

To: The Secretary
Tasman District Licensing Committee
Private Bag 4
Richmond 7050

Application for Temporary Authority

Section 136, Sale and Supply of Alcohol Act 2012

Application for temporary authority to carry on the sale and supply (or delivery) of alcohol is made in accordance with the details set out below.

1. Applicant details

Applicant's full legal name (i.e. individual or company):

For each individual applicant, partner, or company director or shareholder, please provide a date of birth, occupation/current employment, and residential address:

<i>Full Name:</i>	<i>Residential Address:</i>	<i>Date of Birth:</i>	<i>Occupation/Current employment:</i>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

2. Criminal convictions

Has the applicant been convicted of any offence, diversion or any matter currently before the Court (including traffic offences)?

(tick one) Yes No

If "Yes", what are the details of each offence?

<i>Name:</i>	<i>Nature of Offence:</i>	<i>Date of Conviction:</i>	<i>Penalty Suffered:</i>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

3. Contact person

Name: _____

Ph.(Bus): _____ Ph.(Pvt): _____

Mobile: _____ Fax: _____

Email: _____

4. Details of licence

Type of Existing Licence: *(tick one)* On Licence Off Licence Licence Number(s):

5a. Details of premises *(if not a conveyance)*

Address:

Current trading name:

b. What right, title, estate, or interest does the applicant have in the premises?

Note: The following items are required as proof of the above:

- A signed copy of any purchase of business agreement; and
- Written consent from the owner of the premises

OR

- Evidence that the applicant has purchased the property.

c. Details of conveyance *(To be included only where the licence applies to any conveyance)*

Type of conveyance: *(tick one)* Ship Bus

Home base address:

Name of conveyance:

6. Further details

a. Date the Temporary Authority should commence:

b. Does the applicant intend to carry on the sale and supply, or sale and delivery of alcohol personally? *(tick one)* Yes No

If **"Yes"**, please provide details of any previous experience in the sale of alcohol or attach a CV:

If **"No"**, what is the name, address and occupation of the person who will manage the sale and supply (or sale and delivery) of alcohol?

Name:

Address:

Occupation:

Holder of Managers Certificate: *(tick one)* Yes No

If **"No"**, please provide details of any previous experience in the sale of alcohol or attach a CV:

7. Details of managers

There must be at least one certified manager associated with the business. For each manager, please provide full legal name, number and expiry date of manager's certificate.

Name: _____

Managers Certificate #: _____ Expiry Date of Managers Certificate: / /

Name: _____

Managers Certificate #: _____ Expiry Date of Managers Certificate: / /

Name: _____

Managers Certificate #: _____ Expiry Date of Managers Certificate: / /

8. IMPORTANT – PLEASE sign and date here

<p>Signature of applicant: _____</p>	<p>Date: _____</p>
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9. Attachments required

- Certificate of Incorporation (if applicant is a company)*
*These can be downloaded from www.business.govt.nz/companies/
- Business purchase agreement and property owner's consent, or evidence that the applicant has purchased the premises.
- CV, or details of experience in the alcohol industry for any person(s) who will be 'hands on' involved with sale of alcohol.

10. Payment

The application fee is \$296.70 for each licence.

Payment can be made by:

- Cheque, payable to Tasman District Council
- Cash, cheque or eftpos/credit card (note: credit card incurs a fee) at any Council Service Centre
- Online payment to: ASB 12-3193-0002048-03. Use 'Alcohol TA' and name of applicant as a reference.

What happens next?

Your application will be sent to the Police and the Licensing Inspector who may contact you to discuss your application.

Notes

- 1 Please read the "Taking Over An Alcohol Licensed Premises" information sheet before completing this form**
- 2 This application and all supporting documentation must be lodged with the Agency at least 10 working days before the Temporary Authority is required to commence.**
- 3 The District Licensing Committee may require notice of this application to be given to any person or persons it may specify.**

Feel free to contact us:



Tasman District Council
Email info@tasman.govt.nz
Website www.tasman.govt.nz
24 hour assistance

Richmond
189 Queen Street
Private Bag 4
Richmond 7050
New Zealand
Phone 03 543 8400
Fax 03 543 9524

Murchison
92 Fairfax Street
Murchison 7007
New Zealand
Phone 03 523 1013
Fax 03 523 1012

Motueka
7 Hickmott Place
PO Box 123
Motueka 7143
New Zealand
Phone 03 528 2022
Fax 03 528 9751

Takaka
14 Junction Street
PO Box 74
Takaka 7142
New Zealand
Phone 03 525 0020
Fax 03 525 9972

Section 1: Applicant to complete and submit with application

Personal Information

Full name :

Gender:

(M) (F) (Other)

Date of birth:
(dd/mm/yyyy)

NZ Driver Licence number:
Or Passport number:

Previous names: If applicable, please include other alias or alternate names; married name if not your primary name; previous/maiden/name changed by deed poll or statutory declaration.

Family name

First name

Middle names

Consent to release information

1. The New Zealand Police may release **any** information they hold relevant to the purpose of enabling the District Licencing Committee (DLC) to decide on my suitability to hold a licence or managers certificate
 - Conviction histories and infringement/demerit reports
 - Active charges and warrants to arrest
 - Charges that did not result in a conviction including those that were acquitted, discharged without conviction, diverted or withdrawn
 - **Any** interaction I have had with New Zealand Police considered relevant to the role being vetted, including investigations that did not result in prosecution
 - Information subject to name suppression where that information is necessary to the purpose of the vet
2. NZ Police may release the information listed in Section 1 to reporting agencies for the reason listed above
3. If I am eligible under the Criminal Records (Clean Slate) Act 2004, my conviction history will not be released
4. The Police may disclose new relevant information to the DLC after the completion of the Police Vet in the following circumstances:
 - The disclosure of the newly-obtained information is considered to be justified under the Privacy Act 1993 (if it had existed or been available at the time of the Police vet, it would have been disclosed); and
 - The Police has ascertained that the purpose of the Police vet still exists.
5. Information provided in this consent form may be used to update New Zealand Police records.
6. I am entitled to a copy of the vetting result released to the DLC and can seek a correction by contacting Police.
7. I may withdraw this consent, prior to Police's disclosure of the vetting result.

Applicant's Authorisation:

- ✓ I confirm that the information I have provided in this form relates to me and is correct.
- ✓ I have read and understood the information above.
- ✓ I authorise New Zealand Police to disclose any personal information it considers relevant to my application (as described above) to the DLC making this request for the purpose of assessing my suitability at any time.
- ✓ I authorise New Zealand Police to disclose any personal information it considers relevant to my application (as described above) to the reporting agency for the purpose of assessing my suitability at any time.

Name: _____

Date: _____

Signature: _____

Electronic Signature