

# AGENDA

**TITLE:** Audit Subcommittee  
**DATE:** Thursday 1 September 2005  
**TIME:** 8.30 am  
**VENUE:** Council Chamber, 189 Queen Street, Richmond  
**MEMBERS:** Crs M J Higgins (Chair), E E Henry, E M O'Regan

1. **OPENING, APOLOGIES, WELCOME**
2. **MINUTES – 30 SEPTEMBER 2004**
3. **2004 AUDIT MANAGEMENT REPORT**
4. **2005 AUDIT REQUIREMENT LETTER**
5. **CREDIT CARD EXPENDITURE REPORT**  
*Report to be tabled at today's meeting*