
MINUTES
of the
MOTUEKA COMMUNITY BOARD MEETING
held
4.00pm, Tuesday, 20 July 2021
at
Motueka Office, 7 Hickmott Place, Motueka

Present: B Maru (Chairperson), Board Members D Armstrong (Deputy Chairperson), R Horrell, J Tomsett and Councillors B Dowler, D Ogilvie, T Walker

In Attendance: Group Manager – Community Infrastructure (R Kirby), Group Manager - Information, Science & Technology (S Manners), Team Leader – Customer Services (E Gee)

Part Attendance: Reserves & Facilities Manager (R Hollier), Youth Council Representative (L Jayasinghe)

1 KARAKIA, OPENING, WELCOME

Board Member Tomsett opened the meeting with a karakia and Chair Maru welcomed all to the meeting.

2 APOLOGIES AND LEAVE OF ABSENCE

Nil.

3 PUBLIC FORUM

Ian Williamson

Mr Williamson spoke to his tabled document containing five items, practical suggestions to be included in Newslines, the new library meeting room as a future venue for Board meetings, a mains water supply to the Tiro Kina subdivision and Old Coach Road, and progress of a Motueka dog park.

Rachael Mason

Ms Mason praised our amazing community for the recent donations of support shown to the Westport community.

Ms Mason spoke on behalf of the Nelson Tasman Community Transport Trust (NTCTT) and told the Board that Council had agreed to the community bus being parked overnight at the service centre carpark. Ms Mason said that the Trust would continue to lease a bus until a suitable bus was purchased, a trial run was planned for two weeks time with 11 volunteer drivers. Ms Mason encouraged Board Members to join the Trust.

Anneke Delou

Ms Delou spoke to her tabled document regarding the removal of Golden Elm trees on High Street.

Kevin Fourie

Mr Fourie spoke about the the low strike rate on rats at Kaka Point as part of the protection of blue penguins at the site. He also spoke about a recent accident on a section of the Great Taste Cycle trail and noted that work at the Saltwater Baths had not been completed.

Livinya Jayasinghe

Miss Jayasinghe tabled a petition to save the trees on High Street with over 500 signatures.

Monty Tawhai

Mr Tawhai informed the Board of local groups for boys and men and past gang members and he emphasised the importance of raising awareness in the community.

Ali Morton

Ms Morton spoke to her tabled document regarding the proposed NZTA safety measures and told the Board that she advocated to keep as many trees as possible. Chair Maru reminded the Board that it was a submitter on the proposed upgrade to SH60 and had not received any direct feedback.

4 DECLARATIONS OF INTEREST

Cr Ogilvie declared an interest in item 7.1 of the agenda, in particular the Reserve Financial Contributions to the Keep Motueka Beautiful Committee's funding.

5 CONFIRMATION OF MINUTES

**Moved Board Member Horrell/Cr Ogilvie
MCB21-07-1**

That the minutes of the Motueka Community Board meeting held on Tuesday, 15 June 2021, be confirmed as a true and correct record of the meeting.

CARRIED

6 PRESENTATIONS

6.1 Council's Digital Strategy

Steve Manners, Group Manager - Information, Science & Technology, spoke to his PowerPoint presentation on Council's Digital Strategy. The Board had a discussion with Mr Manners regarding digital use in the community and funding through the Long Term Plan.

7 REPORTS

7.1 Reserve Financial Contributions

Richard Hollier, Reserves & Facilities Manager, discussed the report with the Board.

Moved Deputy Chair Armstrong/Cr Dowler MCB21-07-2

That the Motueka Community Board:

- 1) receives the Reserve Financial Contributions Report RMCB21-07-1; and
- 2) recommends to Council the proposed Reserve Financial Contribution carry forward from the 2020/2021 financial year into the 2021/2022 financial year, for the following projects:
 - \$22,000 from the Walkways/General budget
 - \$163,800 from the Toilets General budget
 - \$212,150 from the Sportsfields General budget
 - \$99,400 from the Playgrounds General budget; and
- 3) recommends to Council the proposed Reserve Financial Contributions carry forward from the 2020/2021 financial year into the 2022/2023 financial year for the following projects:
 - \$48,225 from the Motueka Quay Carpark/Landscaping budget
 - \$34,650 from the Sportsfields General budget
 - \$58,200 from the Playgrounds General budget; and
- 4) recommends to Council the Reserve Financial Contributions Capital projects to be undertaken in the 2021/2022 financial year and the projects proposed for the following two years as set out in the following table; and

Project Name	Work Description	Budget		
		2021/22	2022/23	2023/24
Project Location	Scope of work			
Walkways General		47,575	10,537	16,216
Little Kaiteriteri- Stephens Bay	Walkway completion Tapu Bay - Little Kaiteriteri	37,575		
Moonraker Walk	walkway upgrade	10,000		
Saltwater Baths	Resurfacing		10,537	16,216
Cemeteries		10,984	10,537	0
Motueka Cemeteries	Flett Rd Cemetery development & beams Motueka cemeteries	10,984	10,537	0
Coastcare		15,345	15,805	16,216
Torrent Bay	Coastal Planting	15,345	5,000	5,000
Foreshore	Progress foreshore landscaping		10,805	11,216
Toilets General		184,260	94,832	0
North St	Complete toilet & change area	163,800		

Decks Reserve	Toilet		94,832	
Torrent Bay	Toilet contribution	20,460		
Motueka Quay Carpark/Landscaping		0	48,225	0
Motueka Quay Old Wharf area	Stage 2 landscaping of carpark area		48,225	
Sportsfields General		365,600	84,295	32,433
Goodman Recreation Park	Sportsfield parking & toilet	295,600		
Motueka Netball Courts	Resurface courts	70,000		
Sportspark Motueka	Parking stage 1		84,295	32,433
Picnic Area/Gardens General		11,178	0	32,433
Thorps Bush	Interpretative signs	2,000		
Pethybridge	Garden redevelopment	4,178		
Titoki Place	Path	5,000		
Ward Picnic/furniture	park furniture across ward			32,433
Playgrounds General		171,000	131,958	75,676
Nga Piko	Install play equipment	16,000		
Tana Pukekohatu	Install play equipment	15,000		
Thorps Bush	Install play equipment		4,000	75,676
Decks Reserve	New modular unit		127,958	
Beach Reserve	Play Equipment upgrade	90,000		
Motueka Skate Park	Skate park development	50,000		
Ward Totals		805,942	396,189	172,974

- 5) recommends to Council the Special Purpose Committee project spend of \$67,500 for upgrades and capital works at the Lower Moutere, Memorial and Riwaka halls and the Motueka Community House as outlined in the following table:

Project	Scope	Budget 2021/2022
Lower Moutere Hall	Entrance gate	1,000
Memorial Hall	Hall Curtain replacement	28,000
Memorial Hall	Storm water improvements investigation	2,000
Motueka Community House	Carpet replacement	8,300
Riwaka Hall	Painting – roof & exterior	20,200
Riwaka Hall	Acoustic wall lining	8,000
		\$67,500

CARRIED

Deputy Chair Armstrong informed the Board that work at the Nga Piko Reserve was not on track and work was paused while the design plan was being revisited. The Board noted the information and agreed that the development of playgrounds was important.

Mr Hollier asked the Board to decide on parameters for a dog park in Motueka and then to invite staff to a meeting.

7.2 Motueka Community Board Chair's Report

SH60

The Board acknowledged the petition from Miss Jayasinghe. The Board discussed the questions raised at public forum regarding the removal of trees and agreed it had supported the plan during consultation. Mr Kirby confirmed that the land belonged to Waka Kotahi. The Board noted that submitters were awaiting an updated plan from Waka Kotahi. Mr Kirby told the Board that Council should respond to queries out of courtesy and agreed to contact Waka Kotahi on behalf of the Board to seek an update.

Accessible Playground Install

Chair Maru agreed to discuss with staff.

Tree Replacement

Chair Maru agreed to seek a formal response from staff regarding a policy for tree replacement.

Community Board Delegations

The Board noted the item.

Cr Ogilvie Update

Cr Ogilvie spoke to his update. The Board discussed the Motueka stopbank and recorded river levels during last week's weather event.

Engineering Services Activity Report

The Board acknowledged the report and discussed water treatment, current boil water notices and a proposed boardwalk for Kaiteriteri to be considered as a special project.

Senior Sergeant Martin Tunley

Chair Maru welcomed Senior Sergeant Martin Tunley to the meeting. The Board had a discussion with Mr Tunley regarding staffing, driver safety and family harm. Mr Tunley agreed to have a follow up with Cr Walker regarding youth aid in the local area.

Chair Maru thanked Mr Tunley.

Board Member Tomsett exited the meeting at 6:01 pm.

Community Development Operations Report

The Board noted the report.

Items from Board members

Board Member Tomsett returned to the meeting at 6:03 pm.

Board Member Tomsett told the Board that she would like to attend the Young Elected Members Conference in the North Island. The Board discussed funding and Chair Maru agreed to find out more.

Chair Maru tabled plans for a proposed private development in Kaiteriteri and agreed to seek advice on the Board's role in supporting private projects.

Moved Board Member Tomsett/Cr Walker MCB21-07-3

That the Motueka Community Board:

- 1. receives the Motueka Community Board Chair's report RMCB21-07-2; and**
- 2. agrees for \$10,000 from Special Projects to fund the changing room component at North Street.**

CARRIED

7.3 Financial Summary

The report was taken as read.

**Moved Board Member Horrell/Board Member Tomsett
MCB21-07-4**

**That the Motueka Community Board receives the Financial Summary report RMCB21-07-3
CARRIED**

7.4 Action List

The Board discussed the Action List.

**Moved Cr Dowler/Chairperson Maru
MCB21-07-5**

**That the Motueka Community Board receives the Action List report RMCB21-07-4
CARRIED**

7.5 Special Projects Action List

The Board discussed the Special Projects Action List and proposed projects for 2021/22. Mr Kirby agreed to follow up with staff on the construction cost for a pedestrian refuge. Chair Maru agreed to follow up with Steve Elkington, Senior Road Engineer, regarding an update to pram crossings. The Board secretary to draft a list to be included in the next agenda.

The Board agreed that an invoice received from Marahau Sandy Bay Residents Association be paid for the enhancement of Marahau as the \$4,297.78 was a carryover from the Special Projects Fund 2018/19.

**Moved Chairperson Maru/Deputy Chair Armstrong
MCB21-07-6**

**That the Motueka Community Board receives the Special Projects Action List report
RMCB21-07-5
CARRIED**

8 CORRESPONDENCE

8.1 Correspondence

The Board discussed the Correspondence report.

**Moved Board Member Horrell/Cr Ogilvie
MCB21-07-7**

That the Motueka Community Board receives the Correspondence report RMCB21-07-6

CARRIED

Items from the Public Forum

Newsline updates – the Board acknowledged that practical suggestions were included and a good reminder to continue to do so.

Mains water supply at Tiro Kina subdivision and Old Coach Road – Mr Kirby responded that staff were in discussion with developers.

Community Board meetings – the Board confirmed that meetings were planned to be held in the new library building once completed.

Cr Dowler informed the Board that a plaque recently removed from Decks Reserve would have to be amended before reinstatement, the date and location of the first recorded aircraft landing was incorrect.

9 CONFIDENTIAL SESSION

Nil

The meeting concluded at 6.39 pm.

Date Confirmed:

Chair: