$4,349	100%	-\$34,680	-\$52,187	66%
Golden Bay Market	-\$283	-\$145	196%	-\$1,129	-\$1,734	65%
Closed Account Interest	-\$43	-\$47	92%	-\$345	-\$562	61%
Net Charges	-\$2,524	\$0		-\$4,050	\$1	

Equity

Opening Credit Balance 1 July 2017	\$26,140
Net Income Feb 2018	\$4,050
Closing Credit Balance 28 February 2018	<u>\$30,191</u>

Discretionary Fund

First Encounter 375 - Feeder Bus	360
Of The Diverse - Exhibition	360
GB Hammer Hardware - Solar lights	860
GB Plumbing - Metal for town banners	327
Lollo Kiki Design - Town Banners	4,020
Collingwood Area School - donation	50
Golden Bay High School - donation	50

\$ 6,027

7.3 ACTION SHEET

Information Only - No Decision Required

Report To: Golden Bay Community Board
Meeting Date: 10 April 2018
Report Author: Emma Gee, Customer Services Officer
Report Number: RGB18-04-02

1 Summary

1.1 The Action sheet is attached to this report.

2 Draft Resolution

That the Golden Bay Community Board

1. receives the Action Sheet report RGB18-04-02

Item 7.3

3 Attachments

1. Action Sheet

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Action Sheet – Golden Bay Community Board

Item	Action Required	Responsibility	Completion Date/Status
Meeting Date: 13 February 2018			
Xmas Lights	Abbie to bring information and ideas to the next meeting Grant and Paul to remove some remaining xmas lights	Abbie Langford Cr Sangster/ Grant Knowles	
Council/GBSRF contractual agreement	The Board asks for a staff report on the current contractual arrangement between the Council and the GBSRF and what steps need to be taken to get the Rec Park facility fully operational	Dennis Bush-King	GBSRF have a contract with the Council to manage the Recreation Park and Facility. Given the current situation with the relocation of the Grandstand discussion to get a more permanent CPU underway, including with A&P Association to secure access to parking.
Anzac Day	Emma to organise Anzac day wreaths for Takaka and Collingwood Abbie to respond to Noel Baigent to confirm attendance for Takaka and Collingwood	Emma Gee Abbie Langford	15/02-Email sent to Francie Wafer 26/02-Florist contacted Actioned
Meeting Date: 13 March 2018			
LTP Submission	The Board to resubmit on the LTP with upgrade to airport as an infrastructure project Early LTP submission to be emailed to Board members	Abbie Langford Emma Gee	27/03-GBCB LTP early submission emailed to all Board members
Patons Rock	The Board to request that Community Development Committee change the policy on hard rock protection on	Dennis Bush-King	Resolution passed on the Community Development

Item	Action Required	Responsibility	Completion Date/Status
	reserves The Board to ask the Environmental Planning Committee to amend the TRMP to allow rock revetment to be used to protect private property as a permitted activity	Dennis Bush-King	Resolution passed on to Environment and Planning
Live Stream Council meetings	Mr Bush-King will speak with Councils IT department	Dennis Bush-King	Peter Darlington advises that staff are working with Nelson TV Services to cost the installation of videoconferencing into the Council Chamber. These will go forward for a decision on whether to proceed or not. Once we know what services we will have available in the Chamber, we will have a couple of options for accessing the meetings from Golden Bay, either via Skype or a third-party system such as Zoom.
Selwyn Street	Dennis will visit Selwyn Street and speak to Jeremy Katterns Dennis to find out if poultry is part of wandering stock	Dennis Bush-King Dennis Bush-King	Report back to this meeting
Takaka Hill	The Board to write to NZTA to ask questions on concerns that have been expressed on the repairs and working at night	Abbie Langford	
Port Tarohe Fees	Outcome of Council staff looking into new port tarakohe fees	Cr Sangster	
Wainui Falls Car Park	Cr Sangster to speak with Engineering and landowners	Cr Sangster	
Community Groups	Emma to provide the Board with a list of all groups and Board members	Emma Gee	19/03-Various Council and community Committees list included as an attachment to April Chairs Report
WCO submission	The Board to submit on WCO	Abbie Langford	14/3-submission completed
Community Awards	Community Awards to be added to the	Emma Gee	23/03-added

Item	Action Required	Responsibility	Completion Date/Status
	next Chairs report		
Anzac Memorial Park	Board to request that Community Development fund a camera for the memorial park	Abbie/Emma	
No Dog signs	Bigger signs are required in the CBD, SR to be sent to Adrian Humphries	Emma Gee	16/3 – SR1805947 added to Adrian Humphries
Stormwater Rototai Road	SR to be raised to Engineering for stormwater on A Kilgour driveway	Emma Gee	16/3 – SR1805950 added to engineering 19/03- Robert Workman has been assigned to this request 22/03-Jerremy Katterns has contacted Allan, response included in correspondence
Old Street banners	Left over old street banners from silent auction to be put on trademe	Grant Knowles	26/03-All banners sold and \$830 made

7.4 CORRESPONDENCE

Information Only - No Decision Required

Report To: Golden Bay Community Board
Meeting Date: 10 April 2018
Report Author: Emma Gee, Customer Services Officer
Report Number: RGB18-04-04

1 Summary

- 1.1 A list of the inwards and outwards correspondence for March 2018 is included in this report. A copy of the correspondence is available on Council's website, along with this agenda. A copy may also be viewed at the Takaka Service Centre.

2 Draft Resolution

That the Golden Bay Community Board

- 1. receives the Correspondence report RGB18-04-04 ;**

3 Incoming Correspondence

Date	Name	Subject
14/03/2018	A Grant	Declaration
13/03/2018	S Chapman	Civil Defence Report
19/03/2018	EPA	WCO Submission Confirmation
13/03/2018	J Pearson	Civil Defence, Bridge Club and Dam,
15/03/2018	Kevin Moran	Save Our Springs
26/03/2018	Reflections	Invitation
13/03/2018	Reg Turner	LTP Submission
13/03/2018	Hon David Parker	Relief Funding
13/03/2018	L Healy	Selwyn Street
03/03/2018	Stuff Article	Tasman Mayor rallying for Golden Bay business facing severe losses
22/03/2018	Sue Grey	Professional advice invoices
19/03/2018	Takaka Aerodrome Management Committee	Submission for funding
13/03/2018	David Stephenson	Golden Bay Recycling
13/03/2018	W Monte	Patons Rock Erosion

4 Outgoing Correspondence

Date	Name	Subject
16/03/2018	A Kilgour	Service Request
19/03/2018	EPA	WCO Submission
01/03/2018	Manawhenua ki Mohua	Board Representative

5 Attachments

Nil