

MINUTES

Motueka Aerodrome Advisory Group

Wednesday 9 October 2024 – 12:30pm – 2:30pm

Motueka Library – Community Meeting room

1. Karakia, Welcome

Present: Councillor Dowler (Chair), Councillor Trindi Walker
Gregory Wood, David Armstrong, Mark Lasenby, Mark Stagg

In Attendance: Nick Chin (Tasman District Council Aerodrome Operator), Mareena King
(Enterprise Portfolio Officer)

Member of the Public – Mathius

2. Apologies: Stuart Bean, Ian Palmer, Stephen Batt (Senior Enterprise Officer)

That the apologies be received by the Motueka Aerodrome Advisory Group.

Moved: Greg Wood

Second: Mark Stagg

3. That the minutes of the Motueka Aerodrome Advisory Group meeting held on Tuesday 9 July 2024, be confirmed as a true and correct record of the meeting.

Moved: Greg Wood

Second: David Armstrong

4. Action items from the minutes of the previous meeting

- See table below

5. Managers' Report and Health & Safety and Financials

Questions and discussion included:

5.1 Managers Update

- Metservice – shifting the monitor
- AIP – will be distributed to all users
- NZ Post – building is going well
- NAC aircraft struck by mower – Insurances companies are still in talks.

5.2 Health & Safety

- Hand gliding windsock to be replaced – 15 knot windsock replacing like for like
- New Defib AED replaced and located at Motueka Aero club
- New bandaging completed on the runway – push reseal for 2-3 years.
- New white cross markers to be purchased for use when NOTAMs are showing the aerodrome is closed
- More accurate NOTAM for the NDRA racing meetings and their finish times.

- Mobile Bird Scarer to come out in summer and may need to be added to next AIP update.

5.3 Noise

- Inflite still having repairs on their aircraft. New quieter aircraft should be onsite before Christmas.

Procedural motion to exclude the public

Mover: Mark Lasenby

Seconded: Greg Wood

That the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

| Reason for passing this resolution in relation to each matter | Particular interest(s) protected (where applicable) | Ground(s) under section 48(1) for the passing of this resolution |
|--|---|---|
| The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7. 5.4 Financials | s7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. | s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7. |
| 6. AIMMS Reports | s7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. | s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7. |

CARRIED

The meeting resumed in open.

7. General Business

- None

Action items – October Meeting

| | Action | Status | Person |
|---|--|---|---------------------------|
| 1 | Arrange a meeting with the Cliftons. | On-going. No meeting yet. Stephen to connect. New appointment to be made. Aircraft which is quieter, should be back before Christmas. | Cr Dowler & Stephen Batt. |
| 2 | Report back on the colour of the building. | Completed Sandstone Grey is agreed colour. | Mareena King |
| 3 | Meeting to be arranged with Met service and location of the lightning pole. | Stephen to follow up with Metservice about relocation. | Stephen Batt |
| 4 | Arrange meeting with Emergency Services to discuss specific landing area, gate entry, signage and update in the AIP. | Completed New areas designated and agreed. | Nick Chin Stephen Batt |
| 5 | Gate by Argus Aviation Hangar generally requires a spring to keep the gate closed. | On going. Springs to be attached to the gate. | Mareena King |
| 6 | Parachute landing site to be updated on AIP. Stuart to send a copy of the parachute licence to show the area. | Completed Updated on latest AIP document. AIP to be sent to all users. Bird Scarer to be added to noted under supplementaries for next update. | Mareena King |
| 7 | Recreational bulk annual landing fees to be actioned for billing. | Completed | Mareena King |
| 8 | MAAG group to email Nick Chin with any changes to the Terms of Reference. | Completed No responses received. | Nick Chin |
| 9 | Arrange a meeting with TAUG and MAAG members in December. | Possible location. Motueka Aero Club – meeting for both | Mareena King |

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| | | aerodromes to have common discussions. Date and Time to be arranged. | |
| 10 | Invite Martin Brown to the next MAAG meeting as discussed by CEO. | Completed Invited but has declined due to holiday conflicts | Nick Chin |
| 11 | Invite Martin Brown to the next MAOS meeting as discussed by CEO. | Completed Invited but has declined due to holiday conflicts | Nick Chin |

8. Closing Karakia

Meeting closed at 1:15 pm

Unconfirmed