

# Motueka Aerodrome Operations and Safety Meeting Minutes

## Tasman District Council

**Date and Time:** Wednesday 9 October 2024 at 10am

**Venue:** Motueka Aero Club

**Present:** Jackie Day (NAC), Mark Stagg (Argus Aviation Ltd), James Meldrum (Inflite), Greg Wood, Bruce Broady

**In Attendance:** Nick Chin (Property and Enterprise Manager), Mareena King (Enterprise Portfolio Officer)

**Apologies:** Stuart Bean, Stephen Batt, Giles Witney

That the apologies be received.

**Moved:** Greg Wood

**Seconded:** Jackie Day

- That the minutes of the Motueka Aerodrome Operations and Safety meeting held on 10 July 2024, be confirmed as a true and correct record of the meeting.**

**Moved:** James Meldrum

**Seconded:** Jackie Day

- Action items from the minutes of the previous meeting**

	Action	Status	Assigned to:
1.	Stephen to feed back Downer runway report once received	Rebandaging is completed.	Completed
2.	Simon Lockie's compliance audit to be shared with members	Emailed to members	Completed
3	NZ post building – tenanat reground conditions post hangar construction	Should be tenanted in November	Completed
4.	Discuss with Jim Maguire about setting up a group text message in case of future aerodrome incidents during drag racing season.	No text group is to be set up – there could be privacy issues regarding this. Incidences to report through normal channels, NDRA to contact Aerodrome operator who will then contact users and NAC if there were issues on the runway / aerodrome.	Completed

5.	Defib – check when last serviced.	Installed on Motueka Aero club building. Loaded into AED locator app.	Completed
6.	Check if Tasman District Council has a Wildlife management plan. Rabbits may be potential issue. Mowing contractor to assess issue and report back to council.	Hares have been seen on the edges of the airfield. Bait has been laid. Bruce mentioned rabbits by containers. Contact Contractor to put more traps around containers.	Mareena contacted contractor to lay more bait around aerodrome
7.	Discuss with Emergency Services re landing stie placement.	New agreed place with Rescue Helicopter and St Johns advised. Signage to be installed by end October.	Completed
8.	NZ Post building colour concern	Colour of roof changed to Sandstone Grey in consultation with Inflight and NZ Post	Completed
9.	NDRA NOTAM – need a more realistic finishing time i.e 1800	Inflight would like to be able to offer jumps around 1800 after the Drag Racing event. Discuss finish time with NDRA.  Send a reminder out to all users two days before the event to all users to advise of the meeting.	Stephen Batt
10.	Updated copies to be sent to users - AIP	Send to Bruce Broady and Greg Wood	Mareena King
11.	Xs need to be placed on the runway when a NOTAM closes the runway	White X's – wooden or canvas /similar material. CAA required sizing will be investigated and used. Should be placed on the aerodrome when it is closed.	Mareena King

## 5. Motueka Aerodrome Managers' Report

Discussion and questions included:

### 5.1 Health and Safety

- 15 knot Windsocks – new sock to replace old on corner of aerodrome by Argus hangars.
- Add a note to the bottom to the AIP about bird scarer being placed on the aerodrome.
- Mark landing strips on the AIP.

### 5.2 Operations

- Mowing frequency needs to be increased over the summer months. Contractor will be requested to increase mowing.
- AIP document has been submitted for updating and all updates were set at 7 October.

### 5.3 Risks

- Resubmitted AIP

### 5.4 Noise

- Inflight advised that new plane should be in operation pre-Christmas.

That the Motueka Aerodrome Operations and Safety Committee receives the Motueka Aerodrome Managers' report.

**Moved:** Greg Wood

**Seconder:** James Meldrum

## 6. General Business

Discussion and questions included:

### 6.1 Laser Strike incidents

NAC reported that there had been two laser strikes on pilots. These were both reported and logged in DAMSTRA and reported to the police. There was also a noise complaint re night flying.

- 6.2 There has been two incidences in last three months of helicopters operating in the vicinity of the active runway while operating to / from the Argus Aviation area. This has concerned some NAC students under training due proximity. Jackie Day advised Mark Stagg and he will communicate with pilots of these helicopters of ideal take-off and landing procedures. Mark advised from a helicopter perspective they predominantly depart / arrived from the west and reminded those present that Helicopters do not have to conform to the standard circuit at an uncontrolled aerodrome . As it will be busy coming into the summer seasons good communications are essential.

## 7. Closing Karakia

Meeting ended: 10:50am

Next Meeting – 2025 – date to be sent in New Year.

Unconfirmed