

Notice is given that an ordinary meeting of the Motueka Community Board will be held on:

Date: Tuesday 16 March 2021
Time: 4.00pm
Meeting Room: Motueka Office
Venue: 7 Hickmott Place
Motueka

Motueka Community Board

AGENDA

MEMBERSHIP

Chairperson	B Maru
Deputy Chairperson	D Armstrong
Members	R Horrell
	J Tomsett
	Cr B Dowler
	Cr D Ogilvie
	Cr T Walker

(Quorum 4 members)

Contact Telephone:
Email: emma.gee@tasman.govt.nz
Website: www.tasman.govt.nz

AGENDA

1 KARAKIA, OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Recommendation

That apologies be accepted.

3 PUBLIC FORUM

4 DECLARATIONS OF INTEREST

5 CONFIRMATION OF MINUTES

That the minutes of the Motueka Community Board meeting held on Tuesday, 16 February 2021, be confirmed as a true and correct record of the meeting.

6 PRESENTATIONS

Nil

7 REPORTS

7.1 Discretionary Fund Applications.....	5
7.2 Motueka Community Board Chair's Report	17
7.3 Financial Report.....	33
7.4 Action List	37
7.5 Special Projects Action List.....	43

8 CORRESPONDENCE

8.1 Correspondence	49
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9 CONFIDENTIAL SESSION

Nil

7 REPORTS

RMCB21-03-1 DISCRETIONARY FUND APPLICATIONS

Decision Required

Report To:	Motueka Community Board
Meeting Date:	16 March 2021
Report Author:	Emma Gee, Team Leader Customer Services
Report Number:	RMCB21-03-1

1 Summary

- 1.1 Two applications received for the March 2021 round of Discretionary Funding.
 - Motueka Community Gardens
 - Riwaka Brooklyn Gymnastics Club
- 1.2 The applications comply with Board guidelines and the full applications are attached for the Boards reference. Applicants are asked if possible to attend the meeting to speak to their application.
- 1.3 The criteria for the Discretionary Fund is as follows for the Boards information:-
 - There is a \$500 maximum for applications for non-Motueka Community Board initiated projects.
 - Funds to be allocated through quarterly funding rounds.
 - Applications should be made three weeks before the Motueka Community Board considers quarterly funding allocations.
 - Applicants may be given less funding than they apply for.
 - Projects must be completed within nine months of receiving funding.
 - Successful applicants report back to Motueka Community Board on the project and how the funding was used within nine months of receiving funding. Community Board support staff follow up with each organisation who has been provided funding.
 - Exceptional and unique circumstances will be considered.
- 1.4 One application is a category A Project and the other a category C Project – Youth Development Fund, and there are budgeted funds available to meet the requests.

Item 7.1

- 1.5 Currently there is a balance of available of \$2,946.00.
- 1.6 The Board has three options.
 - **Option 1** - The Board can approve the applications in full.
 - **Option 2** – The Board can approve an amount less than the applications.
 - **Option 3** – The Board can decline the applications. In declining the applications, the Board should communicate the reason for the decision to the applicant.
- 1.7 If any application is approved in full or part, payment will be made to the applicant by direct credit within ten working days of receiving the bank account details.

2 Draft Resolution

That the Motueka Community Board receives the Discretionary Fund Applications March 2021 report RMCB21-03-1; and

- a) approves the application from the Motueka Community Gardens for \$500.00; or**
- b) approves an amount less than the application; or**
- c) declines the application on the grounds that**

That the Motueka Community Board approves the application from the Riwaka Brooklyn Gymnastics Club for \$500.00; or

- a) approves an amount less than the application; or**
- b) declines the application on the grounds that**

3 Attachments

1. ↓	Motueka Community Gardens Discretionary Fund Application	9
2. ↓	Riwaka Brooklyn Gymnastics Club	15



Motueka Community Board
tasman district council



**Motueka Community Board
Discretionary Fund Application Form**

Name of organisation:	Motueka Community Gardens
Address:	45 Queen Victoria St, Motueka
Contact Person:	Lisa Cablane
Phone:	0210 2535301
Email:	MotCommunityGardens@outlook.com
Purpose of organisation:	Growing fresh vegetables that are distributed to the community + community organisations.
Amount applied for: (up to \$500)	\$500-
Details of project to be funded:	Replacement of the existing poly tunnel plastic, some boards will also need to be replaced.
Category of funding relating to this application (see guidelines)	Category A - Projects.
Who/What will benefit from the project in the Motueka community?	Over 30+ people will benefit from this project.
Describe any voluntary time and any other funding contributions received for this project	Attached.
Who else have you asked for funding for this project?	No other organisations have been approached.
Bank Account Number	03-1354-0474435-00

I have attached a quote from Redpath Plastics based in Palmerston North, which includes the shipping cost..

There has been no other funding sought for this project. The existing poly tunnel plastic film was installed over 10 years ago and was a second hand piece of plastic that was donated at the time by one of our volunteers.

This plastic film has been ripping over time and had a lot of damage done to it after the hail on Boxing day, we would propose to buy a new sheet of Duratough plastic that has a 10+ year life.

This plastic would be replaced however we may also need to replace the wooden base structure attaching the tunnel to the ground, as this has been in the ground for the life of the plastic and there will be rotting.

If we are successful with our funding application and are able to purchase the new Duratough Greenhouse plastic film, this will be installed by our Community Garden volunteers through a series of working bees.

Thank you for your time,

Lisa Cahalane
Community Gardens Treasurer

3/1/2021

Cart - Redpath

Redpath New Zealand


• FREE PH 0508 733 728

redpath@redpath.co.nz


1 Item



Continue Shopping

	Product	Price	Quantity	Subtotal
x	 Duratough 7m width - 14m	\$326.83	1	\$326.83
Update cart				

Cart totals

Subtotal	\$326.83
Online discount	-\$8.17
Select delivery option / price	<input checked="" type="radio"/> Urban to door (unload assistance not required): \$55.00 <input type="radio"/> Rural to door (unload assistance not required): \$66.48 <input type="radio"/> Collecting (Palmerston North) No charge \$0.00 <input type="radio"/> Collecting-NELSON FREIGHT DEPOT (47 Parkers Rd, Stoke): \$49.50 Delivery options will be updated during checkout. Calculate Delivery 
	<input type="text" value="New Zealand"/>
	<input type="text" value="Tasman/Nelson"/>
	Update Region
Total	\$373.66 (includes \$41.56 GST)



Duratough Greenhouse film long life clear

Duratough 215 micron

New Zealand's most popular greenhouse film, Duratough 215 micron clear long life UV stabilised greenhouse film is available in twelve convenient widths and is cut-to-length to suit your needs. Duratough is the film of choice for many different commercial brands of greenhouses supplied in New Zealand. Duratough is specifically designed for greenhouse cropping and is also popular for D.I.Y projects. 1000s of growers trust Duratough 215 to protect their crops.

Redpath commercial greenhouse designs also use Duratough greenhouse film, its thickness and quality UV stabiliser provides reliable performance, long life and improved resistance to wear & tear with up to 10 years + life.

Duratough is one of the heaviest duty extruded commercial greenhouse films on the market.

Duratough offers excellent light transmission year after year. Duratough includes a coating on one side of its surface to help prevent condensation droplets forming, this improves light transmission to your plants and reduces any dripping effect.

Duratough Tri-Layer extruded natural EVA copolymer is "Bumblebee Friendly" - and allows nature's natural pollinators to work happily among your crop. The EVA base in the film helps to lock in heat at night time, yet provide superior light transmission of over 91% during the day for great crop production. Duratough has high P.A.R light transmittance (Photo Synthetic Light Radiation), for high quality crop production.

Available widths:

2m, 3m, 4.05m, 5m, 6.05m, 7m, 8.05m, 9.2m, 10.5m, 11.5m, 13.1m and 14.4 metre wide - Can be ordered "cut to length"

Use our secure shopping cart below to select the width and then use the drop down arrow to select the length that you require. We suggest you allow a little extra length over and above the greenhouses actual length, so that you have some excess film for holding onto and tensioning the greenhouse plastic when fitting it. Roll lengths and prices for all widths up to 100m are listed below but longer rolls are also available.

Redpath Duratough will often have a service life of between 7-10 years +. We include a 4 year Pro-Rata UV warranty for Duratough and we export this film throughout Australasia and the Pacific region.

Redpath Lockstrip or Duralock film holding system (see here) is used to secure the greenhouse film to the structure.

Any questions - Call us on Free Ph 0508 733 728

Duratough widths available

*Redpath
P. North.*

Duratough 'end of rolls' specials	Choose Size	Select here	Add to cart
Duratough 2m width	Choose Length	Select here	Add to cart
Duratough 3m width	Choose Length	Select here	Add to cart
Duratough 4.05m width	Choose Length	Select here	Add to cart
Duratough 5m width	Choose Length	Select here	Add to cart
Duratough 6.05m width	Choose Length	Select here	Add to cart
Duratough 7m width	Choose Length	14m	\$326.83 Add to cart
Duratough 8.05m width	Choose Length	Select here	Add to cart
Duratough 9.2m width	Choose Length	Select here	Add to cart
Duratough 10.5m width	Choose Length	Select here	Add to cart
Duratough 11.5m width	Choose Length	Select here	Add to cart
Duratough 13.1m width	Choose Length	Select here	Add to cart
Duratough-14.4m width	Choose Length	Select here	Add to cart

Online Link

Emma Gee

From: Reception Richmond
Sent: Monday, 8 March 2021 3:36 pm
To: Emma Gee
Subject: FW: Grant Application - Motueka Community Board Discretionary Fund

Reception Richmond
 Customer Services Team

From: website@tasman.govt.nz <website@tasman.govt.nz>
Sent: Monday, 8 March 2021 1:12 pm
To: Reception Richmond <Reception.Richmond@tasman.govt.nz>
Subject: Grant Application - Motueka Community Board Discretionary Fund

The following application has been received - please forward to the Motueka team.

Name of organisation*

Riwaka Brooklyn Gymnastics Club

Project category

Youth development fund - category C

Address

28B High Street

Contact person*

Kirsty McKenzie

Contact phone*

+64220385250

Email address*

Kirstymck@hotmail.com

What is the purpose of your organisation?

Providing Fundamental Movement classes for a wide range of the community

Amount applied for - up to \$500

500

Details of project to be funded:

Tumble Tots Classes being run in two different venues

Benefits - Who or what will benefit from the project in the Motueka community?

The children on Motueka and surrounds

Describe any voluntary time and any other funding contributions received for this project

Currently it is being run voluntary time in two different school settings

Who else have you asked for funding for this project?

N/a

Bank account number

03-0693-0114800-000

You can upload a file to support your application

Privacy Statement

RMCB21-03-2 MOTUEKA COMMUNITY BOARD CHAIR'S REPORT

Decision Required

Report To: Motueka Community Board
Meeting Date: 16 March 2021
Report Author: Brent Maru, Chairman, Motueka Community Board
Report Number: RMCB21-03-2

Item 7.2

1 Summary

1.1 This is the Motueka Community Board Chairman's regular monthly report.

2 Draft Resolution

That the Motueka Community Board receives the Motueka Community Board Chairperson's report RMCB21-03-2.

3 Local Government Commission – Community Board Discussions

3.1 Unfortunately, due to the Covid Alert levels I was unable to attend the workshop in Golden Bay on the 3rd March following the LGC review on representation for Golden Bay and there was no Zoom option available, however I have received the notes of the workshop and communicated to the CEO of our Board's interest in ongoing discussions about increased delegations.

Recommended Action:

Board to note.

4 Motueka 2030

4.1 Members of this group have continued to meet, preparing the application for the Department of Internal Affairs.
4.2 Deputy Chair Armstrong to provide an update.

Recommended Action

Update for the Board.

5 Motueka Salt Water Baths

- 5.1 The Board will recall that further consultation had occurred with the Salt Water Pool Committee, Cr Dowler, Steve Richards and myself.
- 5.2 As part of this consultation a desire to add in external change areas (external to the toilets) and an indication from Steve is that this will be at a cost of \$7,000.
- 5.3 I am proposing that we re-prioritise our special projects to provide for contribution to this project.

Recommended Action:

Board to discuss.

6 Community Development Operations Report

- 6.1 The latest Community Development Operations report is attached (Attachment 1).

Recommended Action:

Board to discuss.

7 Motueka Museum Frontage

- 7.1 Attached is a letter from Keep Motueka Beautiful with a request that the Board lead a consultation process for the development of this area (Attachment 2).
- 7.2 I note that the Motueka Arts Council would also be a key stakeholder that should be included in any consultation.

Recommended Action:

Board to discuss.

8 Motueka Waster Water Strategy

- 8.1 The next workshop is being held on the 29th March.

Recommended Action:

Board to discuss.

9 Submissions

- 9.1 The Board held a workshop on Tuesday 9th March 2021 for the preparations of submissions for:
 - 9.1.1 Draft Regional Public Transport Plan
 - 9.1.2 Council Long Term Plan 2021-2031
 - 9.1.3 Coastal Management – responding to climate change

Recommended Action:

Board to ratify submissions.

10 Grey Power AGM

10.1 I have been asked to speak at the Grey Power AGM on the 25th March on behalf of the Board.

Recommended Action:

Board to note.

11 Motueka Aerodrome

11.1 I have been approached by a resident seeking support to build accommodation as part of a hangar build on the Motueka Aerodrome, seeking the Board's support.

Recommended Action:

Board to discuss.

12 Motueka Skate Park

12.1 This project is currently seeking wider community feedback on the proposed staged development at the Motueka Skate Park.

12.2 Funding support has been favorable and I will update the Board on this.

Recommended Action:

Board to note.

13 Council Updates – Cr Ogilvie

13.1 Update from Cr Ogilvie attached (Attachment 3).

Recommended Action:

Board to note.

14 Items from Board Members

14.1 Are there any items from Board members?

Recommended Action:

Board to discuss.

15 Motueka Youth Council

15.1 Are there any items from Youth Council representatives?

Recommended Action:

Board to discuss.

16 Items from the Public Forum

16.1 Are there any items raised in the public forum requiring further discussion?

Recommended Action:

Board to discuss.

• Attachments

1. ↓	Community Development Operations Report	21
2. ↓	Keep Motueka Beautiful - Museum Frontage	29
3. ↓	Cr Ogilvie Update	31

COMMUNITY DEVELOPMENT OPERATIONS UPDATE REPORT – 18 FEBRUARY 2021

1. Summary

- 1.1 This report provides the Motueka Community Board with an update on some of the key highlights of the Community Development Department's operational work on our approved work programmes since our last report at the December 2020 Operations Committee meeting. This report covers the work undertaken by the Reserves and Facilities and Libraries sections of the Community Development Department.

2 Libraries Update – Glennis Coote

Events and programmes

- 2.1 During the summer holidays we ran a number of events, including music shows, creative art spaces, techy time and sustainable fashion workshops. Due to wet weather, Motueka Library's Picnic in the Park event moved indoors and an audience of more than 75 people enjoyed music and games inside the library. Our summer reading programme, the Summer Reading Roadtrip, received some wonderful feedback from children and parents including "reading is very fun for me it's better than TV and devices"; "a wonderful programme that has helped encourage our avid reader. The staff have been amazing and encouraging" and "reading brings out the confidence in me and is very calming".

New Zealand Libraries Partnership Programme Funding

- 2.2 Last year the Government announced the New Zealand Libraries Partnership Programme. Councils across the country could apply for funding to help the community recover from the impacts of Covid-19. We have received funding for two fixed-term roles, a Digital Learning and Digitisation Specialist and a Community Engagement and Outreach Specialist. The new staff are based at the Richmond Library and they will deliver programmes across the District.
- 1 2.3 Our Digital Learning and Digitisation Specialist will expand on the work we already do to support digital inclusion, and digital literacy; supporting and assisting job seekers and learners; content creation and curation of online New Zealand resources.
- 2 2.4 Our Community Engagement and Outreach Specialist will expand on the work we already do in the areas of support for job seekers and learners; literacy support and programming and outreach initiatives that support community development and community wellbeing.

Motueka Library project update

- 2.5 Progress is continuing well with the project running to schedule. There have been minimal delays due to wet weather and there was no damage as a result of the hailstorm in December.
- 2.6 During the site shutdown over the Christmas period the perimeter fence was moved to increase the amount of car parking available at Decks Reserve.

2.7 The under floor insulation and flooring were installed in January. The large support columns have been installed ready for the fitting of trusses to begin in early February.

3



4

5 Floor joists in place – looking towards Wallace Street



6

7 Support columns in place ready for installation of flooring



8
9 Floor installation underway – public toilets and i-site to the right



10
11 Installation of roof trusses

3. Reserves and Facilities Update – Richard Hollier

Capital Programme Update

- 3.1 We will now include regular updates, following the Operations Committee, to update on the status of the Reserve Financial Contributions funded projects in your Ward. The table below contains the key projects and activities that occurred in Council's reserves and facilities since the last Operations Committee meeting in December 2020.

Item 7.2

12 PROJECT ID	14 PROJECT NAME	16 WORK DESCRIPTION	18 STATUS	23 COMPLETION DATE	25 PROJECT BUDGET	28 PROJECT COST	31 COMMENTS
13 Number (as relevant)	15 Name of project	17 Brief description of scope of work	19 Colour code 20 Green – on track 21 Yellow – slightly off track 22 Red – off track cost concerns	24 What phase is project in? – date of anticipated completion	26 Total budget approved 27 (\$000)	29 Total project cost (forecast) 30 (\$000)	32 General Comments
33 Motueka Ward							
34 Halls	35 Motueka Memorial Hall	36 Replace fire doors & supper room painting	37 On Track	38 Phase: Complete 39 Complete: Feb 21	40 10.000	41 10.000	42 Fire doors completed Dec 2020. Painting now to be undertaken following repair of hail damage. Covered by insurance.
43 Halls	44 Riwaka Memorial Hall	45 Upgrade car park	46 On Track	47 Phase: Awarded 48 Complete: Mar 21	49 25.000	50 25.000	51 Awaiting contractor to start
52 ResFac	53 Coastcare	54 Coastal erosion control	55 On Track	56 Phase: Planning 57 Complete: Jun 21	58 20.000	59 20.000	60 Planting Torrent Bay Sep 2020, further planting Autumn 2021.
61 ResFac	62 Community Projects	63 KMB Projects	64 On Track	65 Phase: Design 66 Complete: Jun 21	67 12.000	68 12.000	69 Programme was confirmed and site visits to three of

Attachment 1

12 PROJECT ID 13 Number (as relevant)	14 PROJECT NAME 15 Name of project	16 WORK DESCRIPTION 17 Brief description of scope of work	18 STATUS 19 Colour code 20 Green – on track 21 Yellow – slightly off track 22 Red – off track cost concerns	23 COMPLETION DATE 24 What phase is project in? – date of anticipated completion	25 PROJECT BUDGET 26 Total budget approved 27 (\$000)	28 PROJECT COST 29 Total project cost (forecast) 30 (\$000)	31 COMMENTS 32 General Comments
							the larger sites have been held.
70 ResFac	71 Goodman Rec Park	72 Toilet and carpark stage 2 - Consent & construct	73 On Track	74 Phase: Document 75 Complete: Jun 21	76 302.000	77 302.000	78 Documents being prepared for pricing & building consent
79 ResFac	80 Little Kaiteriteri - Stephens Bay Walkway	81 Track formation & planting	82 On Track	83 Phase: Planning 84 Complete: Jun 21	85 45.000	86 45.000	87 Work will follow Tapu Bay toilet construction
88 Halls	89 Lower Moutere Hall	90 Paint Interior	91 On Track	92 Phase: Construct 93 Complete: Jun 21	94 9.600	95 9.600	96 Work underway due completion early Feb 2021.
97 ResFac	98 Memorial Park Renewals	99 Replace irrigation bore and pump, meter	100 On Track	101 Phase: Complete 102 Complete: Oct 20	103 16.329	104 16.329	105 Project completed, on budget, Dec 2020.
106 ResFac	107 Motueka Cemetery	108 New beam	109 On Track	110 Phase: Planning 111 Complete: Jun 21	112 10.000	113 10.000	114 Start Apr 2021

Item 7.2

Attachment 1

Item 7.2

Attachment 1

12 PROJECT ID 13 Number (as relevant)	14 PROJECT NAME 15 Name of project	16 WORK DESCRIPTION 17 Brief description of scope of work	18 STATUS 19 Colour code 20 Green – on track 21 Yellow – slightly off track 22 Red – off track cost concerns	23 COMPLETION DATE 24 What phase is project in? – date of anticipated completion	25 PROJECT BUDGET 26 Total budget approved 27 (\$000)	28 PROJECT COST 29 Total project cost (forecast) 30 (\$000)	31 COMMENTS 32 General Comments
115 ResFac	116 Motueka Quay old wharf area	117 Car park area - stage 2 landscaping	118 On Track	119 Phase: Planning 120 Complete: Jun 21	121 50.000	122 50.000	123 Awaiting Heritage consent consultation & application
124 ResFac	125 Motueka Skate Park	126 Skatepark design & development	127 On Track	128 Phase: Planning 129 Complete: Jun 21	130 60.000	131 60.000	132 Drawings completed consultation to get underway in February 2021.
133 ResFac	134 Nga Piko Place Reserve	135 Development of reserve including planting & playground	136 On Track	137 Phase: Construct 138 Complete: Nov 20	139 65.000	140 65.000	141 Hard landscaping complete, planting to be undertaken Apr 2021..
142 ResFac	143 North St Beach Reserve	144 Toilets stage 2 - Consent & construct	145 On Track	146 Phase: Consent 147 Complete: Jun 21	148 165.000	149 165.000	150 Design finalised, pricing and consenting underway
151 ResFac	152 Picnic Areas/Gardens	153 Park furniture & planting	154 On Track	155 Phase: Planning 156 Complete: Jun 21	157 5.115	158 5.115	159 Will start Feb 2021.

12 PROJECT ID 13 Number (as relevant)	14 PROJECT NAME 15 Name of project	16 WORK DESCRIPTION 17 Brief description of scope of work	18 STATUS 19 Colour code 20 Green – on track 21 Yellow – slightly off track 22 Red – off track cost concerns	23 COMPLETION DATE 24 What phase is project in? – date of anticipated completion	25 PROJECT BUDGET 26 Total budget approved 27 (\$000)	28 PROJECT COST 29 Total project cost (forecast) 30 (\$000)	31 COMMENTS 32 General Comments
160 ResFac	161 Tana Pukekohatu Reserve	162 Development of reserve including planting & playground	163 On Track	164 Phase: Construct 165 Complete: Nov 20	166 65.000	167 65.000	168 Hard landscaping complete, planting to be undertaken Apr 2021.
169 ResFac	170 Tapu Bay Toilet	171 Construct new toilet	172 Slightly Off Track	173 Phase: Consent 174 Complete: Oct 20	175 25.000	176 25.000	177 Addressing underground service issues

Item 7.2

Attachment 1



c/- I Mosley, Chair
59 Trewavas Street
Motueka 7120

Brent Maru
Chairman
Motueka Community Board

Dear Brent

Museum frontage

The museum is a significant town feature and the area in front of the museum is recognised as one of the focal points of Motueka town. However, the Keep Motueka Committee believe that the area is underutilised and should be enhanced with landscaping, as is proposed in the Reserves Management Plan. We had planned to use some of this year's RFC funding for this purpose, but on discussion we feel that development should not be done on a piecemeal basis, but an overall landscape plan should be developed for the whole area.

The challenge is that there are a number of different owners, managers and stakeholders, including:

- Parklands School own the area at the south end;
- Muses Café leases the north end;
- The Museum Management Committee is a stakeholder and exert some control;
- TDC Parks and Reserves have responsibility for most of the central area;
- TDC Engineering Services are responsible for the sidewalk area adjacent to the road.

KMB proposes that the Motueka Community Board would be the appropriate body to initiate and coordinate a landscape plan for the area, in consultation with the interested parties, and with the support of a professional landscaper. We are not proposing a major exercise, or anything particularly fancy. Some of the suggestions from KMB and the Reserves Management Plan are: more seating, more shade, vegetative features to soften the harshness of the paved area, and landscaping to enhance the separation from the High Street traffic.

KMB would be very pleased to work with the Community Board on this, but we believe the initiative needs to come from the Community Board.

We look forward to your response.

Yours sincerely

Isobel Mosley
Chair, Keep Motueka Beautiful

Community Board Report:- March 16th, 2021

1. Motueka River Stopbank Refurbishment.

The \$10m project, with 75% from MBIE Climate Resilience projects stimulus package is intended to strengthen stopbanks on each side of the River & to lessen seepage concerns also.

It will provide 2% AEP protection (1 in 50 years)

2. Public Consultations.

(a) Regional Land Transport Plan & Regional Public Transport Plan
Public consultation is current; submissions close on March 14th.

Note:- increased expenditure on cycling; public transport from Motueka to Richmond recommended to commence from July 2023.

(b) Long Term Plan 2021-2031.

Public meetings scheduled District-wide, for Marahau, Kaiteriteri, Motueka & Tasman, in our Ward.

This is a critical document for projects & activities in the next three years, in particular. Submissions from residents, community groups & the Community Board are needed on a variety of matters. (While the Waimea Dam grabs headlines, it is important to focus on Motueka Ward issues.)

3. Resource Management Reform.

(a) Tasman Environment Plan (T.E.P.) to replace Tasman Resource Management Plan (T.R.M.P.). The public consultation on the first stage of this review got considerable feed-back, with four themes being high-lighted:- Housing - Freshwater - Transport - Biodiversity. This is being reviewed, prior to introducing the next stage.

(b) Resource Management Act repeal.

Govt. has announced the Act will be repealed & replaced by three pieces of legislation:- Natural & Built Environments; Strategic Planning; Climate Change Adaptation. All three to be passed by Dec. 2022.

②

4. Stormwater, & Wastewater.

The Motueka Catchment Management Plan is scheduled now for completion by July 1st, 2021.

The Wastewater Network Modelling for Motueka is near completion (March 31st, 2021). Important for operations, renewal work & strategic planning in the L.T.P.

The work on Strategic Planning for the Treatment Plant has been delayed - next meeting, possibly April.

5. Subdivisions/Developments

Council was informed of 810 lots being developed, or at various stages of development, at its meeting of Feb. 18th.

None were listed from the Motueka ward, the closest being the Boomerang rural-residential subdivision of 1/2 lots, on the Motueka Highway.

6. Mariri Resource Recovery Centre

Those visiting the Centre will appreciate the improved pavement, a significant re-seal in late January.

7. Delegations from the Council to Community Boards.

I attended a meeting in Takaka to consider delegations - attended by the Mayor, CEO Janine Dowding, Dennis Bush-King & the Golden Bay Community Board.

If time permits, I'll explain a Report which was presented, outlining possible delegation options, to be considered at a later meeting.

While "Delegations" was the topic, it became secondary to a strong request from Community Board members for better communication & more information on a regular basis from the Council. This is being addressed, particularly for Golden Bay.

Is it an issue of concern for Community Board members in Motueka?

David Ogilvie, 16th March 2021

RMCB21-03-3

FINANCIAL REPORT

Information Only - No Decision Required

Item 7.3

Report To: Motueka Community Board
Meeting Date: 16 March 2021
Report Author: Liz Cameron, Assistant Management Accountant
Report Number: RMCB16 March 2021-3

Summary

- 1.1 The financial report for the period ending February 2021 is attached (Attachment 1).
- 1.2 The net financial position as at 28 February is a surplus of \$32,274.
- 1.3 The net position of the Motueka Community Board's overall funds as at 28 February is a surplus balance of \$153,181.

2 Draft Resolution

That the Motueka Community Board receives the Financial Report RMCB21-03-3.

3 Attachments

1. [Financial Summary February 2021](#)

35

TASMAN DISTRICT COUNCIL
Motueka Community Board
February 2021

Profit and Loss	Month			Year End		
	Monthly Actual	Budget	Budget %	YTD Actual	Annual Budget	Annual Budget %
REVENUE						
CCB rate	16,395	8,225	199%	73,760	98,695	75%
Motueka Market	3,550	2,530	140%	8,377	12,683	66%
Closed Account Interest	0	74	0%	197	891	22%
Total revenue	19,944	10,829		82,335	112,269	
EXPENSE						
Remuneration						
Chairperson Monthly Salary	1,217	1,217	-100%	9,737	15,091	65%
Members (3)	1,826	1,866	-98%	14,606	23,153	63%
Community Board Members Reimbursements	0	370	0%	4,031	4,435	91%
Miscellaneous	0					
Community Board discretionary fund	0	0	0%	6,275	5,920	106%
Youth Development Fund	0	83	0%	500	1,000	50%
Community Board Special Projects	2,931	983	298%	12,931	52,854	24%
Community Board Expenses	0	0	0%	608	528	115%
Litter Cart	0	2,022	0%	0	5,281	0%
Motueka CB Sculpture maintenance	0	167	0%	0	2,000	0%
Cost of Elections	0	0	0%	1,373	1,373	100%
Total expenses	5,974	542	1102%	50,061	112,269	45%
Net Charges	13,970	10,287		32,274	0	

Year to date**Equity**

Opening Surplus/(Deficit) Balance 1 July 2020	120,908
Net Income Surplus/(Deficit) February 2021	32,274
Closing Surplus/(Deficit) Balance 28 February 2021	153,181

Notes to the accounts**A) Discretionary fund**

Balance brought forward from 2019/20	3,301
Plus budget allocation	5,920
Available funds	9,221
Less Expenditure	6,275
Remaining Balance	2,946

Discretionary fund expenditure

Big Brothers Big Sisters	500
Motueka Random Acts of Kindness	405
Motueka District Christmas Dinner	500
Motueka Community House	500
Motueka Events Charitable Trust	500
Motueka Rebus Club	500
Motueka Tennis Club	420
Whenua Iti Trust	500
Motueka Women's Support	450
Motueka Kai Fest	500
Inspired Productions	500
Riding for the Disabled	500
Amped4Life	500
Total expenditure to February 2021	6,275

B) Youth development fund

Balance brought forward from 2019/20	2,825
Plus budget allocation	1,000
Available Funds	3,825
Less expenditure	500
Remaining Balance	3,325

Youth development fund expenditure

Riwaka Brooklyn Gymnastics	500
Total expenditure to February 2021	500

C) Special Projects

Balance brought forward from 2019/20	85,232
Plus budget allocation	52,854
Available funds	138,086
Less expenditure	12,931
Remaining balance	125,155

Special Projects Expenditure

Poole Street speed table	10,000
Martin Farm Road footpath	2,931
Total expenditure to February 2021	12,931

RMCB21-03-4 ACTION LIST

Decision Required

Report To: Motueka Community Board

Meeting Date: 16 March 2021

Report Author: Emma Gee

Report Number: RMCB21-03-4

Item 7.4

1 Summary

1.1 Attached is the Action List for the Motueka Community Board to review.

2 Draft Resolution

That the Motueka Community Board receives the Action List report RMCB21-03-4.

3 Attachments

1. [↓](#) Action List

39

Note – updated from the Board meeting of 16 February 2021

Item	Minute/Action	Accountable Officer	Status
August 2020	Regular face to face meetings with Martin Tunelly or his equivalent ,Police	Chair Maru/Cr Walker/Board Member Horrell	
August 2020	Chair Maru and the Board secretary to arrange a date and provide a morning tea to acknowledge three local policemen who are celebrating their long service to the community.	Chair Maru/Board Secretary	15/09/20 Date TBC 16/02/21 Ongoing
October 2020	Chair Maru and Board member Tomsett to arrange a site visit with Phil Lister, to view various safety concerns on the shared pathway between Riverside Community and Motueka township	Chair Maru/Board Member Tomsett	15/12/20 Board Member Tomsett will continue to try and make contact with Phil Lister. 16/02/21 Board member Tomsett has dropped a note into Phil's letterbox, awaiting reply
November 2020	Chair Maru to invite CE of Nelson Bays Primary Health, Sara Shaughnessy to a meeting to discuss the challenges with accessing health care in the community	Chair Maru	15/12/20 has met with Sara and has requested a further meeting early next year. 16/12/21 Ongoing
December 2020	Cr Walker to continue discussions with the Mayor, Council and MSD in relation to the homelessness challenge.	Cr Walker	16/02/21 Ongoing
December 2020	Chair Maru to email the Mayor and CE to inform them that the issue of homelessness has been raised.	Chair Maru/Cr Walker	16/02/21 Ongoing
December 2020	Chair Maru to write a letter of support to Richard Hollier for urgent repairs and	Chair Maru	16/02 Ongoing – Chair Maru has discussed with Lynne Hall

Item	Minute/Action	Accountable Officer	Status
	maintenance to be carried out at Bocce Court, Beach Reserve, Motueka		04/03 Lynne hall has met with the Bocce group and is working through a solution
December 2020	Board member Horrell to report back with the exact locations of significant undulations on the Korere-Tophouse Road	Board Member Horrell	16/02 Ongoing
February 2021	Chair Maru to follow up with Hon Damien O'Connor on an action response regarding the hail storm	Chair Maru	24/02 Letter received
February 2021	Chair Maru to send a note on behalf of the Board acknowledging the work of Steve Richards	Chair Maru	22/02 Email sent
February 2021	Richard Kirby to arrange for Jamie McPherson to attend the March meeting to provide an update on SH60 High Street refurbishment	R Kirby	
February 2021	Board secretary to follow up on a fix/replacement tables for the meeting room	E Gee	03/03 Email sent to property
February 2021	Chair Maru to speak with the CEO on the processes in place for the public to make complaints	Chair Maru	
February 2021	Board secretary to follow up with staff on discrepancy in the discretionary fund figures	E Gee	03/03 Typo corrected
February 2021	Chair Maru to send onto the Board members recent emails with Grey Power regarding the Town Loops	Chair Maru	

Item	Minute/Action	Accountable Officer	Status
February 2021	Chair Maru to ask that the Board be delegated the task to obtain expressions of interest from the community to use the “old” library when it becomes available, subject to local iwi &/or Wakatu not wanting to use the building	Chair Maru	

RMCB21-03-5 SPECIAL PROJECTS ACTION LIST

Decision Required

Report To: Motueka Community Board

Meeting Date: 16 March 2021

Report Author: Emma Gee

Report Number: RMCB21-03-5

Item 7.5

1 Summary

1.1 Attached is the Special Projects Action List for the Motueka Community Board to review.

2 Draft Resolution

That the Motueka Community Board receives the Special Projects Action List report RMCB21-03-5.

3 Attachments

1. [↓](#) Special Projects List

45

Note – updated from the Board meeting of 16 February 2021

Approved Projects 2019/20	Funds Awarded	Status	Allocated Overseer
Playground Update (carried over 2018/19)	\$10,000	<p>20/10/20 Stage 1 of Youth Council lead project at Thorp Bush to begin</p> <ul style="list-style-type: none"> repaint existing playground at Thorp Bush (doc leaf green to blend with the natural environment) replace damaged plastic components with new colourful components. 	Motueka Youth Council/Chair Maru
Enhancement of Marahau (carried over 2018/19)	\$4,297.78	21/07/20 - Carry-over confirmed	
Continued upgrade of Motueka Skate Park (carried over 2019/20)	\$10,000	20/10/20 - Project underway	Board Member Tomsett/Youth Council/Chair Maru
Motueka Skate Park re-purposed funds	\$30,000	<p>19/01/21 - Surveys to go out to youth in February</p> <p>16/02/2021 - Updates received</p> <p>04/03/21 – Consultation is underway and council officers are looking to apply for community funding towards the project</p>	Board Member Tomsett/Youth Council/Chair Maru
Installation and upgrade of Social Seating	\$10,000	20/10/20 Design needs to be accepted before beginning work	Board Member Armstrong/Tomsett

Item 7.5

Attachment 1

Approved Projects 2019/20	Funds Awarded	Status	Allocated Overseer
		16/02/21 – Seating being done by hand not 3D	
Footpath – Martin Farm Road, Kaiteriteri	\$10,000	20/10/20 - Project to be completed before Christmas 2020 15/12/20 - Progress photos provided to the Board 16/02/21 – Board agreed for works to continue up to 10k	Cr Ogilvie

Motueka Community Board Special Projects 2019/20 Budget

TOTAL

Special Projects balance as at 30th June 2020

\$85,232.00

Motueka Community Board Special Projects

Playground Update	\$10,000.00	
Enhancement of Marahau	\$4,297.78	
Motueka Skate Park	\$10,000.00	
Motueka Skate Park	\$30,000.00	
Installation and upgrade of social seating	\$10,000.00	
Footpath - Martin Farm Road Kaiteriteri	\$10,000.00	
Raised safe crossing Poole Street	\$10,000.00	Funds Paid

\$84,297.78

BALANCE	\$934.22
PLUS BUDGET ALLOCATION	\$52,854.00
TOTAL UNALLOCATED FUNDS	\$53,788.22

Proposed 2020/21 Projects	Funds Awarded	Status	Allocated Overseer
Picnic Area – Riwaka side of Motueka bridge	\$5,000	16/02/21 – Cr Ogilvie to speak with Rick Lowe	
Town Loops – (Grey power Motueka) – To include social seating.	\$10,000		
Accessible Playground Equipment	\$30,000	16/02/21 – Awaiting quote from Lynne Hall	
Traffic Calming – Little Kaiteriteri	\$10,000	05/02/21 - Steve Elkington - Work is currently underway to develop a Speed Management Plan for the entire district. The plan will need consulted on prior to implementing any speed control devices. However, in regards to Martin Farm Road which now has a 30kph	

Proposed 2020/21 Projects	Funds Awarded	Status	Allocated Overseer
		<p>Speed limit, two speed cushions are recommended here, requiring consultation before installing. If the Board is happy to proceed, a flyer will be prepared and presented to the board for approval before community consultation.</p> <p>05/02 - Mike Van Enter - Little Kaiteriteri – I'm not opposed to installing speed humps before the speed limit is lowered. \$10,000 won't install a series along all those roads. Issues with noise are things to be wary of, but I'd be happy to trial a neighbourhood, and learn from the complaints we get, if any.</p> <p>05/02 - The budget will allow for treatment of Martin Farm Rd but I doubt much more. If it does stretch to Rowling Rd and Torlesse then there would need to be consultation with nearby residents. A trial is a good way to approach this, similar to what we are doing on Salisbury Rd.</p>	

8 CORRESPONDENCE

RMCB21-03-6 CORRESPONDENCE

Decision Required

Report To: Motueka Community Board

Meeting Date: 16 March 2021

Report Author: Emma Gee

Report Number: RMCB21-03-6

Item 8.1

1 Summary

1.1 This report includes incoming and outgoing correspondence for February 2021.

2 Draft Resolution

That the Motueka Community Board receives the Correspondence report RMCB21-03-6.

3 Attachments

1.	↓	Hon David Parker - Resource Management System	51
2.	↓	J Taylor - Cyclists on Walkways	53
3.	↓	R Hollier - Cyclists on Walkways	55
4.	↓	L Hall - Motueka Skatepark Upgrade	57
5.	↓	Golden Bay Workcentre Trust - Pastoral Care Coordinator Motueka	61
6.	↓	Motueka Districts Neighbourhood Support Support Soc Inc - Accountability Form	63
7.	↓	Hon Damien O'Connor - Boxing Day hail event	67

Hon David Parker BCom, LLB

Attorney-General
 Minister for the Environment
 Minister for Oceans and Fisheries
 Minister of Revenue
 Associate Minister of Finance



10 February 2021

The Government has agreed to reform the resource management system this parliamentary term. The reform will be based on the review of New Zealand's resource management system by an expert panel led by the Hon Tony Randerson QC. Its report *New Directions for Resource Management in New Zealand* was published in July 2020 (Randerson report).

Other significant reports completed in recent years have also been drawn upon to support the reform process, including several reports from the Environmental Defence Society, Ministry for the Environment, New Zealand Productivity Commission, the Parliamentary Commissioner for the Environment and the Waitangi Tribunal.

The reform process is a once-in-a-generation opportunity to set up the resource management system to safeguard the wellbeing of current and future generations. It will include repealing the Resource Management Act 1991 (RMA) and enacting three new pieces of legislation:

- a **Natural and Built Environments Act (NBA)** will be the primary replacement for the RMA. It will provide a greater focus on positive outcomes for both natural and built environments rather than only controlling effects. It will ensure that the use, development and protection of resources only occurs within prescribed environmental limits. Other key changes include stronger national direction, one single combined plan per region, and a more efficient resource consent process
- a **Strategic Planning Act (SPA)** will require strategic plans that set long term goals for each region (both land and coastal areas), integrating land use planning, environmental regulation, infrastructure provision, climate change and natural hazard risk management. The SPA will also integrate functions across the NBA and related statutes
- a **Climate Change Adaptation Act (CAA)** will address complex issues associated with managed retreat and funding and financing adaptation.

I have taken further advice on the Panel's report from my officials and other agencies. I support the Panel's general direction with some changes. The details, including 'in principle' decisions to initiate the reform process, are included in the Cabinet paper which is available on the [Ministry for the Environment's website](#).

In order to pass this legislation in the current term, Cabinet has agreed to:

- use a special process for the NBA by developing an exposure draft by May 2021 for consideration by a select committee inquiry. A Bill is intended to be formally introduced into Parliament in late 2021 and passed by late 2022
- establish a Ministerial Oversight Group to work through policy details needed to progress the NBA and other legislation
- engage with iwi/Māori to refine policy options as proposals are developed
- engage with local government and other experts to ensure high quality advice is available.

Private Bag 18041, Parliament Buildings, Wellington 6160, New Zealand
 +64 4 817 8710 | d.parker@ministers.govt.nz | beehive.govt.nz

Work on the exposure draft is underway. There will be an opportunity to provide feedback on it through the select committee inquiry process.

Transition to the future system

Your input to the Randerson review was essential. As key partners in the delivery of the current and new future resource management system, your continued participation in the development of the future system is crucial. We also want to work with you as well as Māori to develop effective and efficient mechanisms to improve Māori participation in the SPA and plan making processes under the NBA.

I want to ensure councils can transition to the future system as smoothly as possible. I have therefore directed my officials to work with councils on a transition and implementation plan, at the same time as working on the policy decisions and legislative process.

Your role in administering and implementing the RMA continues to be valued. In particular, your current work in implementing national direction on freshwater and urban development is essential, and will be transitioned to the NBA (together with other national direction).

There are no plans for institutional changes to local government in the reform of the resource management system. Reform of local government was outside of the terms of reference of the Randerson review and was not covered in the Panel's recommendations. However, the Panel did recommend having one plan per region and changes to various decision-making processes.

Next Steps

You can read more about the reforms on the [Ministry for the Environment's website](#).

We look forward to working with you to ensure the future system is well designed and implemented to achieve the desired outcomes.

Yours sincerely



Hon David Parker
Minister for the Environment

Emma Gee

From: Brent Maru <brentmaru@gmail.com>
Sent: Thursday, 11 February 2021 8:11 pm
To: Richard Hollier; Emma Gee
Subject: Re: Cyclists on Walkways 2

Thanks Jacqui and I have forwarded this email and a reminder to Richard Hollier to acknowledge and respond to your concern.

Regards

Brent

Brent Maru

From: Brent Maru <brentmaru@gmail.com>
Sent: Thursday, February 11, 2021 8:10:02 PM
To: Richard Hollier <richard.hollier@tasman.govt.nz>; Emma Gee <Emma.Gee@tasman.govt.nz>
Subject: Fwd: Cyclists on Walkways 2

Happy new year Richard, any chance you could respond to Jacqui's previous letter and ongoing concerns.

Regards

Brent Maru

From: Jacqui Taylor <jacliveshere2003@yahoo.com.au>
Sent: Thursday, February 11, 2021 7:40:53 AM
To: brentmaru@gmail.com <brentmaru@gmail.com>
Cc: David Ogilvie <d.ogilvie@xtra.co.nz>
Subject: Cyclists on Walkways 2

Morena Brent,

Thankyou for your prompt to my letter regarding cyclists on pathways: 12 December 2020, and for forwarding to other Councillors. I have not received correspondence from those Councillors and TDC staff you advised you had forwarded it to, but I am optimistic that I will do so in some form following discussions at your next meeting.

Further to my earlier letter I have attached some more information and suggestions.

During December/January I had to opportunity during my holiday travels to visit 5 different Council areas and took particular notice of the walkways and shared pathways in these areas: Buller, Grey District, Marlborough, Wellington and Napier. While I do not suggest that I travelled/walked/cycled on every path in these regions it was certainly apparent that there are alternative and more effective way to manage "Pathways", with the increasing volume of cyclists. I also talked to many users (cyclists and pedestrians) and in one case a Councillor (Buller) who was well aware of the increasing problem.

Noted in other areas:

- More specific signage, better and more frequent signage
- Some paths designated "pedestrians only"
- Sealed and calming mechanisations in some areas
- Some pathways designated for children under 12 years with accompanying adults

I discovered that in no area that I visited any pathway used by cyclists has been “constructed” as close to residential dwellings as it is from 103 Trewavas St to the entrance to the North Street playground.

As stated in my previous letter, I am very aware that residents in Trewavas as Street had the opportunity to make submissions on the proposed gravelling and widening of the pathway. However, having talked to some of the residents affected (again) I learned that some had little confidence in the Council process. e.g. The approval of a Blacksmith who has been given approval to operate his commercial business in Trewavas St. The constant tapping of metal and use of a forge being very intrusive in a residential area. Despite approaches being made to Council by affected residents approval was given based on the fact that it was deemed a “cottage” industry. It is not.

I, am however optimistic and confident that TDC will take these issues more seriously and make a concerted effort to address them.

I am currently gathering data on numbers of cyclists on pathways, the speed they travel and incidents involving pedestrians. In a sample period of one day (of approximately 5 hours) I counted 87 cyclists using the Trewavas St Pathway, many at speed and 2 incidents in the previous week involving cyclists and pedestrians on the Estuary pathway. I wonder if the Tasman District Council has monitored or has any data on this?

In conclusion, I would like to re-iterate that the improving of facilities and access for cyclists seems to be to the detriment of use by pedestrians and the majority of cyclists appear to be in possession of quality expensive bikes and electric bikes.

Walking is the most affordable and accessible exercise and should be encouraged and made more accessible and enjoyable for those who may not have the economic means or choose not to join the biking fraternity.

I look forward to your response.

Kind regards

Jacqui Taylor

NB: I agree with your comment in our recent conversation regarding the fact the Electric Bikes are not as friendly and responsible as one might think due to their Batteries.

Sent from [Mail](#) for Windows 10

Emma Gee

From: brentmaru@gmail.com
Sent: Thursday, 18 February 2021 6:57 pm
To: Emma Gee
Subject: FW: Cyclists on Walkways

correspondence

From: Richard Hollier <Richard.Hollier@tasman.govt.nz>
Sent: Monday, 15 February 2021 12:31 PM
To: Jacqui Taylor <jacliveshere2003@yahoo.com.au>
Cc: Brent Maru <brentmaru@gmail.com>; David Ogilvie <David.Ogilvie@tasman.govt.nz>; Lynne Hall <Lynne.Hall@tasman.govt.nz>
Subject: Cyclists on Walkways

Hi Jacqui

Brent Maru has reminded me that I have not as yet responded to your email to him dated 12 December. Apologies for this, I was working on it prior to Christmas but had not completed it and had overlooked it on my return.

Thank-you for contacting Council with your concerns around cyclists and pathways, we appreciate your ideas to help address the problem.

This is not an easy issue and we agree that cyclists should be behaving in a courteous manner towards other path users but unfortunately, this often is not the case. Some of the areas you mention are part of the Great Taste Trail and are designed to accommodate cyclists travelling long distances as well as pedestrians. The Trewavas St path was predominantly installed as a footpath but also with the intention of creating a smooth and safe surface for cyclists, a number of which had been getting into grief in areas of soft sand.

You offer some great suggestions and we have given consideration to these. We believe the most effective solution is to enlarge the signage at either end of the Trewavas Street pathway, and include some of the wording you have asked for. We will look to do this over the next couple of months along with additional signage along the path which would also serve as a reminder for cyclists to slow down and give way to pedestrians. We will focus this additional signage in the vicinity of access-ways onto Trewavas Street.

We are also happy to look into interpretation panels at each end of the Trewavas Street path, although these require quite a significant amount of work and are unlikely to happen as quickly as other more simple signage.

Calming mechanisms are a great idea, but our concern is that people would go around them, or other 'calmers' such as speed bumps or changes to the surface could become problematic or hazardous for elderly, prams etc therefore, at this time we will not take that suggestion further. Similarly, the idea of a staff member or volunteer is not practicable at this time. Flyers and newspaper articles could be looked into but in general are not likely to create the behaviour change that you are seeking.

We hope that will lead to some improvement to behaviours along this shared path.

Regards

Richard

Emma Gee

From: Lynne Hall
Sent: Monday, 15 February 2021 4:06 pm
To: Motueka Community Board
Cc: Beryl Wilkes
Subject: FW: skatepark consultation
Attachments: 20372 TDC Motueka Skatepark Upgrade Sign Feb21 Proof 3.pdf;
SC5580240121021515070.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Dear Community Board members

This is to update you on the consultation process for the Motueka skatepark.

Please find attached a copy of the design for the signboards proposed for the park and also to be used to provide background information for the Council feedback web page.

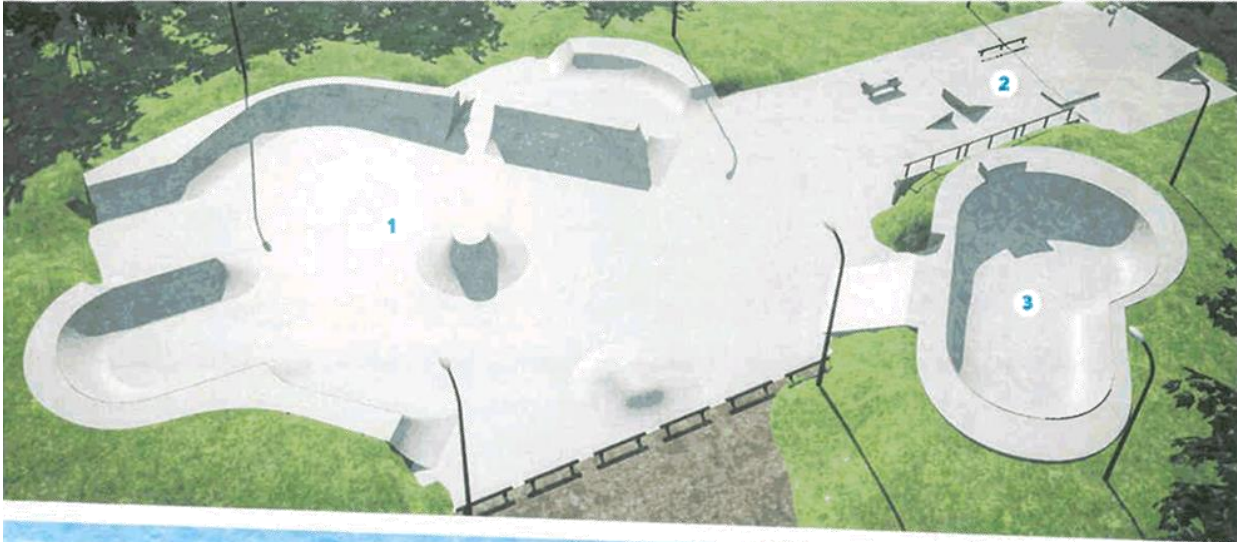
Also attached, an estimate from Civil Parks for the upgrade. This is to give a general idea of approximate costs. They have been involved with the construction of Methven, Wanaka and Fairlie skateparks over the last couple of years so hopefully the estimate is not too far off the mark.

We will await the feedback, after which a report will be presented to the Community Board and a decision can be made on the best way to proceed.

Please let me know asap if you have any concerns with this process as we hope to have it all up and running by next Monday.

Kind regards, Lynne

Lynne Hall | Community Development
Horticultural Officer – Motueka & Golden Bay
Extension 892 | Mobile +64 27 499 6798 | DDI +64 3 543 8492



PROPOSED MOTUEKA SKATEPARK UPGRADE

OLD WHARF ROAD, MOTUEKA

We have spoken to some of the park users and come up with a vision of an improved skatepark that will provide for different skill levels.

Depending on the final plan and available budget, the potential upgrade has been broken into three separate stages. Due to the cost of the overall upgrade, it could be completed over a number of years depending on funding.

- 1** Enhance the existing park to provide new features including a volcano, roller bump and 8 foot quarter with 3 metre channel gap.
- 2** A 'plaza' area that allows new riders, skaters and juniors to gain skills and confidence while separating them from more experienced users.
- 3** A 6–8 foot bowl to provide additional challenges for skaters, scooters and riders.



Does this design meet your current and future needs? Is there anything else you would like to see included? In what order would you prefer the stages to be completed? Do you have any other comments?

You can provide feedback online at tasman.govt.nz/feedback up until Monday 22 March. For further information please contact Lynne Hall, email lynne.hall@tasman.govt.nz or phone 03 543 8492.

03 543 8400
tasman.govt.nz/feedback



Lay out

Stage 1: \$73,750 +gst
850m² total area existing
295m² : upgrades inside the Stage 1 area

Stage 2 : \$125,000 + gst
500m² total area of Street/Kids

Stage 3: \$56,000 +gst
100m² total area of Bowl

Total : \$254,750 +gst

These Prices are just an estimate and will be finalised on completed plans/contract



Emma Gee

From: Brent Maru <brentmaru@gmail.com>
Sent: Wednesday, 10 February 2021 8:25 pm
To: Motueka Community Board
Subject: Fwd: Exciting new opportunity in Motueka
Attachments: Pastoral Care Role Outline.pdf

FYI

Brent Maru

From: Cait Tomlinson <cait@gbwct.org.nz>
Sent: Wednesday, February 10, 2021 11:04:36 AM
To: brentmaru@gmail.com <brentmaru@gmail.com>
Subject: Exciting new opportunity in Motueka

Kia ora Brent,

I hope you don't mind me forwarding this to you. I was wondering if you could please circulate this to your networks. The initiative is to support local growers and employees.

The Golden Bay Workcentre Trust (GBWCT) is seeking to employ a Pastoral Care Coordinator in Motueka on a full time basis, fixed term until 30th June 2021 (approx. 5 months).

Industry has identified that larger employers have good pastoral care provisions in place however smaller operators and/or non RSE employers may benefit from this kind of support. The intent of this wider service is to provide any information and/or support to all employers in the community to support pastoral care of other employees who have relocated to the region but may not be participating in NZSWS including foreign nationals.

The main function/s of the role will be to:

- Support eligible people (MSD) to relocate from other areas of New Zealand to Nelson/Tasman for seasonal work
- Support employers to induct new employees
- In work support for employers and employees
- Liaison for relationship problem solving and main point of contact for incident support
- Facilitate the transfer of employees in and out of the region

More detail in attached PDF.

For more information, please call Cait Tomlinson on 03 525 8099, or email cait@gbwct.org.nz

Ngā mihi

Cait Tomlinson | General Manager



Golden Bay Workcentre Trust
Te whare wānanga ō kowhiringa | A place of opportunity
 84 Commercial Street | PO Box 156 | Takaka
 T: 03 525 8099

Pastoral Care Role Outline**General pastoral care:**

- Has involvement in pre-season build-up with participants (depends on circumstances).
- Ensures they are available as required.
- Ensures there is a back-up plan in place should they need to leave.

Accommodation preparedness:

- Ensures the accommodation is ready, has adequate facilities for New Zealand workers, and is suitable for the employee numbers.
- Ensures access to broadband connections, landline and mobile reception where possible.

Accommodation arrival/stay:

- Locate suitable accommodation for participants
- Meets and greets employees upon arrival or at the place of accommodation (depending on agreement with the employer)
- Sets clear pastoral care guidelines and expectations
- Confirms and provides their contact details to employees
- Ensures employees receive a comprehensive accommodation induction including:
 - Clear accommodation responsibilities, expectations and housekeeping rules
 - How to use appliances (washer, dryer, oven, etc)
 - Additional costs (eg, Sky TV, washing machines etc)
 - Reporting accommodation damages
 - Respecting each other/possessions and space
 - Theft prevention
 - The importance of rest/downtime
 - Cleaning rosters.
- Identifies group leaders to provide peer support (depending on the needs of the group).

Transport:

- Coordinates transport between accommodation and the worksite
- If participants are required to drive employer vehicles:
 - identifies full driver licence holders
 - sets clear vehicle responsibilities and expectations
 - reports vehicle accidents or damages
- May be required to coordinate transport to and from
 - prearranged visits, eg doctor
 - shopping/bank visits.

Health and well-being:

- Visits the assigned group as required (to be negotiated with the employer)
- Ensures employees:
 - are appropriately dressed for work
 - know what to do if unwell/reporting injury or illness.
- Helps with personal issues that may affect the employees' stay.
- Observes and monitors activity - prevents potential issues.
- Prevents reactive group discussions.
- Depending on the needs of the participants, may also be required to:
 - provide local healthcare provider information
 - assist with medical/dental care and treatment follow up
 - organise one to one proactive discussions
 - advise and/or coordinate activities in the area
 - advise participants on what represents a healthy meal
 - provide budgeting support.

Monitoring/reporting:

- Ensures communication lines are open between employees and the employer, eg supervisors.
- Discusses/reports employees' concerns with the employer as they arise.

OW Ref. Grant.12



Motueka Community Board Accountability Form

Name of Organisation: Motueka Districts Neighbourhood Support Soc Inc

We, being Officers/Accountant of the above organisation hereby certify that we received a grant from the Motueka Community Board Discretionary Fund.

The grant was spent as follows and we attach evidence of expenditure (receipts, invoices or statement signed by the organisation):

<u>Image Creators</u>	\$ <u>25.50</u>
<u>Image Creators</u>	\$ <u>100.50</u>
<u>Motueka Regional Ambulance (part of total of \$500)</u>	\$ <u>374.00</u>
	\$ <u>500.00</u>

Amount allocated: \$ 500.00

Amount unspent: \$ -

With this grant we were able to deliver the following benefits to the community:

Training workshops held in the community to show/educate on using AED's + on how to do CPR. Also talks by FENZ on road fire dangers + preparedness + talks by Community Constable Griffiths on crime prevention. These were held at Ngatimoti, the Awkima Mārae + Riwaka School. Feedback from attendees was excellent. Thank you for the grant.

Name and signature:

Signature: K. Davis (Kathie Davis)

Position: Treasurer

Telephone: 027 666 2035

Date: 8th February 2021

Please return this form when your project is finished or within 9 months of receiving the grant to:
 Motueka Community Board Secretary
 Tasman District Council
 PO Box 123
 Motueka 7143
 (Please use a separate form for each grant received)

Motueka Regional Ambulance

41 School Rd
 Riwaka
 R D 3
MOTUEKA 7198

DATE: January 19, 2021
INVOICE # 2585

Phone 528 7645, Mobile 027 22 121 22 Email: drfowler@xtra.co.nz

Bill To:

Motueka Districts Neighbourhood Support Society(Inc)

	AMOUNT
Supply Services for AED training 24 November 2020 at Ngatimoti 1 December 2020 at Motueka Marae 8 December at Riwaka School	
<i>Pd BP 21/1/2021</i>	
TOTAL DUE	\$ 500.00

Bank Account No. ANZ 117426 0007746 00
 Remittance to: Motueka Regional Ambulance
 41 School Rd, Riwaka
 R D 3
MOTUEKA 7198

Invoice # **MDNSS** 2585

*Pay \$374.87 x Mot. Comm. Grant as per
 \$125.13 x Lakeside Grant -) HCC email 19/1/21*

Item 8.1

Attachment 6



TAX INVOICE

Neighbourhood Support Center

Invoice Date
29 Feb 2020

Invoice Number
INV-1217

Reference
Hillary

GST Number
093845250

Image Creators Nelson
Limited
175A High Street
Motueka 7120
Phone: 03 528 8400
Email:
jody@imagecreators.co.nz

Description	Quantity	Unit Price	Amount NZD
90 A4 Tsunami Maps - printed in colour	1.00	78.26	78.26
100 A5 Resuscitation flyers - print ed in black	1.00	9.13	9.13
		Subtotal	87.39
		TOTAL GST 15%	13.11
		TOTAL NZD	100.50

Due Date: 20 Mar 2020
Image Creators Nelson Ltd
Nelson Building Society
03-1354-0269116-00
Please use invoice number as reference.

Terms strictly as per due date on invoice.
Please contact us immediately if you have any concerns or questions regarding your invoice.

*PA 20/4/20
BP*

PAYMENT ADVICE

To: Image Creators Nelson Limited
175A High Street
Motueka 7120
Phone: 03 528 8400
Email: jody@imagecreators.co.nz

Customer Neighbourhood Support Center
Invoice Number INV-1217
Amount Due 100.50
Due Date 20 Mar 2020
Amount Enclosed

Enter the amount you are paying above



TAX INVOICE

Mot District Neighbourhood Support

Invoice Date
10 Feb 2020

Invoice Number
INV-1038

Reference
Safety Training
Workshops

GST Number
093845250

Image Creators Nelson
Limited

175A High Street
Motueka 7120

Phone: 03 528 8400

Email:

jody@imagecreators.co.nz

Description	Quantity	Unit Price	Amount NZD
10 A4 colour and 100 A5 black flyers for Workshop	1.00	22.17	22.17
		Subtotal	22.17
		TOTAL GST 15%	3.33
		TOTAL NZD	25.50

Due Date: 17 Feb 2020

Image Creators Nelson Ltd
Nelson Building Society
03-1354-0269116-00

Please use invoice number as reference.

Terms strictly as per due date on invoice.

Please contact us immediately if you have any concerns or questions regarding your invoice.

*Pat 10/2/20
BP*

PAYMENT ADVICE

To: Image Creators Nelson Limited
175A High Street
Motueka 7120
Phone: 03 528 8400
Email: jody@imagecreators.co.nz

Customer Mot District Neighbourhood Support
Invoice Number INV-1038
Amount Due 25.50
Due Date 17 Feb 2020
Amount Enclosed

Enter the amount you are paying above

Hon Damien O'Connor

MP for West Coast-Tasman
Minister of Agriculture
Minister for Biosecurity
Minister for Land Information
Minister for Rural Communities
Minister for Trade and Export Growth



24 FEB 2021

MO21-0028

Brent Maru
Board Chair
Motueka Community Board

Dear Brent

Thank you for your letter of 25 January 2021 requesting support for Motueka and Waimea growers following the Boxing Day hail event.

I acknowledge how distressing this event has been for those affected. I am aware that the damage to crops and trees comes on top of other uncertainties, including the challenges associated with COVID-19, and adverse weather events of previous years. I also recognise your concern for affected businesses, with early estimates showing substantial financial loss in the region.

I have been briefed on the situation and understand that the Top of the South Rural Support Trust (RST) has offered support to local growers and is available to provide one-on-one wellness support. In addition to this support, the RST can provide up to \$6,000 for business consultancy to those struggling with business viability. Growers need to approach their bank to discuss their situation, and work with the RST to apply for this funding. The Farm Debt Mediation Scheme and Hardship Fund are also available to assist growers struggling with debt and in negotiations with banks.

I also understand that industry representatives have taken the initiative to facilitate movement of staff resource around orchards. In addition to this, and with support from the Ministry for Primary Industries (MPI) and the RST, industry groups organised Orchardist Wellbeing Workshops in the Tasman region. These were aimed at providing an opportunity for growers to come together and learn more about services available to them.

I have been in contact with the Minister for Social Development and Employment Hon. Carmel Sepuloni, and I understand the Ministry of Social Development (MSD) has a number of employment support products available. I understand you have requested a wage subsidy to ensure individual growers are able to retain their permanent employees over this uncertain period.

Private Bag 18041, Parliament Buildings, Wellington 6160, New Zealand
+64 4 817 8715 | d.oconnor@ministers.govt.nz | beehive.govt.nz

I would like to draw your attention to the range of support available through MSD. For example, the *Flexi-Wage scheme* would ensure some staff would be supported to retrain and redeploy into other work opportunities. Support would be determined based on the circumstances of individual employees matched against the job being offered. You may also be aware of the *Apprenticeship Boost Initiative*, a payment to help employers keep and take on new apprentices. I would encourage you to work with affected businesses to explore what schemes they may be able to receive support for.

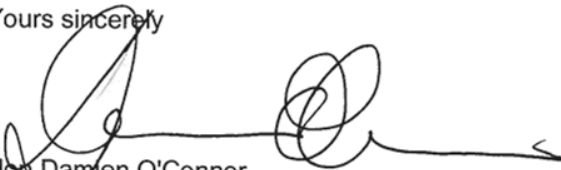
You may also be aware that Inland Revenue provides tax flexibility and income assistance options to growers who may be in hardship after an adverse event. This assistance is available regardless of MPI's classification of the event, and includes the Income Equalisation Scheme, which can help by spreading income over several years, as well as Provisional Tax adjustments.

Further to this, the *Regional Business Partner Network* provides practical advice to local businesses and connects them to advisory services. The local Regional Business Partner for Nelson/Tasman is the Nelson Regional Development Agency.

I will continue to monitor the situation on the ground closely, consider any further assessments of the extent of the damage the region has experienced, and assess how Government support can be engaged to assist business and staff impacted by these events.

Thank you again for your correspondence on these issues. I trust this information has been of assistance to you.

Yours sincerely



Hon Damien O'Connor
Minister for Rural Communities