

# Takaka aerodrome User Group

## Tasman District Council

**Date and Time:** Friday 9 September 2022, 3 pm – 4.30 pm

**Venue:** Takaka Service Centre

**Present:** Ian Orange (Chair)  
Cr Chris Hill, Murray Bensemann, Luke Jacobson, Richard Molloy and Mit Brereton

**Apologies:** Shane Fleming

**In attendance:** Nick Chin, Steven Batt and Christina Ewing (Tasman District Council Enterprise Staff).

Meeting opened at 3 pm

**1. Welcome**

The Chair welcomed everyone to the meeting, Nick Chin opened the meeting with a Karakia.

**2. Apologies**

Shane Fleming

**Moved:** Ian Orange **Seconded:** Cr C Hill

**That apologies be received from Shane Fleming.**

**Carried**

**3. Minutes of the last meeting – 1 June 2022**

**Moved:** Ian Orange **Seconded:** Murray Bensemann

**That the minutes from the 1 June 2022 meeting be accepted as a true and correct record.**

**Carried**

**4. Action items from the previous meeting**

The action items were updated, and the following items were discussed:

Action	Status	Assigned to:
Send a map of the drainage system	Completed	Luke Jacobson

Contact Tyco re not turning up uninvited	Completed	Andrea Meldrum
Straighten out the fences when the weather is drier	Ongoing	Luke Jacobson
Distribute runway specs before the job is started	Completed	Andrea Meldrum/Nick Chin
Liaise with Jim Frater re emergency exercise scenario	Ongoing	Nick Chin
Forward resource consent answers to Graham Rimmer	Completed	Andrea Meldrum
Look into camera options	Completed	Nick Chin

## 5. Takaka Aerodrome Report Financials

Mr Nick Chin took the report as read. He explained the end of year 2022-23 (EOY) and June Revenue met budget (\$86K) with a slight surplus.

He continued that the August rainfall had impacted the runways again indicating further drainage work is required.

A residual from 2022/23 of C\$70K is available to carry out further sealing or drainage works. Costs are higher reflecting the February storm repairs and sorting out deferred maintenance to the drains. EOY costs were \$51K compared to the budgeted 34K. As a consequence, the EOY/June profitability is \$34K compared to budgeted \$51K, below budget by \$16K.

Mr Chin also outlined a terminal proposal. Golden Bay Air have proposed a new terminal development to reflect an increased demand and forecasts. The business case for a new terminal will be developed in coming months. This groups advice and recommendations would be appreciated. (plan attached).

The Committee discussed the plans presented and gave some advice.

## 6. Operations and Safety Issues

The Committee discussed the aerodrome improvements. They conveyed their concerns and their like to know why the the work was not done to a high standard or completed.

The following problems were raised during the discussion:

- Unfinished fencing
- Drainage
- Dips off the runway, an uneven surface area
- Stones
- Large tracks left beside the runway by a Solly's truck, leaving big skid marks, which is risky for planes landing if they run off the runway.

Mr Chin replied that he would follow up with the project manager and also that staff are relooking at the maintenance schedule of the aerodrome, mowing and spraying.

Mr. Molloy talked about his proposed new plan. The space needed for hangar development, aircraft maneuvering, parking, access to restrooms, a reception area, and fuel were among the items he listed. In the height of the season, he claimed, up to thirty cars may be parked and three planes could be taking in use. Mr. Molloy would also like to take into account the issue of health and safety. He sought for input from the group and talked about the ideas in the attached plan.

Additionally, Mr. Batt provided a suggested strategy that would take into account the aerodrome's commercial and recreational customers. The Committee debated both proposals and came to the conclusion that having the commercial business grow would be advantageous to the airfield. The future plans would be further developed by Mr. Batt and Mr. Molloy.

It was mentioned that the AIP does not have a designated helicopter pad. Although there aren't many helicopter visits to the airfield, it was agreed that it would be beneficial to make it clear where the helicopters can land.

*Cr Hill left the meeting at 4pm*

Regarding the New Zealand Defence Force (25–27) and the dates that they would be there, Mr. Batt provided the Committee with information. A NOTAM would be issued, it seems to be more of a communications exercise.

A student pilot was lined up to take off at the Motueka Aerodrome in hold position when another plane came in for a landing and flew directly over him, landing on the taxiway rather than the grass runway. Mr. Chin described this incident as a close call. This was reported to the CAA, and it was decided to make it clearer for out-of-town pilots that the taxiways are not runways by better delineating the grass runway with paint and placing the taxiways on the AIP.

## 7. General Business

- Geotech results on the crosswind that has been done. It says the structure of the crosswind is very good.
- Looking to update the AIP with the extension runway and possibly helipad area.

Ms Ewing brought up a procedural process that had been missed at the beginning of the trillium. That was for the Committee to agree to have Mr Ian Orange as Chair of the group.

The following resolution was passed.

The Committee appoints Mr Ian Orange as Chair of the Takaka Aerodrome User Group.

**Moved:** Murray Bensemann

**Seconded:** Richard Molloy

**CARRIED**

The meeting closed at 4.39 pm

Next meeting: – Dec 2022

The meeting was closed with a karakia said by Nick Chin.

**Action Log – September 2022**

Action	Status	Assigned to:
Straighten out the fences around the aerodrome, when the weather is drier and also finish the fencing at the runway extension.	Ongoing	Luke Jacobson
Liaise with Jim Frater re emergency exercise scenario	Ongoing, waiting until after works are completed to runway.	Stephen Batt
Update AIP with extension runway and possibly helipad.	Ongoing	Stephen Batt

CONFIRMED AS A TRUE AND CORRECT RECORD BY THE CHAIRPERSON AND CHIEF EXECUTIVE UNDER STANDING ORDER 27.4:

Chairperson ..... Date .....

Chief Executive ..... Date .....

CONFIDENTIAL