
MINUTES
of the
JOINT SHAREHOLDERS COMMITTEE MEETING
held
Tuesday, 24 August 2021
at
Tasman Council Chamber, 189 Queen Street, Richmond

Present: **Tasman District Council:** Mayor T King, Deputy Mayor S Bryant, Councillors B Dowler, K Maling, C Mackenzie and D Ogilvie

Nelson City Council: Mayor R Reese, Deputy Mayor J Edgar, Councillors M Courtney, B McGurk, G Noonan and R Sanson

In Attendance: **Tasman District Council:** Chief Executive Officer (J Dowding), Chief Operating Officer (L Rae), Group Manager Finance (M Drummond), Executive Assistant Finance (C Ewing) Executive Assistant to the Mayor (R Scherer) Group Manager Service & Strategy (S Edwards).

Nelson City Council: Chief Executive Officer (P Dougherty), Group Manager Corporate Services (N Harrison) Strategic Advisor Community Services (T Robinson).

Part Attendance: Chief Executive Tasman Bays Heritage Trust (Lucinda Blackley-Jimson), Accountant Tasman Bays Heritage Trust (Pauline Warne) Chair Port Nelson Limited (Geoff Dangerfield), Chief Executive Port Nelson Limited (Hugh Morrison), Chief Financial Officer Port Nelson Limited (Daryl Wehner), Chair Nelson Airport Limited (Paul Steere) Chief Executive Nelson Airport Limited (Mark Thompson) Corporate Services Manager Nelson Airport Limited (Simon Orr).

1 OPENING, WELCOME

Mayor Reese welcome everyone with an opening karakia and outlined the Zoom protocols.

2 APOLOGIES AND LEAVE OF ABSENCE

Nil

3 DECLARATIONS OF INTEREST

Nil

4 CONFIRMATION OF MINUTES

**Moved Cr Ogilvie/Cr Dowler
JSC21-08-1**

That the minutes of the Joint Shareholders' Committee meeting held on Tuesday, 6 April 2021, be confirmed as a true and correct record of the meeting.

CARRIED

5 PRESENTATIONS

Nelson Airport Limited – Final Statement of Intent – Public

Port Nelson Limited – Draft Statement of Corporate Intent – Public Excluded

6 REPORTS

6.1 Tasman Bay Heritage Trust - Trustee Remuneration 2021-22

Strategic Advisor Community Services Tanya Robinson took the report as read and was available to answer questions.

In response to a question regarding if Tasman Bays Heritage Trust (TBHT) has a living wage policy or if there had been any recent pay increases for staff, Chief Executive Lucinda Blackley-Jimson advised that TBHT does not have a policy that automatically adjusts salaries, however, all staff were now on a living wage rate, this adjustment occurred recently. She also advised the Committee that at the end of the financial year all staff received a 2% pay increase. The following resolution was passed.

**Moved Mayor King/Noonan
JSC21-08-2**

That the Joint Shareholders' Committee:

- 1. receives the report Tasman Bays Heritage Trust – Trustee Remuneration and its attachments (A2106703 and A2065956); and**
- 2. agrees a 3.3% increase in the Trustees' remuneration pool for the 2021/22 financial year.**

CARRIED

6.2 Tasman Bay Heritage Trust - Final Statement of Intent 2021-22

Strategic Advisor Community Services Tanya Robinson took the report as read and was available to answer questions, as was the Chief Executive Tasman Bays Heritage Trust, Lucinda Blackley-Jimson.

In response to a question regarding confirmation of funding from the Tasman District Council to the Tasman Bay Heritage Trust (Page 3, of the SOI) Mike Drummond, Group Manager Finance confirmed that the funding had been agreed to and that, the TBHT Statement of Intent could be updated as such. The following resolution was passed.

Moved Mayor King/Mayor Reese

JSC21-08-3

That the Joint Shareholders' Committee receives the Tasman Bay Heritage Trust - Final Statement of Intent 2021-22 RJSC21-08-2; and

- 1. receives the report Tasman Bays Heritage Trust - Final Statement of Intent 2021/22 (R26098) and its attachment (A2579562); and**
- 2. notes the delivery of the Tasman Bays Heritage Trust final Statement of Intent 2021/22 (A2579562) as required under the Local Government Act 2002; and**
- 3. adopts the final Tasman Bays Heritage Trust Statement of Intent 2021/22 (A2579562); and**
- 4. notes that the final Tasman Bays Heritage Trust Statement of Intent 2021/22 (A2579562) will be made publicly available on the councils' website within one month of adoption as per legislation.**

CARRIED

6.3 Nelson Airport Limited - Final Statement of Intent 2021-22

Group Manager Corporate Services Nikki Harrison took the report as read and was available to answer questions. Mayor Reese welcomed Paul Steere, Nelson Airport Limited Chair and Mark Thompson, Nelson Airport Limited Chief Executive; both to speak to the presentation.

The PowerPoint presentation was summarised:

- Renewal of aeronautical charges
- Updated Covid-19 recovery information
- Increased emphasis on Health & Safety, people, values and culture
- Monthly Passengers – latest three financial years
- Draft Full-Year 2021/22 financials
- Nelson Airport Business Diversity

Questions were answered regarding:

- The impact that the closure of Auckland Airport will have on NAL's capital programme.
- Safe storage for e-bikes and bicycles, but also e-bike and electric vehicle charging stations
- Profit numbers
- Deconstructing/demolishing of the old terminal building.
- The target under 'People, Values and Culture' in the SOI of zero staff turnover.
- Annual passenger numbers
- Diversification and income strategy
- Carparking area
- Purchasing offsets (Carbon credits)
- Rescue Fire Service and Staffing
- Perimeter fence project

The Committee thanked Paul Steere for his presentation and passed on their thanks for the work done by the Nelson Airport Limited Acting Chief Executive Andy Wotton. The following resolution was passed.

Moved Mayor King/Mayor Reese

JSC21-08-4

That the Joint Shareholders Committee receives the Nelson Airport Limited - Final Statement of Intent 2021-22 RJSC21-08-3; and

1. receives the report Nelson Airport Limited final Statement of Intent 2021/22 (R26019) and its attachment (A2696022); and
2. notes the delivery of the Nelson Airport Limited final Statement of Intent 2021/22 (attachment A2696022) as required under the Local Government Act 2002; and
3. adopts the final Nelson Airport Limited Statement of Intent (A2696022); and
4. notes that the final Nelson Airport Limited Statement of Intent (A2696022) will be made publicly available on the councils' website within one month of adoption as per legislation.

CARRIED

7 CONFIDENTIAL SESSION

7.1 Procedural motion to exclude the public

Moved Cr Dowler/Mayor King
JSC21-08-5

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

7.2 Nelson Airport Limited - Director Reappointment

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

7.3 Directors Remuneration 2021 - Port Nelson and Nelson Airport Limited

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural	s48(1)(a) The public conduct of the part of the meeting would be likely

reason for withholding exists under section 7.	persons, including that of a deceased person. s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	to result in the disclosure of information for which good reason for withholding exists under section 7.
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7.4 Port Nelson draft Statement of Intent - 2021-2024 Presentation

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

7.5 Port Nelson Limited - Draft Statement of Corporate Intent 2021 to 2024

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

7.6 Port Nelson Director Reappointment

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	<p>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p>	<p>s48(1)(a)</p> <p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>

CARRIED

Date Confirmed:

Chair: