

# Reserves & Facilities Activity Management Plan 2018



*Kiyosato Garden, Decks Reserve, Motueka*

**Quality Assurance Statement**

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# Contents

1	Executive Summary .....	4
2	Introduction .....	10
3	Strategic Direction .....	18
4	Key Linkages .....	24
5	Levels of Service .....	30
6	Our Customers and Stakeholders .....	37
7	Current and Future Demand .....	42
8	Lifecycle Management .....	54
9	Financials .....	73
10	Sustainability .....	89
11	Risk Management and Assumptions.....	93
12	Asset Management Processes and Practices .....	100
13	Improvement Planning.....	106
	Appendices .....	109
	Appendix A: Operational Budget.....	110
	Appendix B1: Capital Budget.....	120
	Appendix B2: Capital Budget for Saxton Field .....	125
	Appendix C: Detailed Asset Inventory – Community Facilities .....	127
	Appendix D: Detailed Asset Inventory – Parks and Reserves.....	175

# 1 Executive Summary

This activity management plan (AMP) describes the strategies and works programmes for the Reserves and Facilities activity. It outlines how Council intends to meet the objective of delivering the required level of service to existing and future users in an efficient and cost effective way.

## 1.1 What We Do

We provide and manage a wide variety of community facilities, parks and reserves throughout the District:

Community Facilities	Parks and Reserves
5 multi-use community recreation centres	807 hectares of parks and reserves in total
7 sports facilities	111 hectares of land vested as esplanade strip
18 community halls	214 rural recreation and esplanade reserves
2 community centres	98 urban open space / amenity reserves
3 museums	53 playgrounds
8 community housing complexes (101 individual units in total)	41 walkways
3 non-commercial campgrounds	20 sports grounds (plus Saxton Field)
3 community swimming pools <sup>1</sup>	14 special interest sites (including one Historic Reserve)
miscellaneous community buildings	13 formal gardens
98 public toilet facilities	12 operating and two closed cemeteries

See Section 2.2 for a more detailed description of the assets included in the Reserves and Facilities activity.

## 1.2 Why we do it

We directly provide and manage community and recreational facilities, for the people of Tasman District to use. The provision of community facilities aims to promote community wellbeing and to meet community expectations. Community facilities are meeting points, providing indoor space for community gatherings, events, and recreational, educational and social activities. They enable community-led development, with local people working together and bringing about changes in their environment. They help build neighbourhoods and settlements with strong identities. Our facilities offer Tasman residents the opportunity to engage socially in the places they live and work.

Central Government previously granted Council subsidies and low cost loans to meet a specific need for low-cost, community-based housing for people on low incomes. Although Government support ended in 1992, Council has continued to provide housing for older adults to help meet this need.

We provide swimming pools to enable people to learn to swim, for physical recreation and leisure to promote community health and wellbeing. We also provide public toilets throughout the District to meet community, traveller and tourist needs.

The provision of open spaces and recreational facilities contributes to the development of healthy, active, functioning communities. Council recognises that it plays a key role in creating the environment in which communities can prosper and enjoy improved health and wellbeing. We therefore aim to ensure that adequate parks and reserves are provided for the community and that these are managed and maintained in a way that meets community expectations and encourages community involvement.

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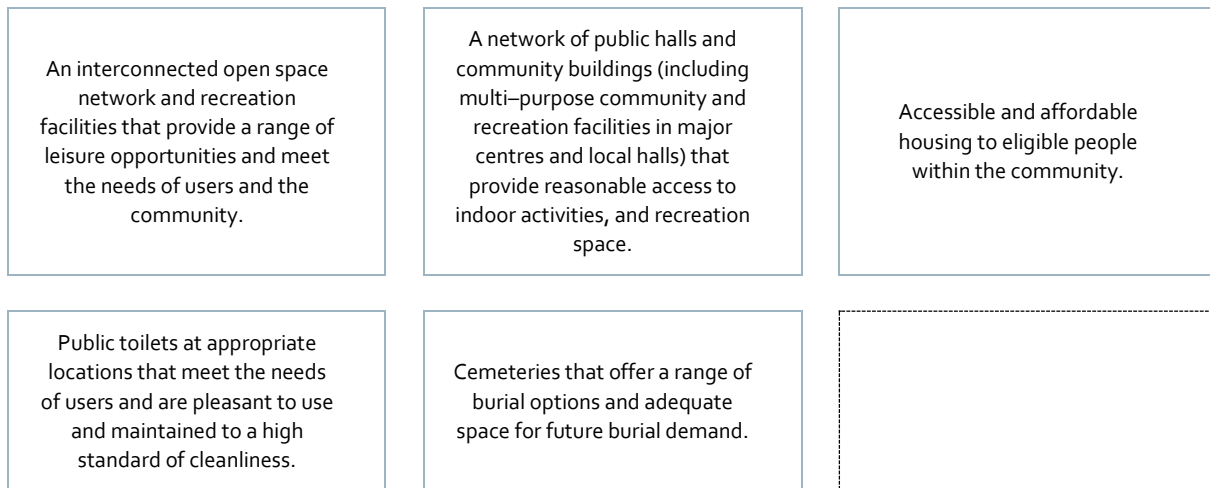
<sup>1</sup> Please note that the Richmond Aquatic Centre is covered in its own AMP.

Council provides cemeteries that create an attractive, peaceful and respectful environment for the memorial and remembrance of the deceased. Council is legally required to provide cemeteries to ensure the burial and cremation needs of our District are met now, and in the future. Cemeteries are also provided for public health reasons and to provide a location for bereavement within close proximity to communities.

- We aim to provide:
- community facilities that assist in meeting the community demand for indoor activities and recreation spaces;
  - community housing for older adults on low incomes that is affordable, accessible and fit for purpose;
  - outdoor swimming pools that assist in meeting the community demand for aquatic activities;
  - clean public toilet facilities to meet community and visitor needs, in appropriate locations;
  - parks, reserves and recreational facilities that promote the physical, psychological, environmental and social wellbeing of communities in Tasman District and to also provide amenities that meet the needs of residents and visitors; and
  - an attractive and peaceful environment for the burial, memorial and remembrance of the deceased.

### 1.3 Levels of Service

Council aims to provide the following levels of service for the Reserves and Facilities activity:



For the duration of this AMP, Council will focus on maintaining existing levels of service and is not planning to make significant investment in improvements. For further detail, including measures and targets for the levels of service, refer to Section 5.

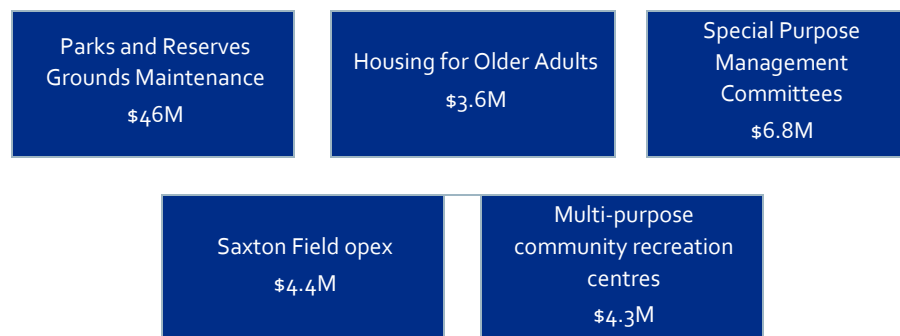
## 1.4 Key Issues

The most important issues relating to the Reserves and Facilities activity are listed below and discussed in more detail in Section 3.7.

Key Issue	Response
Inability to collect Reserve Financial Contributions from 2022.	→ Revise Development Contributions Policy in 2021, to include requirement for contributions toward reserve development.
The need to respond to our increasing, ageing population and ensure that facilities and recreational opportunities are fit for purpose.	→ Look to retrofit some existing buildings to make them fit-for purpose in the longer term.
Planning for new community facilities.	→ No new large facilities planned until at the earliest 2029 (a new facility servicing Brightwater and Wakefield communities is tentatively planned for then).
Increasing demand for community housing.	→ Continue to provide existing 101 units. Working party of Councillors and staff to investigate future options.
Provision and maintenance of public toilets throughout the District, to meet demand and maintain levels of service.	→ Review provision and maintenance schedules and increase number of toilets provided and/or their standard.
Ongoing development and maintenance of Saxton Field.	→ Continue to work with Nelson City Council and sports codes to complete development of Saxton Field and to maintain and renew existing facilities at the complex.

## 1.5 Operational Programme

The Reserves and Facilities maintenance and operational programme constitutes around \$6.7 million in annual spending. The major projects on this programme and the forecast spend for the next 10 years are shown below.



Council's strategy for the delivery of the operations and maintenance services is to outsource physical work, with performance-based contracts grouped into two geographic areas and tendered on the open market, to achieve the most cost-effective option possible. Grounds maintenance, minor building repairs, and the cleaning, inspections and minor maintenance of public toilets are part of the parks and reserves grounds maintenance contract. Other minor or specialist tasks are undertaken by contractors on either a fixed quote or hourly rate basis. To achieve local community involvement and autonomy, many of the community halls, swimming pools and rural community reserves are operated and maintained directly by local Special Purpose Management Committees with Council staff support.

## 1.6 Capital Programme

Table 1 outlines the key programmes of capital and renewal expenditure for the years 2018 to 2028.

Table 1: Major Reserves and Facilities Programmes of Work

Site	Project Description	Years 1-3 (\$)	Years 4-10 (\$)	Type
Motueka Library	RFC contribution towards redevelopment/new library	400,000		Growth
Throughout District	Purchase of new reserves (usually as a result of subdivision)	\$4.5M	\$4.9M	Growth
Throughout District	Provision of new playground equipment, walkways and public toilet facilities.	\$1.7m	\$3.1	Growth/LOS
Saxton Field development <sup>2</sup>	Several projects are planned for Saxton Field over the next 10 years, including: Champion Road access (growth), Champion Road carpark (growth), walkway/cycleway links (LOS), installing lights/shade shelter for the new velodrome (growth), athletics track resurface and drainage of football training fields (LOS). See Appendix B2 for further details. Note: The timing of various projects at Saxton Field is co-ordinated with Nelson City Council.	\$3.2M total spend over years 1-10		See project description

The capital development programme also includes a range of projects (generally under \$100,000) across the District for the ongoing development of community facilities, parks, reserves and cemeteries, including walkways, landscaping, revegetation, sports field improvements and playgrounds.

The majority of the capital works programme for Reserves and Facilities is currently funded from income received through Reserve Financial Contributions, while renewals are funded from rates. Capital and renewal projects are required as a result of ongoing population growth, to improve the level of service provided (particularly for older reserves) or to renew existing assets due to wear and tear.

Other key projects to be undertaken in the Reserves and Facilities work programme over the next 10 years include:

- review and re-tender or extend the Parks and Reserves Asset Management contract by July 2020;
- work on renewals and condition assessments;
- review community facility provision (halls etc);
- review community housing provision;
- review provision of community swimming pools;
- prepare a Public Toilet Policy;
- contribute to the development of a new Development Contributions Policy 2021, that enables Council to collect DCs to fund the growth component of reserve projects;
- develop a Concessions Policy for commercial use of reserves and facilities;
- implement the new projects identified in the Moturoa/Rabbit Island Reserve Management Plan 2016 (e.g. development of a Grade 2 mountain bike park west of Conifer Park, providing a link track for horse riders along the eastern side of Ken Beck Drive, progressively restoring coastal margins of the islands etc); and
- review and implement reserve management plans, with the aim of updating plans every ten years (priorities for 2018 and 2019 are the Motueka Ward and Moutere-Waimea Ward reserve management plans).

<sup>2</sup> Tasman District Council has budgeted to spend a total of \$3.2M on the ongoing development of Saxton Field for the 10 year period 2018-2028 (see Appendix B2 for details). Nelson City Council, sports codes and other funders also contribute funding towards the development of Saxton Field.

## 1.7 Key Changes

This document largely follows on from the themes developed in the 2015 AMPs. Table 2 summarises the key changes for the management of the Reserves and Facilities activity since 2015.

Table 2: Key Changes

Key Change	Reason for Change
Combining the Parks and Reserves AMP with the Community Facilities AMP, to create a single Reserves and Facilities AMP.	The Reserves and Facilities Manager is responsible for the budget for both activities. Combining the two AMPs into one reduces unnecessary duplication and makes it easier to find information within a single source.
From April 2022, Council will no longer be able to collect Reserve Financial Contributions (RFCs). RFCs are collected when land is subdivided to provide for the purchase and development of reserves. Council intends to review the Development Contributions Policy in 2021 to enable the growth component of reserve development to be funded via collection of Development Contributions (DCs) in future. The Tasman Resource Management Plan (TRMP) will then be amended to delete all reference to Financial Contributions.	Central government created new legislation (the Resource Legislation Amendment Act 2017), which requires that all Financial Contributions collected by councils be phased out by April 2022.
No planned Council contribution towards the development of new multi-use community recreation facilities within the next 20 years, other than for ongoing developments at Saxton Field, and a new indoor facility servicing Brightwater, Wakefield and surrounds (at the earliest in 2029 & 2030).	Council has reduced its overall capital expenditure programme in order to reduce Council debt and keep rates affordable over the long term.
The funding split for Saxton Field capital and operating costs is now 50/50 between Tasman District Council (Council) and Nelson City Council (NCC), whereas in the past we funded slightly less than NCC.  The capital works programme for Saxton Field has been changed from the 2015 programme, in order to align with NCC's programme.	Tasman's population has now increased to be a similar size to Nelson's and we have identified that people from across our District use Saxton Field, more than in the past.
Planned introduction of a new Concessions Policy for commercial uses of parks, reserves and community facilities.	We're receiving an increasing number of requests from groups wanting a concession to carry out activities and events on Council land.

## 1.8 Key Risks and Assumptions

There are factors outside of Council's control that can change having an impact on Council's ability to do what it planned. Sometimes the impact can be significant. There is always uncertainty in any planning process but the key to good quality planning is to make clear assumptions to help address any related uncertainty. This section sets out the key risks and assumptions that relate to this activity.

Health and safety issues, particularly for users of community facilities and parks and reserves.	Impacts from climate change (e.g. coastal erosion, storm damage to trees and facilities, flood events lead to multiple community housing units being uninhabitable).	Significant damage to community buildings/structures/facilities (including those located on parks and reserves) from earthquakes or other natural disasters.
Loss of contractor (if they cease trading).	Failure to manage significant historic buildings or sites in accordance with legislation.	



Figure 1: Key Risks

<p>The recreational needs of our community are likely to change over time.</p>	<p>All current community facilities continue to be operated with no significant changes.</p>	<p>Continued current operation of some public halls and community facilities by volunteer committees.</p>
<p>That the school pools will still be available for public use.</p>	<p>Council will continue to provide community housing and it will continue to be self-funding.</p>	<p>Occupancy of community housing will continue at current levels.</p>
<p>Burial preferences between cremation and internment will continue in line with current trends.</p>	<p>Growth in the District is high for the Richmond, Wakefield, Brightwater, Mapua and Motueka and medium for the rest of the District over the next 10 years and then medium for all the District the following 10 years.</p>	<p>Natural hazard events continue to escalate at the current rate and there is no catastrophic event during the next 10 years.</p>

Figure 2: Key Assumptions

## 2 Introduction

The purpose of this Activity Management Plan (AMP) is to outline and to summarise in one place, the Council's strategic management and long term approach for the provision and maintenance of its Reserves and Facilities activity to an agreed level of service.

### 2.1 Rationale for Council Involvement

The provision of parks, reserves and community facilities is a core service of local government and is something that the Council has always provided. The Reserves and Facilities activity provides many public benefits and it is considered necessary and beneficial to the community.

### 2.2 Description of Assets & Services

#### 2.2.1 Community Facilities

The assets covered in this AMP include all the buildings owned by the Council that support the Reserves and Facilities activity. Community facilities are varied in form and function and have been classified into ten categories. We provide and manage 5 multi-use community recreation centres, 7 sports facilities, 18 community halls, 2 community centres, 3 museums, 8 community housing complexes, 3 non-commercial campgrounds, 3 community swimming pools, miscellaneous community buildings and 98 public toilet facilities. The total value of our built assets is estimated at \$32.6 million. An overview of these assets is provided in Table 4. Details of individual assets are presented in Appendix C. We own and manage most of these facilities directly; however, management has been delegated to the relevant local management committee in some cases.

Many Council-owned community buildings and swimming pools are funded from general rates and user charges and are operated under a variety of management arrangements. These assets include community halls, community centres, non-commercial campgrounds, outdoor community pools and other miscellaneous buildings. Community housing is largely funded from rental income. The Collingwood, Motueka and Takaka museums are funded from the Museums Rate, as is Council's contribution to the Nelson Provincial Museum. The facilities listed in Table 3 below are funded from the District and Shared Facilities Rates.

Table 3: Community facilities funded from the District and Shared Facilities Rates

Facilities located on TDC land	Shared facilities located on NCC land	Facilities located on private land within Tasman District
Saxton Field velodrome, Avery/Champion Green sports fields (including changing block/toilet)	Saxton Field: hockey, athletics, cricket, indoor stadium and other facilities	Mapua Hall
Multi-use recreation centres in St Arnaud, Murchison, Upper Moutere, Motueka, Golden Bay	Trafalgar Centre	
Maruia Hall	Brook Sanctuary Fence	
Grandstand at Sportspark Motueka	Theatre Royal	
Richmond Aquatic Centre	Suter Art Gallery	
Tasman Tennis centre at Jubilee Park, Richmond		
Tasman's Great Taste Trail (part contribution)		

Table 4: Community Facility Assets Overview

Asset Type	Number	Description	Asset Depreciated Replacement Value (\$)	Annual Depreciation Requirement (\$)
Multi-use community recreation centres	5	<p>Each of these modern, multi-purpose facilities provide for a wide range of community and recreation activities and events:</p> <ul style="list-style-type: none"> <li>• Motueka Recreation Centre (built 1987)</li> <li>• Lake Rotoiti Community Hall (built 2004)</li> <li>• Moutere Hills Community Centre (built 2005)</li> <li>• Murchison Sport, Recreation and Cultural Centre (built 2008)</li> <li>• Rec Park Centre Golden Bay (built in 2017)</li> </ul>	<p>8,612,387</p> <p>+</p> <p>4,200,000 (estimated value of new Rec Park Centre Golden Bay, which has not yet been formally valued)</p>	<p>362,172</p> <p>+</p> <p>60,000 (estimated annual depreciation for Rec Park Centre Golden Bay)</p>
Sports facilities <sup>3</sup>	8	Council provides sports building facilities at Saxton Field <sup>4</sup> , Golden Bay Recreation Park, Sports park Motueka, Wakefield, Dovedale & Lower Moutere Recreation Reserves, Lord Rutherford Park and Jubilee Park. Examples of these facilities include: grandstands, pavilions, clubrooms, velodrome, toilet blocks, changing rooms, training lights, entry ticket gate and information office.	6,302,482	157,668
Community halls	18	These are Council-owned halls that are available for hire on a regular or casual basis for public and private meetings, programmes, or community events. Local community halls are generally highly valued by the community and many have significant history associated with them. The quality of community halls varies dependent on their age and past maintenance and improvement history. In most cases they are older facilities, maintained with the assistance of volunteer Hall Management Committees.	3,390,732	284,110
Community centres	2	Located in Motueka and Takaka, these two small facilities provide opportunities for social interaction, activities, internet-based courses and meeting spaces and offices for community groups.	403,006	30,494
Museums and	3	The Council owns three museums in Collingwood, Motueka and Takaka, which are operated by local community groups. Council also makes a significant annual contribution towards the Nelson	674,950	42,149

<sup>3</sup> This is the number of recreation reserves containing substantial sports buildings/improvements owned by Council. Smaller sports facilities are provided on other parks and reserves.

<sup>4</sup> The Council owns the area of Saxton Field located between Champion Road and Saxton Creek, bordered by Main Road Stoke. A new velodrome was constructed in 2017, alongside the existing Avery football fields (the latter are located on the corner of Champion Road and Main Road Stoke). The land north-east of Garin College has recently been grassed and is used as additional sports fields. Council also provides separate funding towards the development and maintenance of other sporting facilities on the area of Saxton Field owned by Nelson City Council.

Asset Type	Number	Description	Asset Depreciated Replacement Value (\$)	Annual Depreciation Requirement (\$)
cultural facilities		Provincial Museum. This museum is located in the Nelson CBD and is administered by the Tasman Bays Heritage Trust. Annual contributions are also made towards the Suter Art Gallery, also located in Nelson. The majority of the funds in this category go towards the Nelson Provincial Museum.		
Non-commercial campgrounds	3	Low-key campground facilities are provided for campers at: McKee Recreation Reserve, Ruby Bay; Kina Beach Recreation Reserve, Tasman; and Owen River Recreation Reserve, Murchison. On-site caretakers collect fees from campers.  Management of commercial campgrounds located on other Council-owned reserves in Collingwood, Pohara, Motueka and Murchison is covered by the separate Commercial AMP.	6,327,831	775,969
Swimming pools	3	Two small community outdoor pools are provided at Rockville and Upper Takaka, along with the Saltwater Baths in the coastal marine area at Motueka. Funding assistance is also provided to operate twenty school pools outside school hours for community use. Council provides a large, modern, indoor aquatic facility at Richmond, however there is a separate AMP for this facility.	317,691	21,509
Miscellaneous community buildings	14	Council owns a range of other community buildings throughout the District, including the Jubilee Park Information Office, Mapua Library, Imagine Theatre, former Dovedale church, Plunket rooms, Playcentre buildings, Brownies Inn and clubrooms.	121,084	17,916
Housing for Older Adults	101	Council provides housing units to meet a specific need for low cost, community-based housing for people on low incomes. Eligibility criteria are set out in Council's Housing for Older Adults Policy (2017). There are 101 units in 8 complexes: 34 units in Richmond, 7 units each in Brightwater and Wakefield, 45 units in Motueka and 4 units each in Takaka and Murchison. Community housing is provided for at no cost to the ratepayers, as rental income covers the total operating costs.	955,241	68,209

Asset Type	Number	Description	Asset Depreciated Replacement Value (\$)	Annual Depreciation Requirement (\$)
Public toilet facilities	98	<p>Council provides and maintains public toilet facilities throughout the District to meet community and visitor needs. Currently there are a total of 98 toilet buildings located throughout the District. This includes 21 in the Golden Bay Ward, 21 in the Motueka Ward, 39 in the Moutere/Waimea Ward, 7 in the Lakes/Murchison Ward, and 10 facilities in the Richmond Ward. Most of the facilities have modern sanitary systems with a mix of reticulation, septic tank or containment systems.</p> <p>Public toilet facilities have been divided into three categories, as outlined in the Sanitary Services Assessment 2005:</p> <ul style="list-style-type: none"> <li>toilet facilities in townships, predominantly to serve local shoppers;</li> <li>toilet facilities in parks and reserves, predominantly to serve local users of the sport and recreational facilities; and</li> <li>toilet facilities on main visitor routes or at visitor attractions, predominantly to serve visitor groups.</li> </ul> <p>In many locations, the existing toilets appear to be meeting current demand and most are in good to excellent condition. However, toilets at tourist hotspots such as Marahau and St Arnaud are under pressure from increasing visitor use, particularly during the busy summer season. Council received funding from the government's Tourism Infrastructure Fund to enable more toilets to be constructed during 2018.</p>	1,270,000 (estimate, based on 2015 value plus estimated value of four additional facilities built since 2015)	40,000 (estimate, based on 2015 value)
<b>TOTAL</b>	254		\$32,575,404	\$1,860,196
Facilities not included in the Community Facilities AMP		<ul style="list-style-type: none"> <li>Richmond Aquatic Centre (covered by a separate AMP)</li> <li>Commercial Campgrounds (included in the Commercial Property AMP)</li> <li>Public Library Buildings (covered in the Library Services and Property AMPs)</li> <li>Community Facilities that are located on Council land but are owned and managed by other organisations (e.g. Riwaka Scout Hall, Canine Obedience Clubrooms at Hope etc).</li> </ul>		

## 2.2.2 Parks and Reserves

Council-owned parks and reserves provide a range of open spaces for sports, recreation, play and leisure activities and social opportunities for both residents and visitors. Parks and reserves have been grouped into 11 categories for budget and management effectiveness (see Table 5). These groupings each reflect a different level of service and purpose. Council managed and maintained parks and reserves include 214 rural recreation and esplanade reserves, 98 urban open space/amenity reserves, 41 walkways, 20 sports grounds, 14 special interest sites and 13 formal gardens. Reserve locations can be viewed on the Top of the South Maps website: [www.topofthesouthmaps.co.nz](http://www.topofthesouthmaps.co.nz).

While a number of reserves are actively managed for organised sport and recreational activity, many others are 'passive reserves' – i.e. reserves that help make our District attractive and provide places for informal or impromptu recreation activities. Esplanade reserves (land located along primary waterways) help reduce risk to private property from natural hazards (such as flooding) and protect conservation values. They can also promote or improve recreational opportunities by providing access to waterways for recreational purposes (such as kayaking or fishing). A few reserves are leased for grazing, while others provide a 'land bank' that we can use for future recreation spaces if required.

Council provides a total of 807 hectares of reserve land within the District (including 239 ha of Recreation Reserve at Moturoa/Rabbit Island), for a district population of 51,200 (2017 usually resident population). This equates to 15.76 ha per 1000 residents (the national average is 15.9). A total of 53 playgrounds are provided, equating to 5.6 playgrounds per 1,000 children under 15 years of age (the national average is 4.0). Sports parks make up 143 hectares in total (this figure includes 10ha of sports fields located on Council-owned land at Saxton Field), equating to 3.0 ha per 1000 residents (the national average is 2.2).

A number of strategies and reserve management plans have been produced to guide the management and operation of parks and reserves. These include Council's Reserves General Policies (2015), Reserve Management Plans of various ages, and the Open Space Strategy 2015-2025. The latter document has identified that we currently have a good amount of space for our communities to use as reserves. Council works to implement the recommendations from these documents to benefit our community. An inventory of Council-administered parks and reserves is contained in Appendix 1 of Council's Reserves General Policies document.

**Table 5: Park and reserve budget/management categories**

Category	Description
Special Interest Sites	Areas of land provided to meet the open space and recreation needs throughout the District as well as the needs of visitors from neighbouring areas and tourists. These are often associated with a natural feature of some significance or are areas that have high recreational value.
Sportsgrounds	Reserves that are primarily used for organised sport and events. They are also used for unstructured recreation activities and provide large areas of open green space.
Urban Open Space & Amenity Reserves	Reserves that range in size from small neighbourhood parks to larger areas, which provide open space and amenity within the urban areas and townships. Typically used by local communities for casual recreation, play, relaxation, community activity, links to other areas, or quiet open space.
Formal Gardens	Land that is developed and maintained to provide high quality amenity open spaces. They range from large parks to small garden beautification areas.
Walkways	Reserves that are principally provided for walkway and cycle tracks. They range from urban paths that provide linkages between destinations to longer tracks in rural areas designed for recreational walking and in some cases also cater for cycling.
Rural Recreation & Esplanade Reserves	Open space that may provide for general amenity, conservation, preservation, access or casual recreation use. It is generally undeveloped with minimal facilities and low maintenance requirements.
Moturoa / Rabbit Island	Three islands (Moturoa/Rabbit Island, Rough Island and Bird Island), with a total area of 1,200 ha, located between the Waimea Inlet and Tasman Bay. The reserves on these Islands are vested in Council for management. Recreation Reserve areas comprise 239 ha in total. The majority of the remaining area is in plantation forest and is covered in the Commercial AMP.

Category	Description
Trees, Plots & Verges	Provision and maintenance of trees on street berms and specimen trees within parks.
Asset Management	Provision of staff resources and other services to effectively manage the reserve assets and provide customer services.
Miscellaneous	Budget provision for a variety of miscellaneous activities and services that cover a range of reserve categories or are not directly related to reserve assets. These include Anzac services, Arbor Day plantings, doggy–do dispensers, war memorial maintenance and security cameras.
Cemeteries	Includes open and closed cemeteries managed by Council.

A summary of the type and quantity of park and reserve assets provided by Council is presented in Table 6 and Table 7.

**Table 6: Proportion of land held in each park category**

Park Category	Number of sites	Total land area (ha)
Formal Gardens	13	6.5
Special Interest Sites	14	84.2
Sportsgrounds	20	83.1
Urban Open Space & Amenity Reserves	98	74.8
Walkways	41	25.4
Rural Recreation & Esplanade Reserves	214	293.1
Moturoa / Rabbit Island (Recreation Reserve areas)	3 islands	239
TOTAL	403	807

**Table 7: Type and quantity of other Parks and Reserves assets**

Parks and Reserves Assets	Quantity	Total area (ha)
Council-owned land at Saxton Field regional sports facility (cnr Champion Road and Salisbury Road). As at December 2017, 10 ha of this land is sports fields.	One site (held in three certificates of title)	17.7
Land vested as Esplanade Strip	multiple sites	111
Number of operating cemeteries	12	28.1
Number of closed cemeteries	2	1.1
Number of sites containing heritage buildings / structures (8 on Council reserve land and 8 on other Council-owned land)	16	-
Number of sites containing other cultural heritage assets (13 on Council reserve land and 5 on other Council-owned land)	18	-

Parks and Reserves Assets	Quantity	Total area (ha)
Playgrounds	53	-
Public toilet facilities (at 78 locations <sup>5</sup> )	98	-

As at 30 June 2014, the total value of building improvements on reserve land (excluding the facilities covered under Community Facilities above) was \$8,159,000. Operational expenditure for the Parks and Reserves activity is funded from general rates and user charges. Other income sources include Reserve Financial Contributions (RFCs), which fund capital works.

Parks and reserves deliver a range of public good benefits, including:

- open space within urban areas;
- beautification and amenity enhancement;
- opportunities for recreation, sport and children's play;
- protection of ecologically important areas;
- enhancement of the community's health and wellbeing.

Council provides a total of 806 hectares of reserve land within the District, for a population of 51,200 (2017 estimated resident population): i.e. 15.76 ha per 1000 residents. The Yardstick national average is 15.9 ha per 1000 residents. Table 8 summarises the amount of land provided within each Ward for each park category.

Table 8: Amount and type of park and reserve land provided within each Ward

Park Category	Amount of land (ha) provided within each Ward					Total area (ha)
	Golden Bay Ward	Motueka Ward	Moutere/ Waimea Ward	Lakes – Murchison Ward	Richmond Ward	
Formal Gardens	0.41	3.9	0.37	-	1.8	6.5
Special Interest Sites	0.27	6.31	38.94	38	0.66	84.2
Sportsgrounds	8.48	18.8	25.71	10.97	19.15	83.1
Urban Open Space & Amenity Reserves	7.43	19.7	9.42	6.14	32.05	74.7
Walkways	3.41	0.05	12.83	0.57	8.51	25.4
Rural Recreation & Esplanade Reserves	120.16	41.27	65.75	44.22	22.55	294
Moturoa / Rabbit Island (Recreation Reserve areas)	-	-	239	-	-	239
TOTAL	138.5	89.3	390.4	99.9	84.7	806.9

<sup>5</sup> Multiple toilet facilities are provided at some locations (e.g. 10 separate facilities at Moturoa/Rabbit Island).



Park Category	Amount of land (ha) provided within each Ward					Total area (ha)
	Golden Bay Ward	Motueka Ward	Moutere/ Waimea Ward	Lakes – Murchison Ward	Richmond Ward	
Cemeteries	11.7	6.19	4.17	2.1	4.99	29.2
Esplanade Strips	17.48	5.35	35.74	46.3	3.53	108

A total of 53 playgrounds are provided, equating to 5.6 playgrounds per 1,000 children under 15 years of age. This is higher than the Yardstick national average of 4.0 playgrounds per 1,000 children under 15.

The Yardstick national average is 2.2 hectares of sports parks per 1000 residents. Sports parks owned by Council comprise 143 hectares in total, equating to 3.0 ha per 1000 residents. Note that this figure includes 10 hectares of sports fields located at Saxton Field. Saxton Field is located within Nelson City boundaries, but services Tasman residents (particularly those living in Richmond and Moutere-Waimea Wards).

Tasman's large land area and number of separate settlements is likely to be a contributing factor to our District having higher numbers of parks and playgrounds than average across New Zealand.

A total of 12 operating cemeteries are provided across the District in the following locations:

- Bainham, Collingwood
- Collingwood
- Kotinga
- Rototai, Takaka
- Motueka
- Fletts Road, Lower Moutere
- Foxhill
- Spring Grove
- Waimea West, Brightwater
- Murchison
- Marawera, Tapawera
- Richmond

Most burial activity occurs at the main cemeteries located in Richmond, Motueka and Takaka. Council manages cemeteries throughout the District providing accessible and appropriate sites for burial. All these cemeteries have a significant number of plots available and, at current burial rates, there is no demand for additional land within the next 20 years. Longer term there is a requirement to provide land for an alternative to the existing Richmond Cemetery. Council's intention is to purchase additional land within the short to medium term, to provide for this longer term need.

## 3 Strategic Direction

Strategic direction provides overall guidance to the Council and involves specifying the organisation's objectives, developing policies and plans designed to achieve these objectives, and then allocating resources to implement the plans. Strategic direction for the Reserves and Facilities activity is set using a combination of District-wide and local issues and priorities and, in the case of shared facilities provided for the benefit of both Tasman and Nelson residents, cross-regional priorities.

### 3.1 Our Goal

Table 9: Activity Goal

Activity Goal
<p>We aim to provide:</p> <ul style="list-style-type: none"> <li>community facilities that assist in meeting the community demand for indoor activities and recreation spaces;</li> <li>outdoor swimming pools that assist in meeting the community demand for aquatic activities;</li> <li>community housing for older adults on low incomes that is affordable, accessible and fit for purpose;</li> <li>clean public toilet facilities to meet community and visitor needs, in appropriate locations;</li> <li>parks, reserves and recreational facilities that promote the physical, psychological, environmental and social wellbeing of communities in Tasman District and to also provide amenities that meet the needs of residents and visitors; and</li> <li>an attractive and peaceful environment for the burial, memorial and remembrance of the deceased.</li> </ul> <p>Council's vision for the Reserves &amp; Facilities activity:</p> <ul style="list-style-type: none"> <li>increase the number of users of reserves and facilities;</li> <li>provide reserves and facilities that satisfy the needs of our community;</li> <li>improve the sustainable management of reserves and facilities;</li> <li>provide sound forward planning through good asset management; and</li> <li>ensure our reserves and facilities meet the changing needs of our community.</li> </ul>

### 3.2 Contribution to Community Outcomes

Table 10 summarises how the Reserves and Facilities activity contributes to the achievement of the Council's Community Outcomes.

Table 10: Community Outcomes

Community Outcomes	Does Our Activity Contribute to the Community Outcome?	Discussion
Our unique natural environment is healthy, protected and sustainably managed.	Yes	<p>We provide:</p> <ul style="list-style-type: none"> <li>Protection of the natural environment and ecologically significant areas in Council's parks and reserves.</li> <li>Protection and enhancement of open space, coastal and riparian areas.</li> <li>Vegetation enhancement and awareness.</li> <li>Enhanced community involvement in conservation and restoration work.</li> </ul>

Community Outcomes	Does Our Activity Contribute to the Community Outcome?	Discussion
Our urban and rural environments are people-friendly, well-planned, accessible and sustainably managed.	Yes	<p>We provide:</p> <ul style="list-style-type: none"> <li>• Protection and enhancement of open space and an interconnected open space network.</li> <li>• Neighbourhood and community parks within walking distance of homes.</li> </ul>
Our infrastructure is efficient, cost effective and meets current and future needs.	Yes	We provide efficiently and effectively managed community infrastructure (reserves and facilities) which meets the ongoing needs of Tasman's communities.
Our communities are healthy, safe, inclusive and resilient.	Yes	<p>We provide:</p> <ul style="list-style-type: none"> <li>• Community facilities designed and managed to ensure users safety and to cater for the needs of the whole community.</li> <li>• Community facilities that support specific social needs.</li> <li>• Good quality affordable community housing for people who meet the criteria of Council's Policy on Housing for Older Adults.</li> <li>• Open space and recreation facilities that cater for and promote active lifestyles. This includes casual activities such as walking and cycling, and organised sports and recreation activities.</li> <li>• Reserves and facilities designed and managed to ensure users safety and cater for the needs of the whole community.</li> </ul>
Our communities have opportunities to celebrate and explore their heritage, identity and creativity.	Yes	<p>We provide recreation facilities that cater for and promote healthy communities and active lifestyles through social and recreational activity.</p> <p>Cemeteries provide a location for interments and remembrance.</p>
Our communities have access to a range of social, cultural, educational and recreational facilities and activities.	Yes	<p>We provide high quality community, recreation and cultural facilities providing a range of leisure and cultural opportunities and targeted social support.</p> <p>We provide attractive well maintained and functional toilet facilities.</p> <p>We provide high quality community, open space, recreation and cultural facilities that provide a range of leisure and cultural opportunities.</p>
Our Council provides leadership and fosters partnerships, a regional perspective, and community engagement	Yes	<p>We provide reserves and facilities which enable community partnerships through management of our community facilities and halls by volunteers and through working with schools, businesses, community groups and others who help with planting and other activities on our reserves.</p> <p>We provide regional facilities in association with Nelson City Council (e.g. Saxton Field, Suter Art Gallery, Nelson Provisional Museum).</p>
Our region is supported by an innovative and sustainable economy.	No	

### 3.3 Financial Strategy

The Financial Strategy outlines Council's financial vision for the next 10–20 years and the impacts on rates, debt, levels of service and investments. It will guide Council's future funding decisions and, along with the Infrastructure Strategy, informs the capital and operational spending for the Long Term Plan 2018-2028.

Three key financial limits are established in the Financial Strategy that set Council's overall financial boundaries for its activities. These include:

- Rates Income - limited to \$65 million per annum and targeted rates to \$60 million per annum.
- Rates Increases - limited to a maximum of 3% per annum, plus an allowance for annual growth in rateable properties.
- Debt - net external debt limited to a maximum of \$200 million

Infrastructure expenditure forms a large proportion of Council's spending being 39% of operational expenditure and 80% of capital expenditure over the next 10 years. Because of this, the Infrastructure Strategy and Financial Strategy are closely linked to ensure the right balance is struck between providing the agreed levels of service within the agreed financial limits. Often these financial limits will influence how Council manages and develops existing and new assets. This is especially so for the next 10 years.

### 3.4 Key Issues

The key issues for the Reserves and Facilities activity are discussed in Table 11 below.

Table 11: Key Issues Summary

Key Issue	Discussion
Inability to collect Reserve Financial Contributions from 2022	<p>The Resource Legislation Amendment Act came into force in April 2017. This Act requires councils phase out Financial Contributions over five years. We currently collect Reserve Financial Contributions to fund development of our parks and reserves, but will be unable to do so from 2022 onwards.</p> <p>During the first three years of this LTP, we will draft a new Development Contributions Policy that enables Council to collect funds for growth aspects of reserve development. The intention being that the new Policy would take effect on 1 July 2021. After this date, the Tasman Resource Management Plan will be amended to remove all reference to Financial Contributions.</p>

Key Issue	Discussion
<p>The need to respond to our increasing, ageing population and ensure that facilities and recreational opportunities are fit for purpose.</p>	<p>The number of retired people is forecast to increase significantly in the next 15 years and this will result in changing use and demand for reserves and facilities. While Council provides five modern multi-use recreation facilities across the District, we also provide many older community halls that tend to be cold and have large spaces. We expect an increase in demand for small, warm, comfortable places for people to meet, socialise and play indoor sports etc. We also anticipate an increase in demand for urban reserve land, sports parks, cycle-/walk-ways, swimming pools, community housing, libraries and other fit-for-purpose, higher quality indoor spaces. This demand needs to be managed cost effectively.</p> <p>It is expected that both walkways and cycleways will experience a significant rise in use as the population ages, given the popularity of walking and cycling as exercise for over 65s. Ongoing development of walking and cycling tracks and networks is planned at various locations to meet an increasing demand. Development of 'Tasman's Great Taste Trail' cycleway is continuing to proceed, with approximately two thirds of the loop completed to date (the Spooners to Motueka section is yet to be built).</p> <p>By contrast, the proportion of young people as a percentage of the total population is predicted to decline significantly over time. The challenge for Council is to retain and attract young people in Tasman. Providing a spectrum of activities and facilities for youth e.g. youth/ skate parks, sports facilities, mountain biking tracks, contributes to youth wellbeing and to making Tasman a more attractive place for young people to live.</p> <p>Additional reserve land will be acquired only in strategic locations throughout the District, particularly in areas where there are gaps in the provision of these lands and demand is predicted to continue to increase in the long term.</p> <p>Council will collect utilisation data across its network of sports fields in order to monitor and understand demand. Continued Council ownership of sports fields and facilities is desirable as it increases Council's ability to manage demand and quality, to promote multiple use of sports fields and facilities where this is appropriate and to change the use of a field or facility as sporting and recreation needs change.</p>
<p>Planning for new community facilities</p>	<p>Similar to all councils in New Zealand, there are always more requests from the public for new community facilities than can be funded, including both the capital and operating costs of facilities.</p> <p>A new Community Facility was constructed near Takaka in 2016/2017 (the Rec Park Centre Golden Bay). Several other potential projects have been suggested in recent years, including development of new community facilities in Richmond, and Brightwater or Wakefield. However, with the exception of limited work at Saxton Field, Council does not propose to fund development of any new community facilities within the next 10 years. Funding has been allocated towards development of a new facility servicing Brightwater/Wakefield and surrounds at the earliest in 2029-2030. A feasibility study will be carried out as part of the planning for the latter project.</p> <p>Council will seek a contribution of one third of the total cost of the project directly from the community before it will contribute money from the Community Facilities rates for new, large, community, recreational, sporting or cultural projects, and their renewal.</p> <p>Where the community is prepared to fund two thirds or more of the cost of a new project that is not in Council's Long Term Plan, Council will consider the affordability of contributing the remaining costs.</p> <p>Communities must also contribute to one third of the community facilities' renewal costs, so that Council will only fund depreciation of its share of any facilities.</p>

Key Issue	Discussion
<p>Increasing demand for community housing</p>	<p>Local authorities have had a long standing role in providing community housing for older people which enables older people on low incomes to 'age in place' in a safe, secure and well-maintained environment.</p> <p>Like many other areas in New Zealand, the population in our District is ageing. Along with our increasing, ageing population, housing affordability is an issue across our District. We are likely to see an increased demand for housing for older people on low incomes, due to these factors.</p> <p>Council plans to continue to provide and maintain the existing 101 housing units for older adults. A working party of Councillors and staff will investigate future options for community housing during 2018/2019.</p>
<p>Ongoing development and maintenance of Saxton Field</p>	<p>Council works together with Nelson City Council to develop and manage Saxton Field. Saxton Field is governed through the Saxton Field Committee which is a joint committee of both Councils comprising two elected members from each Council and an independent Chair.</p> <p>The Committee is responsible for:</p> <ul style="list-style-type: none"> <li>• Considering proposals for reserve development</li> <li>• Promotion and marketing of Saxton Field as a regional venue</li> <li>• Capital development of Saxton Field</li> <li>• Developing a naming and signage policy and considering requests under this policy A1342334 (NCC document reference number)</li> <li>• Considering applications for leases and licenses</li> <li>• Activities, developments and management actions provided for in the adopted Saxton Field Reserve Management Plan and associated policies</li> <li>• Developing a work programme including any community consultation required.</li> </ul> <p>Powers to decide:</p> <ul style="list-style-type: none"> <li>• Matters relating to items provided for in the approved operations, capital expenditure and maintenance budgets for Saxton Field</li> <li>• Matters relating to marketing of Saxton Field, within approved budgets and policies</li> <li>• Approval of applications for concessions.</li> </ul> <p>Powers to recommend:</p> <ul style="list-style-type: none"> <li>• The Committee has powers to recommend to the Nelson City Council, and the Tasman District Council:</li> <li>• Future capital works programmes</li> <li>• Financial contributions for the operations, maintenance and capital development of the reserve</li> <li>• Reserve policies for approval including the Saxton Field Reserve Management Plan and any Development Plan</li> <li>• Leases, licenses and easements (to the relevant Council)</li> <li>• Any other matters within the areas of responsibility noted above.</li> </ul> <p>All recommendations will carry the rider that it shall be subject to adoption by the other Council, unless for a matter specific to one Council.</p> <p>Council's expenditure on Saxton Field facilities (including operation and maintenance of existing facilities) will be limited to a total of \$3.2 million over the 10 years of the Long Term Plan 2018-2028.</p>

Key Issue	Discussion
<p>Provision and maintenance of public toilets throughout the District, to meet demand and maintain levels of service.</p>	<p>Population growth, increasing numbers of tourists and development of new parks and reserves will require the ongoing development of public toilets to meet demand and maintain levels of service.</p> <p>The major future focus will be the implementation and review of the maintenance plan to ensure that the standard of public toilets is maintained/increased.</p> <p>Council will review public toilet provision to address the following issues:</p> <ul style="list-style-type: none"> <li>• better defined levels of service both for development/design and servicing;</li> <li>• level of utilisation;</li> <li>• changing communities and patterns of use/demand; and</li> </ul> <p>future development requirements.</p>

### 3.5 Prioritisation

Council cannot afford to undertake all work at once due to financial and resource constraints. This means that Council needs to prioritise what work it undertakes first, and what work can wait until later.

There are multiple factors that affect the priority of individual works. These include:

- The need to protect public health & safety
- Statutory compliance
- Meeting the needs of tomorrow's population
- Readiness to implement works
- Co-funding opportunities
- Enabling pleasant community environments
- Benefits and risks
- District distribution
- Strategic fit

Council has taken all of the above into consideration when planning its programme of work. Generally, mandatory requirements such as statutory compliance take priority, and discretionary activities have been programmed second to this.

## 4 Key Linkages

In preparing this AMP, we examined external national drivers that influence this activity including legislation, national policies, regulations, strategies, standards and guidelines. Local or internal drivers that influence the AMP include Council's bylaws, polices, plans, strategies and standards.

### 4.1 Overview

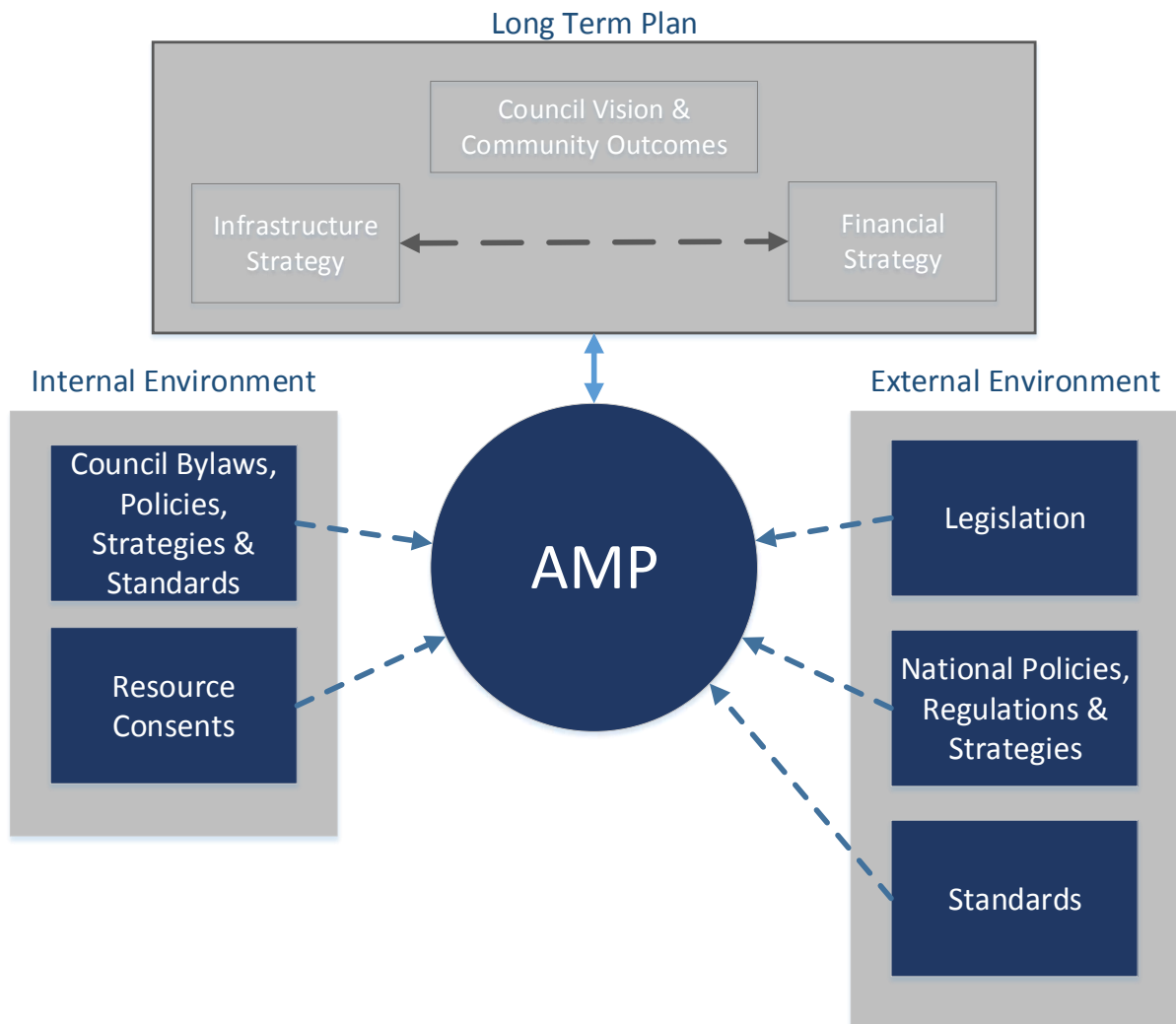


Figure 3: How the Reserves and Facilities Activity relates to other documents

- **Linkages** – the need to ensure this AMP is consistent with all other relevant plans and policies;
- **Constraints** – the legal constraints and obligations Council has to comply with in undertaking this activity.

The main drivers, linkages and constraints are described in the following sections.

### 4.2 Legislation

This activity is guided by a range of national legislation. The Acts below are listed by their original title for simplicity, however all Amendment Acts shall be considered in conjunction with the original Act, these have not been detailed in this document. For the latest Act information refer to [www.legislation.govt.nz](http://www.legislation.govt.nz).



Figure 4: Key legislation that influences the Reserves and Facilities Activity

Key Legislation	How it Relates to the Reserves and Facilities Activity
Biosecurity Act 1993	Council is required to prepare a Pest Management Strategy under this Act. Pests and weeds located in parks and reserves must be managed in accordance with both the Strategy and the Act.
Building Act 2004	As the owners of community facilities and other buildings, Council has responsibilities under this Act for ensuring that: <ul style="list-style-type: none"> <li>• building work complies with the Building Code; and</li> <li>• people who use buildings can do so safely and without endangering their health; and</li> <li>• buildings have attributes that contribute appropriately to the health, physical independence, and well-being of the people who use them; and</li> <li>• people who use a building can escape from the building if it is on fire; and</li> <li>• buildings are designed, constructed, and able to be used in ways that promote sustainable development.</li> </ul>
Burials and Crematoriums Act 1964	Sets the requirement for Council to establish and maintain cemeteries.
Civil Defence Emergency Management Act 2002	Sets an expectation that the Councils services will function at the fullest possible extent during and after an emergency, even though this may be at a reduced level of service.
Fencing Act 1978	This Act sets out requirements for adjoining occupiers to share fencing costs and provide adequate fences around swimming pools.
Fire Safety and Evacuation of Buildings Regulations 2006	Council, as the owner of community facilities and other buildings, must have a procedure in place (evacuation procedure) for the safe, prompt, and efficient evacuation of the building's occupants in the event of a fire emergency requiring evacuation.
Health and Safety at Work Act 2015 and associated regulations	Health and Safety legislation and associated regulations (e.g. Asbestos Regulations 2016) requires that staff and contractors are kept safe at work. Ongoing legislative changes to the Act and development of new regulations, will mean improved health and safety measures will be required.
Heritage New Zealand Pouhere Taonga Act 2014	The Act defines an archaeological site as a place associated with pre-1900 human activity. Any excavation works carried out in parks and reserves, or associated with work relating to community facilities, must comply with the requirements set out in this Act.
Local Government Act 2002	Sets out the obligations of Councils and Council-Controlled Organisations in regard to public services, and controls their regulatory and enforcement powers.  Section 10 outlines the purpose of local government, which includes meeting "the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses". Section 11A(e) outlines that libraries, museums, reserves, and other recreational facilities and community amenities are core services of local authorities. Other parts of the Act require Council to undertake various processes, reporting requirement, etc., relating to their activities.
Public Works Act 1981	The Public Works Act provides the statutory authority to acquire land for a public infrastructure.

Key Legislation	How it Relates to the Reserves and Facilities Activity
Reserves Act 1977	Section 3 of the Act outlines its purpose which is "the preservation and management for the benefit and enjoyment of the public" areas possessing " recreational use or potential, whether active or passive; or wildlife; or indigenous flora or fauna; or environmental and landscape amenity or interest; or natural, scenic, historic, cultural, archaeological, biological, geological, scientific, educational, community, or other special features or value" and to ensure "as far as possible, the preservation of access for the public to and along the sea coast, its bays and inlets and offshore islands, lakeshores, and riverbanks, and fostering and promoting the preservation of the natural character of the coastal environment and of the margins of lakes and rivers and the protection of them from unnecessary subdivision and development." The Act applies to reserve land gazetted under the Act.
Resource Management Act 1991	Sets out obligations to protect New Zealand's natural resources such as land, air, water, plants, ecology, and stream health. Resource consents draw their legal authority from the Resource Management Act 1991.
Te Tiriti o Waitangi – Treaty of Waitangi	The Treaty of Waitangi is an agreement between Māori and the Crown. However, under section 4 of the Local Government Act 2002 local authorities are required to 'recognise and respect the Crown's responsibility to take appropriate account of the principles of the Treaty of Waitangi and to maintain and improve opportunities for Māori to contribute to local government decision-making processes'. Further sections of the Act, particularly 77 and 81, detail the scale of requirement for local authorities to seek contributions and involvement from Māori in consultation and decision-making processes.

### 4.3 Key National Policies

Table 12: Key national policies that relate to the Reserves and Facilities Activity

Document	How it Relates to the Reserves and Facilities Activity
National Policy Statement for Freshwater Management 2014 (Freshwater NPS)	Provides direction to local authorities to set objectives for the state of fresh water bodies and to set limits on resource use to meet these objectives.
New Zealand Coastal Policy Statement (NZCPS)	Guides local authorities in their day-to-day management of the coastal environment. Highlights declining coastal water quality because of contamination through stormwater and wastewater discharges.

### 4.4 Key Industry Standards and Guidelines

For all New Zealand standards, refer to [www.standards.co.nz](http://www.standards.co.nz).

Industry standards and guidelines affecting the Reserves and Facilities activity include:

- NZS 5826:2010 Pool Water Quality;
- NZS 4441:2008 Swimming Pool Design Standard;
- NZRA Aquatic Facility Guidelines 2015;
- NZS 3910:2013 Conditions of Contract for Building and Civil Engineering Construction;
- NZ 4241:1999 Public Toilets (guidelines for service standards and design);
- BS 6465-4:2010 Sanitary installations. Code of practice for the provision of public toilets;
- NZS 4121:2001 Design for Access and Mobility: Buildings and Associated Facilities;
- NZS 5828:2015 Playground Equipment and Surfacing (and previous standards that applied at time of construction);

- NZS 8409:2004, Management of Agrichemicals;
- SNZ HB 8630:2004 Tracks and Outdoor Visitor Structures;
- NZS 8603:2005 Design and Application of Outdoor Recreation Symbols; and
- NZRA Territorial Authority Best Practice Tool and Guide for Sport and Recreation Departments

## 4.5 Key Council Bylaws, Policies, Plans and Strategies

This AMP is a key component in the Council's strategic planning function. Among other things, this plan supports and justifies the financial forecasts and the objectives laid out in the LTP. It also provides a guide for the preparation of each Annual Plan and other forward work programmes. Table 13 describes the key Council plans and policies with linkages to the Reserves and Facilities AMP.

Table 13: Key Council bylaws, policies, plans and strategies

Plans, Policies and Strategies	Discussion
Activity Management Plans (AMPs)	AMPs describe the infrastructural assets and the activities undertaken by Council and outline the financial, management and technical practices to ensure the assets are maintained and developed to meet the requirements of the community over the long term. AMPs focus on the service that is delivered as well as the planned maintenance and replacement of physical assets. Other AMPs with linkages to the Reserves and Facilities activity include the Richmond Aquatic Centre AMP, Community Relations AMP and various infrastructure AMPs.
Annual Plan	A detailed action plan on the Council's projects and finances for each financial year. The works identified in the AMP form the basis on which annual plans are prepared. With the adoption of the LTP, the Annual Plan mainly updates the budget and sources of funding for each of the years between the LTP.
Annual Report	The Annual Report identifies the prior year's achievements against Long Term Plan/Annual Plan targets.
Annual Work Programme	The expenditure projections for the annual work programme will be taken directly from the financial forecasts in the AMP.
Contracts and agreements	The service levels, strategies and information requirements contained in the AMP are the basis for performance standards in the current Maintenance and Professional Service Contracts for commercial arrangements and in less formal "agreements" for community or voluntary groups.
Corporate information	Quality asset management is dependent on suitable information and data and the availability of sophisticated asset management systems which are fully integrated with the wider corporate information systems (e.g. financial, property, GIS, customer service, etc). Council's goal is to work towards such a fully integrated system.
Council bylaws, standards and policies	These tools for asset creation and subsequent management are needed to support activity management tactics and delivery of service.
Concessions Policy	To be developed during 2018/2019, this policy will apply to people who wish to carry out commercial activities within parks and reserves.
Cemetery Standard Operating Procedures	The operating procedures outline the operational and management rules for the Council's cemeteries and provide the foundation for the effective running and operation of these services.

Plans, Policies and Strategies	Discussion
Dog Control Bylaw	This Bylaw includes requirements for the control of dogs in public places (including parks and reserves). There are maps indicating prohibited areas, leash control areas and dog exercise areas. The Bylaw points out the requirement to remove dog faeces, and places limitations on the number of dogs that can be kept.
Earthquake Prone, Dangerous and Insanitary Buildings Policy	Section 131 of the Building Act 2004 requires territorial authorities to adopt a policy on earthquake-prone, dangerous and insanitary buildings. This reflects the government's broader concern with the life safety of the public in buildings and, more particularly, the need to address life safety in the event of an earthquake. It is a requirement that the policy be developed in consultation with Council ratepayers and stakeholders in accordance with section 83 of the Local Government Act 2002.
Facilities Rate Policy	This policy outlines what projects will be eligible for funding from the Community Facilities Rate (now called the Shared Facilities and District Facilities Rates), and the Community contribution required to fund these projects. The Community Facilities Rate will be levied to meet part of the costs of capital funding for new, large, community, recreational, sporting or cultural District or Regional projects which have met the relevant criteria, and which will provide benefit to the citizens of Tasman District.
Freedom Camping Bylaw	This Bylaw was reviewed in 2017. It specifies a number of reserves where freedom camping is prohibited, restricted or permitted in Tasman District. Council is able to issue infringements (fines) to people who do not comply with the Bylaw. In other reserves, Council relies on the Reserves Act provisions to deal with illegal camping.
Growth Supply and Demand Model	The Growth Model predicts the population increases for the District over the coming 20+ years. These predictions influence the likely demand on Council activities, infrastructure and services. Outputs from the growth model are used to calculate forecast income from Reserve Financial Contributions.
Housing for Older Adults Policy (2017)	This policy outlines who is eligible to apply for a housing unit and how the units will be allocated.
Interim Policy Giving Consent to Fly Unmanned Aircraft over Council Land	This policy was adopted in 2015 and outlines where you can and can't fly drones, model aircraft and other unmanned aircraft over Council land.
Control Liquor in Public places bylaw (2012)	This Bylaw specifies the areas and times where the consumption of Liquor is banned or restricted for periods of time in the Tasman District. Council is able to issue infringements (fines) to people who do not comply with the Bylaw.
Long Term Plan (LTP)	The LTP is Council's 10 year planning document. It sets out the broad strategic direction and priorities for the long term development of the District; identifies the desired community outcomes; describes the activities the Council will undertake to support those outcomes; and outlines the means of measuring progress. The LTP includes Council's current Infrastructure and Financial Strategies.
Open Space Strategy (2014)	This strategy aims to improve the management and provision of Tasman's parks, reserves, natural areas and other types of open space.

Plans, Policies and Strategies	Discussion
Operational plans	Operating and maintenance guidelines to ensure that the asset operates reliably and is maintained in a condition that will maximise useful service life of assets within the network. Some Reserve Management Plans have operational plans that sit underneath them (e.g. Moturoa/Rabbit Island Reserve Management Plan).
Tasman-Nelson Regional Pest Management Strategy	<p>There are many plants and animals in the Tasman-Nelson region (including within some Council parks and reserves) that are considered undesirable. The purpose of this Strategy is to provide a framework for efficient and effective pest management in the Tasman-Nelson region so as to:</p> <ul style="list-style-type: none"> <li>• minimise actual and potential unintended effects associated with the organisms identified as pests;</li> <li>• maximise the effectiveness of individual pest management action by way of a regionally co-ordinated response.</li> </ul>
Tasman Regional Policy Statement	A regulatory document produced under the Resource Management Act 1991 which sets the high level policy for environmental management of the region, with which Council activities have to comply.
Tasman Resource Management Plan	This plan sets objectives, policies and methods for addressing the District's resource management issues.
Settlement Area Reports	An analysis of individual settlement areas to identify development opportunities and constraints and associated infrastructure needs.
Significance and Engagement Policy	This policy informs and determines the relationship the Council and community share with regard to engagement.
Reserves General Policies	This document sets out objectives and policies for all reserves administered by the Council.
Reserve Management Plans	These plans are required to be prepared for all reserve land with a Reserves Act classification. They may be prepared for a single reserve or a group of reserves and provide detailed information on specific reserve development and management.
Waimea Inlet Management Strategy and Action Plan	This strategy brings together the communities of Tasman and Nelson and the many groups who have an interest in, and a commitment to, the Waimea Inlet and its sustainable future. It is an inter-agency strategy that includes the Tasman and Nelson councils, statutory agencies, non-statutory groups and organisations, businesses and residents. The Action Plan is under development, and will identify specific actions aimed at achieving the goals and objectives of the Strategy.
Regional Facilities Plan 2002 (updated 2008)	These strategic plans have been developed by the Council and have been referenced in the preparation of this plan.
Local Facilities Report 2002	These strategies and plans need to be taken into account when planning, developing and operating reserves and community facilities.
Tasman Regional Land Transport Plan 2015	The Physical Activity Plan was a joint initiative between Tasman District Council and Nelson City Council to identify the role and scope of physical activity and to identify how to maximise the benefits of physical activity for residents.
Physical Activity Strategy 2008	

# 5 Levels of Service

A key objective of this plan is to match the levels of service provided by this activity with the agreed expectations of our customers and their willingness to pay for that level of service (LOS). These levels of service provide the basis for the life cycle management strategies and works programmes identified in this plan.

Levels of service are attributes that Council expects of its assets to deliver the required services to stakeholders.

A key objective of this plan is to clarify and define the levels of service for the reserves and facilities assets and then identify and cost future operations, maintenance, renewal and development works required of these assets to deliver that service level. This requires converting user's needs, expectations and preferences into meaningful levels of service.

Levels of service can be strategic, tactical or operational. They should reflect the current industry standards and be based on:

- **Customer Research and Expectations:** Information gained from stakeholders on expected types and quality of service provided.
- **Statutory Requirements:** Legislation, regulations, environmental standards and Council bylaws that impact on the way assets are managed (e.g., resource consents, building regulations, health and safety legislation). These requirements set the minimum level of service to be provided.
- **Strategic and Corporate Goals:** Provide guidelines for the scope of current and future services offered and manner of service delivery, and define specific levels of service, which the organisation wishes to achieve.
- **Best Practices and Standards:** Specify the design and construction requirements to meet the levels of service and needs of stakeholders.

## 5.1 Our Levels of Service

Table 14 summarises the levels of service and performance measures for this activity. Shaded grey rows are the levels of service and performance measures to be included in the Long Term Plan and reported in the Annual Plan. Unshaded white rows are technical measures that are only included in the Activity Management Plan.

Table 14: Levels of Service and Performance Measures

Levels of Service	Performance Measure	Current Performance	Future Performance Targets			
			Year 1	Year 2	Year 3	Year 10
			2018/19	2019/20	2020/21	2028/29
An interconnected open space network and recreation facilities that provide a range of leisure opportunities and meet the needs of users and the community.	At least 85% of respondents rate their satisfaction with recreational facilities (which include playing fields and neighbourhood reserves) as "fairly satisfied" or better in the annual residents' surveys.	<p>Achieved</p> <p>87% of residents and 89% of users were fairly satisfied or very satisfied with our recreational facilities in 2017. 7% of residents and 7% of users were not very satisfied in 2017. These results compare to 92% of residents and 94% of users were fairly satisfied or very satisfied in 2016. 5% of residents and 4% of users were not very satisfied in 2016.</p> <p>The results tend to indicate that we are providing the recreational amenities that our residents require.</p>	85% of Tasman residents are fairly or very satisfied with the District's recreational facilities	85% of Tasman residents are fairly or very satisfied with the District's recreational facilities	85% of Tasman residents are fairly or very satisfied with the District's recreational facilities	85% of Tasman residents are fairly or very satisfied with the District's recreational facilities
An interconnected open space network and recreation facilities that provide a range of leisure opportunities and meet the needs of users and the community.	At least 85% of properties zoned Residential are located within 500 meters of open space.	85%	85%	85%	85%	85%

Levels of Service	Performance Measure	Current Performance	Future Performance Targets			
			Year 1	Year 2	Year 3	Year 10
			2018/19	2019/20	2020/21	2028/29
An interconnected open space network and recreation facilities that provide a range of leisure opportunities and meet the needs of users and the community.	The total area of park land provided by Council exceeds the minimum of 4 ha per 1000 residents required by the Tasman Resource Management Plan.	The area of park land per 1000 residents in 2016/2017 is 16.8 ha. This is the same as in 2015/2016 and above the industry average of 15.9 hectares per 1000 residents. Our target in 2016/2017 was 16.9 ha per 1000 residents and in 2015/2016 was 17 ha per 1000 residents.	16.7 ha per 1000 residents	16.6 ha per 1000 residents	16.5 ha per 1000 residents	16.0 ha per 1000 residents
An interconnected open space network and recreation facilities that provide a range of leisure opportunities and meet the needs of users and the community.	Overall customer satisfaction with the facilities in parks and reserves exceeds 85%, as measured by the triennial survey of visitors to parks and reserves.	In 2017, overall satisfaction with parks and reserves was 94.1%. Satisfaction was highest with cleanliness, security and grass maintenance, and lowest with toilets, signs and seats and tables.	Not measured	Not measured	>85% overall satisfaction with Tasman's parks and reserves	>85% overall satisfaction with Tasman's parks and reserves (measured in years 2023 and 2027)
An interconnected open space network and recreation facilities that provide a range of leisure opportunities and meet the needs of users and the community.	At least 85% of parks and reserves service standards are met each year (based on exception reporting). The value is obtained through an independent auditor, who conducts a bi-monthly, routine maintenance inspection of a sample of assets.	The 2017 measure of combined wards is 98%.	85%	85%	85%	85%



Levels of Service	Performance Measure	Current Performance	Future Performance Targets			
			Year 1	Year 2	Year 3	Year 10
			2018/19	2019/20	2020/21	2028/29
An interconnected open space network and recreation facilities that provide a range of leisure opportunities and meet the needs of users and the community.	No greater than 10 customer complaints received per year regarding burial services (grave and ash interments)	0 complaints received in 2016/2017.	<10 complaints received	<10 complaints received	<10 complaints received	<10 complaints received
Public toilets at appropriate locations that meet the needs of users and are pleasant to use and maintained to a high standard of cleanliness.	At least 70% of respondents who have used the District's public toilets within the past year rate their satisfaction with public toilets as "fairly satisfied" or better in the annual residents' surveys.	Not achieved  In 2017 76% of users were fairly satisfied or very satisfied with our public toilets. 19% of users were not very satisfied with our public toilets. These results compare with 81% of users were fairly satisfied or very satisfied in 2016. 15% of users were not very satisfied in 2016.  We upgraded a number of public toilet during the year and have planned further upgrades for 2017/2018.	70% of users are fairly or very satisfied with the District's public toilets	70% of users are fairly or very satisfied with the District's public toilets	70% of users are fairly or very satisfied with the District's public toilets	70% of users are fairly or very satisfied with the District's public toilets
Public toilets at appropriate locations that meet the needs of users and are pleasant to use and maintained to a high standard of cleanliness	Public toilets are cleaned and maintained to 90% compliance with the appropriate contract specification, as measured in the bi-monthly sample contract audit.	100% compliance with the appropriate contract specification for cleaning and maintaining public toilets was achieved in 2016/2017.	90%	90%	90%	90%

Levels of Service	Performance Measure	Current Performance	Future Performance Targets			
			Year 1	Year 2	Year 3	Year 10
			2018/19	2019/20	2020/21	2028/29
A network of public halls and community buildings (including multi-purpose community and recreation facilities in major centres and local halls) that provide reasonable access to indoor activities, and recreation space.	A community building is available within a 15-minute drive for 95% of the population (i.e. 20km radius catchment).	Achieved  This remains unchanged from last year, where a community building* is available within a 15 minute drive for 99% of our District's population.	A community building is available within a 15 minute drive for 95% of the population	A community building is available within a 15 minute drive for 95% of the population	A community building is available within a 15 minute drive for 95% of the population	A community building is available within a 15 minute drive for 95% of the population
A network of public halls and community buildings (including multi-purpose community and recreation facilities in major centres and local halls) that provide reasonable access to indoor activities, and recreation space.	At least 75% of respondents are fairly satisfied or very satisfied with public halls and community buildings provided, as measured triennially by the residents' survey.	80% of residents were fairly or very satisfied with Council's public halls and community buildings in the May 2016 residents' survey (82% were fairly or very satisfied in the May 2013 survey).	75%	75%	75%	75%
Accessible and affordable housing to eligible people within the community.	Tenants' overall satisfaction with community housing is at least 80%, as measured through a biennial survey of tenants.	Achieved  We undertook a tenant survey in November 2017 and November 2015 which reported that there was an 85% and 90% satisfaction rate with our community housing. Satisfaction rates reflected their tenancy management, the condition of the cottages, and how their enquiries were dealt with.	Not measured this year	80% of tenants are satisfied with community housing	Not measured this year	80% of tenants are satisfied with community housing as measured biennially in 2021/22, 2023/24, 2025/26 and 2027/28.

Levels of Service	Performance Measure	Current Performance	Future Performance Targets			
			Year 1	Year 2	Year 3	Year 10
			2018/19	2019/20	2020/21	2028/29
Accessible and affordable housing to eligible people within the community.	All rentals are progressively increased up to 80% of the market rental (as measured at least three yearly by a registered valuer) by increments of \$10 to \$15 per year.	Currently 30 of the 101 units (i.e. 30%) are paying 80% of the market rental that was set by a registered valuer in March 2017.  All new tenants are now required to pay 80% of the market rental from the start of their tenancy.	Not measured	Not measured	85% of the units pay 80% of the market rental	95% of the units pay 80% of the market rental.  Measured triennially.
Cemeteries that offer a range of burial options and adequate space for future burial demand.	At least 90% of cemeteries service standards are met each year (based on exception reporting). The value is obtained through an independent auditor, who conducts a bi-monthly, routine maintenance inspection of a sample of assets.	During 2017, 100% of cemeteries contract service standards were met.  Compliance with the appropriate contract specification for maintaining cemeteries, as measured in the bi-monthly sample contract audit. All issues were rectified.	90%	90%	90%	90%

## 5.2 Levels of Service Changes

Council reviews its levels of service every three years, as part of the Long Term Plan development. Table 15 below summaries the key changes Council has made during development of the Long Term Plan 2018 – 2028.

Table 15: Summary of areas where we made changes to our levels of service

Level of Service	Summary of change
<p>An interconnected open space network and recreation facilities that provide a range of leisure opportunities and meet the needs of users and the community.</p>	<p>In order to reduce duplication of similar questions being asked in the annual residents' surveys, the measure "overall customer satisfaction with the facilities in parks and reserves exceeds 85%..." has been removed from the LTP (but retained in this AMP). This topic is already covered adequately by a similar LTP measure being retained: "At least 85% of respondents rate their satisfaction with recreational facilities as fairly satisfied or better in the annual residents' surveys".</p> <p>The measure "area of park land provided by Council per 1000 residents" has been removed from the LTP (but retained in this AMP) and replaced with the measure about ensuring that 85%+ of residential zoned properties are within 500m of open space. The reason for this change is that the 'area of park land per 1000 residents' measure is skewed by large reserve areas like Moturoa/Rabbit Island. A more meaningful measure is provision of reserves servicing urban properties.</p>
<p>Public toilets at appropriate locations that meet the needs of users and are pleasant to use and maintained to a high standard of cleanliness</p>	<p>We have altered the description of those surveyed from "residents" to "respondents who have used the District's public toilets within the past year". Council wants to hear from people who actually use public toilets, so we can respond to real (rather than perceived) issues over time.</p> <p>In order to lift performance and meet the specified LOS, Council has recently increased the number of cleans in several public toilet facilities and has taken over cleaning of other facilities that were previously maintained by volunteers. Due to the increased popularity of Tasman's Great Taste Trail, increased use of toilets along these routes has required an increase in maintenance and cleaning frequency, to maintain the LOS. Council also made a successful application to the government's Tourist Infrastructure Fund in 2017 and will be installing and maintaining additional toilets in tourist hotspots during 2018.</p>

# 6 Our Customers and Stakeholders

Council consults with the public to gain an understanding of customer expectations and preferences. This enables Council to provide a level of service that better meets the community's needs.

## 6.1 Stakeholders

There are many individuals and organisations that have an interest in the management and/or operation of Council's parks, reserves and community facility assets. Council has a Significance and Engagement Policy which is designed to guide the expectations with the relationship between the Council and the Tasman community. Council has made a promise to seek out opportunities to ensure the communities and people it represents and provides services to have the opportunity to:

- be fully informed;
- provide reasonable time for those participating to come to a view;
- listen to what they have to say with an open mind;
- acknowledge what we have been told; and
- inform contributors how their input influenced the decision the Council made or is contemplating.

Engagement or consultation:

- is about providing more than information or meeting a legal requirement;
- aids decision making;
- is about reaching a common understanding of issues;
- is about the quality of contact not the amount; and
- is an opportunity for a fully informed community to contribute to decision-making.

The AMP recognises stakeholder interest in ensuring legislative requirements are met and sound management and operational practices are in place. Key stakeholders include:

- elected members (Councillors and Community Board members);
- iwi;
- District residents and ratepayers;
- community associations;
- community, resident and environmental groups;
- reserve and hall management committees;
- lessees and tenants of Council facilities;
- sports clubs and associations;
- Heritage New Zealand Pouhere Taonga;
- Museums Aotearoa;
- Nelson Provincial Museum;
- Suter Art Gallery;
- Nelson City Council.

## 6.2 Consultation

### 6.2.1 Purpose and Types of Consultation

The Council consults with the public to gain an understanding of customer expectations and preferences. This enables the Council to provide a level of service that better meets the community's needs.

The Council's knowledge of customer expectations and preferences is based on:

- feedback from residents surveys;
- other customer/user surveys, such as Yardstick visitor measures;
- levels of service consultation on specific issues;
- feedback from staff customer contact;
- ongoing staff liaison with community organisations, user groups and individuals;
- public meetings;
- feedback from elected members, advisory groups and working parties;
- analysis of customer service requests and complaints;
- consultation via the Annual Plan and Long Term Plan processes; and
- consultation on Strategies and Reserve Management Plans.

The Council commissions residents surveys on a regular basis (the National Research Bureau Ltd has provided this service since 2008). These NRB Communitrak™ surveys assess the levels of satisfaction with key services, including provision of community facilities, and the willingness across the community to pay to improve services. Other informal consultation is undertaken with community and stakeholder groups on an issue by issue basis, as required.

### 6.2.2 Consultation Outcomes

The most recent NRB Communitrak™ survey was undertaken in May 2017. This asked whether residents were satisfied with the District's recreational facilities, multi-purpose public halls and community buildings and public toilets.

#### 6.2.2.1 Recreational facilities

Figure 5 shows that 87% of respondents are satisfied with the District's recreational facilities (such as playing fields and neighbourhood reserves). The results are a total of the percentage of respondents who were either "very satisfied" or "fairly satisfied". This indicates a high level of satisfaction for all categories surveyed. These results are very consistent with those from previous surveys. Results are fairly typical of Communitrak™ surveys at other councils in New Zealand, where satisfaction with recreational facilities is very high. There are no notable differences between Wards and between socio-economic groups, in terms of those residents not very satisfied with recreational facilities. However, it appears that residents who live in a three or more person household are slightly more likely to feel this way, than those who live in a one or two person household.



Figure 5: Satisfaction with the District's recreational facilities

\* readings prior to 2009 refer to recreational facilities, such as parks, playing fields, community halls and sports complexes. The 2009 reading refers to other recreational facilities. (In 2009 residents were also asked satisfaction with swimming pools).

#### 6.2.2.2 Multi-purpose public halls and community buildings

Figure 6 shows that 79% of respondents are satisfied/very satisfied with the District's multi-purpose public halls and community buildings. This indicates a high level of satisfaction with these facilities. The percent not very satisfied (6%) is similar to the peer group and national average readings for public halls.

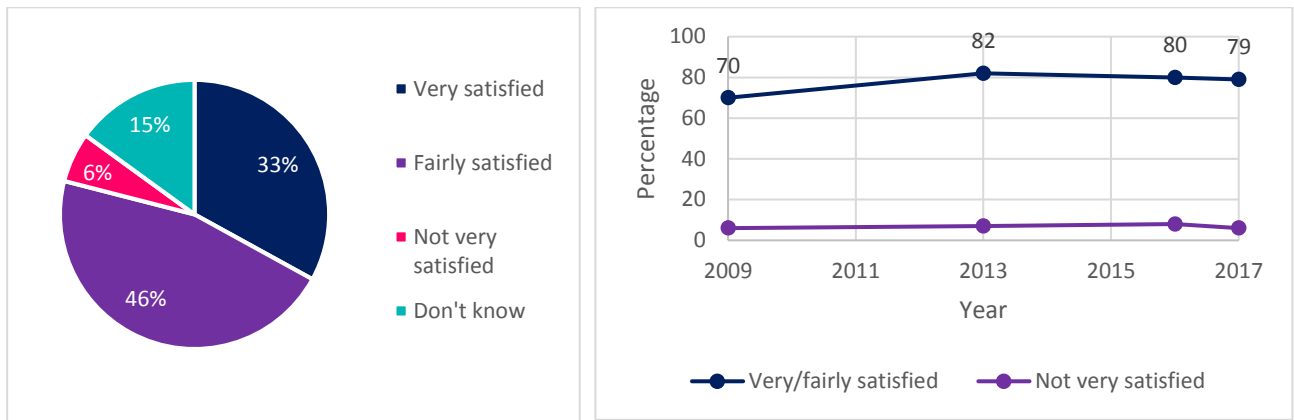


Figure 6: Satisfaction with multi-purpose public halls and community buildings

### 6.2.2.3 Public toilets

Figure 7 shows that 63% of all respondents (and 76% of respondents who used a public toilet in the previous 12 months) are satisfied/very satisfied with public toilets. The percent not very satisfied (18%) is similar to the peer group and national averages and on par with 2016 result. Reasons given as to why respondents are not very satisfied with public toilets fall into eight main themes:

- Inadequate number of toilets provided
- Need updating/not very inviting
- Need more frequent cleaning
- Difficult to find/need better signage
- Need soap/water
- Need better lighting
- Abused by freedom campers/others
- Closed at night

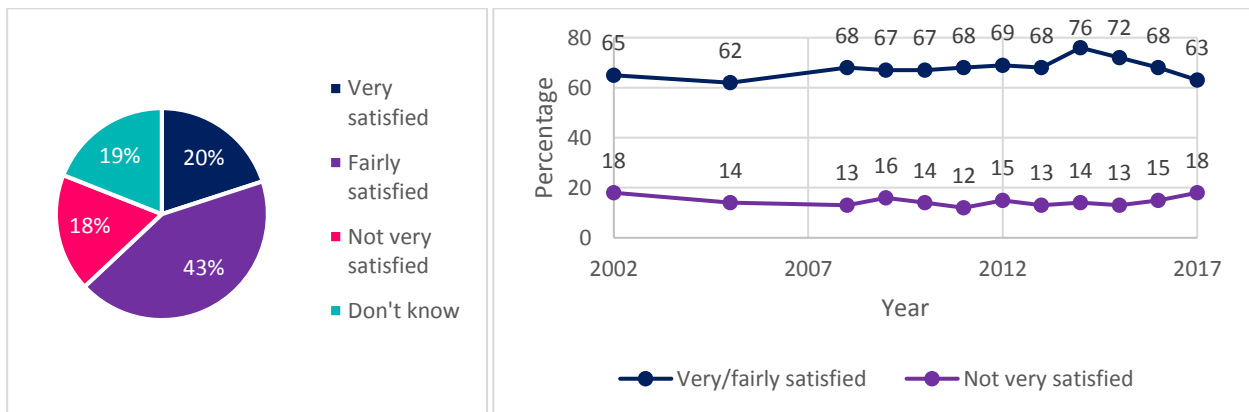


Figure 7: Satisfaction with public toilets

#### 6.2.2.4 Survey of Community Housing tenants

Four surveys of community housing tenants have been undertaken by Council staff to date, in: September 2010, November 2013, November 2015 and November 2017. All tenants were posted an anonymous survey to fill in. The response rates were 88% (2010), 82% (2013), 75% (2015) and 64% (2017). Overall satisfaction scores were high for all years: 91% (2010), 92% (2013), 90% (2015) and 85% (2017).

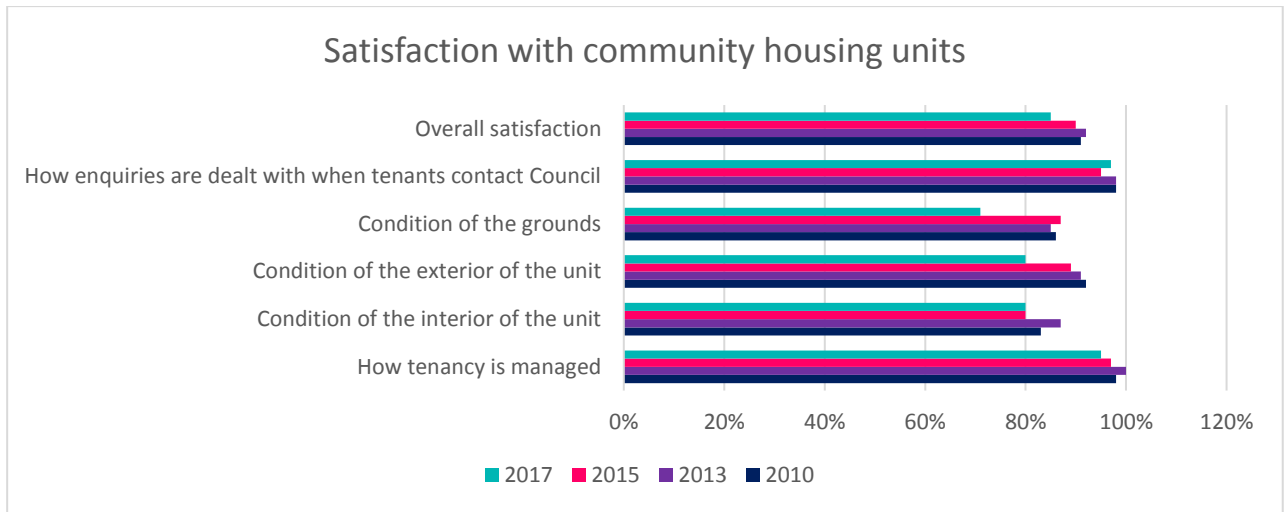


Figure 8: Tenants' satisfaction with community housing units



Table 16: Results of surveys of tenants of housing for older adults

Tenants were asked whether or not they were satisfied with the following aspects of housing	Percentage of respondents who are satisfied				Percentage of respondents who are not satisfied				Not stated			
	2010	2013	2015	2017	2010	2013	2015	2017	2010	2013	2015	2017
How tenancy is managed	98%	100%	97%	95%	0%	0%	1%	5%	2%	0%	1%	0%
Condition of the interior of the unit	83%	87%	80%	80%	17%	11%	17%	20%	0%	2%	3%	0%
Condition of the exterior of the unit	92%	91%	89%	80%	2%	1%	7%	7%	6%	8%	4%	13%
Condition of the grounds	86%	85%	87%	71%	7%	8%	8%	18%	7%	7%	5%	12%
How enquiries are dealt with when tenants contact Council	98%	98%	95%	97%	2%	2%	3%	3%	0%	0%	3%	0%
Overall satisfaction	91%	92%	90%	85%	6%	5%	7%	11%	5%	3%	3%	12%

# 7 Current and Future Demand

The ability to predict future demand for services enables Council to plan ahead and identify the best way of meeting that demand. That may be through a combination of demand management and investing in improvements. This section provides an overview of key drivers of demand and what demand management measures Council has planned to implement.

## 7.1 Demand Drivers

Demand is about who is currently using the District's parks, reserves and community facilities, and who else wants to use them. We look at current levels of use, patterns of use, the profile of use, and the desired level of use.

Key factors driving current demand for parks, reserves and community facilities include:

- the types, quantity and quality of existing reserves and facilities;
- the services and activities provided;
- accessibility, including proximity (distance) of reserves and facilities from where people live;
- awareness of our reserves, facilities and services;
- time available to the community for recreation and other activities;
- affordability of our facilities; and
- social trends towards recreation.

The future demand for Council services will change over time in response to a wide range of influences, including:

- local population trends;
- accuracy of predicted future populations;
- local economic trends;
- land use change;
- changing technologies;
- changing legislative requirements;
- changing regional and District planning requirements; and
- climate change.

Key community trends likely to affect the long-term provision of reserves, facilities and recreational services include:

- increasing public expectations for higher standards and a more diverse range of recreational opportunities;
- changing trends in recreation and sport participation, increasing casual, 'pay for play' and individual rather than organised, volunteer and group based;
- development of new activities, often utilising new technology;
- increasing cost of fuel (likely to increase demand for reserves, facilities and recreation opportunities that are close to home);
- the unemployment rate in Tasman District was 2.2% in September 2017, compared with 4.6% for all of New Zealand;
- the population is becoming more sophisticated and cosmopolitan;
- there are changing lifestyles among different generations;
- an increasingly sedentary lifestyle, particularly among young people;
- an increasing concern with obesity and associated health problems, resulting in initiatives to promote more active lifestyles; and
- increasing public awareness of environmental issues may result in a greater demand to protect sensitive areas, upgrade damaged ones, and preserve areas of open space.

## 7.2 Assessing Demand

### 7.2.1 Current Demand

Recent community surveys have not indicated that the community is seeking a change in the Council's role in the reserves and facilities activity. Satisfaction levels with the Council's provision of reserves and facilities consistently ranks highest in these surveys (compared to all other services provided by Council). Levels of service are therefore proposed to remain largely unchanged (see

Section 5 for further details).

### **7.2.2 Future Demand**

Demand for new or upgraded reserves or facilities arises from the needs of the existing population i.e. meeting the level of service standards, changing habits, and population growth. To identify the future demand for parks, reserves and community facilities, it is important that the current demands are accurately identified so that they can be used as a baseline for the future projections. Council primarily uses the Growth Demand and Supply Model (growth model) to determine future demand for infrastructure, services and facilities.

### **7.2.3 Demographic Change**

The changing pattern of the demographics, particularly the ageing population, is likely to have an impact on use of parks, reserves and community facilities – including housing for older adults. The demand for active sports fields is likely to diminish over time. Recreation demand is likely to shift to other activities such as gardens, walking, sports facilities more popular with older age groups (e.g. bowls, golf) or indoor activities. There is likely to be an increased demand for indoor recreational activities. Indoor facilities have a strong role to play in the recreation and therapeutic opportunities for an ageing population.

### **7.2.4 Demand for Sport and Recreation**

The demand for sport and recreation is continuously growing and changing. Ongoing research and planning is vital to assess and meet these needs at a local level. Planning work undertaken by Tasman District and Nelson City Councils has resulted in the development of a number of strategies and plans, including a joint Regional Physical Activity Strategy (2008), Saxton Field Reserve Management Plan (2008), Open Space Strategy (2014), a review of the Regional Facilities Plan and a Regional Land Transport Strategy (2017).

### **7.2.5 Technological Change**

Technological change has the ability to impact on the demand for a service and use of assets. For example, advances in GIS mapping and GPS tools have assisted in the planning and management of reserves and facilities assets.

### **7.2.6 Population Growth**

The purpose of the growth model is to provide predictive information (demand and supply) for future physical development, to inform the programming of a range of services, such as network infrastructure and facilities, and district plan reviews. The model generates residential and business projections for 17 settlement areas and 5 ward remainder areas.

The key demographic assumptions affecting future growth are:

- Ongoing population growth over the next 30 years with the rate of growth slowing over time. The overall population of Tasman is expected to increase by 4,420 residents between 2018 and 2028, to reach 55,690.
- Higher growth in Richmond, Motueka, Mapua, Brightwater, and Wakefield for 2018-2028. For 2018-2020, Council has used Statistics New Zealand's high growth projections for Richmond, Brightwater, Wakefield, Motueka, and Mapua/Ruby Bay, and medium growth projections for the rest of the District. Medium growth projections have been used for the whole District for 2028-2048.
- An ageing population, with population increases in residents aged 65 years and over. The median age in the Tasman District in 2013 was 44. This is expected to increase to 53 (high projection) /54.1 (medium projection) by 2043. The proportion of the population aged 65 years and over is expected to increase from 18% in 2013 to 36% (high projection)/ 37% (medium projection) by 2043.
- A decline in average household size, mainly due to the ageing population with an increasing number of people at older ages who are more likely to live in one or two person households.

The following provides a summary of the outputs from the growth model that have been determined by using the above input assumptions and parameters.

- Residential growth is measured in the number of new dwellings. Council has estimated demand for 2,955 new dwellings over the next ten years, and a further 3,040 dwellings between 2028 and 2048. This is based on population and household size projections, and also allow for demand for dwellings for non-residents, such as holiday houses or temporary worker accommodation. The growth model projects demand for new dwellings to be an average of 365 a year for Years 1-3 (2018-2021), dropping to 266 a year for 2021-2028. In recent years, Tasman has experienced increased growth in the number of new dwellings, with an average annual increase in the last three years of 365 new dwellings. The average over the last ten years was 291 new dwellings a year.

Business growth is measured in the number of new business lots. Council has estimated demand for 243 new business lots in our settlements over the next ten years, and a further 212 new lots between 2028 and 2048. This is based on a business land forecasting model from Property Economics using medium population projections, national and regional economic trends, employment projections and employment to land ratios.

The link between population growth and the demand for parks and reserves is not as direct as it is for say water supply or transportation, however generally population growth leads to intensification of the use of existing facilities. The potential effects of this on the reserves and facilities activity are:

- increased use of reserves and facilities for recreation and leisure activities,
- possible need for further development of walkways, playgrounds, indoor meeting spaces or other community facilities.

Generally, population growth leads to intensification of the use of existing facilities. Demand for fit-for-purpose community facilities is likely to continue to increase. Existing facilities may require modification to cater for this intensification of use. Growth related projects included in the 20 year forecast include acquisition of new reserves in strategic locations throughout the District, and provision of a new multi-use community recreation facility servicing Wakefield and Brightwater at the earliest in 2029/2030, to provide sufficient capacity for the projected population growth.

Demand for open space and reserves is likely to continue to increase. For example:

- increasing awareness of the environmental value of protecting wetlands, dunes and other areas of indigenous vegetation is likely to lead to greater emphasis on the acquisition and development of natural areas in the future. However, protection of these areas can also be achieved through means other than direct Council ownership;
- demand for sportsgrounds will continue during the next 10 years, particularly in the high growth area of Richmond; and
- planning for services will need to be responsive to the recreational needs of elderly people, who will make up an increasing proportion of the population.

A detailed analysis of all parks, reserves and community facilities has been undertaken as part of the District Growth Strategy work.

Table 17 summarises the existing provision of reserves and facilities in each of the main settlement areas (as at 2017) and highlights potential gaps based on future growth projections.

Table 17: Parks, reserves and community facility provision in each of the District's settlement areas

Settlement Area	Overview of parks, reserves and community facilities and future demand
Brightwater Settlement Area	<p>The Brightwater community is currently serviced by a range of parks, reserves and community facilities, including: two community rooms at the Brightwater Community Hall and one at Lord Rutherford Park pavilion; the Richmond and Spring Grove Cemeteries; 1.5 kilometres of walkways; 1.25 hectares of smaller neighbourhood reserves; three playgrounds within reserves and one at the school. Council provides a subsidy to enable community use of the pool at Brightwater School and access is provided via the purchase of a key. The development of Tasman's Great Taste Trail through the settlement is popular and has added to the existing levels of service for cycleways.</p> <p>Council has provision near the District average for most asset groups; however, there is relatively poor access to pools and recreation centres. Some residents use recreation and sport services provided by facilities in Richmond (such as the Richmond Aquatic Centre) and at Saxton Field.</p> <p>The projected increase in population by 2038 of approximately 509 additional residents, coupled with the Brightwater community continuing to have a younger median age than most of the District, has implications for recreation and sport provision. The projections would indicate a possible need for increased provision for active recreation and sport. Provision should be made for the acquisition of approximately 1.5 ha of land and related services for an additional sports field, along with a new multi-purpose community facility, both of which will service Brightwater, Wakefield and surrounds. This additional capacity could be provided in either Brightwater or Wakefield. Provision has been made for land purchase and a Council contribution towards a community facility in the 10 year period following the current LTP period.</p>
Coastal Tasman Settlement Area	<p>The Coastal Tasman community is serviced by libraries at Mapua, Motueka and Richmond. Pools are provided at the Richmond Aquatic Centre (at a regional level) and the Council provides a subsidy for the maintenance of the pools at Upper Moutere and Mapua Schools. Meeting rooms are provided at the three centres. The Upper Moutere and Motueka Recreation Centres provide additional indoor and outdoor recreation facilities for the community. The community is serviced by the Richmond and Motueka and Upper Moutere Community cemeteries.</p> <p>There are 2.5 kilometres of walkways within the area and access to 129 kilometres of walk and cycleways within the Moutere-Waimea, Motueka and Richmond Wards, and 2.4 hectares of neighbourhood reserves. There is one playground within existing reserves. There are no visitor's toilets but eight toilets are provided within existing reserves.</p> <p>Development required to provide for future demand is anticipated to be primarily the creation of additional walkway and cycle links, small neighbourhood reserves and the development of additional facilities and sports fields at Mapua.</p>
Collingwood Settlement Area	<p>The Collingwood community is serviced by a range of parks, reserves and community facilities, including community rooms at the Collingwood Memorial Hall, Collingwood Fire station and three at Collingwood Area School. As a result of recent seismic assessments, the capacity of Collingwood Memorial Hall has been restricted to below 300 persons.</p> <p>The Council provides a subsidy to assist with the maintenance of the pool at Collingwood Area School.</p> <p>There are sports fields provided by the Collingwood Recreation Ground Association and Collingwood Area School. The recreation needs of the community are also served in part by the Golden Bay High School and the Golden Bay Recreation Park. The community is serviced by the District cemetery at Rototai, as well as the Collingwood and Bainham Cemeteries.</p> <p>Public open space and recreation areas are provided at the Collingwood Camping Ground, Ruataniwha Reserve and the Collingwood Memorial Reserve. There are two playgrounds, one on a site leased by Council from the Fire Brigade and one at Collingwood Area School, and four public toilets.</p> <p>Council is exceeding LOS for community facilities often used by visitors, this is due to the need to provide facilities for high seasonal visitor numbers and the isolated nature of the settlement. An assessment shows the existing levels of service for open space reserves in Collingwood. At this level of assessment, there are no gaps in the level of service.</p>

Settlement Area	Overview of parks, reserves and community facilities and future demand
	<p>Council projects planned for the Collingwood area include funding for new playgrounds as reserves are developed, the replacement of ageing play equipment, the provision of walkway linkages as subdivision allows and the continued support for the Coastcare projects running at Collingwood and Pakawau.</p> <p>There is a sports field and pavilion provided by the Collingwood Recreation Ground Association, but this site is not Council owned. The recreation needs of the community are also served in part by the Golden Bay High School and the Golden Bay Recreation Park.</p> <p>Work undertaken as part of the growth strategy confirms that the Collingwood Area School is important for the provision of recreation and sport facilities in the community. This is an efficient and effective provision strategy.</p>
Kaiteriteri Settlement Area	<p>Much of the open space within the Kaiteriteri settlement area is owned by the Department of Conservation. Council administers the Alex Ryder Memorial Reserve, Kahu Close Reserve, Anarewa Crescent Reserve, esplanade reserves at Stephens Bay, Tapu Bay and Little Kaiteriteri and the Pukekoikoi Historic Reserve.</p> <p>The settlement is serviced by: the community rooms at Motueka Hall; the recreational facilities at the Motueka Recreation Centre; a subsidy for the pool at Motueka High School; Motueka and Riwaka (Trustee) Cemeteries; and various sports fields and neighbourhood parks. There are two playgrounds at the Kaiteriteri Recreation Reserve. There are seven toilets on existing reserves. The development of Tasman's Great Taste Trail to Kaiteriteri and the development of the Kaiteriteri Mountainbike Park by the Department of Conservation have added to the existing levels of service for cycleways.</p> <p>Council exceeds levels of service for visitor facilities at Kaiteriteri, other local community needs are provided by the facilities in Motueka. An assessment of the existing level of service for open space reserves in Kaiteriteri appears to show a significant gap in the LOS. However, the Kaiteriteri Recreation Reserve, Kaka Point Reserve and Kaiteriteri Beach provide a significant level of service that is not directly accounted for in this assessment.</p> <p>Projects planned for Kaiteriteri up to 2028 include the upgrade of walkways in the Tapu Bay/Stephens Bay area, the upgrade of picnic area facilities in Tapu Bay Reserve and continued support for the Coastcare projects at Little Kaiteriteri and Stephens Bay.</p>
Mapua-Te Mamaku/Ruby Bay Settlement Area	<p>The Mapua community is currently serviced by a range of parks, reserves and community facilities, including: pools at Mapua School and the Richmond Aquatic Centre (at a regional level); meeting rooms at the Mapua Hall and Bowling Club; two playgrounds provided by Council; a playground at Mapua School; eight toilets within existing reserves; a toilet at Mapua Village Mall; and the Richmond, Motueka, Flett Road and Gardeners Valley (Trustee) cemeteries. Mapua Recreation Reserve provides four tennis courts, two junior and one senior football pitches, cricket nets, a half basketball court, artificial cricket wicket, BMX track, playground, skate park, sea scouts, bowling club, public toilets and a playcentre. There are over 6.7 kilometres of walkways within the settlement area and over 6.4 hectares of neighbourhood reserves. The development of Tasman's Great Taste Trail through the settlement is popular and has added to the existing levels of service for cycleways. The Moutere Hills Community Centre and Motueka Recreation Centre provide additional facilities for the community.</p> <p>Council is not meeting the desired levels of service for indoor facilities and pools. As with most settlements and rural areas within the District, there are regional facilities which cater for other recreational activities and/or larger events i.e. Richmond Aquatic Centre.</p> <p>Indoor sport services will continue to be provided at the Mapua Hall (owned by a Trust) and in facilities at the Moutere Hills Community Centre and facilities in Richmond, Saxton Field and Motueka.</p> <p>Many areas have convenient access to the coast which continues to assist in providing for their open space and recreational opportunities. There are also future opportunities for Council to acquire additional and in the mid Seaton Valley area. Council will also continue to acquire esplanade reserves as subdivisions occur adjoining Seaton Valley Stream, Te Mamaku/Ruby Bay and the Waimea Estuary.</p> <p>The significant increase in the average age of residents from 45 years to 55 years by 2038 would indicate emphasis on provision of additional capacity in services appropriate the recreation and sport needs of older adults.</p>

Settlement Area	Overview of parks, reserves and community facilities and future demand
<p>Marahau Settlement Area</p>	<p>Most of the community facilities for Marahau residents are provided in Motueka and Riwaka, including the Motueka Recreation Centre and a hall, cemeteries and sportsgrounds. The community is serviced locally by reserves within the residential area and esplanade reserves adjoining the coast. The levels of service for other facilities are provided by the facilities in Motueka.</p> <p>The levels of service for facilities used by visitors to the area are exceeded. The levels of service for other facilities, including cemeteries and sports facilities, are provided by the facilities in Riwaka and Motueka. An assessment shows the existing levels of service for open space reserves in Marahau. At this level of assessment, there are no gaps in the levels of service.</p> <p>Projects planned for Marahau to 2038 include the acquisition and development of reserves, walk and cycle connections if required when land is subdivided.</p>
<p>Motueka Settlement Area</p>	<p>The Motueka community is serviced by a range of parks, reserves and community facilities, including: pools at the Richmond Aquatic Centre (as a regional facility), the salt water baths at North Street and the pool at Motueka High School; one meeting room at Motueka Community House, two meeting rooms at Motueka Memorial Hall and two community rooms at the Motueka Band Rooms. The Motueka Recreation Centre has facilities which service the wider community including Marahau, Kaiteriteri, Tasman, Mapua and Upper Moutere. There are eight community rooms within existing Council facilities and one room at each of Motueka South, Parklands and at St Peter Chanel Schools.</p> <p>Council is currently meeting the desired levels of service for most facilities, however with lower than average provision for community halls.</p> <p>Goodman Recreation Reserve is used for winter junior sport and senior football training and in summer both senior and junior sport with seven fields in total. Memorial Park has four tennis courts and a pavilion, cricket blocks, cricket nets and two senior football pitches with a club and changing rooms, a grass athletic track, long jump, kindergarten, bowling greens with pavilion. Sports park Motueka provides two rugby grounds and a grandstand with changing facilities and toilets. Motueka High School provides a rugby field and cricket pitch.</p>
<p>Motueka Settlement Area</p>	<p>There are sufficient burial plots at Motueka Cemetery for a further 75 years (uptake is currently at 30 burials per year).</p> <p>There are over five kilometres of walkways within the settlement area and over 17 hectares of neighbourhood reserves. The development of Tasman's Great Taste Trail through the township and extending to Riwaka and Kaiteriteri is popular and has added to the existing levels of service for cycleways. Some residential areas have convenient access to the coast which assists in providing for their local accessible open space and recreational opportunities.</p> <p>There was funding in the previous LTP for the purchase of land adjoining Sports park Motueka; this purchase is still being negotiated. As a result of submissions, funding has been granted for repairs to the Motueka War Memorial and concrete surrounds, with work to be carried out during Year 1 of this LTP.</p> <p>The Motueka Recreation Centre has undergone a major refurbishment, however, the age of the buildings within the complex means it is likely to require further capital investment by Council in the period through to 2038 to maintain levels of service.</p> <p>Development of an indoor year-round swimming pool asset in Motueka has been advocated for more than a decade. Good Sports Motueka is working with Motueka High School to explore options to upgrade and cover the school pool and extend the length of time that the pool is open. Should any asset of this type and scale be provided in the future, it will raise the level of service for Motueka and the Western area of the District, particularly for those residents who travel to Motueka regularly (for shopping, education and other services as well as recreation and sport). The wider Western area includes Riwaka, Kaiteriteri, Tasman, Moutere and to an extent Golden Bay (when the outdoor seasonal pool in Takaka is closed). The projected ageing of the population in Motueka and the wider area will increase the importance of the swimming pool as water provides a low impact option for exercise for older adults and residents with disabilities.</p>

Settlement Area	Overview of parks, reserves and community facilities and future demand
Murchison Settlement Area	<p>The Murchison community is serviced by a range of parks, reserves and community facilities, including: meeting rooms and indoor sports at the Sport, Recreation and Cultural Centre at the Murchison Recreation Reserve; two playgrounds located within existing reserves and one at Murchison School; eight visitor toilets and one toilet on Council reserves. The Murchison Recreation Reserve has two rugby fields, a BMX track, Pony Club area, Bowling Club and three tennis courts. The Murchison Cemetery has more than 20 years of capacity remaining. The Murchison Area School also provides a swimming pool; Council provides a grant towards the operation of the pool to allow for public use outside of school hours.</p> <p>The Recreation Reserve Development Plan completed in 2009 listed a number of recommendations regarding further developments. The most significant projects were the future extensions to Murchison Sport, Recreation and Cultural Centre, to accommodate squash and a fitness gym, and a small playground. However, these developments are contingent on community fundraising.</p> <p>The desired levels of service for community facilities is generally exceeded. Although the settlement does not have many neighbourhood reserves or walkways this is partly due to the low density nature of the settlement and corresponding lesser demand for connectivity within the settlement. Many residences are within an easy walking distance to the Buller/Kawatiri and Matakītaki Rivers and the Murchison Recreation Reserve, which assists in providing for their walkway and recreation needs.</p>
Pohara, Ligar Bay, Tata Settlement Area	<p>Many of the non-visitor community facilities for the Pohara/Ligar Bay/Tata community are provided in Takaka, including pool facilities, a recreation centre, a cemetery, neighbourhood reserves and sportsgrounds. The community is serviced locally by reserves within the residential area and esplanade reserves adjoining the coast.</p> <p>The settlement area contains Pohara Beach Top Ten Holiday Park and Pohara Recreation Reserve, including the Pohara Hall, Bowling Club, Tennis Courts, half basketball court and toilets. Neighbourhood reserves have been created in subdivisions (Bay Vista Recreation Reserve, Nyhane Drive Reserve) and there are extensive esplanade reserves at Tata Beach, with the reserve extending onto the elevated headland. Clifton Recreation Reserve (Takaka Golf Course) is located at the western edge of the Settlement Area.</p> <p>An assessment shows the existing levels of service for open space reserves in Pohara/Ligar Bay. At this level of assessment there is a gap in the level of service at Tata Beach. However, open space is provided by road reserve which is developed and used as esplanade reserve adjoining the beach.</p> <p>Projects planned for the settlement area to 2038 include the development of reserves, walk and cycle connections if required when land is subdivided.</p>



Settlement Area	Overview of parks, reserves and community facilities and future demand
Richmond Settlement Area	<p>The Richmond community is currently serviced by a range of parks, reserves and community facilities, including: four pools at the Richmond Aquatic Centre (learn to swim, hydrotherapy, main/lane pool and wave pool) and pools at Waimea, Henley and Richmond Primary Schools; a total of 27 meeting rooms (two at the Richmond Town Hall, two at Hope Recreation Hall, three at Henley School, two at Waimea College, six at Hope Community Church, two at the Headingly Centre, one at New Life Church, one at the Richmond Athletic Club, two at the District Library, two at Richmond School and two at Waimea Intermediate and Waimea Old Boys Rugby Clubrooms). Hope Recreation Reserve provides a community hall and lodge.</p> <p>Council is close to meeting the desired levels of service for most facilities in Richmond. Except for recreation centres, although Richmond appears to fall below the target levels of service for pools (at the District average level of supply), it has the advantage of proximity to a major regional facility (the Richmond Aquatic Centre).</p> <p>The levels of service at 2038 at medium population projections highlight a short-fall in levels of service for pools and recreation centres. Asset types, such as pools and recreation centres, may need to be provided for in future LTPs. Council's forward planning through to 2038 needs to cover the provision of additional indoor recreation space for informal multi-use activities.</p> <p>There are over 13 kilometres of walkways within the settlement area and over nine hectares of neighbourhood reserves. There are 14 playgrounds on existing reserves and additional playgrounds at Henley, St Paul's, Richmond Primary and Waimea Intermediate Schools. There are 15 toilets provided at the Richmond Mall and seven toilets within existing reserves. The development of Tasman's Great Taste Trail adjoining the western boundary of the settlement is popular and has also added to the existing levels of service for cycleways.</p> <p>Ben Cooper Park provides for junior football (three fields) and cricket. Hope Recreation Reserve provides ten tennis courts, a petanque area and dog agility area. Jubilee Park provides twelve tennis courts, a skate park, cricket block, beach volleyball and rugby and touch fields. There are additional sports fields at Henley School, Waimea Intermediate and Waimea College.</p> <p>The target level of service for cemeteries is to provide sufficient plots to last a minimum of 20 years. Richmond Cemetery only has a sufficient number of plots for the next 20 years, so the level of service is not currently being met.</p> <p>Neighbourhood Reserve provision is measured by the distance from households. This considers equity of access. A gap in the existing level of service provision for open space (using a 500 metre direct line from the centre of neighbourhood reserves in Richmond) is evident in the vicinity of Roeske Street. Consultation with the Ministry of Education undertaken as part of the development of the Open Space Strategy indicated that the playing fields at both Waimea Intermediate and Secondary School are available (and encouraged) to be used by the Waimea Community for recreational use.</p> <p>Major projects planned for the Richmond Settlement Area in the 2018 – 2028 period include the ongoing development of parks and reserves walkways/cycleways, including the Estuary walkway, replacement of the six Astroturf courts at the Hope Recreation Reserve and the purchase of land for a new cemetery in the 2018/2019 year. Council's forward planning through to 2038 needs to cover the provision of additional public toilets on reserves these could be provided from funding from Reserve Financial Contributions received from subdivision development. Further developments are planned for the Saxton Field complex within the 2018 – 2028 period including further development of new playing fields, walkways/cycleways, car parks and roads, and renewal of an existing hockey turf and the athletics track.</p>

Settlement Area	Overview of parks, reserves and community facilities and future demand
Riwaka Settlement Area	<p>Most of the facilities for Riwaka are provided in Motueka. The community itself is serviced by a community room at the Riwaka Hall, Riwaka Memorial Reserve provides, tennis courts and pavilion, scout den and potters shed, two croquet greens and public toilets. Council subsidises the pool at Riwaka School. There is also a network of esplanade reserves and strips adjoining the coastline near the residential areas.</p> <p>Council exceeds the desired level of service for all community assets except walk/cycleways and toilets. However, the development of Tasman's Great Taste Trail through the settlement is popular and has added to the existing levels of service for cycleways.</p> <p>An assessment shows the existing levels of service for open space reserves in Riwaka. At this level of assessment, there are no gaps in the levels of service.</p>
St Arnaud Settlement Area	<p>The community is served by the facilities provided at the Lake Rotoiti Hall. Council provides a subsidy for the maintenance of the pool at St Arnaud School.</p> <p>Council is generally exceeding the desired levels of service for pools, community halls and recreation centre facilities in St Arnaud, principally due to the isolated nature of the community. However, the community relies on regional facilities for many of its more formal recreation needs.</p> <p>Much of the open space surrounding the settlement is within the Nelson Lakes National Park which is administered by the Department of Conservation. Council has one reserve area (Borlase Ave Reserve) and a public access strip off Beechrest Drive to provide walking and mountain bike access into the Department of Conservation land (Big Bush).</p> <p>The community relies on regional facilities for many of its more formal recreation needs.</p> <p>An assessment shows the existing levels of service (LOS) for open space reserves in St Arnaud. At this level of assessment there appears to be a gap in the LOS in the vicinity of View, Baxter and Cotterill Road. However, no account is taken of the open space provided by the Department of Conservation estate which provides ample LOS.</p>
Takaka Settlement Area	<p>The Takaka community is currently serviced by a range of parks, reserves and community facilities, including: meeting rooms at the Golden Bay Community Centre, Rec Park Centre Golden Bay and one meeting room each at Golden Bay High and Takaka Primary Schools. Council provides a subsidy for the pools at Golden Bay High School, Central Takaka School and Takaka Primary School. The Rec Park Golden Bay facility on the Golden Bay Recreation Park (Rec Park) provides rugby clubrooms/function room, two squash courts, indoor court and changing rooms. The Rec Park has four tennis courts, two rugby pitches, two football pitches, two netball courts, sheep shearing stands, the Brownies Inn, a Scout Den, Drama Club rooms and public toilets.</p> <p>Takaka is the major hub for recreation and sport activity in Golden Bay, Golden Bay High School provides significant recreation and sport assets that are extensively used by the community, particularly the outdoor seasonal swimming pool and the gymnasium (with a single court for indoor sport). Council may support the school pools with an operational grant to allow for public use out of school hours.</p> <p>Many of the residences within the township are located within the desired distance from a reserve. Some residences have direct access to Te Kakau Stream and Lake Killarney Recreation Reserve which assists in providing for their local accessible open space and recreational opportunities.</p> <p>There are 4.8 hectares of neighbourhood reserves but very limited walkways within the Settlement Area. The LOS for walkways and cycleways is low, this reflects the small scale of the settlement area and lower demand for connectivity. There are two playgrounds on existing reserves and additional playgrounds at Golden Bay High and Takaka Primary Schools. There are ten visitors' toilets within existing reserves and seven visitor's toilets within the settlement.</p> <p>There are sufficient burial plots at Rotoiti Cemetery for a further 50 years (uptake is currently at ten burials per year).</p> <p>Council is close to meeting the desired levels of service for most facilities in Takaka, except for walkways.</p>

Settlement Area	Overview of parks, reserves and community facilities and future demand
	New reserves and walkway connections will be identified as subdivisions develop.
Tapawera Settlement Area	<p>The Tapawera community is serviced by a range of parks, reserves and community facilities, including: a meeting room provided at the Tapawera Memorial Hall; community rooms at Shedwood Lodge; 12 ha of sportsgrounds at the Tapawera Recreation Reserve; three kilometres of walkways; two playgrounds and a skate park; six toilets. Council provides a subsidy to assist in the maintenance of the two pools at Tapawera Area School. There are 105 plots available at the cemetery at Mararewa (uptake is currently at three burials per year). Tasman's Great Taste Trail is anticipated to connect to Tapawera in 2019/2020.</p> <p>Generally, Council is exceeding the desired levels of service due to the historic development of the town and its isolated nature. Regional facilities provide part of the level of service for some facilities but require a commute. Some residents use recreation and sport services provided by facilities in Richmond such as an indoor year round swimming pool (i.e. the Richmond Aquatic Centre) and indoor courts at Saxton Field or the Motueka Recreation Centre. Tapawera Area School provides significant recreation assets that are extensively used by the community, particularly the outdoor seasonal swimming pool and the small multipurpose hall.</p> <p>Council has strong provision of almost all asset types in Tapawera. The only exception is the provision of sportsgrounds. However, Tapawera Area School provides significant recreation and sport assets that are extensively used by the community, particularly the outdoor seasonal swimming pool tennis and netball courts which supplement Council's facilities.</p> <p>The Kohatu Motorsport Park is a proposed new venture to be developed on the outskirts of Tapawera by the Central Motorsport Incorporated Society. Council supports the development of the Park and recognises its value to the community as a regional adventure and motorsport park. Over the past few years, Council has contributed to the facility by providing funding for a feasibility study, and absorbing approximately \$15,000 of costs for the project. Council is also contributing approximately \$300,000 to the upgrade of the intersection of the Motorsport Park at Olivers Road and Motueka Valley Highway (see the Transportation AMP).</p> <p>The levels of service at 2038 indicate the need to address a shortfall in cemetery space in the future. There are no significant projects planned for Tapawera in the LTP.</p>
Tasman Settlement Area	<p>The Tasman community is principally serviced by facilities in Motueka including the community rooms, Motueka Recreation centre, cemeteries and sportsgrounds. Residents can also access the community facilities at Mapua and the Moutere Hills Community Centre. Council provides a subsidy for the pool at Tasman Primary School. There is a large open space reserve provided at the Tasman Memorial Recreation Reserve. The community is also serviced by one playground, a pump track and one public toilet.</p> <p>The Tasman settlement has good access to many local community facilities including sportsgrounds, neighbourhood reserves, playgrounds and toilets on reserves and access to coastal areas for beach activities. The development of Tasman's Great Taste Trail is popular and has added to the existing levels of service for cycleways. The levels of service remain strong for most facilities.</p> <p>There are no specific projects funded for in the LTP.</p>
Upper Moutere Settlement Area	<p>The Moutere community is principally serviced by the Moutere Hills Community Centre on the Upper Moutere Recreation Reserve, located one kilometre from the settlement. The Centre provides services to Mapua, Tasman and Motueka communities as well. The Centre provides playgrounds, sports fields, a community room, fitness gym, kitchen, toilets and tennis courts. There is also a public toilet attached to the Centre.</p> <p>Council provides a subsidy to assist with the maintenance of the pool at Upper Moutere School. The community is serviced by libraries in Mapua, Motueka and Richmond.</p> <p>Some residents also use recreation and sport services provided by facilities in Richmond such as the Richmond Aquatic Centre, as well as indoor and outdoor courts at Saxton Field or the Motueka Recreation Centre.</p> <p>The levels of service for community facilities including sports fields, playgrounds and recreation centres are exceeded at Upper Moutere, by virtue of the facilities provided at</p>

Settlement Area	Overview of parks, reserves and community facilities and future demand
	<p>the Moutere Hills Community Centre.</p> <p>There are no major projects for the settlement of Upper Moutere in the LTP apart from the ongoing development of existing facilities such as the Moutere Hills Community Centre. The Moutere Hills Community Centre Board has expressed an interest in purchasing additional land for sports fields to enhance the Community Centre as a sports hub for the immediate (and wider) area. The future expansion of the site is dependent on a water right being obtained for both the Centre and irrigation of the sports fields. The community is also continuing to work with landowners towards providing safer access from the school to the Community Centre.</p>
Wakefield Settlement Area	<p>The Wakefield community is serviced by a range of parks, reserves, and two community rooms provided at the Wakefield Village Hall. Council provides a subsidy for the pool at Wakefield School, access is provided via the purchase of a key.</p> <p>Council is generally exceeding the desired levels of service for most facilities in Wakefield. With no additional provision of assets by 2038 there will be a shortfall in the levels of service for pools, halls and recreation centres. Other asset types, such as pools, recreation centres and public halls, may need to be addressed through future LTPs.</p> <p>Faulkners Bush and Wakefield Recreation Reserve provide the main open spaces within the settlement. Sports fields are provided at Lord Rutherford Park in Brightwater, at the Wakefield Recreation Reserve and at Saxton Field. There are four kilometres of walkways within the settlement area and 17 ha of neighbourhood reserves in and around the village. The development of Tasman's Great Taste Trail through the settlement is popular and has added to the existing levels of service for cycleways. There are three playgrounds on Council reserves and one at Wakefield School. There is one toilet provided for visitors and eight on existing reserves. The Wakefield community is serviced by the Richmond and Spring Grove Cemeteries.</p> <p>The Wakefield Recreation Reserve has facilities for tennis, football, cricket and shooting. The site is constrained by SH6 and the Wai-iti River and would be difficult to enlarge in the future however Council is investigating options to address this.</p> <p>Major projects planned for the Wakefield Settlement Area between 2018-2028 include funding for new play equipment as reserves are developed and for the replacement of ageing equipment. New reserves and walkway connections will be identified as subdivisions develop.</p> <p>The projected increase in population by 2038 of approximately 398 residents, coupled with the community continuing to have a younger median age than most of the District, has implications for recreation and sport provision. Council has recently entered into negotiations with a land owner adjacent to the Wakefield Recreation Reserve to procure an area of land to provide for future sport and recreation opportunities. Provision has also been made for a Council contribution towards a new multi-purpose community facility, which will service Brightwater, Wakefield and surrounds, in the 10 year period following the current LTP period.</p>

Otherwise it is business as usual, with no other major changes proposed apart from the acquisition and development of reserves, walk and cycle connections if required when land is subdivided; and the ongoing management, maintenance, planting and development of existing reserves and facilities.

The major challenge for the District is to keep pace with population growth in terms of provision of reserves and facilities, and in particular the subsequent development of new land, while maintaining current assets at an acceptable level.

## 7.3 Demand Management

The objective of demand management (sometimes called non-asset solutions) is to actively seek to modify user demands for services in order to:

- optimise utilisation/performance of existing assets;
- reduce or defer the need for new assets;
- meet the Council's strategic objectives;
- deliver a more sustainable service; and
- respond to customer needs.

### 7.3.1 Council's approach to demand management

Demand for new or upgraded reserves or facilities arises from the needs of the existing population i.e. meeting the level of service standards, changing habits, and population growth. Council intends to maintain its awareness of these issues and plans to provide parks, reserves and community facilities which meet the communities' expectations. Expenditure programmes need to be planned to fund the capital works and associated ongoing operational expenditure. Alternately, it may be possible to manage demand within the existing system capacity (e.g. via booking systems etc).

There are likely to be increasing conflicts between different park uses due to the diversification of leisure preferences and the trend towards informal recreation. For example:

- sporting codes wishing to use the same land;
- youth orientated activities;
- higher demand for fit purpose indoor recreation spaces (particularly for the prediction of an aging population);
- demand for 'new' activities in competition with traditional sports;
- influence of technology on recreational participation;
- active and passive users of park land; and
- protection of open space for environmental values versus development for more intensive recreation activities.

Planning will need to reflect the decline in formal sports club activity and the trend for unstructured participation in an increasingly diverse range of active and passive recreational activities, particularly in the natural environment. Progressive development of new (and renewal of) public toilets will also be required, to meet increasing population and tourism demand and increasing expectations of service quality.

In relation to parks and reserves, the impact of the above trends and results of background investigations have identified the following specific actions to be undertaken during the term of this AMP:

- ongoing development of walking and cycling tracks and networks at various locations;
- improved off-road walking and cycling opportunities;
- purchase of reserve land in new subdivisions; and
- investigation of Sportsville multi-code clubs throughout the District.

There is a need to prepare a Community Facilities Strategy to specifically address the future needs of this group of facilities. Issues that need to be assessed include:

- level of utilisation;
- changing communities and patterns of use/demand;
- future development requirements;
- better defined Levels of Service; and
- funding mechanisms and equity.

# 8 Lifecycle Management

Lifecycle cost is the total cost to Council of an asset throughout its life including, creation, operations and maintenance, renewal, and disposal. Council aims to manage its assets in a way that optimises the balance of these costs. This section summarises how Council plans to manage each part of the lifecycle for this activity.

## 8.1 Asset Condition and Performance

Council needs to understand the current condition of its assets. Monitoring programmes should be tailored to consider how critical the asset is and how quickly it is likely to deteriorate. Council engages an independent contractor to undertake building condition assessments and independent auditors to undertake condition assessments for park and reserve assets (see Section 8.1.9 for more details about the latter).

The most recent, comprehensive assessment of the condition of all community facility assets was completed in 2008, by Opus International Consultants (however, more recent assessments have been completed for specific assets e.g. in 2016 Opus re surveyed (this was not as comprehensive as the 2008 survey and only covered the major components of the buildings) all of the Community Halls including the two community centres, Moutere Hills RSA Memorial Library, all of the public toilet buildings and the Council Cottages in Golden Bay. Opus was engaged to collect and analyse the asset condition data, which was subsequently imported into Council's Confirm Asset Management System. Within the condition assessment process, assets were categorised into five groups the same groups used for the agreed valuation categories: electrical and mechanical; external features; fixtures and fittings; internal features; and building structure. Separate park buildings and toilets were assessed.

Asset condition typically deteriorates over time and is a key indicator of the amount of renewal expenditure required to maintain the asset at an acceptable level to ensure the full life of the asset is gained. Reports are generated on a quarterly basis to identify scheduled maintenance. Each building element was assessed on a 1 to 5 condition rating scale with: 1 = Excellent; 2 = Very good; 3 = Satisfactory; 4 = Poor; and 5 = Very Poor. Further details about the condition of each category of community facility (as at 2017) are specified in sections 8.1.1 to 8.1.8 below.

An improvement action for this AMP is to document the data collection processes, the process for updating information and the capture of information for those assets within this plan that data is currently not available for, specifically miscellaneous community facilities.

The Council recently commissioned Aurecon Group to undertake seismic assessments of community facilities that may potentially be classified as an earthquake-prone building, as defined by Section 122 of the Building Act (2004). Several community halls were assessed between late 2012 and 2016. Initial evaluation seismic assessments (desktop studies) were undertaken for these buildings. A further detailed seismic assessment of buildings with an estimated seismic rating capacity of less than 34% has also been undertaken, in many cases. The results of these seismic assessments are included in Appendix C. Most of the Council's buildings on our parks and reserves identified as being below 34% of new building standard have been upgraded over the last few years, with the Motueka Museum being the last one completed in October 2017. Other community facilities still require assessment. The Building (Earthquake-prone Buildings) Amendment Act 2016 requires that non-residential buildings be assessed by May 2021 for priority buildings or 10 years for other buildings. Seismic strengthening works, or demolition, of all earthquake-prone buildings need to be completed by various dates, depending on the building's location, seismic risk and priority category. Council has provided \$20,000 per year for the next two years in this AMP's budgets to undertake further seismic assessments of Council's community buildings. It has also provided additional funding in the 10 year budget to enable some strengthening work to be undertaken, if required.

Further details about the condition of the various asset types are included in Appendices C and D.

### 8.1.1 Condition of Multi-use Community Recreation Centres and Sports Facilities

Many of the multi-use facilities are newer and in excellent condition. The Property budget contains funds to replace the roof of the Motueka Recreation Centre within the next few years (recently a lift has been installed and sports floor replaced in this building). No major upgrades are planned for the few other older buildings.

### 8.1.2 Condition of Community Halls and Community Centres

The quality of the community halls varies dependent on their age and past maintenance and improvement history. In many cases they are maintained to a good standard with the assistance of Hall Management Committees. Seismic strengthening work has recently been undertaken on the Motueka Memorial Hall, Riwaka Hall, Bainham Hall, Hope Hall and Richmond Town Hall.

Collingwood and Wakefield Halls have their capacity numbers reduced in order to meet the seismic standards.

### **8.1.3 Condition of Museums**

The quality of most buildings is generally considered to be adequate for their purpose. Seismic strengthening works on the Motueka Museum were recently carried out, after an audit identified that the building did not meet building standards for earthquakes.

### **8.1.4 Condition of Swimming Pools**

The three Council-owned swimming pools are older, school-style outdoor pools. Their condition is deteriorating over time and Council is unlikely to replace these assets if they fail. The plan would be to fill in these pools at the end of their useful life.

### **8.1.5 Condition of Remote Campgrounds**

Campground ablution blocks are older type facilities, although a new toilet facility has recently been installed at the McKee Memorial Reserve campground and new toilets will replace the older ones at Kina Reserve during 2018. All ablution blocks will require maintenance during the term of this AMP. The campgrounds are maintained in low key style, suitable for remote/coastal and riverside reserve areas.

### **8.1.6 Condition of Miscellaneous Community Buildings**

The quality of most buildings is generally considered to be adequate for their purpose.

### **8.1.7 Condition of Community Housing for Older Adults**

The most recent comprehensive condition assessment and development of 10-year maintenance programme was completed by Opus in 2009, which included a condition rating for each building component. A high level condition assessment of the Takaka complex was carried out in 2016 by Opus. During the last two year insulation and heat pumps have been installed in the Motueka complexes, insulation installed in the Aotea complex and further work is planned to comply with the new legislation. One of the units in the Murchison complex has been upgraded and work is planned for the remaining units. An overall assessment of each of the community housing complexes is included in Table 7 of Appendix C.

### **8.1.8 Condition of Public Toilets**

Most of the public toilet facilities have modern sanitary systems with a mix of reticulation, septic tank or containment systems. Existing facilities appear to be meeting current demand and most are in good to excellent condition. Condition assessments are carried out by an independent auditor on a three yearly basis. Ad hoc condition assessments are carried out by Council staff from time to time, as an interim assessment. A general assessment of the overall condition of each public toilet facility is provided in Table 8 of Appendix C. A high level building condition assessment was carried out in 2016 for the purpose of developing a ten-year maintenance plan. However, a number of buildings are included in a long term painting maintenance programme contract.

### **8.1.9 Condition of Cemeteries**

There are three main cemeteries located in each of the main urban centres of Richmond, Motueka and Takaka. The quality of these cemeteries is very good, with well-developed roading, parking and other infrastructure, together with attractively landscaped grounds. The Motueka Cemetery car park was upgraded in 2014, along with tree plantings and other improvements. In 2017, as a result of an adjacent subdivision the entrance road to the Motueka Cemetery, Cemetery Road was closed and a new entrance and gateway was constructed on Memorial Drive. The quality of the minor cemeteries tends to be lower, but this is considered adequate for their location and use.

Asset condition is generally very good, with facilities maintained to a high standard in the high-use cemeteries. The condition of individual cemeteries is outlined in Table 7 of Appendix D.

### 8.1.10 Condition of Parks and Reserves

Table 18: Frequency of condition assessments for park and reserve assets

Asset	Frequency of condition assessments
Park and reserve land	Condition assessments are carried out by an independent auditor on a three yearly basis. Ad hoc condition assessments are carried out by Council staff from time to time, as an interim assessment.
Sports fields	Condition assessments are carried out by an independent auditor on a three yearly basis. An annual maintenance programme is carried out each year by Council staff, which takes into account the condition of the field surfaces.
Playgrounds	Condition assessments are carried out by a certified playground auditor on a three yearly basis. A full structural condition assessment of Council's playgrounds was undertaken in Nov/Dec 2014. Annual inspections are carried out by a Reserves and Facilities staff member qualified to carry out Playground Equipment Operational Audits and weekly maintenance checks are carried out by the Parks Contractor.

This section deals with the specific assets located on parks and reserves, rather than the overall reserve condition. An asset condition survey was completed in 2014 and previously in 2008. A total of 4,087 individual assets have been recorded in the Confirm Asset Management System. Of these 2,915 (71%) have been condition rated. Where condition rating is done, a 1-5 scale is used, as per the NZ Parks and Recreation Asset Condition Grading Standards Manual, as shown in Table 19. Condition of the assets is generally very good with only a small percentage recording poor or very poor grading. The breakdown of the results is as follows:

Table 19: Condition ratings of Council's park and reserve assets

Grade	Condition	General Meaning	Result 2008	Result 2014
0	Non-existent	Asset absent or no longer exists	0	0
1	Excellent	Sound physical condition. No work required	1%	27%
2	Good	Sound physical condition; minimal short term failure risk but potential for deterioration. Only minor work required (if any)	60%	39%
3	Average	Significant deterioration evident; failure unlikely in near future but further deterioration likely. Work required but asset is still serviceable	31%	23%
4	Poor	Failure likely in short term. Substantial work required in short term, asset barely serviceable	7%	7%
5	Very Poor	Failed or failure imminent/safety risk. Major work or replacement required urgently.	1%	4%

The general objective is to have no assets being in poor or very poor condition. Those identified as such will be replaced or repaired as part of the coming year's renewal programmes.

A brief description of the general understanding of the condition of each group of Parks and Reserves assets is presented below.

**Furniture:** Furniture is considered to be in reasonable condition with considerable renewal having been undertaken over recent years.

**Signage:** A consistent sign design is used across the District and their condition is considered reasonable. The need for additional signage, particularly information signs has been identified and steady progress is being made.

**Gardens:** The condition of gardens is variable as a result of no formal renewal programme being implemented. Some gardens have gaps or are overgrown.



**Trees:** The tree asset is considered to be in reasonable condition. Work is carried out on an ad-hoc basis rather than in a cyclic programme and no formal assessment has been undertaken. Tree maintenance work is managed by an arboricultural consultant and all work is undertaken by contractors using qualified arboricultural tradesmen.

**Tracks/Walkways:** These are considered to be in reasonable condition and will work towards meeting the SNZ HB 8630:2004

**Playgrounds:** An assessment of the playgrounds was undertaken by an external specialist consultant in December 2014. The summary comments from this assessment were as follows:

- The majority of the playgrounds were in good condition.
- Many of the sites had obvious signs of regular and high levels of use.
- The level of compliance to the playground safety standards was at a high level at 78%.
- The majority of the playgrounds were old and nearing the end of their asset life. This makes maintaining the playgrounds to a high level of compliance difficult.
- The level of maintenance was of an average standard.
- There were no urgent action reports generated from the inspection.

A condition assessment of the individual asset components of the playgrounds produced the following results:

**Table 20: Condition ratings of Council's playground assets**

Playground Equipment			Playground Safety surface		
Condition	Percentage of assets		Condition	Percentage of areas of safety surface	
	Result 2008	Result 2014		Result 2008	Result 2014
Excellent	7%	4%	Excellent	4%	3%
Very Good	28%	50%	Very Good	20%	41%
Good Average	47%	34%	Good Average	48%	52%
Poor	16%	10%	Poor	22%	4%
Very Poor	2%	2%	Very Poor	6%	0%

**Compliance with Safety Standards:** The playgrounds were measured against the standard NZ 5828 if installed prior to 1996. If installed after this date, but prior to April 2005 the playgrounds were measured against ASNZ 4486 & 4422. Equipment and surfacing installed after April 2005 was measured against NZS 5828:2004.

**Compliance rating:** Each individual item of equipment and safety surfacing was measured. Of the 278 items of equipment and safety surfacing areas inspected at the 47 reserves, the following results were recorded.

**Table 21: Compliance ratings of Council's playground assets**

Equipment	Result 2008	Result 2014	Safety Surface	Result 2008	Result 2014
Items of equipment complied with ASNZ 4486.	12	94	Areas of safety surfacing complied with ASNZ 4422	0	55
Items of equipment complied with NZS 5828:1986.	44	na	Areas of safety surfacing complied with NZ 5828	17	na
Items of equipment complied with NZS 5828:2004.	30	63	Areas of safety surfacing complied with NZS 5828:2004	9	20

Equipment	Result 2008	Result 2014	Safety Surface	Result 2008	Result 2014
Items of equipment did not comply with any standard.	107	54	Safety surface areas did not comply with any standard	56	13
Items of equipment were not audited or applicable to standards.	3	4			

A compliance rate of 78% was achieved in 2014. The level of compliance is high compared to other cities throughout the country. The compliance rate compares with 42% compliance in the 2010 report. Replacement of older equipment occurs as needs are identified on an annual basis. Painting is undertaken as part of the maintenance contract as required.

### 8.1.11 Performance of Parks and Reserves

The quality of development of the new reserves is considered to be achieving a high standard. On older reserves and even newer reserves over five or more years old, the quality is considered to be of a lower standard.

As a result of the growth of reserve land and the resultant demand to develop new land, the majority of resource has been committed to these areas. There has been lower resource allocation to renew assets and redevelop existing reserves to the standards being achieved in the newer reserves.

The performance of the contractors in regard to the maintenance of reserves is considered to be good. The maintenance of reserves has been undertaken under contract for the last 20 years which means that contractors ability, contract specifications, performance monitoring and control systems are well established and performing well. The maintenance level of service is considered to be meeting community expectations, as there are few examples of complaint in this regard. Table 4 in Appendix D describes the results from the Yardstick Parkcheck Management Measures survey over recent years.

## 8.2 Operations and Maintenance

### 8.2.1 Key Maintenance and Operational Themes

Key themes include: developing new reserves, catching up on deferred maintenance in our older reserves and facilities, and carrying out the recommendations from the building condition assessment, and re-tendering or re-negotiating our parks asset management contracts for Golden Bay and Tasman Bay.

### 8.2.2 Maintenance Contracts

#### 8.2.2.1 Community Facilities

Council aims to maintain community facilities that are suitable for public use at the least long-term cost to ratepayers. For some facilities, Council expects that a proportion of funds required for maintenance works are recovered from fees and charges from users of these facilities. However, charges and other income (such as leases) rarely match the total required expenditure.

The asset management contracts applicable to community facilities include electrical, fire alarm testing, fire protection, air conditioning, building maintenance (interior and exterior) and building compliance. Contracts or service agreements are in place with preferred suppliers, which ensures a consistency of approach and the opportunity to build relationships with contractors.

The community housing complexes, some public toilet buildings, Takaka Museum, some halls and recreation centres are on individual contracts with Programmed Services for exterior painting. This involves a full exterior repaint of the buildings over the period of the contract and an annual wash and touch up at each anniversary until the expiry of the contract. Contracts vary from 6 to 8 years. There is a similar contract for a few buildings (e.g. recreation centres) to maintain the interior paintwork. Some of the major facilities buildings have contracts in place for cleaning and security services.

#### 8.2.2.2 Parks and Reserves

The majority of the maintenance and operation service delivery is undertaken under two contracts based on two geographic areas:

Golden Bay and the remainder of the District (Tasman Bay). The contractors performance is monitored by an auditor, employed under contract by the Council.

**Table 22: Current reserve maintenance contracts**

Contract Name	Contract Start Date	Contract Completion Date	Contractor
P-Golden Bay Contract	1 July 2013	30 June 2020	Nelmac
P-Tasman Bay	1 July 2013	30 June 2020	Nelmac

Following the original public tender in 2001, subsequent contracts were established through a negotiation and extension process, until the contracts were retendered in 2013. A two year extension was granted to Nelmac (a CCTO of Nelson City Council) in mid-2018.

The contracts are set up and administered through the Confirm system. This includes all contract instructions, performance monitoring, variations, dayworks and payments. The tasks included in the contract include all normal activities associated with operating and maintaining park and reserves. These include:

- grass mowing
- garden maintenance
- toilet cleaning
- cemetery interments
- cemetery maintenance
- walkway maintenance
- sports turf maintenance
- beach and esplanade reserve maintenance
- furniture and structure maintenance
- litter bin emptying
- loose litter and debris collection
- maintenance of trees under 5m
- irrigation operation and minor maintenance

The bulk of the contract involves regular tasks which are to be completed to a performance specification for a lump sum price. A number of other tasks are completed as required, or by instruction from the Council, and paid for at unit or hourly rates. Other work that is not included in the main contracts includes:

- tree maintenance;
- irrigation pumps and pipe maintenance;
- electrical and lighting repairs;
- noxious weed and pest control; and
- coastal fencing.

These tasks are dealt with via the issue of specific instructions and an order number, on an as required basis.

Tree maintenance work is currently carried out as required at the direction of Council staff. This work is undertaken by qualified arborist teams from local contractors listed on the Community Development Departments Supplier Panel for Arboricultural work.

Councils Engineering Standards and the Land Development Manual guide the provision of trees on street berms and their maintenance standards. In new subdivisions, the developer may or not provide trees (subject to approval of Council staff). The development of a tree policy is identified in the improvement programme.

The Council is also involved in maintaining trees on private land covered by the Tasman Resource Management Plan heritage tree register. The level of work undertaken is dependent on the category of protection of each tree:

- Category A trees –cost share between Council and the owner;
- Category B trees – cost share between Council and the owner; and
- Category C trees – advice only is provided by Council.

Road and car park maintenance is currently managed by the Reserves and Facilities staff and/or Engineering staff. Property transactions and leases are managed by the Property Services team, who are part of the Corporate Services Department.

Project work (new capital or major renewal projects) are undertaken using a range of contractors/solutions to suit the particular project. Competitive prices or tenders are required, as defined by the current Council Engineering Procurement Strategy. Small scale projects are usually carried out by the main maintenance contractor through a day work site instructions, or else by specialist contractors through the issue of an order number or a project specific contract. All work is programmed to be completed within the financial year. Longer-term projects which will take more than 12 months to complete are budgeted over two (or more) financial years. Projects which are not completed within the financial year are carried over into the next financial year.

A number of rural community reserves are operated directly by local management committees. The members of the committees are elected by the local community, plus an appointed Councillor. Some of these committees also operate a community hall. The management and level of involvement of Council varies. Some committees are highly independent and operate their own financial accounts. For others, the Council operates their financial affairs. Many reserves have some of their regular maintenance (e.g. grass mowing) undertaken directly by Council, as part of the wider area maintenance contracts.

The committees are funded dollar for dollar, based on revenue earned. However, those with limited income receive a minimum of \$1,000 per annum. Capital works and improvements are funded annually on application. Project work, such as new capital or major renewal projects, are either managed by the hall committees for smaller scale work or by Council staff for major projects. Ideally all capital works should be project managed by Council staff, to limit Council risk and liability.

The cemeteries are operated directly by Council staff under the control of the Reserves and Facilities Manager. Bookings, record keeping, and other administration tasks are undertaken by administration staff at the Council service centres where the cemeteries are located. The operation and administration of the cemetery and burial procedures is controlled by the Council's Cemetery Standard Operating Procedures (2009, updated 2018). The maintenance of the cemeteries and operation of burial services is carried out under contract as part of the main reserves maintenance contract. There are also a number of small Trustee cemeteries in the District and the Council supports the operation of these through annual grants payments.

### **8.2.3 Maintenance Standards**

#### **8.2.3.1 Maintenance Standards for Community Facilities**

Maintenance standards vary between different community facilities. Some of the older facilities are maintained to a lesser degree, to reflect the age and use of these buildings. Newer facilities (e.g. the multi-use recreation centres at Takaka, Motueka, Upper Moutere, Murchison and St Arnaud) are maintained to a comparatively higher standard. Buildings are inspected at least annually and maintained to the minimum standard required for the occupiers use.

As asset knowledge improves, the amount of reactive maintenance will decrease, and scheduled maintenance will increase. There is a balance between reactive and scheduled maintenance that is necessary to keep costs in check. There are very few assets or asset components in this AMP which must be maintained to a standard that ensures they are capable of functioning at all times as might be expected in a processing activity. For this reason, there is a preference to allow components to reach the end of their life before replacement - unless the earlier replacement is considered advantageous.

No defined or formal service standards have been developed for community halls, although there is a need to ensure compliance with standards for fire alarms and building warrant of fitness (BWofF). The hall committees set their own informal maintenance and service standards. The main service issue for community halls, other than the general building and facility condition, relates to the cleanliness of the facility. Different standards are applied to different areas, and overall standards may be adjusted in response to community preferences and budgetary circumstances. At present, it is not considered that there is a need to develop more formal service standards.

No defined or formal service standards have been developed for community housing. Central government is working on legislative changes aimed at improving the insulation standards of rental accommodation. Changes to the Residential Tenancies Act that effect on 1 July 2016 introduced a new requirement to include an 'Insulation Statement' as part of all new tenancy agreements from that date, detailing the extent and safety of insulation in a property. The Residential Tenancies Act also requires all rental properties to have ceiling insulation installed by July 2019. In December 2017, the government passed the 'Healthy Homes Guarantee Bill' requiring rentals to be warm, dry, and well ventilated. The new law will require landlords to guarantee that any new tenancy from July 1, 2019 must be either properly insulated or contain a heating source able to make the home warm and dry. All tenancies must meet the new standards by July 1, 2024. The exact requirements are not in the Bill, but will be set by the government before 2019.

Maintenance of the grounds surrounding the eight community housing complexes is under the main Parks and Reserves Asset Management Contracts. Other maintenance and capital works, such as scheduled maintenance (e.g. exterior painting) and non-scheduled maintenance (e.g. faults, vandalism repair), are outsourced. Council is part way through a rolling programme of

improvements. Insulation upgrades will be completed in 2017/18 and heating upgrades in 2018/19. It is expected this will increase satisfaction of tenants with standards of accommodation.

### 8.2.3.2 Maintenance Standards for Parks and Reserves

Specifications for reserve maintenance work are defined in the performance based maintenance contracts. These maintenance contracts specify levels of service, performance criteria, work techniques and reporting requirements for:

- public toilet cleaning
- weed control
- grass mowing
- removal of graffiti
- BBQ cleaning and maintenance
- cemetery burials and maintenance
- bark safety surfacing maintenance
- hard surface maintenance
- tree maintenance
- litter bin emptying
- structure maintenance
- mowing
- routine inspections
- maintenance of play equipment and surfaces
- emergency work
- revegetation planting and maintenance
- walkway and track maintenance
- edge trimming
- garden maintenance
- pest control
- loose litter and debris removal
- annual bed planting
- turf renovation (vibramoling, aeration, harrowing, under-sowing, top dressing)

Generally, the standards selected are associated with one or more of the following interrelated characteristics:

- public safety (e.g. condition of playground equipment, large tree limbs);
- national or local significance (unique environmental areas or heritage features);
- location (high or low profile areas);
- specialised use, such as sport;
- high value due to maturity or quality of feature (e.g. tree or landscape);
- high use; and
- high capital investment.

Different standards are applied to different areas, and overall standards may be adjusted in response to community preferences and budgetary circumstances. Council's intention is to achieve a consistent standard of management for like facilities in similar locations. The following standards are in use:

- NZS 5828:2015 Playground Equipment and Surfacing; and
- SNZ HB 8630:2004 Tracks and Outdoor Visitor structures.

The Burial and Cremation Act 1964 also determines a number of operational requirements.

### 8.2.4 Maintenance Strategies

Three categories of maintenance are performed on community facilities, parks and reserves: non-scheduled (reactive), scheduled/cyclic (routine) and planned maintenance.

#### Non-scheduled (Reactive) Maintenance

Non-scheduled maintenance encompasses unplanned call outs and maintenance caused by vandalism, asset failure or user needs. It also includes repair of assets required to correct faults identified by routine inspections and notification from users of the buildings, reserves or services.

Reactive maintenance works are scheduled in accordance with the following priorities:

- Safety or health of building users, reserve users or adjacent property owners may be compromised;
- Service to the users of the building or reserve is compromised or affected;
- It is likely that the area of distress may expand or the method of repair change such that the cost of any repair may increase; and
- Subsequent work may depend upon the completion of the work.

For multi-use community recreation centres, Trusts or Incorporated Societies manage these facilities with their own contracts for service and Motueka Recreation Centre is managed by Sport Tasman.

For community halls, the responsibility for undertaking reactive maintenance and the scheduling of regular or service maintenance lies with the hall committees (where present), or Council staff.

For the swimming pools run by rural committees, all repairs and maintenance are either undertaken or arranged by the committee. The committees regularly test the water and treat accordingly.

For community housing, the responsibility for organising reactive maintenance is with Council staff, who arrange the necessary work with appropriate contractors.

For public toilets, the responsibility for undertaking reactive maintenance varies depending on the work required. Cleanliness, vandalism, graffiti and minor plumbing and building maintenance issues are responded to in the first instance by the cleaning contractor. If the cleaning contractor cannot resolve the issue, then it is referred to specialist trade contractors.

#### 8.2.4.1 Scheduled/Cyclic (Routine) Maintenance

The scheduling of regular or service maintenance (i.e. where business risks associated with failure to perform are low) is the responsibility of the contractors, who programme and prioritise the work to meet service standards specified in the contracts. For parks and reserves, such works include grass mowing, garden maintenance, playground inspections and maintenance, weed control, walkway maintenance, etc. Scheduled or cyclic maintenance of buildings includes regular operating costs such as:

- Heating, ventilation and air conditioning systems;
- Fire protection services;
- Cleaning;
- Building Warrant of Fitness assessments; and
- Maintenance of painted surfaces.

#### 8.2.4.2 Planned Maintenance

Planned maintenance (also referred to as preventative or programmed maintenance) is undertaken to maintain an asset to ensure it achieves its target useful life. Typical work includes: repainting of furniture, structures, buildings and external surfaces; repainting and redecoration of interiors; sanding and recoating of wooden floors; minor repairs and replacement of building components that are failing or will fail but do not require immediate repair; replacement or refurbishment of minor furniture and structures (not included in the capital renewal plan); periodic cleaning of building exteriors; replanting of shrub gardens; and tree pruning. Work is planned on a regular cyclical basis over a medium to long term (typically five to 10 years), to ensure that assets are maintained in their optimum condition.

Maintaining building components on a regular basis extends their life and provides better knowledge of life expectancy. The programme and priority for work is based on condition inspections and reporting to monitor asset condition, identify emerging risks, and identify the need for maintenance and repair work, both current and predicted future failure. The priority of work is based on the consequences of asset failure on levels of service, costs, safety or corporate image. The planned maintenance programme will be reviewed and updated every five years, based on condition inspections, maintenance trends and risks.

The most recent, comprehensive survey of buildings (completed in 2008) has established a detailed asset inventory to component level that is stored in the Confirm system. The 2008 survey also identified the asset condition and required maintenance work for the next ten years to 2018. An updated high level condition assessment was carried out in 2016 on all of the community halls, two community centres, Moutere Hills RSA Memorial Library, all of the public toilet buildings and the Council Cottages in Golden Bay. The 2016 information has not yet been loaded into Confirm.

The responsibility to implement the building maintenance plan lies with the Council staff. Depending on the nature of the work, tasks may be delegated to the hall committee or arranged centrally by Council staff.

The Council has not previously developed a planned maintenance work programme for the reserves. The work has been undertaken as identified and required, from general maintenance, as provisional sum work within the contracts.

#### 8.2.4.3 Inspection and Reporting

An inspection and reporting programme is a critical aspect of ensuring that managers are aware of the condition of assets and services are provided to the required standard on a reliable basis. The inspection programme requires the preparation of a detailed report confirming whether service specifications are being achieved, identify any asset defects, safety issues and suggested improvements.

Three general categories of inspection and reporting apply to community buildings, parks and reserves:

- Routine maintenance inspections and report.
- Safety systems inspections and issue of Building WOF (where required) by independent contractors.
- Formal periodic condition inspections and report.

As buildings generally do not deteriorate rapidly, other than from vandalism or storm damage, and the only service issue is likely to relate to cleanliness following use, the need for frequent or formal routine inspections is not considered necessary.

For community halls, the routine maintenance inspections are undertaken by the hall committees. These will be undertaken on an ad-hoc basis as required, dependant on usage and other issues relevant to the individual hall.

For community housing, the Council staff are responsible for inspections and responding to service requests from tenants. Each unit is visited at least once a year by staff to examine its condition and any maintenance works which may be required.

Buildings with safety systems identified under their Building Warrant of Fitness require the systems to be inspected and checked monthly so that they are operating as designed, and if not, repairs must be affected. For most basic systems, such as emergency lighting and manual alarms, this can be tested by the building manger/hall committee. In addition to the monthly checks, a formal inspection by a registered Independent Qualified Person (IQP) must be undertaken and an annual Building Warrant of Fitness issued.

The formal periodic condition inspections should be undertaken every five years by qualified personnel with expertise in building structures and maintenance, the development of long-term building maintenance programmes and an understanding of buildings service requirements.

The overall inspection programme for community buildings, parks and reserves is outlined in Table 23.

**Table 23: Condition Inspection Programme**

Inspection Type	Frequency	Inspector	Checks
Routine maintenance	As required	Hall committees Contractor Council Staff	Damage / breakage Cleanliness Other failures/problems
Formal periodic condition and long term maintenance plan	Annual  Five yearly	Reserves & Facilities staff  Structural and Maintenance Engineer	Structural issues Water tightness Cladding condition Paint surfaces Defects/problems – current Predictive failure/defects
Community Housing inspections (identify any internal upgrades required)	Annual	Reserves and Facilities Administrator	Contractor performance/cleanliness Damage / breakage Vandalism/Graffiti Other failures/problems
Building WOF inspections	Monthly Annual	Hall Committees Registered IQP	Emergency systems
Public toilet inspections	Two monthly (or when in the area, as part of other tasks)	Reserves & Facilities staff or contract auditor	Contractor performance/cleanliness Damage / breakage Vandalism/Graffiti Other failures/problems
Reserves hard assets	Three yearly on a rotational basis	Contract Auditor and Reserves & Facilities staff	Condition rating of all assets based on PRAMS guidelines Review of remaining life
Sports fields.	Twice per year	Reserves & Facilities staff	Turf quality, drainage, surface evenness.
Play Equipment	Three yearly  Annual  Weekly	Play equipment Accredited Auditor  Reserves & Facilities staff qualified to carry out Playground Equipment Operational Audits  Contractor	Compliance with Play Equipment Standards.  Compliance with Playground Equipment Standards.  Compliance with maintenance contract
Street and Park Trees	Annual	Reserves & Facilities staff	Appearance, structure, health, clearance from overhead lines and safety

The following is the planned inspection and reporting programme for the District’s parks and reserves assets. The approach for routine inspections is the two monthly audit of a selection of reserves by a separate contractor employed for this purpose. Their role is to confirm that the contractor is meeting the specifications and required standards.



An audit is carried out every two months of a sample of approximately 30% of all reserves. All walkways and high profile picnic areas are audited at every two month audit, with the other reserves selected across the District with aim of covering most reserves in the District over a 12 month period. The audit records are currently recorded within Confirm.

In order to be able to report on the performance measure for percentage of service standards met, the auditing system will be developed to produce an overall percentage score.

In addition to the routine inspections by the contract auditor, Council staff undertake informal inspections as part of other work on the site, or if in the area. Any issues raised by the auditor, contractor or members of the public are also followed up by staff.

Playground inspections are undertaken weekly by the reserves contractor to check for safety, other hazards, maintenance and vandalism/graffiti. An annual inspection by a Reserves and Facilities staff member is undertaken and a three yearly audit by an accredited playground specialist is undertaken to determine compliance with the relevant NZS standard, structural integrity and to update the condition information.

For the public toilets, the main parks and reserves contractors are responsible for regular inspections as part of the cleaning and servicing schedule.

**Table 24: Routine Maintenance Inspection Programme for Parks and Reserves**

LOS/Reserve Group	Frequency	Inspector	Checks
High profile reserves and walkways	Two monthly	Auditor	General condition of reserves. Mowing and garden maint. Vandalism Standard of work
Medium use reserves	At least once over a six month period	Auditor	General condition of reserves. Vandalism Standard of work
Isolated or low use reserves	At least once over a 12 month period	Auditor	General condition of reserves Standard of work
Play equipment	Weekly	Contractor	Vandalism, graffiti, damage, obstructions, safety, security.
Public toilets	As per cleaning frequency	Toilet cleaning contractor	Damage / breakage Cleanliness Other failures/problems

#### 8.2.4.4 Customer Service

Customer calls are logged as service requests by customer services staff. Requests relating to specific community facilities are logged as part of the Confirm system. Once logged and allocated, the Reserves and Facilities staff member receives an email alert that a call has been logged. Customer service staff are trained to deal with simple issues directly and may answer a number of calls on behalf of the Reserves and Facilities staff. If the relevant staff member is not available, and it is not appropriate to log the call onto the confirm system a message can be left on the voice mail answering service, an email can be sent, or the operator can refer the caller to another staff member. After hours calls are handled by a separate corporate contractor who will refer items requiring urgent action direct to the maintenance contractor who has authority to take appropriate action (within defined contract limits).

#### 8.2.5 Forecast Operations & Maintenance Expenditure

The following figure shows the forecast operations and maintenance expenditure for the next 10 years (see Appendix A for more detail). The peak in expenditure in 2019/2020 is due to the renewal of the Athletics track project at Saxton Field, which is treated as an operating expense, rather than a renewal in accounting terms, as the asset is owned by Nelson City Council and we pay them a grant for our share of the cost.

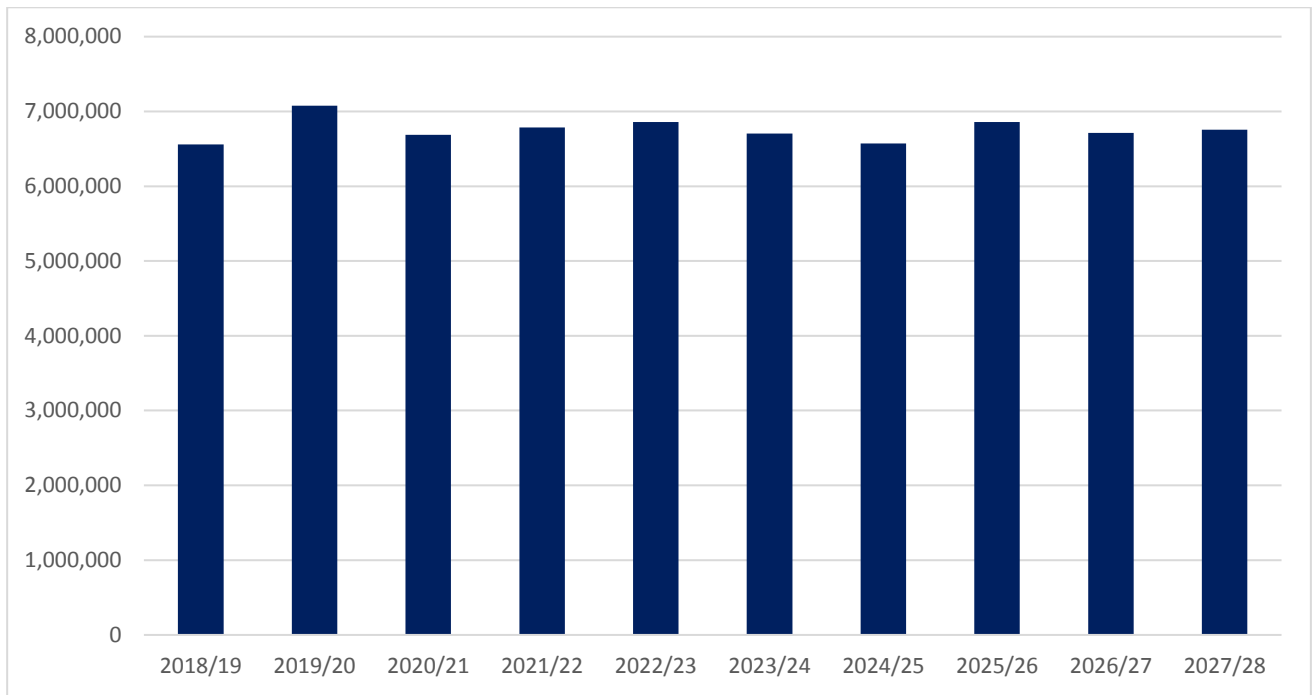


Figure 9: 2018-2028 Reserves and Facilities forecast operations and maintenance expenditure

### 8.3 Asset Renewal/Replacement

Renewal expenditure is major work that does not increase the asset’s design capacity but restores, rehabilitates, replaces or renews an existing asset to its original capacity. Funding of work over and above restoring an asset to its original capacity is considered to be new capital works expenditure.

#### 8.3.1 Key Renewal Themes

Specific key themes relevant to the development of this renewal programme include: renewal of synthetic sports field surfaces at Saxton Field (hockey and athletics), replacement of playground equipment and renewal programmes for halls, toilets, miscellaneous buildings, pensioner cottages, walkway surfaces, tennis court surfaces, boardwalks, bridges and reserve carparks.

#### 8.3.2 Renewal Strategies

Assets are considered for renewal when:

- they near the end of their effective useful life;
- the cost of maintenance becomes uneconomical and the whole-of-life costs are less to renew the asset than keep up maintenance;
- the risk of failure of critical assets is unacceptable.

The renewal programme will be developed as follows:

- Taking into account asset age and remaining life predictions, calculating when the remaining life expires and converting that into a programme of replacements based on valuation replacement costs.
- Reviewing and justifying the renewals forecasts using the accumulated knowledge and experience of asset operations and asset management staff. This incorporates the knowledge gained from tracking asset failures and performance through the asset management system.

In addition to the replacement of assets due to age, wear and tear and to avoid structural failure, a significant driver for the replacement of assets is to avoid obsolescence – particularly for swimming pools and public toilets. Play equipment needs to be kept up to date to ensure it is safe and continues to meet user expectations. Park furniture design and materials and signage design policy also change over time (e.g. the range of seats, tables and bins changes on a cyclical basis every 10-15 years). Assets in older parks need to be renewed to meet current design standards and to ensure that they are fit for purpose.

Works are prioritised and programmed using the following criteria:

- public safety risk;
- statutory obligation;
- low customer satisfaction;
- environmental risk;
- financial risk of deferring work;
- importance of the asset function; and
- intensity of usage.

### 8.3.3 Delivery of Renewals

The Reserves and Facilities activity is the responsibility of the Reserves and Facilities Manager, who reports to the Community Development Manager, who reports to the Chief Executive. Staff in the Reserves and Facilities team in the Richmond office manage this activity – both contracts and relationships. All physical works and services (including most renewals) are outsourced through external contracts for operations and maintenance, and in some instances, management.

Assets are considered for renewal as they near the end of their effective working life or where the cost of maintenance becomes uneconomical and when the risk of failure of assets is sufficiently high. Renewal of existing community facilities, parks and reserves is undertaken to ensure that service standards are achieved consistently across the District and key assets are kept up to date and relevant to meet the needs of users.

Renewal of assets involves their complete removal and replacement of an asset with a modern equivalent providing a similar level of service; or a major refurbishment that restores the asset to an excellent condition and extends its life significantly.

Removal and replacement is normally undertaken for:

- smaller assets such as park furniture, fences, signs etc;
- playground equipment, although refurbishment may be an option for some items;
- gardens - generally all the shrubs are removed although larger shrubs and trees may be retained if in good condition. Depending on its condition the top layer of soil may be removed or else conditioned with the addition of compost;
- concrete or cobblestone surfacing; and
- underground services - while refurbishment of some pipes is possible with the insertion of a liner, the general approach in parks is to install new pipes and services. This may or may not involve the removal of existing pipes and services.
- 

Refurbishment may be undertaken for larger or more complex assets such as:

- sports turf where the surface is fully cultivated, re-levelled and re-sown. Extra services such as irrigation and drainage pipes may also be installed; and
- road, carpark and path asphalt and chipseal. Generally, the sub-base is retained, and the top layer only is replaced.

For the purposes of this AMP, an estimated figure has been used. Financial predictions are based on known asset condition, comparative renewal expenditure by similar sized local authorities and affordability considerations. The estimated amount will be amended once an accurate renewal programme has been developed. Council intends to use the following approach in future:

Asset condition will be updated on a cyclical basis every three years, by undertaking a physical inspection of every asset using the PRAMS asset condition grading system. The remaining life of each asset will also be reassessed, to determine if its replacement is warranted with the current specified life. A desk top analysis will identify those assets that will reach the end of their lives within the next ten years. Priority for replacement is given to assets recording a condition of four (poor) or lower. Further prioritisation can be given to assets on high profile sites. To avoid significant high and low expenditure peaks, the renewal expenditure can be further adjusted to provide a more even expenditure from year to year. Once this information is loaded, the Confirm AMS can generate a report that matches the asset condition with asset life (this requires use of a specialist report package provided by Confirm, Crystal or Excel etc). The renewal programmes will be updated each year, as part of the budget process. Each update will take account of what will be achieved in the previous (current) year and other priorities or changes, including asset deterioration that may have occurred since the programme was last reviewed.

Renewal of complete building assets is relatively rare, due to the long life of most buildings. However, public toilet buildings are the most likely to be replaced in entirety, due to their comparatively shorter lives and compact structure.

Assets such as gardens, sports field turf and assets under the valuation threshold are not included in the Depreciated Replacement Value and are therefore not funded for depreciation. However, these assets will still be identified for replacement within the renewal programme, rather than through a separate planned maintenance programme. Funding is provided from the same source; this approach avoids unnecessary complication and confusion between renewal and planned maintenance.

As a renewal programme has not yet been fully prepared for the Reserves and Facilities activity, expenditure estimates for renewal projects have been incorporated into the Capital Expenditure budget.

### 8.3.4 Deferred Renewals

Deferred renewal is the shortfall in renewals required to maintain the service potential of the assets. This can include:

- renewal work that is scheduled but not performed when it should have been, and which has been put off for a later date (this can often be due to cost and affordability reasons);
- an overall lack of investment in renewals that allows the asset to be consumed or run-down, causing increasing maintenance and replacement expenditure for future communities.

Figure 10 compares Council’s cumulative renewal expenditure and cumulative depreciation for this activity. If the renewals expenditure starts falling behind the accumulative depreciation it can indicate that the assets may not be being replaced or renewed at the rate at which they are being consumed. If this continues unchecked for too long, future communities will inherit a run-down asset, high maintenance costs and high capital costs to renew failing infrastructure.

For the first 20 years, Council’s investment in renewals tracks slightly below depreciation, but from 2039 onwards depreciation exceeds renewals (i.e. there are no deferred renewals for the Reserves and Facilities activity). This represents a current understanding, but further condition assessment will be undertaken over the next three years which will confirm actual funding requirements for later years.

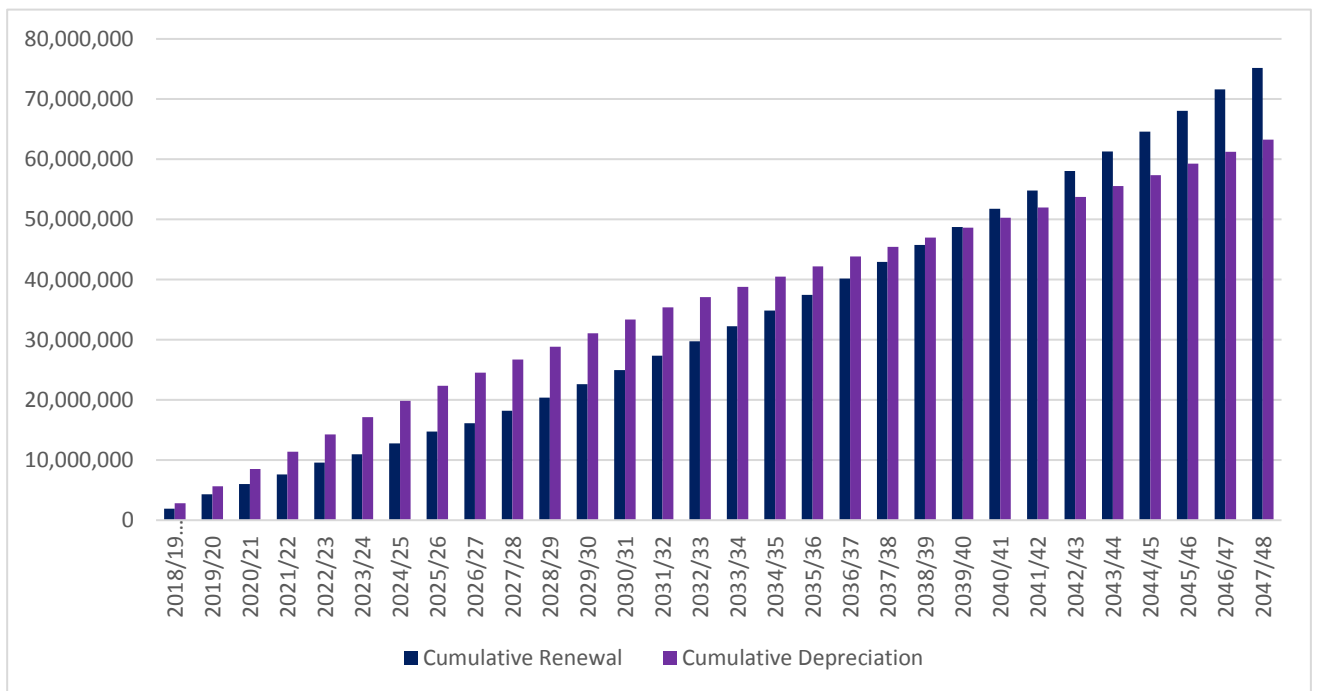


Figure 10: Comparison of Cumulative Renewal Expenditure and Cumulative Depreciation (note these figures are inflated)

### 8.3.5 Forecast Renewal Expenditure

The following figure shows the forecast renewals expenditure for the next 10 years.

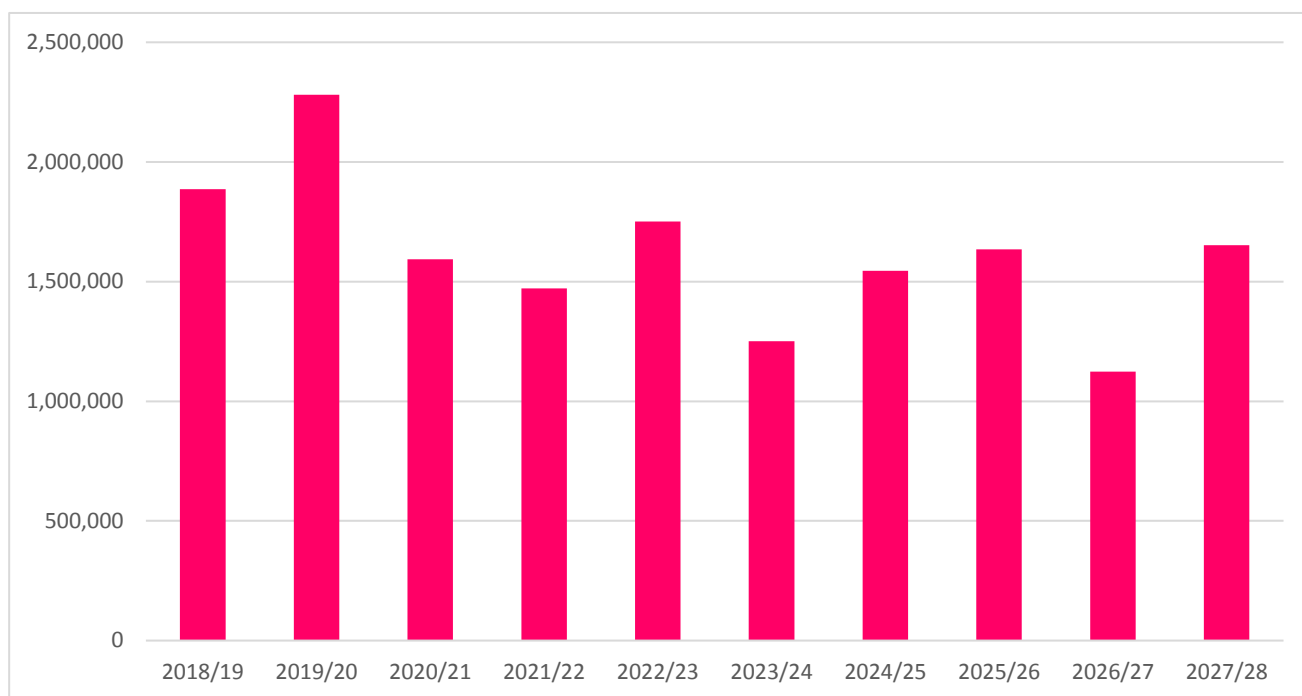


Figure 11: 2018-2028 Reserves and Facilities Annual Renewals Expenditure Forecast

## 8.4 Asset Development

New capital expenditure is used to create new assets, expand or upgrade existing assets, or increase the capacity of existing assets beyond their original design capacity or service potential. This section summarises future new capital work requirements for this activity.

### 8.4.1 Key Asset Development Issues

The relatively high rate of population growth in the District is likely to continue at a strong rate over the next ten years, meaning Council will obtain additional parks and reserves through subdivision and need to progressively provide new playground equipment, walkways, community facilities and public toilet facilities to retain the currently provided level of service. The Motueka Library is too small at present, and overdue for replacement/redevelopment (covered in the Libraries AMP). The growing population will also benefit from the ongoing developments planned for Saxton Field.

### 8.4.2 Key Projects to Support Increasing Levels of Service and Growth

Key projects that will support increasing LOS and growth are presented in Table 25 below. The capital development programme also includes a range of projects (generally under \$100,000) across the District for the ongoing development of community facilities, parks, reserves and cemeteries, including walkways, landscaping, revegetation, sports field improvements and playgrounds.

Table 25: Major Reserves and Facilities Programmes of Work

Site	Project Description	Years 1-3 (\$)	Years 4-10 (\$)	Type
Motueka Library	RFC contribution towards redevelopment/new library	400,000		Growth
Throughout District	Purchase of new reserves (usually as a result of subdivision)	\$4.5M	\$4.9M	Growth
Throughout District	Provision of new playground equipment, walkways and public toilet facilities.	\$1.7m	\$3.1	Growth/LOS

Site	Project Description	Years 1-3 (\$)	Years 4-10 (\$)	Type
Saxton Field development <sup>6</sup>	Several projects are planned for Saxton Field over the next 10 years, including: Champion Road access (growth), Champion Road carpark (growth), walkway/cycleway links (LOS), installing lights/shade shelter for the new velodrome (growth), athletics track resurface and drainage of football training fields (LOS). See Appendix B2 for further details. Note: The timing of various projects at Saxton Field is co-ordinated with Nelson City Council.	\$3.2M total spend over years 1-10		See project description

### 8.4.3 Forecast New Capital Expenditure

The following figure shows the forecast renewals expenditure for the next 15 years. The peak in Year 2029/2030 includes \$4.6M for a new multi-use community recreation facility servicing the Wakefield and Brightwater communities. The higher levels in the first three years primarily relates to work programmed at Saxton Field.

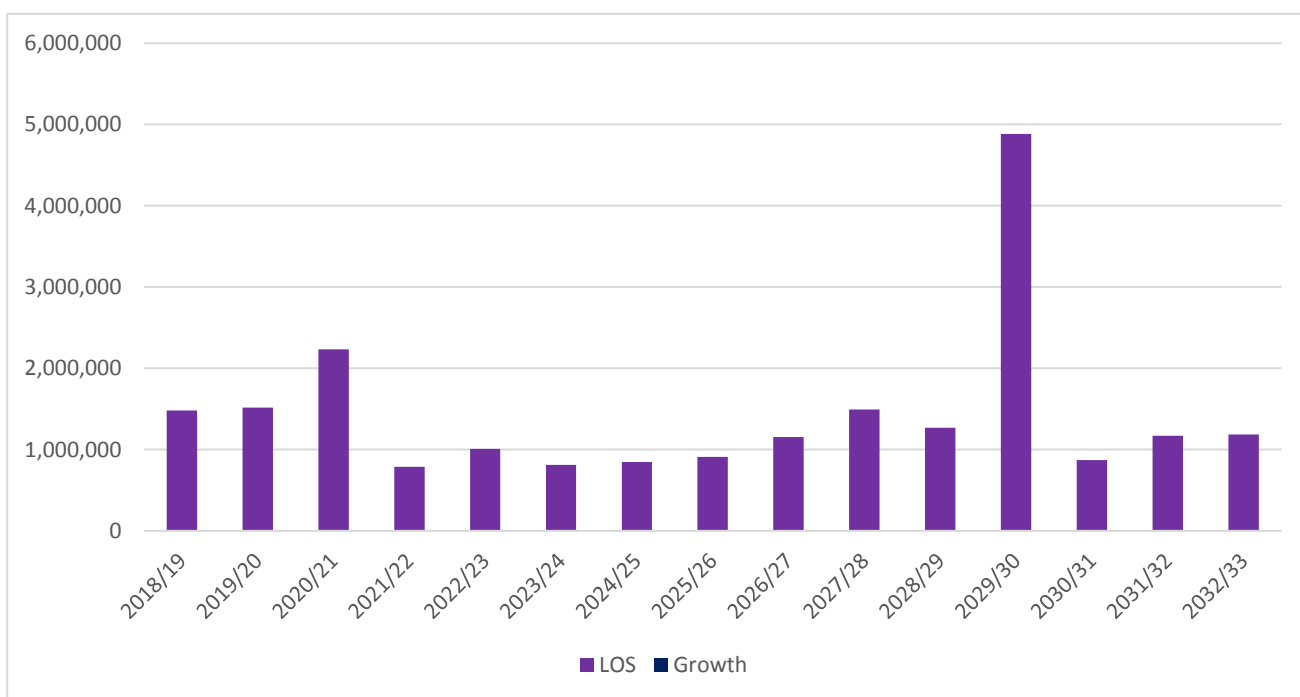


Figure 12: 2018-2032 Reserves and Facilities New Capital Expenditure Forecast

## 8.5 Asset Disposal

### 8.5.1 Asset Disposal Strategy

Council does not have a formal strategy on asset disposals and as such it will treat each asset individually on a case by case basis when it reaches a state that disposal needs to be considered. Asset disposal is generally a by-product of renewal or upgrade decisions that involve the replacement of assets. Assets may also become redundant for any of the following reasons:

- under utilisation
- obsolescence
- provision of the asset exceeds the required level of service
- uneconomic to upgrade or operate
- policy change

<sup>6</sup> Tasman District Council has budgeted to spend a total of \$3.2M on the ongoing development of Saxton Field for the 10 year period 2018-2028 (see Appendix B2 for details). Nelson City Council (NCC), sports codes and other funders also contribute funding towards the development of Saxton Field.

- the service is provided by other means (e.g. private sector involvement)
- potential risk of ownership (financial, environmental, legal, social, vandalism).

Depending on the nature, location, condition and value of an asset it is either:

- made safe and left in place;
- removed and disposed of;
- removed and sold;
- ownership transferred to other stakeholders by agreement.

In most situation assets are replaced at the end of their useful lives and are generally in poor physical condition. Consequently, the asset will be disposed of to waste upon its removal. In some situations, an asset may require removal or replacement prior to the end of its useful life. In this circumstance, the Council may hold the asset in stock for reuse elsewhere on the network. Otherwise, if this is not appropriate it could be sold off, transferred or disposed of.

When assets sales take place, the Council aims to obtain the best available return from the sale and any net income will be credited to that activity. The Council follows practices that comply with the relevant legislative requirements when selling off assets, including meeting the requirements of the Reserves Act 1977 and the Local Government Act 2002.

The Council has a policy on significance and engagement pursuant to Section 76AA of the Local Government Act 2002. This policy establishes criteria which could be used to consider the level of significance of issues, proposals or decisions. The individual assets listed in this AMP are not defined as strategic assets, although a decision or proposal that affects the assets and activities within this AMP may be regarded as being highly significant if it meets certain criteria. In other cases, a decision or proposal may be considered of low or moderate significance.

### **8.5.2 Disposal of buildings and structures**

Where demand analysis identifies that a building is surplus to Council and community requirements, disposal options may be explored. Disposal of built assets generally only occurs when they have been replaced, reached the end of their useful life and/or are not considered safe for ongoing public use and/or the cost of restoring the community facility is not cost effective. Disposal options include:

- removal from site;
- demolition; and
- revocation of reserve status and sale of land and building/s.

### **8.5.3 Disposal of building elements**

Where assets within buildings (i.e. appliances, fittings etc.) are identified as surplus to requirements or at end of life, the Council may explore the following disposal options:

- sale of asset;
- reuse or recycling of asset component; and
- destruction of asset component.

### **8.5.4 Disposal of surplus reserve land**

Due to the difficulty of disposing of reserve land, identification and disposal of surplus land is not currently a high priority. A comprehensive review to identify surplus reserve land has not been undertaken, but this is taken into consideration during the review of each of the Ward Reserve Management Plans. Where land is identified for disposal or land swap, a formal public consultative process will be undertaken. Disposal of cemetery land and assets is generally not possible; they are maintained in perpetuity by Council. Older closed cemeteries are managed as reserve open space.

Council's Open Space Strategy (2014) recommends that Council staff take action to identify surplus areas of open space from which resources can be redirected to priority developments. *"In some cases, existing urban reserves are providing very little amenity due to land quality, their small size and poor location. Such parcels of land were acquired by Council as a reserve contribution when subdivision occurred, often in the 1970s and 1980s when less consideration was given to the real value of the land for recreation or ecological values. The sale of these parcels may provide funds for the development of other areas of open space in the same residential area. Such options should be explored in consultation with relevant local communities."*

The Council's Reserves General Policies document identifies protocols for the exchange and disposal of reserve land, in accordance with sections 15, 24 and 24A of the Reserves Act 1977. Relevant policies and methods are presented in Table 26.

**Table 26: Policies and methods relating to the disposal of reserve land**

Policy/Method #	Policy wording (extract from Council's Reserves General Policies document)
Policy 3.1.2.5	Reserve management plans for each ward shall identify areas managed as reserve but not protected and recommend disposal, transfer, gazettal or retaining their current legal status, in accord with the provisions of policy section 3.2.
Expectation 3.2.1.8	The public, including mana whenua and tangata whenua iwi, are engaged in the decision-making process when reserve disposal and exchange options are considered.
Policy 3.2.2.6	Council may revoke reserve status where it is considered that the land is no longer required for reserve purposes, or change the classification of a reserve if the primary purpose or use of the reserve has changed. In making that decision Council will take account of the original purpose of reservation and consult with the original donor of the land if appropriate.
Policy 3.2.2.7	Council may dispose of reserve land where it is surplus to requirements and provides no significant long-term benefit to the community or makes no significant contribution to biodiversity or cultural values.
Policy 3.2.2.11	Council will explore the history of reserve acquisition prior to consultation over disposal options and identify and honour any legally-recognised commitments made to previous owners or interests under the Public Works Act 1981.
Policy 3.2.2.12	Public consultation shall occur where there is any proposed change of reserve status.
Method 3.2.3.3	Full exploration of reserve acquisition history for disposal considerations.
Method 3.2.3.7	Omnibus reserve management plans for each ward shall identify areas managed as reserve but not protected, and recommend disposal, transfer or gazettal.

### 8.5.5 Forecast asset disposals

Existing community facilities to be disposed during the term of this AMP include the Matakītaki Hall and the old house on the Riwaka DSIR sportsground and the grandstand at Golden Bay Recreation Reserve. Potential disposal of other facilities will be considered during the development of a Community Facilities Strategy (see Section 13 – Improvement Planning). There are currently no plans to dispose of any existing parks or reserves during the term of this AMP.



# 9 Financials

Council has planned a prudent financial approach to managing its assets and services. This section provides a summary of the total value of the activity and the investment that Council has planned to make over the next 20 years.

## 9.1 Funding Policy, Fees and Charges

The Reserves and Facilities activity is currently funded through a mixture of sources:

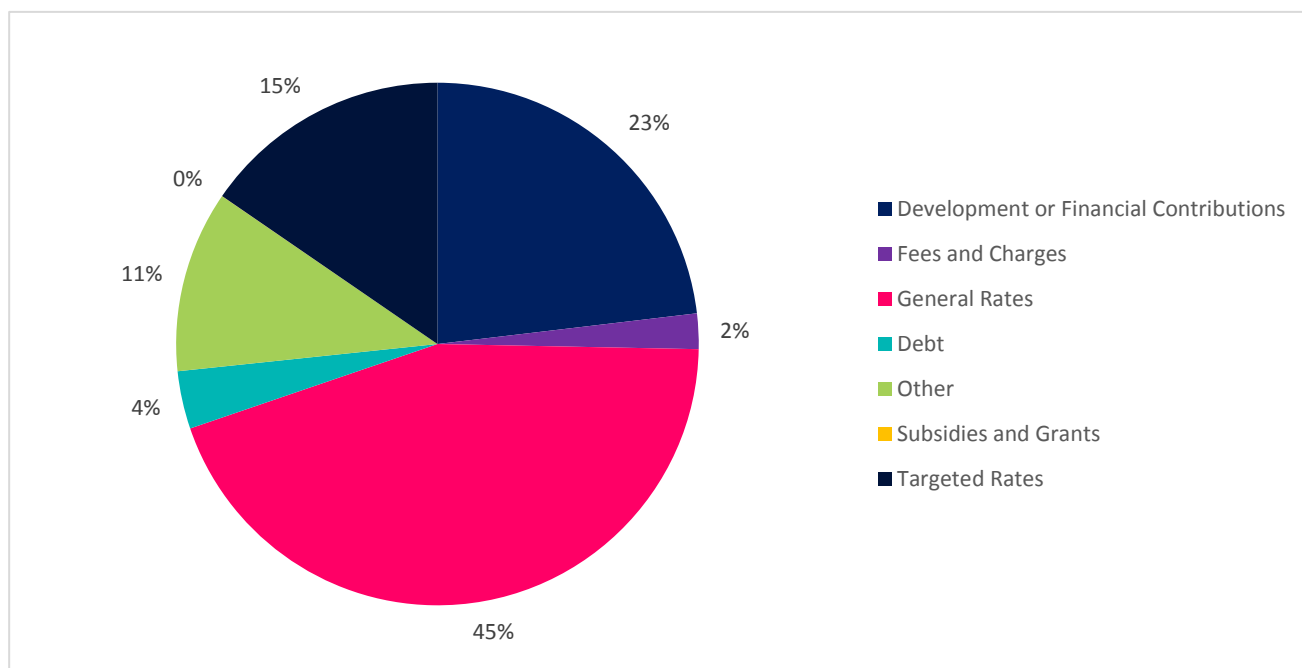


Figure 13: Funding sources for the Reserves and Facilities activity (2018-2028)

Note, due to recent legislative changes, Council intends to switch from Reserve Financial Contributions (RFCs) to Development Contributions (DCs) from mid-2021 onwards (see Section 9.1.1 below).

### 9.1.1 Development Contributions/Financial Contributions

#### 9.1.1.1 Development Contributions

Council's Development Contribution Policy can be found on our website at [www.tasman.govt.nz/policy/policies/development-contributions-policy](http://www.tasman.govt.nz/policy/policies/development-contributions-policy).

A revised Policy will be adopted in conjunction with Council's Long Term Plan and will come into effect on 1 July 2018. The Policy sets out the development contributions payable by developers, how and when they are to be calculated and paid, and a summary of the methodology and rationale used in calculating the level of contributions. The key purpose of the Policy is to ensure that growth, and the cost of infrastructure to meet that growth, is funded by those who cause the need for and the benefit from the new or additional infrastructure, or infrastructure of increased capacity.

Development contributions are not currently used to fund parks, reserves or community facilities in Tasman District. However, legislative requirements that came into force in April 2017 require Council to remove all references to financial contributions from the Tasman Resource Management Plan (TRMP) from April 2022. Council therefore plans to fund the growth component of the Reserves and Facilities activity from Development Contributions from mid-2021 onwards. Council's Development Contributions Policy will need to be amended again in 2021 to enable this change to occur.

#### 9.1.1.2 Reserve Financial Contributions (RFCs) - How funds are received

The TRMP requires that all new subdivisions, from one new lot up to hundreds of new lots, are required to pay Reserve Financial Contributions (RFCs) for reserves and other Council facilities. RFCs are based on 5.62% of the value of all new allotments, less the

value of any land taken for reserves or walkways. Credits are also given, in some cases, for work that is carried out on these areas of land, over and above levelling and grassing. Examples of such credits would be children's play equipment and formation of paths. RFCs are also payable as a percentage of the cost of some large construction projects (e.g. new factories and commercial premises).

Council holds all RFCs received in five separate accounts as follows:

- Golden Bay Ward;
- Motueka Ward;
- Moutere/Waimea Ward;
- Lakes/Murchison Ward; and
- Richmond Ward.

Income in each of these accounts varies considerably from year to year, depending on the demand for new sections and the availability of land for development. Due to the minor nature of the Lakes/Murchison Ward account, it is managed together with the Moutere/Waimea Ward account.

#### 9.1.1.3 What the Reserve Financial Contributions can be used for

Financial contributions are provided specifically for the purpose of mitigating adverse effects. RFCs provide a significant source of funding for the acquisition of land, capital improvement on reserves and other capital works for recreation activities.

#### 9.1.1.4 Allocation of RFC Funds

Each year as part of the Council's Long Term Plan review or Annual Plan process, a list of works in each of the four RFC accounts is produced by staff. These proposed projects are considered by the Community Boards in Golden Bay and Motueka, and the Ward Councillors for each of the four ward groupings listed previously. Recommendations are then forwarded to the Council for approval, before being included in the Long Term Plan or Annual Plan.

RFCs can be used to contribute to new community facilities and to pay back loans on existing facilities e.g. in year three of the LTP funding has been provided to contribute to the Motueka Library project.

#### 9.1.1.5 Current TRMP Provisions for collection of financial contributions

Section 16.5.2.4 of the TRMP currently reads as follows:

*"The financial contribution for reserves and community services under Figure 16.5A and Figure 16.5B is assessed as follows:*

- a) 5.62 percent of the total market value (at the time subdivision consent is granted) of all new allotments created by the subdivision, other than allotments exempted by Rule 16.5.2.1 from this calculation.*
- b) In assessing the value of any allotment, the valuation shall be based on the area of the allotment or a notional building site on each allotment of 2500 square meters whichever is the lesser.*
- c) If payment is not made within two years of granting of the resource consent, and unless the resource consent specifies otherwise, a revised valuation must be made, and the contribution recalculated. The cost of any valuation shall be paid by the subdivider unless the resource consent specifies otherwise.*
- d) The financial contribution shall be adjusted to take account of any land set aside and vested for reserve purposes at the request of Council. The market value (at the time subdivision consent is granted) of any such land shall be deducted from the Reserves and Community Services component calculated from conditions (a) and (c) for the remaining allotments.*
- e) Where the value of the land being set aside exceeds the amount calculated under conditions (a) and (c) for the remaining allotments, the difference shall be credited or paid to the subdivider. Except that the foregoing provisions of this rule shall not apply in cases where any legislation enables land to be set aside compulsorily and without compensation."*

#### 9.1.2 Schedule of Fees and Charges

Fees and charges are set at a level to recover some of the management costs associated with specific aspects of the Reserves and Facilities activity (e.g. use of sports grounds, leasing of community buildings, etc). The schedule of fees and charges is published on Council's website and reassessed every year.

#### 9.1.3 User Charges

Community housing is largely funded from user charges (i.e. rentals received from tenants).

### 9.1.4 General Rates

Many Council-owned community buildings and swimming pools are funded from general rates and user charges and are operated under a variety of management arrangements. These assets include community halls, community centres, non-commercial campgrounds, outdoor community pools and other miscellaneous buildings.

### 9.1.5 Targeted Rates

Four separate targeted rates help to fund aspects of the Reserves and Facilities activity: the museums rate, district facilities rate, shared facilities rate and community facilities operating rate. Each is discussed in more detail below.

#### 9.1.5.1 Museums Rate

The Collingwood, Motueka and Takaka museums are funded from the Museums Rate.

#### 9.1.5.2 District and Shared Facilities Rates

Council introduced the concept of a Community Facilities Rate in the 2003/2004 financial year to provide a unique funding source for a wide range of community, recreational, sporting and cultural projects that were being proposed throughout the District for the benefit of residents.

In 2005 Council split the Community Facilities Rate into a District Facilities Rate to cover facilities located in and primarily benefiting Tasman residents and visitors and a Regional Facilities Rate to cover the wide range of projects which wider regional benefits which may be located both within the Tasman District and also in Nelson City. Council proposes to continue with the two Facilities Rates covering both the previous District and Regional Facilities. In 2011 the Regional Facilities was renamed as the Shared Facilities Rate to recognise that most of the regional facilities are actually shared facilities that are used by many residents of both districts.

Completed projects that have been funded to date by the District and Shared Facilities Rates include:

- The Rotoiti Community Hall.
- The Moutere Hills Community Centre.
- The Richmond Aquatic Centre.
- The Grandstand at Sports Park Motueka.
- Motueka Recreation Centre upgrade.
- The Murchison Sport, Recreation and Cultural Centre.
- The Tasman Tennis Centre upgrades and new courts.
- A contribution to the Maruia Hall.
- Contributions under an agreed funding formula for ongoing developments at Saxton Field.
- Contributions to the upgrade of the Theatre Royal and to the upgrade of the Trafalgar Centre.
- Contributions to the upgrade of the Mapua Hall.
- Rec Park Centre Golden Bay.

Each of the rates is charged on all properties within Tasman District. For this Long Term Plan, the key projects being funded by the Shared Facilities Rate are those at Saxton Field. No major projects are proposed to be funded from the District Facilities Rate for this LTP. The facilities listed in Table 27 below are funded from the District and Shared Facilities Rates.

Table 27: Community facilities funded from the District and Shared Facilities Rates

Facilities located on TDC land	Shared facilities located on NCC land	Facilities located on private land within Tasman District
Saxton Field velodrome, Avery/Champion Green sports fields (including changing block/toilet)	Saxton Field: hockey, athletics, cricket, indoor stadium and other facilities	Mapua Hall
Multi-use recreation centres in St Arnaud, Murchison, Upper Moutere, Motueka, Golden Bay	Trafalgar Centre	
Maruia Hall	Brook Sanctuary Fence	

Facilities located on TDC land	Shared facilities located on NCC land	Facilities located on private land within Tasman District
Grandstand at Sportspark Motueka	Theatre Royal	
Richmond Aquatic Centre	Suter Art Gallery	
Tasman Tennis centre at Jubilee Park, Richmond		
Tasman's Great Taste Trail (part contribution)		

### 9.1.5.3 Community Facilities Operating Rate

Council also has a Community Facilities Operating Rate (charged to all Wards in the District), which provides funding to assist with the operating costs of the following community facilities:

- Moutere Hills Community Centre.
- Motueka Recreation Centre.
- Richmond Aquatic Centre.
- Murchison Sport, Recreation and Cultural Centre.
- Lake Rotoiti Community Hall.
- Saxton Field operations.
- Rec Park Centre Golden Bay.

### 9.1.6 Subsidy from commercial forestry activity

On 7 September 1979, the 'Waimea County Council Empowering Act 1979' came into effect. This Act authorised the Waimea County Council to expend the proceeds of afforestation activities on certain reserve land and to validate certain earlier expenditure. This Act requires Council to apply 10% of the net profit from the sales of forest products and associated activities of the Council conducted on Moturoa/Rabbit and Rough Islands in each financial year, or such greater proportion of it as it considers necessary, for the purposes of adequate maintenance and improvement of the reserves on the three Islands for recreational purposes, or for the purposes set out in section 80 of the Reserves Act 1977. The remainder of the profits may be transferred to the general funds of Council and used for the general purposes of Council.

## 9.2 Asset Valuation and Depreciation

The Local Government Act 1974 and subsequent amendments contain a general requirement for local authorities to comply with Generally Accepted Accounting Practice ("GAAP"). The Council requires its infrastructure asset register and valuation to be updated in accordance with Financial Reporting Standards and the AMP improvement plan. The valuations summarised below have been completed in accordance with the following standards and are suitable for inclusion in the financial statements for the year ending June 2016:

- NAMS Group Infrastructure Asset Valuation Guidelines – Edition 2.0;
- New Zealand International Public Sector Accounting Standard 17;
- Property, Plant and Equipment (PBE IPSAS 17) and PBE IPSAS 21 (Impairment of Non Cash Generating Assets).

### 9.2.1 Latest Asset Valuation

Assets are valued every three years. The Reserves and Facilities assets were last revalued in June 2016 and are reported under separate cover<sup>7</sup>. Key assumptions in assessing the asset valuations are described in detail in the valuation report. Detailed Parks and Reserves asset valuation information is stored in the Confirm system, but this is not currently used to produce the valuation.

The current valuation information is based on an assessment of the reserves and facilities improvements prepared as part of the general valuation undertaken by the Council during 2016. The asset depreciated value (as at 30 June 2017) and annual depreciation applying to each group of community facility assets and parks and reserves assets is summarised in Table 28 below. Asset values (as at 30 June 2017) for individual community facilities and community housing complexes are presented in Table 29 and Table 30

<sup>7</sup> 'Tasman District Council Property Portfolio Asset Valuation for Financial Reporting Purposes - Valuation Report as at 30 June 2016': report prepared by QV Valuations.

below.

Economic lives and residual lives have been defined for all community facilities. As structures near the end of their theoretical lives, minimum residual lives have been adopted to reflect the remaining base value still existing prior to any renovation or upgrading. Lives used in the valuation are presented in Table 29 and Table 30 below.

**Table 28: Community Facilities, Parks and Reserves Asset Valuation Summary (as at 30 June 2017)**

Asset	Land Value (\$)	Asset Depreciated Replacement Value (\$)	Annual Depreciation Requirement (\$)
Multi-use community recreation centres		12,812,387	422,172
Sports facilities (excluding rugby grandstand at Golden Bay Recreation Park)		6,302,482	157,668
Community halls		3,390,732	284,110
Community centres		403,006	30,494
Museums		674,950	42,149
Community housing	3,701,060	6,327,831	775,969
Non-commercial campgrounds		317,691	21,509
Swimming pools		121,084	17,916
Miscellaneous community buildings		955,241	68,209
Public toilets		1,270,000	40,000
General parks and reserves assets and minor structures	59,800,860	8,140,321	501,587
Cemeteries	1,284,500	126,950	10,350
<b>TOTAL</b>	<b>64,786,420</b>	<b>40,842,675</b>	<b>2,372,133</b>

Table 29: Community Facilities Asset Lives and Asset Valuation (as at 30 June 2017)

Asset	Life of structure (years)	Minimum remaining life of structure (years)	Asset Depreciated Value (\$)	Annual Depreciation Requirement (\$)
Multi-Use Community Recreation Centres				
Motueka Recreation Centre	65	52	2,536,125	153,983
Moutere Hills Community Centre	80	76	2,351,144	102,207
Murchison Sport Recreation Cultural Centre	70	61	2,832,730	82,470
Lake Rotoiti Community Hall	80	66	892,388	23,512
Rec Park Centre Golden Bay	80	80	4,200,000 (estimate only)	60,000 (estimate only)
Sports facilities				
Sports park Motueka covered grandstand, changing rooms and ticket gate	45-80	30-72	1,222,223	54,977
Saxton Field – (note that the 2017 valuation included the new toilet block but excluded the new velodrome, as the latter was still being built)	80	78	285,294	6,041
Wakefield Recreation Reserve Soccer Clubrooms and ex Rifle Range building	65	5-28	113,807	19,193
Lord Rutherford Park - amenities building and toilet block	65	48-56	288,558	12,042
Grandstand, Golden Bay Recreation Park	25-90	14-90	4,362,918	63,197
Community Halls				
Pohara Community Hall	80	35	148,541	11,959
Collingwood Community Hall and Squash Court	80	40-60	606,708	38,708
Lower Moutere Memorial Hall	70-80	8-16	99,295	14,305
Ngatimoti Hall	80	16	58,192	8,808

Asset	Life of structure (years)	Minimum remaining life of structure (years)	Asset Depreciated Value (\$)	Annual Depreciation Requirement (\$)
Onekaka Community Hall	90	33	60,043	5,757
Pakawau Community Hall	80	23	71,312	7,588
Riwaka Memorial Hall and storage shed	75	11	103,503	16,825
Wakefield Hall (Whitby Road)	80	34	171,870	14,330
Brightwater Hall	80	31	162,072	11,628
Hope Hall, storage shed and Maitai Lodge	80	41	376,321	26,779
Spring Grove Drill Hall	100	5	36,640	9,160
Richmond Town Hall and offices	65-80	5-23	388,379	41,621
Kotinga Community Hall	80	33	102,605	9,395
Bainham Hall	90	28	75,956	8,658
Matakitaki Hall, Murchison	80	5	10,733	2,767
Tapawera Community Hall	80	22	55,252	7,348
Waimea West Hall	100	5	106,650	8,850
Stanleybrook Hall, Motueka Valley Highway	80	13	30,759	5,841
Motueka Memorial Hall (including impairment recognised 30/6/13)	80	39	707,697	29,103
Community Centres				
Golden Bay Community Centre	90	64	236,305	15,395
Community House – Decks Reserve, Motueka	75	38	166,701	15,099

Asset	Life of structure (years)	Minimum remaining life of structure (years)	Asset Depreciated Value (\$)	Annual Depreciation Requirement (\$)
Museums				
Golden Bay Museum	90	34-45	403,832	32,998
Motueka District Museum	65	38	244,044	8,425
Collingwood Museum	90	37	27,074	726
Community Housing				
101 units (excluding land value - see Table 30 for more detail)	75-80	30-76	6,327,831	775,969
Non-commercial campground facilities				
McKee Memorial Recreation Reserve	20-65	5-56	265,249	14,451
Kina Beach Recreation Reserve	50-65	5-35	18,900	4,100
Owen River Recreation Reserve	20-60	5-43	33,542	2,958
Swimming Pools				
Saltwater Baths, Motueka	50	13	64,134	4,866
Rockville Pool	70	5	39,800	9,200
Upper Takaka Pool	70	5	17,150	3,850
Miscellaneous community buildings				
Ex Clubhouse, Memorial Park, Motueka	65	28	76,142	6,458
Jubilee Park Information Office	70	43	29,682	2,218
Bowling Club Pavilion, Brightwater Recreation Reserve	65	31	74,037	8,363
Skyline Garage/store, Brightwater Recreation Reserve	65	56	13,373	327



Asset	Life of structure (years)	Minimum remaining life of structure (years)	Asset Depreciated Value (\$)	Annual Depreciation Requirement (\$)
Hangar Shed, Brightwater Recreation Reserve	40	6	1,714	286
Mapua Library	70	55	276,277	13,523
Plunket building, Murchison (old restrooms)	65	5	13,280	3,320
Imagine Theatre, Thorps Bush	70	17	52,746	5,354
Storeroom, Thorps Bush	50	33	33,013	987
Former Dovedale Church	90	5	27,680	7,420
Brownies Inn, Golden Bay Recreation Park	65	45-48	369,059	17,691
Brightwater Playcentre, Spring Grove Recreation Reserve	?	?	?	?
Plunket Rooms, Brightwater Recreation Reserve	65	5	17,920	4,480
Wakefield Former Library Building (Hall), Edward Street.	80	5	18,720	4,680
Public Toilets				
98 public toilet facilities across Tasman District	Various	Various	1,270,000 (estimate based on 2015 value)	40,000 (estimate based on 2015 figure)
<b>TOTAL</b>	-	-	<b>\$32,575,920</b>	<b>\$1,860,196</b>

Table 30: Community Housing Asset Lives and Asset Valuation (as at 30 June 2017)

Community Housing Complex (number of units per complex)	Life of structure (years)	Minimum remaining life of structure (years)	Land Value as at 30 June 2017 (\$)	Value of built assets as assessed 30/06/16 (\$)	Annual Depreciation Requirement for built assets 16/17 (\$)	Book value as at 30/06/17 (\$)	Total value of land and built assets as at 30/06/17 (\$)
Aotea Flats, Richmond (24)	80	43-76	959,760	1,736,000	181,663	1,554,337	2,514,097
Maling Cottages, Croucher St, Richmond (10)	80	51	600,000	700,000	74,346	625,654	1,225,654
Hollis Hills Cottages, Brightwater (7)	75	37-48	319,200	532,800	58,784	474,016	793,216
Pearless Flats, Wakefield (7)	75	42-48	252,000	513,000	65,524	447,476	699,476
Murchison Cottages (4)	85	49	100,000	419,000	49,783	369,217	469,217
Vosper Street Cottages, Motueka (27)	80	30-2	801,900	1,560,000	188,863	1,371,137	2,173,037
Mearshaven Cottages, Greenwood St, Motueka (18)	75	43-45	538,200	1,263,000	130,325	1,132,675	1,670,875
Takaka Cottages (4)	85	69	130,000	380,000	26,681	353,319	483,319
<b>TOTAL (101 units)</b>			<b>\$3,701,060</b>	<b>\$6,475,800</b>	<b>\$775,969</b>	<b>\$6,327,831</b>	<b>\$10,028,891</b>

Table 31: Cemeteries Asset Valuation (as at 30 June 2017)

Cemetery Name	Location	Land Value as at 30 June 2017 (\$)	Asset Depreciated Replacement Value (\$)	Annual Depreciation Requirement (\$)
Bainham Cemetery	Bainham Rd, Collingwood	60,000	4,500	500
Clifton Cemetery	Closed	Crown land	0	0
Collingwood Cemetery	Bainham Rd, Collingwood	Crown land	5,600	1,400
Kotinga Cemetery	Cemetery Rd, Kotinga	Crown land	0	0
Rototai Cemetery	Rototai Rd, Takaka	75,000	2,850	150
Motueka Cemetery	Cemetery Rd, Motueka	258,500	65,100	5,000
Sandy Bay Cemetery	Closed	Crown land	0	0
Fletts Rd Cemetery	Fletts Rd, Lower Moutere	25,000	0	0
Foxhill Cemetery	SH6 Foxhill	73,500	4,300	200
Spring Grove Cemetery	Mt Heslington Rd	Crown land	5,500	200
Waimea West Cemetery	Waimea West, Brightwater	Crown land	0	0
Murchison Cemetery	Chalgrave St, Murchison	45,000	4,800	200
Mararewa Cemetery	Main Rd, Tapawera	Crown land	4,800	200
Richmond Cemetery	Wensley Rd, Richmond. Major cemetery in the District	747,500	34,300	2,700
<b>TOTAL</b>		<b>1,284,500</b>	<b>126,950</b>	<b>10,350</b>

## 9.2.2 Depreciation

Depreciation of assets must be charged over their useful life. Council calculates depreciation on a straight line basis on most community facility assets at rates which will write off the cost (or valuation) of the assets to their estimated residual values, over their useful lives. The total useful lives for the Reserves and Facilities assets has been summarised in Section 9.2.1 above. However, land is not depreciated.

Due to the nature of parks and reserves assets, a substantial value of assets is not included in the depreciated asset value or funded for depreciation. Assets with a replacement value under \$1,000 are not included in the reported depreciated asset valuation. The following assets are also not depreciated and are excluded from current and future asset valuations (their maintenance and renewal will be dealt with from within the operational budget): grass surfaces including sports field surfaces; trees; metal and earth tracks; gardens; and assets that Council staff consider will not be replaced when they are at the end of their useful lives.

## 9.3 Financial Summary

### 9.3.1 Project Drivers

All expenditure must be allocated against at least one of the following project drivers.

- **Operation and Maintenance:** operational activities that do not involve the renewal or upgrade of assets, or work that is necessary in order to provide on-going services at the agreed levels.
- **Renewals:** significant work that restores or replaces an existing asset towards its original size, condition or capacity.
- **Increase Level of Service:** works to create a new asset, or to upgrade or improve an existing asset, beyond its original capacity or performance.
- **Growth:** works to create a new asset, or to upgrade or improve an existing asset, beyond its original capacity or performance to provide for the anticipated demands of future growth.

This is necessary for two reasons as follows.

- Schedule 13(1) (a) and section 106 of the Local Government Act require Council to identify the total costs it expects to have to meet relating to increased demand resulting from growth when intending to introduce a Development Contributions Policy.
- Schedule 10(2)(1)(d)(i)-(iv) of the Local Government Act requires Council to identify the estimated costs of the provision of additional capacity and the division of these costs between changes to demand for, or consumption of, the service, and changes to service provision levels and standards.

All new works have been assessed against these project drivers. Some projects may be driven by a combination of these factors and an assessment has been made of the proportion attributed to each driver.

9.3.2 Total Expenditure

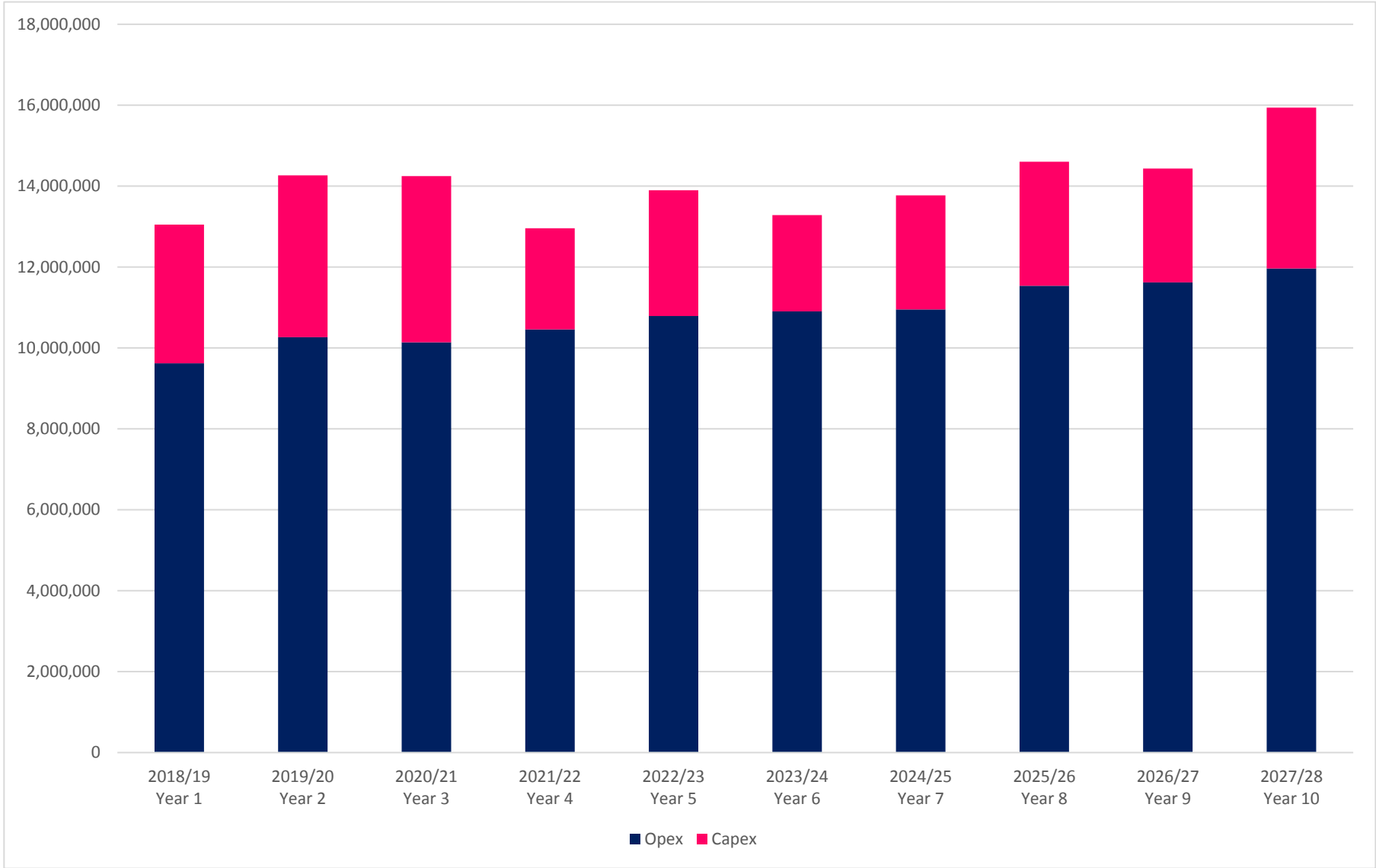


Figure 14: Total Expenditure for the Reserves and Facilities activity (2018-2028)

**9.3.3 Total Income**

The estimated income for the Reserves and Facilities activity over the next 10 years is shown below.

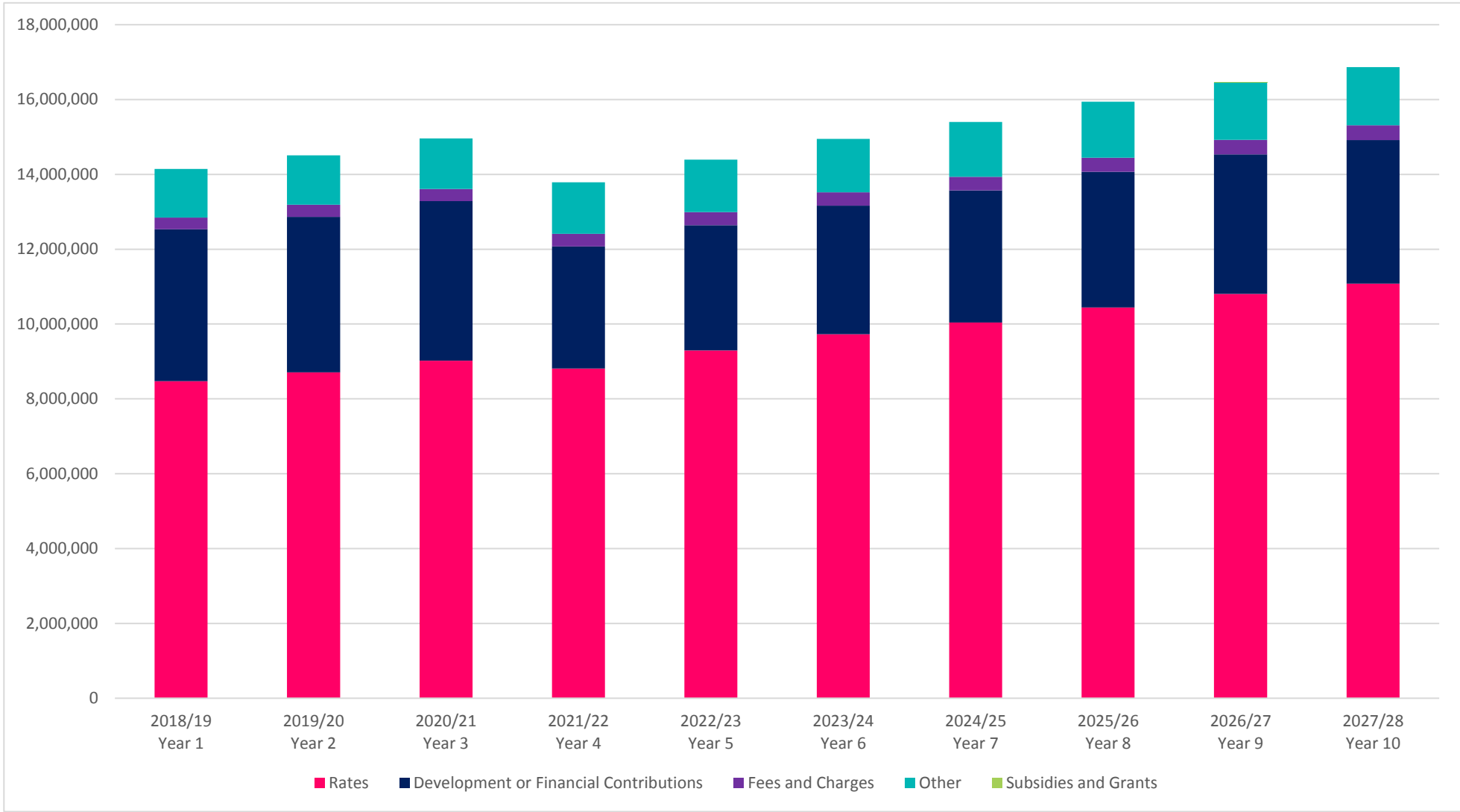


Figure 15: Total Income for the Reserves and Facilities activity (2018-2028)

**9.3.4 Operational Costs**

The estimated operational expenditure needs for the Reserves and Facilities activity have been prepared for the next 10 years.

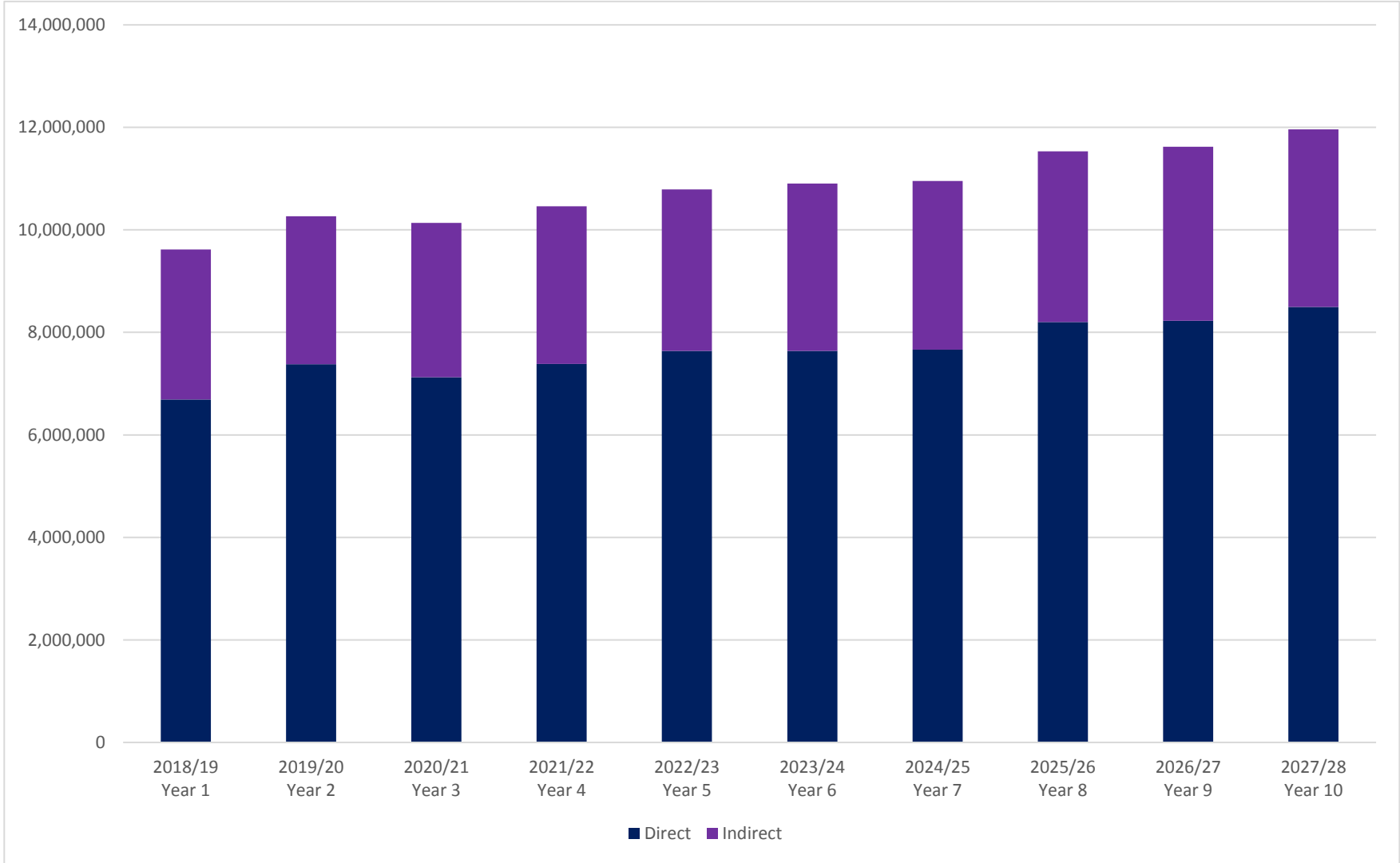


Figure 16: Total Operating Expenditure for the Reserves and Facilities activity (2018-2028)

**9.3.5 Capital Expenditure**

The estimated capital needs for the Reserves and Facilities activity have been prepared for the next 10 years.

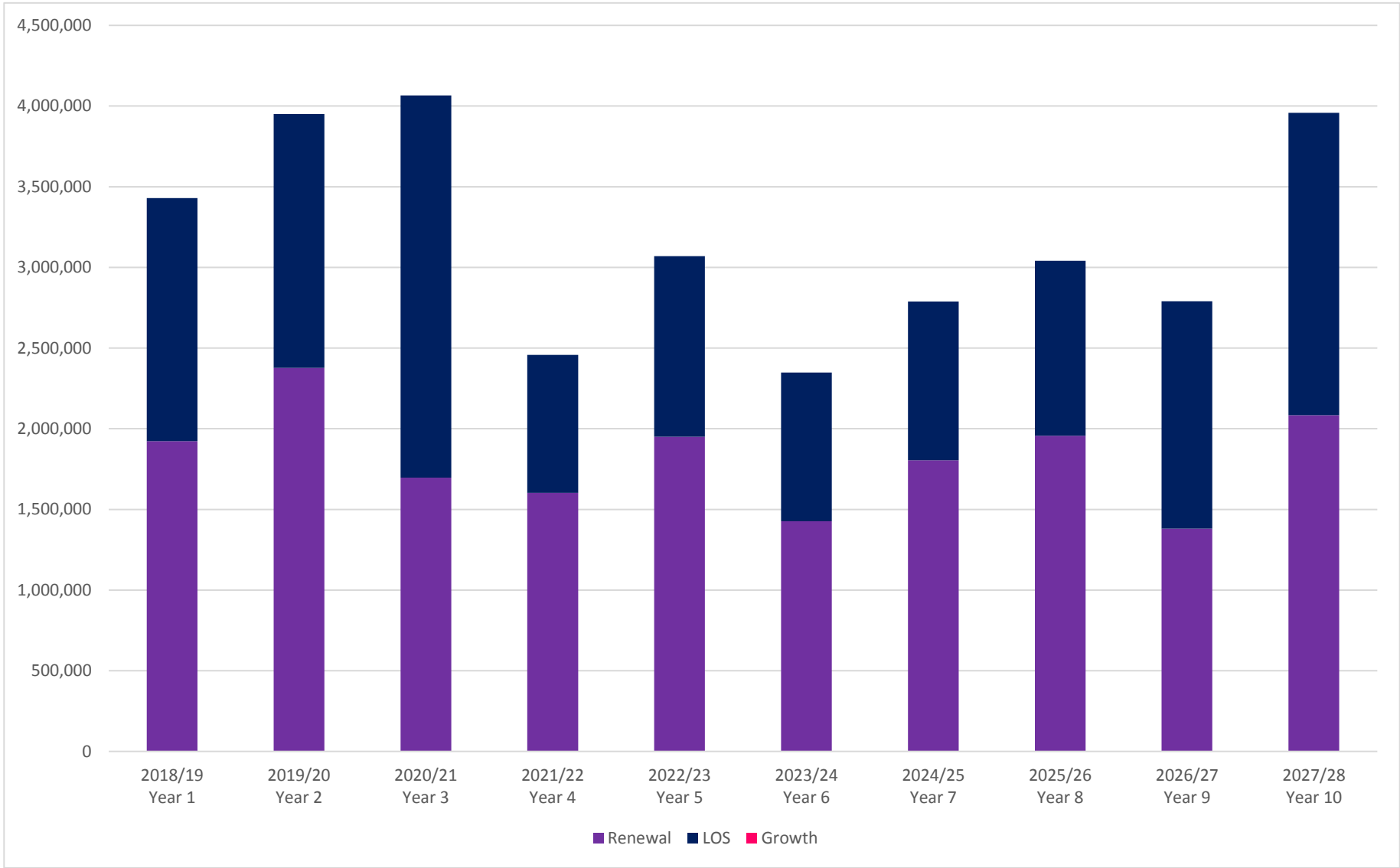


Figure 17: Total Capital Expenditure for the Reserves and Facilities activity (2018-2028)



# 10 Sustainability

Sustainability means that we effectively balance the needs of present and future communities. From an asset management perspective, sustainability is critical, as many assets have a long lifespan and must be 'future-proofed'. Council has a responsibility to manage this activity in way that supports the environmental, social, cultural and economic well-being of current and future generations. This sections focuses on social, cultural and environmental sustainability.

The Local Government Act 2002 requires local authorities to take a sustainable development approach while conducting their business, taking into account the current and future needs of communities for good-quality local infrastructure, and the efficient and effective delivery of services.

Sustainable development is a fundamental philosophy that is embraced in the Council's Vision, Mission and Objectives, and is reflected in the Council's community outcomes. The levels of service and the performance measures that flow from these inherently incorporate the achievement of sustainable outcomes.

## 10.1 Negative Effects

Potential significant negative effects and the proposed mitigation measures are listed below in Table 32.

Table 32: Negative Effects

Effect	Description	Mitigation Measures
The main negative effect from this activity is the cost on ratepayers associated with delivering the activity.	The District has an extensive suite of parks, reserves and community facilities, located across a large geographical area, along with a relatively small ratepayer base.	Council has reduced its overall capital expenditure programme in order to reduce Council debt and keep rates affordable over the long term.
Parks and reserves may be under- or over-utilised.	Due to their location and distribution, some parks and reserves may be crowded at peak times or rarely used.	Provision of parks and reserves is guided by the Open Space Strategy 2015-2025.
A negative impact from ongoing population growth and resulting asset growth is the increasing operations and maintenance costs.	Council makes strategic choices regarding the purchase/vesting of new reserves. The amount of reserve land currently available exceeds the national average by an additional 1 ha per 1,000 residents.	Council intends to slow the rate at which new reserves are obtained over time, with the aim of matching the national average by 2025.  Playgrounds are not typically installed within subdivision development areas until the local community indicates there is a need for such assets in the newly formed reserve areas.
Location and design of parks, recreation facilities, playgrounds and public toilets may result in anti-social behaviour (such as vandalism, graffiti and bullying).  Injuries arising from the use of recreational assets (e.g. sports injuries).	Potential for safety risks from our facilities and services.	Council is able to mitigate to varying degrees most of these potential negative effects through a mix of good operational management,  incorporating CPTED8 principles in new and renewal works, rapid response to graffiti and vandalism, public education, the incorporation of features sympathetic to amenity demand management initiatives,

<sup>8</sup> Crime Prevention Through Environmental Design (CPTED) studies can assist Council to identify improvements that can be made to reduce anti-social behaviour and increase safety.

Effect	Description	Mitigation Measures
		etc. There is a regular review schedule of maintenance records and safety monitoring programmes to ensure potential issues are dealt with in a systematic manner.
Declining use of parks and reserves due to extreme weather events.	Parks and reserves may become restricted in their use or unattractive if they are not adequately managed during extreme weather events (such as drought or ongoing rain).	We will try to use drought resistant species for all new and replacement plantings, use micro-irrigation systems to minimise water wastage, and alter the water restriction rules to allow for some level of watering during less severe drought conditions if necessary.

## 10.2 Positive Effects

Potential significant positive effects are listed below in Table 33.

Table 33: Positive Effects

Effect	Description
Community value	<p>The most significant positive effects from this activity are the opportunities available for residents to enjoy Council-owned community facilities, parks and reserves.</p> <p>Our reserves and facilities offer Tasman residents the opportunity to engage socially in the places they live and work. They:</p> <ul style="list-style-type: none"> <li>• are meeting points, providing indoor/outdoor space for community gatherings, events, recreational, educational and social activities;</li> <li>• enable community-led development, with local people working together and bringing about changes in their environment; and</li> <li>• help build neighbourhoods and settlements with strong identities.</li> </ul> <p>Provision of a wide range of reserves and facilities also makes the District more attractive and encourages more people to visit and spend money here.</p>
Health benefits	Reserves and facilities provide health benefits by providing spaces for people to play sports and participate in active recreation.
Protection of natural areas and resources	Maintenance and enhancement of the existing natural features and significant vegetation in our parks and reserves (including riparian margins and coastlines) helps to protect natural areas and resources.
Public conveniences	Public toilet facilities are provided for the convenience of residents and visitors to the District.
Spaces for remembrance of loved ones	Cemeteries provide benefits to the community through enabling burials to occur in a safe environment which protects public health and through providing spaces for remembrance of loved ones.

## 10.3 Environmental Management

The statutory framework defining what activities require resource consent is the Resource Management Act (RMA) 1991. The RMA is administered locally by Tasman District Council, as a unitary authority, through the Tasman Resource Management Plan (TRMP). The following section discusses key consents that Council holds in order to undertake this activity.

### 10.3.1 Resource Consents

Examples of resource consents that may be required in association with Reserves and Facilities activities include land use consents

and discharge permits. The current resource consents specific to the Reserves and Facilities activity are listed in Table 34.

**Table 34: Schedule of Current Resource Consents Relating to the Reserves and Facilities Activity**

Applicant	Location	Consent No.	Consent Type	Use	Effective Date
Golden Bay Community Board	Road Reserve, Quartz Range Rd, Bainham	130493	Land use	To erect a heritage information panel within road reserve on land zoned Rural 2.	22/07/2013
Tasman District Council	Tasman St, Collingwood	040564	Coastal reclaim - drain	Reclaim a small area of land behind the Collingwood Hall, coastal erosion protection.	16/03/2005 (expires 23/02/2025)
Collingwood Trafalgar Society Inc	Tasman St, Collingwood	050138	Land use	To erect six heritage interpretation panels on TDC owned land in the Collingwood village area	11/04/2005
Tasman District Council	78 Commercial St, Takaka	020183	Land use	To modify a category 11 heritage building	5/06/2002
Art Apparel Co	SH 60, Riwaka, (Pioneer Hall)	930354	Land use	To use Pioneer Hall with an identified use as kindy for an arts and craft gallery and sales.	23/09/1993
Tasman District Council	12 Pah St, Motueka	030113	Land use	Addition to Library	17/03/2003
Motueka Recreation Centre	30 Old Wharf Rd, Motueka	020771	Land use	New Signage	23/01/2003
Tasman District Council	30 Old Wharf Rd, Motueka	090519	Land use	Extension to Motueka Recreation Centre.	22/10/2009
Motueka Borough Council	Motueka	MO129	Land use	To establish a multipurpose community facility	3/09/1986
Tasman District Council	Moutere Highway, Moutere	041225	Discharge to land	To discharge secondary treated wastewater to land from the Moutere Hills Community Centre and Sports Complex at a maximum rate of 6.75m <sup>3</sup> per day and up to 15.45m <sup>3</sup> per week. Sewerage Wastewater-Effluent Discharge	14/07/2005 (expires 31/05/2020)
Tasman District Council	Cliff Road, Tasman (Kina Beach Recreation Reserve)	010700	Land use	To build storage shed on Council Reserve in Coastal Environment Area	6/12/2001
Mapua Hall Society Incorporated	72 Aranui Rd, Mapua	120091	Land use	Upgrade of Mapua Hall with non compliance of daylight angles and setback.	10/07/2012

Applicant	Location	Consent No.	Consent Type	Use	Effective Date
Mapua Hall Society Incorporated	72 Aranui Rd, Mapua	120091V1	Land use	Vary consent by removing any reference to fire wall from plans.	29/01/2013
Appleby Play Centre	Appleby Highway (Appleby Bridge Recreation Reserve)	050036	Land use	Build a covered play area with the fence on the boundary	15/03/2005
Appleby Play Centre	Appleby Highway (Appleby Bridge Recreation Reserve)	P910058	Land use	Establish a playcentre.	17/10/1991
Tasman District Council	Greenhill Road, Ngatimoti	010794	Land use	Establish and operate community rooms and facilities at Ngatimoti, including fire force	3/02/2005
Wakefield Public Hall Association Inc (I Schwass)	Wakefield	T2/9/1/14	Land use	Erect a public hall.	13/11/1968
Nelson District Free Kindergarten Association	14 Lord Rutherford Rd Nth (Brightwater Recreation Reserve)	960440	Land use	To establish the Waimea Plains Free Kindergarten on the Brightwater Recreation Reserve.	5/02/1998
Rotoiti Hall Society	Main Rd St Arnaud	940522	Land use	Information kiosk	13/12/1994
Lake Rotoiti Community Hall Trust	SH 63, St Arnaud	020313	Land use	Erect a community hall	17/07/2002
Tasman District Council	82 Waller Street (Murchison Recreation Reserve)	070662	Land use	Construct a recreation centre with over height roof and associated car parking	20/08/2007

Additional resource consents may be required to allow for construction works involved with new capital or renewal projects where the scope of the project exceeds the permitted activities set out in the TRMP. A case-by-case assessment is undertaken at the beginning of each project to determine the resource consent requirements and an application is made if necessary.

### 10.3.2 Resource Consent Reporting and Monitoring

The Council aims to achieve minimum compliance with all consents and/or operating conditions. A consent database is maintained to allow for the accurate programming of all actions required by the consents, including renewal prior to consent expiry. The database is actively updated to ensure all consent conditions are complied with and that all relevant report requirements are adhered to.

# 11 Risk Management and Assumptions

This AMP and the financial forecasts within it have been developed from information that has varying degrees of completeness and accuracy. In order to make decisions in the face of these uncertainties, assumptions have to be made. This section documents the uncertainties and assumptions that the Council considers could have a significant effect on the financial forecasts, and discusses the potential risks that this creates.

## 11.1 Our Approach to Risk Management

A risk is any event that has the potential to impact on the achievement of Council's objectives. The potential impact of a risk is measured by a combination of the likelihood it could occur, and the magnitude of its consequences on objectives.

Council adopted a Risk Management Policy in November 2017 and is in the process of improving our risk management processes. The main purpose of these improvements is to support better planning and decision-making, and to increase the chance of achieving Council's objectives.

Council's Risk Management Framework is still being developed but key components will be:

- Risk Categories:
  - Service delivery
  - Financial
  - Governance and Leadership
  - Strategic
  - Reputation
  - Legal
  - Regulatory
  - Health & Safety
  - Security
  - Business Continuity
- Table of Consequences which help set the Risk Appetite
- Enterprise Risk Register
  - identifying risks
  - measuring likelihood, consequence and severity
  - documenting controls, actions and escalation
- Monitoring and Reporting, including to Senior Management and Audit and Risk Committee as appropriate

Council has adopted an approach to risk management following the Australian/New Zealand Standard ISO 31000:2009 Risk Management – Principles and guidelines.

Refer to Council's Risk Management Policy for further information.

## 11.2 Activity Risks and Mitigation

In order to identify the key activity risks, a secondary filter has been applied to the outcomes of the risk management framework. This is necessary to overcome the limitations of the framework. To apply this secondary filter the asset management team have used their knowledge and judgement to identify the key activity risks. The key risks relevant to the Reserves and Facilities activity are summarised in Table 35.

Table 35: Key Risks

Risk Event	Mitigation Measures
The greatest risks associated with the reserves and facilities activity are health and safety issues, particularly for users of community facilities and parks and reserves.	These risks are mitigated through compliance with standards and regular inspections and assessment.
Loss of contractor (if they cease trading)	This risk is mitigated by the existence of several smaller local contractors we could temporarily engage to provide these services.
A major potential risk is significant damage to community buildings/structures/facilities (including those located on parks and reserves) from earthquakes.	<p>Council mitigates this risk by meeting appropriate design standards for its buildings and facilities.</p> <p>Older buildings have been assessed for their earthquake risk and, where needed and appropriate, upgraded.</p> <p>We also have building evacuation plans in place.</p>
Impacts from climate change (e.g. coastal erosion, storm damage to trees and facilities, flood events lead to multiple community housing units being uninhabitable).	<p>During 2013 flood event, tenants were put up in motels or with family members while units were repaired.</p> <p>Council has a policy of managed retreat for its assets subject to coastal erosion.</p>
Failure to manage significant historic buildings or sites in accordance with legislation.	<ul style="list-style-type: none"> <li>• Training.</li> <li>• Database.</li> <li>• Plaques on buildings.</li> <li>• Building inspections.</li> <li>• Consultants.</li> </ul>

The specific risk mitigation measures that have been planned within the 20 year reserves and facilities programme include:

- monitoring potential hazards in all reserves and facilities on a regular basis, and taking appropriate action to reduce possible risks by eliminating, mitigating or isolating the hazard as soon as any potential hazard is identified;
- maintaining and ensuring compliance with up to date Health and Safety Plans for all staff and contractors and managing the contractors' response to new Health & Safety issues;
- monitoring structures and public buildings and ensuring they are maintained in a safe and sound condition that complies with the Building Act, where required.
- seismic testing and strengthening of community buildings up to at least the minimum standards required in the legislation;
- seismic assessments upgrade programme;
- routine structural inspection;
- a preventative maintenance programme;
- an allowance for routine inspection and maintenance of structures, playgrounds, street and park trees, buildings, tracks and walkways;
- considering options for future of community housing;
- for swimming pool facilities, ensuring compliance with NZS 5826:2010 Pool Water Quality; and
- an allowance for emergency funds.

### 11.3 Assumptions and Uncertainties

This AMP and the financial forecasts within it have been developed from information that has varying degrees of completeness and accuracy. In order to make decisions in the face of these uncertainties, assumptions have to be made.

Table 36 documents the uncertainties and assumptions that the Council consider could have a significant effect on the financial forecasts, and discusses the potential risks that this creates.

Table 36: Generic Assumptions and Uncertainties

Type	Uncertainties	Assumption	Discussion
Accuracy of Cost Estimates	Project scope is often uncertain until investigation and design work has been completed, even then the scope can change due to unforeseen circumstances. Even if the scope has certainty there can be changes in the actual cost of work due to market competition or resource availability.	That project cost estimates are sufficiently accurate enough to determine the required funding level.	The risk of large underestimation is low; however, the importance is moderate as the Council may not be able to afford the true cost of the project. The Council tries to reduce this risk by undertaking reviews of all estimates and including an allowance for scope risk based on the complexity of the project.
Asset Data Knowledge	The Council has inspection and data collection regimes in place for assets. These regimes do not allow for entire network coverage at all times. The Council's aim is to strike the right balance between adequate knowledge and what is practical.	That the Council has adequate knowledge of the assets and their condition so that planned renewal works will allow the Council to meet the proposed levels of service.	There are several areas where the Council needs to improve its knowledge and assessments, but there is a low risk that the improved knowledge will cause a significant change to the level of expenditure required.
Emergency Reserves	It is impossible to accurately predict when and where a natural hazard event will occur. Using historic trends to predict the future provides an indication but is not comprehensive.	That the level of funding reserves combined with insurance cover will be adequate to cover reinstatement following emergency events.	Funding levels are based on historic requirements. The risk of requiring additional funding is moderate and may have a moderate effect on planned works due to reprioritisation of funds.
Financial	Unless stated it can be unclear whether financial figures include inflation or not, as well as whether GST has been included or not.	That all expenditure has been stated in 1 July 2017 dollar values and no allowance has been made for inflation and all financial projections exclude GST unless specifically stated.	The LTP will incorporate inflation factors. This could have a significant impact on the affordability of each activity if inflation is higher than allowed for. The Council is using the best information practically available from Business and Economic Research Limited (BERL) to reduce this risk.
Growth Forecasts	Growth forecasts are inherently uncertain and involve many assumptions. The Council uses Stats NZ projections as the basis for its growth planning, but these will vary depending on actual birth and death rates as well as net migration.	That the District will grow or decline as forecast in its Growth Model.	Growth forecasts are used to determine infrastructure capacity and when that capacity will be required. If actual growth varies significantly from what was projected, it could have a moderate impact on the Council's plans. If higher, new or additional infrastructure may be required quicker than anticipated. If lower, Council may be able to defer the delivery of new or additional infrastructure.



Type	Uncertainties	Assumption	Discussion
Land Access and Acquisition	Land access and acquisition is inherently uncertain. Until negotiations commence, it is difficult to predict how an owner will respond to the request for access or transfer.	That the Council will be able to secure land and/or access to enable completion of projects.	The risk of delays to projects or changes in scope is high due to the possibility of delays in obtaining access. Where possible, the Council undertakes land negotiations well in advance of construction to minimise delays and scope change. If delays do occur, they may affect the level of service that the Council provides.
Legislation Changes	Often Central Government changes legislation in response to events where the need for change is identified. It is difficult to predict what events may occur and the associated response. Election of a new Government also introduces uncertainty as to what policies they will implement.	That there will be no major changes in legislation or policy.	The risk of major change is high due to the changing nature of the Government and its policies. If major changes occur, it is likely to have an impact on the required expenditure. The Council has not planned expenditure to specifically mitigate this risk.
Natural hazards and climate change	Continued emissions of greenhouse gases will cause further warming and changes in all parts of the climate system. The International Panel on Climate Change (IPCC) has developed four scenarios named RCPs (Representative Concentration Pathways). They represent different climate change mitigation scenarios with varying levels of CO <sub>2</sub> emission (low – medium – high). The likelihood of any of the scenarios occurring as predicted is uncertain and depends on many different factors.	<p>Council uses the latest climate predictions that have been prepared by NIWA for New Zealand and more specifically for the Tasman District.</p> <p>The anticipated effects from climate change in Tasman District include:</p> <ul style="list-style-type: none"> <li>• An increase in seasonal mean temperature and high temperature extremes</li> <li>• An increase in rainfall in winter for the entire District and varying increases of rainfall in other seasons in different areas.</li> <li>• Rising sea levels, increased wave height and storm surges.</li> <li>• Floods, landslides, droughts and storm surges are likely to become more frequent and intense</li> </ul>	<p>It is likely that risk of low lying land being inundated from the sea, and damage to Council property and infrastructure from severe weather events, will increase.</p> <p>Council will need to monitor the level of sea level rise and other impacts of climate change over time and review its budgets, programme or work and levels of service accordingly.</p>

Type	Uncertainties	Assumption	Discussion
Network Capacity	The Council uses a combination of as built data, network modelling and performance information to assess network capacity. The accuracy of the capacity assessment is based on the accuracy of asset and performance data.	That the Council's knowledge of network capacity is sufficient enough to accurately programme works.	If the network capacity is higher than assumed, the Council may be able to defer works. The risk of this occurring is low; however, it should have a positive impact on the community because the level of service can be provided for longer before requiring additional capital expenditure. If the network capacity is lower than assumed, the Council may be required to advance capital works projects to provide the additional capacity sooner than anticipated. The risk of this occurring is low; however, it could have a significant impact on expenditure.
Project Timing	Multiple factors affect the actual timing of projects e.g.: <ul style="list-style-type: none"> <li>• Consents</li> <li>• Access to land</li> <li>• Population growth</li> <li>• Timing of private developments</li> </ul>	That projects will be undertaken when planned.	The risk of the timing of projects changing is high due to factors like resource consents, third party funding, and land acquisition and access. The Council tries to mitigate these issues by undertaking the investigation, consultation and design phases sufficiently in advance of when construction is planned. If delays occur, it could have an impact on the levels of service and the Council's financing arrangements.
Project Funding	The Council cannot be certain that it will receive the full amount of anticipated subsidy or contribution. It depends on the funder's decision making criteria and their own ability to raise funds.	That projects will receive subsidy or third party contributions at the anticipated levels.	The risk of not securing funding varies and depends on the third party involved. If the anticipated funding is not received it is likely that the project will be deferred which may impact levels of service.

In addition to the general assumptions above the Council needs to make assumptions that are specific to the Reserves and Facilities activity. These are discussed further in Table 37 below.

**Table 37: Reserves and Facilities Specific Assumptions and Uncertainties**

Type of Uncertainty	Assumption	Discussion
Accuracy of growth modelling	Population and death rates will continue as predicted by current statistical trends.  Growth in the District is high for the next 10 years and then medium for the following 10 years.	Potential impacts of population or death rates differing from that modelled could include the requirement to provide additional or less land for cemeteries and other types of reserves, in some locations.

Type of Uncertainty	Assumption	Discussion
Cemetery capacity requirements	Burial preferences between cremation and interment will continue in line with current trends.	Adequate land is available to mitigate any change in trends, with the exception of Richmond Cemetery. Additional land may be required within 30 years if the demand for grave sites increases at a rate that is greater than expected.
Community needs and preferences	The recreational needs of our community are likely to change over time.	We need to monitor and plan for changes in recreational needs.
Continued operation of community housing	Council will continue to provide community housing and it will continue to be self-funding.	Council intends to set up a working group to investigate potential options for Council-provided community housing, during 2018.
Continued operation of existing facilities	All current community facilities continue to be operated with no significant changes.	Funding levels are based on historic requirements for ongoing maintenance. However, as the buildings age and use declines some facilities may not be replaced or maintained.
Continuing involvement of volunteer committees	Continued current operation of the public halls by volunteer committees.	There is a risk that these committees will go defunct over time, requiring Council to take over management of public halls due to lack of volunteers.
Environmental conditions and natural hazard events	Natural hazard events continue to escalate at the current rate and there is no catastrophic event during the next 10 years.	Climate change and extreme weather events (such as drought, floods and coastal erosion) can have large physical and financial impacts our parks, reserves and community facilities. Council is undertaking strategic planning work on natural hazards, including climate change and extreme weather events, to identify ways to reduce or mitigate potential impacts.
Financial viability of community housing	Community housing will continue to be self-funding.	Community housing rentals need to be set at 80% of the market rental, in order for the activity to remain self-funding. Rentals will be reviewed annually and increased incrementally up to the 80% threshold.
Levels of service (LOS).	The current services and how we provide them will continue.	No major changes are planned for reserves and facilities LOS provided or anticipated. Council has not mitigated against the possibility of such a change.
Occupancy of community housing	Occupancy of community housing will continue at current levels.	As rents increase units may remain empty for longer periods, as fewer tenants may be able to afford the higher rentals. Conversely, as the population ages and demand increases for this type of housing, units may experience higher occupancy rates.
Public access to school pools	That the school pools will still be available for public use.	Risk is that funding will not be available when major renewal work is required, and the schools may decide to close the pools.
Recreational trends	The recreational needs of our community are likely to change over time.	An ageing population is likely to result in a higher demand for more passive recreational opportunities and indoor facilities etc.

## 12 Asset Management Processes and Practices

Good quality data and asset management processes are the heart of effective planning. This section outlines our approach to asset management, our processes, and provides an overview of our data management systems and strategies that underpins this activity.

### 12.1 Appropriate Practice Levels

The Office of the Auditor General (OAG) has chosen to use the International Infrastructure Management Manual (IIMM) as the benchmark against which New Zealand councils measure their activity management practices. There are five maturity levels in the IIMM; Aware, Basic, Core, Intermediate and Advanced. The IIMM sets out what the requirements are for each level against each area of the activity management system.

In 2017, the Council reviewed its Activity Management Policy and adopted an updated version. The Policy sets out the Council's activity management objectives and appropriate levels of practice. The Policy sets out the Council's activity management objectives and appropriate levels of practice. For the Reserves and Facilities activity, the Council has determined that the appropriate level of practice is Core.

### 12.2 Service Delivery

#### 12.2.1 Activity and Asset Management Teams

The Council has an organisational structure and capability that supports effective asset management planning. Multiple teams across Council are responsible for the different aspects of activity and asset management. The focus of the teams ranges from a strategic focus at the Long Term Plan/Infrastructure Strategy level which involves a cross-Council team, through to detail/operational focus at the Operational team level. Within the Community Development department, the asset management planning function is managed by each relevant team.

### 12.3 Service Delivery Review

In 2014, Section 17A was inserted into the Local Government Act which requires the Council to review the cost effectiveness of its current arrangements for providing local infrastructure, services, and regulatory functions at regular intervals. Reviews must be undertaken when service levels are significantly changed, before current contracts expire, and in any case not more than six years after the last review. In addition to the regular reviews, the Act requires the Council to complete an initial review of all functions by August 2017.

Table 38 summarises the reviews that have been completed to date and when the next review is required for this activity.

Table 38: Summary of Reviews

Scope of Review	Summary of Review	Review Date	Next Review
Reserves and Facilities	An initial review found that the most cost-effective option at the current time is to continue with a publicly tendered delivery contract and with Council continuing to govern and fund the Reserves and Facilities activity. The only practical alternative would be for Council to invest in its own contracting capability at considerable expense. Staff recommended that a full s.17A review not be undertaken for the delivery of Reserves and Facilities in 2017.	May 2017	2023
Housing for Older Adults (Community Housing)	An initial review found that the status quo is the most cost-effective option as community housing is self-financing, and because it provides a surplus (15% of net income) to Council. Staff recommended that a full s.17A review not be undertaken for the delivery of Housing for Older Adults in 2017.	June 2017	2023

### 12.3.1 General

At the time of the initial review, Council determined that it would not review the current provision of Reserves and Facilities (including Community Housing) because:

- Alternative delivery of operations and maintenance of the Parks and Reserves in-house would require a substantial capital investment in plant, machinery and staff.
- At Saxton Field a new committee structure has recently been put into place. In addition, the funding arrangement between TDC and NCC will be reviewed on completion of the velodrome and associated roadworks.
- Existing arrangements for halls and community facilities and centres with local groups and volunteers allow them to access external funds. Alternative delivery is likely to be more expensive than leveraging community involvement and funding. These arrangements also enable a sense of community ownership, pride and buy-in into the facilities and centres that these groups manage on Council's behalf.
- The status quo for Community Housing is self-financing and provides a surplus to Council. The current model is in line with Council's Community Outcomes around well-being, and there is public interest in retaining them.

Council agreed that delivery of operations and maintenance work for Reserves and Facilities continues through the two Parks and Reserves Asset Management contracts. Assuming performance is acceptable under the terms of the contract and a price is negotiated which is acceptable to Council in 2018, the contracts should be extended to 2020. A further s.17A assessment should be undertaken at the end of the extended term of 2020, if the extension of the contract is granted. Nelson City Council's contract with Nelmac for maintenance of its sportsgrounds expires in 2023. It may be appropriate for the two Councils to consider tendering a joint contract at that time.

### 12.3.2 Governance

The Tasman District Council comprises a Mayor and 13 Councillors, which provide governance for the Reserves and Facilities activity (including Community Housing) within the Tasman District, with the exception of Saxton Field.

#### 12.3.2.1 Saxton Field

Saxton Field is jointly owned, funded and managed by TDC and NCC. The Saxton Field Committee was established as a joint committee in December 2016. Prior to that, a working party of elected members and staff provided governance. The Saxton Field Reserve Management Plan was adopted in 2008.

### 12.3.3 Funding

The Reserves and Facilities are funded through a mix of District Facilities Rates and a Shared Facilities Rates (regional), general rates, dividends from commercial campgrounds and community housing, grants from external agencies, Reserve Financial Contributions, user fees and charges, income from forestry for Moturoa/ Rabbit Island and community fund-raising contributions.

#### 12.3.3.1 Saxton Field

There is a funding agreement between the Councils with TDC currently contributing 50% and NCC 50%. The two Councils reviewed the funding split in late 2017.

#### 12.3.3.2 Community Housing

Rental income is set at 80% of market rent (reviewed in March 2017 by an independent valuer). Rental fees meet all operational costs of the service. In addition, Community Housing provides a surplus of 15% net income to the Reserves and Facilities budget.

### 12.3.4 Delivery

The Reserves and Facilities activity is the responsibility of the Reserves and Facilities Manager, who reports to the Community Development Manager, who reports to the Chief Executive. Staff in the Reserves and Facilities team in the Richmond office manage this activity – both contracts and relationships. All physical works and services are outsourced through external contracts for operations and maintenance, and in some instances, management.

#### 12.3.4.1 Parks and Reserves Asset Management contracts for Tasman and Golden Bay

These key contracts for operations and maintenance are publicly tendered. The current contractor is Nelmac, a CCTO of Nelson City Council. The contract is a co-operative based model. The scope includes litter control, maintenance of grass, vegetation control, provision of planting and irrigation of sports facilities, playground equipment, parks, and walkways, waterways and water bodies,

toilet and changing facilities, grounds maintenance at community housing complexes and cemetery services. The current contracts are from 1 July 2013 to 30 June 2018, with potential extension to 30 June 2020 at Council's sole discretion. Renewal is subject to performance (as defined by the contract) and renegotiation of a new price acceptable to Council.

#### 12.3.4.2 Saxton Field

NCC has a management contract for the Pavilion and Oval with an external provider, Sports Tasman; TDC contributes to this financially. The contract expired on 30 September 2015 and has been rolled over until September 2017.

For TDC land within the Saxton Field complex, operations and maintenance work is covered by the Tasman Parks & Reserves Asset Management contract.

#### 12.3.4.3 Local Management Committees

Many of the community facilities are operated by voluntary groups through local management committees; as well as Council support. The Committees can access other sources of funding (e.g. grants) not available to Council.

#### 12.3.4.4 Community Housing

Reserves and Facilities staff oversee the delivery of this service (tenancy management, requests for repairs etc.). Approximately 40% of one FTE is spent managing the community housing. From investigations into outsourcing costs, this is substantially lower than delivering this service through an external contractor. Maintenance of the grounds is under the main Parks and Reserves Asset Management Contracts. Other maintenance and capital works, such as scheduled maintenance (e.g. exterior painting) and non-scheduled maintenance (e.g. faults, vandalism repair), are outsourced. Council is part way through a rolling programme of improvements. Insulation upgrades will be completed in 2017/18 and heating upgrades in 2018/19. It is expected this will increase satisfaction of tenants with standards of accommodation.

## 12.4 Asset Management Systems and Data

### 12.4.1 Information Systems and Tools

Council has a variety of systems and tools that support effective operation and maintenance, record asset data, and enable that data to be analysed to support optimised life-cycle management. There is a continual push to incorporate all asset data into the core asset management systems where possible; where not possible, attempts are made to integrate or link systems so that they can be easily accessed.

Confirm (a specialised Asset Management Application) holds a database of all land, assets and building information relating to the Reserves and Facilities activity. The asset information currently records base details relating to:

- asset type
- measurement information – (how many and size)
- asset creation date
- location description
- maintenance contract and area, if any
- Ward
- customer responsible for asset
- attribute detail about asset

It also may record the following additional information:

- some detail relating to scanned as built plan links
- asset notes and description

Confirm is used to undertake all ground maintenance contract management functions. Confirm has a customer service enquiry functionality that is used to log and manage customer calls.

Plans and as built information is contained within the "Silent One" system that Council operates. This is a scanned image repository system. It is not yet a complete record of all plans. Some documents and images are also stored on the network drive and linked to confirm direct e.g. plaques and signs photos and management plans. All other plans and records are kept in hard copy form.

## 12.4.2 Asset Data

Table 39 summarises the various data types, data source and how they are managed within Council. It also provides a grading on data accuracy and completeness where appropriate.

Table 39: Data Types and Information Systems

Data Type	Information System	Management strategy	Data Accuracy	Data Completeness
As-built plans	SilentOne	As-built plans are uploaded to SilentOne, allowing digital retrieval. Each plan is audited on receipt to ensure a consistent standard and quality.	2	2
Asset condition	Confirm	Condition data held in Confirm on all assets.	2	3
Asset description	Confirm	All assets are recorded in Confirm.	2	2
Asset location	GIS (point and line data) / Confirm	Location data is recorded in GIS, with some additional descriptive information available in Confirm.	2	2
Asset valuation	Confirm	Valuation of assets is based on data in Confirm. More information required on smaller assets.	2	2
Contract payments	Confirm	All maintenance contract payments are done through Confirm. Data on expenditure is extracted and uploaded to NCS.	N/A	N/A
Contractor performance	Confirm	Contractor performance is recorded in Confirm's Maintenance Management module.	N/A	N/A
Corporate GIS browser	Explore Tasman	Selected datasets are made available to all the Council staff through this internal GIS browser via individual layers and associated reports.	N/A	N/A
Customer service requests	Customer Services Application / Confirm	Customer calls relating to asset maintenance are captured in the custom-made Customer Services Application and passed to Confirm's Enquiry module.	N/A	N/A
Financial information	NCS	The Council's corporate financial system is NCS, a specialist supplier of integrated financial, regulatory and administration systems for Local Government. Contract payment summaries are reported from Confirm and imported into NCS for financial tracking of budgets.	N/A	N/A
Infrastructure Asset Register	Spreadsheet	High level financial tracking spreadsheet for monitoring asset addition, disposals and depreciation. High level data is checked against detail data in the AM system and reconciled when a valuation is performed.	2	2
Growth and Demand Supply	Growth Model	A series of linked processes that underpin the Council's long term planning, by predicting expected development areas, revenues and costs, and estimating income for the long term.	2	2

Data Type	Information System	Management strategy	Data Accuracy	Data Completeness
Maintenance history	Confirm	Contractor work is issued via Confirm.	2	2
Photos	Network drives	Electronic photos of assets are mainly stored on the Council's network drives.	N/A	N/A
Processes and documentation	Promapp	Promapp is process management software that provides a central online repository where the Council's process diagrams and documentation is stored. It was implemented in 2014 and there is a phased uptake by business units.	2	5
Resource consents and consent compliance	NCS	Detail on Resource Consents and their compliance of conditions (e.g. sample testing) are recorded in the NCS Resource Consents module.	2	2
Reports	Confirm Reports	Many SQL based reports from Confirm are delivered through Confirm Reports. Explore Tasman also links to this reported information to show asset information and links (to data in SilentOne and NCS)	N/A	N/A
Tenders	LGTenders	Almost all New Zealand councils use this system to advertise their tenders and to conduct the complete tendering process electronically.	N/A	N/A

Table 40: Data Accuracy and Completeness Grades

Grade	Description	% Accurate	Grade	Description	% Complete
1	Accurate	100	1	Complete	100
2	Minor Inaccuracies	+/- 5	2	Minor Gaps	90 – 99
3	50 % Estimated	+/- 20	3	Major Gaps	60 – 90
4	Significant Data Estimated	+/- 30	4	Significant Gaps	20 – 60
5	All Data Estimated	+/- 40	5	Limited Data Available	0 – 20



## 12.5 Quality Management

Council has not implemented a formal Quality Management system across the organisation. Quality is ensured by audits, checks and reviews that are managed on a case by case basis.

Table 41 outlines the quality management approaches that support Council's asset management processes and systems.

Table 41: Quality Management Approaches

Activity	Description
Asset Creation	As-built plans are reviewed on receipt for completeness and adherence to the Engineering Standards and Policies. If anomalies are discovered during data entry, these are investigated and corrected. As-built information and accompanying documentation is required to accompany maintenance contract claims.
Asset Data Integrity	Monthly reports are run to ensure data accuracy and completeness. Infrastructure assets are shown on the corporate GIS browser, Explore Tasman, and viewers are encouraged to report anomalies to relevant staff.
Levels of Service	Key performance indicators are reported annually via the Council's Annual Report. This is audited by the Office of the Auditor General.
Operations	Audits of a percentage of contract maintenance works are undertaken regularly, to ensure that performance standards are maintained. Failure to comply with standards is often linked to financial penalties for the contractor.
Planning	The Long Term Plan and associated planning process are formalised across Council. There is a LTP project team, LTP governance team, and AMP project team that undertakes internal reviews prior to Council approval stages. Following completion of the AMPs, a peer review is done, and the outcomes used to update the AMP improvement plans.
Process documentation	Council uses Promapp software to document and store process descriptions. Over time, staff are capturing organisational knowledge in an area accessible to all, to ensure business continuity and consistency. Detailed documentation, forms and templates can be linked to each activity in a process. Processes are shown in flowchart or swim lane format, and can be shared with external parties.
Programme Delivery	This strictly follows a gateway system with inbuilt checks and balances at every stage. Projects cannot proceed until all criteria of a certain stage have been completely met and formally signed off.
Reports to Council	All reports that are presented to Council by staff are reviewed and approved by the Senior Management Team prior to release.

# 13 Improvement Planning

Establishment of a robust, continuous improvement process ensures that Council is making the most effective use of resources to achieve an appropriate level of asset management practice. The continuous improvement process includes:

- Identification of improvements
- Prioritisation of improvements
- Establishment of an improvement programme
- Delivery of improvements
- On-going review and monitoring of the programme

## 13.1 Summary of Planned Improvements

A list of the planned Reserves and Facilities activity specific improvement items is provided in Table 42 below.

Table 4.2: Reserves & Facilities Improvement Items

Improvement Item	Further Information	Priority	Status	Expected Completion Date	Staff Member Responsible	Cost / Resource Type
Concessions Policy	Preparation of a concessions policy for use of Council parks, reserves and community facilities is needed, due to increasing demand for paid activities to take place in these areas.	High	Not started	July 2019	Anna Gerraty / Richard Hollier	Staff time
Community Facilities Strategy	Preparation of a strategy is required to address a range of issues to better determine future requirements and specific levels of service and govern future use of community facilities.	High	Not started	December 2019	Richard Hollier / Francie Wafer	Staff time
Review Swimming Pool Provision	Review Council provision of community swimming pools, to determine the long term future needs and direction for the provision of aquatic facilities across the District. This should include a risk assessment and benefit/cost assessment to inform decision making on the future of the three existing outdoor community pools.	High	Not started	December 2019	Richard Hollier/ Mike Tasman-Jones	Staff time
Condition assessment	Update section with information obtained from condition assessment that was undertaken in 2015 (and any future condition assessments)	High	On hold	December 2020	Beryl Wilkes / Glenn Thorn / Francie Wafer	Staff time
Community Housing review	Review Council provision of community housing to determine the long term future needs and direction for the provision of this service area.	High	Not started	June 2019	Richard Hollier / Francie Wafer	Staff time
Public Toilet Policy	Develop a public toilet policy that will cover levels of service, design and construction standards, future toilet development needs and a renewal plan for replacement of toilets.	Medium	Not started	July 2019	Francie Wafer	Staff time
Renewals	Use updated condition assessment information to prepare a renewal programme for future years.	Medium	Not started	July 2019	Beryl Wilkes	Staff time

Improvement Item	Further Information	Priority	Status	Expected Completion Date	Staff Member Responsible	Cost / Resource Type
Risk Management	Review all inherent, current and target risk scores following the adoption of the amended framework. Develop and implement a more comprehensive approach to risk management	Medium	Not started	July 2019	Brylee Wayman/ Reserves and Facilities team	Staff time
Cemetery SOP	Review and update existing Cemetery Standard Operating Procedures (SOP)	Medium	In progress	December 2019	Richard Hollier / Beryl Wilkes / Francie Wafer	Staff time
Refine data confidence table	Data confidence is included, but limited. Suggest it can be improved by stating confidence on quantity, attributes, cost life, condition and performance.	Low	Not started	December 2020	Glenn Thorn	Staff time
Asset disposal	Statements around asset disposal need to be aligned with the management strategies for halls and old pools.	Low	Not started	December 2019	Richard Hollier	Staff time
Asset valuation information	The asset valuation information should include replacement value.	Low	Not started	December 2020	Richard Hollier / Bob McPherson	Staff time
Future demand for facilities	Translate information about population figures into how this will affect community facilities, e.g. libraries (attendance figures), community housing (demand).	Low	Not started	December 2020	Anna Gerraty / Ros Squire / Brylee Wayman	Staff time
Parks & Reserves AM Contract	Review and retender parks maintenance contracts	Medium	Not started	June 2019	Richard Hollier / Beryl Wilkes / Glenn Thorn	Staff time
Development Contributions Policy	Revise Council's Development Contributions Policy to incorporate provision for contributions to be levied for growth related reserves and facilities projects.	Medium	Not started	Dec 2020	Anna Gerraty / Ros Squire / Richard Hollier / Beryl Wilkes	Staff time

# Appendices

# Appendix A: Operational Budget

ID	Name	Total Budget	Financial Year Budget (\$)										Total Budget	
		2018-48	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028-38	2038-48
15012506	Council Cottages Insurance	962,670	32,089	32,089	32,089	32,089	32,089	32,089	32,089	32,089	32,089	32,089	320,890	320,890
1512240701	Takaka Flats - Exterior Maintenance	147,230	3,615	3,615	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000	50,000
1512240702	Takaka Flats Interior Maintenance	146,456	3,228	3,228	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000	50,000
1512240801	Takaka Flats - Mowing & Sweeping	209,790	6,993	6,993	6,993	6,993	6,993	6,993	6,993	6,993	6,993	6,993	69,930	69,930
15122505	Takaka Flats - Electricity	38,730	1,291	1,291	1,291	1,291	1,291	1,291	1,291	1,291	1,291	1,291	12,910	12,910
15122508	Takaka Flats - Rates	92,400	4,400	4,400	4,400	4,400	4,400	4,400	4,400	4,400	4,400	4,400	4,400	44,000
1521240701	Murchison Flats - Exterior Maintenance	195,000	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	65,000	65,000
1521240702	Murchison Flats - Interior Maintenance	105,000	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	35,000	35,000
1521240801	Murchison Flats - Mowing & Sweeping	75,000	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	25,000	25,000
15212508	Murchison Flats - Rates	160,800	5,360	5,360	5,360	5,360	5,360	5,360	5,360	5,360	5,360	5,360	53,600	53,600
1521250801	Murchison Flats - Water Charges	15,000	500	500	500	500	500	500	500	500	500	500	5,000	5,000
1531240701	Hollis Hill (Bgw) Flats - Exterior Mntce	121,020	4,034	4,034	4,034	4,034	4,034	4,034	4,034	4,034	4,034	4,034	40,340	40,340
1531240702	Hollis Hill (Bgw) Flats - Interior Mntce	96,840	3,228	3,228	3,228	3,228	3,228	3,228	3,228	3,228	3,228	3,228	32,280	32,280
1531240801	Hollis Hill (Bgw) Flats - Mowing & Sweeping	150,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000	50,000
15312508	Hollis Hill (Bgw) Flats - Rates	246,000	8,200	8,200	8,200	8,200	8,200	8,200	8,200	8,200	8,200	8,200	82,000	82,000
1531250801	Hollis Hill (Bgw) Flats -Water Chgs	42,000	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	14,000	14,000
1532240701	Pearless (Wkfld) Flats - Exterior Mntce	270,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	90,000	90,000
1532240702	Pearless (Wkfld) Flats - Interior Mntce	150,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000	50,000
1532240801	Pearless (Wkfld) Flats - Mowing & Sweeping	150,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000	50,000
15322508	Pearless (Wkfld) Flats - Rates	132,300	6,300	6,300	6,300	6,300	6,300	6,300	6,300	6,300	6,300	6,300	6,300	63,000
1532250801	Pearless (Wkfld) Flats - Water Charges	8,400	400	400	400	400	400	400	400	400	400	400	400	4,000
1541240701	Vosper St Exterior Maintenance	549,930	18,331	18,331	18,331	18,331	18,331	18,331	18,331	18,331	18,331	18,331	183,310	183,310
1541240702	Vosper St Flats - Interior Mntce	600,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	200,000	200,000
1541240801	Vosper St Mowing & Sweeping	510,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	170,000	170,000
15412505	Vosper St Flats - Electricity	9,270	309	309	309	309	309	309	309	309	309	309	3,090	3,090
15412508	Vosper St Flats - Rates	678,000	22,600	22,600	22,600	22,600	22,600	22,600	22,600	22,600	22,600	22,600	226,000	226,000
1541250801	Vosper St Water Charges	50,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	24,000

ID	Name	Total Budget	Financial Year Budget (\$)										Total Budget	
		2018-48	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028-38	2038-48
1542240701	Mears-Haven External Mntce	300,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	100,000	100,000
1542240702	Mears-Haven - Interior Maintenance	484,140	16,138	16,138	16,138	16,138	16,138	16,138	16,138	16,138	16,138	16,138	161,380	161,380
1542240801	Mears-Haven - Mowing & Sweeping	382,500	12,750	12,750	12,750	12,750	12,750	12,750	12,750	12,750	12,750	12,750	127,500	127,500
15422508	Mears-Haven - Rates	405,000	13,500	13,500	13,500	13,500	13,500	13,500	13,500	13,500	13,500	13,500	135,000	135,000
1551240701	Aotea Flats Exterior Maintenance	570,000	19,000	19,000	19,000	19,000	19,000	19,000	19,000	19,000	19,000	19,000	190,000	190,000
1551240702	Aotea Flats Interior Maintenance	712,260	24,206	24,206	24,206	24,206	24,206	24,206	23,626	23,626	23,626	23,626	236,260	236,260
1551240801	Aotea Flats Mowing & Sweeping	510,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	170,000	170,000
15512508	Aotea Flats - Rates	495,390	16,513	16,513	16,513	16,513	16,513	16,513	16,513	16,513	16,513	16,513	165,130	165,130
1551250801	Aotea Flats - Water Charges	126,000	4,200	4,200	4,200	4,200	4,200	4,200	4,200	4,200	4,200	4,200	42,000	42,000
1552240701	Maling Flats Exterior Maintenance	255,000	8,500	8,500	8,500	8,500	8,500	8,500	8,500	8,500	8,500	8,500	85,000	85,000
1552240702	Maling Flats Interior Maintenance	257,770	6,455	6,455	6,993	6,993	6,993	6,993	9,037	9,037	9,037	9,037	90,370	90,370
1552240801	Maling Flats Mowing & Sweeping	156,870	8,069	8,069	8,069	8,069	8,069	8,069	4,519	4,519	4,519	4,519	45,190	45,190
15522508	Maling Flats - Rates	288,000	9,600	9,600	9,600	9,600	9,600	9,600	9,600	9,600	9,600	9,600	96,000	96,000
1552250801	Maling Flats Water Charges	23,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	11,000
17002202	LEGAL FEES	322,740	10,758	10,758	10,758	10,758	10,758	10,758	10,758	10,758	10,758	10,758	107,580	107,580
17002203	P/R CONTRACT DOCUMENTATION	329,837	5,379	16,138	12,247	5,379	5,379	5,379	11,664	11,664	11,664	11,664	116,640	116,640
1700220301	GENERAL CONSULTANCY	253,354	8,069	8,069	8,472	8,472	8,472	8,472	8,472	8,472	8,472	8,472	84,720	84,720
17002401105	CONTRACTOR REPORTS RICHMOND	225,000	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	75,000	75,000
17002404	PARKS INSPECTION SERVICES CONT	450,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	150,000	150,000
17002505	P&R Electricity	636,000	21,200	21,200	21,200	21,200	21,200	21,200	21,200	21,200	21,200	21,200	212,000	212,000
17002506	Parks & Reserves Insurance	53,850	1,795	1,795	1,795	1,795	1,795	1,795	1,795	1,795	1,795	1,795	17,950	17,950
17002508	P/R RATES PAYMENT	3,800,790	126,693	126,693	126,693	126,693	126,693	126,693	126,693	126,693	126,693	126,693	1,266,930	1,266,930
1700250802	P/R Water Rates	1,170,000	39,000	39,000	39,000	39,000	39,000	39,000	39,000	39,000	39,000	39,000	390,000	390,000
17012401	Richmond General Maintenance	3,467,694	114,069	114,069	119,772	119,772	119,772	119,772	119,772	119,772	119,772	119,772	1,140,690	1,140,690
1701240103	WAIMEA RIVER PARK	225,000	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	75,000	75,000
170124011	Waimea/Moutere/Murch Maintenance	5,673,298	155,000	175,030	190,831	190,831	190,831	190,831	190,831	190,831	190,831	190,831	1,908,310	1,908,310



ID	Name	Total Budget	Financial Year Budget (\$)										Total Budget	
		2018-48	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028-38	2038-48
170124012	Motueka Maintenance	3,833,804	120,758	120,758	128,296	128,296	128,296	128,296	128,296	128,296	128,296	128,296	1,282,960	1,282,960
170124013	Beach & Esp Reserve Motueka	4,524,550	141,385	144,385	151,385	151,385	151,385	151,385	151,385	151,385	151,385	151,385	1,513,850	1,513,850
1701240182	Community Services Coastal Assets	60,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	20,000	20,000
17022401	Cemeteries Richmond Maintenance	1,990,878	63,403	63,403	66,574	66,574	66,574	66,574	66,574	66,574	66,574	66,574	665,740	665,740
170224011	Cemeteries Waimea/Moutere/Murch Maintenance	1,394,346	35,000	40,000	45,000	47,198	47,198	47,198	47,198	47,198	47,198	47,198	471,980	471,980
17022401110	RICHMOND BURIALS	740,000	20,000	20,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	250,000	250,000
170224012	Cemeteries Motueka Maintenance	2,350,704	71,578	71,578	78,841	78,841	78,841	78,841	78,841	78,841	78,841	78,841	788,410	788,410
17022401210	WAIMEA/LAKES BURIALS	195,000	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	65,000	65,000
170224013	Cemeteries Golden Bay Maintenance	1,731,544	48,816	48,816	58,354	58,354	58,354	58,354	58,354	58,354	58,354	58,354	583,540	583,540
17022401310	MOTUEKA BURIALS	757,416	20,000	20,000	25,622	25,622	25,622	25,622	25,622	25,622	25,622	25,622	256,220	256,220
17022401410	GOLDEN BAY BURIALS	261,413	8,069	8,736	8,736	8,736	8,736	8,736	8,736	8,736	8,736	8,736	87,360	87,360
17032401	P/C Richmond Maintenance	2,390,000	75,000	75,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	800,000	800,000
170324011	P/C Waimea/Moutere/Murch Maintenance	6,036,688	181,328	181,328	202,644	202,644	202,644	202,644	202,644	202,644	202,644	202,644	2,026,440	2,026,440
170324012	P/C Motueka Maintenance	3,786,754	117,141	117,141	126,874	126,874	126,874	126,874	126,874	126,874	126,874	126,874	1,268,740	1,268,740
170324013	P/C Golden Bay Maintenance	4,287,044	125,478	125,478	144,146	144,146	144,146	144,146	144,146	144,146	144,146	144,146	1,441,460	1,441,460
17032404	P/C RENTOKIL HYGIENE	1,284,000	40,000	40,000	43,000	43,000	43,000	43,000	43,000	43,000	43,000	43,000	430,000	430,000
17042401	P/G Richmond Maintenance	5,927,746	243,365	243,365	194,322	194,322	194,322	194,322	194,322	194,322	194,322	194,322	1,943,220	1,943,220
170424011	P/G Waimea/Moutere/Murch Maintenance	7,077,434	226,065	226,065	236,618	236,618	236,618	236,618	236,618	236,618	236,618	236,618	2,366,180	2,366,180
170424012	P/G Motueka Maintenance	6,043,444	196,256	196,256	201,819	201,819	201,819	201,819	201,819	201,819	201,819	201,819	2,018,190	2,018,190
170424013	P/G Golden Bay Maintenance	3,968,995	124,928	130,623	132,623	132,623	132,623	132,623	132,623	132,623	132,623	132,623	1,326,230	1,326,230
17042401312	P/G MOTUEKA REC CENTRE MTCE	222,730	7,093	7,093	7,448	7,448	7,448	7,448	7,448	7,448	7,448	7,448	74,480	74,480
17042401582	P/G FENC/FURN/SIGNS GOLDEN BAY	416,000	12,000	12,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	140,000	140,000
17042401583	P/G FENC/FURN/SIGNS MOTUEKA	416,000	12,000	12,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	140,000	140,000
17042401584	P/G FENC/FURN/SIGNS WAIMEA	416,000	12,000	12,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	140,000	140,000
17042401585	P/G FENC/FURN/SIGNS RICHMOND	416,000	12,000	12,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	140,000	140,000

ID	Name	Total Budget	Financial Year Budget (\$)										Total Budget	
		2018-48	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028-38	2038-48
17052401180	TREES PLOTS VERGES RICHMOND	735,000	15,000	20,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	250,000	250,000
17052401280	TREES PLOTS VERGES WAIMEA	520,000	15,000	15,000	17,500	17,500	17,500	17,500	17,500	17,500	17,500	17,500	175,000	175,000
17052401380	TREES PLOTS VERGES MOTUEKA	1,123,762	35,789	35,789	37,578	37,578	37,578	37,578	37,578	37,578	37,578	37,578	375,780	375,780
17052401480	TREES PLOTS VERGES GOLDEN BAY	381,226	12,141	12,141	12,748	12,748	12,748	12,748	12,748	12,748	12,748	12,748	127,480	127,480
1705252601	TREES PROTECTED TREES	2,090,000	65,000	65,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	700,000	700,000
1705252603	ARBOUR DAY	356,000	10,000	10,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	120,000	120,000
1706240101	GATEWAYS PROJECT ex Comm Input	354,390	11,813	11,813	11,813	11,813	11,813	11,813	11,813	11,813	11,813	11,813	118,130	118,130
17072401	Sports Grounds Richmond Maintenance	7,899,244	289,328	252,328	262,771	262,771	262,771	262,771	262,771	262,771	262,771	262,771	2,627,710	2,627,710
170724011	Sports Grounds Waimea/Moutere/Murch Maintenance	6,723,556	217,448	217,448	224,595	224,595	224,595	224,595	224,595	224,595	224,595	224,595	2,245,950	2,245,950
170724012	Sports Grounds Motueka Maintenance	5,784,200	180,000	185,892	193,511	193,511	193,511	193,511	193,511	193,511	193,511	193,511	1,935,110	1,935,110
170724013	Sports Grounds Golden Bay Maintenance	453,834	14,453	14,453	15,176	15,176	15,176	15,176	15,176	15,176	15,176	15,176	151,760	151,760
1708240101	MISC FENCING	706,714	22,593	22,593	23,626	23,626	23,626	23,626	23,626	23,626	23,626	23,626	236,260	236,260
1708240102	MISC VANDALISIM	1,006,000	33,000	33,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	330,000	330,000
17082526	MISC ANZAC DAY EXPENSES	225,000	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	75,000	75,000
17082526101	MISC RICHMOND MEMORIALS	308,000	18,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	100,000	100,000
17082526302	MISC MOTUEKA SALTWATER BATHS	30,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	10,000	10,000
17082526304	MISC MOTUEKA CAMERA MONITORING	225,000	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	75,000	75,000
17092401	Moturoa/Rabbit Island Maintenance	3,403,532	113,102	113,102	114,411	114,411	114,411	114,411	114,411	114,411	114,411	114,411	1,131,020	1,131,020
1709240102	R/I TOILET BLOCK MONITORING	690,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	230,000	230,000
1709240105	R/I TREES & SHRUBS	1,200,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	400,000	400,000
1709240106	R/I BARBECUES	364,684	10,758	10,758	12,256	12,256	12,256	12,256	12,256	12,256	12,256	12,256	122,560	122,560
1709240108	R/I HOUSING MTCE - INTERIOR	240,994	7,531	7,531	8,069	8,069	8,069	8,069	8,069	8,069	8,069	8,069	80,690	80,690
17092404	R/I ROADS & PARKS CONTRACT	7,130,000	235,000	235,000	245,000	245,000	245,000	245,000	245,000	245,000	245,000	245,000	2,350,000	2,350,000
17092504	R/I TELEPHONE	19,380	646	646	646	646	646	646	646	646	646	646	6,460	6,460
17092526	R/I EQUESTRIAN PARK	150,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000	50,000
17102401	Walkways Richmond Maintenance	3,209,528	102,214	102,214	107,325	107,325	107,325	107,325	107,325	107,325	107,325	107,325	1,073,250	1,073,250

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		2018-48	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028-38	2038-48
171024011	Walkways Waimea/Moutere Maintenance	3,192,282	109,607	109,607	106,181	106,181	106,181	106,181	106,181	106,181	106,181	106,181	1,061,810	1,061,810
171024012	Walkways Motueka Maintenance	1,560,000	52,000	52,000	52,000	52,000	52,000	52,000	52,000	52,000	52,000	52,000	520,000	520,000
171024013	Walkways Golden Bay Maintenance	450,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	150,000	150,000
17112401116	FPG RICHMOND	4,571,238	140,741	145,741	153,027	153,027	153,027	153,027	153,027	153,027	153,027	153,027	1,530,270	1,530,270
17112401205	FPG MOUTERE WAIMEA	805,808	20,822	25,822	27,113	27,113	27,113	27,113	27,113	27,113	27,113	27,113	271,130	271,130
17112401304	FPG MOTUEKA	1,629,890	46,065	46,065	54,920	54,920	54,920	54,920	54,920	54,920	54,920	54,920	549,200	549,200
17112401480	FPG GOLDEN BAY	1,050,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	350,000	350,000
17122401286	SIS MOUTERE WAIMEA	676,954	21,559	21,559	22,637	22,637	22,637	22,637	22,637	22,637	22,637	22,637	226,370	226,370
17122401287	SIS FAULKNER BUSH/EDWARD BAIGE	1,495,536	47,628	47,628	50,010	50,010	50,010	50,010	50,010	50,010	50,010	50,010	500,100	500,100
17122401288	SIS TAPAWERA	184,634	5,881	5,881	6,174	6,174	6,174	6,174	6,174	6,174	6,174	6,174	61,740	61,740
17122401307	SIS MOTUEKA	690,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	230,000	230,000
17122401580	SIS LAKES/MURCHISON	337,804	10,758	10,758	11,296	11,296	11,296	11,296	11,296	11,296	11,296	11,296	112,960	112,960
19002203	Consulting	100,000	0	100,000	0	0	0	0	0	0	0	0	0	0
19002401	HALLS REPAIRS /MAINTENANCE	2,680,000	90,000	90,000	90,000	50,000	100,000	100,000	90,000	90,000	90,000	90,000	900,000	900,000
1900240101	Building Warrant of Fitness	450,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	150,000	150,000
1900240105	Halls Seismic Assessment	44,540	22,270	22,270	0	0	0	0	0	0	0	0	0	0
1900250502	SPC Electricity	150,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000	50,000
19002506	Insurance	2,130,690	71,023	71,023	71,023	71,023	71,023	71,023	71,023	71,023	71,023	71,023	710,230	710,230
19002508	Special Purposes Committees - Rates	2,016,000	67,200	67,200	67,200	67,200	67,200	67,200	67,200	67,200	67,200	67,200	672,000	672,000
1900250801	WATER ON BEHALF	300,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	100,000	100,000
19002534	\$1 FOR \$1 SUBSIDIES	1,665,000	55,500	55,500	55,500	55,500	55,500	55,500	55,500	55,500	55,500	55,500	555,000	555,000
19032505	GB COMMUNITY CENTRE ELECTRIC	37,500	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	12,500	12,500
19032509	GB COMMUNITY CENTRE CLEANING	180,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	60,000	60,000
19032517	GB COMMUNITY MATERIALS PURCH	420,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	140,000	140,000
19052505	Electricity	22,500	750	750	750	750	750	750	750	750	750	750	7,500	7,500
19052517	Materials	7,500	250	250	250	250	250	250	250	250	250	250	2,500	2,500

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		2018-48	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028-38	2038-48
19062401	KOTINGA HALL REPAIRS & MAINT	15,000	500	500	500	500	500	500	500	500	500	500	5,000	5,000
19062505	KOTINGA HALL ELECTRICITY	7,050	235	235	235	235	235	235	235	235	235	235	2,350	2,350
19062517	KOTINGA HALL MATERIALS PURCH	20,970	699	699	699	699	699	699	699	699	699	699	6,990	6,990
19072404	LOWER MOUTERE HALL CONTRACTS	38,730	1,291	1,291	1,291	1,291	1,291	1,291	1,291	1,291	1,291	1,291	12,910	12,910
19072505	LOWER MOUTERE HALL ELECTRICI	54,870	1,829	1,829	1,829	1,829	1,829	1,829	1,829	1,829	1,829	1,829	18,290	18,290
19072517	LOWER MOUTERE HALL MATERIALS	48,420	1,614	1,614	1,614	1,614	1,614	1,614	1,614	1,614	1,614	1,614	16,140	16,140
19082404	MOT MEMORIAL HALL CONTRACTS	329,220	10,974	10,974	10,974	10,974	10,974	10,974	10,974	10,974	10,974	10,974	109,740	109,740
19082505	MOT MEMORIAL HALL ELECTRICIT	300,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	100,000	100,000
19082517	MOT MEMORIAL HALL MATERIALS	450,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	150,000	150,000
19102404	NGATIMOTI HALL CONTRACTS	53,160	1,772	1,772	1,772	1,772	1,772	1,772	1,772	1,772	1,772	1,772	17,720	17,720
19102505	NGATIMOTI HALL ELECTRICITY	32,280	1,076	1,076	1,076	1,076	1,076	1,076	1,076	1,076	1,076	1,076	10,760	10,760
19112505	ONEKAKA HALL ELECTRICITY	9,270	309	309	309	309	309	309	309	309	309	309	3,090	3,090
19112517	ONEKAKA HALL MATERIALS PURCH	96,840	3,228	3,228	3,228	3,228	3,228	3,228	3,228	3,228	3,228	3,228	32,280	32,280
19122401	POHARA HALL REPAIRS/MAINTENA	46,470	1,549	1,549	1,549	1,549	1,549	1,549	1,549	1,549	1,549	1,549	15,490	15,490
19122504	POHARA HALL TELEPHONE	30,660	1,022	1,022	1,022	1,022	1,022	1,022	1,022	1,022	1,022	1,022	10,220	10,220
19122505	ELECTRICITY	88,980	2,966	2,966	2,966	2,966	2,966	2,966	2,966	2,966	2,966	2,966	29,660	29,660
19122517	POHARA HALL MATERIALS PURCHA	225,000	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	75,000	75,000
19132401	PAKAWAU HALL REPAIRS & MAINT	6,000	200	200	200	200	200	200	200	200	200	200	2,000	2,000
19132505	PAKAWAU HALL ELECTRICITY	16,230	541	541	541	541	541	541	541	541	541	541	5,410	5,410
19132517	PAKAWAU HALL MATERIALS PURCH	53,640	1,788	1,788	1,788	1,788	1,788	1,788	1,788	1,788	1,788	1,788	17,880	17,880
19142404	RICHMOND TOWN HALL CONTRACTS	750,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	250,000	250,000
19142505	RICHMOND HALL ELECTRICITY	161,370	5,379	5,379	5,379	5,379	5,379	5,379	5,379	5,379	5,379	5,379	53,790	53,790
19142517	RICHMOND HALL MATERIALS PURC	189,240	6,308	6,308	6,308	6,308	6,308	6,308	6,308	6,308	6,308	6,308	63,080	63,080
19152505	RIWAKA HALL ELECTRICITY	48,750	1,625	1,625	1,625	1,625	1,625	1,625	1,625	1,625	1,625	1,625	16,250	16,250
19152517	RIWAKA HALL MATERIALS PURCHA	107,280	3,576	3,576	3,576	3,576	3,576	3,576	3,576	3,576	3,576	3,576	35,760	35,760
19162408	MCKEE DOMAIN MAINTENANCE	750,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	250,000	250,000
19162505	MCKEE DOMAIN ELECTRICITY	45,000	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	15,000	15,000

ID	Name	Total Budget	Financial Year Budget (\$)										Total Budget	
		2018-48	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028-38	2038-48
19162508	McKee Domain Rates Payments	225,000	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	75,000	75,000
19162517	MCKEE DOMAIN MATERIALS PURCH	2,250,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	750,000	750,000
19172505	Electricity Mapua Library	60,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	20,000	20,000
19172517	Mapua Memorial Library Materials	75,000	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	25,000	25,000
19312404	BRIGHTWATER REC RES CONTRACT	240,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	80,000	80,000
19312505	ELECTRICITY	51,630	1,721	1,721	1,721	1,721	1,721	1,721	1,721	1,721	1,721	1,721	17,210	17,210
19312508	Brightwater rec reserve rates	162,000	5,400	5,400	5,400	5,400	5,400	5,400	5,400	5,400	5,400	5,400	54,000	54,000
19312517	BRIGHTWATER REC RES MATERIAL	75,000	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	25,000	25,000
19342505	EAST TAKAKA REC ELECTRICITY	8,130	271	271	271	271	271	271	271	271	271	271	2,710	2,710
19342517	EAST TAKAKA REC RES MATERIAL	32,280	1,076	1,076	1,076	1,076	1,076	1,076	1,076	1,076	1,076	1,076	10,760	10,760
19352404	GB REC RESERVE CONTRACTS	464,760	15,492	15,492	15,492	15,492	15,492	15,492	15,492	15,492	15,492	15,492	154,920	154,920
19352505	GB REC RESERVE ELECTRICITY	74,160	2,472	2,472	2,472	2,472	2,472	2,472	2,472	2,472	2,472	2,472	24,720	24,720
19352517	GB REC RESERVE MATERIALS PUR	297,450	9,915	9,915	9,915	9,915	9,915	9,915	9,915	9,915	9,915	9,915	99,150	99,150
19372505	LOWER MOUERE REC ELECTRICIT	12,960	432	432	432	432	432	432	432	432	432	432	4,320	4,320
19372517	LOWER MOUERE PURCHASES	17,490	583	583	583	583	583	583	583	583	583	583	5,830	5,830
19452404	TASMAN REC RES CONTRACTS	468,000	15,600	15,600	15,600	15,600	15,600	15,600	15,600	15,600	15,600	15,600	156,000	156,000
19452408	TASMAN REC RES GROUND MTCE	19,380	646	646	646	646	646	646	646	646	646	646	6,460	6,460
19452503	TASMAN REC RES POSTAGE & PHO	36,000	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	12,000	12,000
19452505	ELECTRICITY	64,560	2,152	2,152	2,152	2,152	2,152	2,152	2,152	2,152	2,152	2,152	21,520	21,520
19452517	TASMAN REC RES MATERIALS PUR	525,000	17,500	17,500	17,500	17,500	17,500	17,500	17,500	17,500	17,500	17,500	175,000	175,000
19462401	Rec Centre Maint. Theatre	161,370	5,379	5,379	5,379	5,379	5,379	5,379	5,379	5,379	5,379	5,379	53,790	53,790
19462505	Rec Centre Electricity (Theatre)	570,000	19,000	19,000	19,000	19,000	19,000	19,000	19,000	19,000	19,000	19,000	190,000	190,000
19462508	Rec Centre Rates (Theatre)	100,800	3,360	3,360	3,360	3,360	3,360	3,360	3,360	3,360	3,360	3,360	33,600	33,600
19472404	WAKEFIELD REC RES CONTRACTS	24,810	827	827	827	827	827	827	827	827	827	827	8,270	8,270
19472505	WAKEFIELD REC RES ELECTRICIT	69,720	2,152	2,152	2,152	2,152	2,152	2,152	2,367	2,367	2,367	2,367	23,670	23,670
19472517	WAKEFIELD REC RES MATERIALS	104,856	2,152	2,152	2,152	2,152	2,152	2,152	3,831	3,831	3,831	3,831	38,310	38,310
19502504	RICHMOND INF TELEPHONE EXPEN	27,990	933	933	933	933	933	933	933	933	933	933	9,330	9,330

ID	Name	Total Budget	Financial Year Budget (\$)										Total Budget	
		2018-48	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028-38	2038-48
19502505	RICHMOND INF ELECTRICITY	30,666	807	807	807	807	807	807	1,076	1,076	1,076	1,076	10,760	10,760
19502517	RICHMOND INF MATERIALS PURCH	63,000	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	21,000	21,000
28002506	Community Facilities Insurance	3,965,160	132,172	132,172	132,172	132,172	132,172	132,172	132,172	132,172	132,172	132,172	1,321,720	1,321,720
28032401	Maintenance	240,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	80,000	80,000
28032404	Rotoiti Hall Operations contract	540,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	180,000	180,000
28032508	Rotoiti Hall Rates Payments	165,000	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	55,000	55,000
28062402	SAXTON MTCE COSTS	5,448,000	175,000	175,000	175,000	175,000	180,000	180,000	18,000	190,000	190,000	190,000	1,900,000	1,900,000
28062404	Operations Contract	5,550,000	160,000	160,000	170,000	170,000	175,000	175,000	180,000	180,000	190,000	190,000	1,900,000	1,900,000
28062408	Saxton Field - Grounds Maint.	1,936,500	64,550	64,550	64,550	64,550	64,550	64,550	64,550	64,550	64,550	64,550	645,500	645,500
28062534	SAXTON FIELD GRANT	4,690,000	65,000	512,500	45,000	185,000	210,000	57,500	82,500	200,000	45,000	87,500	1,600,000	1,600,000
28072401	Murch Sports Centre Maintenance	259,000	27,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	80,000	80,000
28072404	Murch Sports Cntr - Operations Contract	1,050,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	350,000	350,000
28072508	Murch Sports Cent Rates Payments	243,000	8,100	8,100	8,100	8,100	8,100	8,100	8,100	8,100	8,100	8,100	81,000	81,000
28082401	General Maintenance	324,000	10,800	10,800	10,800	10,800	10,800	10,800	10,800	10,800	10,800	10,800	108,000	108,000
28082404	Operations contract	1,140,000	38,000	38,000	38,000	38,000	38,000	38,000	38,000	38,000	38,000	38,000	380,000	380,000
28132401	Maintenance	366,000	12,200	12,200	12,200	12,200	12,200	12,200	12,200	12,200	12,200	12,200	122,000	122,000
28132404	Operations contract	1,272,780	42,426	42,426	42,426	42,426	42,426	42,426	42,426	42,426	42,426	42,426	424,260	424,260
28132508	GB Community Facility Rates	229,500	7,650	7,650	7,650	7,650	7,650	7,650	7,650	7,650	7,650	7,650	76,500	76,500
28292401	General Maintenance	1,041,000	34,700	34,700	34,700	34,700	34,700	34,700	34,700	34,700	34,700	34,700	347,000	347,000
28292404	Operations contract	2,250,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	750,000	750,000
28292508	Mot Rec Centre Rates Payments	189,000	6,300	6,300	6,300	6,300	6,300	6,300	6,300	6,300	6,300	6,300	63,000	63,000
30012203	DILS Consulting	693,930	23,131	23,131	23,131	23,131	23,131	23,131	23,131	23,131	23,131	23,131	231,310	231,310
30012534	RFC Library Funding (BOOKS)	43,032	10,758	10,758	10,758	10,758	0	0	0	0	0	0	0	0
30312205	DILS GB VALUATION FEES	75,000	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	25,000	25,000
30332205	DILS WAIMEA VALUATION FEES	384,096	11,858	12,910	12,910	12,910	12,910	12,910	12,910	12,910	10,758	12,910	129,100	129,100
30342205	DILS MOT VALUATION FEES	210,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	70,000	70,000
3034253409	DILS MOT KEEP MOT BEAUTIFUL	316,661	10,000	10,000	10,000	10,000	10,200	10,200	10,200	10,200	10,200	10,404	105,500	109,757

ID	Name	Total Budget	Financial Year Budget (\$)										Total Budget	
		2018-48	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028-38	2038-48
3034253410	DILS MOT CLOCK TOWER TRUST	210,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	70,000	70,000
30352205	DILS RICHMOND VALUATION EXPENS	322,740	10,758	10,758	10,758	10,758	10,758	10,758	10,758	10,758	10,758	10,758	107,580	107,580
30352534	Community Contribution	30,000	30,000	0	0	0	0	0	0	0	0	0	0	0

# Appendix B1: Capital Budget



ID	Name	Project Driver %			Total Budget	Financial Year Budget (\$)											Total Budget	
		Growth	InclOS	Renewals	2018-48	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028-38	2038-48	
15126102	Takaka Cottages - Furn & Fittings	0	0	100	10,000	10,000	0	0	0	0	0	0	0	0	0	0	0	
15216106	Murchison - Cap - Bldgs	0	0	100	250,000	10,000	0	0	10,000	0	0	0	10,000	10,000	10,000	100,000	100,000	
15316102	Housing - Hollis Hill(Bgw) - C	0	0	100	264,268	0	0	0	0	18,000	0	11,194	0	0	11,194	111,940	111,940	
15316106R	HOLLIS HILL - CAPITAL WORK	0	0	100	20,597	0	15,000	0	0	0	0	0	0	5,597	0	0	0	
15326102	CAP PEARLESS FURN & FITTGS	0	0	100	28,000	0	0	10,000	0	0	18,000	0	0	0	0	0	0	
15326106R	PEARLESS CAP BUILDING	0	0	100	22,388	11,194	0	0	0	0	11,194	0	0	0	0	0	0	
15416102	Vosper St Flats- Cap - Furn/Fttgs	0	0	100	11,194	0	11,194	0	0	0	0	0	0	0	0	0	0	
15416102R	Vosper St Flats- Cap - Furn/Fttgs	0	0	100	289,657	0	0	0	0	0	0	21,000	33,583	0	11,194	111,940	111,940	
15416106	Vosper St Flats Cap - Buildings	0	0	100	69,582	0	0	11,194	0	11,194	0	11,194	0	36,000	0	0	0	
15426102	Mears-Haven Cap - Furn/Fttgs	0	0	100	11,194	0	0	0	11,194	0	0	0	0	0	0	0	0	
15426102R	Mears-Haven Cap - Furn/Fttgs	0	0	100	44,777	0	11,194	33,583	0	0	0	0	0	0	0	0	0	
15426106	Mears-Haven Cap - Buildings	0	0	100	21,194	0	0	0	0	10,000	0	11,194	0	0	0	0	0	
15516102	Aotea Flats Cap - Furn/Fittings	0	0	100	11,194	0	0	0	0	0	11,194	0	0	0	0	0	0	
15516102R	Aotea Flats Cap - Furn/Fittings	0	0	100	670,000	40,000	0	0	0	0	0	0	0	0	30,000	300,000	300,000	
15516106	Aotea Flats Capital - Buildings	0	0	100	42,388	10,000	0	10,000	0	11,194	0	0	11,194	0	0	0	0	
15526106	Maling Flats -Bldgs & Imps	0	0	100	46,194	25,000	0	10,000	0	0	11,194	0	0	0	0	0	0	
17016106	Rural Rec & Esp Res Capital	0	0	100	300,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	100,000	100,000	
17026106	Cemeteries Capital	0	0	100	150,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000	50,000	
17036106	Capital - Public Conveniences	0	0	100	75,000	15,000	0	15,000	0	15,000	0	15,000	0	15,000	0	0	0	
1704610602	P/G Capital	0	0	100	1,200,000	25,000	0	25,000	0	50,000	0	50,000	0	50,000	0	500,000	500,000	
17076106	Sportsgrounds - Capital	0	0	100	1,040,000	0	0	20,000	20,000	20,000	20,000	40,000	40,000	40,000	40,000	400,000	400,000	

ID	Name	Project Driver %			Total Budget	Financial Year Budget (\$)											Total Budget	
		Growth	InclOS	Renewals	2018-48	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028-38	2038-48	
1707610601	S/Grounds (Community Facility) Carparks	0	0	100	20,000	0	20,000	0	0	0	0	0	0	0	0	0	0	
1710610605	W/Ways - Cap - Waimea/Moutere	0	0	100	40,000	0	10,000	0	10,000	0	10,000	0	10,000	0	0	0	0	
17116106	FPG Capital work	0	0	100	250,000	10,000	0	10,000	0	10,000	0	10,000	0	10,000	0	100,000	100,000	
17126106	SIS Capital	0	0	100	145,000	0	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000	50,000	
19006102	HALL CAPITAL FURN/FITTINGS	0	0	100	260,000	10,000	0	10,000	10,000	0	10,000	0	10,000	0	10,000	100,000	100,000	
19006106	Hall - Cap - Buildings Dist	0	0	100	3,000,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,000,000	1,000,000	
19166106	McKee Reserve - Capital Works	0	0	100	40,000	20,000	20,000	0	0	0	0	0	0	0	0	0	0	
2803610601	Rotoiti Hall Capital	0	0	100	270,000	0	0	0	0	30,000	0	0	30,000	0	0	120,000	90,000	
2806610602G	Saxton Development	0	100	0	4,910,000	15,000	50,850	767,500	85,000	205,000	10,000	45,000	107,500	35,000	389,150	1,600,000	1,600,000	
28076106	CFR - Murch Sports/Rec Cntr - Cap Constrn	0	0	100	465,000	15,000	0	0	50,000	0	0	50,000	0	0	50,000	150,000	150,000	
28086106	U/Moutere Capital Building	0	0	100	30,000	0	0	0	0	0	0	0	30,000	0	0	0	0	
28116106	Brightwater/Wakefield Facility	0	100	0	4,400,000	0	0	0	0	0	0	0	0	0	0	4,400,000	0	
28136106I	Golden Bay Community Facility	0	50	50	213,000	0	0	0	0	0	0	0	0	30,000	0	90,000	93,000	
28296106	CFR - Motueka rec Cntr - Bldg Cap	0	0	100	530,000	80,000	350,000	0	0	0	0	100,000	0	0	0	0	0	
3031610504G	DILS - GBay - Sportsfield Upgr	0	0	100	30,000	15,000	15,000	0	0	0	0	0	0	0	0	0	0	
30316106	Walkways/Esplanades	0	0	100	345,000	10,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	100,000	100,000	
3031610601	Community Projects	0	0	100	22,389	0	0	22,389	0	0	0	0	0	0	0	0	0	
3031610602	Picnic Area/Gardens General	0	0	100	300,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	100,000	100,000	
3031610604	Cemeteries	0	0	100	21,000	13,000	8,000	0	0	0	0	0	0	0	0	0	0	
3031610633	Coastcare	0	0	100	660,000	22,000	22,000	22,000	22,000	22,000	22,000	22,000	22,000	22,000	22,000	220,000	220,000	
3031610634	GB Sportsfields Upgrade	0	0	100	420,300	27,600	27,600	27,600	12,500	12,500	12,500	12,500	12,500	12,500	12,500	125,000	125,000	

ID	Name	Project Driver %			Total Budget	Financial Year Budget (\$)											Total Budget	
		Growth	InclOS	Renewals	2018-48	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028-38	2038-48	
3031621216	General - New reserves etc DO NOT USE	0	100	0	870,000	158,000	158,000	158,000	28,000	28,000	28,000	28,000	28,000	28,000	28,000	100,000	100,000	
3033610504	Land Purchases	0	100	0	3,840,003	340,000	340,000	340,000	231,429	231,429	231,429	231,429	231,429	231,429	231,429	600,000	600,000	
3033610603	Cemeteries	0	0	100	90,000	20,000	20,000	0	0	0	0	0	50,000	0	0	0	0	
3033610606	DILS - Waimea - Walkways Cap W	0	0	100	886,482	100,000	50,000	50,000	50,000	25,000	25,000	25,000	22,100	14,382	25,000	250,000	250,000	
3033610608	Coastcare	0	0	100	330,000	10,000	10,000	10,000	15,000	10,000	10,000	35,000	10,000	10,000	10,000	100,000	100,000	
3033610640	Playground General	0	0	100	2,890,000	150,000	100,000	90,000	100,000	50,000	50,000	50,000	100,000	100,000	100,000	1,000,000	1,000,000	
3033610643	Picnic Area/Gardens General	0	0	100	106,952	13,282	15,090	12,230	12,090	17,090	90	2,090	19,990	15,000	0	0	0	
3033610649	Toilets General	0	0	100	7,205,000	0	200,000	120,000	35,000	250,000	50,000	0	250,000	0	300,000	3,000,000	3,000,000	
3033610676G	DILS WAIMEA WAIMEA RIVER PARK	0	0	100	132,000	15,000	17,000	50,000	0	50,000	0	0	0	0	0	0	0	
3033610681G	Walkways Waimea Inlet	0	0	100	1,093,890	0	0	0	0	0	0	0	0	0	52,090	520,900	520,900	
3033610682	Sportsfields/Tennis Courts	0	0	100	595,000	100,000	100,000	100,000	50,000	75,000	75,000	75,000	0	20,000	0	0	0	
30346105	Land Purchases	0	100	0	1,000,002	66,667	66,667	66,667	57,143	57,143	57,143	57,143	57,143	57,143	57,143	200,000	200,000	
3034610603	Community Projects	0	0	100	100,000	100,000	0	0	0	0	0	0	0	0	0	0	0	
3034610605	Walkways General	0	0	100	294,400	10,000	20,000	0	25,000	9,400	0	10,000	0	10,000	10,000	100,000	100,000	
3034610606	Stephens Bay/Tapu Bay	0	0	100	25,000	10,000	0	0	15,000	0	0	0	0	0	0	0	0	
3034610607	Cemeteries	0	0	100	45,000	0	20,000	0	10,000	0	0	15,000	0	0	0	0	0	
3034610611	Coastcare	0	0	100	580,000	20,000	20,000	0	20,000	20,000	20,000	20,000	20,000	20,000	20,000	200,000	200,000	
3034610648	DILS MOT Purchase New Reserve	0	0	100	490,202	50,000	75,000	0	70,000	150,777	100,000	0	0	44,425	0	0	0	
3034610668G	Mot Playgrnd Youth Park	0	0	100	39,410	9,410	10,000	0	0	0	0	0	20,000	0	0	0	0	
3034610672I	Sportsfields General	0	0	100	998,682	0	25,000	0	30,000	0	0	32,464	41,419	0	41,419	414,190	414,190	
3034610673	Picnic Area/Gardens General	0	0	100	27,311	0	4,410	0	10,177	0	0	0	2,724	10,000	0	0	0	
3034610675	Playgrounds General	0	0	100	484,982	25,000	50,000	0	0	0	60,177	41,679	35,000	0	13,006	130,060	130,060	
30356105	Rich New Reserves	0	100	0	7,099,998	900,000	900,000	900,000	285,714	285,714	285,714	285,714	285,714	285,714	285,714	1,200,000	1,200,000	

ID	Name	Project Driver %			Total Budget	Financial Year Budget (\$)											Total Budget	
		Growth	InclOS	Renewals	2018-48	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028-38	2038-48	
30356105G	DILS RICH - LAND ADDITIONS	0	100	0	11,000,000	0	0	0	100,000	200,000	200,000	200,000	200,000	500,000	500,000	7,100,000	2,000,000	
3035610601	Walkways General	0	0	100	1,550,000	50,000	75,000	25,000	75,000	50,000	75,000	50,000	50,000	50,000	50,000	500,000	500,000	
3035610617	Cemeteries	0	0	100	1,705,000	100,000	0	350,000	0	0	50,000	0	50,000	0	55,000	550,000	550,000	
3035610618	DILS RICH NEW RESERVES	0	0	100	11,351,292	220,000	389,242	225,061	350,000	350,000	350,000	350,000	350,000	350,000	400,809	4,008,090	4,008,090	
3035610626	DILs-Rich - Washbourn Gardens	0	0	100	500,000	20,000	20,000	0	0	0	20,000	0	20,000	0	20,000	200,000	200,000	
3035610638	Playgrounds General	0	0	100	3,208,420	150,000	150,000	150,000	100,000	150,000	50,000	150,000	158,420	50,000	100,000	1,000,000	1,000,000	
3035610640	Toilets General	0	0	100	400,000	125,000	125,000	0	150,000	0	0	0	0	0	0	0	0	
3035610644	Picnic Area/Gardens General	0	0	100	492,534	11,194	20,000	16,792	16,792	11,194	33,583	29,242	35,822	35,822	13,433	134,330	134,330	
3035610645	Community Project	0	0	100	22,389	0	0	22,389	0	0	0	0	0	0	0	0	0	
3035610650	Rich Waimea River Park	0	0	100	642,127	8,048	10,000	0	0	50,000	10,659	10,000	25,000	3,420	25,000	250,000	250,000	
3035610651	Sportsgrounds general	0	0	100	2,125,498	75,000	100,000	0	47,450	128,048	0	150,000	50,000	0	75,000	750,000	750,000	

# Appendix B2: Capital Budget for Saxton Field

NCC Ref	Project	Asset Owner	Financial Year Budget (\$)										10 yr Total	
			2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2018-28	
3243	Champion Drive link - Stage 1 construction, Stage 2 design and construction	TDC	960,000 (c fwd)	96,700	1,500,000									1,596,700
1938	Velodrome landscaping	TDC		5,000										5,000
2930	Velodrome lighting/shade shelter	TDC					120,000							120,000
2156	Hockey Turf No 1 resurface	NCC	550,000 (c fwd)											0 (c fwd)
3244	Mountain bike track development (P59)	NCC	30,000											30,000
1044	Cycle/path development as per plan	NCC				20,000	200,000	20,000						240,000
3245	Future pavilion/storage/toilet	NCC or TDC									50,000	513,300		563,300
3246	Oval embankment steps/accessibility stand	NCC	20,000											20,000
3247	Complete tree planting (Alliance and Champion)	NCC & TDC		30,000										30,000
2982	Oval wicket block renewal	NCC					100,000							100,000
2981	Oval cricket surface renewal	NCC				20,000	280,000							300,000
3241	Regional playground with skate facility or several smaller satellite playgrounds	NCC							25,000	125,000	125,000			275,000
3242	Alliance Green levelling, irrigation and drainage	NCC		25,000		250,000								275,000
3248	BMX track development and asphalt track	TDC			35,000	150,000								185,000
2252	Athletics Track resurface	NCC	20,000	880,000										900,000
3249	Fitness trail	NCC					20,000							20,000
3250	Alliance Green car park and paths	NCC											60,000	60,000
3251	Harrier/cross country running tracks with trestles etc	NCC											20,000	20,000
3252	Path from Indoor Nets to Football pavilion with bridge/culverts on 2 swales	NCC											20,000	20,000
3253	Alliance Green cricket wickets x2 (artificial)	NCC				30,000								30,000
3254	Alliance Green toilets and pavilion	NCC							40,000	400,000				440,000
3255	Flood lighting for concert safety	NCC									20,000	200,000		220,000
3256	Hockey Turf No 2 resurface	NCC											50,000	50,000
1049	General development	NCC & TDC	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	900,000
Total			160,000	1,126,700	1,625,000	560,000	810,000	135,000	255,000	615,000	160,000	953,300		6,400,000
													TDC 50%	3,200,000
													NCC 50%	3,200,000

# Appendix C: Detailed Asset Inventory – Community Facilities

## 14.1 An Overview of the District's Community Facilities

Due to limited commercial opportunity and isolation, the private sector is unlikely to provide a comprehensive range of community facilities across the District. Community facilities are therefore provided by Council to deliver a range of public good benefits, including:

- meeting space for community organisations;
- meeting space for community gatherings;
- indoor space for community events; and
- indoor space for sport, recreation and arts activities.

There is an expectation that distribution and availability of community facilities should be reasonably equitable across the District, within the constraints of what is affordable.

The assets covered in this AMP include all the buildings owned by the Council that support the Community Facilities activity<sup>9</sup>. Community facilities are varied in form and function and have been classified into the following categories:

- multi-use community recreation centres;
- sports facilities;
- community halls;
- community centres;
- museums and cultural facilities;
- non-commercial campgrounds;
- swimming pools;
- miscellaneous community buildings;
- community housing; and
- public toilets

A summary of these assets is provided in Section 2.2 of this AMP, with details of individual assets presented in this Appendix.

**Table C 1: Inventory of Community Facility Assets owned by Council (Excluding Public Toilets)**

Category	Valuation No.	Building Name	Address
Multi-Use Community Recreation Centre	19180-39300	Lake Rotoiti Community Hall	Main Road, St Arnaud
Multi-Use Community Recreation Centre	19550-31713	Motueka Recreation Centre	Old Wharf Rd, Motueka
Multi-Use Community Recreation Centre	19360-12500	Moutere Hills Community Centre	Moutere Highway
Multi-Use Community Recreation Centre	19150-52200	Murchison Sport, Recreation and Cultural Centre	82 Waller St, Murchison
Multi-Use Community Recreation Centre	18710-34500	Rec Park Centre Golden Bay	2032 Takaka Valley Highway, Takaka

<sup>9</sup> This AMP covers the provision, management and maintenance of all Council-owned community facilities with the exception of public libraries, commercial campgrounds and the Richmond Aquatic Centre, which are covered by other AMPs. The Community Relations AMP covers some of the activities that take place within community facilities.



Category	Valuation No.	Building Name	Address
Sports facility	18710-34500	Grandstand, Golden Bay Recreation Park	State Highway 60, Lower Takaka Valley
Sports facility	19560-23500	Sportspark Motueka covered grandstand, changing rooms and ticket gate	Manoy St, Motueka
Sports facility	19620-78300	Saxton Field – Avery Oval car park	Champion Rd, Richmond
Sports facility	19370-29700	Wakefield Recreation Reserve Soccer Clubrooms and Rifle Range building	Clifford Rd, Wakefield
Sports facility	193602-8900	Dovedale Recreation Reserve pavilion	Dovedale Road, Woodstock-Wakefield
Sports facility	192803-1100	Lower Moutere Recreation Reserve pavilion	40 Ching Road, Lower Moutere
Sports facility	193904-3836	Lord Rutherford Park, Changing rooms, social room.	49A Malthouse Crescent, Brightwater
Community hall	18620-33000	Bainham Hall	James Rd, Bainham
Community hall	19390-37000	Brightwater Hall	Lord Rutherford Rd, Brightwater
Community hall	18620-09700	Collingwood Community Hall and Squash Court	Tasman St, Collingwood
Community hall	19430-37200	Hope Hall, storage shed, car park and Maitai Lodge	Main Rd, Hope
Community hall	18700-13501	Kotinga Community Hall	Long Plain Rd, Kotinga
Community hall	19280-30800	Lower Moutere Memorial Hall	Moutere Highway
Community hall	19150-63300	Matakitaki Hall, Murchison (closed – due for removal)	Maruia Saddle Rd, Murchison
Community hall	19560-15200	Motueka Memorial Hall	Pah St, Motueka
Community hall	19280-57600	Ngatimoti Hall	Motueka Valley Highway
Community hall	18620-46500	Onekaka Community Hall	State Highway 60, Onekaka
Community hall	18600-08200	Pakawau Community Hall	Collingwood-Puponga Rd, Pakawau

Category	Valuation No.	Building Name	Address
Community hall	18710-06501	Pohara Community Hall	Abel Tasman Drive, Pohara
Community hall	19580-39300	Richmond Town Hall and offices	Cambridge St, Richmond
Community hall	19330-46400	Riwaka Memorial Hall and storage shed	Main Rd, Riwaka
Community hall	19370-48901	Spring Grove Drill Hall	Lord Rutherford Road South, Spring Grove
Community hall	19250-07300	Stanley brook Hall, Motueka Valley Highway	Motueka Valley Highway
Community hall	19250-50200	Tapawera Community Hall	Main Rd, Tapawera
Community hall	19390-27400	Waimea West Hall / Tennis Club	Waimea West Rd
Community hall	19370-32800	Wakefield Former Library Building (Hall), Edward Street.	61 Edward St, Wakefield
Community hall	19370-35204	Wakefield Hall (Whitby Road)	10 Whitby Rd, Wakefield
Community Centre	19550-21500	Community House , Decks Reserve, Motueka	Greenwood St, Motueka
Community Centre	18740-20601	Golden Bay Community Centre	88 Commercial St, Takaka
Museum	18620-08400	Collingwood Museum	Tasman St, Collingwood
Museum	18740-18301	Golden Bay Museum	73 Commercial St, Takaka
Museum	19560-26801	Motueka District Museum	140 High St, Motueka
Non-commercial campground	19280-84700	Kina Beach Recreation Reserve	Cliff Road, Tasman
Non-commercial campground	19280-78200	McKee Memorial Recreation Reserve	Coastal Highway, Ruby Bay
Non-commercial campground	19180-10600	Owen River Recreation Reserve	Junction Buller/Owen Rivers
Swimming pool	18620-24500	Rockville Pool	Collingwood-Bainham Rd
Swimming pool	19280-48000	Saltwater Baths, Motueka	North St, Port Motueka

Category	Valuation No.	Building Name	Address
Swimming pool	18700-34200	Upper Takaka Pool	Aaron Creek Rd, Upper Takaka
Other community building	18710-34500	Brownies Inn, Golden Bay Recreation Park	State Highway 60, Lower Takaka Valley
Other community building	18710-34500	St John's building, Golden Bay Recreation Park	State Highway 60, Lower Takaka Valley
Other community building	19560-14900	Ex Clubhouse, Pt Memorial Park, Motueka	Pah St, Motueka
Other community building	19550-29000	Imagine Theatre and Storeroom, Thorps Bush	Woodland Ave, Motueka
Other community building	19380-38700	Mapua library building (on Moutere Hills RSA site)	cnr Aranui Rd and Toru St, Mapua
Other community building	19360-29000	Former Dovedale Church	Dovedale Road, Woodstock-Wakefield
Other community building	19150-49200	Plunket building, Murchison (old restrooms)	5 Hampden St, Murchison
Other community building	19390-37000	Plunket Rooms, Brightwater Recreation Reserve	Lord Rutherford Rd, Brightwater
Other community building	19390-37000	Bowling Club Pavilion, Skyline Garage/store and Hangar Shed, Brightwater Recreation Reserve	Lord Rutherford Rd, Brightwater
Other community building	19390-37000	Brightwater Playcentre, Spring Grove Recreation Reserve	Lord Rutherford Rd, Brightwater
Other community building	19570-05000	Richmond Information Centre, Jubilee Park	Gladstone Rd, Richmond
Community housing complex	19610-75000	Aotea Cottages, Richmond (24 units)	Hill St/Aotea Place, Richmond
Community housing complex	19390-35224	Hollis Hills Cottages, Brightwater (7 units)	18 Starveall St, Brightwater
Community housing complex	19580-16000	Maling Cottages, Croucher St, Richmond (10 units)	67 Croucher St, Richmond
Community housing complex	19550-25300	Mears Haven Cottages, Greenwood St, Motueka (18 units)	47 Greenwood St, Motueka

Category	Valuation No.	Building Name	Address
Community housing complex	19150-38800	Murchison Cottages (4 units)	101 Fairfax St, Murchison
Community housing complex	19370-32310	Pearless Cottages, Wakefield (7 units)	Pearless Place, Wakefield
Community housing complex	18740-15317	Takaka Cottages (4 units)	189 Commercial St, Takaka
Community housing complex	19550-9003	Vosper Street Cottages, Motueka (27 units)	30-32 Vosper St, Motueka

## 14.2 Condition of Community Facilities

Council needs to understand the current condition of its assets. Monitoring programmes should be tailored to consider how critical the asset is and how quickly it is likely to deteriorate. Council engages an independent contractor to undertake building condition assessments and independent auditors to undertake condition assessments for park and reserve assets (see Section 8.1.9 for more details about the latter).

The most recent, comprehensive assessment of the condition of all community facility assets was completed in 2008, by Opus International Consultants (however, more recent assessments have been completed for specific assets e.g. in 2016 Opus re surveyed (this was not as comprehensive as the 2008 survey and only covered the major components of the buildings) all of the Community Halls including the two community centres, Moutere Hills RSA Memorial Library, all of the public toilet buildings and the Council Cottages in Golden Bay. Beryl to list what and date for each). Opus was engaged to collect and analyse the asset condition data, which was subsequently imported into Council's Confirm Asset Management System. Within the condition assessment process, assets were categorised into five groups the same groups used for the agreed valuation categories: electrical and mechanical; external features; fixtures and fittings; internal features; and building structure. Separate park buildings and toilets were assessed.

Asset condition typically deteriorates over time and is a key indicator of the amount of renewal expenditure required to maintain the asset at an acceptable level to ensure the full life of the asset is gained. Reports are generated on a quarterly basis to identify scheduled maintenance. Each building element was assessed on a 1 to 5 condition rating scale with: 1 = Excellent; 2 = Very good; 3 = Satisfactory; 4 = Poor; and 5 = Very Poor. Further details about the condition of each category of community facility (as at 2017) are specified in sections 8.1.1 to 8.1.8 below.

An improvement action for this AMP is to document the data collection processes, the process for updating information and the capture of information for those assets within this plan that data is currently not available for, specifically miscellaneous community facilities.

## 14.3 Seismic Rating Capacity of Community Facilities

The Council recently commissioned Aurecon Group to undertake seismic assessments of community facilities that may potentially be classified as an earthquake-prone building, as defined by Section 122 of the Building Act (2004). Several community halls were assessed between late 2012 and 2016. Initial evaluation seismic assessments (desktop studies) were undertaken for these buildings. A further detailed seismic assessment of buildings with an estimated seismic rating capacity of less than 34% has also been undertaken, in many cases. The results of these seismic assessments are included in Appendix C. Most of the Council's buildings on our parks and reserves identified as being below 34% of new building standard have been upgraded over the last few years, with the Motueka Museum being the last one completed in October 2017. The results of these seismic assessments are included in Table C3 below.

Other community facilities still require assessment. The Building (Earthquake-prone Buildings) Amendment Act 2016 requires that non-residential buildings be assessed by May 2021 for priority buildings or 10 years for other buildings. Seismic strengthening works, or demolition, of all earthquake-prone buildings need to be completed by various dates, depending on the building's location, seismic risk and priority category. Council has provided \$20,000 per year for the next

two years in this AMP's budgets to undertake further seismic assessments of Council's community buildings. It has also provided additional funding in the 10 year budget to enable some strengthening work to be undertaken, if required.

## **14.4 Multi-use Community Recreation Centres and Sports Facilities**

### **14.4.1 Overview and Asset Description**

Multi-use community recreation centres are provided in Murchison, St Arnaud, Motueka, Upper Moutere and Takaka. With the exception of the Motueka Recreation Centre, all of these facilities have been built within the previous 15 years. A range of other sports facilities are provided across the District, including grandstands, pavilions, club rooms and changing rooms. An inventory and description of multi-use community recreation centres and sports facilities is presented in Table C 2 below.

### **14.4.2 Asset Condition**

Many of the multi-use facilities are newer and in excellent condition. The Property budget contains funds to replace the roof of the Motueka Recreation Centre within the next few years (recently a lift has been installed and sports floor replaced in this building). No major upgrades are planned for the few other older buildings.

### **14.4.3 Current and Future Demand**

At present, there is a medium to high demand for most community recreation centres and sports facilities. Changing demographic patterns and community expectations affect use of community facilities. The trend towards an ageing population is likely to increase demand for these higher quality indoor meeting and recreational spaces. The change from formal Saturday sports to more pay-for-play evening twilight sports is likely to result in an increasing demand for this type of facility.

### **14.4.4 Strategic Management Approach**

The Council will attempt to meet these demands by continuing to work with the community in the planning and management of these facilities. The Council's intention is to continue to provide, fund and maintain these facilities to a high standard over the term of the AMP.

Table C 2: Asset Inventory and Description of Multi-Use Community Recreation Centres and Sports Facilities

Building Name	Description	Management	Condition	Demand Issues	Maint/Op Issues	Strategic Objectives
Rec Park Centre Golden Bay	Constructed in 2016/2017, on Golden Bay Recreation Park (near Takaka). Multi-use: indoor gymnasium, squash courts, meeting rooms/clubrooms, changing facilities/toilets.	Incorporated Society	New build	High demand expected, existing use in old buildings and High School	Expect minimal issues	Has been designed to cater for future growth if required
Lake Rotoiti Hall	Built in 2004 to replace the old Council Hall on the school ground. It is located on the Main Rd (SH63), St Arnaud, directly opposite the school. The building has a sports hall, meeting room, commercial kitchen, toilets, storage facilities and large entrance foyer. The sports hall is a multipurpose facility, which provides a venue for a wide range of social activities including weddings and school concerts.	Local Hall Management Committee	Excellent	Steady use since it opened with a number of regular bookings. Higher winter use.	Minimal	Continue to maintain the hall but without any further development of the asset.
Motueka Recreation Centre	A multipurpose facility providing for a wide range of activities, including: office space, fitness lounge, cinema, stadium, games room, skating rink, netball courts and climbing wall.  This was a former packing shed and over the years Council has provided funds for the upgrading.	Operated under annual lease by Tasman Regional Sports Trust  The cinema is operated by a business under a separate lease.	Average.  Some parts were upgraded in 2011.  A detailed seismic assessment in 2014 confirmed this facility meets the new build standard (NBS) 100%.	Netball, gym, aerobics, martial arts, cinema, skating rink, sports hall, basketball.	Older building, some ongoing maintenance required.  Sports hall floor has recently been replaced and a lift installed to the mezzanine floor.	Continue to operate under lease to Trust  Cinema to continue under current lease arrangement.
Moutere Hills Community Centre	Built in 2005 to replace the old Upper Moutere Hall and to provide better facilities for the Upper Moutere sports fields. The 970m2 facility comprises a 150-seat function centre including a commercial kitchen, a 40 seat meeting room, changing facilities and a general purpose sports hall with a stage. There is also a room for the local playgroup. A gymnasium was added in 2014 from community fundraising.	Moutere Hills Community Centre Incorporated manage the facility under contract to Council	Excellent	Since opening in September 2005 the facility is attracting regular bookings	Water supply is an issue for the centre. Extra water tanks will ease the situation but long term an water right for the complex needs to be investigated.	Continue to maintain the facility

Building Name	Description	Management	Condition	Demand Issues	Maint/Op Issues	Strategic Objectives
Murchison Sport Recreation and Cultural Centre	Situated on the Murchison Recreation Reserve near the Hampden Street entrance. It is a new facility opened in 2008.	Murchison Sport Recreation Cultural Incorporated manage the facility under contract to Council	Excellent	Steady use since it opened with a number of regular bookings.	None.	Maintain the centre. The community would like to add extra facilities to the centre but are required to provide the funding for these items eg squash courts and playground.
Takaka Rugby clubrooms and grandstand	The grandstand is located on Golden Bay Recreation Park, close to Takaka township.	Local Reserve Management Committee	Poor A seismic assessment (initial evaluation) found the buildings were only 31% of the new build standard (NBS), IL 3.	Due for demolition	To be removed to allow for the G/Bay Community facility construction  Council is in negotiation with a local group who may wish to remove, relocated and restore the grandstand.	Remove from park
Covered grandstand, changing rooms and ticket gate	These facilities are located on the Sportspark Motueka grounds.	Managed by Sportspark Motueka Committee and Council staff	Excellent	High winter use.	Due to recent construction, minimal maintenance required	Continue to maintain.
Avery fields car park, velodrome	Saxton Field facilities.	Council	Excellent Velodrome under construction during 2015.	High year round use	Shared operating and maintenance with NCC.	Saxton Field Management Plan (2008). Regional facility for NCC and TDC communities.
Soccer Clubrooms and Rifle Range building	Wakefield Recreation Reserve.	Local Reserves Management Committee	Fair	Used as club rooms for local sports clubs	Older building, requires ongoing maintenance	Maintain over next 10 years, but review potential for new community facility (location yet to be determined)

Building Name	Description	Management	Condition	Demand Issues	Maint/Op Issues	Strategic Objectives
Amenities building and changing rooms/toilet block	Lord Rutherford Park, Brightwater Recreation Reserve.	Management Committee	Excellent	High winter use and increasing summer use	Minimal required as buildings are new.	Continue to maintain
Dovedale Recreation Reserve cricket pavilion also the tennis pavillion	Dovedale Road, Woodstock-Wakefield two small pavilions for cricket and tennis club use. The cricket pavilion is approximately 100m2 and in fair condition the tennis 35m2 and similar.	Management Committee	Fair	Low use	Minimal required.	Continue to maintain.
Lower Moutere Recreation Reserve pavilion	40 Ching Road, Lower Moutere a small pavilion building with approximately 55m2 with a small gathering area/kitchen and a single toilet.	Management Committee	Fair	Low use	Minimal required does currently require some minor maintenance.	Continue to maintain.
Golden Bay Recreation Park (a) Brownies Inn, Carport and shed (b) Tennis Pavilion	(a) Old shed currently used by the car club that originally housed the rugby changing rooms and bar. Has attached a car port area to house sportsfield equipment and a storage shed. (b) This building is a small pavilion for the Tennis Club.	It is anticipated that the Incorporated Society managing the Rec Park Centre will also look after the grounds and that the existing Management Committee will be disbanded.	Most of the buildings on the site are very old but in fair condition. The Tennis Pavilion is a newer building made of concrete block and in good condition.	Recent interest from local community in playground and adult fitness equipment provision.	These buildings will need more maintenance as time goes on.	To continue to maintain the buildings on this site.



Building Name	Description	Management	Condition	Demand Issues	Maint/Op Issues	Strategic Objectives
Various buildings on Brightwater Recreation Reserve	<p>Several buildings are located on the reserve in addition to the Brightwater Hall, including the Wanderers Rugby Football Club rooms, the Brightwater Scout and Guide Hall, Plunket Rooms, a kindergarten, public toilets, storage sheds, a bowling club pavilion and the old croquet clubrooms. The main entrance to the reserve is on Lord Rutherford Road beside the public hall, where memorial gates commemorate lives lost in the two World Wars. Tennis courts, Skatepark, children's play equipment and Brightwater Plunket Rooms are located on the Ellis Street side of the reserve. The Brightwater Kindergarten, Volleyball Courts and Brightwater Scout and Guide Hall are located on the side of the reserve accessed via Charlotte Lane. The former Brightwater Bowling and Croquet Club buildings and greens were established around 1940 funded by local community fundraising. Both clubs went defunct around 2000 the croquet building is currently used for storage by the Wanderers Rugby Club, the Bowling Club building was leased to Tasman Volleyball in 2003 and in 2014 the Wanderers Club took over the lease to establish a gym, Tasman Volleyball sublease an office in the building. The Brightwater Memorial Library and Plunket Building were constructed on the reserve in 1950 with money raised locally. The building is now hired out as a meeting space is regularly used by a local church group.</p>	<p>The Brightwater Recreation Reserve Management Committee assists with the management of the reserve.</p> <p>Reserve users pay an annual or monthly rental for using the reserve.</p>	Fair	High for the ex Bowling Club building low for the Croquet and Plunket Building.	Ongoing maintenance of buildings not fully utilised.	Continue to maintain the buildings.

## 14.5 Community halls and Community Centres

### 14.5.1 Overview and Asset Description

Community halls are provided in most small settlements throughout the District. This is a result of historic development and past community needs. In most cases the halls are well used, performing an important community function and are a valued asset in the community. Council currently provides a community hall within a 20 km drive for 99.8% of the District's population, as shown in Figure C 1. Small community centres are also provided in Takaka and Motueka. An inventory and description of community halls and community centres is presented in Table C 3 below.

### 14.5.2 Asset Condition

The quality of the community halls varies dependent on their age and past maintenance and improvement history. In many cases they are maintained to a good standard with the assistance of Hall Management Committees. Seismic strengthening work has recently been undertaken on the Motueka Memorial Hall, Riwaka Hall, Bainham Hall, Hope Hall and Richmond Town Hall. Collingwood and Wakefield Halls have their capacity numbers reduced in order to meet the seismic standards.

### 14.5.3 Current and Future Demand

Data on the level of usage of the community halls was collected in 2013. This data indicates that some halls are underutilised. Use rates are expected to stay similar over time, with little increased demand expected.

Council is currently reliant on the Hall Committees ad-hoc reporting on usage issues. This may be through informal feedback or formal requests for additional funding to cover reducing revenue as a result of declining use or to improve facilities in an effort to attract more usage. Alternatively high demand may be reflected by requests for building extension or other improvements/changes to cater for changing demands.

### 14.5.4 Strategic Management Approach

The future development and demand for community facility assets is linked to changing preferences for leisure and recreational activities, population growth and changes to the District's demographics. It is likely that the demand for indoor meeting spaces and recreational activities will increase. Existing facilities which meet current demands may not be able to satisfy future demands. This AMP recognises the need for an on-going review of provision of community facilities across the District (see Section 13 Improvement Planning).

Both community centres (in Motueka and Takaka) are highly valued and well used by their communities, but will require major upgrades or maintenance within the next 15 years.

Council has provided \$20,000 per year for the first two years in this AMP's budgets to undertake further seismic assessments of Council's community buildings. It has also provided \$200,000 in the 2022/2023 year budget to enable some strengthening work to be undertaken, if required.

# Distances to Community Buildings in Tasman

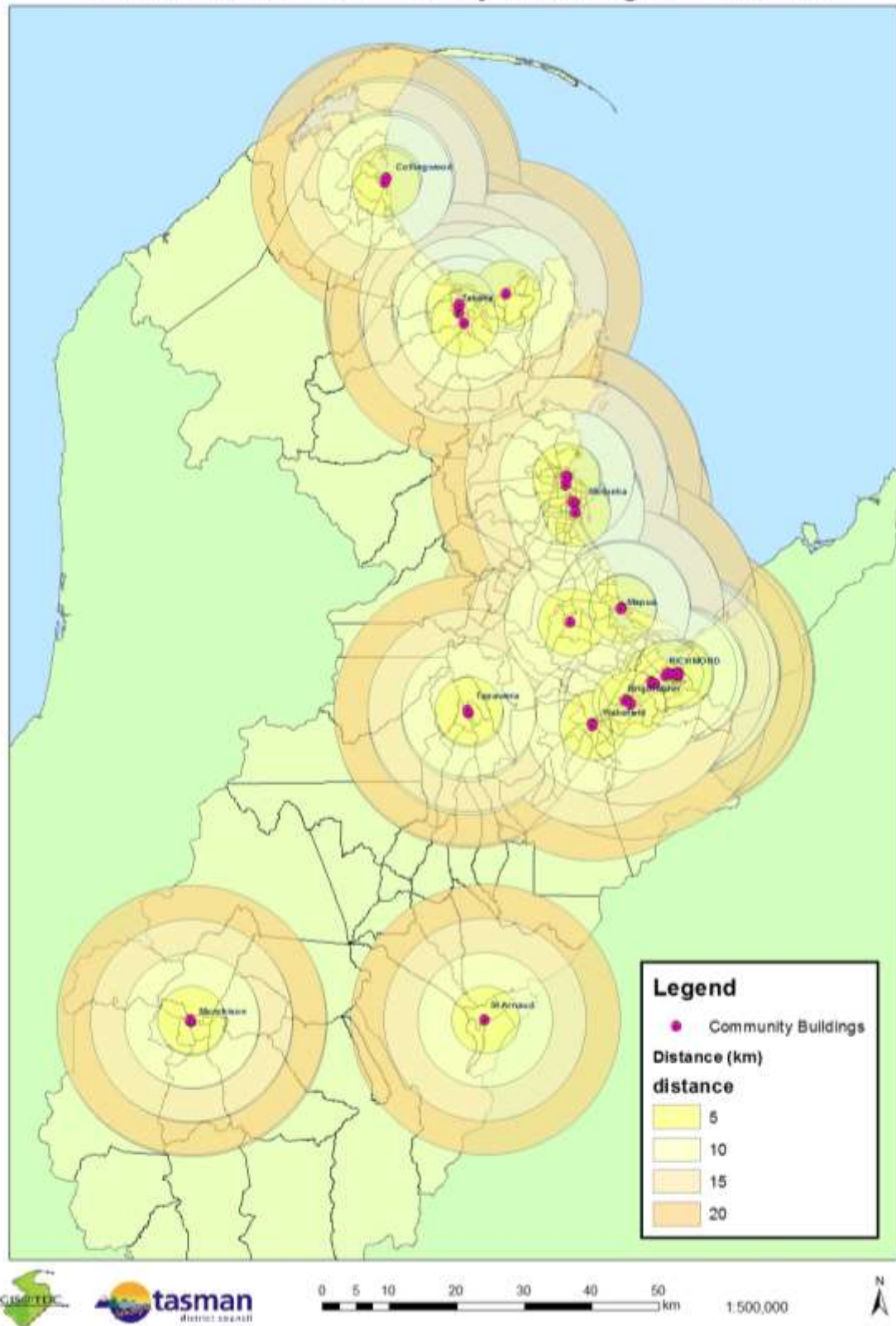


Figure C 1: Distances to Community Buildings in Tasman Region

Table C 3: Asset Inventory and Description of Community Halls and Community Centres

Building Name	Description	Management	Condition	Seismic assessment <sup>10</sup>	Demand Issues	Maint/Op Issues	Strategic Objectives	Date of condition assessment
Bainham Hall	<p>Built 1932 it has considerable historic significance to the local community, particularly because Bainham is named after two of the original owners of the allotment on which the hall is built.</p> <p>The hall is a multi-purpose facility, which has good supporting facilities within the building: domestic kitchen, raised stage, ladies rest room, and storage room and toilet facilities. The hall has a rated capacity of up to 100 persons. The hall area within the building measures about 12.2 m long x 7.6 m wide. In addition, at the North end of the hall there is a raised stage area about 4.9 m wide x 2.75 m deep.</p>	Local Hall Management Committee.	The Hall was upgraded in 1997/98 so that it was in excellent condition for the Bainham Centennial Celebrations.	<p>A detailed seismic assessment confirmed that this building has a seismic rating 18% NBS, IL 2.</p> <p>Insufficient sub floor bracing (2 only each way). This can be improved as follows:                      Total 4 each way = 34%NBS                      Total 8 each way = 68% NBS                      Total 12 each way = 100%NBS</p> <p>Transverse shear 44%. This could be improved by infilling the door to the right of the stage with plywood bracing.</p>	The Bainham Hall is in the centre of a very small remote rural community. Although minimal use is made of the hall it is a very important facility in the community.	None, seismic upgrade completed in 2016.	Continue to maintain the hall but without any further development of the asset.	<p>2016</p> <p>Seismic assessment undertaken in 2014.</p>

<sup>10</sup> The seismic assessment includes the estimated seismic capacity rating (i.e. percentage of New Building Standard (NBS)) of each building, as assessed by an Initial Evaluation Procedure (IEP) and Detailed Seismic Assessment (DSA). Each building is assigned an Importance Level (IL) depending on its capacity.

Building Name	Description	Management	Condition	Seismic assessment <sup>10</sup>	Demand Issues	Maint/Op Issues	Strategic Objectives	Date of condition assessment
Brightwater Public Hall	<p>Built 1968, located in Brightwater Recreation Reserve, off Lord Rutherford Road in Brightwater.</p> <p>A multi-purpose facility which provides for a wide range of sporting and social activities. A rated capacity for up to 590 persons. The hall has very good supporting facilities including a large domestic kitchen, supper/meeting room, large stage with changing rooms, a mezzanine viewing gallery, storage and toilet facilities. The hall area is 19.3m long and 14.3m wide.</p>	Local Hall Management Committee	Hall is well maintained and in very good condition.	<p>Built in 1968.</p> <p>A seismic assessment (initial evaluation) confirmed that this building has a seismic rating 60% NBS, IL 3. The building is not classified as earthquake prone.</p>	Plunket rooms, drama, church group, meetings, courses, flower shows, weddings, school	None	Continue to maintain the hall	<p>2016</p> <p>Seismic assessment undertaken in 2015</p>
Collingwood Memorial Hall	<p>Built in 1972 it is the third public hall to be built in this locality in Collingwood, the previous two both having burned down. As a memorial hall the building has considerable significance to the local community, in addition to its functional uses.</p> <p>The Collingwood Memorial Hall is located on the Southwest side of Tasman Street in the centre of Collingwood township.</p> <p>The hall has good supporting facilities including a portable stage (stored on site), storeroom, foyer, kitchen, and toilet facilities. The Collingwood Squash Club clubrooms and squash court were constructed in 1996 as an addition to the southwest end of the memorial hall building. The hall area is 26.2m long and 18.8m wide and has a rated capacity for up to 655 persons under the New Zealand Building Code, however this has had to be restricted to below 300 persons due to its seismic rating. .</p> <p>The public memorial hall is a multi-purpose facility, which is frequently used and provides a venue for a wide range of social activities.</p>	Local Hall Management Committee	Hall is in very good condition.	<p>A detailed seismic assessment confirmed that this building has a seismic rating 55% NBS IL 3.</p> <p>If capacity is restricted to below 300 persons, it will be an IL 2 building with a seismic rating of 72% NBS.</p> <p>No works are required, however a limitation must be imposed on occupancy numbers to attain a minimum seismic rating of 67% NBS.</p>	Badminton, bowls, basketball, library, wedding, funerals. More winter use than summer.	None		<p>Nov 2016</p> <p>Seismic assessment undertaken in 2014.</p>

Building Name	Description	Management	Condition	Seismic assessment <sup>10</sup>	Demand Issues	Maint/Op Issues	Strategic Objectives	Date of condition assessment
Hope Recreation Hall	Built in 1963 and located on Main Road, Hope, this multi-purpose facility provides for a wide range of sporting and social activities and has a rated capacity for 360 persons. The hall has substantial supporting facilities including two separate kitchen areas, a supper/meeting room, two storerooms and toilet facilities. The hall area is large enough to accommodate four badminton courts. The Maitai Lodge Building is over 100 years old and was relocated to Hope Reserve over 30 years ago from Ranzau School for use by the Scouts, Cubs, Guides and Brownies. Scouts surrendered their lease, the lodge became available to other users, the Maitai Lodge group use the building on a regular basis. The Lodge was relocated to its present site in 2010	Local Hall Management Committee.	Excellent	<p>The hall was erected in 1963, extended in 1970 and there were architectural alterations in 2005.</p> <p>A detailed seismic assessment confirmed that this building has a seismic rating 30% NBS, IL 3.</p> <p>The estimated cost of bringing up to 35% is \$10,000. The seismic repair budget will be reviewed later in 2015, to see if we can accommodate the repairs within the existing</p>	Dancing. Many regular users with indoor bowls being exceptionally strong.	None  Seismic strengthening carried out in 2017.	Continue to maintain the hall without any further development of the asset.	2016  Seismic assessment undertaken in 2015.

Building Name	Description	Management	Condition	Seismic assessment <sup>10</sup>	Demand Issues	Maint/Op Issues	Strategic Objectives	Date of condition assessment
Kotinga Hall	Situated in Long Plain Road, Kotinga on Local Purpose Reserve.	Local Hall Management Committee	The hall is in good condition.	Single storey wooden building.  Low priority for seismic assessment.	None identified	None identified	Continue to maintain the hall but without any further development of the asset. This hall may be considered for closure and sale when the new Golden Bay Community Facility is built. A public consultation process will be undertaken before a decision is made	2016
Lower Moutere Memorial Hall	<p>The Hall is a large rural community hall located on the Moutere highway 5km from Motueka and has great historic significance to the local community.</p> <p>The hall is a multi-purpose facility, which provides for a wide range of sporting and social activities and has a rated capacity for up to 360 persons under the New Zealand Building Code. The hall has good supporting facilities, including a domestic kitchen, small supper/meeting room, large stage, storage and toilet facilities.</p>	Local Hall Management Committee	Hall is well maintained and in very good condition.	A detailed seismic assessment confirmed that this building meets 78% of the new building standards, hence no seismic strengthening works are required	Limited use but an important facility in the community.	None	Continue to maintain the hall without any further development of the asset	<p>2016</p> <p>Seismic assessment undertaken in 2014.</p>

Building Name	Description	Management	Condition	Seismic assessment <sup>10</sup>	Demand Issues	Maint/Op Issues	Strategic Objectives	Date of condition assessment
Matakitaki Hall	Murchison.	Council staff	Condemned. Closed to the public. Due for removal.	NA	None identified	None	Hall to be demolished or removed from reserve.	
Motueka Memorial Hall	<p>Built in 1953 with an extension providing dressing room facilities in 1962 and a major redevelopment of the hall has recently been completed in 2002.</p> <p>The hall is located on the North Western side of the Motueka township at 12 Pah Street. The hall is within easy walking distance from the central shopping area. The Memorial Hall is located on Memorial Park which Council jointly owns with Wakatu Incorporation along with other public buildings including the Library, Senior Citizens, Tennis Pavilion and Laura Ingram Kindergarten. The Plunket rooms are attached to the facility. The hall had a rated capacity for up to 450 persons under the New Zealand Building Code in 1996.</p> <p>It is a multipurpose facility, which provides for a wide range of activities.</p>	Council staff	Hall is well maintained and in very good condition.	<p>A detailed seismic assessment confirmed that this building only meets 30% of the new building standards, hence seismic strengthening works are required.</p> <p>The report recommended repair work for retro fitting end wall bracing and external buttresses to Western car-parking area and associated screw piled foundations. Upgrade work is currently being commissioned and will be completed in 2015.</p>	The hall has been and is still today a good facility and asset to the community and is well used by the community. Church groups, bowls, school, and drama.	None, Seismic strengthening carried out in 2015.		<p>2016</p> <p>Seismic assessment undertaken in 2014.</p>



Building Name	Description	Management	Condition	Seismic assessment <sup>10</sup>	Demand Issues	Maint/Op Issues	Strategic Objectives	Date of condition assessment
Ngatimoti Memorial Hall	<p>Built in 1952 to commemorate the men and women from the District who served in WWII. The hall is located on the corner of the Motueka Valley Highway and Orinoco Road.</p> <p>It is a small rural community hall and has a rated capacity for up to 250 persons under the New Zealand Building Code. It has a large kitchen and supper room and good toilet facilities. There is limited storage space under the stage, which is difficult to access.</p> <p>The hall has the potential to cater for a wide range of sporting and social activities.</p>	Local Hall Management Committee	The hall is well maintained.	<p>A seismic assessment (initial evaluation) confirmed that this building has a seismic rating 55% NBS, IL 2.</p> <p>The building is a potential earthquake risk structure with a "C" Grading which is the medium risk category and is not required to be upgraded by the Building Act. The building is not classified as earthquake prone.</p>	The hall is underutilised but is an important facility in this isolated rural community.		Continue to maintain the hall but without any further development of the asset.	<p>2016</p> <p>Seismic assessment undertaken in 2015.</p>

Building Name	Description	Management	Condition	Seismic assessment <sup>10</sup>	Demand Issues	Maint/Op Issues	Strategic Objectives	Date of condition assessment
Onekaka Hall	<p>The existing hall building was originally built in Lower Rockville in 1911 for the Education Board and was relocated to Onekaka in 1924. The building was used as a schoolroom at Onekaka until 1947 when the school was closed. It was later taken over by the Golden Bay County Council and used as a community hall, and in 1953 the title was freed and discharged of every educational trust affecting it.</p> <p>A small accessory toilet block was built on the property near the hall in 1983. A deck was built onto two sides of the hall building in 1992, part of the deck being roofed to form a verandah and another part being partially closed-in to form a woodshed. An accessory stage structure was built on the property a short distance to the Northeast of the hall in 1993, and in 1997 was partially upgraded.</p> <p>The Onekaka Hall is located on the Northeast side of State Highway 60 between Takaka and Collingwood, towards the Northwest end of Onekaka settlement.</p> <p>The hall area itself has supporting facilities including a small domestic kitchen, entry porch with storage cupboard, plus accessory toilet facilities and an accessory stage structure (roofed over). The hall area is 6.6m long and 5.9m wide and has a rated capacity for up to 50 persons under the New Zealand Building Code.</p> <p>The hall is a multi-purpose facility, which provides a venue for a wide range of social activities.</p>	Local Hall Management Committee	The hall is in good condition and is well maintained by the Management Committee.	<p>Single storey wooden building, constructed in 1911.</p> <p>Low priority for seismic assessment.</p>	Frequently used		Continue to maintain the hall but without any further development of the asset.	2016

Building Name	Description	Management	Condition	Seismic assessment <sup>10</sup>	Demand Issues	Maint/Op Issues	Strategic Objectives	Date of condition assessment
Pakawau Memorial Hall	<p>Built on part of land owned, and donated by Charles (Charlie) Flowers and was opened on the 11th October, 1935. The more recently constructed men's toilet has been built partly on neighbouring private land currently owned by Edna Campbell-Heath.</p> <p>The Pakawau Memorial Hall is located on the Northwest corner of the junction of Pakawau Bush Road and Collingwood-Puponga Main Road.</p> <p>The hall area itself has good supporting facilities within the building including a domestic kitchen, utility room for pool, darts, meetings, etc., a raised stage, library, storage room and toilet facilities. The hall area is 15.1m long and 8.9m wide and has a rated capacity for up to 235 persons under the New Zealand Building Code. In addition, the raised stage is 5.0m wide and 3.0m deep.</p> <p>The hall is a multi-purpose facility, which provides a venue for a wide range of social activities.</p>	Local Hall Management Committee	The hall is in good condition and is well maintained by the Management Committee.	<p>Single storey timber-framed building.</p> <p>Low priority for seismic assessment.</p>	Minimal use is made of the hall. However, it is another hall that is valued by the local rural community.	None	Continue to maintain the hall but without any further development of the asset.	2016

Building Name	Description	Management	Condition	Seismic assessment <sup>10</sup>	Demand Issues	Maint/Op Issues	Strategic Objectives	Date of condition assessment
Pohara Hall	<p>Built 1971. The hall was built for the Golden Bay Cement Company and is the second hall to be built on the site. The land, the hall and other buildings on the property were exchanged with the Tasman District Council in return for property development of the Pohara Valley settlement.</p> <p>The Pohara Hall is located on the Southeast side of Abel Tasman Drive, to the East of the Pohara store and campground.</p> <p>The hall area itself has good supporting facilities within the building including a large raised stage, domestic kitchen, storeroom, bar, toilet facilities, men's and women's dressing rooms. The hall area is 21.6m long and 11.1m wide and has a rated capacity for up to 495 persons under the New Zealand Building Code. In addition, the raised stage is 11.1m wide and 6.9m deep.</p> <p>It is a multi-purpose facility, which provides a venue for a wide range of social activities.</p>	TDC	The hall is in good condition. It was re-roofed in 2007 and it has recently been painted inside and outside.	<p>A detailed seismic assessment confirmed that this building only meets 36% of the new building standards.</p> <p>No seismic strengthening works are proposed to be undertaken as it meets the minimum requirement of 34% of new building standard..</p>	Little use is made of the hall but it is valued by the growing community.	None	Continue to maintain the hall but without any further development of the asset. This hall may be considered for closure and sale when the new Golden Bay Community Facility is built. A public consultation process will be undertaken before a decision is made.	<p>2016</p> <p>Seismic assessment undertaken in 2014.</p>

<p>Richmond Town Hall</p>	<p>The original brick building was erected in 1922 to commemorate the men and women who lost their lives during the First World War and are now the offices used by Sport Tasman. This building was known as the YMCA War Memorial building and accommodated the Richmond Borough Council Chambers for many years. Additional offices were added to the southern end in 1967.</p> <p>The current Town Hall was built on the rear of the YMCA building in 1936. Extensions to house a new kitchen, toilets and meeting room were completed in 1975. Substantial alterations and additions were carried out to the hall in 1983 including refurbishment of the hall, a new front entrance, and addition of a combined backstage work room/dressing room.</p> <p>The Town Hall is designed to accommodate up to 300 persons and has a large stage with a good combined work room/dressing-room to the rear.</p> <p>A major renovation of the interior has been undertaken for the new recreation centre purpose. Seven offices within the building have been refurbished with the intention of leasing to other parties. A meeting room, toilets and foyer were added and the interior of the building has been renovated. A new storeroom has also been added.</p>	<p>The hall is leased to the Tasman Regional Sports Trust (known as Sport Tasman) and is now called the Tasman Regional Coaching Centre</p>	<p>The hall is well maintained and has recently been repainted externally under a Programmed Maintenance Contract.</p>	<p>A detailed seismic assessment confirmed that this building is &lt;30% of the new building standards, hence seismic strengthening works are required.</p> <p>The report recommended removal of all existing soft board ceilings, replace with painted braced gib and reinstate lighting etc.</p> <p>Strip five sections of internal along Cambridge Street, glue fix ply and reinstate internal linings.</p> <p>Infill selected light panels to internal walls with ply overlaid with gib.</p> <p>Relocation of all staff and their furniture, fittings &amp; equipment for the duration of the work. (Note Sport Tasman wish to undertake some alterations to provide a large meeting room in conjunction with this work.) Upgrade work is currently being commissioned and will be completed in 2015.</p>	<p>Good regular use is made of the hall and meeting room.</p>	<p>The hall lacks a second dressing room to provide single sex change facilities for mixed gender groups.</p> <p>Seismic strengthening was carried out in 2017.</p>	<p>Continue to maintain the hall.</p>	<p>2016</p> <p>Seismic assessment undertaken in 2014.</p>
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Building Name	Description	Management	Condition	Seismic assessment <sup>10</sup>	Demand Issues	Maint/Op Issues	Strategic Objectives	Date of condition assessment
Riwaka Memorial Hall	<p>Built in the 1950s. The hall is located on State Highway 60 on the Southern side of Riwaka township.</p> <p>The hall is an average sized multi-purpose hall facility, which provides for a wide range of sporting and social activities and has a rated capacity for up to 290 persons under the New Zealand Building Code. It has good supporting facilities including a large domestic kitchen, a raised stage area, storage and toilets.</p> <p>It is a large rural community hall that has the potential to cater for a wide range of sporting and social activities.</p>	Local Hall Management Committee	The hall is in good condition and is well maintained by the Management Committee.	<p>A detailed seismic assessment confirmed that this building is &lt;20% of the new building standards, hence seismic strengthening works are required.</p> <p>The report recommends portal frames be installed within the hall area;- columns attached to the face of the portal, and the rafter spanning horizontally to the concrete ring beams. Install raking struts over the entry vestibule area.</p>	Well utilised dancing group and gymnastics.	None, Seismic strengthening carried out in 2017.	Continue to maintain the hall but without any further development of the asset.	<p>2016</p> <p>Seismic assessment undertaken in 2014.</p>

Building Name	Description	Management	Condition	Seismic assessment <sup>10</sup>	Demand Issues	Maint/Op Issues	Strategic Objectives	Date of condition assessment
Spring Grove Drill Hall	<p>Henry Baigent built the Spring Grove Drill Hall in 1900. The hall is located on Lord Rutherford Road (South), 4km from Brightwater.</p> <p>The large hall area has the potential to cater for sporting and social activities. The hall has good toilet facilities and a meeting room. The kitchen facilities are inadequate.</p> <p>The hall has to compete with other recreation providers in the community</p>	Local Hall Management Committee	Requires major upgrading in order to attract the public to use the facility.	<p>A seismic assessment (initial evaluation) confirmed that the hall has a seismic rating 50% NBS, IL 2.</p> <p>The building is a potential earthquake risk structure with a "C" Grading which is the medium risk category and is not required to be upgraded by the Building Act. The building is not classified as earthquake prone.</p> <p>The report recommends the addition of roof bracing over the hall when the hall is reroofed, to improve the structural performance of the hall.</p> <p>The old school building on the same site also requires a seismic assessment (high priority).</p>	Very under-utilised	None	Continue to maintain the hall but without any further development of the asset.	<p>Dec 2008</p> <p>2016</p> <p>Seismic assessment undertaken in 2015.</p>

Building Name	Description	Management	Condition	Seismic assessment <sup>10</sup>	Demand Issues	Maint/Op Issues	Strategic Objectives	Date of condition assessment
Stanley Brook Hall	The hall is located on the corner of Sunday Creek Road and the Motueka Valley Highway. Is an old school building, is small but well-loved in the community. Is on the reserve with a war memorial.	Local Hall Management Committee	Is in good conditioned and maintained by the Management Committee	Early 1900s single storey, timber-framed building.  Low priority for seismic assessment.	Low use	None	Continue to maintain the hall but without any further development of the asset	2016
Tapawera Memorial Hall	Situated on the main road Tapawera. Leased to Nelson Playcentre Association Inc. to be used for a Playcentre.	Local Hall Management Committee	Unknown	1960s single storey, timber-framed building (formerly a dwelling).  Low priority for seismic assessment.	None identified	None identified	Continue to maintain the hall but without any further development of the asset.	2016
Waimea West Hall	Originally constructed in 1884 as the local school and served this purpose until 1938. Since this time it has been used as the Waimea West Tennis Club clubrooms. The hall is located on Waimea West Road, 3km from Brightwater and 13 km from Richmond. The hall has important heritage significance and is listed in the District Plan.  The hall has a separate small kitchen, unisex toilet and library room. Under the New Zealand Building Code it is rated to accommodate up to 95 persons.	Local Hall Management Committee	Ian Bowman (architectural conservator) 2002 condition and remedial action report by and recommend on whether the hall should be listed in the District Plan.  Building structure is generally in reasonable condition considering its age but has significant damage from borer.	Built in 1900, single storey timber-framed building.  Low priority for seismic assessment.	1996 report indicated that the hall is generally underutilised but adequate for the current needs of the community	None	Continue to maintain the hall in accordance with heritage conservation requirements identified in the Bowman Report but without any further development of the asset	2016



Building Name	Description	Management	Condition	Seismic assessment <sup>10</sup>	Demand Issues	Maint/Op Issues	Strategic Objectives	Date of condition assessment
Wakefield Village Hall	<p>Built in 1971 to replace the earlier hall destroyed by fire. The hall is located on Whitby Road in Wakefield.</p> <p>The Wakefield Village Hall is a multipurpose facility, which provides for a wide range of sporting and social activities. The hall has the following supporting facilities: large supper/meeting room, self-contained domestic kitchen, dressing room, small storage room, Public Conveniences and stage. The kitchen, storage and stage facilities however are not adequate and will require improving. The present hall floor area is relatively small measuring 14m x 12m. In the main hall there is a mezzanine viewing gallery, which accommodates approximately 55 persons. The hall has a rated capacity of 395 persons.</p> <p>The narrow permanent stage can be temporarily extended or retracted as required and can double its size but when this is done it reduces the effective usable hall floor area and thus restricts some activities and the number of people the hall can accommodate. The loose laid flooring panels on the extended section of the stage are noisy to walk over which is unsatisfactory during performances.</p>	Local Hall Management Committee	The hall is in good condition and is well maintained by the Management Committee.	<p>A detailed seismic assessment confirmed that the hall has a seismic rating of &lt;34% NBS, IL 3.</p> <p>Repair work is required for retro fitting roof cross bracing and internal portal frames and foundation pads.</p> <p>If capacity is restricted to below 300 persons, it will be an IL 2 building with a seismic rating of 72% NBS.</p>	Regularly used and is a great asset to the community.	None, apart from the required seismic upgrade	Continue to maintain the hall.	<p>2016</p> <p>Seismic assessment undertaken in 2014.</p>

Building Name	Description	Management	Condition	Seismic assessment <sup>10</sup>	Demand Issues	Maint/Op Issues	Strategic Objectives	Date of condition assessment
Golden Bay Community Centre	Situated off the main street in Takaka. Leased to Golden Kids preschool and Golden Bay community workers.	Local Hall Management Committee	Unknown	Single storey timber-framed building.  Low priority for seismic assessment.	None identified	This centre will require ongoing maintenance. Recent work carried out on the floors etc has resolved immediate issues however further work will be required.	Continue to maintain the centre but without any further development of the asset.	2016
Motueka Community House	Situated on Decks Reserve at the Northern side of the carpark near Greenwood Street, It was the old courthouse moved onto Decks Reserve. It houses up to 10 community groups and a meeting room.	Local Hall Management Committee	Unknown	Single storey timber-framed building built in 1910.  Low priority for seismic assessment.	None identified	None identified	Continue to maintain the house but without any further development of the asset.	2016

## 14.6 Museums

The major focus for museum services is the regional facility, which is currently located in central Nelson. Council supports the operation of the Nelson Provincial Museum through an annual grant of approximately \$865,000 and also contributes approximately \$63,000 per year towards their collection and equipment storage costs. The Provincial Museum was opened in October 2005 and is managed by Tasman Bays Heritage Trust (TBHT).

Smaller local museums are provided in Collingwood, Takaka and Motueka, operated by local societies. Museums are provided to deliver a high quality preservation, educational and research facility emphasising the history of the region.

An inventory, description and overall assessment of museums is presented in Table C 4 below. The quality of most buildings is generally considered to be adequate for their purpose. Seismic strengthening works on the Motueka Museum were recently carried out, after an audit identified that the building did not meet building standards for earthquakes.

Provision of museums is based on a historic provision and no further museums in the District are planned. The museums are popular and well used facilities. The Golden Bay Museum is particularly well used during the summer holiday period. Council will continue to maintain these facilities in the medium term.

Table C 4: Asset Inventory and Description of Museums

Building Name	Size (m²)	Description	Management	Condition	Demand Issues	Maintenance/operation Issues	Strategic Objectives
Golden Bay Museum	570	The Golden Bay Museum is located in the centre of the Takaka Township on Commercial Street and the building consists of a museum, office staff facilities, archive room and other storage rooms as well as a local craft shop that is leased out by the Museum Society. The Golden Bay Museum provides cultural, historical, educational and archival information to tourists, residents and students. They specialise in Abel Tasman's encounter at Wainui Bay in 1642 and also more recent history of Golden Bay.	Leased to Incorporated Society.  Funded by a grant from the Council plus other income sources.	The building is well maintained both internally and externally. Part of the building has recently been re-roofed.  A seismic assessment (initial evaluation) carried out in 2015 confirmed that the original part of the building (built in 1899) is 60% of the New Building Standard (NBS) and the 1990 extension is >100% NBS. The assessment report states that the original part of the building has a seismic risk grading of "C", making it a potential "Medium Risk Earthquake Building", while the 1990 building extension has a seismic risk grading of "A+", making it a "Low Risk Earthquake Building". The museum is not earthquake prone and it is not required to be upgraded by the Building Act. The building is heavily penalised by its age (pre 1935) and a Detailed Evaluation of its strength is likely to determine a higher %NBS.	The Museum keeps records of usage.	The floor of the archive room requires strengthening to take the weight of the mobile shelves.	Continue to operate under lease to Incorporated Society  Consider expansion or replacement which has been proposed by the Museum Society.

Building Name	Size (m²)	Description	Management	Condition	Demand Issues	Maintenance/operation Issues	Strategic Objectives
Motueka District Museum	400	The Motueka Museum is located in the centre of the Motueka Township on High Street and the building consists of a museum, office staff facilities and archive room as well as a café that is leased out by the Museum Society. The museum holds and displays a collection of artefacts relating to local history. In terms of its function in providing wide community benefits and outcomes, the Motueka District Museum aims to provide efficient preservation, research and display of collections, in order to share the region's unique history with visitors and community.	Incorporated Society  Funded by a grant from the Council plus other income sources.	The museum requires some exterior restoration and weather proofing work. It is an earthquake prone building with an estimated \$300,000 of repairs required – however that needs to be confirmed with a Detailed Engineering Assessment.	The Museum keeps records of usage.	Seismic strengthening carried out in 2017.	Continue to operate by Incorporated Society. Complete exterior restoration works
Collingwood Museum	50	A building is owned by the Council on land it leases from the Fire Service. The Council then sub leases it to the Museum.	Museum Society	Constructed in 1901, the building is well maintained both internally and externally.  A seismic assessment (initial evaluation) carried out in 2015 confirmed that the building is 60% NBS. The assessment report states that the building has a seismic risk grading of "C", making it a potential "Medium Risk Earthquake Building". However, it is not earthquake prone and it is not required to be upgraded by the Building Act. The building is heavily penalised by its age (pre 1935) and a Detailed Evaluation of its strength is likely to determine a higher %NBS.	Minimal usage information as only record is a visitor book.	No major issues	Continue to operate by Incorporated Society  No further development of the asset planned

## 14.7 Swimming pools and Remote Campgrounds

### 14.7.1.1 Overview and Asset Description

Swimming pools are provided to deliver a range of public good benefits including:

- good quality aquatic-based recreation and sport opportunities;
- health (resulting from physical activity); and
- learn to swim (safety).

The Council operates one major aquatic facility at Richmond (see separate AMP for Aquatic Centre). Two small ex-primary school pools are operated by the local reserve committees at Rockville and Upper Takaka. Another outdoor pool is provided at Motueka (Saltwater Baths). Funding is also provided to local groups to operate twenty school pools outside school hours for community use.

Informal camping is permitted at three sites on Council reserve land: at Tasman Recreation Reserve, McKee Memorial Recreation Reserve and Owen River Recreation Reserve. Campground caretakers are present at each of these sites. Basic camping facilities are provided for the public to use for a small fee.

An inventory and description of swimming pools and campgrounds is presented in Table C 5 below.

### 14.7.2 Asset Condition

The swimming pools are older, school-style outdoor pools. Their condition is deteriorating over time and Council is unlikely to replace these assets if they fail. The plan would be to fill in these pools at the end of their useful life.

Campground ablution blocks are older type facilities, although a new toilet facility has recently been installed at the McKee Memorial Reserve campground and new toilets will replace the older ones at Kina Reserve during 2018. All ablution blocks will require maintenance during the term of this AMP. The campgrounds are maintained in low key style, suitable for remote/coastal and riverside reserve areas.

### 14.7.3 Current and Future Demand

Existing demand for the outdoor community pools and Owen River campground is relatively low, and likely to remain so in future. The other two campgrounds have high summer use and medium use year round.

### 14.7.4 Strategic Management Approach

Due to the high cost of constructing and operating pools, the strategy for provision is based on providing indoor/all year facilities only in the major population centres. The current Aquatic Centre located in Richmond and this is likely to remain as the main regional facility.

The potential future provision of a second indoor facility in Motueka was investigated in recent years; however, no financial provision has been made for this project within the twenty-year period of this AMP.

The Council provides grants to schools and to local organisations to operate school pools outside school hours for public use, where the demand and local community support warrants this input.

The Council has also become owners of two ex-school pools, as a result of schools closure. Local committees operate these pools with some financial support from Council to assist with maintenance costs. As the pools and the plant ages, considerable capital renewal expenditure will be needed and the justification for undertaking this will be debateable. As such there long-term viability is questionable. No financial provision for any capital renewal works have been included within the twenty-year period of this AMP.

Table C 5: Asset Inventory and Description of Swimming Pools and Campgrounds

Building Name	Size	Description	Management	Condition	Demand Issues	Maintenance/operation Issues	Strategic Objectives
Rockville Pool	350m <sup>2</sup>	An old primary school pool that was purchased by the Council when the school closed.  A 20m x 5m pool, heated outdoor pool.	Operated by local committee which manages the school reserve	Good condition but showing its age.	Meeting current demand of the small local community.	Future maintenance/ renewal costs will be an issue.  Use is by key access - no lifeguards could be a potential liability to Council	Continue to maintain for the reasonable life of the asset. I.e. no major expenditure will be incurred.
Saltwater Baths		The pool was installed when sharks were present in the Bay. The original pool was built in 1938 with three concrete walls and a fourth wall built in 1950. The concrete floor was added to the baths in 1992, with steps at both ends and a paddling pool was included. A floodgate, childproof gates in the fence around the pool, decking on the shore side and a walkway to the beach were also added at this time. A new unit containing changing rooms and toilets was built in the adjacent reserve to replace the old facilities and night lighting was installed.	Council provided funding to 1992 upgrade of pool, matching community fundraising dollar for dollar. Volunteer work helped complete the project. Local volunteers continue to maintain pool, change water once per week etc.	Last upgraded in 1992. Minor works on the process for emptying and filling the pool carried out along with safety maintenance.	Seasonal use by local community and visitors	Future maintenance/ renewal costs will be an issue.  No lifeguards are present – could be a potential liability to Council.	Review future of facility, including an analysis of risks and liabilities associated with continued operation.

Building Name	Size	Description	Management	Condition	Demand Issues	Maintenance/operation Issues	Strategic Objectives
Upper Takaka Pool	250m <sup>2</sup>	An old primary school pool that was purchased by the Council when the school closed.  A 20m x 5 m pool, unheated outdoor pool.	Operated by local committee that manages the school reserve.	Reasonable condition but showing its age.	Limited use by very small local community.	Future maintenance/ renewal costs will be an issue.  Use is by key access – no lifeguards could be a potential liability to Council	Continue to maintain for the reasonable life of the asset. I.e. no major expenditure will be incurred.
Kina Beach Recreation Reserve	2.43 ha	Basic self-contained toilets are provided at this campground.	Operated by Council with caretaker on site.	Good	High use by locals and visitors.	Toilets require ongoing maintenance, toilets to be replaced 2018.	Continue to provide a low-cost, authentic kiwi camping experience.
McKee Memorial Recreation Reserve	6.11 ha	Several toilets and shower facilities are provided, along with a playground.	Operated by Council with caretaker on site.	Good	High use by locals and visitors.	Toilets and ablution block require ongoing maintenance. A major issues has arisen with the sewerage disposal system, significant investment will be required to remedy. The impact of this and climate change may mean a rethink of the use of this low-lying coastal reserve.	Continue to provide a low-cost, authentic kiwi camping experience until the site is no longer fit for this use.
Owen River Recreation Reserve	2.41 ha	Basic showers and self-contained toilets are provided at this campground.	Operated by Council with caretaker at the adjacent Owen River Tavern.	Good	Limited use by kayakers, families and tourists.	Toilet/shower require ongoing maintenance	Continue to provide a low-cost, authentic kiwi camping experience.



## **14.8 Miscellaneous Community Buildings**

Council owns a number of other community buildings that are used for various purposes that don't fall within the other categories of community facilities. These buildings have been classified as 'miscellaneous community buildings' for AMP purposes. An inventory, description and overall assessment of miscellaneous community buildings is presented in Table C 6 below. The quality of most buildings is generally considered to be adequate for their purpose. Provision of miscellaneous community buildings is based on a historic provision and no further buildings in the District are planned. Council will continue to maintain these facilities in the medium term.

Table C 6: Asset Inventory and Description of Miscellaneous Community Buildings

Building Name	Size (m <sup>2</sup> )	Description	Management	Condition	Demand Issues	Maintenance/ operation Issues	Strategic Objectives
Brightwater Playcentre	110	The Playcentre leases the former Spring Grove School building, located on the Spring Grove Recreation Reserve adjacent to the Spring Grove Drill Hall.	Brightwater Playcentre	Fair	Used regularly by the Playcentre	The Brightwater Playcentre operate and maintain the building as per their lease conditions.	Continue to maintain the building.
Ex Rubber Bowling Green Clubhouse, Pt Memorial Park, Motueka	120 approx	The building was constructed in the mid 1970's as the clubrooms for the Rubber Bowling Club. This club went defunct in the mid 1990's. The clubrooms since then have been used by a variety of clubs e.g. slot cars, Motueka High School for off campus classes and as an Ambulance Cadet training room.	Council under lease.	Fair	Used by the Ambulance Cadets for training.		If the building becomes surplus with no tenants remove the building from the park to allow for extra parking spaces.
Former Dovedale Church	110 approx	This Church was constructed in 1911 to replace a simple weatherboard chapel that was the original church constructed in 1878. The current church is built of weatherboard with a corrugated iron roof. All the windows are gothic topped and of gold glass. The interior is lined with tongue and groove native timber.	Dovedale Recreation Reserve Management Committee.	Good	Low	Need to keep the building weather tight and maintained.	Continue to maintain the building.
Imagine Theatre and Skyline garage. Former Scout Building. Thorps Bush	65 35	This former Scout building is now leased to Imagine Theatre for drama productions. The Skyline garage is used for storage of props.	Council under lease.	Good	High		

Building Name	Size (m <sup>2</sup> )	Description	Management	Condition	Demand Issues	Maintenance/ operation Issues	Strategic Objectives
Moutere Hills RSA Memorial Library known as the Mapua Community Library	80	A permanent, purpose-built shared facility was constructed in 2002 on Council land occupied by Moutere Hills RSA, on the corner of Toru Street and Aranui Road, Mapua.	Mapua Community Library volunteers	Very good	High	None	Continue to maintain the building.
Murchison Community Rooms	50	The building was constructed in 1935 for use as public restrooms. The interior has been reconfigured, with the building now leased by Plunket and the Murchison Toy Library.	Managed by Plunket and Women's Division of Federated Farmers.	Fair	High	Need to keep the building weather tight and maintained.	Continue to maintain the building.
Wakefield Former Library Building	This building is located on Edward Street in Wakefield. It is a historic building with a C rating and was gifted to Waimea County Council in 1955 by the Wakefield Library Trustees for the purposes of a public library. It came to Tasman District Council on amalgamation in 1989; it currently houses the Wakefield Toy Library.	Council Staff	Poor condition	Single storey timber-framed building.  Low priority for seismic assessment.	Used on a regular basis by the local Toy Library.	None identified	Continue to maintain the hall in accordance with heritage conservation requirements.
Information Office	65	The Information Office is located at Jubilee Park, Richmond.	Managed by volunteers	Fair	Medium	Need to keep the building weather tight & maintained.	Continue to maintain

## **14.9 Community Housing for Older Adults**

### **14.9.1 Overview and Asset Description**

Local authorities have had a long standing role in providing community housing for older people which enables older people on low incomes to 'age in place' in a safe, secure and well-maintained environment.

Council provides housing predominantly for older people in need of publicly-provided rental housing. A total of 101 community housing units are provided: 34 in Richmond, seven each in Brightwater and Wakefield, 45 in Motueka and four each in Takaka and Murchison. An inventory and description of community housing assets is presented in Table C 7 below.

Central Government previously granted Council subsidies and low cost loans to meet a specific need for low-cost, community-based housing for people on low incomes. Although Government support ended in 1992, the Council has continued to provide community housing to meet this need.

### **14.9.2 Asset Condition**

The most recent comprehensive condition assessment and development of 10-year maintenance programme was completed by Opus in 2009, which included a condition rating for each building component. A high level condition assessment of the Takaka complex was carried out in 2016 by Opus. During the last two year insulation and heat pumps have been installed in the Motueka complexes, insulation installed in the Aotea complex and further work is planned to comply with the new legislation. One of the units in the Murchison complex has been upgraded and work is planned for the remaining units. An overall assessment of each of the community housing complexes is included in Table C 7.

### **14.9.3 Current and Future Demand**

Our District is seeing increasing numbers of older people living longer than ever before. At the same time and largely as a consequence of population growth, there has been a decline in the affordability of housing across our District. As a result we are likely to see an increased demand for housing for older people on low incomes.

There is currently a long waiting list for people wanting to access a unit, but without the government subsidy or low cost loans, Council is not able to fund significant development of new units to meet this demand.

### **14.9.4 Strategic Management Approach**

Central government's recent social housing reform includes a new income-related rent subsidies (IRRS) scheme. Under the IRRS scheme, housing providers can set rents at market levels and the Government pays them the difference between what a tenant is able to pay and the market rent. Although councils are not directly eligible for the IRRS scheme, several councils are investigating how they can work with housing providers to tap into the benefits of this scheme (options include partnering with a registered community housing provider or creating a stand-alone entity). Tasman District Council intends to consider such options during a review of this activity, to be undertaken during 2018/2019.

Table C 7: Asset Inventory and Description of Housing for Older Adults

Community housing complex	Location	Number of units	Condition	Maintenance/Operation Issues
Aotea Flats	Richmond	24	Very good overall, with four units built in 2011.	Older units harder to maintain due to age.
Hollis Hills Cottages	Brightwater	7	Very Good	Minimal maintenance required
Maling Cottages	Richmond	10	Very Good	Minimal maintenance required
Mears Haven Cottages	Motueka	18	Very Good	Minimal maintenance required
Murchison Cottages	Murchison	4	Fair	Older units harder to maintain due to age. Issues with getting trades people to Murchison. No waiting list sometimes hard to tenant cottages.
Pearless Flats	Wakefield	7	Very Good.	Minimal maintenance required
Takaka Cottages	Takaka	4	Excellent – all built in 2000	Minimal maintenance required
Vosper Street Cottages	Motueka	27	22 cottages very good 5 in fair condition	Older units harder to maintain due to age.

## 14.10 Public Toilets

### 14.10.1 Overview and Asset Description

Council provides public toilets throughout the District to meet community, traveller and tourist needs. This delivers a range of public good benefits including:

- compliance with the Health Act 1956, to provide sanitary conveniences for use by the public;
- convenience to users of parks and reserves;
- convenience to visitors to shopping/business areas and the travelling public, and
- support of tourist operations.

Council provides and maintains 98 public toilet facilities throughout the District, including 21 in the Golden Bay Ward, 21 in the Motueka Ward, 39 in the Moutere/Waimea Ward, 7 in the Lakes/Murchison Ward, and 10 facilities in the Richmond Ward. An inventory of these public toilet facilities is presented in the table below. Most of the facilities have modern sanitary systems with a mix of reticulation, septic tank or containment systems. Existing facilities appear to be meeting current demand and most are in good to excellent condition.

### 14.10.2 Asset Condition

Most of the public toilet facilities have modern sanitary systems with a mix of reticulation, septic tank or containment systems. Existing facilities appear to be meeting current demand and most are in good to excellent condition. Condition assessments are carried out by an independent auditor on a three yearly basis. Ad hoc condition assessments are carried out by Council staff from time to time, as an interim assessment. A general assessment of the overall condition of each public toilet facility is provided in Table C 8 below. A high level building condition assessment was carried out in 2016 for the purpose of developing a ten-year maintenance plan. However, a number of buildings are included in a long term painting maintenance programme contract.

### 14.10.3 Performance

Quality of public toilets is driven by three factors. One is the quality of the building, which is determined by its age, design, and level of maintenance. The overall quality of public toilets is generally considered to be adequate by staff. The second and probably major factor is cleanliness. The frequency of toilet cleaning is matched to the level of use of the toilet and balanced against the cost of cleaning more than necessary. The effectiveness of the toilet cleaning service can also be a factor. The third factor is vandalism and graffiti, which is a particular problem for public toilets. Combating vandalism occurring or reducing its impact is a combination of good design, location and rapid responsiveness to any incidents. Quality or performance from a customer perspective is measured via the annual residents' survey. The overall satisfaction of residents with public toilets appears to be increasing over time (see Section 6, Figure 6).

### 14.10.4 Current and Future Demand

The provision of public toilets has been divided into three categories in the Sanitary Services Assessment 2005. These are:

- (a) toilet facilities in townships, predominantly to serve local shoppers;
- (b) toilet facilities in parks and reserves, predominantly to serve local users of the sport and recreational facilities; and
- (c) toilet facilities on main tourist routes or at tourist attractions, predominantly to serve tourist groups.

A survey of public toilets by Yardstick in 2017 indicates that Tasman District has a high provision of public toilets at 1.99 toilets per 1,000 residents compared to a national average of 0.87 toilets per 1,000 residents. This high level of provision may be due to the dispersed nature of the Tasman District population and to the high number of visitors to the District. Existing toilets appear to be meeting demand in the main townships. New public toilets will be required to meet future needs arising from development of new parks and reserves and increasing population and/or tourism activity.

### 14.10.5 Strategic Management Approach

Council's strategy is to:

- provide toilet facilities only where a real need can be demonstrated;
- locate toilets strategically to give adequate coverage without undue overlap;
- consider non-asset solutions, such as portable toilets by others to meet peak demand; and
- minimise the risk of vandalism.

Table C 8: Asset Inventory and Description of Public Toilets

Location	Address	Condition	Accessibility	Sewer System	Demand Issues	Maintenance/ operation Issues	Strategic Objectives
<b>Golden Bay Ward</b>							
Anatori	Crown Road Mangarakau	Good		Containment	Average use year round	High cost of clearing tank	No change required
Awaroa Carpark	Next to walkway to Lodge at coast	Good		Containment	High summer use	High cost of clearing tank	No change required
Bainham Hall	Cooks Road, Bainham, Golden Bay	Fair		Septic Tank	Low		No change required
Collingwood Memorial Hall	Tasman Street, Collingwood	Good	Fully Accessible	Reticulated	High		No change required
Golden Bay Recreation Park	Main Road, Takaka	Fair/Good		Reticulated	Average	Older block due for upgrade.	No change required
Golden Bay Recreation Park	Main Road, Takaka	Excellent	Fully Accessible	Reticulated	High	Older block due for upgrade, replaced with new toilets in the rec park Centre on this site 2017.	No change required
Ligar Bay Reserve	Ligar Beach, Golden Bay	Good		Reticulated	High summer use		No change required
Miles Reserve	Parapara Road, Golden Bay	Fair		Containment	Average summer use		No change required
Milnthorpe	Kendall Street, Milnthorpe	Good	Fully Accessible	Containment	Average		No change required
Patons Rock Reserve	Patons Rock, Golden Bay	Good		Septic Tank	High summer use		No change required
Pohara Recreation Reserve	Abel Tasman Drive, Golden Bay	Good		Reticulated	Average		No change required

Location	Address	Condition	Accessibility	Sewer System	Demand Issues	Maintenance/ operation Issues	Strategic Objectives
Takaka Memorial Reserve	Commercial Street, Takaka	Good	Fully Accessible	Reticulated	High	Programme maintenance painting contract	No change required
Rockville School Reserve	Collingwood Bainham Main Road, Collingwood	Fair		Containment	Low		No change required
Rototai Cemetery	Rototai Road, Golden Bay	Fair		Containment	Low		No change required
Rototai Reserve	Nees Road, Golden Bay	Good		Containment	High Summer use	New in 2014	No change required
Salisbury Bridge Picnic area	Quartz Range Road, Bainham	Good		Containment	High summer use		No change required
Tata Beach Reserve	Tata Beach, Golden Bay	Excellent, renovated 2005		Reticulated	High summer use		No change required
Tomatea Point Reserve	Pakawau, Golden Bay	Good		Containment	Average summer use		No change required
Uruwhenua Reserve	SH60, Golden Bay	Good		Containment	High summer use		No change required
Waitapu Bridge	Takaka Collingwood Highway SH60	Good		Containment	High summer use		No change required
Golden Bay Information Centre toilets	Willow Street, Takaka	Good	Fully Accessible	Reticulated	High	Programme maintenance.	No change required
<b>Motueka Ward</b>							
Alexander Bluff	Motueka Valley Highway	Fair		Containment	Low	Due to be replaced 2017	No change required
Alex Ryder Memorial Reserve	Rowling Road, Little Kaiteriteri	Good	Fully Accessible	Reticulated	High summer use		No change required



Location	Address	Condition	Accessibility	Sewer System	Demand Issues	Maintenance/ operation Issues	Strategic Objectives
Breaker Bay	Breaker Bay	Good		Reticulated	Average summer use		No change required
Brooklyn Rec Reserve	Brooklyn Valley, Brooklyn	Good		Containment	Low		No change required
Decks Reserve	Wallace Street, Motueka	Good	Fully Accessible	Reticulated	High demand, next to info centre		No change required
Motueka Cemetery	Old Wharf Road, Motueka	Fair			Low		No change required
Motueka Skate Park	Old Wharf Road, Motueka	Good		Containment	Average		No change required
Marahau	Main Road, Marahau	Good		Containment	High, use has increased	Due to be replaced 2017	No change required
Marahau	Otuwhero Spit	New 2009		Containment	High summer use	Issues with coastal erosion the toilets may need to be relocated in the future.	No change required
Memorial Hall	Pah Street, Motueka	Good	Fully Accessible	Reticulated	High		No change required
Richards Reserve	Wildmans Road, Motueka	Good		Containment	Average		No change required
Riwaka Memorial Reserve	Main Road, Riwaka	Good		Reticulated	High		No change required
Riwaka Recreation Reserve	Main Road, Riwaka	Good		Containment	Average		No change required
Saltwater Baths	North Street, Motueka	Good	Fully Accessible	Reticulated	Average		No change required
Split Apple Rock	Split Apple Rock	Good		Containment	Average		No change required

Location	Address	Condition	Accessibility	Sewer System	Demand Issues	Maintenance/ operation Issues	Strategic Objectives
Kumaras Car Park	Off Staples Street, Motueka	Good		Containment	Average		No change required
Stephens Bay	Anarewa Crescent	Good		Reticulated	High summer		
Tasman Recreation Reserve	Rush Lane, Tasman	Good		Containment	Low		No change required
Thorps Bush	Woodland Avenue, Motueka	Good	Fully Accessible	Reticulated	Average		No change required
Torrent Bay	Camping Ground	Good		Containment	High summer use	High cost of clearing tanks	No change required
Torrent Bay	Wharf area	Good		Containment	High summer use	High cost of clearing tanks	No change required
<b>Moutere/Waimea Ward</b>							
Appleby Recreation Reserve	SH 60, Appleby	Good	Standard	Septic Tank	Low		No change required
Brightwater Ex-a-loo	Ellis Street, Brightwater	Good	Fully Accessible	Reticulated	Average	High maintenance required	No change required
Dovedale Recreation Reserve	Dovedale Road Woodstock Wakefield	Good		Septic Tank	Low use		No change required
Edward Baigent Memorial Scenic Reserve	SH6 Wakefield	Good		Containment	Average		No change required
Edward Baigent Memorial Scenic Reserve	SH6 Wakefield	Good		Containment	Average		No change required
Faulkner Bush Scenic Reserve	SH6 Wakefield	Good	Fully Accessible	Reticulated	High		No change required
Hoddy Memorial Estuary Park	SH 60, Appleby	Very good	Fully Accessible	Containment	Low use		No change required

Location	Address	Condition	Accessibility	Sewer System	Demand Issues	Maintenance/ operation Issues	Strategic Objectives
Lee Valley Recreation Reserve (ex DoC)	Lee Valley	Good		Septic tank	High in summer		No change required
Firestone Reserve	Lee Valley	Good		Containment	High summer use		No change required
Grossi Point	Tahi Street, Mapua	Good	Fully Accessible	Reticulated	Average		No change required
Meads Reserve	Lee Valley	Good		Containment	Average summer use		No change required
Brightwater Hall	Lord Rutherford Road, Brightwater	Good		Reticulated	Low use	Cleaned and managed by Hall Committee	No change required
Mapua Recreation Reserve	Aranui Road, Mapua	Good	Fully Accessible	Reticulated	Average	Programme maintenance painting contract	No change required
Kina Beach Recreation Reserve	Cliff Road, Tasman	Fair		Containment	High summer use	Due to be replaced 2017	No change required
Kina Beach Recreation Reserve	Cliff Road, Tasman	Fair		Containment	High summer use	Due to be replaced 2017	No change required
LEH Baigent Memorial Recreation Reserve	Kina Peninsula Road, Kina	Good	Fully Accessible	Containment	High summer use	New	No change required
LEH Baigent Memorial Recreation Reserve	Kina Peninsula Road, Kina	Fair		Containment	Average		No change required
McKee Memorial Recreation Reserve	Stafford Drive, Ruby Bay	Fair		Reticulated	High summer	Sewerage system is failing requires upgrading	No change required
McKee Memorial Recreation Reserve	Stafford Drive, Ruby Bay	Fair		Reticulated	High summer	Sewerage system is failing requires upgrading	No change required
McKee Memorial Recreation Reserve	Stafford Drive, Ruby Bay	Good		Reticulated	High summer	Sewerage system is failing requires upgrading	No change required
McKee Memorial	Stafford Drive, Ruby	Good		Reticulated	High summer	Sewerage system is failing	No change

Location	Address	Condition	Accessibility	Sewer System	Demand Issues	Maintenance/ operation Issues	Strategic Objectives
Recreation Reserve	Bay					requires upgrading	required
McKee Memorial Recreation Reserve	Stafford Drive, Ruby Bay	Very good	Fully Accessible	Reticulated	High summer	Sewerage system is failing requires upgrading	No change required
Pinehill Reserve	Stafford Drive, Ruby Bay	Good	Fully Accessible	Reticulated	High		No change required
Hunter Brown Longdrop	Ken Beck Drive, Appleby	Good		Containment	High weekend use		No change required
Moturoa / Rabbit Island Western End Block	Ken Beck Drive, Appleby	Good	Open daytime only	Septic Tank	High summer use	Disposal fields upgraded 2010	No change required
Taj Toilet Block	Ken Beck Drive, Appleby	Good	Open daytime only	Septic Tank	High summer use	Disposal fields upgraded 2010	No change required
Moturoa / Rabbit Island Main Toilet Block	Ken Beck Drive, Appleby	Good	Open daytime only	Septic Tank	High summer use	Disposal fields upgraded 2010	No change required
Moturoa / Rabbit Island Eastern End Toilets	Ken Beck Drive, Appleby	Good	Open daytime only	Septic Tank	High summer use	Disposal fields upgraded 2010	No change required
Moturoa / Rabbit Island Eastern End of Equestrian Park	Ken Beck Drive, Appleby	Good	Open daytime only	Containment	High use all year		No change required
Moturoa / Rabbit Island Boat Ramp Longdrop	Ken Beck Drive, Appleby	Good	Open daytime only	Containment	High weekend use		No change required
Moturoa / Rabbit Island - Greenslade Park Longdrop	Ken Beck Drive, Appleby	Good		Containment	High use all year		No change required
Moturoa / Rabbit Island Equestrian Park	Ken Beck Drive, Appleby	Very good	Fully accessible	Containment	High weekend use		No change required

Location	Address	Condition	Accessibility	Sewer System	Demand Issues	Maintenance/ operation Issues	Strategic Objectives
Dressage No 1							
Moturoa / Rabbit Island Equestrian Dressage No2	Ken Beck Drive, Appleby	Good		Containment	High weekend use		No change required
Ngatimoti Recreation Reserve	Motueka Valley Highway	Good		Septic Tank	Average	Located on side of Fire Service building	No change required
Upper Moutere Recreation Reserve	Moutere Highway	Good		Septic Tank	Average	Management committee cleans etc	No change required
Wai-iti Recreation Reserve	Main Road South, Wai-iti	Good		Containment	Low		No change required
Wai-iti Recreation Reserve	Main Road South, Wai-iti	Good		Containment	Low		No change required
Wakefield Ex-a-loo	Whitby Road, Wakefield	Very good	Fully accessible	Reticulated	High	High maintenance requirement	No change required
Wakefield Recreation Reserve	Whitby Road, Wakefield	Fair		Reticulated	Average		No change required
<b>Lakes/Murchison Ward</b>							
Murchison Public Toilets	Fairfax Street, Murchison	Excellent, new 2005	Fully Accessible	Reticulated	High	Programme maintenance continuing	No change required
Gowan Bridge	Gowan Bridge	Fair		Long Drop	Low		No change required
Mangles River	Mangles River	Fair		Containment	Average		No change required
Murchison Recreation Reserve Public Toilets	Waller Street, Murchison	Fair due for upgrade	Fully Accessible	Reticulated	High	Programme maintenance continuing	No change required
Owen River Recreation Reserve	Sh 6, Owen River	Fair		Septic Tank	Low		No change required

Location	Address	Condition	Accessibility	Sewer System	Demand Issues	Maintenance/ operation Issues	Strategic Objectives
Tapawera Public Toilets	Main Road, Tapawera	Good	Fully Accessible	Reticulated	High	Programme maintenance continuing	No change required
<b>Richmond Ward</b>							
Busch Reserve	Aniseed Valley	Good	Fully Accessible	Septic Tank	High summer use		No change required
Hope Hall	Hope Recreation Reserve	Good		Reticulated	High summer use		No change required
Jubilee Park	Gladstone Road, Richmond	Good	Fully Accessible	Reticulated	High use all year	Programme maintenance painting contract	No change required
Jubilee Park (Soccer Grounds)	Gladstone Road, Richmond	Good		Reticulated	Average		No change required
Twin Bridges Reserve	Aniseed Valley	Good		Septic Tank	High summer use		No change required
Richmond Public Toilets	Warring Car Park, Richmond	Good	Fully Accessible	Reticulated	High use all year	Programme maintenance painting contract	No change required
Sandeman Reserve	Sandeman Road	Average		Reticulated	High use all year		No change required
Saxton Field – Avery Toilet/Changing Block	Champion Road	Very Good	Fully Accessible	Reticulated	Average use all year	New in 2017 Cleaned by clubs	No change required
Washbourn Gardens	Oxford Street, Richmond	Very good	Fully Accessible	Reticulated	High use all year		No change required
White Gate Reserve	Aniseed Valley	Good		Containment	High summer use		No change required

# Appendix D: Detailed Asset Inventory – Parks and Reserves

## 15.1 An Overview of the District's Parks and Reserves

Council-owned parks and reserves provide a range of open spaces for sports, recreation, play and leisure activities and social opportunities for both residents and visitors. Parks and reserves have been grouped into 11 categories for budget and management effectiveness (see Table D 7). These groupings each reflect a different level of service and purpose. Council managed and maintained parks and reserves include 214 rural recreation and esplanade reserves, 98 urban open space/amenity reserves, 41 walkways, 20 sports grounds, 14 special interest sites and 13 formal gardens. Reserve locations can be viewed on the Top of the South Maps website: [www.topofthesouthmaps.co.nz](http://www.topofthesouthmaps.co.nz).

While a number of reserves are actively managed for organised sport and recreational activity, many others are 'passive reserves' – i.e. reserves that help make our District attractive and provide places for informal or impromptu recreation activities. Esplanade reserves (land located along primary waterways) help reduce risk to private property from natural hazards (such as flooding) and protect conservation values. They can also promote or improve recreational opportunities by providing access to waterways for recreational purposes (such as kayaking or fishing). A few reserves are leased for grazing, while others provide a 'land bank' that we can use for future recreation spaces if required.

Council provides a total of 807 hectares of reserve land within the District (including 239 ha of Recreation Reserve at Moturoa/Rabbit Island), for a district population of 51,200 (2017 usually resident population). This equates to 15.76 ha per 1000 residents (the national average is 15.9). A total of 53 playgrounds are provided, equating to 5.6 playgrounds per 1,000 children under 15 years of age (the national average is 4.0). Sports parks make up 143 hectares in total (this figure includes 10ha of sports fields located on Council-owned land at Saxton Field), equating to 3.0 ha per 1000 residents (the national average is 2.2).

A number of strategies and reserve management plans have been produced to guide the management and operation of parks and reserves. These include Council's Reserves General Policies (2015), Reserve Management Plans and the Open Space Strategy 2015-2025. The latter document has identified that we currently have a good amount of space for our communities to use as reserves. Council works to implement the recommendations from these documents to benefit our community. An inventory of Council-administered parks and reserves is contained in Appendix 1 of Council's Reserves General Policies document.

## 15.2 Condition of Park and Reserve Assets

Council needs to understand the current condition of its assets. Monitoring programmes should be tailored to consider how critical the asset is, how quickly it is likely to deteriorate (utilisation), and the cost of data collection.

Table D 1: Frequency of condition assessments for Council's park and reserve assets

Asset type	Frequency of condition assessments
Park and reserve land	Condition assessments are carried out by an independent auditor on a three yearly basis. Ad hoc condition assessments are carried out by Council staff from time to time, as an interim assessment.
Sportsfields	Condition assessments are carried out by an independent auditor on a three yearly basis. An annual maintenance programme is carried out each year by Council staff, which takes into account the condition of the field surfaces.
Playgrounds	Condition assessments are carried out by a certified playground auditor on a three yearly basis. A full structural condition assessment of Council's playgrounds was undertaken in Nov/Dec 2014. Annual inspections are carried out by a Reserves and Facilities staff member qualified to carry out Playground Equipment Operational Audits and weekly maintenance checks are carried out by the Parks Contractor.
Cemeteries	Condition assessments are carried out by an independent auditor on a three yearly basis. Ad hoc condition assessments are carried out by Council staff from time to time, as an interim assessment.

This section deals with the specific assets located on parks and reserves, rather than the overall reserve condition. An asset condition survey was completed in 2014 and previously in 2008. A total of 4,087 individual assets have been recorded in the Confirm Asset Management System. Of these 2,915 (71%) have been condition rated. Where condition rating is done, a 1-5 scale is used, as per the NZ Parks and Recreation Asset Condition Grading Standards Manual, as shown in Table D 2. Condition of the assets is generally very good with only a small percentage recording poor or very poor grading. The breakdown of the results is as follows:



Table D 2: Condition ratings of Council's park and reserve assets

Grade	Condition	General Meaning	Result 2008	Result 2014
0	Non-existent	Asset absent or no longer exists	0	0
1	Excellent	Sound physical condition. No work required	2%	27%
2	Good	Sound physical condition; minimal short term failure risk but potential for deterioration. Only minor work required (if any)	59.5%	39%
3	Average	Significant deterioration evident; failure unlikely in near future but further deterioration likely. Work required but asset is still serviceable	30.5%	23%
4	Poor	Failure likely in short term. Substantial work required in short term, asset barely serviceable	7%	7%
5	Very Poor	Failed or failure imminent/safety risk. Major work or replacement required urgently.	1%	4%

The general objective is to have no assets being in poor or very poor condition. Those identified as such will be replaced or repaired as part of the coming year's renewal programmes.

A brief description of the general understanding of the condition of each group of Parks and Reserves assets is presented below.

**Furniture:** Furniture is considered to be in reasonable condition with considerable renewal having been undertaken over recent years.

**Signage:** A consistent sign design is used across the District and their condition is considered reasonable. The need for additional signage, particularly information signs has been identified and steady progress is being made.

**Gardens:** The condition of gardens is variable as a result of no formal renewal programme being implemented. Some gardens have gaps or are overgrown.

**Trees:** The tree asset is considered to be in reasonable condition. Work is carried out on an ad-hoc basis rather than in a cyclic programme and no formal assessment has been undertaken. Tree maintenance work is managed by an arboricultural consultant and all work is undertaken by contractors using qualified arboricultural tradesmen.

**Tracks/Walkways:** These are considered to be in reasonable condition and will work towards meeting the SNZ HB 8630:2004

**Playgrounds:** An assessment of the playgrounds was undertaken by an external specialist consultant in December 2014. The summary comments from this assessment were as follows:

- The majority of the playgrounds were in good condition.
- Many of the sites had obvious signs of regular and high levels of use.
- The level of compliance to the playground safety standards was at a high level at 78%.
- The majority of the playgrounds were old and nearing the end of their asset life. This makes maintaining the playgrounds to a high level of compliance difficult.
- The level of maintenance was of an average standard.
- There were no urgent action reports generated from the inspection.

A condition assessment of the individual asset components of the playgrounds produced the following results:

**Table D 3: Condition ratings of Council's playground assets**

Playground Equipment			Playground Safety surface		
Condition	Percentage of assets		Condition	Percentage of areas of safety surface	
	Result 2008	Result 2014		Result 2008	Result 2014
Excellent	7%	4%	Excellent	4%	3%
Very Good	28%	50%	Very Good	20%	41%
Good Average	47%	34%	Good Average	48%	52%
Poor	16%	10%	Poor	22%	4%
Very Poor	2%	2%	Very Poor	6%	0%

Compliance with Safety Standards: The playgrounds were measured against the standard NZ 5828 if installed prior to 1996. If installed after this date, but prior to April 2005 the playgrounds were measured against ASNZ 4486 & 4422. Equipment and surfacing installed after April 2005 was measured against NZS 5828:2004.

Compliance rating: Each individual item of equipment and safety surfacing was measured. Of the 278 items of equipment and safety surfacing areas inspected at the 47 reserves, the following results were recorded.

**Table D 4: Compliance ratings of Council's playground assets**

Equipment	Result 2008	Result 2014	Safety Surface	Result 2008	Result 2014
Items of equipment complied with ASNZ 4486.	12	94	Areas of safety surfacing complied with ASNZ 4422	0	55
Items of equipment complied with NZS 5828:1986.	44	na	Areas of safety surfacing complied with NZ 5828	17	na
Items of equipment complied with NZS 5828:2004.	30	63	Areas of safety surfacing complied with NZ5828:2004	9	20
Items of equipment did not comply with any standard.	107	54	Safety surface areas did not comply with any standard	56	13
Items of equipment were not audited or applicable to standards.	3	4			

A compliance rate of 78% was achieved in 2014. The level of compliance is high compared to other cities throughout the country. The compliance rate compares with 42% compliance in the 2010 report. Replacement of older equipment occurs as needs are identified on an annual basis. Painting is undertaken as part of the maintenance contract as required.

## 15.3 Performance

The quality of development of the new reserves is considered to be achieving a high standard. On older reserves and even newer reserves over five or more years old, the quality is considered to be of a lower standard.

As a result of the growth of reserve land and the resultant demand to develop new land, the majority of resource has been committed to these areas. There has been lower resource allocation to renew assets and redevelop existing reserves to the standards being achieved in the newer reserves.

The performance of the contractors in regard to the maintenance of reserves is considered to be good. The maintenance of reserves has been undertaken under contract for the last 20 years which means that contractors ability, contract specifications, performance monitoring and control systems are well established and performing well. The maintenance level of service is considered to be meeting community expectations, as there are few examples of complaint in this regard.

Table D 5 below describes the results from the Yardstick Parkcheck Management Measures survey over recent years. This information is collected at a broad level and covers a wide range of circumstances. As such, the results are considered to provide a reasonable indicator of comparative levels of service. However, further investigation should be undertaken before cost information is used to compare service efficiency. A comparison with a group of councils of similar demographic size to Tasman could also be undertaken, which would provide a more accurate comparator than with the national average. This comparison has not been undertaken.

**Table D 5: Yardstick Parkcheck Management Measures Survey Results (2008-2017)**

Activity	Measure	Year of Survey	National Average or Median	Tasman District	Comparison
Park Land Provision	Total area of park land per 1,000 residents	2012	15.7 ha	13.0 ha	Low
		2013	15.9 ha	13.18 ha	
		2014	18.0 ha	13.0 ha	
		2015	19.2	12.7	
		2016	18.8	12.8	
		2017	17.9ha	13.0ha	
Actively Maintained Park Land Provision	Total area of actively maintained park land per 1,000 residents	2012	7.6 ha	10.1 ha	High
		2013	8.05 ha	10.26 ha	
		2014	8.0 ha	10.0 ha	
		2015			
		2016	8.8ha	10.1ha	
		2017	9.1ha	10.2ha	
Operating Cost	Cost per hectare	2011	\$6,038	\$9,982	High
		2012	\$4,993	\$8,333	
		2013	\$5,017	\$8,321	
		2014			
		2015	\$4,636	\$8,324	
		2016	\$8,380	\$10,597	
		2017	\$4,353	Not Stated	
Operating Cost	Cost per hectare of actively maintained reserve	2011	\$11,863	\$11,832	Variable
		2012	\$4,711	\$1,863	
		2013	\$8,846	\$10,475	

Activity	Measure	Year of Survey	National Average or Median	Tasman District	Comparison
		2014			
		2015	\$6,750	Not Stated	
		2016	\$8,380	\$10,597	
		2017	\$7,326	Not Stated	
Operating Cost	Total direct annual operation cost per 1,000 residents	2011	\$105,719	\$125,980	High
		2012	\$84,445	\$108,304	
		2013	\$81,409	\$109,629	
		2014			
		2015	\$85,335	\$106,090	
		2016	\$83,759	\$112,151	
		2017	\$85,724	Not Stated	
Operating Cost	Park operation budget as percentage of total Council budget	2012	5.1%	5.0%	Consistent
		2013	5.3%	Not stated	
		2015	7.7%	7.7%	
		2016	7.4%	Not stated	
Capital Cost	Annual capital expenditure per hectare	2012	\$1,894	\$1,446	Variable
		2013	\$2,082	\$3,316	
		2014			
		2015	\$1,253	\$1,152	
		2016	\$2,276	\$2,534	
		2017	\$2,578	\$3,925	
Capital Cost	Annual capital expenditure per 1,000 residents	2012	\$28,191	\$18,787	Variable
		2013	\$37,381	\$43,695	
		2014			
		2015	\$24,442	\$14,679	
		2016	\$34,030	\$32,508	
		2017	\$50,855	\$50,855	
Grass Sportsfield Provision	Provision per 1,000 residents	2010	1.15 ha	1.19 ha	Consistent
		2012	1.9 ha	1.8 ha	
		2013	2.31 ha	1.82 ha	
		2014	2.0 ha	3.0 ha	
		2015	2.1 ha	2.9 ha	
		2016	2.3ha	2.9ha	
		2017	3.0 ha	2.2 ha	
Grass Sportsfield Maintenance Cost	Maintenance cost per hectare of grass sportsfield	2010	\$10,533	\$9,762	Consistent
		2012	\$7,716	\$5,775	
		2013	\$9,142	\$9,717	
		2014	\$2,107	Not Stated	
		2015	\$5,589	Not stated	

Activity	Measure	Year of Survey	National Average or Median	Tasman District	Comparison
		2016	\$4,526	\$1,679	
		2017	\$10,134	\$10,134	
Grass Sportsfield Maintenance Cost	Maintenance budget per 1,000 residents	2010	\$10,339	\$11,593	Consistent
		2012	\$7,106	\$5,824	
		2013	\$9,762	\$10,016	
		2014	\$5,138	Not Stated	
		2015	\$5,589	Not stated	
		2016	\$5,339	\$4,843	
		2017	\$5,793	\$14,400	
Playground Provision	No. of playgrounds per 1,000 children	2011	4.3	4.9	High
		2012	3.8	5.1	
		2013	3.9	5.0	
		2014			
		2015	3.9	5.4	
		2016	3.8	5.5	
		2017	4.0	5.6	
Playground Maintenance	Maintenance cost per playground	2011	\$2,262	\$991	Low
		2012	\$1,352	\$943	
		2013	\$1,367	Not stated	
		2014	\$1,433	Not Stated	
		2015	\$1,258	Not stated	
		2016	\$2,167	\$1,280	
		2017	\$2,182	\$1,321	
Playground Expenditure	Playground maintenance budget per 1000 children	2011	\$8,967	\$4,848	Low
		2012	\$5,384	\$4,812	
		2013	\$5,384	Not stated	
		2014	\$6,468	Not stated	
		2015	\$5,526		
		2016	\$7,126	\$7,057	
		2017	7,422	7,422	
Youth Facilities Provision	Number of youth facilities per 1000 residents	2011	0.13	0.18	Consistent
		2012	0.71	0.83	
		2013	1.44	2.60	
		2014			
		2015	1.1	2.60	
		2016	1.2	2.60	
		2017	1.3	2.60	
Planted Bed Provision	Square metres of planted beds per resident	2009	2.41 m2	2.38m2	Consistent
		2012	2.38 m2	2.93m2	

Activity	Measure	Year of Survey	National Average or Median	Tasman District	Comparison
		2013	2.14 m2	3.2 1m2	
		2014			
		2015	2.71 m2	3.04 m2	
		2016		3.18	
		2017	2.4 3m2	3.18 m2	
Planted Bed Maintenance	Maintenance cost per square metre of garden	2009	\$3.61	\$3.61	Consistent
		2012	\$3.70	\$2.80	
		2013	\$3.78	Not stated	
		2014			
		2015	\$3.00	Not stated	
		2016	\$4.00	\$2.00	
		2017	\$4.00	\$2.00	
Planted Bed Expenditure	Planted bed maintenance expenditure cost per 1,000 residents	2009	\$8,379	\$8,586	Variable
		2012	\$6,629	\$8,085	
		2013	\$5,384	Not stated	
		2014	\$6,921	Not stated	
		2015	\$7,777	Not stated	
		2016	\$8,592	\$6,796	
		2017	\$9,665	\$7,104	
Grass Maint. Cost	Parks grass maintenance cost per hectare	2011	\$2,221	\$2,506	Consistent
		2012	\$2,989	\$2,702	
		2013	\$2,772	Not stated	
		2014			
		2015	\$2,513	Not Stated	
		2016	\$3,018	\$2,925	
		2017	\$2,772	\$2,898	
Track Cost	Maintenance cost per kilometre of track/path	2010	\$1,786	\$4,509	Variable
		2012	\$1,222	\$1,029	
		2013	\$1,212	Not stated	
		2014	\$723	Not stated	
		2015	\$796	Not stated	
		2016	\$1,055	\$1,055	
		2017	\$1,137	\$1,053	
Street Tree Provision	Number of street trees provided per 1,000 residents	2012	124	11	Very Low
		2013	114	Not stated	
		2014	113.6	Not stated	
		2015	110.3	Not stated	
		2016		Not stated	
		2017	111	10.0	

Activity	Measure	Year of Survey	National Average or Median	Tasman District	Comparison
Tree Maintenance Cost	Total tree maintenance budget per 1,000 residents	2009	\$4,466	\$77	Low
		2012	\$4,798	\$3,900	
		2013	\$3,245	\$1,277	
		2014	\$4,970	\$3,563	
		2015			
		2016	\$5,147	\$1,113	
		2017	\$5,349	\$1,113	
Tree Maintenance Cost	Street tree maintenance budget per tree	2012	\$31	\$117	Very High
		2013	\$47	Not stated	
		2014	\$12	Not stated	
		2015		Not Stated	
		2016	\$20.17	Not Stated	
		2017	\$16.00	Not stated	
Park Furniture Provision - seats	Total number of seats and benches provided	2012	242	239	Consistent
		2013	334	271	
		2014			
		2015		300	
		2016	716	301	
		2017	467	300	
Park Furniture Provision -seats	Number of seats per hectare of reserve	2008	0.53	0.51	Consistent
		2012	0.8	0.5	
		2013	0.8	0.6	
		2014			
		2015	0.8	0.6	
		2016	0.7	0.6	
		2017	0.8	0.6	
Park Furniture Provision - tables	Total number of tables provided	2012	117	380	Very High
		2013	109	391	
		2014			
		2015		415	
		2016	178	406	
		2017	170	406	
		Park Furniture Provision - tables	Number of tables per hectare of reserve	2008	
2012	0.37			0.84	
2013	0.36			0.9	
2014					
2015	0.3			0.9	
2016	0.3			0.9	
2017	0.4			0.8	

Activity	Measure	Year of Survey	National Average or Median	Tasman District	Comparison
Park Furniture Provision -BBQs	Total number of barbeques provided	2012	6	61	Very high
		2013	6	63	
		2014			
		2015		61	
		2016		59	
		2017	11	59	
Park Furniture Provision -BBQs	Number of barbeques per hectare of reserve	2012	0.02	0.14	Very High
		2013	0.02	0.14	
		2014			
		2015	0.03	0.13	
		2016	0.03	0.12	
		2017	0.02	0.12	
Park Furniture Provision - bins	Total number of rubbish bins provided	2012	251	470	High
		2013	244	531	
		2014			
		2015	252	540	
		2016	291	532	
		2017	255	533	
Park Furniture Provision - bins	Number of rubbish bins per hectare of reserve	2009	0.7	1.05	High
		2012	0.7	1.0	
		2013	0.6	1.2	
		2014			
		2015	0.7	1.1	
		2016	0.6	1.1	
2017	0.6	1.1			
Park Furniture Provision - signs	Total number of signs	2012	510	520	Consistent
		2013	559	515	
		2014			
		2015	765	500	
		2016	613	492	
		2017	635	493	
Park Furniture Provision - signs	Number of signs per hectare of reserve	2008	0.58	0.87	Consistent
		2012	1.4	1.2	
		2013	1.1	1.1	
		2014			
		2015	0.8	1.1	
		2016	1.0	1.0	
2017	0.9	1.0			



Activity	Measure	Year of Survey	National Average or Median	Tasman District	Comparison
Carparks and Road Cost	Total operating costs per m <sup>2</sup>	2011	\$0.21	\$0.15	Consistent

The above results indicate that Tasman District Council operating costs are overall higher than average. Additional demographic peer group comparison and investigation is required to determine whether these results are outside the “normal” range for similar organisations, with large land areas and dispersed populations, and the possible reasons for the higher than average result.

Asset provision tends to be consistent or higher than average.

An assessment of asset and other management and planning practices can be compared nationally using the Yardstick KPI Management score. Tasman District generally scores favourably in this regard.

**Table D 6: Comparison of Yardstick KPI overall management scores (2011-2017)**

Year	National average score	Tasman District score	Comparison
2011	63%	73%	High
2012	60%	52%	Low
2013	59%	63%	High
2017	57%	62%	High

## 15.4 Strategic Management Approach

Key issues for reserve provision in Tasman District include:

- continuing population growth and increases in demand for additional urban reserve land and sports parks across the District and the need for this to be managed cost effectively;
- the number of retired people is forecast to increase significantly in the next 20 years and this will increase demand for some types of Council services. By contrast, the proportion of young people as a percentage of the total population is predicted to decline significantly over time;
- the demand for both walking and cycling tracks is expected to continue to grow as Tasman’s population ages;
- coastal erosion and the impact of projected sea level rise may impact on Council walkways and reserves;
- there is likely to be increased expectation that Council will undertake coastal protection works on its reserves to protect adjacent private land and to retain public access to coastal areas, which needs to be balanced against the protection of wildlife habitats, retention of natural process, and the affordability to the public of coastal protection works;
- damage to park and reserve assets from storm and heavy rainfall events;
- the focus on catering for growth and on development of new reserves has resulted in a decline in quality of older reserves, with some variance in service levels between new and older reserves;
- renewal of existing park facilities e.g. play equipment to maintain level of service targets;
- long-term provision and management of cemetery reserves;
- provision of management of public toilets throughout the District;
- ongoing development of walking and cycling tracks and networks at various locations to meet an increasing demand.

The ‘Reserves General Policies (2013)’ document and Parks and Reserves Management Plans set out the objectives and policies for all reserves administered by the Tasman District Council.

The Reserves General Policies document has been prepared to consolidate policies that apply to all reserves. This allows a consistent approach to reserve management and removes the need for policies to be repeated in omnibus or site-specific

management plans. This policy document is a 'living document' setting out the policies which shall direct the use and management of the District's reserves for the next 10 years.

The purpose of the reserve management plans is to ensure that both the management and development of reserves in the District are compatible with the purposes of their reservation. The plans identify the appropriate uses for each reserve, state how conflicting uses are to be managed and outline any development proposals. Reserve management plans are reviewed on a rolling basis, as summarised in the following table.

**Table D 7: Reserve management plan development and review schedule**

Reserve Management Plan (RMP)	Development date	Proposed review year
Abel Tasman Foreshore Scenic Reserve (joint with Department of Conservation)	2012 (partially reviewed in 2015)	Yet to be decided
Motueka Ward Reserves	2001	2017/2018
Saxton Field (joint with Nelson City Council)	2008	Yet to be decided
Memorial Park Management Plan (joint with Wakatū Incorporation)	1997, updated 2003	Yet to be decided
Moutere/Waimea Ward Reserves	2000	2018/2019
Richmond Ward Reserves	1999, with later amendments for Hope Reserve	2019/2020
Lakes/Murchison Ward Reserves	2005	2019/2020
Golden Bay Ward Reserves	2003	2020/2021
Tata Beach Reserves	1996, updated 2001 and 2007	2020/2021
Waimea River Park	2010	2021/2022
Moturoa / Rabbit Island	1999 (fully reviewed in 2016)	2025/2026

A summary of strategic objectives for individual reserves is identified in a separate document on the Council's website (Reserve Management Plans section).

The Council has also prepared an Open Space Strategy (2014) to help improve the management and provision of parks, reserves, natural areas and other types of open space within the Tasman District. The Strategy is not a statutory document, but is used to advise other plans that the Council is required to develop, such as this AMP and the LTP. The Strategy, along with the companion document '*Summary of Existing Provision - A background document for the development of a Tasman District Open Space Strategy*' (April 2014), collates all available information about the quality and quantity of Tasman's open spaces.

## 15.5 Cemeteries

### 15.5.1 Overview and Asset Description

Council provides cemeteries that create an attractive, peaceful and respectful environment for the memorial and remembrance of the deceased. Cemeteries are also provided for the following reasons:

- public health
- to ensure compliance with the requirements of the Burial and Cremation Act 1964
- to provide a location for bereavement within close proximity to communities.

The Council operates 12 cemeteries and maintains two closed cemeteries, covering a total land area of 29.7 hectares. An inventory of these cemeteries is presented in Table D 8 below. The distribution of cemeteries is fairly uniform across the District,

with all townships within 20km of a cemetery and most within 10km.

### **15.5.2 Asset Quality and Condition**

There are three main cemeteries located in each of the main urban centres of Richmond, Motueka and Takaka. The quality of these cemeteries is very good, with well-developed roading, parking and other infrastructure, together with attractively landscaped grounds. The Motueka Cemetery car park was upgraded in 2014, along with tree plantings and other improvements. In 2017, as a result of an adjacent subdivision the entrance road to the Motueka Cemetery, Cemetery Road was closed and a new entrance and gateway was constructed on Memorial Drive. The quality of the minor cemeteries tends to be lower, but this is considered adequate for their location and use. Asset condition is generally very good, with facilities maintained to a high standard in the high-use cemeteries. The condition of individual cemeteries is outlined in Table D 8 below.

### **15.5.3 Current and Future Demand**

Most interment activity occurs at the Richmond, Motueka and Takaka cemeteries.

The 12 cemeteries each have a significant number of plots available. At current burial rates there is no demand for additional land within the next 20 years. Longer term there is a requirement to provide land for an alternative to the existing Richmond Cemetery. Funding has been allocated to purchase this land within the medium term. However, there is sufficient capacity at the existing Spring Grove Cemetery to meet this future requirement, if other land closer to Richmond is not identified and purchased.

### **15.5.4 Strategic Management Approach**

Council's intention is to continue to operate cemeteries without significant change. A cemetery strategy will be developed for the District, to address issues such as the need to provide additional land for the Richmond Cemetery in the long term.

Table D 8: Cemetery Inventory

Cemetery Name	Size (ha)	Location	Number of interments in 2016/17		Condition	Estimated remaining life	Maintenance & operation issues	Strategic Objectives
			Graves	Ashes				
Golden Bay Ward								
Bainham Cemetery	2.3136	Bainham Rd, Collingwood	0	0	Good	50 years +	None	Continue to operate without significant change
Clifton Cemetery	0.8853	Closed	0	0	Good	Nil		
Collingwood Cemetery	6.0740	Bainham Rd, Collingwood	4	2	Good	50 years +	None	Continue to operate without significant change
Kotinga Cemetery	0.4059	Cemetery Rd, Kotinga	1	0	Good	50 years +	None	Continue to operate without significant change
Rototai Cemetery	2.0234	Rototai Rd, Takaka	11	9	Good	50 years +	None	Continue to operate without significant change
Motueka Ward								
Motueka Cemetery	5.9685	Cemetery Rd, Motueka	24	35	Good	50 years +	None	Continue to operate without significant change
Sandy Bay Cemetery	0.2182	Closed	0	0	Good	Nil		
Moutere/Waimea Ward								
Fletts Rd Cemetery	0.2016	Fletts Rd, Lower Moutere	0	1	Good	50 years +	None	Continue to operate without significant change
Foxhill Cemetery	1.1446	SH6 Foxhill	1	1	Good	50 years +	None	Continue to operate without significant change
Spring Grove Cemetery	2.0234	Mt Heslington Rd	1	0	Good	50 years +	None	Continue to operate without significant change

Cemetery Name	Size (ha)	Location	Number of interments in 2016/17		Condition	Estimated remaining life	Maintenance & operation issues	Strategic Objectives
			Graves	Ashes				
Waimea West Cemetery	0.8006	Waimea West, Brightwater	3	0	Good	50 years +	None	Continue to operate without significant change
Lakes/Murchison Ward								
Murchison Cemetery	1.2950	Chalgrave St, Murchison	6	7	Good	50 years +	None	Continue to operate without significant change
Mararewa Cemetery	0.8041	Main Rd , Tapawera	1	0	Good	50 years +	None	Continue to operate without significant change
Richmond Ward								
Richmond Cemetery	4.9902	Wensley Rd, Richmond. Major cemetery in the district	29	30	Very good	20 years	None	Continue to operate without significant change
Total	29.2							