

Notice is given that an ordinary meeting of the Community Services Committee will be held on:

Date: Thursday 15 November 2012
Time: 10.30 am
Meeting Room: Tasman Council Chamber
Venue: 189 Queen Street
Richmond

Community Services Committee

AGENDA

MEMBERSHIP

Chairperson

Cr J L Edgar

Deputy Chairperson

Cr E J Wilkins

Members

Mayor R G Kempthorne

Cr T B King

Cr B W Ensor

Cr T E Norriss

Cr J L Inglis

Cr B F Dowler

Cr S G Bryant

Cr Z S Mirfin

Cr G A Glover

Cr C M Maling

Cr P F Sangster

Cr M L Bouillir

(Quorum 2 members)

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AGENDA

1 OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Recommendation

That apologies be accepted.

3 PUBLIC FORUM

4 DECLARATIONS OF INTEREST

5 CONFIRMATION OF MINUTES

That the minutes of the Community Services Committee meeting held on Thursday 4 October 2012, be confirmed as a true and correct record of the meeting.

6 REPORTS OF COMMITTEE

Nil

7 PRESENTATIONS

Nil

8 REPORTS

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9 CONFIDENTIAL SESSION

9.1	Procedural motion to exclude the public.....	69
9.1	Old Takaka Library Insurance Claim Settlement report.....	69

8 REPORTS

8.1 CHAIRMAN'S REPORT

Information Only - No Decision Required

Report To:	Community Services Committee
Meeting Date:	15 November 2012
Report Author:	Judene Edgar, Chairman, Community Services Committee
Report Number:	RCS12-11-01
File Reference:	

1 Summary

1.1 The report covers:

- Acknowledgements to Keep Richmond Beautiful and Mark Wentworth
- Young adult reading habits
- Community recreation
- Annual Plan budgets
- Rabbit Island low flying zone

2 Draft Resolution

THAT the Community Services Committee receives the Chairman's Report RCS12-11-01.

3 Welcome

3.1 Welcome to the last Community Services meeting of 2012. It seems very early in the year to be saying that, but I guess Christmas is less than six weeks away and with a six weekly meeting cycle, I am sure no one was wanting a meeting on 27 December.

3.2 My thanks to Cr Wilkins for chairing today's meeting in my absence – it is very much appreciated. Thanks also to Susan Edwards, Strategic Development Manager, for her ongoing support of the Committee and Community Services department during the extended absence of Lloyd Kennedy, Community Services Manager. Thank you also to Mike Tasman-Jones, Glennis Coote, Suzanne Westley, Jim Frater and Beryl Wilkes for taking on additional responsibilities during this time. At this stage, Lloyd Kennedy is not anticipated to return to duties until at least March 2013.

4 Acknowledgements

4.1 Today's meeting is commencing with a morning tea with members of Keep Richmond Beautiful in recognition of the extraordinary efforts they have put in since the December

rainfall event. The small but dedicated group have volunteered well in excess of 1,000 hours helping clean up damage in the Jimmy Lee Creek, Reservoir Creek, Wills Track, Dellside Reserve, Lodestone Valley and Bill Wilkes Reserve. Most recently they have had weekly working bees during September and October working on tracks, slips and fallen trees in the Jimmy Lee Creek. They have also just completed a new set of steps with handrails to re-establish access up a slip face on the Hill Street South Walkway ... and they still have a long list of work to keep them going.

- 4.2 Mark Wentworth was presented a Mayoral Recognition Award at the Motueka Community Board Meeting for his voluntary lighting and sound services across the District for community events, school performances and ANZAC services. Locally, Mark has assisted the Motueka Recreation Centre with Christmas in the Park and Rugby World Cup Fanzone, with the recent renovations to the stage area of Memorial Hall and with Imagine Theatre.

5 Young Adult Reading Habits

- 5.1 A new report “Younger Americans’ Reading and Library Habits” from the Pew Research Center’s Internet and American Life Project has found some interesting data about the reading habits of teens/young adults (ages 16 to 29).
- 5.2 Among the main findings:
- **83% between the ages of 16 and 29 read a book in the past year.** Some 75% read a print book, 19% read an e-book, and 11% listened to an audiobook.
 - **Among those who read e-books, those under age 30 are more likely to read their e-books on a cell phone (41%) or computer (55%)** than on an e-book reader such as a Kindle (23%) or tablet (16%).
 - **Overall, 47% read long-form e-content such as books, magazines or newspapers.** E-content readers under age 30 are more likely than older e-content readers to say that they are reading more these days due to the availability of e-content (40% vs. 28%).
 - **60% under age 30 used the library in the past year.** Some 46% used the library for research, 38% borrowed books (print books, audiobooks, or e-books), and 23% borrowed newspapers, magazines, or journals.
 - **Many of the young readers did not know they could borrow an e-book from the library, and a majority of them expressed the wish to do so on pre-loaded e-readers.** Some 10% of the e-book readers in this group have borrowed an e-book from a library and, among those who have not borrowed an e-book, 52% said they were unaware they could do so. Some 58% of those under age 30 who do not currently borrow e-books from libraries say they would be “very” or “somewhat” likely to borrow pre-loaded e-readers if their library offered that service.

- 5.3 Locally, at the Takaka library they run a very successful U-Read Challenge mid-year for teenagers and the Motueka Library has a very active teen book group which interestingly has more males than females. Richmond and Takaka also have teen book groups.
- 5.4 At a younger level, the Libraries are currently gearing up for the very popular Summer Reading Programme for primary/intermediate students. This year online registrations will be available for all library branches (or the ability to drop into the library to register). Each year the programme gets more and more popular.

6 Community Recreation

- 6.1 Tasman District Council has community recreation contracts in Golden Bay, Motueka, Murchison, Moutere Hills and Richmond/Waimea (with a new contract in Wakefield/Tapawera contract commencing next financial year). The role of the community recreation co-ordinators is to deliver a range of events and activities throughout the year for their local communities and, where possible, to support the use of local Council facilities.
- 6.2 Having recreation co-ordinators within the local communities enables them to deliver community-identified activities. For example, in Golden Bay where there isn't a business group such as Our Town Motueka or Richmond Unlimited to organise the annual Christmas Parade, Dave Myall organises the annual Golden Bay Santa Parade (15 December).
- 6.3 Summer is a particularly busy time of year for the recreation co-ordinators with events throughout the District. Most recently they have been busy with Top Team, with heats in Motueka (28 October), Murchison (4 November), Tahunanui (11 November) and the finals at Moutere Hills (18 December). There are also Carols by Candlelight in Takaka (22 December) and Richmond (23 December) to name just a few. The full list of summer activities around the District will be in *Hummin' in Tasman* which is due for release mid November.

7 Annual Plan Budgets

- 7.1 It has been an incredibly worthwhile exercise to be able to go through the Community Services Department budgets on an in-depth basis in preparation for the Annual Plan workshops in December. It has provided greater insight for me, as Chair of the Department, but also for the staff, and I think that it will ultimately result in a more robust budget-setting process.
- 7.2 As well as identifying potential areas of savings, it has been beneficial to have a greater understanding of some of the various accounting treatments and the funding sources for the various activities within the Department and areas for possible change or improvement.

8 Rabbit Island Low Flying Zone

- 8.1 The Nelson Aero Club decision not to proceed at this stage with its request for the reinstatement of the low flying zone at Rabbit Island has made an easy resolution of what was possibly going to be a very contentious issue.

9 Appendices

Nil

8.2 ACTING COMMUNITY SERVICES MANAGER'S REPORT

Information Only - No Decision Required

Report To: Community Services Committee
Meeting Date: 15 November 2012
Report Author: Suzanne Westley, Customer Services Manager
Report Number: RCS12-11-02
File Reference:

Item 8.2

1 Summary

- 1.1 The report provides information received from the Principal Rural Fire Officer for the Waimea Rural Fire Committee and the ASB Aquatic and Fitness Centre.

2 Draft Resolution

THAT the Community Services Committee receives the Acting Community Services Manager's Report RCS12-11-02.

3 Waimea Rural Fire Committee – September Report

- 3.1 The attached report from the Principal Rural Fire Officer for the month of September 2012 highlights a number of issues. There were 33 callouts during the month making a year to date total of 54 callouts.

4 ASB Aquatic and Fitness Centre – September Report

- 4.1 Attached is the “commentary and patronage” pages of the September 2012 report from the pool managers.
- 4.2 Patronage figures for the Aquatic Centre show an increase of 2,717 users from September 2011.
- 4.3 The fitness centre members for the month were 5,243.

Draft Resolution

THAT the Community Services Committee receives the Acting Community Services Manager's Report RCS12-11-02.

5 Appendices

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Waimea Rural Fire District



Date: 5 October 2012
To: Waimea Rural Fire Committee
From: Ian Reade, Principal Rural Fire Officer

Subject: Monthly Report for September 2012

REDUCTION

1. Fire Permits

Permits are being issued through to the end of October.

Permits for Golden Bay are currently being issued from our Richmond office until a replacement is appointed. We have recently advertised the position and hoping to carry out interviews in the next couple of weeks.

2. Wildfire Threat Analysis

The committee endorsed the proposed spend of \$15,000 to get the WTA loaded at the Sept meeting. A meeting with Jasmine, the contracted GIS technician has further clarified the workload ahead. NRFA have been approached regarding sending down the WTA specialist to help Jasmine clarify some as yet unanswered questions. An approach has been made to the University of Canterbury for a suitable student to spend the Xmas holiday period working on the project. Two letters of interest have been received to date.

3. FireSmart

Planning is underway for a residents / bach owners meeting during labour weekend. A FireSmart advisors training day to be held in October at the Lakes has been delayed pending confirmation of participants availability. The PRFO attended a scoping work shop to develop a terms of reference toward NRFA leadership and coordination of FireSmart.

4. Media

The summer's public radio campaign theme is FireSmart and VRRFF recruitment. Michelle Steinberg, Mike Fraser and Gavin O'Donnell have agreed to be our participants this year.

The full page advertisement in the leader newspaper is planned for the start of October.

5. Signage

The two sided Grapefruit sign at the start of Whangamoas has been refurbished and is now in place. The new Upper Takaka sign is currently under construction.

READINESS

1. Waimea Rural Fire Committee

Next meeting 14th December 2012.

2. Stakeholder Engagement

A submission on the Fire Service Review was put together by the group of ERFD's in the country, of which WRFA is one. A person engaged by the group put the submission together after receiving feedback from member RFD's. The Chairman and PRFO worked on the submission with input from stakeholders.

A new section 15 agreement has been signed with the Fire Service.

3. Regional Rural Fire Committee

The next committee meeting is on the 1st October. The PRFO will not be attending this meeting.

4. Training

- Plans are in place for CIMS training during November. Workshops will be run every Tuesday for 3 hours and include; Incident Controller, Logistic Manager, Plan/Intel Manager, Air Operations and Fire Investigator courses. In total some 75 people will be involved.
- An adjoining landowner to Nelson Forests carried out a 70 hectare land burn in late September and we took advantage of this to use for training. Five man crews from Nelmac, Motueka (Taman) VRFF and a silviculture crew were in attendance. A combination of helicopter and hand burning were used. Unit standards 3289 Carryout burning operations (12), unit standard 3294 Lead a burning operation(1) were assessed.

This operation was good experience for the crews to train with smoke heat flames on steep country. All involved enjoyed the day with the landowner pleased with the result.

- John Webster completed unit standard 3290 which was the final unit required for his National Certificate Fire & Rescue Services (Vegetation) Level 4. John is the 15th person in Waimea RFD to complete his Level 4 certificate. Unfortunately John has recently taken a position with Hancock Forests in Northland.
- Simon Bayly, John Webster and Barry Walsh completed a week long Fire Behaviour course in Canterbury giving them unit 4648. With this unit Barry was signed off for his Command Vegetation incidents unit 3300 which was the last unit required for his National Certificate Fire & Rescue Services (Vegetation) level 5. Barry

joins the elite team of Robin Thompson, Chris Millson & Doug Ashford in holding a Level 5 Certificate.

Other units completed during the month:

- 497 Protect H&S in the workplace (5)
- 14593 Apply safe work practices in the workplace (6)
- 17279 demonstrate the CIMS structure at incidents (11)

5. Equipment Maintenance

- The CAFS unit had a major melt down - the nut on the end of the shaft broke off allowing the impeller to float free which resulted in a scoured pump housing, damaged shaft and impeller. A quote of \$2,600 has been received for repairs and we are waiting for approval from the stakeholder (Hancock).
- New batteries were fitted to tankers, pumps and smoke chasers after the winter. Winter can be very hard on batteries with the short running and cold nights.
- A new pump was purchased for Hira's tanker to be fitted in October (see VRRF's).
- Barry has given the Nelmac trailers along with other stakeholder's trailers and portable equipment a spring clean and serviced pumps.

6. Weather Stations

Replacement of all 7 stations was approved at the committee meeting. To date the St Arnaud station has been replaced and working well. The Big Pokororo replacement station has arrived and awaiting word that the slip blocking the road to the station has been cleared.

7. Fire Danger Levels

All FWI signs have remained on low.

Maximum Figures for month: September 2012

	Nelson Aero	Dovedale	Hira	Western Boundary	St Arnaud	Totaranui
BUI	9 (Green)	8 (Green)	15 (Green)	7 (Green)	7 (Green)	8 (Green)
FWI	5 (Low)	4 (Low)	3 (Low)	4 (Low)	8 (Low)	4 (Low)

Rainfall for the month:

(mm)	Nelson Aero	Dovedale	Hira	Western Boundary	St Arnaud	Totaranui
Total Rain	134	295	65	164	235	189

9. Precautionary Measures

Nil.

10. Fire Lookout

Currently unattended.

11. National Rural Fire Authority

The PMEAF audit is likely to happen in October. Changes to the fire plan have been completed and approved.

12. Volunteer Rural Fire Forces

- VRFF's received their new management systems at a Controllers meeting earlier in the month. Updated VRFF agreements have all be signed off with NRFA and WRFC. These contain the new maps of VRFF "area of responsibility" and the new payment clause.
- Appleby VRFF - New fitting was fitted to their tanker to enable them to draw water from the tanks at the Appleby Heights subdivision.
- Brightwater - Cadets have been notified of their acceptance for next year's NSW Fire Cadet Championships.
- Hira - New pump will be fitted to the tanker during October. The total cost including pump cost and fitting is \$17,000 and is funded jointly by Nelson City Council, National Rural Fire Authority Grant scheme and NZ Communities Trust.

Hira's new station is nearing completion and plans are underway to open it on 1st December. Plan is to have demonstrations and static displays from several Emergency providers.

- Motueka and Ngatimoti are planning their part for the upcoming celebrations for Motueka Volunteer Fire Brigade Centennial. There are plans for a parade and activities at the domain.

RESPONSE1. 111" Callouts

Callout Type	Month Rural	Month Total	YTD Rural (from 1 July)	YTD Total
Vegetation Fire	1	1	1	1
Rubbish Fire	1	1		
Recreation Fire			1	1
Vehicle Fire			1	1
Structures	4	5	2	3
Other-Fire	1	1		
MVA	2	10	6	13
Medical	1	9	6	15
Hazchem				
Other-Non Fire	1	2	4	8
False Alarm	2	4	10	11
Total:	13	33	31	54

Zone	Stakeholder	Location	Month Rural	Month Total	YTD Rural	YTD Total
1	TDC	Coastal	5	9	12	18
2	TBFC(Hancock)	Moutere	5	8	3	6
3	Nelson Forests	Golden Downs		1	2	8
4	DOC	Westbank	1	3	1	1
5	NCC	Nelson	1	2	6	7
6	TBFC(Hancock)	Hira		1		
7	DOC	Eastern Hills				
8	DOC	Lakes			3	7
9	TDC	Golden Bay	1	9	4	7
10	DOC	Golden Bay		4		
Total:			13	33	31	54

2. Fire Incidents

Another very wet and quiet month.

RECOVERY

1. Fire Debriefs

Nil

2. Fire Investigations

The Fire Investigator Training course is planned for 19th & 20th of November and will be run by Wayne Hamilton of Rural Fire Solutions Christchurch. Wayne runs the NRFA fire investigations courses and is a member of the Australian Institute of Fire Investigators.

3. Cost Recovery

Nil

Ian Reade

PRFO

Waimea Rural Fire Authority

ASB Aquatic and Fitness Centre Monthly Report September 2012

1.0 Commentary and Patronage:

September's figures highlight another outstanding month at the facility and reflect the continued growth which has been seen over the previous four years.

Adult, Adult/Preschool and Family passes for the month were higher than that of the record month of August this year.

The Fitness Centre membership base slightly dipped from 942 to 937 however usage was maintained over 5000 visits for the month. Fitness Centre casual and group fitness visits were notably higher than August which can relate to the casual workout/group fitness promotions success with in this period.

Our Programmes team hosted two themed Wave Raves during the month - The Schools Out night sponsored by Streets and the Rock Theme night. The biggest night related to the Schools Out Party which had 313 children attending. The Rock theme night tied in with the Swim Magic theme week for end of term.

Another standout day was the Swim Magic – Tasman Magic League. This event saw a number of younger faces in attendance with the regular age groups. A positive sign to see the younger ages coming up with the ability to swim the distances required.

Overall the facility maintained a positive energy and received a number of comments relating to return visits within the near future or upon returning to the area.



Live DJing and Freestyle Rap competition



In Theme from the Tasman Magic League

Patronage Overview

Growth in patronage for September remains positive although not record breaking as seen in the previous month. September's figures continue the trend of growth within this month each year as highlighted below.

ASB Aquatic and Fitness Centre Patronage Numbers:

User	Total September 2012	Total August 2012
Adult	1063	1060
Adult Concession	943	1141
Adult/ Preschooler (x2)	1610	1554
Adult/ Preschooler Concession (x2)	252	218
Child	1842	1689
Child Concession	156	177
Community Service Card Holder	186	193
Community Service Card Holder Concession	199	194
Family (x4) Shark pass	472	460
Preschooler	197	219
Preschooler concession	16	12
Senior	108	108
Senior Concession	359	414
Visitor	123	167
Student Concession	89	107
Aquatic Memberships	248	313
Holiday Programme	0	0
After School Care	197	369
User Groups	531	748
Wave Rave	805	863
Promotional Visits	184	128
Child School Swim	236	285
Adult School Swim	5	2
Swim School	8583	10996
Shower	23	3
Supervised Child Care	4	7
Aqua Fitness concession	70	2
Aqua Fitness casual visits	262	275
Group fitness casual visits	290	249
Fitness Centre casual visits	129	34
Fitness Centre Concessions	60	80
Fitness Centre Memberships	5243	6026
Total Patronage for September 2012	24485	28093

Total Patronage for September 2011	21768
Total Patronage for September 2010	18958
Total Patronage for September 2009	16254

Patronage running total 2012 - 2013	77371
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8.3 CUSTOMER SERVICES MANAGER'S REPORT

Information Only - No Decision Required

Report To: Community Services Committee
Meeting Date: 15 November 2012
Report Author: Suzanne Westley, Customer Services Manager
Report Number: RCS12-11-03
File Reference:

1 Summary

- 1.1 The purpose of this report is to provide an update to the Committee on the Customer Services (CS) Section. Customer Services includes Richmond, Motueka, Takaka and Murchison offices.

2 Draft Resolution

THAT the Community Services Committee receives the Customer Services Manager's Report RCS12-11-03.

3 Richmond Service Centre

- 3.1 In October the Customer Service Section (CS) relocated to the new building. Moving the existing fixtures and fittings required a huge effort from builders, electricians, Information Services and CS staff. The move was completed over three days, ready to receive customers and phone calls on the Monday morning. Thank you to everyone who was involved in the process. Staff would especially like to thank customers who have been patient and considerate to staff while the changes have taken place.

4 Call Centre and Richmond Library

- 4.1 At times we have received calls via the Council main phone number for the library with calls going to Council's after hour's service between 8.00 am and 9.30 am. Customer Service and Library staff have joined together to improve processes for customers. Library calls are now mainly being handled by the CS Call Centre staff, rather than by the library circulation desk. The main drivers for making the change were:
- Using Council's existing call centre service to full advantage.
 - Releasing library staff to complete other duties.
 - Improvement to the level of service for Murchison residents in response to the reduced opening hours.
 - Small saving in costs by not using after hours service provider while Call Centre staff are available to take calls.

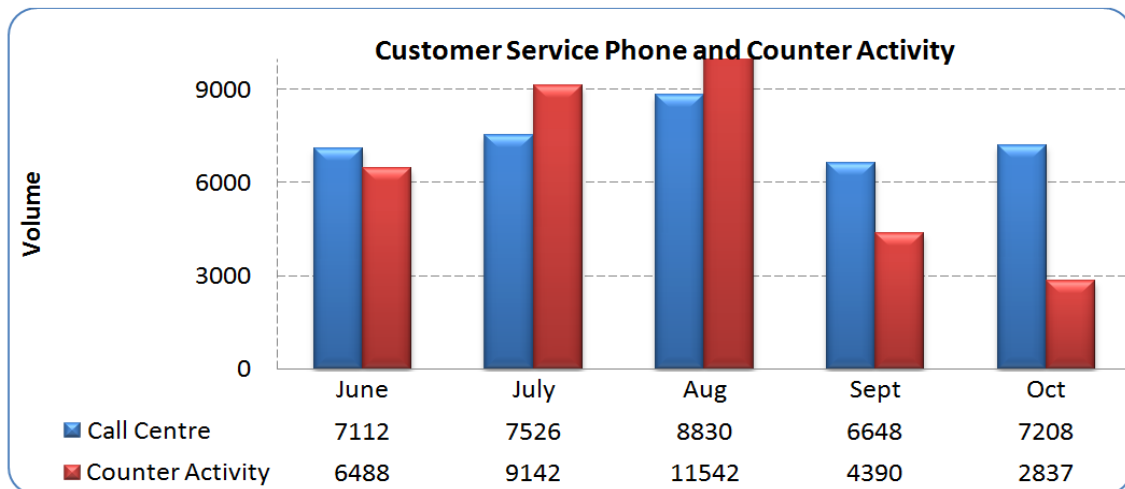
- 4.2 Training was provided by Library staff for the CS team on the use of the library system. From 1 November, phone calls for the circulation desk have been directed through the Call Centre. The Committee will be provided with an update of how the change is being received at the February meeting.

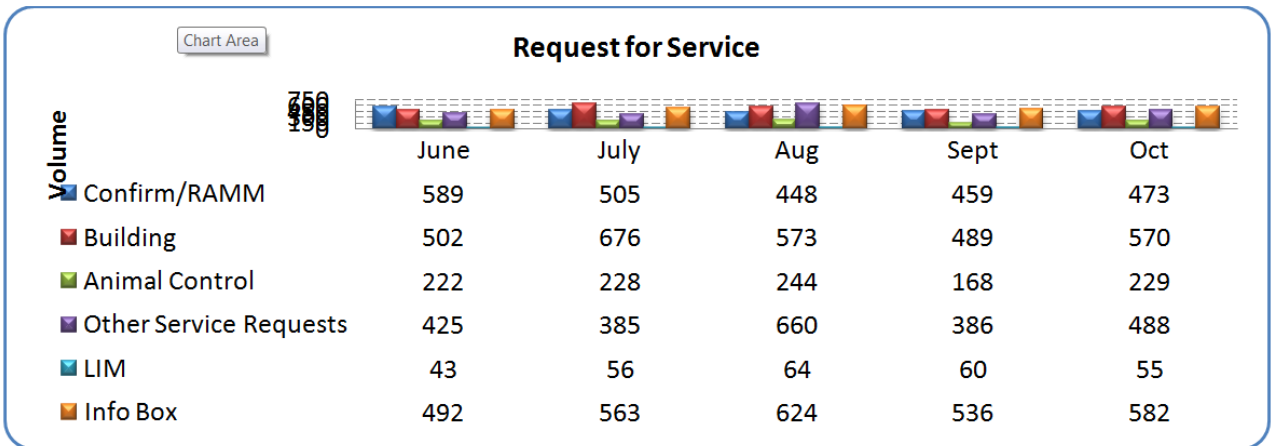
5 Takaka Service Centre

- 5.1 Due to the adverse structural report relating to the Takaka Service Centre building, staff will be relocating to the office block behind the existing building on 9 November. Staff will be located on this site until such time as the 1928 building is made structurally sound or some alternative arrangement for the service centre is in place.
- 5.2 Reports on the future options for the Service Centre building will be provided at a later date by the Property Manager.
- 5.3 Staff changes will be occurring in the Takaka Service Centre. After 25 years of employment with Council, Nancy Heyes, Senior Customer Service Officer, Takaka has resigned her position, effective from March 2013, to enjoy other activities. After so many years of working with the Golden Bay team and Community Board, Nancy’s knowledge and skill will be missed in our organisation.
- 5.4 The Senior CSO position has been advertised and it is anticipated that the appointment process will be completed in December.

6 Additional Information

- 6.1 The attached graphs show activity levels in the Call Centre and Customer Service counter areas. I am happy to answer any question that you have and invite you to visit the new Customer Service area.





7 Appendices

Nil

8.4 DOMINION FLATS REPORT**Decision Required**

Report To: Community Services Committee
Meeting Date: 15 November 2012
Report Author: Robert Cant, Senior Property Officer
Report Number: RCS12-11-05
File Reference:

Item 8.4**1 Summary**

- 1.1 The Community Services Committee resolved, at the meeting of 12 July 2012, to acquire land at Dominion Flats, Mahana, for \$45,000, plus survey costs estimated at \$5,000. The Committee also resolved to recommend to Council the disposal of existing Council Reserve land (shown in light green on the attached plan) to the New Zealand Transport Agency (NZTA), for which Council would receive \$10,000. This report explores the options available to Council and asks the Committee to recommend to Council that it reverses the decision to dispose of the reserve land.
- 1.2 At the time when the July report was written it was considered that the Public Works Act could be used by the NZTA to acquire the land. It now appears that this is not possible.
- 1.3 As a result, the new proposal is for Council to retain the land as reserve. If the land is not sold Council will not receive the \$10,000 expected for the land.
- 1.4 Funding of \$65,000 has been allocated for the purchase of land at Dominion Flats from Reserve Financial Contributions over the 2010/11 and 2011/12 years. Therefore, the \$45,000 purchase price, plus survey costs, can be accommodated within the existing budget.

2 Draft Resolution**THAT the Community Services Committee:**

- 1 Receives the Dominion Flats Report RCS12-11-05; and**
- 2 Recommends to Council that it rescinds its decision C12-07-08 part b to sell Part Lot 2 DP 20482 and agrees to retain the land as reserve.**

3 Purpose of the Report

- 3.1 To consider whether to proceed with the disposal of Part of Lot 2 DP 20482.

4 Background and Discussion

4.1 The Community Services Committee considered the acquisition of land at Dominion Flats at the meeting on 12 July 2012 (the land shown as Section 10 in purple on the attached plan). The Committee resolved to recommend to Council the acquisition based on the concept of purchasing the land for \$45,000, plus survey costs estimated at \$5,000. The Committee also resolved to recommend to Council the disposal of Part Lot 2 DP20482 (land shown in light green on the attached plan). The resolution passed was as follows:

“CN12-07-08

THAT the Tasman District Council:

- a) approves the acquisition of part of Sections 9 and 10 SO 445119;
- b) approves the disposal of Part Lot 2 DP 20482.”

4.2 The disposal of land was to be sold to NZTA for the price of \$10,000 and was to be merged with the other land it intended to sell (land shown in red on the attached plan). This had the benefit of providing NZTA with a slightly better site, while partially offsetting the purchase price.

4.3 The report presented on 12 July 2012 stated (in respect of the land coloured green) “The land is subject to the Reserves Act 1977 but the Crown can acquire this by agreement with Council without a public notification process”. It was anticipated that the Crown could use the Public Works Act 1981 to acquire the land from Council.

4.4 It now transpires that the Crown cannot use the Public Works Act 1981 to acquire land which it knows will not be used for another public work, but is intended for sale.

4.5 The land shown in green forms part of a pedestrian and cycle link. Now the Public Works Act option is no longer viable, the only option available in respect of the land coloured green is to undertake a reserve revocation and disposal process. This involves public notice of the intention to revoke.

4.6 In order to successfully argue that the reserve land is surplus, it would be necessary to relocate the pedestrian / cycle path which is part of Tasman’s Great Taste Trail to the land Council is intending to acquire from NZTA. Given the swampy nature of the land being acquired, this has potential to be reasonably expensive and will partially negate the benefit from the sale price.

4.7 The revocation process under the Reserves Act 1977 must be entered into by Council with an open mind. It is entirely possible the public notice process would draw objections. It is likely any objections would have to be heard by the Minister of Conservation (delegated to the Department of Conservation). The Department of Conservation would cost recover for its time regardless of whether it approved the disposal or not. There is, therefore, a risk of incurring costs but not being able to sell the land.

4.8 There is a relatively small benefit from the disposal of the land coloured green. There are significant cost risks associated with the revocation and disposal process, and it is entirely possible Council could go through the process only to have the Minister of Conservation

refuse to revoke the reserve (much would depend on whether objections were received and how many were received).

- 4.9 NZTA has, through its agents (The Property Group), expressed concern at the potential for significant time delays in this process. It has indicated that it would prefer to sell the Dominion Flat land without the complication of the reserve revocation.
- 4.10 One other option is available and that is to rescind the decision to acquire the land, as well as the decision to dispose of Part Lot 2 DP 20482. This is not recommended. The decision to purchase has been publicised and well received in the community.
- 4.11 It is disappointing the transfer of ownership of the land in green could not occur as simply as anticipated. The reasons are quite technical but between Council staff and The Property Group, a simple solution which met the legislation requirements could not be found.

5 Options

- 5.1 Option 1 – Council rescinds the decision to dispose of Part Lot 2, DP 20482. This allows the acquisition to proceed with minimal delay (the only delay would be the survey). It does, however, increase the total cost of purchase from \$35,000 to \$45,000. This can, however, be accommodated within existing funds for this location, along with any survey costs.
- 5.2 Option 2 – proceed with the disposal. The public notice of the intention to revoke the reserve status would commence. This carries a risk of incurring costs without being able to sell the land. There is some risk the costs of constructing a link track to the remaining existing track, plus the costs of disposal, would negate the \$10,000 benefit of the sale price. At the very least it would mean the benefit of disposal is less than the \$10,000 sale price. The benefit would be a reduced net purchase price if the disposal did succeed.
- 5.3 Option 3 – Council rescinds the decision to purchase the site. NZTA would sell the land on the open market. This is not recommended due to the positive reactions from publicity regarding the purchase. While this would save Council \$45,000 plus survey costs, this reserve is very much a bargain at that price, particularly given its importance in the Great Taste Trail, as well as being a rare lowland wetland.

6 Consideration of Financial or Budgetary Implications

- 6.1 Thirty five thousand dollars was allocated to this project in 2010/11 and a further \$30,000 was allocated in 2011/12. If the land coloured green is not sold, the purchase at \$45,000 (plus survey costs) can still be accommodated within this total of money available. The survey costs, estimated at \$5,000, can also be accommodated within the budget.
- 6.2 The funding is allocated from the Reserve Financial Contributions account.

7 Significance

- 7.1 I consider that the decision not to proceed with the disposal of Part Lot 2 DP 20482 is of low significance, given that less than \$10,000 is involved, and existing budgets can cover the increased purchase price. The total budget for the land purchase has been consulted on through the Annual Plan processes for 2010/2011 and 2011/2012.

8 Consultation

- 8.1 If the Committee prefers the reserve revocation option, this will involve extensive public consultation and formal public notice under the Reserves Act.
- 8.2 I consider that no consultation is necessary if the land is retained as reserve.

9 Conclusion

- 9.1 Based on the complexity of the disposal process, the limited benefits from this process and the potential for the disposal process to incur costs with no guaranteed successful outcome, I consider the risks of disposing of the land outweigh the benefits. Retaining the existing reserve is therefore the recommended course of action.

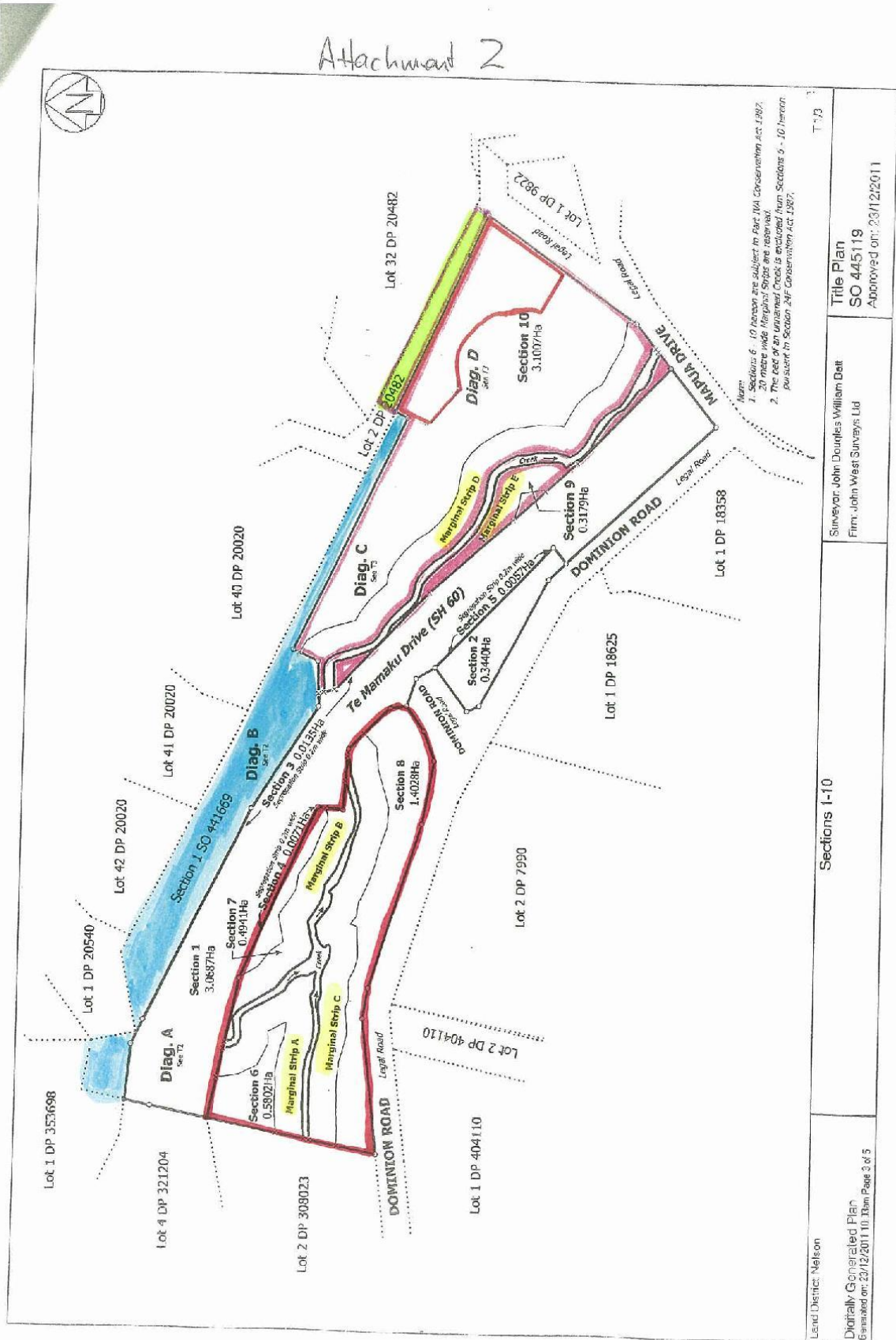
10 Next Steps / Timeline

- 10.1 If the Council approves the recommendation to retain the reserve, the acquisition of Dominion Flats can proceed. Survey of the land will be commissioned, with completion of the purchase likely to be early in 2013.

11 Appendices

1. Plan of land originally intended for disposal 27

Attachment 2



Item 8.4

Attachment 1

8.5 DRAFT RESERVE GENERAL POLICIES REPORT**Decision Required**

Report To: Community Services Committee
Meeting Date: 15 November 2012
Report Author: Beryl Wilkes, Reserves Manager
Report Number: RCS12-11-06
File Reference:

Item 8.5**1 Summary**

- 1.1 This report presents the Draft Reserve General Policies document (sent out under separate cover) to the Committee and recommends that it be approved for public consultation. The draft document has previously been reviewed by the Committee at its August meeting. I was asked to work with a working group of Councillors Edgar, King and Wilkins to make any necessary amendments to the document prior to bringing it back to the Committee for approval to release it for public consultation.
- 1.2 The draft document has been reviewed by the working group and their comments and suggestions have been incorporated into it. The discussions resulted in no major changes other than deleting the poem. We also made a number of minor changes which assisted in making the policies clearer and easier to read.
- 1.3 The report outlines the changes proposed in the draft document from the existing policies in the reserve management plans.
- 1.4 The options for the Committee are to either approve the draft document to go out to public consultation or not to approve it. I recommend that the draft document is approved for public consultation.
- 1.5 The report also asks that the Committee rescinds the part of the resolution passed at the meeting on 23 August 2012 stating that the consultation would be undertaken in association with the Draft Richmond Ward Reserves Management Plan early in 2013. It is likely that the Draft Richmond Ward Reserves Management Plan will not be prepared as early as we had hoped. Therefore, we would like to undertake the consultation on the Draft Reserves General Policy document separately and earlier than recommended in the previous report.

2 Draft Resolution**THAT the Community Services Committee:**

- 1 Receives the Draft Reserve General Policies Report RCS12-11-06; and**
- 2 Rescinds the recommendation CS12-08-8 part 4 to release the Tasman District Council Draft Reserves General Policies for public consultation in conjunction with**

the public consultation on the Reserve Management Plan review process for Council's Richmond Ward Reserves.

- 3 Resolves to release the Tasman District Council Draft Reserves General Policies document for public consultation, pursuant to Section 41 of the Reserves Act 1977.

3 Purpose of the Report

- 3.1 To seek the Committee's approval to release the Draft Reserve General Policies document incorporating the changes as made by Councillors Edgar, King and Wilkins and to agree that the consultation will now not be undertaken in conjunction with the consultation on the Reserve Management Plan review process for Council's Richmond Ward Reserves.

4 Background and Discussion

Previous consideration of this matter by the Committee

- 4.1 The Community Services Committee had this matter presented to it at the meeting on 23 August. It resolved as follows:

"THAT the Community Services Committee:

- 1 *Receives the Tasman District Council Draft Reserves General Policies Document Report; and*
- 2 *Ask staff to establish a working group comprising the Community Services Chair, Crs Wilkins and King and the Reserves Manager to work through the Draft Reserves General Policies and to bring the document back to the next Community Services Committee meeting for approval to release for public consultation; and*
- 3 *Resolves under Section 41(5)(a) of the Reserves Act 1977 that written submissions on the proposed Tasman District Council Reserves General Policies would not materially assist in its preparation; and*
- 4 *Notes that the public consultation will be undertaken in conjunction with the Reserve Management Plan review process for Council's Richmond Ward Reserves, which will be undertaken early in 2013.*

- 4.2 I held a meeting to discuss the draft document with Councillor Edgar, King and Wilkins. These discussions resulted in no major changes other than deleting the poem. A number of minor changes were also made, which assisted in making the policies clearer and easier to read. The changes have been made to the Draft Reserves General Policies document.
- 4.3 The report is now re-submitted for the Committee's consideration with a recommendation that the draft document is approved for public consultation. We are also requesting that the public consultation is undertaken soon and does not wait to be undertaken with the review of the Richmond Ward Reserves Management Plan. The Draft Richmond Ward Reserves Management Plan is likely to be delayed and staff would prefer to undertake the consultation on the Draft Reserves General Policies soon, rather than waiting until the other plan is ready. The Committee, therefore, need to rescind part 4 of the resolution it passed on 23 August 2012.

Background

- 4.4 The current Council Reserve Management Plans all have policy sections at the front of the documents which outline policies for reserve management, use and development which were done each time a plan was prepared.
- 4.5 The current national trend is for a Reserves Management Policies document to be prepared to consolidate management policies. This allows a consistent approach to reserve management and removes the need for policies to be repeated in omnibus or site-specific management plans.
- 4.6 The document applies to all land in the Tasman District declared and classified as a reserve under the Reserves Act 1977 where Council is the administering body, as well as land that Council maintains as a reserve but is not yet declared or classified, and land which is the subject to easements including esplanade strips, marginal strips, access strips and rights-of-way.
- 4.7 Although Council does not administer the underlying land in the case of easements in favour of the public, it has a responsibility to ensure that the use of the land is compatible with the easement agreement and with community expectations.
- 4.8 The policy document is a 'living document' setting out the policies which will direct the use and management of Tasman District's reserves for the next 10 years. The policies have been prepared in accordance with the requirements of Section 41 of the Reserves Act. Any significant future amendment to the policy document will require public consultation. Minor amendments may be made by Council in consultation with affected parties and specific stakeholders.
- 4.9 Council is also preparing a Reserves Strategy which will outline Council's broad approach to the provision and management of reserves and cemeteries in the District. This will be presented to Council later in the year.

Development process

- 4.10 The guiding principles for the policies are drawn from Council's Long Term Plan. The Draft Reserves General Policies document is based on examples of good practice for reserve management nationally, and aims to achieve a high degree of consistency with relevant policies administered by the Nelson City Council. However, there has been a significant input from Tasman District Council staff to ensure that the draft policies are regionally relevant.
- 4.11 Once approved by Council, the document will be distributed for consultation with submissions called for.
- 4.12 As stated, the document will remain a 'living document' and will be subject to ongoing review as required.
- 4.13 Site-specific or omnibus reserve management plans will continue to be developed and should be consistent with the Reserves General Policies. However, where a site-specific

policy is required in a reserve management plan, this will over-ride that developed in the General Policies document, or provide more locally-relevant detail.

Policies

4.14 Four policy sections have been developed relating to:

Administration

This section addresses the legal framework for the acquisition and administration of reserves.

Use of Reserves

This section outlines Council's approach to the use of the reserves, both by the general public and for applications for more formal reserve use.

Maintenance of Reserves and Reserve Assets

This section defines the policies that guide the maintenance of Council reserve land and assets.

Development of New Features and Facilities

Policies in this section guide decision-making with respect to the provision of new features or facilities within a reserve. Where relevant, policies have been developed to reflect the intentions and requirements of the Reserves Act 1977, existing Tasman District Council bylaws relevant to reserves, and existing national standards and guidelines.

Key policies

The majority of policies detail and expand on Council's current practices and, in the main, will not represent a shift from what reserve users and the community normally experience. There is one proposed policy (smoke free reserves) which is a new concept for the Tasman District Council, and several policies consolidate management approaches which may not previously have been clear.

- A policy on implementing the Treaty of Waitangi on reserves is included. This policy will require Council to work with any Iwi recognised by the Crown as being tangata whenua of a reserve. This work would include liaison regarding proposed work associated with reserves, particularly prior to any disturbance of reserve land where cultural or heritage values are present or nearby.
- The smoke free reserves policy suggests installing appropriate smoke free signs in neighbourhood reserves and recreation and sport parks and near playgrounds. It is suggested that Council does not pass any bylaw which would require penalisation of those smoking on reserves, due to policing and prosecution difficulties and costs, and the likelihood that such an approach would not be generally acceptable. However, by supporting community expectations that smoking will not occur in public spaces where youth and children enjoy outdoor recreation, Council would aim for voluntary compliance to encourage greater family use of reserves and to support healthier lifestyles.
- Policies relating to commercial activities on reserves and leases and licences provide substantial detail over application processes and the assessments which Council staff

must apply when considering an application for a commercial or club occupation of a reserve (temporary or long-term).

- A policy on liquor requires that the advertising of liquor shall not be permitted on reserves, apart from price and product schedules at point of sale, unless by the prior approval of the Reserves Manager.

5 Options

- 5.1 At its meeting on 23 August 2012, the Committee accepted the principle of preparing a Reserves General Policies document. I was requested to bring the document back to the Committee for approval once the working group's amendments had been incorporated. This work has been undertaken, so the next step in the process is for Council to either approve the Draft Reserves General Policies document for public consultation, subject to any further changes that the Committee may have or for the Committee not to approve the draft document. I recommend that the draft document be approved for public consultation.
- 5.2 As noted above, we are seeking to undertake the public consultation separately from that on the Draft Richmond Reserves Management Plan. This would require Council to rescind part 4 of the resolution it passed on 23 August. The options for the Committee are to either rescind part 4 of the resolution to enable the consultation to occur separately from the Draft Richmond Plan or to leave the resolution in place which would require the consultation on the Draft General Policies document to be undertaken with the Draft Richmond Plan at a later date. I recommend that part 4 of the resolution be rescinded to enable the consultation on the Draft General Policies document to be undertaken earlier and separately from the Draft Richmond Plan.

6 Strategic Challenges / Risks

- 6.1 The risks associated with approving the draft document for public consultation are minimal, given that it is only a draft and there will be the opportunity for changes to be made to the document prior to it being finalised and adopted by Council.

7 Policy / Legal Requirements / Plan

- 7.1 This draft policy document has been prepared in accordance with the Reserves Act 1977 to assist in the Council's Parks and Reserves Management Plan process. Once finalised and adopted by Council this document will replace the current policies in Council's Parks and Reserves Management Plans.

8 Consideration of Financial or Budgetary Implications

- 8.1 The budget for this project has been provided for in Council's Long Term Plan.

9 Significance

- 9.1 This activity is of medium significance as it sets policies for the use and management for Council's Reserves and will be of interest to local residents and visitors to the region.

10 Consultation

- 10.1 Public Consultation will be carried out as per section 41 (6) of the Reserves Act 1977.

11 Next Steps / Timeline

- 11.1 Public notice will be given in the next couple of weeks that the Draft Tasman District Council Reserves General Policies document is available for inspection and call for interested persons and organisations to lodge written comments on the draft plan. The consultation period is for a period of at least two months. Council will need to hear any submitters requesting to be heard, prior to finalising the document.
- 11.2 To allow for the Christmas holiday period, the closing date for written submissions will be extended to cover this time.

Appendices

1. Draft Tasman District Council Reserve General Policies document (*Under Separate Cover*)

8.6 RESERVE MANAGER'S REPORT

Information Only - No Decision Required

Report To: Community Services Committee
Meeting Date: 15 November 2012
Report Author: Beryl Wilkes, Reserves Manager
Report Number: RCS12-11-07
File Reference:

Item 8.6

1 Summary

1.1 The report covers parks and reserves activities in the District's wards.

2 Draft Resolution

That the Community Services Committee receives the Reserve Manager's Report RCS12-11-07.

3 Richmond Ward

Site	Projects for 2012/13	Timeframe
Dellside Reserve/ Kingsland Forest	Mountain bike/walkway tracks (Steve)	Keep Richmond Beautiful have constructed new steps on Hill Street South Walkway and cleared tree slash from the stream. Mountain bike track in gully is repaired and a new track being established.
Easby Park	Storm damage repair to stream (Glenn)	Work to start this week on the stream edge repairs and slip above Marlborough Crescent.
Washbourn Gardens	Access (Steve/Beryl)	The access into the gazebo area is being upgraded.
Richmond Council Office	Landscaping (Steve)	Completing landscape plan for the main entrance garden areas.

4 Moutere Waimea Ward

Site	Projects for 2012/13	Timeframe
Waimea River Park	Brief for consultant (Beryl)	A meeting was held with the staff steering group and David Sissons with further discussion held on the future development of the area.
Wakefield Recreation Reserve	Sportsfield turf upgrade (Glenn)	Work on the upgrade of number two sportsfield has commenced.

5 Motueka Ward		
Site	Projects for 2012/13	Timeframe
Decks Reserve	Historical plaques (Beryl/Glenn)	A design for the installation of the plaques is being prepared.
Motueka Cemetery	Rhododendron shift	Consultation underway with the Motueka Community Board, Motueka RSA and Keep Motueka Beautiful.
Sportspark Motueka	Toilet and shop building (Glenn)	Painting being carried out.
Ledger/Goodman Park	Playground (Kathy/Glenn)	Installation of the playground is underway.
Wharf Road to York Park	Walkway link (Glenn/Kathy)	Work is continuing on this project. Due to be completed for opening on 17 November.
Torrent Bay	Signage (Steve)	Way finding signage for visitors and track walkers in the village has been updated with signs to be installed before Christmas.

6 Golden Bay Ward		
Site	Projects for 2012/13	Timeframe
Parapara	New playground (Glenn)	Awaiting installation of play equipment.
Takaka Memorial Reserve	New playground (Glenn)	Landscape options are currently on display.
Rototai Cemetery	Natural Burial Area (Beryl)	WIP

7 Regional

- 7.1 The National Coastal Dune Network Conference is to be held in Nelson in March 2013. Steve Richards is assisting in the organisation of field trips for this conference.

8 Appendices

Nil

8.7 COMMUNITY RECREATION ADVISOR'S REPORT

Information Only - No Decision Required

Report To: Community Services Committee
Meeting Date: 15 November 2012
Report Author: Mike Tasman-Jones, Community Recreation Advisor
Report Number: RCS12-11-08
File Reference:

Item 8.7

1 Summary

1.1 The report covers:

- Updates on the various community grants and funding rounds
- Recreation programmes and events updates
- Recreation promotion activities
- Community development

2 Draft Resolution

THAT the Community Services Committee:

- Receives the Community Recreation Advisor's Report RCS12-11-08; and**
- Supports the application for funding of \$2,430 (plus GST) to be applied to the Lions Foundation to support the Sundial Jam.**

3 Grants and Funding Rounds

Tasman Creative Communities Scheme

3.1 The current round closed on 10 November 2012 (I will update the committee on the day on the number of applications). There is a total of \$28,872 available for distribution in the remaining two rounds for the 2012/2013 financial year.

Tasman \$200 Ships Update

3.2 Two applications have been granted so far this financial year for the Tasman \$200 Ships. A letter from a successful recipient is attached (appendix 1).

Sport NZ Rural Travel Fund

- 3.3 The Sport NZ Rural Travel Fund scheme closed on 31 October with six applications received. There is a total of \$18,656 available for distribution available in the remaining two rounds for the 2012/2013 financial year.

Motueka Museum building restoration and strengthening

- 3.4 A funding application is being prepared to send to the NZ Lottery Grants Board, Lottery Environment and Heritage Funding to enable the strengthening and restoration work of the Motueka Museum to proceed. Tasman District Council has allocated \$25,000 in the Long Term Plan for work associated with the restoration and strengthening of the building. This is provided from the Motueka Reserve Financial Contributions account. The current round of funding closes 28 November 2012. The NZ Lottery Grants Board has previously provided funds for preparing the Conservation Plan and Condition Report for the Motueka Museum. This report was completed in March 2012. We are now in a position to commence with the identified priorities for the restoration and conservation of the building. We are seeking \$205,000 from NZ Lottery Grants Board to begin the highest priority actions.

4 Recreation Programmes / Events

- 4.1 A full programme of events are planned for the district over summer and Council is leading or supporting the following events from 18 November 2012 – 3 March 2013

18 Nov	Richmond Pak n Save Santa Parade (Richmond)
7 Dec	Motueka New World Starlight Parade (Motueka)
8 Dec	Brightwater Carols by Glo-lite (Waimea)
9 Dec	Tiny Tots, Toys & Teddies Party (Richmond)
9 Dec	Tapawera Christmas Fair (Lakes/Murchison)
15 Dec	Golden Bay Santa Parade (Golden Bay)
23 Dec	Carols by Candlelight (Richmond)
24 Dec	Christmas Carols (Golden Bay)
28 Dec	Richmond Market Day (Richmond)
2 Jan	Nelson Jazz & Blues in Takaka (Golden Bay)
5 Jan	Jazz & Blues in Washbourn Gardens (Richmond)
5 Jan	Tasman Skatepark Tour Takaka (Golden Bay)
6 Jan	SolarCity Summer Movies: (Richmond)
6 Jan	Pohara Beach Annual Sand Sculpture Extravaganza 2013 (Golden Bay)
8 Jan	Movie On The Green (Golden Bay)
9 Jan	Tasman Skatepark Tour Mapua (Mapua/Moutere)
9 Jan	SolarCity Summer Movies: (Tasman)
10-11 Jan	Stone Sculpture (Golden Bay)
10 Jan	SolarCity Summer Movies: (Motueka)
11 Jan	SolarCity Summer Movies: (Richmond)
12 Jan	Tasman Skatepark Tour Wakefield (Waimea)
13 Jan	Tata TITANIC Cardboard Boat Race (Golden Bay)

16 Jan	Tasman Skatepark Tour Tapawera (Lakes/Murchison)
19 Jan	Tasman Skatepark Tour Motueka (Motueka)
22 Jan	SolarCity Summer Movies: (Richmond)
23 Jan	Tasman Skatepark Tour Brightwater (Waimea)
23 Jan	SolarCity Summer Movies: (Wakefield)
24 Jan	SolarCity Summer Movies: (Moutere)
26 Jan	Tapawera BGAC Show (Lakes/Murchison)
26 Jan	Tasman Skatepark Tour Richmond (Richmond)
27 Jan	New World Motueka Teddy Bears Picnic (Motueka)
27 Jan	SolarCity Summer Movies: (Richmond)
3 Feb	Sarau Festival (Mapua/Moutere)
6 Feb	Waitangi Day Festival (Motueka)
9 Feb	Kaiteriteri Beach Fun Day (Motueka)
13 Feb	Go By Bike Day (Golden Bay)
16-17 Feb	Festival Nelson Lakes (Lakes/Murchison)
16 Feb	Murchison A&P Show (Lakes/Murchison)
17 Feb	Get Moving Family Fun Ride (Motueka)
22 Feb	Sundial Summer Sounds (Richmond)
24 Feb	Family Bike Ride Day (Golden Bay)
24 Feb	Golden Bay Children's Festival (Golden Bay)
1-3 Mar	Buller Festival (Lakes/Murchison)
2-3 Mar	KBAR – Kaiteriteri Beach Adventure Race (Motueka)
2-3 Mar	NZ Antique and Classic Boat Show (Lakes/Murchison)
3 Mar	Choice Children's Day Celebration (Mapua/Moutere)
3 Mar	Get Moving Family Fun Ride (Richmond)

Funding Expo

4.2 Planning for the 2013 Funding Expo is underway with the date set for Friday 7 June 2013.

Get Moving, Walk, Run and Cycle Active Communities Project Recent Activities

- 4.3 Takaka Library Bike Maintenance Workshop (3 October). Eight adults and five children participated.
- 4.4 Cycle Festival Kids Wheely Fun Day at Saxton Field (9 October). Delivered cycle skills sessions for approximately 70 children using the cycle skill trailers wooden ramps and see-saw.
- 4.5 Kaiteriteri Family Fun Day (14 October). Approximately 60 kids and adults.
- 4.6 Mapua Spring Fling family evening picnic and games (25 October). Summer in your neighbourhood series in conjunction with the Way2Go trailer with 100 families participating and riding.
- 4.7 Waimea College Adult Ed Cycle Maintenance (27 October). One day programme with six adults from ages 30 to 80 present and a 16 year old.
- 4.8 Men's Activator MTB Session (30 October) at Auckland Point School.

Sundial Jam

- 4.9 A funding application to contribute towards the hire of staging, sound and lighting is requested to support the Sundial Jam event (formally Sundial Square Summer Sounds). An application to the Lion Foundation requesting \$2,430 (plus GST) is recommended to be submitted.

Tasman's Got Talent

- 4.10 Over 60 performances, comprising of over 120 entertainers have competed across three regional heats in the inaugural Tasman's Got Talent event. Twelve finalists have been selected and their winning performances are currently viewing online for the online community to cast their vote on who they think has the most talent. Around 500 people came out to support the Golden Bay, Motueka and Richmond heats.

Big Day Out

- 4.11 Four hundred children from Nelson/Tasman holiday programmes attended the Big Day Out activity day, co hosted by Teapot and Bridge Valley camps. Seven Harakeke workshops were delivered to Tasman holiday programmes over the spring school holidays. A golf skills workshop is scheduled to visit holiday programmes during the last two weeks in January.

Tasman Youth Council

- 4.12 Recruitment is underway for the 2013 Tasman Youth Council. Cluster coordinators have been issued with promotional packs and new recruits are invited to attend the end of year break up and review at Kaiteriteri early next month. A training hui has been set for 8 and 9 March next year.
- 4.13 Information sharing on how the Tasman Youth Council operates and functions is assisting the Far North community in getting a youth council established in Northland (see attached newspaper clipping - Appendix 2).

Murchison Community Recreation Contract

- 4.14 The Murchison Community Recreation Contract report has been held over to the 29 November Full Council meeting at the request of Crs Edgar and Bryant.

Outdoor Recreation Expo

- 4.15 The first Outdoor Recreation Expo was held on Sunday 11 November 2012 at the Tahunanui Recreation Reserve.
- 4.16 The Outdoor Recreation Expo aims to get more people participating in outdoor recreation, but on one condition, they return safely! Our target is to attract as many current and new participants to outdoor recreation as possible.

- 4.17 The funding for this Expo has come from Safe at the Top (the Nelson Tasman International Safe Communities initiative) and the Get Moving Active Communities programme. I will update the committee at the meeting.

Moutere Hills Community Centre

- 4.18 Attached is a copy of a report received regarding the usage and events at the Moutere Hills Community Centre for the period April to June 2012 (Appendix 3).

Richmond Recreation Centre and Town Hall

- 4.19 Attached is a copy of a report received regarding the usage and events at the Richmond Recreation Centre and Town Hall for the period May to July 2012 (Appendix 4).

5 Recreation Promotion

Hummin in Tasman

- 5.1 The Hummin in Tasman Summer Guide has been printed and will be distributed from mid November.

Boredum Busters

- 5.2 The spring 2012 edition attracted 230 colouring in, 67 movie, 50 CD, and 12 Nelson Arts Festival competition entries. The summer 2012-13 edition is due for distribution on 4 December.

6 Community Development

The Late Late Bus

- 6.1 The Tasman District Council supports the Late Late Bus with an annual grant of \$10,000. The service runs between Richmond/ Nelson on Friday and Saturday evenings from 10.00 pm to 3.00 am. The Late Late Bus patronage was 9,787 for the year ended 30 June 2012. This compares with 8,903 in June 2011 year and 8,041 in the June 2010 year.

Street Ambassadors Service

- 6.2 The summer service commences on 30 November 2012 and runs through to 9 February 2013. The safer streets service works in partnership with local police, nightwatch/patrol, and Maori wardens and will alternate between Richmond and Motueka communities, on Friday and Saturday evenings between the hours of 8.30 pm and 2.30 am.

Settling In Tasman

- 6.3 The Family and Community Services part of Ministry of Social Development is leading a project to identify the need for community based social services for migrant communities in Tasman. The outcome of the process is to gain better understanding of the needs and issues for migrants in Tasman. This information will assist agencies and communities to better respond to their needs and enable us to welcome and retain migrants in the future. Settling in staff lead the process with assistance from agencies, including Council staff, to gather demographic information, identify key agencies and individuals in the community and to offer advice.

7 Arts Council Arts Partnership Contracts

- 7.1 Tasman District Council has funding contracts with Golden Bay, Motueka and Nelson Arts Councils. The Arts Councils:
- support their communities to be aware of and able to participate in arts opportunities;
 - promote the regional Tasman Creative Communities Schemes closing 10 March, 10 July and 10 November each year;
 - provide a representative to sit on the Tasman Creative Communities Scheme Subcommittee;
 - network with the arts community to advocate for the arts and inform the community and the Tasman District Council of arts needs, projects and issues as they arise.
- 7.2 The annual report from Arts Council Nelson is attached to this report (Appendix 5).

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61 Waller Street
Murchison 7007
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28th May 2012

Dear Community Recreation Officer

As you may already know I went on the Spirit of New Zealand March 26th-May5th, Voyage 622, and it was the best ten days of my life. I made 40 new friends my age and gained a whole new family.

We began in Auckland and sailed through the Hauraki Gulf to the Coromandel, over to Great Barrier Island where we stayed for a few days, and then back to Auckland.

The highlights of my trip were getting back on land after being stuck on a boat for 4-5 days at a time. We enjoyed a three hour hike on Great Barrier, up to a hot spring to soak, which was very relaxing and very rewarding. Another highlight was rowing our rubber boats in to land for a bbq, bonfire and rugby on the beach.

One thing that I definitely achieved was conquering my fears. I was terrified of heights but pushed myself to try everything. On our first day we had to climb to the first sail on the mast and later had to crawl out to the end of the sail to release the sails. This was very challenging for me. I forced myself to push past my fears. Later in the trip I jumped off the bowsprit into the water and climbed to the highest point on the mast.

Another thing I gained from going on the Spirit was leadership skills, gaining a wide range of friends and I also learnt so much about sailing ships.

I would like to thank you for your sponsorship and let you know that Voyage 622 was worth every cent.

Yours sincerely

A handwritten signature in blue ink that reads "Anneliese Wanstall" with a small heart symbol at the end.

Anneliese Wanstall

Item 8.7

Attachment 1

A new voice for youth of Far North

A new youth council initiative has been launched in the Far North. Te Hiku Youth Council, which as of last week had 14 members, convened its third meeting at Te Ahu, under the guidance of Mike Wikitera and the umbrella of Kaitiaki's Community Business and Environment Centre (CBEC) and the Ministry of Youth Development.

"A youth council has been on the cards for a number of years. There has never been one here in the Far North before," Mr Wikitera said.

Council members, aged 16 to 25, have been recruited via a campaign he delivered to local schools and organisations, his role being to give members an understanding of how the council could function.

"A youth council is important because it gives youth a voice," he added.

"There are a lot of different youth organisations around but there's not really one that has such a diverse range of backgrounds within it. We want a diverse group of young people who represent the whole community."

The council had the support of many organisations, including Far North REAP and Te Hiku Community Board.

"Youth councils can create and support events and be a part of community councils. It is really up to the youth what the council does," Mr Wikitera said.

The council is still in its formative stages, discussing issues such as a constitution and

mandate and what its key initiatives will be. New members will always be welcome, the aim being to spread as widely as possible to encompass all the different areas in the Far North district.

Satellite meetings for those who can't attend in Kaitiaki was an option that had been discussed.

Mr Wikitera said a youth council had been established in the Tasman region many years ago and had been very successful. He hoped to bring that council's co-ordinator to Kaitiaki to explain what had been achieved there and how.

"The Tasman Youth Council is very strong, and it would be great to have somebody like Paul give tips to our council here in Kaitiaki," he said.

Meanwhile 18-year-old Max Thompson said he decided to join because "There are a lot of youth out there who are corrupt, and I'd like to be a good role model for them. It would be good to let youth have a voice."

Yazmin De Caigney (16) joined to help change.

"The youth up here don't do anything. I hope to get them into something," she said.

Talia Rogers (16) saw the council as offering a good opportunity to get to know people and to make a difference in the community.

Mr Wikitera said the primary objective was to develop young people's decision-making skills and understanding of how decisions are made by boards

Peter, then Ian, then Evelyn she watched how he did it, then one day she got in the car, backed it out wanted to get rid of it. She and a few others actually ran it themselves for a time, and she also that told most about her attributes. Those were the days when women just didn't do that sort of thing, Bryce said. She was ahead of and still be the wonderful mother she was to her kids. "She was a wonderful mother, and a hugely significant part of the history of our district."



BEING HEARD: Te Hiku Youth Council members Erina Ihaka (left), Faith Baldry, Okena Simon Wikitera, Yazmin De Caigney and Max Thompson — giving a voice to their generation. PICTURE / PETRINA HODGSON

and committees. "Their skills in leadership will be tested as they participate in community initiatives designed to increase leadership and problem-solving skills," he said. "CBEC's networks in our community will assist the young people in making their own contributions to the community a

reality. Gaining understanding of formal meetings and procedures is a key aspect to the council. "Te Hiku Community Board has given its support to the initiative, and will be instrumental in providing the youth council with engagement at this level." CBEC's networks would also

be used to allow members to sit on local boards/non-profit organisations as non-voting but otherwise participating members. "We aim to develop trust and appreciation of youth from these boards to help them progress towards formal inclusion of youth in their decision-making process," he added.

"The benefits to the youth community will be a key outcome for the council as they will be tasked with developing a strategic plan that can set in place some short, mid and long term goals that will assist our youth with some of the issues they face in their local, regional and national communities.

"Ultimately the youth council will strive towards being independent and self-managing, and will allow our youth to have a voice and be heard in our local community."

■ For further information contact Mr Wikitera on (027) 254-5051 or 408-1092.





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REPORT FOR: Mike Tasman-Jones
 Community and Recreation Advisor
 Tasman District Council

COMPILED BY: Katrina McLean
 Facility Manager
 Moutere Hills Community Centre

PURPOSE: Report on Community Recreation Provision
 For the period April 2012 – June 2012

On the 13th of June Moutere Hills Community Centre ran a Community Consultation evening to gain feedback of our effectiveness of addressing Community needs. The evening proved to be a success with positive feedback gained which will help us to develop our direction forward for the 2012 – 2013 planning year. Please see attached a summary of the feedback from members of the wider Moutere Hills Community.

The centre plans to carry out a review with our associated clubs in the near future to ensure we are meeting the wider community needs and providing the support required to our voluntary organisations.

Community Events for the period:

- Mountain Running Championships were based from the centre.
- Rangers Club Day – this was a great success and saw all the Rangers Rugby teams playing at home, plus some of the Rangers Football teams as well
- Motueka Annual Quilt Show – This was again run by Mouteka Quilting Connection and was a great success. It helped showcase the community centre to a wide variety of people that hadn't been here before.

Community Activities for the period;

- We ran a two week April School Holiday programme catering for between 15 and 30 children per day. To try to cater for the 10 years + age group we ran a few one day workshops which focused on active participation and creative expression. We had only limited spaces on these programmes to ensure a quality experience. They were well received with most courses fully booked.
- Way2Go activities started again at the commencement of Term 2 with social indoor netball, badminton, table tennis, volleyball, walking group, zumba, circuit, hip hop and exercise to music all receiving good numbers. These are all run by volunteers and involve a wide cross section of the community.
- Rangers Rugby Club and Rangers Football Club are both in full swing and we have hosted a number of sporting based occasions for both of these clubs.
- Physical activity opportunities. For adults the following activities have been made available; personal training, aerobics, yoga and pilates. For the children activities involve karate, dance, and gymnastics. We have also introduced a Sit and Be Fit class for seniors.
- Art Activities – due to demand we are again running a mosaics workshop twice a week.



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- Community groups – playgroup continues to run a weekly session with numbers having picked up over recent months. And attendance at the movement and music session for under 5 year olds has increased.

Please see attached our schedule of activities for Term 2 2012.

Identified areas of need within the community:

We will be working through the suggestions that came up as part of the Community Consultation evening, assessing their viability and putting together a plan of action. This will form part of our strategic plan, which is in the process of being developed. We will forward this to you as soon as completed.

We will be looking at developing a Friday night Youth Drop-In programme and also expanding on our arts based activities to appeal to a wider cross section of the community. Research will be done into the viability of running Community Social Evenings.



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REPORT TO
TASMAN DISTRICT COUNCIL
May, June, July 2012



Figure 1: Kiwiana family fun day

Richmond Recreation Centre & Town Hall

Mary-Ann McNatty-Shaw






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Report Brief

This summary report is submitted to update interested parties on the performance of the Richmond Recreation Centre for the period May-June-July 2012

Facility Management:

Strategy	Results / Outcomes / Achievements
<p>Provide management of the Richmond Recreation Centre & Town Hall for the TDC</p>  <p>Figure 2: Entrance to Town Hall & Meeting Room</p>  <p>Figure 3: Meeting Room & Hall Foyer</p>  <p>Figure 4: Office side & Foyer</p>  <p>Figure 5: Office side showing entrance to small meeting room</p>  <p>Figure 6: Kiwian fun family day</p>	<ol style="list-style-type: none"> 1. “What’s On” timetable has been revitalized and on display with the Club Recreation (Way2Go) Flyer. 2. Sport Tasman’s Club Recreation continues to provide active recreation and healthy well being (See page 4) 3. Small Meeting Room: This smaller meeting room, which seats up to 12 has been utilised by 130 community group participants within this period. These groups are the Nelson Hearing Association, Nelson Community Law, The Nelson Ark, NMIT student counselor, NPHO counselor, Child Cancer Foundation courses and general meetings, Te Ara Mahi Trust, Nelson PHO & Green prescription interviews & Richmond Residents association. 4. Richmond Recreation Centre & Town Hall: Is thriving well, as a non purpose built recreation centre, every ounce of free space is being utilised. 5. Sport Tasman: Has purchased and installed a new dishwasher in the main kitchen and this has been well received by our users at the centre. 6. Kiwiana fun family day: This day was attended by approx 300 community families, who all joined in the fun kiwi games, purchasing fundraising raffles, participated in the drawing competition, just gym activities, ate wonderfully cooked sausages in bread, and played on the obstacle course bouncy castle or lined up to have their face painted. Overall we raised \$1100 towards the installation of the safety. We are really appreciative for the support from local business’s that donated items and all the community whom purchased a raffle ticket. 7. Richmond Recreation Centre & Town Hall: Is becoming known as a community centre where tourist and locals regularly pop in for directions and ask information. 8. Health & Safety: New Emergency Action Plan signage has been installed throughout the facility advising users of Civil Defense instruction and EAP in the event of emergencies or natural disaster. We have also implemented a recently approved Fire Evacuation plan. 9. Plumbing: Unfortunately tree roots and sewer pipe blockages are still occurring even after measures have been put into place to help stop these occurring. 10. Hall lighting: New safety approved, florescent lighting has been installed in the Hall.

<p>Maximize venue bookings of the Meeting Room & Town Hall</p>  <p>Figure 7; Tasman Visual Art Exhibition weekend of 6th July</p>	<p>Facility Numbers</p> <p>May-June-July: A door counter has been installed and was fully operational in July counting 14221 for the month of July.</p> <p>User groups: Total user group numbers 35 regular user groups and 40 + casual including a recent Tasman Visual Art Exhibition.</p> <p>New user groups: for this period include Belly Dance and CEROC dance group.</p>
<p>RICHMOND BOREDOM. BUSTERS OSCAR</p>  <p>Figure 8; Boredom Busters Team</p>	<p>HOLIDAY PROGRAMME & AFTERSCHOOL CARE</p> <ul style="list-style-type: none"> • Provide supervised activities for primary school children in accordance with OSCAR guidelines and policies. • Holiday Programme: Richmond Boredom Busters ran for 2 weeks over the July holiday period holidays. Enrolled numbers were 180 for this two week period. 5 of these children had special needs and requirements. Activities attended were Museum, Founder park & Motueka Recreation Centre outings, bouncy castles, sports bonanza, Hip Hop and mimes, Scary party dress up day, Obstacle course challenge, creepy caterpillar creations & more. • After school care (ASC): We welcomed on board Steve MacDonald and Ari Barton whom are providing a refreshed programme. The after school programme provides care more suitable for the under 10 yrs old, the programme provides a healthy & keep NZ green option of a walking school bus for the pick up of children from Henley and Richmond Primary schools, this does limit numbers slightly, as we are unable to take children from other schools. For this period 385 attended the after school programme. • Salisbury girls group: for this period 104 girls aged between 13 to 18 years old, regularly attended and participated in various activities like aerobics, volleyball, problem solving & brain games, team building, rugby and soccer.
<p>COMMUNITY RECREATION</p>  <p>Figure 10: (left) Steve MacDonald (Boredom Busters & group fitness) & (right) Jackie MacIntyre (Club50 & group fitness)</p>	<p>May-June-July period: Over this period 2385 of our community came along and participated in our Way2Go & Club Recreation Programmes here at the Richmond Recreation Centre & Town Hall. We provide our fitness programmes throughout the holidays and while the holiday programme is running.</p> <ul style="list-style-type: none"> • Club 50: We welcome our new Club50 programme coordinator & group fitness instructor, Jackie MacIntyre. Jackie has come on board adding her refreshing touch to this programme, outing for this period included Theatre Royal tour, Saxton Stadium Tour, Cake decorating, Orienteering at Rabbit Island, board games, Motueka district museum, visit to Stoke seniors for lunch. 196 attended these and many more activities within this period. • Easy Beat Exercise: One of the longest running programmes here at Richmond Recreation Centre & Town Hall and continues to attract on average 20 per 2 weekly sessions. Easybeat numbers for this period were 450 attending within this programme. • Ease in2 Easybeat: Has been designed for those that are finding Shapeup a little easy and require more, Ease in2 Easybeat prepares participants for moving up into Easybeat. For this period 202 attending this new programme.

Mary-Ann McNatty-Shaw

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Figure 11; Motion & Mobility



Figure 12: Shapeup




Figure 13: Easybeat



Figure 15: Fun Housie group

- **Shape Up Group fitness:** Shapeup Group fitness programme is seeing 193 participants enjoying this exercise programme, we have now moved several of the Shapeup participants to the next level Ease in2 EasyBeat.
- **Sit and be Fit:** Has changed names...to... **Motion & Mobility** and is being delivered by Jackie MacIntyre whose has an extensive background in cardiac nursing in England. Jackie is an avid outdoors person. Jackie is currently completing her Skills Active Fitness Instructors certificate.
RRC is working very closely with 'The Stroke Foundation Nelson' to provide a programme suitable for seniors, those with special requirements or are rehabilitating from a Stroke.
Support Stroke play a small group of the community who are rehabilitating from Strokes, and meet fortnightly to share their experiences and information about Strokes, join Motion & Mobility class whilst within the building. Social drinks and eats are provided at no cost to this group and again after exercising. We always enjoy one of our oldest and very regular participants (who is 89 years old) telling us a joke at the end of the session. For this period 18 attended this programme.
Pictured in figure 11; Jackie MacIntyre take Buster and Marge through their exercises in the Motion and Mobility class for this period 35 attended this class. Buster 89 years 'young' is our oldest attendee, with Marge being our most disabled. Both have gained better movement & balance within this programme and they enjoy coming to our programme as they are fun and social. Afterwards they go into CBD to do their shopping, with Buster returning afterwards to participate in Fun Housie.
- **Fun Housie:** Raelene our volunteer is very valuable within our centre, and is very open about her own disability (Cerebral Palsy) Raelene volunteers every Monday & Friday within our centre. Raelene creates a fun atmosphere and ensures those with special requirements and unable to keep up with main stream housie are welcomed, provided afternoon tea, and some awesome prizes.
- **Club Recreation "Get Healthy Seminars:** Designed to be fun, social & very interactive, are being delivered quarterly and as part of our Club50 programme. Topics covered are Strokes, Heart conditions, Fitness and surgery, Nutrition and much more. With our first seminar a huge success with 22 attending the talk all about having an anesthetic during surgery.
- **Hang Out and be Active: (HOBA)** Steve MacDonald is our new youth advisor and coordinator of HOBA, this programme has been revamped and includes 1 hour of active games and a 1 hour for a gym circuit designed especially for 8 to 13 year olds. 65 attended HOBA in this period.
- **Ease in2 Cycling:** is currently closed over the winter months and will re-group at the beginning of October. Now meeting Monday and Wednesday with weekly participants. This social cycling group is designed to give participants confidence, brush up on cycling skills, learn practical maintenance, Sarah Hodgson Richmond Recreation Centre's community recreation and fitness instructor is leading this group and has already attended one course for bike maintenance and is attending a NMIT Cycle Skills course. This period saw 55 attend the cycle group.

<p>COMMUNITY FEEDBACK</p>	<p>The Tasman community and those from the Nelson region, Stoke, new to Tasman / Nelson region enjoy how central RRC is to the CBD. Frequent comments are made regarding RRC a great asset to Richmond as a Community Centre, with a wealth of information to offer and being available for community groups at low or no cost, along with being a very welcoming environment and providing clean amenities for all to use.</p>
<p>BUILDING TENANTS</p>	<p>Richmond Recreation Centre continues to be a health, well being and lifestyle community centre. Tenants who hire the offices on the Office Foyer side are....</p> <ol style="list-style-type: none"> 1. Nelson Free legal Services 2. Nelson budget adviser's service 3. Anne Macann: Physiotherapy & acupuncture (ACC accredited) 4. Fiona Ramsey: Sports & Deep tissue massage, reflexology, injury rehabilitation work, Bowen and equine body work. 5. NPHO Respiratory nurse 6. Richmond Unlimited 7. IDEA Services (Young Women's Group) 8. NMIT Student Counselor 9. New into building: Electrologist Anne Michelle
<p>Various building shots of frontage, Boredom Busters entrance and back of building where the new fence will be erected.</p>	

Conclusion: The support from our stakeholders, Tasman District Council, Lottery Grants and the Canterbury Community Trust and COGS allows the Richmond Recreation Centre & Town Hall to continue to perform well and to be presented to users in the highest possible standard. Not only are we listening to and serving our community, we are developing tools so other communities can also benefit.

Report prepared and written by

Mary-Ann McNatty-Shaw
(Facility Manager)

Mary-Ann McNatty-Shaw

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Arts Activity Report 2011 / 2012

~ as per Memorandum of Understanding between
Arts Council Nelson
and Tasman District Council.



Arts Council Nelson (ACN) acknowledges and thanks Tasman District Council (TDC) for the recognition and value of the arts and the inherent support shown through this Community Arts Partnership.

ACN commend Tasman District Councils' supportive stance in recognising the importance that the arts have in our communities, and congratulate them on continuing to respect and implement aspects of the Regional Arts Strategy. During the year, ACN has welcomed continued opportunities of working alongside both the TDC Councilor appointed to the Executive Committee and TDC council staff members, particularly Mike Tasman-Jones.

Creative Communities Scheme.

Arts Council Nelson has continued to provide a representative to sit on the Tasman Creative Communities Scheme committee. The ACN Community Arts Manager (Lloyd Harwood) has been appointed to this role for many years now, and we are aware of the directive from CNZ to rotate membership of the Grants Assessment Committee every three years, regarding which discussions have taken place with the Tasman Creative Communities Scheme Administrator (TDC Community Recreation Advisor Mike Tasman-Jones). Benefits of the maintaining the status quo are self evident, particularly as Lloyd is also the Administrator of the Creative Communities Nelson City Scheme. Over and above the obvious peer support the appointment provides between the administrators, is the fact that many community projects talking place in either territory often provide benefits to both local authorities' communities and consequently attract funding applications to both schemes. The open communication between the administrators ensures that information is regularly shared which enables informed and robust funding decisions are made from both Committees.

However, Arts Council Nelson would happily appoint and new member to the Tasman Creative Communities Scheme Committee should this be requested at any time.

During the past year, promotion of the Tasman Creative Communities Scheme by ACN has taken several forms. These include, but are not limited to:

- Monthly Arts Calendars, produced in hard copy posters and booklet formats
- Arts Opportunity information distributed to artists and art based community groups through ACN's email network and Bernie Babes Community network.
- Arts Opportunity information distributed through two websites; acn.org.nz and artloop.co.nz
- Media releases Nelson Mail, Richmond (and Nelson) Leader, Waimea Weekly, etc), Te Kupenga and various Radio Stations Community notices and feature live interviews.
- Monthly Radio 'Arts Diary' (Radio works network)

Supporting communities to be aware of and participate in arts opportunities.

ACN maintain an up-to-date database of arts events, and have produced monthly "Arts Calendars", promoting events, exhibitions and arts opportunities. This information is widely circulated via email throughout the region, and remains an important source of information for the media, tourism industry, arts practitioners and wider community alike. Content covers the full spectrum of literary, visual and performing arts disciplines from entry to professional level. Subscriptions to our email database for Arts news and event information continue to grow steadily, as does the extremely positive feedback regarding the quality of this service. Subscription is provided free of charge.

Internet research and promotional opportunities have developed considerably over the past few years. Increased interaction and communication with artists and our wider creative community has increased through the management of our own website www.acn.org.nz, and also through our administrative role of the Artloop database.

Staff have also made regular contributions to weekly regional 'Arts Events' features on Newstalk ZM, which is kindly sponsored by Ross Benbow of Summit Real Estate. ACN also utilise and acknowledge other radio stations such as Fresh FM that freely provide 'community diaries' which allow the promotion of art events to be aired regularly.

ACN is an active member of the Nelson Tasman Arts Reference Group, which is considered to be an important open forum for communicating / consulting with the arts and wider communities.

Support, provide and inform ward artists of opportunities for development and exposure of their work.

Arts Council Nelson delivers on this objective in several ways, in some instances through self directed services and many other instances through partnership initiatives. ACN maintains ongoing supportive roles with various art groups within its' Tasman wards, and nurtures the growth of local ownership and the very possible future development of a Richmond Community Arts Council.

Whilst Nelson based physically, ACN have a long history with Tasman artists and predominantly works regionally in providing opportunities.

Funding Advice.

Arts Council Nelson is regularly consulted upon regarding funding for individual and group arts based projects. ACN has administered the Nelson City Creative Communities Scheme on behalf of NCC and consequently are well versed in this and other arts funding avenues. The ACN Community Arts Manager is proactive in assisting community based groups to initiate and progress projects. Examples of these in regard to successful development and exposure of their work include; the Tasman Visual Art Group, Visual Arts Society of Tapawera, Mapua Art Group etc..

Support is not limited to groups, ACN has also provided professional development assistance and advice to individual Tasman artists over the period.

Communication Kawatiri (CK)

ACN has maintained an active partnership role in the Top of the South's Regional Strengths Strategy project, known as 'Communication Kawatiri'. This is collaboration between Tasman, Nelson and Marlborough Councils, Arts Council Nelson, NMIT, other arts providers and practitioners.

Over the year, ACN has maintained the National Administration role for 'Artloop' (the CK project's web presence) www.artloop.co.nz. In addition to creating a great database of the region's arts sector, this initiative provides an opportunity for stakeholders to freely create a website presence with images and contact functionality.

Nelson Arts Guide

ACN actively supported the development of a working party dedicated to producing an up-dated version of the Regional Art Guide (originally produced by Nelson Bays Arts Marketing Trust). Funding was secured and this was produced during the period.

Arts Council Nelson Impressions Art Awards 2011.

Arts Council Nelson personnel manage and deliver this event in association with the Award Sponsors Impressions Art Supplies and Picture Framers of Richmond. One hundred and thirty two entries were received for this event from seventy one artists from across the Top of the South.

Participating Artists by region: 132 entries from 71 artists: 25 Tasman, 7 Marlborough, 39 Nelson

The exhibition of works was displayed at the Refinery Gallery for a period of four weeks during which time over eleven hundred people visited the show, many participating by casting their votes in the People's Choice Award. Award winning works were further displayed in Impressions Street Window, in Sundial Square, Richmond from 5 – 17 September 2011.

Whilst the main display was based in Nelson, we firmly believe that the event attracted many participatory visitors from the Tasman region. Being a largely inclusive event, the benefits of the Awards are many fold, but primarily:

- in the opportunity this event provides for artists to be exhibited in a gallery, both amongst their peers and mentors
- the real opportunity for artists to be acknowledged and recognised for their endeavours
- to interact, participate and network with their fellow artists
- the provision of a participatory visual arts experience which is accessible and can be enjoyed by a wide cross section of the community, both visitors and artists alike. (the ages of participating artists at this event spanned 16 – 78)

'Changing Threads' National Contemporary Fibre Art Award.

In acknowledgement of the many practitioners living in the region, ACN developed this concept to showcase artists working in the fibre and textile field. This event differs from the Impressions Art Awards, in that the focus is on excellence in contemporary practice and is open to artists across the country. The number and quality of entries has escalated with each

successive year and we congratulate artists selected for this year's showcase, many of whom were regional artists. Changing Threads has become a highly regarded signature event adding kudos to selected artists and award recipients.

ACN acknowledge and express sincere gratitude to Bernina, Tasman District and Nelson City Councils for supporting the initiative and for coming on-board as major Prize Sponsors. This initial support gave leverage to secure further prize sponsorship through the Business Development Company to whom ACN are also most grateful.

Attracting entries from the cream of NZ's fibre artists was a goal which has been duly realised. For the last two years the show has been featured and reviewed in the Australian Textile Fibre Forum Magazine, giving kudos and wide recognition of the event and which enabled promotional editorial opportunities for local practitioners

Other annual events which ACN manage include 'Art in The Cathedral' and 'Art in windows' which whilst located in Nelson, provide work exposure opportunities for Tasman artists.

Promotion of arts events / Marketing the Arts

The demands made on ACN for artist's marketing support and direction inevitably grew following the demise of Nelson Bays Arts Marketing. ACN took up the challenge of assisting in a variety of ways. These included taking over the on-going display management of art at the Nelson Airport Terminal for which ACN received some assistance through the Nelson Creative Communities Scheme.

Along with many retailers and manufacturers, the current financial climate has hit artist particularly hard; notwithstanding, Arts Council Nelson looks forward to the year ahead and the development of creative approaches to assist economic opportunities for our arts sector stakeholders.

8.8 LIBRARIES MANAGER'S REPORT

Information Only - No Decision Required

Report To: Community Services Committee
Meeting Date: 15 November 2012
Report Author: Glennis Coote, Libraries Manager
Report Number: RCS12-11-09
File Reference:

Item 8.8

1 Executive Summary

1.1 This report covers:

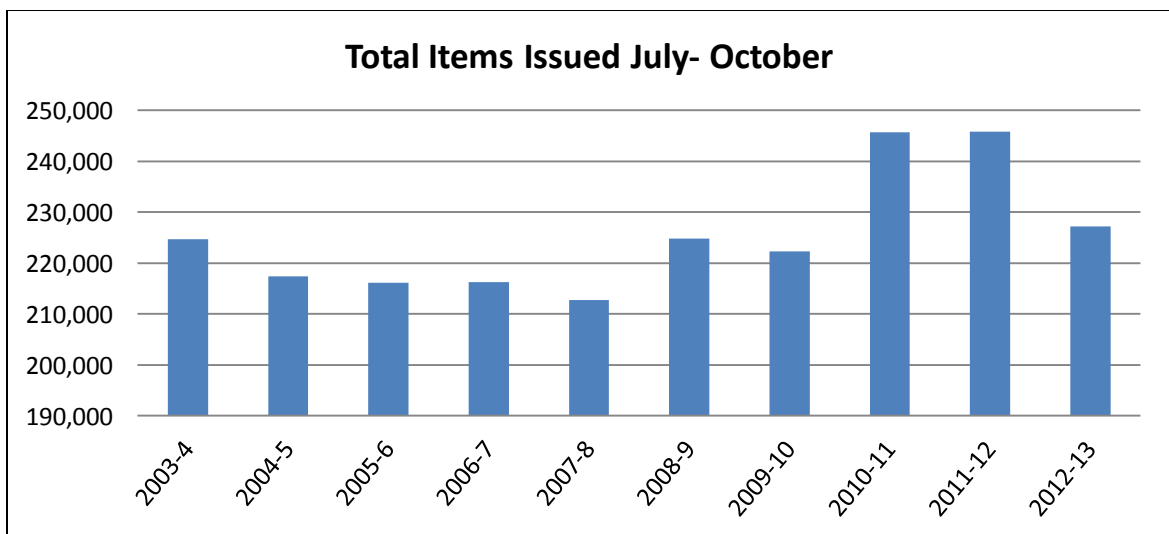
- Statistical Trends
- Summer Reading Programme
- AnyQuestions Homework Help Service
- National Digital Forum
- Library Events and Promotions

2 Draft Resolution

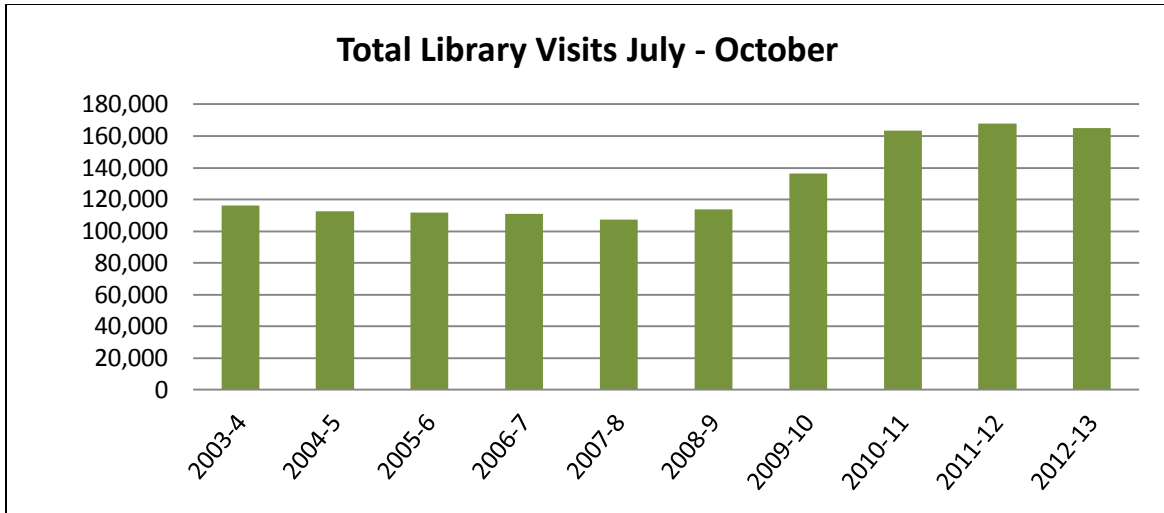
THAT the Community Services Committee receives the Libraries Manager's Report RCS12-11-09.

3 Statistical Trends

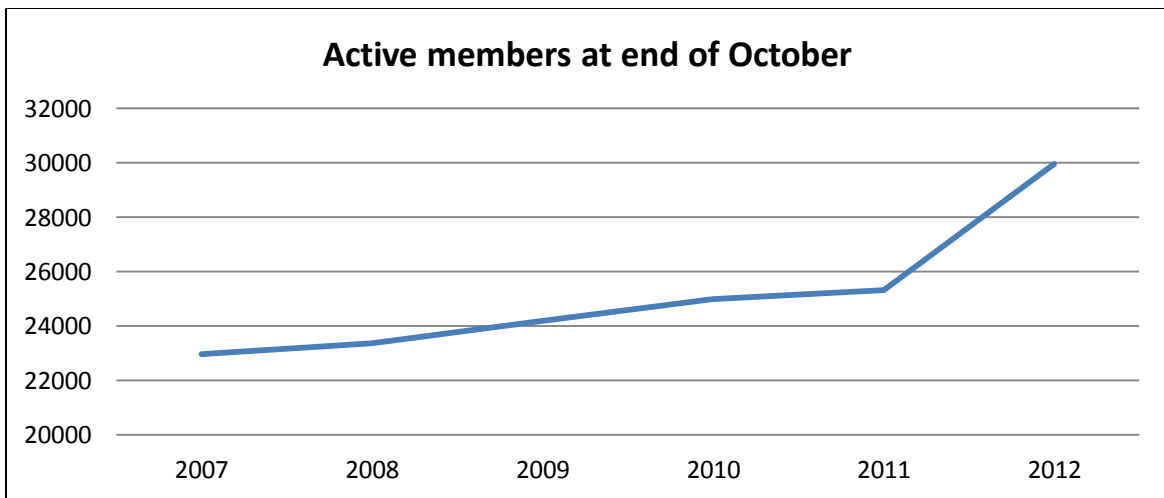
3.1 Items issued in October totalled 58,677; this was a decrease of 3,666 or 6% compared to October 2011. Issues for the year to date are 7.6% lower than for the same months in 2011.



3.2 Visitor numbers for October totalled 42,481; this was a slight increase of 0.9% compared to October 2011. Richmond library recorded a decrease of 1.5% in the number of visitors while Motueka and Takaka libraries both recorded a 4% increase. Visitor numbers for the year to date are 1.7% lower than for the same months last year.



3.3 Two hundred and seventeen new member registrations were processed in October. The total number for the year to date is 970 - a 6% increase on the same months last year. At the end of October the number of active members who had used their library card within the last two years was 29,959.



4 Summer Reading Programme

4.1 Registrations for this year’s Summer Reading Programme will open on 10 December. This year 400 children across the district will be able to register for the programme. For the first time online registration will be available for all library branches. Those who are unable to complete online registration from home will be able to visit their nearest library for assistance with completing the online form.

- 4.2 The number of places in the programme is limited and each year there is strong competition for places. The programme is usually almost full by the end of the first day of registrations.
- 4.3 The aims of the Summer Reading Programme are to encourage children to use the library, to foster the love of reading and to maintain children's reading skills over the long school holiday break. Comments from parents of children who took part in last year's programme show that the programme is achieving these aims:
- "Eight year old boy particularly benefitted. Usually too busy to read but now is fully engaged and enjoying reading."
 - "It's been great for me as a parent seeing my 10 year old who didn't read unless made to get into books she enjoys and now reading for enjoyment, the commitment of 15 mins a day has developed into enthusiasm that wasn't there prior."
 - "The programme has been the difference between my daughter, age 10, enjoying reading and only doing it because she has to. She now reads daily as she enjoys it and has been introduced to books that she is interested in."
 - "My child's love for books and pleasure for reading has grown through this programme and her confidence using the library and talking with the librarians has increased hugely. It is a fantastic way to get to love the library!"

5 AnyQuestions Homework Service

- 5.1 Tasman District Library has recently agreed to participate in the AnyQuestions service. AnyQuestions is a free national service for school students offering online homework help Monday to Friday between 1.00 pm and 6.00 pm.
- 5.2 The service is funded by the Ministry of Education. Participating libraries include the National Library of New Zealand, Auckland, Wellington and Christchurch City Libraries and Dunedin Public Library. Nelson Public Library and Marlborough District Library will also join the service at the same time as Tasman. Librarians from participating libraries provide their time on a roster basis.
- 5.3 Librarians use online chat to talk with students to help them find quality online resources to assist them with their research. The service focuses on supporting the New Zealand curriculum and is accessible from any internet connected computer
- 5.4 AnyQuestions is currently not well-used by students in the Nelson/Tasman area and it is hoped that having local libraries involved will provide an opportunity to expand the use of the service in this area.
- 5.5 Tasman Library staff will spend two hours per week during term-time on providing the service, beginning in term one 2013.

6 National Digital Forum

- 6.1 On 5 November Tasman District Libraries hosted a National Digital Forum (NDF) workshop. The NDF is a network of people and organisations working together to share information and expertise with New Zealand's digital community involved in culture and heritage. The network includes 100 member organisations including museums, archives, art galleries, libraries and government departments. Tasman District Library has been a member of the NDF since 2007.
- 6.2 The workshop was one of only eight run across the country. Thirty participants from organisations across the Nelson/Tasman region attended and discussed a range of topics including:
- Digitisation - what, where, how and good practice
 - Regional World War I commemoration projects
 - Social networking for organisations
 - Search – finding and harvesting digital materials
 - Creative commons licences and copyright.
- 6.3 Libraries across the country are increasing their efforts to provide digital access to historical documents and artefacts which would otherwise be inaccessible to the general public. Tasman District Library maintains Kete Tasman, an online archive of personal stories, images, audio, documents and web links. It is a place for the community to preserve and share material about local events, people, places and experiences - both current and historical.

7 Library Events and Promotions

- 7.1 Highlights for October included:
- “Inspiration to Creation” wearable art evening at Motueka Library. Four local Brancott Estate World of Wearable Art Award Show entrants enjoyed lively, informal discussion about what inspires them and how they create successful entries. The public were able to peruse garments which had been accepted into previous shows. The event received good coverage in the local media.
 - Bob Docherty, a reading and literacy consultant from Christchurch, gave talks at the Motueka and Richmond libraries on Best Books of 2012 for primary and intermediate age children. A mixture of children, parents, teachers and school librarians enjoyed Bob's enthusiastic and interesting talks.
 - Golden Bay musician and performer Levity Beet entertained a crowd of 90-100 children and adults at the Takaka Library with his amazing instruments and fun songs.
 - Takaka Library hosted an evening talk on “How electric cars and bikes will transform Golden Bay and our economy”.
 - A range of training courses run at the Richmond library included:

- “Getting started with e-books and e-readers”. Attendees were able to try a selection of e-reader devices which participants learned about the process of downloading e-books from the library website.
- “Setting up an email account” and “Getting started with Facebook”. Both were aimed at the older person wanting to keep in touch with their families.
- “Homework Help for Parents” focussing on our online databases (e-library) which provide reliable resources for students from primary school to high school.

8 Appendices

Nil

8.9 ACTION SHEET - COMMUNITY SERVICES 15 NOVEMBER 2012

Information Only - No Decision Required

Report To: Community Services Committee
Meeting Date: 15 November 2012
Report Author: Tara Cater, Executive Assistant
Report Number: RCS12-11-10
File Reference:

Item 8.9

1 Summary

1.1 The Action Items are attached from the 4 October 2012 Community Services Committee.

2 Draft Resolution

THAT the Community Services Committee receives the Action Sheet 15 November 2012 Report RCS12-11-10.

3 Appendices

1. Action List

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Action Items - Community Services Committee Meetings

Report Number	Item	Minute / Action	Accountable Officer	Status
Meeting Date: 19 July 2012				
RCS12-07-04	Manager Property Services	Staff to proceed with finalising what can be done with the insurance money from the old Takaka Library; in consultation with the Golden Bay Community Board, and report back to the next Community Services Committee meeting or an extraordinary Council meeting, if necessary.	J Frater	Ongoing discussions are being held with the Golden Bay Community Board on this matter. A confidential report is attached to this agenda.
RCS12-07-06	Community Recreation Advisor	Staff to report back on funding and delivery of the work programme for the Murchison Community Resource Centre at the next meeting and prior to any funding or contract being extended.	M Tasman-Jones	A report will go to the 29 November Full Council meeting.
RCS12-07-05	Dominion Flats Report	See confidential minutes - land purchase at Dominion Flats	J Frater	Underway. A report is attached to this agenda asking Council to rescind it's original resolution.
Meeting Date: 23 August 2012				
4.5	Reserves General Policies Report	Staff to establish a working group comprising Community Services Chair, C/s Wilkins and King and the Reserves Manager to work through the Draft Reserves General Policies and to bring the document back to the next Community Services Committee meeting.	B Wilkes	A report is attached to this agenda.

Y:\Attachments\2620\9211\Action List 15-11-12.xlsx

9 CONFIDENTIAL SESSION

9.1 Procedural motion to exclude the public

The following motion is submitted for consideration:

THAT the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

9.1 Old Takaka Library Insurance Claim Settlement report

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.