
MINUTES
of the
OPERATIONS COMMITTEE MEETING
held
9.30am, Thursday, 10 December 2020
at
Tasman Council Chamber, 189 Queen Street, Richmond

Present: Deputy Mayor S Bryant (Chair), Cr C Mackenzie (Deputy Chair), Mayor T King, Councillors D McNamara, C Butler, D Ogilvie, T Tuffnell, C Hill, A Turley, B Dowler, T Walker, K Maling and D Wensley

In Attendance: Project Management Adviser (C Blythe), Acting Engineering Services Manager (D Fletcher), Programme Delivery Manager (R McGuigan), Transportation Manager (J McPherson), Utilities Manager (M Schruer) and Executive Assistant (L Turpie)

Part Attendance: Environment and Planning Manager (D Bush-King), Environmental Information Manager (R Smith), Senior Resource Scientist – Environmental (T James), Community Development Manager (S Edwards), Community Relations Manager, (C Choat) and Reserves and Facilities Manager (R Hollier)

1 OPENING, WELCOME

The Chairman welcomed the Councillors to the last meeting of 2020 and acknowledged the attendance of Waimea Youth Councillor, Jacob Evans.

2 APOLOGIES AND LEAVE OF ABSENCE

Moved Cr Dowler/Cr Walker

OC20-12-1

That apologies from Cr M Greening and for lateness from Cr A Turley be accepted.

CARRIED

3 PUBLIC FORUM

Nil

4 DECLARATIONS OF INTEREST

Nil

5 LATE ITEMS

Nil

6 CONFIRMATION OF MINUTES

It was requested that the minutes be amended to note that Councillor B Dowler attended the meeting and to include a correction to the Chairs name.

**Moved Cr Tuffnell/Cr Mackenzie
OC20-12-2**

That the minutes of the Operations Committee meeting held on Thursday, 29 October 2020, be confirmed, with noted changes above, as a true and correct record of the meeting.

CARRIED

7 REPORTS OF COMMITTEE

Nil

8 PRESENTATIONS

8.1 Regional Transport Plan Presentation by Golden Bay Cycle and Walkway Society

Ms Christine Pullar, representing the Golden Bay Cycle and Walkway Society gave a presentation on their cycleway development plans. Ms Pullar provided a background on the society and its membership.

The Society asked the Council to consider that the extension to build and complete missing links of the Golden Bay cycleway be included in the Regional Land Transport Plan, with an emphasis on the Takaka-Collingwood link. Several benefits to the community were discussed, including increased safety and convenience, increased tourism opportunity by linking to Tasman's Great Taste Trail and Old Ghost Road regional cycling trails, linking communities and encouraging people to get out and enjoy cycling.

The Society has worked closely with Waka Kotahi with a particular focus on the bottleneck created at Birds Hill.

The Society requests that the Council support their proposal with Waka Kotahi and see that it can be included in the Regional Transport Plan for funding consideration.

The Councillors commended the Golden Bay Cycle and Walkway Society on their presentation and sought clarification on the Waka Kotahi funding position and how the proposal could be endorsed by the Council.

9 REPORTS

Note – the reports were presented out of order with the agenda.

9.3 Programme Management Office - Post COVID-19 Stimulus Funding Packages

Project Management Adviser, Chris Blythe presented the report which was taken as read.

Reporting and Insights Analyst, Dr Anette Becher reported the total value of central government funding for stimulus projects is \$45.149 million.

Mr Blythe noted that staff will use fixed fees for some contracts and will closely watch spending to avoid project cost overruns.

Mr Blythe reported the three top risks to the projects are the Councils' procurement capacity, contractor capacity and internal project management capacity while new roles are advertised.

Moved Cr Ogilvie/Cr Maling

OC20-12-3

That the Operations Committee receives the Programme Management Office - Post COVID-19 Stimulus Funding Packages report.

CARRIED

Councillor Turley joined the meeting at 10:04am.

9.5 Community Development Operations Update Report

Community Development Manager, Susan Edwards presented the report which was taken as read.

Ms Edwards reported that the Council has received funding of \$250,000 from the Lottery Grants Board which will be used for the purchase and installation of solar panels on the Motueka Library roof.

Reserves and Facilities Manager, Richard Hollier noted a request for further information on a water refilling station in Washbourn Gardens. He will provide this information to the next committee meeting.

In response to a question about how to book for a driver's license test, Ms Edwards reported this can be done on-line or via an app.

In response to questions on the Antenno app, Community Relations Manager, Chris Choat will provide statistics on usage of the app and feedback the public receive when using the app at the next committee meeting.

Moved Cr Wensley/Cr Hill

OC20-12-4

That the Operations Committee receives the Community Development Operations Update Report ROC20-12-6.

CARRIED

9.4 Environmental and Planning Operations Report

Environmental Information Manager, Rob Smith presented the report which was taken as read.

Mr Smith noted that the Council has received initial notification of Ministry for the Environment funding of close to \$5 million for fish passage and wetland work. Staff are confident they will secure the full amount. It is likely that the Council will also receive a significant share of \$9.9 million from two Department of Conservation funds for work in our Significant Natural Areas (SNA) to increase biodiversity across the top of the south. Funding will be used in targeting weed control and SNA enhancement.

Mr Smith offered the Councillors an opportunity to visit the willow and poplar pole nursery which is having a major upgrade following access to Ministry of Primary Industry funding.

In response to a question on ground water sampling in Māpua at the former Fruitgrowers Chemical Company site, Mr Smith reported that results were expected back shortly and that estuarine sampling will be done in the new year.

In regard to Tasman staff working across the top of the south Mr Smith noted that funding for this role was received from the Ministry of Primary Industries for the forestry estate project, which was for the whole of the top of the South Island and not just the Tasman region.

In response to a question about Hazardous Activities and Industries List (HAIL) sites Environment and Planning Manager, Dennis Bush-King clarified the Council's identifying and registering process.

In response to a question on water metering, Mr Bush-King clarified the use of telemetered water meters.

Mr Smith reported that he was aware of the biosecurity issues of the invasive willow and Taiwan cherry trees and noted that staff are working towards a solution to manage them.

Moved Cr Mackenzie/Cr Turley

OC20-12-5

That the Operations Committee receives the Environmental and Planning Operations Report ROC20-12-5.

CARRIED

The meeting adjourned at 10.55 am resumed at 11.10am

9.2 Chairman's Report

Deputy Mayor Stuart Bryant presented his report which was taken as read.

Moved Cr Mackenzie/Cr Tuffnell

OC20-12-6

That the Operations Committee receives the Chairman's Report.

CARRIED

9.6 Engineering Services Activity Report

Acting Engineering Services Manager, Dwayne Fletcher presented the update report which was taken as read. He noted the considerable workload as a result of the 3-Waters RFI stimulus funding, rampant growth and major works.

Mr Fletcher presented the Activity Planning update which was taken as read.

In response to a question, Mr Fletcher explained the process of uplifting a deferment.

Utilities Manager, Mike Schruer presented the Utilities update which was taken as read. He noted the 3-Waters RFI was 34% complete.

Mr Schruer stated that wastewater overflows were reported at Kaiteriteri, Richmond and Motueka after heavy rain. All systems coped well with the measures to rectify the overflows.

In response to a question about advising the public about spraying for water celery and Vietnamese parsley Mr Schruer said that the biosecurity team is working on an eradication programme that will incorporate an extensive public awareness campaign.

In response to a question about enclosing the Takaka Resource Recovery Centre's recycling shed, Mr Schruer responded he would report back to the next meeting.

In response to a question about rubbish generated by the Blue Hole festival near the Cobb Dam, Mr Schruer noted that the Council has previously funded recycling for festivals and fairs.

Transportation Manager, Jamie McPherson presented the Transportation update which was taken as read. He confirmed that the Ministry of Business, Innovation and Employment will fund the recent flood damage repairs on Tasman's Great Taste trail.

In response to a question about the expected repairs to the slumping on Lower Queen Street, Mr McPherson said that the repairs had been delayed by the bad weather.

Acting Programme Delivery Manager, Jeff Robinson spoke to the Programme Delivery update and advised that there was currently 39 projects, with eight being from the PMO stimulus project. He advised that there had been some delays in material supplies due to COVID-19.

Moved Cr Mackenzie/Cr Turley

OC20-12-7

That the Operations Committee:

- 1) receives the Engineering Services Activity Report ROC20-12-7; and**
- 2) approves the submission (attachment 1) to Waka Kotahi on the State Highway 6 Hope to Wakefield speed review.**

CARRIED

9.1 Ecological Health of the Motupipi, Riuwaka-Motueka Delta, Moutere and Waimea Estuaries

Senior Resource Scientist – Environmental, Trevor James gave a presentation on the ecological health of the Motupipi, Riuwaka-Motueka Delta, Moutere and Waimea estuaries.

In response to a question about the loss of sea grass and biodiversity management, Mr James responded that a more holistic integrated catchment management approach is required.

Responding to a question about human activity around estuary environments, Mr James stated that the Tasman Resource Management Plan has rules and restrictions in these areas particularly in controlling sediment.

Moved Cr Wensley/Cr Butler

OC20-12-8

That the Operations Committee receives the Ecological Health of the Motupipi, Riuwaka-Motueka Delta, Moutere and Waimea Estuaries report.

CARRIED

10 CONFIDENTIAL SESSION

Nil

The meeting concluded at 12.31pm

Date Confirmed:

Chair: