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**Minutes of a meeting of the Nelson City Council Tasman District Council Joint Shareholders Committee**

**Held in the Council Chamber, Civic House, 110 Trafalgar Street, Nelson**

**On Friday 17 April 2015, commencing at 1.37pm**

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Present: His Worship the Mayor of Tasman R Kempthorne (Chairperson), Deputy Mayor of Nelson P Matheson, Nelson City Councillors E Davy, I Barker, B McGurk, and P Rainey, Deputy Mayor of Tasman T King, and Tasman District Councillors J Edgar, S Bryant, and M Higgins

In Attendance: Nelson City Councillor G Noonan  
Tasman District Council: Chief Executive (L McKenzie) and Corporate Services Manager (M Drummond)  
Nelson City Council: Group Manager Community Services (C Ward), Group Manager Corporate Services (N Harrison), and Administration Adviser (S McLean)

Apologies: Her Worship the Mayor of Nelson R Reese and Tasman District Councillor T Norriss

**1. Apologies**

Resolved

***THAT apologies be received and accepted from Her Worship the Mayor of Nelson R Reese and Tasman District Councillor T Norriss.***

Matheson/Davy

Carried

**2. Confirmation of Order of Business**

There was no change to the order of business.

**3. Interests**

There were no updates to the Interests Register, and no interests with items on the agenda were declared.

**4. Public Forum**

There was no public forum.

**5. Confirmation of Minutes – 28 November 2014**

Document number A1281364, agenda pages 6-8 refer.

Resolved

***THAT the minutes of the meeting of the Nelson City Council, Tasman District Council – Joint Shareholders Committee, held on 28 November 2014, be confirmed as a true and correct record.***

His Worship the Mayor of Tasman/Bryant

Carried

**6. Port Nelson Limited – Half Yearly Report**

Document number A1337680, agenda pages 9-14 refer.

Attendance: Tasman District Councillor King declared an interest in item 6, Port Nelson Limited – Half Yearly Report, and sat back from the table.

Resolved

***THAT the report Port Nelson Limited – Half Yearly Report (A1337680) and its attachment (A1332461) be received.***

Davy/Rainey

Carried

**7. Nelson Airport Ltd - Half Yearly Report (December 2014)**

Document number A1339437, agenda pages 15-32 refer.

Attendance: Tasman District Councillor Edgar declared an interest in item 7, Nelson Airport Ltd – Half Yearly Report, and sat back from the table.

Concern was raised about potential risk to shareholders from airport development and alternative operators. It was suggested the Board could be asked to report to shareholders on any concerns in these areas and on any monitoring that was taking place.

In response to a question, Corporate Services Manager, Mike Drummond, confirmed the work on revaluation of assets was still in progress.

Resolved

***THAT the Joint Shareholders Committee receives the Nelson Airport Ltd - Half Yearly Report (December 2014) report.***

Bryant/McGurk

Carried

**8. Tasman Bays Heritage Trust Statement of Intent 2015/16 and Half Yearly Report**

Document number A1332722, agenda pages 33-53 refer.

Group Manager Community Services, Chris Ward, presented the report.

Attendance: Councillor Matheson left the meeting at 1.54pm.

There was discussion about the need for clear targets, and concern was raised about the forecasted decrease in target levels.

Attendance: Councillor Matheson returned to the meeting at 1.56pm.

Mr Ward confirmed that a full response to the Strategic Review would be developed by Tasman Bays Heritage Trust over the coming years.

Attendance: The meeting adjourned from 1.59pm to 2.02pm.

Peter Millward, Chief Executive of the Nelson Provincial Museum, joined the meeting.

Mr Millward said the Board was focussed on developing long term strategic goals, which were still to be reviewed. He spoke on initial results from recent changes at the Museum, and highlighted the potential link from this work to an increase in visitor numbers.

In response to a question, Mr Millward clarified that the key strategic objectives listed in the draft Statement of Intent were the management response to what the Board wanted to achieve over the next three years.

In response to questions about the Learning Experiences Outside the Classroom contract, Mr Millward said there had been no indications from the Ministry of Education as to the likelihood of continued funding. He said the third party revenue figures included this contract funding until mid 2016.

In response to concerns about the reduction in third party revenue, Mr Millward advised this was partly due to one-off grants that had been received in 2013/14.

Mr Millward confirmed the Board had received the opportunity to comment on the draft Statement of Intent.

It was agreed that Council officers should work with Mr Millward to ensure the intent of the letter of expectation and the Strategic Review were given effect to in the Trust's Statement of Intent.

In response to questions, Mr Millward agreed to contact the iwi Trustee to ensure that all iwi were taken into consideration in the Trust's Deed.

The Letter of Expectation for the Trust (A1300927) was tabled for the Committee's information.

It was agreed that the Statement of Intent should identify which objectives were the priority for year ahead.

Resolved

***THAT the report Tasman Bays Heritage Trust Statement of Intent 2015/16 and Half Yearly Report (A1332722) and its attachments (A1334660, A1333055 and A1334741) be received;***

***AND THAT the Committee authorises officers to work with the Chief Executive of the Tasman Bays Heritage Trust to ensure that the Board's strategy and measures give effect to the letter of expectation and Strategic Review before reporting back to the Joint Shareholders Committee;***

***AND THAT the Committee requests that the report back cover any matters in the letter of expectation and Strategic Review that are not taken up and give reasons why;***

***AND THAT a final Statement of Intent be reported back to the Joint Shareholders Committee in August 2015.***

Edgar/Davy

Carried

## **PUBLIC EXCLUDED BUSINESS**

### **9. Exclusion of the Public**

Resolved

***THAT the public be excluded from the following parts of the proceedings of this meeting.***

**The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

<b>Item</b>	<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Particular interests protected (where applicable)</b>
<b>1</b>	<p><b>Joint Shareholders Committee – Public Excluded Minutes – 28 November 2014</b></p> <p>These minutes confirm the minutes of 7 October 2014.</p>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> <li>• Section 7(2)(a) To protect the privacy of natural persons</li> <li>• Section 7(2)(i) To carry out negotiations</li> </ul>
<b>2</b>	<p><b>Nelson Airport Ltd 2015 Statement of Intent</b></p>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> <li>• Section 7(2)(h) To carry out commercial activities</li> <li>• Section 7(2)(i) To carry out negotiations</li> </ul>

Matheson/Higgins

Carried

Attendance: Nelson City Councillor Barker left the meeting at 2.43pm.

The meeting went into public excluded session at 2.44pm and resumed in public session at 3.08pm, during which time Tasman District Councillor Edgar left the meeting and Nelson City Councillor Barker returned to the meeting.

## **10. Re-admittance of the public**

Resolved

**THAT the public be re-admitted to the meeting.**

Barker/Higgins

Carried

There being no further business the meeting ended at 3.08pm.

Confirmed as a correct record of proceedings:

\_\_\_\_\_ Chairperson \_\_\_\_\_ Date

Confirmed