

Motueka Aerodrome Operations and Safety Meeting Minutes Tasman District Council

Date and Time: Wednesday 10 July 2024 at 10am – 11am

Venue: Motueka Aero Club

Present: Stuart Bean (Chair)
James Meldrum, Jonathan Westenra, Jackie Day (NAC)

In Attendance: Nick Chin (Property and Enterprise Manager), Mareena King (Enterprise Portfolio Officer)

Apologies: Greg Wood, Stephen Batt, Mark Stagg (Argus Aviation), Brad Keay (NAC), Giles Witney (NAC)

That the apologies be received.

Moved: James Meldrum

Seconded: Jackie Day

1. **That the minutes of the Motueka Aerodrome Operations and Safety meeting held on 13 March 2024, be confirmed as a true and correct record of the meeting.**

Moved: Stuart Bean

Seconded: Jackie Day

2. **Action items from the minutes of the previous meeting**

	Action	Status	Assigned to:
1.	Stephen to feed back Downer runway report once received	Ongoing – runway will need to be resealed within 2-3 years. Present detailed report at next MAOS meeting.	Stephen Batt
2.	Simon Lockie's compliance audit to be shared with members	Will be emailed by end of week.	Nick Chin
3.	NZ Post Building - Tenant reground conditions post hanger construction	Ongoing	Stephen Batt
4.	Discuss with Jim about setting up a group text message in case of future aerodrome incidents	Ongoing	Stephen Batt
5.	Inflite not operating during drag races – discuss with Mark woodhouse	Completed	Stephen Batt
6.	DEFIB – Check when last serviced.	Ongoing Investigate upgrading device. Review of device location – possibly Motueka Aero Club as may require power source. Signage with De Fib site.	Mareena King

7.	Check if Tasman District Council has a wildlife management plan. Rabbits may be potential issue. Mowing contractor to assess issue and report back to Council.	Ongoing.	Mareena King
8.	Discuss with Emergency Services re landing site placement.	Ongoing. Report back to MAOS with update.	Stephen Batt
9.	NZ Post building colour concern.	Ironsand colour has been changed to Sandstone Grey in consultation with Stuart Bean, NZ Post and Consents.	Mareena King

3. Motueka Aerodrome Managers' Report

That the Motueka Aerodrome Operations and Safety Committee receives the Motueka Aerodrome Managers' report.

Nick Chin took the report as being read. Discussions and questions included:

5.1 Health & Safety

- Access gate between hangars on College Street – curbing to be removed to allow for vehicle access.
- Rescue Helicopter marking and landing site to be discussed with Emergency Services. New location located on Argus Aviation northern side suggested.

5.2 Operations

- Users have provided input for AIP update.
- Rescue helicopter and parachute landing site to be added to AIP update.

5.3 Risks

- Motueka Aerodrome Assessment Audit report recommends reduction in AIP details Minimise to make the document clearer. This has been reviewed and condensed.
- Past accidents – Nick has provided notified and non-notified to Community Board member.
- Proposed changes to AIP – emailed to members and updates made.

5.4 Noise

- Inflight plane upgrade is expected to arrive in next 3 months.

5.5 NZ Post Building

- Concerns raised that the Ironsand colour as dark colours have potentially detrimental effects and can create turbulent air in the Parachute landing area.
- Colour chart sent to members for review of lighter colour options. NZ Post to be informed of change.

Moved: James Meldrum

Seconded: Jonathan Westenra

6 General Business

Discussion included:

- Terms of Reference – any feedback from members are to be emailed to Nick Chin to take to Council.

7 Closing Karakia

Meeting Closed – 10.32am

Next Meeting – 9 October 2024

Confirmed