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**MINUTES**  
of the  
**MOTUEKA COMMUNITY BOARD MEETING**  
held  
**4:00 pm, Tuesday, 15 December 2020**  
at  
**Motueka Office, 7 Hickmott Place, Motueka**

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**Present:** B Maru (Chairperson), Board Members D Armstrong (Deputy Chairperson), R Horrell, J Tomsett and Councillors B Dowler, D Ogilvie and T Walker

**In Attendance:** Director – Programme Management Office (R Kirby) and Team Leader – Customer Services (V Simpson)

**1 OPENING, WELCOME**

Chair Maru welcomed everybody to the last meeting for 2020 and invited Board Member Tomsett to say a Karakia.

**2 APOLOGIES AND LEAVE OF ABSENCE**

Apologies from the Youth Council members were noted.

**3 LATE AGENDA ITEMS**

**Moved Deputy Chair Armstrong/Cr Walker**

**MCB20-12-1**

**That the Motueka Community Board:**

- 1. agrees to consider the late item Request for approval to remove a tree at today's meeting because the information necessary to prepare the report and the report itself were received after the agenda was made available and;**
- 2. a decision is needed prior to the next meeting due to the potential health and safety risk posed by the tree which staff are recommending be removed.**

**CARRIED**

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#### **4 PUBLIC FORUM**

**Ian Williamson** spoke to and tabled a document expressing his gratitude to the Board Members for their service to the community during the year.

**Nick Hughes** spoke about the lack of provisions within the Tasman Resource Management Plan to provide affordable housing solutions for people who are on a lower income.

Board member Tomsett suggested that Mr Hughes should refer people to the Ministry of Social Development for assistance.

**Ray Hellyer** spoke about monitoring and compliance and asked the Board to pass on his concerns to the Council.

**Brett Stevens** said he had knowledge of members of the community being negatively affected by actions of the Council's Compliance staff.

**Richard Johns** said he would like to see a change of the Council's attitude towards freedom campers.

**Kevin Fourie** raised an issue with the slow rate of stormwater clearance at the junction of Queen Victoria Street and Thomason Avenue. He noted his concerns about potential flooding in a heavy rain event.

He also asked the Board for an update on who has responsibility for the Janie Seddon structure.

**Katrina Anderson** spoke to and tabled a document requesting urgent repairs and maintenance at Bocce Courts, Beach Reserve, North Street, Motueka. She said there are several safety hazards that are causing concern for everyone using the courts, particularly the elderly and those with special needs and physical disabilities. Ms Anderson requested a letter of support from the Board and an on-site meeting with Council staff to discuss the required repairs and maintenance.

**Neil Jackson** expressed his concern that the maintenance of our rivers and roads is being mismanaged by the contractors engaged by the Council. Mr Jackson asked how the contractors are held accountable for their work and said local contractors would have a better understanding and knowledge of our area and could reduce costs.

#### **5 DECLARATIONS OF INTEREST**

Councillor Walker declared her interest in item 7.2 relating to the Discretionary Fund applications by Amped4life Charitable Trust and Riding for the disabled.

Chair Maru declared his interest in item 7.2 relating to the Discretionary Fund application by Motueka Kai Fest.

#### **6 CONFIRMATION OF MINUTES**

**Moved Cr Walker/Deputy Chair Armstrong**

**MCB20-12-2**

**That the minutes of the Motueka Community Board meeting held on Tuesday, 17 November 2020, be confirmed as a true and correct record of the meeting.**

**CARRIED**

## 7 PRESENTATIONS

### 7.1 Local Alcohol Policy (LAP)

Team Leader of Environmental Health, Graham Caradus outlined some key objectives from the Sale and Supply of Alcohol Act 2012 (the Act) and spoke about the criteria that the Act required the District Licensing Committee (DLC) to consider before issuing a licence.

Mr Caradus updated the Board on the status of the recent application for a new off-licence premises on High Street. He said that 264 objections to the application had been received by the Council and these will be reviewed by the DLC who will consider the validity of each submission. He explained there are many things taken into consideration by the DLC, including the suitability of the applicant. He said that the Police and the Medical Officer of Health also report to the DLC on the application.

Staff had requested a plan of the internal layout of the premises from the applicant which had not yet been provided and the application will not proceed until that request has been satisfied.

Mr Caradus mentioned that the DLC public hearing process costs about \$3000 and an application can be declined by the DLC.

Chair Maru asked if the Council had considered having a limit on the amount of off-licence's permitted in a designated area and Mr Caradus replied that issue had been considered by Council before the LAP was initially adopted.

Mr Caradus said that evidence from Police had shown that about 80% of alcohol related harm is a result of alcohol being purchased from an off-licence outlet and consumed somewhere else.

## 8 REPORTS

### 8.1 Motueka Skatepark Development Update Report

The report was taken as read.

Horticultural Officer Lynne Hall joined the Board at the table and said the design proposal for the skatepark allowed it to be built in three stages as more funding becomes available. The stages are:

- 1) Junior area to provide an opportunity for young and inexperienced riders to learn and gain confidence.
- 2) Further development of the existing skate area. This will introduce new features such as a 'volcano' to provide a more challenging experience for seasoned riders.
- 3) An enclosed bowl.

Ms Hall noted that last financial year funding of \$10,000 was made available from the Motueka Community Board's Special Projects Fund for upgrades; some of this is currently committed to improvements of the existing park as well as design work for the development. Since then, funding of \$50,000 has been committed to the project through the Motueka Reserve Financial Contributions Fund and the Community Board has made a further \$30,000 available which has been repurposed from the Active Transport Cycleway project.

Councillor Ogilvie suggested a source of extra funding for the skatepark development could come from funds set aside in the Motueka Reserve Financial Contributions Fund for an

additional toilet at Goodman Park. He noted that there are two existing toilets within a 500m area and the land where the new toilet is proposed is very low lying.

Cr Dowler asked Ms Hall to consider having some of the work contracted out to local businesses.

**Moved Chairperson Maru/Deputy Chair Armstrong**

**MCB20-12-3**

**That the Motueka Community Board receives the Motueka Skatepark Development Update Report RMCB20-12-2**

**CARRIED**

**8.2 Discretionary Fund Applications**

The report was taken as read and a representative from each organisation was present to answer questions from the Board.

Chair Maru and Councillor Walker abstained from the vote.

**Moved Board Member Tomsett/Board Member Horrell**

**MCB20-12-4**

**That the Motueka Community Board:**

- 1. receives the Discretionary Fund Application September 2019 report RMCB20-12-3; and**
- 2. grants Amped4life Charitable Trust \$500.00; and**
- 3. grants Motueka Kai Fest \$500.00; and**
- 4. grants Riwaka Brooklyn Gymnastics Club \$500.00; and**
- 5. grants Inspired Productions Trust \$500.00; and**
- 6. grants Motueka Riding for the Disabled \$500.00.**

**CARRIED**

**8.3 Motueka Community Board Chair's Report**

The report was taken as read.

It was noted that the next meeting of the Motueka 2030 group will be held at 5.30pm on 21 January 2021 at Te Maatu, Motueka High School.

The Board discussed freedom camping and the importance of minimising the amount of non-self-contained parking options available.

Councillor Walker said that freedom camping is a separate issue to that of homelessness and suggested developing a strategy specifically to support homeless people in the community.

Chair Maru asked the Board if they supported a greater involvement with the challenge of homelessness within the community. Cr Walker agreed to continue conversations with the Council and the Ministry of Social Development.

The Board discussed members' use of social media, Chair Maru asked the Board members to be aware that this has the potential to cause division between Board members and asked the members who are active on social media to take responsibility for their posts.

### **Items from the Public Forum**

Councillor Dowler said a new stormwater system has been designed and two new soak pits will be installed at the junction of Queen Victoria Street and Thomason Avenue and this work should be completed next year.

Councillor Ogilvie suggested requesting the maintenance programmes for the stormwater assets from the Engineering Services Department and Chair Maru agreed to follow up on this item.

### **Special Projects**

The Board discussed the results from the community's feedback on special projects and agreed to distribute funds towards:

- accessible playground equipment
- town loops including social seating
- picnic area, Riwaka side of Motueka bridge
- walkway over tidal gates – Wharf Road

Chair Maru informed the Board he has accepted a new role which commences on 18 January 2021 and asked the Board for their support during this transition.

### **State Highway 60**

Mr Kirby informed the Board that physical work on State Highway 60 is not planned to start until April 2021.

### **Moved Chairperson Maru/Deputy Chair Armstrong**

#### **MCB20-12-5**

**That the Motueka Community Board receives the Motueka Community Board Chairperson's report RMCB20-12-4**

**CARRIED**

### **8.4 Financial Report**

The report was taken as read.

### **Moved Cr Ogilvie/Chairperson Maru**

#### **MCB20-12-6**

**That the Motueka Community Board receives the Financial Report RMCB20-12-5**

**CARRIED**

## **8.5 Action List**

The Board noted and updated the Action List. The Board secretary agreed to circulate the updates with the next meeting agenda

**Moved Cr Dowler/Deputy Chair Armstrong**

**MCB20-12-7**

**That the Motueka Community Board receives the Action List report RMCB20-12-6.**

**CARRIED**

## **8.6 Special Projects Action List**

The Board noted and updated the Action List. The Board secretary agreed to circulate the updates with the next meeting agenda

**Moved Board Member Horrell/Cr Walker**

**MCB20-12-8**

**That the Motueka Community Board receives the Special Projects Action List report RMCB20-12-7.**

**CARRIED**

## **8.7 Request for approval to remove a tree**

Commercial Portfolio Manager, Andrew Ellis joined the Board at the table.

Councillor Ogilvie foreshadowed an amendment to the resolution to include advice from the Reserves and Facilities Department for indigenous trees to be re-planted in place of the removed tree.

**Moved Cr Dowler/Board Member Horrell**

**MCB20-12-9**

**That the Motueka Community Board:**

- 1. receives the Tree Removal Report, RMCB20-12-8; and**
- 2. approves the removal of a red oak tree at Motueka TOP 10 Holiday Park; and**
- 3. requests that on advice from the Reserves and Facilities Department for indigenous trees to be re-planted in place of the removed tree.**

**CARRIED**

## **9 CORRESPONDENCE**

### **9.1 Correspondence**

The report was taken as read.

**Moved Cr Ogilvie/Board Member Tomsett**

**MCB20-12-10**

**That the Motueka Community Board receives the Correspondence report RMCB20-12-9.**

**CARRIED**

**9 CONFIDENTIAL SESSION**

The meeting concluded at 6.30pm

Date Confirmed:

Chair:

Confirmed