

---

**MINUTES**  
of the  
**MOTUEKA COMMUNITY BOARD MEETING**  
held  
**4.00pm, Tuesday, 16 March 2021**  
at  
**Motueka Office, 7 Hickmott Place, Motueka**

---

**Present:** B Maru (Chairperson), Board Members D Armstrong (Deputy Chairperson), R Horrell, J Tomsett and Councillors B Dowler, D Ogilvie, T Walker

**In Attendance:** Engineering Services Manager (R Kirby), Team Leader – Customer Services (E Gee), Youth Council Representative (B Newport)

**1 KARAKIA, OPENING, WELCOME**

Board Member Tomsett opened the meeting with a Karakia.

**2 APOLOGIES AND LEAVE OF ABSENCE**

Nil.

**3 PUBLIC FORUM**

**Ian Williamson**

Mr Williamson spoke to his tabled document regarding climate change and cover plates on inspection drains in the local area. The Board Secretary was asked to raise a service request for various covers to be inspected.

**Rachel Mason**

Ms Mason spoke on behalf of the Nelson Tasman Community Trust and provided the Board with an update on the Motueka Community Minibus. Ms Mason told the Board that the Trust was looking for a minibus and volunteer drivers.

---

#### **4 DECLARATIONS OF INTEREST**

Declarations of interest were received from Deputy Chair Armstrong and Board Member Horrell in item 7.1 of the agenda.

A declaration of interest in item 7.2 of the agenda, Motueka Museum Frontage, was made by Cr Ogilvie.

#### **5 CONFIRMATION OF MINUTES**

**Moved Board Member Horrell/Deputy Chair Armstrong  
MCB21-03-1**

**That the minutes of the Motueka Community Board meeting held on Tuesday, 16 February 2021, be confirmed as a true and correct record of the meeting.**

**CARRIED**

#### **6 PRESENTATIONS**

Nil.

#### **7 REPORTS**

##### **7.1 Discretionary Fund Applications**

The report was taken as read and applicants were present to speak to the applications.

**Moved Chairperson Maru/Cr Dowler  
MCB21-03-2**

**That the Motueka Community Board:**

- 1. receives the Discretionary Fund Applications March 2021 Report RMCB21-03-1; and**
- 2. approves the application from the Motueka Community Gardens for \$500.00; and**
- 3. declines the application with regret from the Riwaka Brooklyn Gymnastics Club for \$500.00.**

**CARRIED**

The Board discussed financial information currently provided with applications.

##### **7.2 Motueka Community Board Chair's Report**

###### **Local Government Commission – Community Board Discussions**

Chair Maru thanked Cr Ogilvie for attending the recent Local Government Commission meeting in Golden Bay and provided an update to the Board. The Board agreed that communication between the Motueka Community Board and Council was good.

###### **Motueka 2030**

Deputy Chair Armstrong provided an update to the Board confirming that the application to the Department of Internal Affairs was almost complete and that going forward he would not be providing an update at every Board meeting.

### **Motueka Salt Water Baths**

The Board agreed to discuss the Motueka Salt Water Baths during item 7.5 of the agenda.

### **Community Development Operations Report**

The Board noted the Community Development Operations Report included in the agenda.

### **Motueka Museum Frontage**

The Board agreed that the Motueka Museum frontage would benefit from an upgrade. Chair Maru agreed to speak with staff and find out who would be responsible for leading a consultation process. Chair Maru to thank Keep Motueka Beautiful for their letter.

### **Motueka Wastewater Strategy**

Chair Maru thanked Board Member Horrell for replacing him as part of the Motueka Wastewater Strategy Group.

### **Submissions**

Submissions to the Draft Regional Transport Plan and the Regional Land Transport Plan 2021-2031 were ratified by the Board.

### **Grey Power AGM**

Board Members noted that Chair Maru would be speaking at the Grey Power AGM.

### **Motueka Aerodrome**

The Board noted that Council had already made a decision.

### **Motueka Skate Park**

Chair Maru provided the Board with an update on funding. Chair Maru told the Board that Council had employed staff to complete an application to the Rata Foundation and that Board Member Tomsett and himself had met with the Lion Foundation, a positive response to funding support had been received. Miss Newport shared feedback from the Youth Council and the Board recognised the need to consult widely on the project. Chair Maru agreed to let Lynne Hall (Horticultural Officer) know that the Youth Council feedback would be passed on to her.

### **Council Updates – Cr Ogilvie**

The Board noted the update from Cr Ogilvie.

### **Items from Board Members**

The Board had a discussion regarding land development for housing in the local area. Chair Maru agreed to ask Dennis Bush-King (Environment and Planning Manager) to arrange for a staff member to attend the next Board meeting to discuss zoning and plan a workshop.

The Board had a short discussion regarding the Senior Citizens Hall licence to occupy and also discussed the current library building.

The Board recognised a need for more carparking off High Street. The Board agreed that parking solutions be added to the agenda for the next meeting.

Chair Maru agreed to pass on to the Board secretary emails received from Grey Power regarding safety on shared pathways to be included in next month's correspondence report.

Chair Maru told the Board that the group Big Brothers and Big Sisters had offered mentoring to the Motueka Youth Council Chair.

Cr Dowler told the Board that the 16<sup>th</sup> November 2021 would be the 100 year anniversary of the first plane landing in Nelson and that a celebration was being planned to mark the anniversary at the Motueka Aerodrome.

**Moved Chairperson Maru/Board Member Tomsett  
MCB21-03-3**

**That the Motueka Community Board receives the Motueka Community Board  
Chairperson's report RMCB21-03-2.**

**CARRIED**

### **7.3 Financial Report**

The financial report was taken as read.

**Moved Board Member Tomsett/Deputy Chair Armstrong  
MCB21-03-4**

**That the Motueka Community Board receives the Financial Report RMCB21-03-3.**

**CARRIED**

### **7.4 Action List**

The Board discussed the action list.

**Moved Chairperson Maru/Deputy Chair Armstrong  
MCB21-03-5**

**That the Motueka Community Board receives the Action List report RMCB21-03-4.**

**CARRIED**

### **7.5 Special Projects Action List**

The Board discussed the special projects action list and had a discussion regarding an additional \$7,000 towards the Motueka Salt Water Baths new change-rooms. Chair Maru agreed to seek detail on the additional costs.

The Board agreed to review the Special Projects criteria including an increase in the targeted rate by \$5 and a review of the current normal \$10,000 project contribution.

**Moved Cr Ogilvie/Board Member Tomsett  
MCB21-03-6**

**That the Motueka Community Board receives the Special Projects Action List report  
RMCB21-03-5.**

**CARRIED**

## **8 CORRESPONDENCE**

### **8.1 Correspondence**

The Board discussed the correspondence report.

The Board agreed for the Board Secretary to email Adrienne Black (Regional Principal Transport Planner – Waka Kotahi) to invite on behalf of the Board, to make a formal request to the Board for tree removal prior to the work programme beginning.

The Board agreed to workshop a Long Term Plan submission by 23 March (date to be confirmed).

**Moved Cr Walker/Cr Dowler**

**MCB21-03-7**

**That the Motueka Community Board receives the Correspondence report RMCB21-03-6.**

**CARRIED**

## **9 CONFIDENTIAL SESSION**

Nil.

Board Member Tomsett closed the meeting with a Karakia.

The meeting concluded at 5.49 pm.

Date Confirmed: 20 April 2021

Chair: