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**MINUTES**  
of the  
**STRATEGY AND POLICY COMMITTEE MEETING**  
held  
**9.30am, Thursday, 17 December 2020**  
at  
**Tasman Council Chamber, 189 Queen Street, Richmond**

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**Present:** Cr K Maling (Chair), Cr C Hill (Deputy Chair), Mayor T King, Crs D McNamara, S Bryant, D Ogilvie, C Butler, T Tuffnell, A Turley, B Dowler, T Walker, C Mackenzie, D Wensley

**In Attendance:** Community Development Manager (S Edwards), Executive Assistant (T Fifield), Executive Support Officer (G Drummond), Motueka Community Board Member (D Armstrong)

**Part Attendance:** Policy Officer (S Hartley), Strategic Policy Manager (S Flood), Environmental Policy Manager (B Johnson), Senior Activity Planning Advisor (J Neame), Environment & Planning Manager (D Bush-King), Policy Planner – Natural Resources (D Worthy), Acting Engineering Services Manager (D Fletcher)

**1 OPENING, WELCOME**

The Chair welcomed everyone. Board Member Armstrong was invited to sit at the table.

**2 APOLOGIES AND LEAVE OF ABSENCE**

**Moved Cr Wensley/Cr Butler**  
**SPC20-12-1**

**That apologies from Cr Greening and for lateness from Mayor King be accepted.**  
**CARRIED**

**3 PUBLIC FORUM**

**3.1 Richard Johns**

Earlier this week Mr Johns went to a Mapua Community Association (MCA) meeting and they talked about a piece of ex-orchard land opposite his house which is coming up for subdivision.

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The Chairman of the MCA wrote to Mr Bush-King concerned that it wasn't going to be registered as a HAIL site.

Mr Johns was also concerned about the increase of the cost of the Waimea Community Dam for permit holders.

#### **4 DECLARATIONS OF INTEREST**

Nil

#### **5 LATE ITEMS**

Nil

#### **6 CONFIRMATION OF MINUTES**

**Moved Cr Dowler/Cr Wensley  
SPC20-12-2**

**That the minutes of the Strategy and Policy Committee meeting held on Thursday, 5 November 2020, be confirmed as a true and correct record of the meeting.**

**CARRIED**

**Moved Cr Hill/Deputy Mayor Bryant  
SPC20-12-3**

**That the confidential minutes of the Strategy and Policy Committee meeting held on Thursday, 5 November 2020, be confirmed as a true and correct record of the meeting.**

**CARRIED**

#### **7 REPORTS OF COMMITTEE**

Nil

#### **8 REPORTS**

##### **8.1 Chair's Report**

Cr Maling presented his report which was taken as read.

He said he read the Cawthron Institute report in relation to the Upper Motueka River which asked that Council do more monitoring of the River. Staff have advised we can do the additional monitoring within the current budgets.

In response to a question about whether Waimea Water need to have water take and discharge consents for the Waimea Community Dam and whether they are required to have meters on the pumps, staff will find out.

Deputy Mayor Bryant thanked Cr Maling for his work as the Strategy & Policy Committee Chair during the year.

**Moved Deputy Mayor Bryant/Cr Tuffnell  
SPC20-12-4**

**That the Strategy and Policy Committee receives the Chair's Report RSPC20-12-2  
CARRIED**

**8.2 Draft Schedule of Fees & Charges 2021**

Sandra Hartley, Policy Officer, spoke to her report which sought the Committee's approval to adopt the proposed Draft Schedule of Fees and Charges 2021/2022 and Statement of Proposal for community consultation in March/April 2021.

The Committee discussed the following matters:

- domestic wastewater charge – using an average cost is administratively much simpler than other methods such as time based charging;
- increase of library charges for adult overdue books;
- the need for good wifi access for people using the library meeting rooms, particularly for Zoom meetings; and
- the Draft Schedule of Fees and Charges consultation will be occurring concurrently with the Long Term Plan consultation.

**Moved Cr Hill/Cr Tuffnell  
SPC20-12-5**

**That the Strategy and Policy Committee:**

- 1. receives the Draft Schedule of Fees and Charges 2021/2022 Report RSPC20-12-3; and**
- 2. adopts the Statement of Proposal for the Schedule of Charges (Attachment 1) as the basis for public consultation in accordance with Sections 83 and 87 of the Local Government Act 2002, incorporating any minor amendments to this Statement of Proposal as agreed at this meeting; and**
- 3. notes that an outline of the key changes to the Draft Schedule of Fees and Charges 2021/2022 is included in the introduction to the Statement of Proposal; and**
- 4. agrees that a separate Summary of Information for the Draft Schedule of Fees and Charges 2021/2022 Statement of Proposal is not necessary to enable public understanding of the proposal; and**
- 5. agrees that the Statement of Proposal for the Draft Schedule of Fees and Charges 2021/2022 will be publicly notified in Council's Newsline on Friday 5 March 2021, and subsequent Newsline Updates in local papers; and**
- 6. agrees that the consultation and submission period for the proposed Schedule of Fees and Charges 2021/2022 will open on Thursday 4 March 2021 and close at 5.00 pm on Tuesday 6 April 2021; and**
- 7. delegates to the Chief Executive Officer approval of any minor editorial amendments prior to the Draft Schedule of Fees & Charges 2021 being finalised for public consultation; and**
- 8. notes that the Statement of Proposal for the Draft Schedule of Fees and Charges 2021/2022 will be made available at Council offices and libraries, and on Council's website; and**
- 9. notes that submitters will be provided an opportunity to present their views contained in their submission at a Council hearing in April 2021.**

**CARRIED**

### **8.3 Strategic Policy, Environmental Policy & Activity Planning Report**

Sharon Flood, Strategic Policy Manager, Barry Johnson, Environmental Policy Manager, and Jenna Neame, Senior Activity Planning Advisor presented the report which was taken as read.

Cr Maling invited the Mr Maru from Sport Tasman, to sit at the table.

The Committee discussed the following matters:

- issues with the Marahau toilet - the community are opposed to having a toilet in front of their properties leaving the existing site as the only option. However, there will only be a replacement one pan toilet, instead of the two pan toilet originally proposed;
- Terms of Reference details for the responsible camping ambassadors – Councillors would like to know who to contact when they get requests.

Mayor King arrived at the meeting at 10.17 am.

Mr Hollier and Mr Maru discussed the Regional Sport & Active Recreation Spaces and Places Strategy for the Top of the South Island. Mr Maru said the Strategy is for information only – it's been a regional project to prepare the Strategy over the last two years. All Council owned assets are now in a database. The next step is overlaying Ministry of Education assets into the database.

Discussion ensued on:

- the document should also include Memorial Park in the list of Regional and Sub-regional Hubs contained in the Strategy;
- a centralised destination playground;
- a communications plan around this document; and
- the plan will provide the opportunity for public/private partnerships.

Mayor King and Cr Wensley left the meeting at 10.41 am.

Mrs Neame was in attendance to answer any questions about her section of the report. The Committee discussed the following matters:

- the Waka Kotahi/New Zealand Transport Agency designation adjacent to Gladstone Road and any plans to action the designation;
- cycleway development in Richmond;
- whether the work programme will be delivered by the end of the financial year and whether Council will need to help with prioritisation of the work; and
- the implications for Long Term Plan stormwater projects in Motueka of the Motueka Catchment Management Plan work being delayed.

**Moved Cr Bryant/Cr Dowler  
SPC20-12-6**

**That the Strategy and Policy Committee:**

- 1 receives the Strategic Policy, Environmental Policy & Activity Planning Report RSPC20-12-4; and**
- 2 receives the Regional Sport & Active Recreation Spaces and Places Strategy for the Top of the South Island 2020 dated 30 September 2020 and contained in Attachment 1 to Report RSPC20-12-4; and**
- 3 approves the authority to hear and consider submissions and to make recommendations to the Regulatory Committee or Strategy & Policy Committee on**

**Plan Change 71 Coastal Occupancy Charges and Plan Change 72 Moorings and Coastal Structures and Moorings Area Bylaw be delegated Cr Maling (Chair) and Crs Mackenzie, Hill and Dowler and a Maturanga Maori expert to be appointed by the Mayor; and delegates to the Chair the ability to appoint an alternative representative to the Hearing Panel if needed; and**

- 4 approves Private Plan Change 70-Network Tasman as publicly notified on 17 October 2020 and contained in Attachment 2; and**
- 5 approves affixing the Council seal to Private Plan Change 70-Network Tasman, thereby making the plan change operative once it has been notified in accordance with schedule 1 of the Resource Management Act.**

**CARRIED**

Cr McNamara voted against the motion.

Morning tea adjournment was taken from 10.50 am to 11.05 am

Cr Bryant and Walker left the meeting at 10.50 am

## **9 PRESENTATIONS**

### **9.1 Nelson Tasman Business Trust**

Sarah Holmes, Manager, and Nigel Teal, volunteer trustee, from the Nelson Tasman Business Trust (NTBT) made a presentation to the Committee on the Trust's 2020 achievements.

Sarah said with more funding, the NTBT would like to productively market services to specific target groups to build connections and ensure more businesses are being supported.

Cr Walker arrived back at the meeting at 11.10am and Cr Bryant arrived back at the meeting at 11.23 am.

Discussion ensued about post-Covid and how local businesses are coping.

## **8 REPORTS CONTINUED**

### **8.4 Update on 'Coastal Management Project - Responding to Climate Change' including publication of a Coastal Risk Assessment**

Diana Worthy, Policy Planner – Natural Resources, spoke to her report which provided an update on the 'Coastal Management Project – Responding to Climate Change'.

There was discussion about the report and the information contained in it. Ms Worthy noted that the data and information in the report is based on the Ministry of the Environment guidelines.

**Moved Cr Tuffnell/Cr Mackenzie  
SPC20-12-7**

**That the Strategy and Policy Committee receives the Update on 'Coastal Management Project - Responding to Climate Change' including publication of a Coastal Risk Assessment report RSPC20-12-5.**

**CARRIED**

Crs Walker, Ogilvie and McNamara voted against the motion.

Mayor King returned to the meeting at 11.47 am.

**9.5 Action Sheet**

The Action Sheet was taken as read.

**Moved Cr Hill/Cr Dowler**

**SPC20-12-8**

**That the Strategy and Policy Committee receives the Action Sheet RSPC20-12-6.**

**CARRIED**

The meeting concluded at 11.48 am.

Date Confirmed: 4 March 2021

Chair: