

AGENDA

TITLE: Information and Publicity Subcommittee
DATE: Wednesday 20 July 2005
TIME: 8.30 am
VENUE: Downstairs Meeting Room, 189 Queen Street, Richmond

MEMBERS: Mayor J C Hurley, Crs E E Henry (Chair), P K O'Shea,
R G Kempthorne

1. OPENING, APOLOGIES, WELCOME

2. CONFIRMATION OF MINUTES

2.1 Minutes of the meeting of the Committee held on 22 June 2005

3. CHAIRPERSON'S REPORT

To consider issues raised at the Subcommittee workshop held on 12 July 2005

4. PUBLICITY OFFICER'S REPORT

A proposed publication timetable through to 28 February 2006 will be tabled at today's meeting.

5. DRAFT NEWSLINE 116

A copy of draft Newsline 116 will be forwarded to Subcommittee members prior to this meeting.

6. CONTENT FOR NEWSLINE 117

7. STYLE BOOK

Adoption of the final version of this booklet which is attached to the agenda

8. PUBLICITY STRATEGY

Adoption of final version of this document which is attached to the agenda