



Notice is given that an ordinary meeting of the Community Services Committee will be held on:

Date: Thursday 23 August 2012
Time: 9.30 am
Meeting Room: Tasman Council Chamber
Venue: 189 Queen Street
Richmond

Community Services Committee

AGENDA

MEMBERSHIP

Chairperson	Cr J L Edgar	
Deputy Chairperson	Cr E J Wilkins	
Members	Mayor R G Kempthorne	Cr G A Glover
	Cr M L Bouillir	Cr J L Inglis
	Cr S G Bryant	Cr T B King
	Cr B F Dowler	Cr C M Maling
	Cr J L Edgar	Cr Z S Mirfin
	Cr B W Ensor	Cr T E Norriss

(Quorum 2 members)

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AGENDA

1 OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Recommendation

THAT apologies be accepted.

3 PUBLIC FORUM

4 DECLARATIONS OF INTEREST

5 CONFIRMATION OF MINUTES

THAT the minutes of the Community Services Committee meeting held on Thursday, 12 July 2012, be confirmed as a true and correct record of the meeting.

6 PRESENTATIONS

6.1 Mapua Hall Upgrade 5

6.2 Golden Bay Recreation Community Facility 7

7 REPORTS

7.1 Chairman's Report..... 9

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7.3 Reserves Manager's Report..... 31

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7.5 Proposal to Change Reserve Classifications of Parts of Tapawera and
Brightwater Reserves 43

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7.8 Customer Services Manager's Report..... 73

7.9 Libraries Manager's Report 77

7.10 Action Sheet - Community Services Committee 23 August 2012..... 85

8 REPORTS OF COMMITTEE

Recommendation

THAT the minutes of the Tasman Creative Communities Subcommittee held on 30 July 2012 be received by the Community Services Committee.

9 CONFIDENTIAL SESSION

9.1 Procedural motion to exclude the public..... 89

9.1 62 Ellis Street, Brightwater 89

6 PRESENTATIONS

6.1 MAPUA HALL UPGRADE

Information Only - No Decision Required

Report To: Community Services Committee
Meeting Date: 23 August 2012
Report Author: Tara Cater, Executive Assistant
File Reference:

PRESENTATION

Graeme Stradling will make a presentation to the Community Services Committee on the Mapua Hall upgrade.

Appendices

Nil

6.2 GOLDEN BAY RECREATION COMMUNITY FACILITY

Information Only - No Decision Required

Report To: Community Services Committee
Meeting Date: 23 August 2012
Report Author: Tara Cater, Executive Assistant
File Reference:

PRESENTATION

Dean Lund, Peter Blasdale and Jenny Pomeroy will be in attendance to speak to the Committee regarding the Golden Bay Recreation Community Facility.

Appendices

Nil

7 REPORTS

7.1 CHAIRMAN'S REPORT

Information Only - No Decision Required

Report To: Community Services Committee
Meeting Date: 23 August 2012
Report Author: Judene Edgar, Chairman, Community Services Committee
File Reference:

REPORT SUMMARY

EXECUTIVE SUMMARY

The report covers:

- Community Awards
- Draft Reserves General Policies
- Nelson Marlborough District Health Board Health 2030 Strategy Consultation

RECOMMENDATION/S

That the report be received.

DRAFT RESOLUTION

THAT the Community Services Committee receives the Chairman's Report.

7.1 CHAIRMAN'S REPORT**Information Only - No Decision Required**

Report To: Community Services Committee
Meeting Date: 23 August 2012
Report Author: Judene Edgar, Chairman, Community Services Committee
File Reference:

1 WELCOME

- 1.1 Welcome to today's meeting. My continued thanks to Community Services staff and Susan Edwards, Strategic Development Manager, for ably filling in for the Community Services Manager during his absence.
- 1.2 My thanks also for the inclusion of the Action Sheet into the agenda. This is a positive initiative that will help Councillors, staff and ratepayers to monitor progress. It is also an important prompt to ensure that Councillors move resolutions to record desired actions as these can then be monitored through the Action Sheets.

2 COMMUNITY AWARDS

- 2.1 I have been fortunate to be a judge for both Tasman District Council's Community Service Awards and TrustPower's Nelson Tasman Community Awards recently. Both sets of awards provide us with an opportunity to celebrate and acknowledge the work of volunteers in our community. We are richer as people and as a community for the work that all of our volunteers do.
- 2.2 On behalf of Tasman District Council an especial congratulations to the Mapua Easter Fair Organising Committee who won the Supreme Award at the TrustPower Nelson Tasman Community Awards and Men's Shed Waimea who was the overall Tasman winner. Special mention also to Keep Richmond Beautiful, Golden Bay Community Arts Council, Tasman Bible Church Mainly Music, Bridge Valley Christian Trust, Nelson Tasman Business Trust and The Nelson ARK.
- 2.3 Rimu McGrath from Murchison Area School also won the Youth Community Spirit Award. Rimu was an absolutely stand-out nominee and a much-deserved winner of the award.

3 DRAFT RESERVES GENERAL POLICIES

- 3.1 In today's agenda is the draft Reserves General Policies document. A copy of the document was distributed to Councillors during the week of 16 July. Consolidated management policies leads to greater clarity, transparency and ease of administration. This will also make it significantly easier when developing and consulting on site-specific rules.

- 3.2 Consulting on the draft Reserves General Policies document also gives us the opportunity to canvass the community's views on smokefree reserves and sports facilities. We have previously had requests for smokefree playgrounds, sports fields and other open space reserves, and several councils such as Queenstown Lakes, Kapiti, Upper Hutt, Opotiki, Wairoa and Wanganui are already promoting smokefree reserves.
- 3.3 In 2008 Nelson City and Tasman District councils adopted the Saxton Field Reserve Management Plan which included the 65 ha recreation reserve becoming smokefree. Some of the concerns raised at the time were: the potential to ostracise people; possibility of it discouraging parents from supporting their children during sporting events and the risk of heavy-handed policing. The policy has received no criticism or backlash but instead is considered a positive approach to supporting healthy communities and positive role-modelling for our youth.

4 NELSON MARLBOROUGH DISTRICT HEALTH BOARD HEALTH 2030 STRATEGY CONSULTATION

- 4.1 It is pleasing to see that the Nelson Marlborough District Health Board is consulting with key stakeholders on their Health 2030 Strategy. Like councils, the DHB is a major service provider (and employer) in the region and has a significant impact on our communities.
- 4.2 It is interesting though to note the level of detail and documentation required (21 pages) to consult on a long-term strategy for an organisation that receives just under \$400 million of public funds each year. It will be interesting to see what changes in consultation and reporting are implemented for councils as part of the LGA Amendment Bill.

5 RECOMMENDATION/S

- 5.1 That this report be received.

6 DRAFT RESOLUTION

THAT the Community Services Committee receives the Chairman's Report.

Appendices

Nil

7.2 ACTING COMMUNITY SERVICES MANAGER'S REPORT

Information Only - No Decision Required

Report To: Community Services Committee
Meeting Date: 23 August 2012
Report Author: Beryl Wilkes, Reserves Manager
File Reference:

Item 7.2

REPORT SUMMARY

EXECUTIVE SUMMARY

The report covers:

- Monthly reports from ASB Aquatic and Fitness Centre and Waimea Rural Fire Committee.
- The Nelson Marlborough District Health Board Draft 2030 Strategy. Any comments are required by 7 September to enable inclusion in the next draft going to the NMDHB Board meeting on 23 September.

RECOMMENDATION/S

That the report be received.

DRAFT RESOLUTION

THAT the Community Services Committee:

- 1 Receives the Acting Community Services Manager's Report; and**
- 2 Establishes a working party of Cr xxx, Cr xxx and Mike Tasman-Jones to review and comment on the Nelson Marlborough District Health Board document "HEALTH 2030 Strategy Update"; and**
- 3 Agrees to the submission prepared by the working party being lodged on behalf of the Council under delegated authority by the Acting Manager Community Services.**

7.2 ACTING COMMUNITY SERVICES MANAGER'S REPORT

Information Only - No Decision Required

Report To: Community Services Committee
Meeting Date: 23 August 2012
Report Author: Beryl Wilkes, Reserves Manager
File Reference:

1 ASB AQUATIC AND FITNESS CENTRE

- 1.1 Attached is the 'commentary and patronage' pages of the June 2012 report from the pool managers.
- 1.2 Patronage figures for the Aquatic Centre show an increase of 1,346 users from June 2011.
- 1.3 The fitness centre members for the month were 4,280.

2 WAIMEA RURAL FIRE COMMITTEE

- 2.1 The attached report from the Principal Rural Fire Officer for the month of July 2012 highlights a number of issues. There were 16 callouts during the month making a year to date total of 467 callouts.

3 HEALTH 2030 STRATEGY

- 3.1 Council has been invited to comment on the Nelson Marlborough District Health Board (NMDHB) Draft 2030 Strategy. Comments are required by 7 September to enable inclusion in the next draft going to the NMDHB Board meeting on 23 September. Links to the key documents can be found at:

<http://www.nmdhb.govt.nz/Consultations.aspx>

A copy of the Executive Summary of the key document is attached.

4 RECOMMENDATION

- 4.1 That the report be received.

5 DRAFT RESOLUTION

THAT the Community Services Committee:

- 1 **Receives the Acting Community Services Manager's Report; and**

- 2 Establishes a working party of Cr xxx, Cr xxx and Mike Tasman-Jones to review and comment on the Nelson Marlborough District Health Board document “HEALTH 2030 Strategy Update”; and**
- 3 Agrees to the submission prepared by the working party being lodged on behalf of the Council under delegated authority by the Acting Manager Community Services.**

Appendices

1. Appendix 1 - ASB Aquatic and Fitness Centre Monthly Report	17
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ASB Aquatic and Fitness Centre Monthly Report May 2012

1.0 Commentary and Patronage:

May presented further growth for the facility in terms of patronage. This is highlighted in the following sections with an increase of users above a similar period last year before the opening of the fitness centre. Swim school and the fitness centre in particular increased their user rates – the fitness centre reaching its highest user rate since opening 12 months ago.

The fitness centre memberships presented positive growth in May by growing from 772 to 829. This growth pattern is positive to see especially in conjunction with the patronage figures. The fitness centre also ran a version of the Amazing Race which utilised the fitness equipment to race the length of the South Island, which was very popular with its members.

Swim Magic hosted a development training camp which included coaching from Steven Peterson (Swim Magic NZ Manager) and Andy Adair. This was a fantastic experience for the swimmers over a 4 day period. Swim Magic was also awarded runner up for best swim school in the NZCAT awards.

The addition of the Hoist poolside has already had a number of positive experiences and has increased access to the spas and hydrotherapy pools. We look forward to this getting greater use as the word spreads about it.

The poolside café in conjunction with the facility hosted an event with Promotional Development Services. This is the fourth event of its kind and saw over 300 children and families with autism use the facility. Activities included a BBQ, clown, games and food catered by the café.

Overall the facility maintained a positive energy and received a number of comments relating to return visits within the near future or upon returning to the area.



ASB Aquatic and Fitness Centre Patronage Numbers:

User	Total May 2012	Total April 2012
Adult	1125	1157
Adult Concession	1023	814
Adult/ Preschooler (x2)	1236	1722
Adult/ Preschooler Concession (x2)	230	238
Child	1389	3009
Child Concession	153	169
Community Service Card Holder	206	185
Community Service Card Holder Concession	158	147
Family (x4) Shark pass	280	1036
Preschooler	180	275
Preschooler concession	8	25
Senior	127	149
Senior Concession	358	264
Visitor	75	325
Student Concession	87	64
Aquatic Memberships	289	221
Holiday Programme	0	222
After School Care	462	188
User Groups	550	309
Wave Rave	585	281
Promotional Visits	113	279
Child School Swim	135	95
Adult School Swim	3	0
Swim School	7935	3349
Shower	7	4
Supervised Child Care	4	2
Aqua Fitness concession	115	41
Aqua Fitness casual visits	369	247
Group fitness casual visits	201	109
Fitness Centre casual visits	37	11
Fitness Centre Concessions	126	74
Fitness Centre Memberships	5203	3665
Total Patronage for May 2012	22769	18676

Total Patronage for May 2011			16405
Total Patronage for May 2010			14962
Total Patronage for May 2009			13604

Patronage Overview

The figures above show a consistent increase in numbers from May 2009 to 2012. The Fitness centre produced its highest user rate thus far and swim school and wave rave usage was up on the previous month.

Waimea Rural Fire District



Date: 6 July 2012
To: Waimea Rural Fire Committee
From: Ian Reade, Principal Rural Fire Officer

Subject: Monthly Report for June 2012

REDUCTION

1. Fire Permits

Permits have been issued for a longer period through to the end of August.

With George Duff (Golden Bay RFO) still being ill, all permits are being issued from RFN.

2. Wildfire Threat Analysis

Metadata for the risk and hazard layers has been completed. Currently working on the risk layer with the plan to have this completed and scored by the end of July. The objective is to have the values layer completed by the end of August. The timeframes very much depend on emergency workloads being placed on the GIS technician.

3. FireSmart

Liza Langer from Scion visited during the second week of May. Her visit was to look at an area where wildfires effects on urban population and the public's awareness of such. Atawhai was selected and Liza with two assistants visited several people and community groups to measure their knowledge of these matters. We are still waiting Liza's report. Planning is underway to have FireSmart sessions in Hira / Nelson North / Atawhai and the Nelson Lakes on August 7th and 8th when Michelle Steinberg the NFPA Firewise Community Manager from the US visits.

4. Media

An excellent story in the local media re Ngatimoti VRFF achieving the Emqual Training in Excellent Award for 2011 (see further under VRFF).

Motorsport Park

The commissioners have ruled in favour of the motorsport park near Tapawera. Future challenges for fire will be arriving at a suitable fire plan for the site and establishing trigger levels for readiness / reduction strategies. The commissioners declined the establishment of ponds for water sports. This was potentially a favourable readiness resource had it been included. As yet no contact has been had with the developers regarding any of the requirements around fire preparedness.

READINESS

1. Waimea Rural Fire Committee

Meeting held 15th June.

2. Rural Water Supplies

Properties inspected in the month included: Holyman Road, Hira (defensible space) and Main Road Lower Moutere (water supplies).

A field visit to NFL forest is planned early July to look at locations for water points in the Robinsons and Serpentine forests.

3. Stakeholder Engagement

Time spent working through the weather station proposal was carried out with several stakeholders.

4. Regional Rural Fire Committee

The PRFO is planning to attend the Canterbury West Coast Regional Rural Fire Committee meeting on 9th July. Discussions at the meeting will include attendance and involvement expectations.

5. Training

Training Budget (costs) for 2012/13 year were prepared for the WRFA Committee meeting 15th May.

Four people Barry Walsh, John Webster, Dave Newton Simon Bayly and Bill Franklin attended a four day Fire Behaviour workshop in Christchurch. This workshop is run by Lincoln University using Fire Researchers from Scion and fills a gap in training of our key CIMS Team. This is the first course held for seven years and demand was very strong.

Assessments were completed for the three workshops 14564 & 14556 held during the end of May and details have been sent to Emqual.

6. Equipment Maintenance

During month the vehicle mounted pumps on O1 & O2 (Nelson Forests) were found to be below acceptable performance levels as set out by NRFA Equipment Standards. Barry identified the cause as worn control valves and is in the process of replacing them. These valves are 25-28 years old and have a higher percentage of use than most fire appliances as these machines are used for aerial spraying operations.

The cold weather has been playing havoc with batteries in fire vehicles with several batteries being replaced over the month.

7. Weather Stations

Following approval at the WRFC meeting to go ahead with the upgrade plan, RFN have submitted the grant subsidy applications to NRFA in line with the first year of the 5 year upgrade plan submitted to the Committee.

8. Fire Danger Levels

All FWI signs have remained on low toward the end of the month. Fire weather indices all climbed on what they were in April. The lack of wind during the month kept the FWI at moderate levels.

Maximum Figures for month: June 2012

	Nelson Aero	Dovedale	Hira	Western Boundary	St Arnaud	Totaranui
BUI	26 (Green)	12 (Green)	22 (Green)	10 (Green)	5 (Green)	4 (Green)
FWI	8 (Moderate)	7 (Moderate)	4 (Moderate)	1 (Low)	2 (Moderate)	1 (Low)

Rainfall for the month:

(mm)	Nelson Aero	Dovedale	Hira	Western Boundary	St Arnaud	Totaranui
Total Rain	172	330	70.4	199	159	245

9. Precautionary Measures

Nil.

10. Fire Lookout

Currently unattended.

11. National Rural Fire Authority

The NRFA have produced a Code of Practice for Aircraft Operations. This fits in with the Civil Aviation Authority "AIRCARE" Safety Management System. The goal of the 34 page COP is safe, effective and efficient aerial fire management and was developed by Rural Fire Authorities and the Aviation industry. It points out responsibilities of Pilots, aircraft company ground crew and Rural Fire Authority personnel involved in aircraft management. It also identified several high level unit standards required for each role for both Aircraft companies and the Fire Authority. We have circulated the Code of Practice to our preferred Aerial Operators for comment.

The NRFA have also circulated a draft "Guidelines for Training in Rural Fire Incident Management Positions" outlining unit standards required by the person performing each role in the team all high level units:

- Incident controller 22445, 4648, 3300, 22447, 20397.
- Safety Advisor 22445, 4648, 20396
- Operations Manager 22447, 4648, 20396, 3300, 14564, 20397.
- Division Commander 22445, 4648, 20396, 3293, 3292.

- Sector Supervisor 22445, 4648, 20396, 3292, 3293.
- Air Division Commander 22445, 4648, 3297.
- Air Attack Supervisor 22445, 4648, 3293, 14563, 14565.
- Air Support Supervisor 20388, 3288, 3293, 14565, 17279
- Planning/Intel 22445, 22446, 4650, 20397.
- Logistics Manager 22445, 22448

4648 4 day course run in Christchurch
 22445, 22446, 22447 CIMS level 4 courses
 3300 & 20396 Commanding incidents & Managing Ground Operations
 20397 Rural Fire Officers Responsibilities
 14564 Fire Behaviour Fire Environment
 3293, 3297, 14563 Aircraft Management
 14565 Map reading

12. Volunteer Rural Fire Forces

Ngatimoti VRFF

On the evening of 22nd June Ngatimoti VRFF received the NZ Emergency Management Qualifications (EMQUAL) "Training in Excellent Award" for 2011. Emqual make this annual award to one of the 196 registered Volunteer Rural Fire Forces each year. To quote Liz Hamilton Emqual Development Manager "These guys have shown they are committed to training and have a very strong community spirit which is why they won". She went on to say that Waimea RFA had also been a big factor in the success of our Rural Fire Forces winning with Appleby winners in 2007, and Brightwater in 2009.

The evening was attended by Emqual staff Liz, John Scobie Deputy Chair and Janet Derham South Island Regional Training Manager (SI), members partners, past winners Appleby Controller & Brightwater Deputy Controller plus Rural Fire Network Staff. Nine members were presented with "National Certificate Fire & Rescue Services (vegetation) Level 2" giving a total of 12 NC Level 2 to the Fire Force.

It was also noted that 2011 was the tenth anniversary of the United Nations recognised "International Year of the Volunteer" and the week 17th - 23rd June was "Volunteer Awareness Week".



Ngatimoti VRFF Team



Graham Durrant Ngatimoti Controller accepting the Award from John Scobie Deputy Chair and Janet Derham (EMQUAL)

FRFANZ Conference

The 2012 FRFANZ Conference is to be held in Hawera Taranaki from 31st July to 3rd August. VRFF Representative's from Appleby, Hira, Brightwater, Motueka, Marahau and Ngatimoti will be attending. With the theme Firesmart and a separate workshop being run by Michele Steinberg (National Fire Protection Association USA) on Tuesday afternoon Fire Force members will get good idea what's required in their community. Keynote speaker Michele Steinberg will be visiting the WRFD addressing several communities after the Conference before travelling south to Southern RFD.

Pam Holyoake from Marahau VRFF will be doing a presentation on what the residents at Toko Ngawa Point have developed.

VRFF Agreement

The Committee approved the proposed change put forward to alter the VRFF agreement to reflect payment of VRFF members based on the size of the call and not if the location is outside their area.

RESPONSE

1. 111" Callouts

Callout Type	Month Rural	Month Total	YTD Rural (from 1 July)	YTD Total
Vegetation Fire			34	37
Rubbish Fire	1	1	18	21
Recreation Fire			10	16
Vehicle Fire			7	11
Structures	4	5	30	46
Other-Fire	4	7	3	4
MVA	3	12	47	110
Medical	3	5	19	61
Hazchem			4	4
Other-Non Fire			30	78
False Alarm	1	3	56	79
Total:	16	33	258	467

Zone	Stakeholder	Location	Month Rural	Month Total	YTD Rural	YTD Total
1	TDC	Coastal	8	11	111	173
2	TBFC(Hancock)	Moutere	1	3	37	54
3	Nelson Forests	Golden Downs	1	3	10	31
4	DOC	Westbank	1	3	19	36
5	NCC	Nelson	2	5	36	52

6	TBFC(Hancock)	Hira	0	0	5	7
7	DOC	Eastern Hills	0	0	0	0
8	DOC	Lakes	2	3	16	31
9	TDC	Golden Bay	0	2	18	60
10	DOC	Golden Bay	1	3	6	23
Total:			16	33	258	467

2. Fire Incidents

Another quiet month for vegetation fires. Winter conditions and MVA's are the predominant feature.

Arsonist

Nil to report

RECOVERY

1. Fire Debriefs

Nil

2. Fire Investigations

Discussions between Deputy Doug and Wayne Hamilton Rural Fire Solutions (the NRFA approved Fire Investigator Training Officer) regarding holding our own Fire Investigation course in Richmond are progressing. We should have dates sorted by August.

3. Cost Recovery

All cost recovery claims have been processed.

During the month KE Green Logging's insurance advised that they have accepted the claim for the fire suppression costs and will be processing payment.

Ian Reade

PRFO

Waimea Rural Fire Authority

APPENDIX 3

2012 Update

HEALTH 2030 Strategy



Nelson Marlborough District Health Board
Draft Version for Board Input (Aug 2012)

Item 7.2

Attachment 3

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DRAFT VERSION**1 Executive Summary****1.1 Purpose**

The Chair and Board of Nelson Marlborough District Health Board in 2008 asked the question: "How do we meet the opportunities and challenges in a rapidly changing world to ensure that the people of Nelson Marlborough are healthy and have access to the type of health services they need?"

In order to address some changing developments for 2012 moving forward, it was agreed that while the 2008 version of the HEALTH 2030 Framework is still 'fit for purpose', some of the wording and conceptual frameworks need to be updated in terms of the national and regional health systems changes, emergent knowledge and international progress on systems integration. This document acknowledges the foundation of the 2008 framework while moving toward the 2030 desired state in more detail.

1.2 What is HEALTH 2030?

HEALTH 2030¹ provides a guide to future planning and implementation of health and support services (services) so that Nelson Marlborough District Health Board can continue to deliver its strategic vision 'Towards Healthy Families'. It enables NMDHB to meet its statutory accountabilities as required under the New Zealand Public Health and Disability Act 2000, the Health Act 1956, and the Crown Entities Act 2004 and any amendments to these Acts.

It is important to recap that HEALTH 2030 was originally developed using an inclusive key stakeholder approach. At the time, four external 'forces for change' were considered, which together outlined widespread dilemmas confronting many health systems.

In the list below, the first four are still relevant in 2012; however, there are four others that must now be included:

1. Rising cost of health and disability support care
2. Rising expectations as people demand more from the health sector
3. Limits on Government capacity to pay the costs of health care
4. Knowledge that historical approaches have not improved overall health outcomes for the population
5. Emerging personalised healthcare, particularly related to human genomics
6. Introducing new approaches to patient-centred, clinically-led and management-supported services delivery
7. Actively reducing administrative duplicative and bureaucratic inefficiencies, as well as ensuring organisational alliances to achieve a 'single system' care model
8. Delivering on Government policy to offer 'better, sooner, more convenient' care through organised networks of providers working in integrated systems across 'settings of care'.

HEALTH 2030 sets the intention to place patients and their families/whanau and the local population at the centre of our local health and support delivery system. It seeks to improve system efficiency through a 'patients know best' approach. Alignment of iterative developments to HEALTH 2030 means ensuring that services and the benefits received by patients are organised around the patient's experience of care.

Population and population-centred, HEALTH 2030 services are those services that:

- keep groups of people healthy while still ensuring individuals receive the right treatment when ill or injured
- utilise expanded, coordinated and networked providers², patients and their families to deliver evidence-based programmes of integrated care that support patients to get better and stay well
- support patients through their personal health system journey, often within multiple settings of care, e.g. community and hospital (local, regional and national) and over the course of one's life³
- work to reduce disparities in health outcomes, particularly for Maori; ensuring a fair and equitable system of care
- work with communities in order to influence supportive environments that achieve wellness, resilience, independence and participation in society.

¹ HEALTH 2030 presents a layered structure describing what kind of services can or should be funded and provided and how they interrelate. It is supported by a set of assumptions, concepts, values and practices that reflect our understanding of a future reality

² The range of providers, for example includes: PHOs, General Practitioners and Practice Nurses, a range of Allied Health Providers, Nurse Practitioners, Specialist Nurses, Maori Providers, Pharmacists, Midwives, Specialist Physicians, Paediatricians and Surgeons, Community Care Workers (support staff) etc.

³ A Life Course involves all of the social, economic, environmental, biological and other impacts that result in an individual's health over their life-time

DRAFT VERSION

The picture below depicts the future for the NM Health System. This picture is courtesy of the UK National Health Service and represents the organisation of health and support care as we envision it for HEALTH 2030.

Most important is the patient and their home in the centre of a 'system of care' supported by information systems and community-based clinicians as coordinators of care that deliver better outcomes for the patient, their whanau and the people of Nelson Marlborough.

Patients are the HEALTH 2030 System's Organising Force



Population and Patient-centred service delivery refers to the way in which people are cared for by themselves, their family, the community, by formal health services and by clinicians to ensure a shared care⁴ approach. In particular, patient-centred service delivery is directed by patients, while those doing the caring know and honour what matters to the patient.

Healthy communities can be achieved by improving access to high quality health and support care as close to where people live as safely as possible and by ensuring that health and support services meet the needs⁵ of people living within the Nelson Marlborough district. Core to achieving healthy communities are HEALTH 2030's six quality dimensions: accessibility, acceptability, appropriateness, effectiveness, timeliness and patient-centredness.

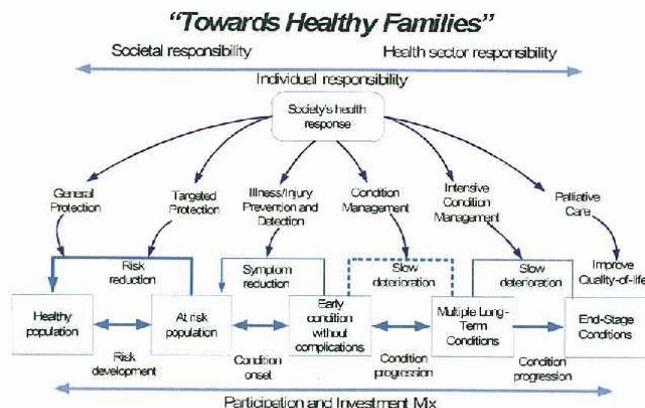
⁴ Shared care is a term that denotes partnership approaches between a patient and the clinicians providing them with care.

⁵ Need in this context refers to the ability to significantly benefit from the intervention.

DRAFT VERSION

1.3 How does the NMDHB JUMBO Conceptual Framework align to HEALTH 2030?

HEALTH 2030 continues to embody the NMDHB conceptual framework, referred to as JUMBO, illustrated below.



1.4 What has been implemented so far towards HEALTH 2030?

As of June 2012, the implementation of HEALTH 2030 has involved:

- the Board supporting the strategic direction
- agreeing the South Island Regional DHB Alliance to ensure shared and collaborative approaches to optimise utilisation of services capacity and capability in order to meet current and future population health need
- initiating the first steps towards a Nelson Marlborough Health System of Care through:
 - establishing the NMDHB's Full Executive Leadership Team and the Chief Executives of both Nelson Bays Primary Health PHO and Kimi Hauora Wairau Marlborough PHO.
 - agreeing the Nelson Marlborough Health Alliance governed by the DHB and PHOs and led by their respective Chief Executives
 - developing new clinician-led clinical pathways including web-accessibility.

For the 2012/13 Annual Plan and Statement of Intent accountability strategy process, the Board undertook an extensive approach that involved a series of strategic conversations with key stakeholders and received agreement on the four priority goals to achieve HEALTH 2030. These priority goals cover our population and organisation as below:

- **Population Goal 1:** Improved health, independence, participation and equity
- **Population Goal 2:** Whole of Person, Whole of Whanau, Whole of System
- **Organisational Goal 1:** Influence to reinvest
- **Organisational Goal 2:** Optimal Workforce (including all health workers - regulated and unregulated, informal caregivers, family members and volunteers).

How Do We Progress the Journey Towards HEALTH 2030?

Mainly by:

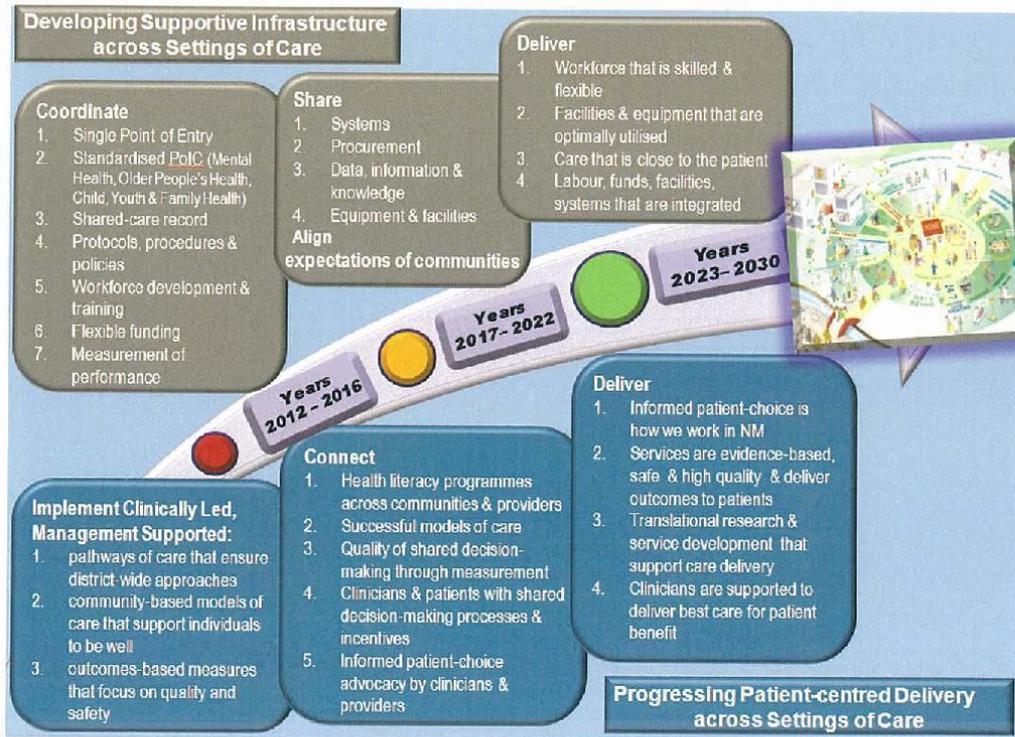
- establishing the 'building blocks' (services, workforce, information systems, evidence, facilities, funding and leadership) that enable targeted, equitable, accessible, safe, quality, efficient delivery that meets the goals of the health system
- focusing on key 'front-line' processes that deliver outcomes, progressing and reinforcing the positive developments made by clinicians and patients to date
- developing our information systems through a 'Mobile First' concept that uses modern technologies to ensure patients receive care that meets their needs through dynamic clinician-patient shared care interactions

DRAFT VERSION

- organising care systems that inform conversations between patients (who are empowered to ask questions) and clinicians (who engage in 'evidence-based' care delivery).

1.5 What is the Action Plan for HEALTH 2030 Moving Forward?

The HEALTH 2030 Action Plan is outlined in the diagram below:



The objective, *'developing supportive infrastructure across settings of care'* aligns to the Board's two Organisational Goals while the objective, *'progressing patient-centred delivery across settings of care'* aligns to the Board's two Population Health Goals.

To read the action plan start with the vision of an integrated and connected patient-centred system of care, ask the question: **'What must we deliver to achieve this?'** and follow through the appropriate boxes for 2023-2030 above and below the arrow of trajectory. Then do the same for 2017-2022 and again for 2012-2016. Aligning your thinking in this way provides the rationale for the actions needed along the journey to 2030.

This action plan for HEALTH 2030 is intended to be progressed through the NMDHB Annual Plan (including the Statement of Intent) and measured through the NMDHB Strategic Management System.

7.3 RESERVES MANAGER'S REPORT

Information Only - No Decision Required

Report To: Community Services Committee
Meeting Date: 23 August 2012
Report Author: Beryl Wilkes, Reserves Manager
File Reference:

Item 7.3

REPORT SUMMARY

EXECUTIVE SUMMARY

The report covers parks and reserves activities in the District's wards.

RECOMMENDATION/S

That the report be received.

DRAFT RESOLUTION

THAT the Community Services Committee receives the Reserve Manager's Report.

7.3 RESERVES MANAGER'S REPORT**Information Only - No Decision Required**

Report To: Community Services Committee
Meeting Date: 23 August 2012
Report Author: Beryl Wilkes, Reserves Manager
File Reference:

1 RICHMOND WARD

Project update		
Site	Projects for 2011/12	Timeframe
Dellside Reserve/ Kingsland Forest	Mountain bike/walkway tracks (Steve/Glenn)	Work is continuing on the repair of the walkways with bridges and retaining walls being constructed. Weekly planting bees are being held with Keep Richmond Beautiful members to plant the slip sites.
Bill Wilkes Park/Jimmy Lee walkway	Lighting proposal (Beryl)	The estimated price for the light poles is \$60,000 plus GST. I am waiting for the estimate for running cable and the installation of poles.
Washbourn Gardens	Annual plantings	We have received a number of compliments on the annual beds this winter (the beds with the parsley, coloured silver beet and radicchio).

2 MOUTERE WAIMEA WARD

Project update		
Site	Projects for 2011/12	Timeframe
Waimea River Park	Brief for consultant (Beryl/Glenn/Francis)	Work in progress (WIP).
Faulkner Bush	Annual Planting bee (Beryl)	The planting bee went really well with around 800 plants being planted. The latest group of trainee Department of Conservation rangers turned up to assist which was a great help.
Rabbit Island	Coast Care (Steve)	The area for this year's native grass Coast Care planting has been prepared. The planting is programmed to take place in late August.
Mapua Skatepark	Extension	The skatepark construction is underway. However, ongoing wet weather has

	(Francie/Glenn)	delayed the completion.
Pinehill Reserve	Community Interpretation sign, planting (Steve)	The Ruby Coast Group recently installed an interpretation sign in the reserve. Council will carry out some landscaping around the sign to highlight it and prevent it being run over.

3 MOTUEKA WARD

Project update		
Site	Projects for 2011/12	Timeframe
Decks Reserve	Historical plaques (Beryl/Glenn)	A design for the installation of the plaques is being prepared.
Motueka Cemetery	Rhododendron shift	WIP.
Sportspark Motueka	Toilet and shop building (Glenn)	Work has commenced on this project but is being hampered by wet weather.
Ledger/Goodman Park	Playground (Kathy/Glenn)	Playground to be purchased and installation date is 27 August.

4 GOLDEN BAY WARD

Project update		
Site	Projects for 2011/12	Timeframe
Parapara	New playground (Glenn)	Awaiting installation.
Takaka Memorial Reserve	New playground (Glenn)	WIP with landscape options to go on display shortly.
Rototai Cemetery	Natural Burial Area (Beryl)	The test holes have been dug and the survey pegs have been installed. Waiting for contractors quotes for the entranceway and gravel access road.
Rototai Recreation Reserve	Reserve adoption (Kathy)	A meeting has been arranged with the school to discuss the area and suggestions the children have for the area.

5 RECOMMENDATION/S

5.1 That this report be received.

6 DRAFT RESOLUTION

THAT the Community Services Committee receives the Reserve Manager's Report.

Appendices

Nil

7.4 RESERVES GENERAL POLICIES REPORT

Decision Required

Report To: Community Services Committee
Meeting Date: 23 August 2012
Report Author: Beryl Wilkes, Reserves Manager
File Reference:

Item 7.4

REPORT SUMMARY**EXECUTIVE SUMMARY**

To present to the Community Services Committee the Draft Reserve General Policies document that has been prepared to assist staff in the preparation of the Reserve Management Plans. The report outlines the options and pros and cons to Council on this matter.

RECOMMENDATION/S

- 1 That this report be received.
- 2 That the Community Services Committee resolves to accept the Tasman District Council Draft General Reserves Policies document and releases it for public consultation in conjunction with the Reserve Management Plan review process for Council's Richmond Ward Reserves.

DRAFT RESOLUTION

THAT the Community Services Committee:

- 1 Receives the Tasman District Council Draft Reserves General Policies Document Report; and**
- 2 Resolves to release the Tasman District Council Draft Reserves General Policies for public consultation as per Section 41 of the Reserves Act 1977; and**
- 3 Resolves under Section 41(5)(a) of the Reserves Act 1977 that written submissions on the proposed Tasman District Council Reserves General Policies would not materially assist in its preparation; and**
- 4 Notes that the public consultation will be undertaken in conjunction with the Reserve Management Plan review process for Council's Richmond Ward Reserves, which will be undertaken early in 2013.**

7.4 RESERVES GENERAL POLICIES REPORT**Decision Required**

Report To: Community Services Committee
Meeting Date: 23 August 2012
Report Author: Beryl Wilkes, Reserves Manager
File Reference:

1 PURPOSE

- 1.1 To present to the Community Services Committee the Draft Reserve General Policies document that has been prepared to assist staff in the preparation of the Reserve Management Plans.

2 BACKGROUND

- 2.1 The current Council Reserve Management Plans all have policy sections at the front of the documents which outline policies for reserve management, use and development which were done each time a plan was prepared.
- 2.2 The current national trend is for a Reserves Management Policy document to be prepared to consolidate management policies. This allows a consistent approach to reserve management and removes the need for policies to be repeated in omnibus or site-specific management plans.
- 2.3 The document will apply to all land in the Tasman District declared and classified as a reserve under the Reserves Act 1977 where Council is the administering body, as well as land that Council maintains as a reserve but is not yet declared or classified, and land which is the subject to easements including esplanade strips, marginal strips, access strips and rights-of-way.
- 2.4 Although Council does not administer the underlying land in the case of easements in favour of the public, it has a responsibility to ensure that the use of the land is compatible with the easement agreement and with community expectations.
- 2.5 The policy document is a 'living document' setting out the policies which shall direct the use and management of Tasman District's reserves for the next 10 years. The policies have been prepared in accordance with the requirements of Section 41 of the Reserves Act.
- 2.6 A copy of the document was distributed to Councillors during the week of 16 July. Please bring your copy with you to the meeting including any comments you have on the document.

Development process

- 2.7 The guiding principles for the policies are drawn from Council's Long Term Plan. The Draft Reserves General Policies document is based on examples of best practice for reserve management nationally, and aims to achieve a high degree of consistency with relevant policies administered by the Nelson City Council. However, there has been a significant input from Tasman District Council staff to ensure that the draft policies are regionally relevant.
- 2.8 The Reserves Act 1977 provides the opportunity for Council to decide not to undertake consultation prior to the formation of a Draft Reserve Management Plan (which this General Policies document is) where public comment is unlikely to assist in its preparation. Staff are of the view that consultation would not materially assist in this circumstance, particularly given that most of the policies are similar to the policies within the existing reserve management plans. Also, it would be difficult for members of the public to comment on the formation of policies without any indication of what they may be.
- 2.9 Once approved by Council, the document will be distributed for consultation with submissions called for in conjunction with the Reserve Management Plan review process for Council's Richmond Ward Reserves, early in 2013.
- 2.10 Site-specific or omnibus reserve management plans will continue to be developed and should be consistent with the Reserves General Policies. However, where a site-specific policy is required in a reserve management plan, this will over-ride that developed in the General Policy document, or provide more locally-relevant detail.

Policies

- 2.11 Four policy sections have been developed relating to:

Administration

This section addresses the legal framework for the acquisition and administration of reserves.

Use of Reserves

This section outlines Council's approach to the use of the reserves, both by the general public and for applications for more formal reserve use.

Maintenance of Reserves and Reserve Assets

This section defines the policies that guide the maintenance of Council reserve land and assets.

Development of New Features and Facilities

Policies in this section guide decision-making with respect to the provision of new features or facilities within a reserve. Where relevant, policies have been developed to reflect the intentions and requirements of the Reserves Act 1977, existing Tasman District Council bylaws relevant to reserves, and existing national standards and guidelines.

Key policies

The majority of the policies detail and expand on Council's current practices and, in the main, will not represent a shift from what reserve users and the community normally experiences. There is one proposed policy (smoke free reserves) which is a new concept for the Tasman District Council, and several policies consolidate management approaches which may have not been previously clear. Key policies are noted below.

- A policy on implementing the Treaty of Waitangi on reserves is included. This requires Council to work with any Iwi recognised by the Crown as being tangata whenua of a reserve.
- The smoke free reserves policy suggests installing appropriate smoke free signs in neighbourhood reserves and recreation and sport parks and near playgrounds. It is suggested that Council does not pass any bylaw which would require penalisation of those smoking on reserves, due to policing and prosecution difficulties and costs, and the likelihood that such an approach would not be generally acceptable. However, by supporting community expectations that smoking will not occur in public spaces where youth and children enjoy outdoor recreation, Council would aim to encourage greater family use of reserves and to support healthier lifestyles.
- Policies relating to commercial activities on reserves and leases and licences provide substantial detail over application process and the assessments which Council staff must apply when considering an application for a commercial or club occupation of a reserve (temporary or long-term).
- A policy on liquor requires that the advertising of liquor shall not be permitted on reserves, apart from price and product schedules at point of sale, unless by the prior approval of the Reserves Manager.

3 PRESENT SITUATION/MATTERS TO BE CONSIDERED

- 3.1 The Reserves General Policies document was prepared for Council by Rob Greenaway from R & R Consulting, with input from Reserves Planner Ros Squire, Lloyd Kennedy and Jim Frater and was peer reviewed by Council's Policy Planners and David Sissons (Landscape Architect / Reserve Planner).

4 FINANCIAL/BUDGETARY CONSIDERATIONS

- 4.1 The budget for this project has been provided for in Council's Long Term Plan.

5 OPTIONS

- 5.1 Option 1 – retaining status quo with each Ward Reserve Management Plan having the policy information at the front of the document and prepared each time a plan is reviewed.
- 5.2 Option 2 – accept the Draft Reserve General Policies document and release for public consultation in conjunction with the review of the Richmond Ward Reserves Management Plan process.
- 5.3 Option 3 – accept the principle of a Reserve General Policies document but ask staff to make amendments to the document prior to bringing it back to a subsequent Committee meeting for approval prior to public consultation.

6 PROS AND CONS AND EVALUATION OF OPTIONS

6.1 Option 1 – retaining status quo:

The main advantage of the status quo would be to leave the policy information in each reserve management plan where it is possible to submit on each time a plan is prepared. This would enable all the information on a park or reserve to be retained in one document and for the policies to be specific to the area covered by the plan.

The main disadvantage of this option is that all of the plans are reviewed at different times, generally years apart. This approach leads to inconsistency in policies across Council's parks and reserves, which is confusing to users of multiple parks and reserves, and is difficult for staff to administer.

6.2 Option 2 – accept the Reserves General Policies document

The advantages of this option are that:

- All of the policies are in one document and remain the same for each reserve management plan.
- Consistent policies are easier to administer and for park/reserve users to understand.

The main disadvantage of this option is that there is less ability to make policies site specific to particular parks or reserves.

6.3 Option 3 – accept the principle of a Reserve General Policies document but ask staff to make amendments to the document

The pros and cons of this option are the same as in Option 2. This option would, however, provide Councillors with the opportunity to suggest changes to the document prior to undertaking consultation on it.

7 EVALUATION OF OPTIONS

- 7.1 Option 1 – having the policy information in each plan can lead to variations and more submissions during the Reserve Management planning process. Once the policies are set, the Reserve Management Plan consultation would then focus more on the planning, development and maintenance of the reserves. Staff do not recommend this option.
- 7.2 Option 2 – accepting the Reserves General Policies document plan process. This will make the policy information clearer for reserve users and staff. Minor changes could be made, if needed, to the document during the meeting, prior to Council adopting it. Staff recommend Option 2.
- 7.3 Option 3 – this option would be recommended if Council considers that major changes are required to the document prior to releasing the draft document for public consultation.

8 SIGNIFICANCE

- 8.1 This activity is not significant under Council's Significance Policy. However, public consultation is required under the processes contained in the Reserves Act 1977.

9 RECOMMENDATION/S

- 9.1 That this report be received.
- 9.2 That the Community Services Committee resolves to accept the Tasman District Council Draft General Reserves Policies document and releases it for public consultation in conjunction with the Reserve Management Plan review process for Councils Richmond Ward Reserves.

10 TIMELINE/NEXT STEPS

- 10.1 The General Policies document will wait to go out for consultation with the review of the Richmond Ward Reserves Management Plan which is likely to occur early in 2013. There is a two month period for public submissions. Consideration of submissions and a hearing for any submitters wishing to speak to their submission is likely to occur mid 2013, with the document being finalized around September/October 2013.

11 DRAFT RESOLUTION

THAT the Community Services Committee:

- 1 Receives the Tasman District Council Draft Reserves General Policies Document Report; and**
- 2 Resolves to release the Tasman District Council Draft Reserves General Policies for public consultation as per Section 41 of the Reserves Act 1977; and**
- 3 Resolves under Section 41(5)(a) of the Reserves Act 1977 that written submissions on the proposed Tasman District Council Reserves General Policies would not materially assist in its preparation; and**
- 4 Notes that the public consultation will be undertaken in conjunction with the Reserve Management Plan review process for Council's Richmond Ward Reserves, which will be undertaken early in 2013.**

Appendices

Nil

7.5 PROPOSAL TO CHANGE RESERVE CLASSIFICATIONS OF PARTS OF TAPAWERA AND BRIGHTWATER RESERVES

Decision Required

Report To: Community Services Committee
Meeting Date: 23 August 2012
Report Author: Robert Cant, Senior Property Officer
File Reference:

Item 7.5

REPORT SUMMARY

EXECUTIVE SUMMARY

On 1 December 2011, Council resolved to publicly notify the intention to change the classification of parts of the Tapawera and Brightwater Recreation Reserves.

The portions of those reserves occupied by Playcentres/Kindergarten and a Toy Library were proposed to change to Local Purpose (Community Buildings) Reserves.

RECOMMENDATIONS

That the Community Services Committee recommends to Council that it approves the change of classification of the portions of the Tapawera and Brightwater Recreation Reserves occupied by a Kindergarten (Brightwater), Playcentre (Tapawera) and Toy Library (Tapawera), including associated carparks at Tapawera, to Local Purpose (Community Buildings) Reserves.

DRAFT RESOLUTION

THAT the Community Services Committee:

- 1 Receives the Brightwater and Tapawera Change of Classification Report; and**
- 2 Accepts the submission from the Brightwater Recreation Reserve Management Committee that the area of the reserve to be re-classified as local purpose (community buildings) reserve, be the area of land currently being occupied by the kindergarten, as outlined within the red line in Appendix 2 of the report.**
- 3 Recommends to Council the proposed changes of classification of the portion of the Tapawera Recreation Reserve as shown in Appendix 1 of the report and the portion of the Brightwater Recreation Reserve as shown in Appendix 2 of the report from recreation to local purpose (community buildings) reserve under Section 23 of the Reserves Act 1977; and**
- 4 Recommends to Council that it requests that the Minister of Conservation approves the change of classification, as outlined in 2 above, under Section 24 of the Reserves Act 1977.**

7.5 PROPOSAL TO CHANGE RESERVE CLASSIFICATIONS OF PARTS OF TAPAWERA AND BRIGHTWATER RESERVES

Decision Required

Report To: Community Services Committee
Meeting Date: 23 August 2012
Report Author: Robert Cant, Senior Property Officer
File Reference:

1 PURPOSE

- 1.1 To report on the outcome of public notification of the intention to change the classifications of portions of the Tapawera and Brightwater Recreation Reserves and to recommend to Council to approve the proposed classification changes. The portions affected are occupied by a Kindergarten at Brightwater, and a Playcentre and Toy Library at Tapawera.

2 BACKGROUND

- 2.1 In December of 2011, the Community Services Committee received a report (RCS11-12-03) considering the changes of classifications of these two reserves, and one at Moutere. The Moutere proposal was discounted after research indicated it was part of the community centre and not separate.
- 2.2 The Committee agreed to public notice being undertaken to propose changing the classification of portions of the Tapawera and Brightwater Recreation Reserves occupied by community facilities to local purpose (community buildings) reserve. Public notice was undertaken in April 2012, and closed at the end of May 2012.
- 2.3 Consultation with both Reserve Management Committees had been undertaken prior to the public notice. The boundaries were proposed to be simplified to reduce survey costs (the more complicated any land shape the greater the survey costs). In the case of Brightwater this included land outside the fenced kindergarten. Comments on the proposals were sought prior to the public notice.
- 2.4 The consultation document apparently did not get delivered to the Brightwater Committee, and when the public notice took place, it submitted that the boundary of the land affected by the change of classification be limited to the fenced area occupied by the Kindergarten. The Kindergarten was consulted on this matter, and agreed that the boundary was best established using the fence line.

3 PRESENT SITUATION/MATTERS TO BE CONSIDERED

- 3.1 The Brightwater Reserve Management Committee's submission has been accepted following discussion with the Kindergarten. It is therefore recommended that the land area affected by the change of classification be limited to the land occupied by the Kindergarten.
- 3.2 The Tapawera boundary is a logical rectangle including the existing Playcentre, toy library and carparks in between. No submissions were received in relation to the Tapawera proposal.
- 3.3 Neither proposal will result in any change of actual use at these reserves. The proposals merely formalise the existing uses.
- 3.4 If the Committee approves the change of classification the Minister of Conservation will have a consenting role (delegated locally within DOC).
- 3.5 Section 24(1)(b) of the Reserves Act 1977 gives the Council power to request that Department of Conservation undertake changes of classification.

4 FINANCIAL/BUDGETARY CONSIDERATIONS

- 4.1 The survey of the land areas will be slightly more expensive than if the simple rectangle boundaries had been accepted by all parties, but this expense is not significant in the scheme of things (possibly a few hundred dollars extra compared to the most simple survey option).

5 OPTIONS

- 5.1 Council accepts the submission made by the Reserve Committee at Brightwater. There is no need to hear the submission, as the Kindergarten has been consulted on this minor amendment to the boundary, and expressed no concerns at the amendment.
- 5.2 The option is to disallow the submission by the Reserve Committee, but as all parties are now agreed on the exact boundary, there is nothing to be gained from disallowing the submission. The cost of organising a hearing would probably outweigh the savings in survey costs.
- 5.3 Status quo – not supported as the purpose is to correct an inconsistent reserve use.

6 PROS AND CONS AND EVALUATION OF OPTIONS

- 6.1 Unless the Committee favours option 5.2, the obvious option is to approve the change of classifications, using existing boundaries.
- 6.2 The logical option is to proceed with the change of classification proposed in December and establish the boundary using existing physical boundaries.

7 SIGNIFICANCE

- 7.1 This is not a significant decision under Council's Significance Policy. Consultation with affected persons has occurred.

8 RECOMMENDATION

- 8.1 The Community Services Committee recommends to Council that it approves the change of classifications at Tapawera and Brightwater with survey formalising the changes based on existing physical boundaries and requests the Minister of Conservation approve the changes of classification.

9 TIMELINE/NEXT STEPS

- 9.1 Assuming the resolution is passed by Council, the Minister of Conservation's approval in principle will be sought from the Department of Conservation. Once that approval is received, a survey contract will be accepted. Once survey is complete, DOC will arrange for the change of classification to be notified in the New Zealand Gazette, which completes the process.

10 DRAFT RESOLUTION

THAT the Community Services Committee:

- 1 Receives the Brightwater and Tapawera Change of Classification Report; and**
- 2 Accepts the submission from the Brightwater Recreation Reserve Management Committee that the area of the reserve to be re-classified as local purpose (community buildings) reserve, be the area of land currently being occupied by the kindergarten, as outlined within the red line in Appendix 2 of the report.**
- 3 Recommends to Council the proposed changes of classification of the portion of the Tapawera Recreation Reserve as shown in Appendix 1 of the report and the portion of the Brightwater Recreation Reserve as shown in Appendix 2 of the report from recreation to local purpose (community buildings) reserve under Section 23 of the Reserves Act 1977; and**
- 4 Recommends to Council that it requests that the Minister of Conservation approves the change of classification, as outlined in 2 above, under Section 24 of the Reserves Act 1977.**

Appendices

- | | | |
|----|------------------------------------|----|
| 1. | Tapawera Recreation Reserve map | 49 |
| 2. | Brightwater Recreation Reserve map | 51 |



Tapawera Change of Classification Proposal

10/8/2012 DISCLAIMER:

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Brightwater Change of Classification Proposal

10/8/2012 DISCLAIMER:

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<http://tsrvims-9/servlet/com.esri.esrimap.Esrimap?ServiceName=ExploreTasman&Cli...> 10/08/2012

7.6 MANAGER PROPERTY SERVICES REPORT

Information Only - No Decision Required

Report To: Community Services Committee
Meeting Date: 23 August 2012
Report Author: Jim Frater, Manager Property Services
File Reference:

Item 7.6

REPORT SUMMARY

EXECUTIVE SUMMARY

This report covers:

- Motueka Top 10 Holiday Park
- Mapua Waterfront Park
- Motueka Community Gardens
- Wakefield Cottages
- Old Takaka Library insurance

RECOMMENDATION/S

That this report be received.

DRAFT RESOLUTION

THAT the Community Services Committee receives the Manager Property Services Report.

7.6 MANAGER PROPERTY SERVICES REPORT

Information Only - No Decision Required

Report To: Community Services Committee
Meeting Date: 23 August 2012
Report Author: Jim Frater, Manager Property Services
File Reference:

1 MOTUEKA TOP 10 HOLIDAY PARK

- 1.1 At the recent Top 10 Awards, the Motueka Top 10 Holiday Park received awards for runners-up for Best Branded Top 10 Holiday Park, winners for Best Web Profile and runners-up in the Supreme Award.
- 1.2 The partnership that exists between the lessees of the Holiday Park and Council has enabled the lessees to continue improving the performance of the Holiday Park which in turn is providing increased lease revenue with each three yearly review.
- 1.3 The standard cabins at the Motueka Top 10 Holiday Park are nearing the end of their useful life and will require replacement within the next year or so. A business case is being prepared for the replacement of these cabins which will be brought to a future meeting of this Committee.

2 MAPUA WATERFRONT PARK

- 2.1 Tenders for the construction of the toilets at the Mapua Waterfront Park close on 15 August 2012. I should be in a position to update the Committee on the outcome of the tender process when this report is presented to the Committee.

3 MOTUEKA COMMUNITY GARDENS

- 3.1 A request has been received to extend the area occupied by the Motueka Community Gardens in Old Wharf Road. The Reserves Manager has agreed on the additional area to be allocated and a variation to the licence to occupy will be issued.

4 WAKEFIELD COTTAGES

- 4.1 Appendix 1 to this report shows the land owned by Council on which the Wakefield cottages are erected. In 2004 the Council decided against selling the vacant land at the rear of the property and instead considered building additional cottages on the land at an appropriate time.
- 4.2 A request has been received from an adjoining landowner to lease the land for a vegetable garden and sheep grazing. The intention is to grant a licence for a period of two years after which time it would be reviewed.

5 OLD TAKAKA LIBRARY INSURANCE

- 5.1 Following resolution CS12-07-07 regarding the insurance money from the old Takaka Library, staff have met with the Golden Bay Community Board. The Board has identified options regarding the use of these funds and has sought clarification on some issues which have been referred to Council insurers for comment. I expect to be in a position to report the outcome to this meeting of the Committee.

6 RECOMMENDATION/S

- 6.1 That this report be received.

7 DRAFT RESOLUTION

THAT the Community Services Committee receives the Manager Property Services Report.

Appendices

1. Wakefield Cottages plan

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Appendix One

15/8/2012 DISCLAIMER:

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<http://tsrvims-9/servlet/com.esri.esrimap.Esrimap?ServiceName=Explor...> 15/08/2012

7.7 COMMUNITY RECREATION ADVISOR'S REPORT

Decision Required

Report To: Community Services Committee
Meeting Date: 23 August 2012
Report Author: Mike Tasman-Jones, Community Recreation Advisor
File Reference:

REPORT SUMMARY

EXECUTIVE SUMMARY

The report covers:

- Updates on the various community grants funds and community awards schemes.
- Recreation programmes and events updates.
- Recreation promotion activities.

RECOMMENDATION/S

That this report be received.

DRAFT RESOLUTION

THAT the Community Services Committee receives the Community Recreation Advisor's Report.

Item 7.7

7.7 COMMUNITY RECREATION ADVISOR'S REPORT

Decision Required

Report To:	Community Services Committee
Meeting Date:	23 August 2012
Report Author:	Mike Tasman-Jones, Community Recreation Advisor
File Reference:	

1 COMMUNITY AND FUNDING ROUNDS

Community Grants

1.1 The annual Community Grants round closes on 31 August.

Nelson Tasman Trust Power Community Awards

1.2 Nominations closed on 29 June with over 130 nominations received for over 100 volunteer groups. The winners were:

Supreme Winner

Mapua Easter Fair Organising Committee

Tasman District Overall Winner

Men's Shed Waimea

Nelson City Overall Winner

SASH Nelson

Heritage and Environment

Winner: Founders Heritage Park Book Fair
 Runner-Up: Dramatix Theatre Development Trust
 Commendation: Keep Richmond Beautiful
 Commendation: Bristol Freighter Volunteer Mechanics

Health and Well Being

Winner: St John Ambulance
 Runner-Up: Nelson Community Foodbank Trust
 Commendation: Lioness Club of Nelson

Arts and Culture

Winner: Nelson Youth Council
 Runner-Up: Mapua Community Library
 Commendation: Golden Bay Arts Council

Sport and Leisure

Winner: Nelson Arts Festival
 Runner-Up: YMCA Nelson Boxing Gym

Educational and Child/Youth Development

Winner: Tasman Bible Church Mainly Music

Runner-Up:	Nelson Safeguarding Children Initiative
Commendation:	The Ark
Commendation:	Nelson Tasman Business Trust
Commendation:	Bridge Valley

Tasman Creative Communities Scheme

- 1.3 There are three rounds per annum. The second of the year closed on 10 July and the following organisations received:

Golden Bay Arts Studio	Nil
Whenua Iti Trust Inc	Nil
Joan Valpy-Boreham	Nil
Golden Bay Community Arts Council	\$1,000
Dovedale Country Affair Committee	\$1,000
Golden Bay Community Workers	\$1,000
Mapua Art Group	\$485
Kathleen Woodley	Nil
Zing World Music Choir	Nil
Mapua and Districts Business Association	\$945
Young @ Art	\$1,000
Golden Bay Community Workers	\$750
Enfys Bellamy & Ben Clegg	Nil

The final round of 2012 is 10 November.

Outstanding Community Service Awards

- 1.4 There were six recipients to this year's Outstanding Community Awards:

Valerie Scowen of Richmond
 Kaye Halkett of Richmond
 Barry Cashman of Golden Bay
 George Duff of Golden Bay
 Anne Inglis of Motueka
 Glenis Leppien of Motueka

- 1.5 They will be presented with a framed certificate at a function on 17 August.

2 RECREATION PROGRAMMES / EVENTS

Get Moving, Walk, Run and Cycle Active Communities Project

- 2.1 The Get Moving project has a NMIT student, Sara-lee Tuson, on placement through to the end of the year. The student will be assisting with running and promoting events, supporting the formation of small groups and evaluation of programmes.
- 2.2 A promotional rack card for the Get Moving project has been developed and was available at Ecofest.

- 2.3 Get Moving is supporting an outdoor recreation expo to be held on 11 November. The venue is the Tahunanui playing fields.

Tasman Youth Council

- 2.4 Eleven members from the Tasman Youth Council (TYC) have attended a midyear overnight hui based at St Arnaud. The weekend included attending the Top of the South Youth Council Forum with representatives from neighbouring Nelson, Kaikoura and Marlborough YC's. The Forum included a communications workshop delivered by the Ministry of Youth Development. Team building and leadership challenges were carried out up at the lake.

Positive Ageing Forum

- 2.5 The next meeting is on Monday 27 August 1.00 pm-3.00 pm at the Richmond Library.

Murchison Community Resource Centre

- 2.6 Attached to this report is the Recreation Coordinator of the Murchison Community Resource Centre's quarterly report.

3 RECREATION PROMOTION

Walking and Cycling Pathway Maps

- 3.1 The Richmond and Motueka urban walking and cycling maps have been updated to include the new pathways that have been developed since the last print run. The Mapua Walking Group is wanting to assist with the development of a similar map for Mapua/Ruby Bay.

Boredom Busters

- 3.2 A combined total of 312 entries were received for the three competitions offered in the winter edition. The spring 2012 edition is due for distribution on 10 September.

Mudcakes and Roses

- 3.3 The August issue of Mudcakes and Roses is the first that has not been distributed via direct mail unless individuals pay an annual postage fee of \$10. There have been 55 individuals that have opted for this paid for option.

4 RECOMMENDATION/S

- 4.1 That this report be received.

5 DRAFT RESOLUTION

THAT the Community Services Committee receives the Community Recreation Advisor's Report.

Appendices

1. Murchison Coordinator's Report

65

Item 7.7

Murchison Community Resource Centre

Quarterly Report – May - June - July 2012

Meetings and Networking

- Attended Community Council Meetings
- Buller REAP meetings to talk about Murchison's needs
- Meeting with Tania O Donnel from Nelson Tasman Connections Youth Transition services to find out more about resources for our youth.
- Met with Ricki Leahy Chair of the Murchison Sport Recreation and Cultural centre to map out our joint plans for the future. Where to from here with BMX. We would all like to see more use but have no funds for modification. Will look at working bees and activities during school holidays to encourage use.
- Meetings re gateway Project for Murchison. We are hopeful work will begin very shortly.
- Women in Business Meeting.
- Met with Steve Mitchell from Sport Tasman about Murchison's needs

Events

- Tom O'Toole evening was well attended and his positive messages well received. Four high school students attended as well.
- Fundraising at Auction
- Pruning workshop

Day Trippers

- Trip to Richmond and Hope for shopping and Operatunity concert

Boredom Busters

- Winter programme well attended. Cooking, craft and movie.

Way2Go

- Sit and Be Fit continues to have a regular core of people.
- Yoga and Pilates have good numbers
- Walking group is small but meets regularly.
- We will be starting a Circuits programme in August.

Funding Rounds



- Applied to COGS
- Received funding for Kahikatea Track from Walking Access. Funds to be released when work is done.

Youth Council

- The Youth Council members helped with “Stars in their Eyes” a fundraiser for the Playcentre. They did a great job and their help greatly appreciated.

Promotions

- Advertising in local newsletters and notice boards, Boredom Busters and Mud Cake and Roses.

New Venue

- CRC have now moved to new venue which will open in October. There will be space for art and craft activities, a hub of computers for courses and individual work. A space for art exhibitions and a data projector for showing topical movies to spark community discussion etc.



Murchison Community Resource Centre

Boredom Busters

How to Register: Book at Murchison Visitor Centre. 5239 350 Must book a week in advance of activity so we can get supplies etc. Eftpos available.

Monday 9th April 2012

Movies

Watch a great animated movie. Enjoyed by all ages.

Time: 1.00 – 3.00 p.m. for 5 -12 year olds **Where:** MSRCC. **Cost** \$2



Wednesday 11th April

Outdoor Adventure

A local walk to a surprise location.

Time: 10.00 am – 1.00 pm

Venue: Meet at school bus stop.

Bring: Warm clothes, sturdy footwear, lunch and snacks, drinks and sun hats. **Cost:** \$5.00

Monday 16th April 2012

Westport here we come.

Fun on the beach with wood sculptures, followed by beach picnic and a surprise activity. Please do not bring spending money.

Time: 9.00 am – 5.00 pm

Venue: Meet at the School Bus stop

Bring togs and towel. Change of clothes.

Lunch, drinks and snack food. **Cost:** \$20



Wednesday 18th April 2012

Baking bread.

We will make bread dough from scratch and prepare delicious food for eating in and or on our bread!

Invite someone (Mum or Dad, Grandma or Grandad), to eat with you. They can arrive at 5.45 and need to book in advance.

Where: School cooking room

All ages 3pm - 6pm **Cost** \$10

Contact: Berylla Jones

Phone: 03 523 9875 **Email:** berylla@ts.co.nz

Murchison Community Resource Centre

Boredom Busters

How to Register: Book at Murchison Visitor Centre. 5239 350 Must book a week in advance of activity so we can get supplies etc. eftpos available.

Volunteer helpers really appreciated!

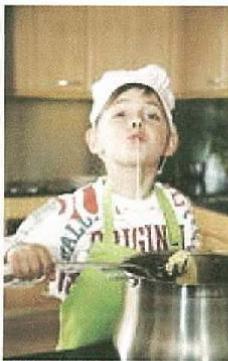
Thursday 5th July

Movies

Watch a great animated movie. Popcorn included. Enjoyed by all ages.

Time: 2.00 – 3.30 p.m. for 5-12 year olds

Where: CRC Rooms 52 Fairfax Street (across from Rivers Cafe) **Cost:** \$3



Monday 9th July

Viva Italiano!!!!

Put on your chefs hat and cook up a feast of yummy Italian food.... spaghetti, lasagne, gnocchi and more

Time: 10.00 am – 2.00 pm

Venue: School cooking room. **Cost:** \$10.00

Wednesday 11th July

Fun Paper Crafts

Paper hats, masks, puppets, origami, airplanes, collage and more... Bring your imagination.

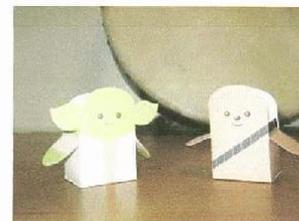
Time: 1pm – 3pm

Venue: New CRC Rooms 52 Fairfax Street opposite Rivers Cafe

Cost: \$5.00



© School Division, Murchison Mill in Community



Contact: Berylla Jones

Phone: 03 523 9875 Email: berylla@ts.co.nz

MURCHISON DAYTRIPPERS

Everyone over 50 welcome!

Our next day out is June 15th

Viva Italiana



Begin with shopping and lunch in Richmond followed by
an afternoon concert in Hope.
You are invited to enjoy afternoon tea with the performers.

Take the variety of vibrant music from Italy and mix it into one exciting concert
full of popular Italian song and opera celebrating this wonderfully colourful
country!

**Cost is \$50
(does not include lunch)**

Leave from outside the Museum 9.00am back by 5.30

Book at the Library before June 8th

**Call Berylla for any more information
5239 875 or 021 047 2913**

Day Trippers is sponsored by TDC

MURCHISON COMMUNITY RESOURCE CENTRE
Activities Term 3.

Thursdays

Pilates 5.15 - 6:15pm August 2nd to Sept 20th

Pilates is an exercise system that maximises function of the spinal and pelvic muscles to help with strengthening posture, recovery post birth, fitness and rehabilitation of back and neck pain. It is suitable for all ages and fitness levels.

Tutor Sue Wilson

\$60 for 8 weeks or \$10/session MESI Building

Chells Circuits 6.30 - 7.30pm August 2nd to Sept 20th

Come and have some fun getting fit and losing weight. Suitable for all ages and all levels. Bring a mat if you have one.

Tutor: Michelle Pointon (Certificate in Applied fitness)

\$60 for 8 weeks or \$10/session. At the Rec Centre Gym



Friday

Sit and be Fit 10 am

Although we "sit it out" for most of the class... you will leave feeling energised and enthused!!!! You will be surprised at how much activity you can get in a chair. **\$2.00 a session.** Tutor Michelle Pointon At the Rec Centre

Every day

Walking for fitness. 10 am every day except

Tuesdays. 10.30 on a Tuesday (weather permitting)

Join us at the War Memorial for a walk around the 2mile.

No charge.



Call Berylla 5239 875 or email berylla@ts.co.nz for bookings & information

Every one welcome. Please book early to ensure classes go ahead.





Tom O'Toole
Booming Baker &
Massive Motivator

Coming to
Murchison
23 May 2012

This is the Aussie baker that "PETER KENYON" talked about.

At his Community involvement meetings in November last year.

OUR COMMUNITY wanted TOM O'TOOLE to come here.

PLEASE SUPPORT THIS FANTASTIC OPPORTUNITY

is one of the most asked questions at the Murchison Information Centre.

"Where is the bakery?"

Tom O'Toole's Summary

I'm no polished speaker by any means, I'm just a baker. Someone who happens to know the taste of deprivation, failure and despair. A man who knows what poverty and being illiterate feels like. And who also happens to know how to turn a failing little bakery in an isolated and dying country town with a population of 3,000 into a company with an annual turnover in excess of \$12 million, serving over one million customers per year.

A bakery that has become one of the highest earning single bakery retailers in Australian history. (Not to mention, there are now five other bakeries - Echuca, Albury, Healesville, Bendigo and Ballarat. Visit the Beechworth Bakery website for all the details.)

I'm the first to admit I'm not for everyone. My presentation style has been described as "radical", "explosive", even "almost manic". Invariably followed by something like this:

"He captured exactly what we needed to communicate and shot it out like a loaded gun. I don't think anyone blinked."

If you ever needed to get a point across, Tom O'Toole knows exactly how to do it. Even if you don't speak a word of English."

- *Chocolateria San Churro Franchises*

**Buckle up!
You're in for
the ride of your
life...**

Tom O'Toole is by far, and without a doubt, Australia's most entertaining, motivating and unorthodox speaker (and business owner!). Not for nix has he been called 'John Cleese on speed'!

7.8 CUSTOMER SERVICES MANAGER'S REPORT

Information Only - No Decision Required

Report To: Community Services Committee
Meeting Date: 23 August 2012
Report Author: Suzanne Westley, Customer Services Manager
File Reference:

Item 7.8

REPORT SUMMARY

EXECUTIVE SUMMARY

The report covers:

- Phone and counter activity.
- Service requests.
- The next three months in Customer Services.

RECOMMENDATION/S

That the report be received.

DRAFT RESOLUTION

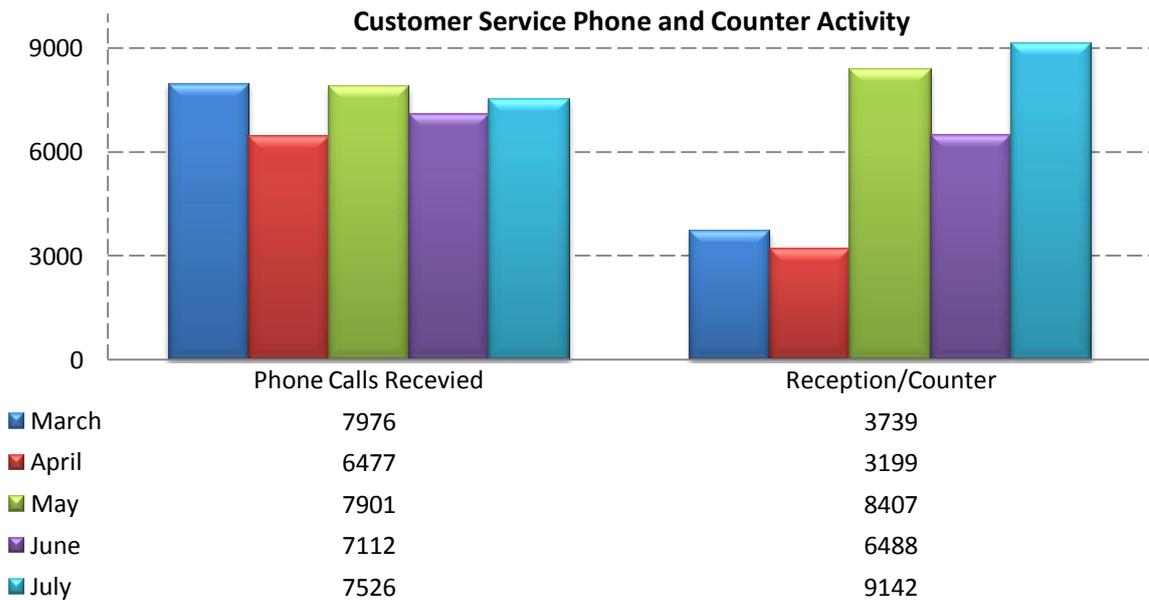
THAT the Community Services Committee receives the Customer Services Manager's Report.

7.8 CUSTOMER SERVICES MANAGER'S REPORT**Information Only - No Decision Required**

Report To: Community Services Committee
Meeting Date: 23 August 2012
Report Author: Suzanne Westley, Customer Services Manager
File Reference:

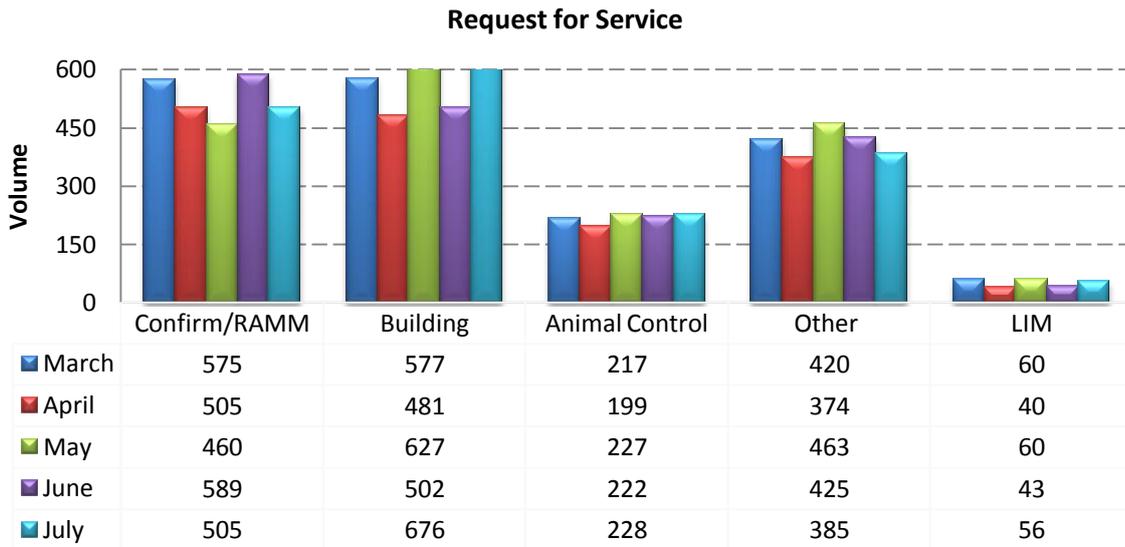
1 PHONE AND COUNTER ACTIVITY

- 1.1 The Customer Service centres have been busy through the March to July period. May saw increased activity due to the final rate period for the financial year. Registration of dogs for the 2012/2013 year took place during June and July, with 95% of registrations being completed. Reminder notifications have been sent to dog owners that are yet to contact Council.
- 1.2 The first installment of rates in August for the current rating year caused the usual flurry of activity with payments and rate rebate applications.
- 1.3 In the first week of August, we have received and processed 164 applications for rate rebates. Based on the previous rating year, approximately 1,800 applications will be received this year. The income eligibility threshold for the 2012/2013 year is \$23,650. However, if the household income exceeds this amount, you could still be entitled to a rebate depending on the total cost of your rates and the number of dependents. The maximum rebate amount for the 2012/2013 year is \$590.
- 1.4 Since the changes to the legislation affecting locations of where our residents can sit their driving licence have come into force, Nelson and Richmond now being the locations for the practical test, we have had a 30% reduction in usage of the AA facility in Motueka. On 3 July we had our annual review catch up with the General Manager, AA Driver and Vehicle Licensing. We have discussed options for promoting usage of the facility to residents.
- 1.5 Murchison Library Service Centre change of hours came into force on 1 July. Since the change, the Service Centre is now open Tuesday to Friday between 10.30 am and 4.00 pm, with a 40 minute break at 12.30 pm. During August we have had staff from Richmond working in Murchison and asking customers for feedback on the change. No adverse comments have been received.
- 1.6 The graph below shows counter transactions and phone call activity during March to July.



2 SERVICE REQUESTS

- 2.1 Confirm/RAMM requests relate predominately to engineering activities. A change to Council's roading contract which now splits the road network into urban and rural areas, involved a rework of the data logic and the Customer Service screen to manage inputting information. Many thanks to the IS Team who did a great job to rework the data and make changes to our GIS system to assist staff in selecting the correct roading asset for the contractor.
- 2.2 Animal Control requests are around the level expected. Staff have received great feedback from the public on the attitude and manner that Control Services have dealt with their requests.
- 2.3 Land Information Memorandum numbers are comparable to other years with 259 being processed between March and July with a four day average processing time. This is only achieved through great team work between departments in responding to requests for information from Customer Service staff.
- 2.4 The Info@tasman.govt.nz box was business as usual for queries and daily business with Customer Services and other departments. The number of customers requesting property data to disc has been slower than anticipated. We are intending to promote this service in Newsline.
- 2.5 The graph below shows service request and Land Information Memorandum (LIM) activity during March to July.



3 THE NEXT THREE MONTHS

- 3.1 Customer Services are currently programmed to move to their new work area the second week in October. The Customer Service counter and all its accompanying printers etc will be moved over the weekend before to minimise the impact to customers.
- 3.2 More revision of service request systems, with additional training to be offered on service request systems for some staff.
- 3.3 We have now completed stage two of the work on customer relationship database with the merging of the dog database information. The next step is integrating creditors and debtors databases into the system. The work is very intense with data matching taking longer than first thought. The project will be completed within the next three months. The customer database uses our existing systems to provide a single repository for all names, addresses and contact details of Tasman District customers, integrating their transactions.

4 RECOMMENDATION

- 4.1 That the report be received.

5 DRAFT RESOLUTION

THAT the Community Services Committee receives the Customer Services Manager’s Report.

Appendices

Nil

7.9 LIBRARIES MANAGER'S REPORT

Information Only - No Decision Required

Report To: Community Services Committee
Meeting Date: 23 August 2012
Report Author: Glennis Coote, Libraries Manager
File Reference:

Item 7.9

REPORT SUMMARY

EXECUTIVE SUMMARY

This report covers:

- Key performance measures
- Information services
- Donations to the library
- Community libraries
- Housebound service
- Marketing, promotions and programming
- Library management system

RECOMMENDATION/S

That this report be received.

DRAFT RESOLUTION

THAT the Community Services Committee receives the Libraries Manager's Report.

7.9 LIBRARIES MANAGER'S REPORT

Information Only - No Decision Required

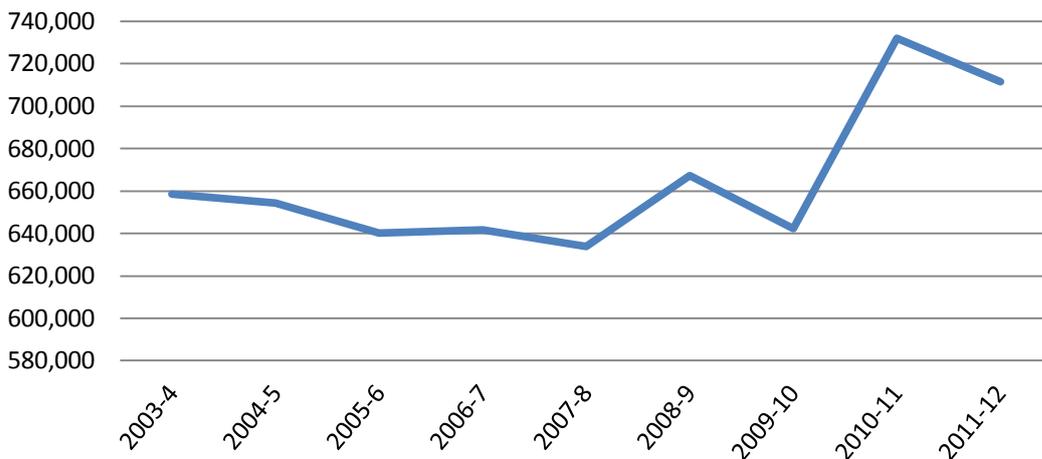
Report To: Community Services Committee
Meeting Date: 23 August 2012
Report Author: Glennis Coote, Libraries Manager
File Reference:

1 KEY PERFORMANCE MEASURES

1.1 Issues

During the 2011/12 year the district's libraries issued 711,471 items. This was a decrease of 20,573 or 2.8% compared to total issues in 2010/11. Issues have fluctuated over recent years; a decline in issues was reversed in 2008 following the introduction of Aotearoa People's Network Kaharoa (APNK) and there were significant gains made following the refurbishment of the Richmond library. When issues are viewed over the 2003-2012 period it can be seen that despite the small decrease over the past year, the positive growth has been maintained.

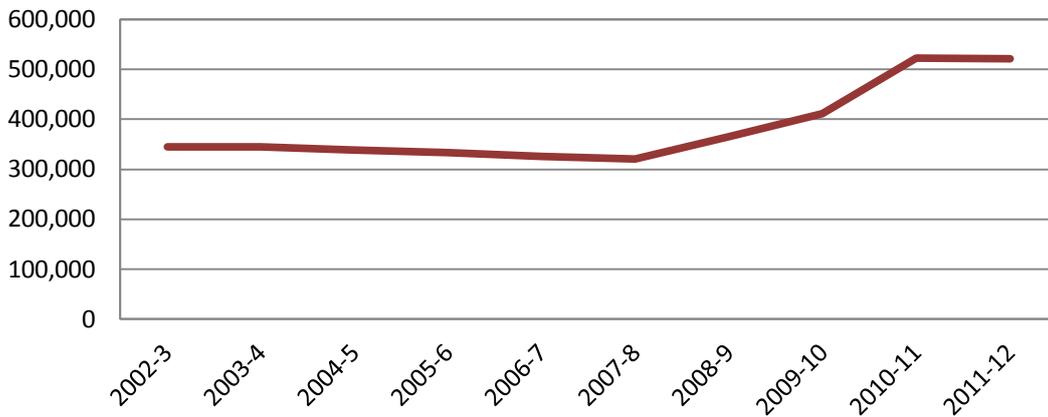
Total Issues



1.2 Visitors

Visitor numbers totalled 520,981 for the 2011/12 year. This was a decrease of 1,220 or 0.23% compared to 2010/11. Richmond and Motueka libraries recorded a slight decrease and Takaka library recorded a small increase. Comparative visitor numbers are not available for the Murchison library.

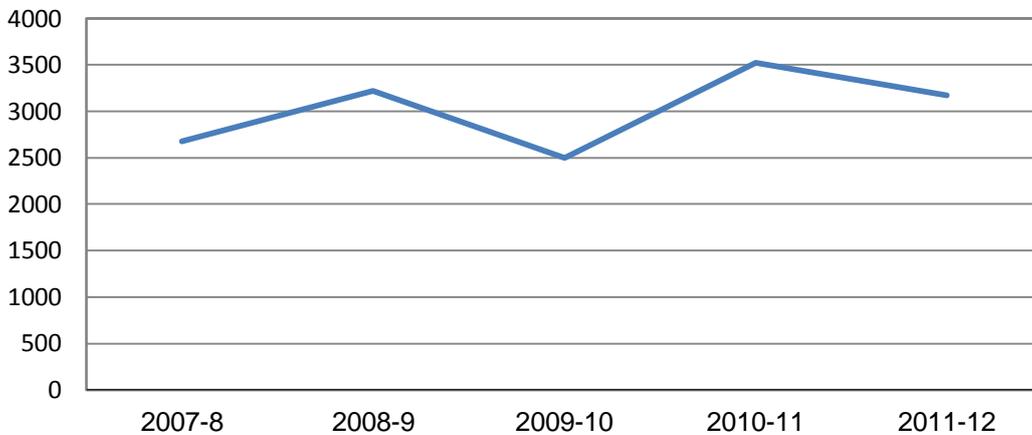
Library Visits



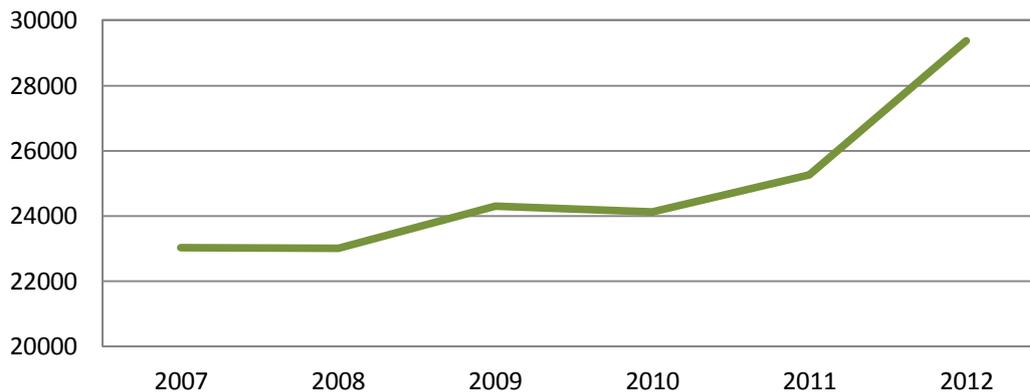
1.3 Memberships

New membership registrations for 2011/12 totalled 3,174; a decrease of 347 or 10% compared to 2010/11. New member registrations have fluctuated over the last five years with 2010/11 showing a sharp increase due largely to the increase in use of the Richmond library following the building refurbishment. There was also a rise in temporary memberships following the February 2011 Christchurch earthquakes.

New Member Registrations



1.4 The number of library members has been increasing steadily over the last few years. Membership numbers at the end of June 2012 were 29,364 compared to 25,268 at the end of June 2011. This total includes all categories of members including those not resident in Tasman District. The number of Tasman District residents who hold library membership totalled 28,392 at the end of June. This means that 59% of the resident population are library members. The membership figure reflects members who have used their library card during the previous 24 months.

Library Members at end of June**1.5 Reservations**

Members place reservations in order to be able to borrow books or other items, which are out on loan, in heavy demand, or located at another branch in the District. During the 2011/12 year 33,926 reservations were placed, a decrease of 11.4 % over the previous year. Some of the decrease in reservations may be due to the greater availability of items on the library shelves due to our increased stock levels.

1.6 Print collections

17,535 items were added to the libraries collections during 2011/12. The total number of items held now stands at 145,938. Based on the 2011 population estimate of 47,974, the total of items held equates to three items per head of population or 85% of the recommended standard of 3.5 items per head of population. The number of new items added per 1000 population was 365, compared to the standard of 350 items per annum.

1.7 Downloadable media collections

In October 2011 Tasman District Libraries began lending downloadable media following the establishment of a consortium of South Island public libraries which purchases content from Overdrive. By the end of June 2012 the consortium had 1,285 e-book and e-audio titles available for loan. Issues to Tasman library users to the end of June 2012 totalled 799 and the number of individual Tasman users totalled 266. Uptake by Tasman users has been gradual but given that the combined population base for the consortium is around 500,000 people, the relatively small number of titles available have been in high demand. The collection continues to grow and in May 2012 Tasman District Libraries also began subscribing to the Overdrive Advantage service which allows us to make additional titles available exclusively to members of Tasman District Libraries.

2 INFORMATION SERVICES

- 2.1 An important measure of the value-added services offered by the libraries is the number of requests for assistance in finding information. In addition to face-to-face requests, staff receive requests for assistance by email, telephone or via our website. Time spent dealing with an individual request can vary from just a few minutes for a simple request to over an hour for a request which requires extensive research. During the past year 18,707 information requests were recorded, an increase of 3,665 or 24.4% over the previous year. Changes to the way we measure

and record information requests has resulted in more accurate record-keeping and is likely to be a factor in the increase.

- 2.2 The New Zealand Interlibrary Loan Scheme allows Tasman District Libraries to borrow books, journals, music and other items for our members from other libraries in New Zealand. We borrowed 940 items in 2011/12 compared to 864 the previous year. We supplied 245 items to other libraries in the scheme, compared to 282 in the previous year.
- 2.3 During the past year the library's Information Services team ran a series of computer training courses for library users. A total of 34 classes were run, covering a range of topics including family history research, how to use a computer mouse and using the library's databases. The majority of the courses were delivered using the Learning Pod computer suite at the Richmond library.

3 DONATIONS TO THE LIBRARY

- 3.1 The libraries regularly receive books, magazines and newspapers donated by individuals. These are either taken into stock or sold in our book sales. Donated items taken into stock during the year were valued at \$9,031.

4 COMMUNITY LIBRARIES

- 4.1 Community libraries located in Collingwood, Mapua, Tapawera and Wakefield continue to provide a valuable additional service to the people of the Tasman District. The community libraries are staffed by volunteers and are supported by Tasman District Libraries through bulk loans of books. During the past year the community libraries borrowed 1,459 items from the District Library in Richmond.

5 HOUSEBOUND SERVICE

- 5.1 Each of our library branches offers a housebound delivery service to eligible borrowers. The housebound service was established in 2005 to satisfy the library needs of those people who are physically unable to visit the library on a regular basis. Borrowers receive deliveries of items every three or six weeks. Library staff select suitable items which are then delivered by volunteers. During the past year 295 deliveries were made to housebound borrowers with a total of 1673 items issued.

6 MARKETING, PROMOTIONS AND PROGRAMMING

6.1 Each month our libraries offer a range of events, displays, programmes and outreach visits. Each is intended to raise awareness of the libraries and the resources and services available as well as to enhance our users' library experience. During the past year the libraries delivered a total of 441 events or programmes, these included: 104 class visits; 148 storytime sessions; 114 outreach visits; 47 book group meetings and 50 other promotional events. Attendance at our programmes, events and class visits totalled approximately 10,000.

6.2 A selection of the year's highlights:

- The tenth annual Summer Reading Programme saw 409 children successfully complete the programme. Children from 29 schools across the District participated and it was especially pleasing to note that many children from rural schools participated. For the first time ever we had a family from St Arnaud register for the programme.
- The third annual Tasman District Libraries Children's Book Quiz was held in June. More than 130 children from across the District took part in the quiz. The quiz is a competition for year five and six students from local schools and is run simultaneously at Motueka, Richmond and Takaka libraries.
- Motueka Library held an "Illuminated Pyjama Party" at the Motueka Memorial Hall to celebrate the New Zealand Post Children's Book Awards in May. The party provided an opportunity for children to dress up and be involved in action songs, story readings or art activities. Those attending and taking part in the entertainments were an inclusive and wide ranging mix of the local community. Library staff received many positive comments about the event.
- Takaka Library's Winter Series is run in July/August when the library is quiet and winter generally means people have more time for indoor activities. This year there were seven events with speakers on a range of topics including: "The conservation of Scott's hut at Cape Evans & Shackleton's hut at Cape Royds"; "A Roman tourist visits Britain, 215AD"; "Adventure on the High Seas as a Fisheries observer" and "Bike trips around the World". This is a popular event and we receive excellent feedback from those attending.

7 LIBRARY MANAGEMENT SYSTEM

7.1 After more than two years of planning Kōtui, a national Library Management System (LMS) consortium was established in 2011. Participating libraries use Symphony LMS Software from Sirsi Dynix and EDS discovery software from Ebsco. The discovery software enables anyone searching the library catalogue to search both the physical items that the library holds as well as the library's online resources.

7.2 Kōtui went live in late September at Marlborough District Libraries. Tasman District Libraries went live on 24 November following an intensive programme of planning

and training. By the end of June 2012, eight public library systems had migrated to the shared system. Another five will have migrated by the end of 2012.

- 7.3 One of the benefits of a shared LMS is the sharing of catalogue records which makes for more efficient cataloguing of library items. Work is still being undertaken on establishing the cataloguing standards for the consortium. Following the establishment of shared standards and processes, some time will need to be spent on removing duplicated and non-standard records within the catalogue. The full benefit of a shared catalogue will not be realised until this process has been completed.
- 7.4 Nelson Public Library is also a member of the Kōtui consortium and key staff from both libraries have met to discuss how we can use the shared LMS to establish other shared services. We have agreed that a shared library card will be the first initiative and work on this is progressing.

8 RECOMMENDATION/S

- 8.1 That this report be received.

9 DRAFT RESOLUTION

THAT the Community Services Committee receives the Libraries Manager's Report.

Appendices

Nil

7.10 ACTION SHEET - COMMUNITY SERVICES COMMITTEE 23 AUGUST 2012

Information Only - No Decision Required

Report To: Community Services Committee
Meeting Date: 23 August 2012
Report Author: Tara Cater, Executive Assistant
File Reference:

Item 7.10

REPORT SUMMARY

EXECUTIVE SUMMARY

The Action Items are attached from the 19 July 2012 Community Services Committee.

RECOMMENDATION/S

That the report be received.

DRAFT RESOLUTION

THAT the Community Services Committee receives the Action Sheet - Community Services Committee 23 August 2012.

7.10 ACTION SHEET - COMMUNITY SERVICES COMMITTEE 23 AUGUST 2012

Information Only - No Decision Required

Report To: Community Services Committee
Meeting Date: 23 August 2012
Report Author: Tara Cater, Executive Assistant
File Reference:

Appendices

1. Appendix 1 - Action Sheet

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Action Items - Community Services Committee Meetings

Appendix 1

Report Number	Item	Minute / Action	Accountable Officer	Status
Meeting Date: 19 July 2012				
RCS12-07-07	Manager Property Services	The Waterfront Park toilets proceed and the existing toilet on the Mapua Wharf remains in place, pending the recommendations of the Mapua Wharf Working Party.	J Frater	Underway - consent lodged
RCS12-07-04	Reserves Manager	Staff to proceed with finalising what can be done with the insurance money from the old Takaka Library, in consultation with the Golden Bay Community Board, and report back to the next Community Services Committee meeting or an extraordinary Council meeting, if necessary.	J Frater	Reporting to Community Services meeting on 23/8/12
RCS12-07-06	Community Recreation Advisor	Staff to report back on funding and delivery of the work programme for the Murchison Community Resource Centre at the next meeting and prior to any funding or contract being extended.	M Tasman-Jones	Underway
RCS12-07-01	National Special Olympics Summer Games 2017 Hosting Bid	<p>a) Agrees that staff work with Sport Tasman and Nelson City Council on the bid proposal; and</p> <p>b) Agrees to support in principle a bid for hosting National Special Olympics New Zealand National Summer Games 2017, noting that any financial assistance, other than an application to Community Grants, would be subject to consideration through an Annual Plan or Long Term Plan Process.</p>	M Tasman-Jones	Completed
RCS12-07-05	Dominion Flats Report	See confidential minutes - land purchase at Dominion Flats	J Frater	Underway
RCS12-07-08	Additional Information Requested – Expiry of Parks and Reserves Asset Management Contracts Report	See confidential minutes - progress contract documentation	B Wilkes	Completed

G:\Tara Agendas\Action List from Community Services Meetings.xlsx

9 CONFIDENTIAL SESSION

9.1 Procedural motion to exclude the public

The following motion is submitted for consideration:

THAT the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

9.1 62 Ellis Street, Brightwater

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.