

# Motueka Aerodrome Advisory Group

## Tasman District Council

**Date and Time:** 1 December 2022 12.30 pm

**Venue:** Motueka Aero Club

**Present:** Cr Barry Dowler (Chair)  
 Cr Trindi Walker, Gregory Woods, Mark Stagg, Kevin York, Mark Lasenby and Stuart Bean.

**In attendance:** Nick Chin (Property and Enterprise Manager), Stephen Batt (Snr Enterprise Portfolio Officer) and Christina Ewing (Enterprise Officer and Scribe).

Meeting opened at 12.30

**1. Welcome**

The Chair welcomed everyone to the meeting.

**2. Apologies**

**Moved:** Kevin York    **Seconded:** Stuart Bean

That apologies be received from Nick Chin (Enterprise and Property Officer)

**Carried**

**3. Minutes of the last meeting** – The 1 September 2022 minutes were confirmed by the Chairperson and Chief Executive under Standing Order 27.4, therefore there are no minutes for confirmation.

It was noted to change Collins Street to College Street and clarify one of the points.

**Carried**

**4. Action items from the previous meeting**

Action	Status	Assigned to:
1. Contact tenants' regarding their current sewage use	Ongoing	Stephen Batt
2. Sealing the parking area outside Aero Club and drainage issues. <a href="#">Waiting on funding for sealing.</a>	Planning stage	Stephen Batt
3. Trim flax and scrubs on the corner of College Street & Queen Victoria. <a href="#">Security cameras are</a>	Raised at the June meeting	Stephen Batt

required around this area. Flax is to be removed by Tasman Bay Contracting.		
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## 5. Operations and Health & Safety Issues

### Health and Safety

Mr Batt took the Motueka Aerodrome Operations and Financial reports as read. The gyrocopter accident was discussed. Mr Batt advised that CAA had been notified of the accident. The emergency response was very efficient by both the Aerodrome Operator and the Emergency Services. It was noted that Emergency Services should be updated to which gate to use for fast access to the aerodrome. Mr Batt continued that the only error he could find was that the gyrocopter had been removed from the crash site before CAA clearance was received. Aerodrome users will continue having conversations amongst themselves ensuring users understand the emergency processes, and that there was an emergency hotline for accidents. Mr Batt is also assessing how many active gates at the aerodrome are needed. Could some be removed to avoid confusion.

Mr Batt outlined that Council has not been meeting its monthly aerodrome inspections. The Council's existing Health and Safety application has been rolled out, which has an easy to use, instant reporting template. Mr Batt has also engaged with NAC and to carry out Inspections, these are to be conducted every 4 weeks but only required every 6 weeks. A member noted that if the CAA could sign off the application, then potentially it could be an rolled out to other aerodromes.

Bird Culling: Ms. Ewing said that she had discussed bird culling with contractors in regard to the airfield bird population. It was outlined by users that culling was unnecessary because there were significantly fewer birds on the aerodrome as a result of the long grass (Hay area) being mowed.

The Capital Plan for the aerodrome was discussed. According to preliminary investigations to supply power to the western end of the aerodrome. The electrical work was estimated to cost around \$125,000K, however there will be an additional fee for easements. The runway is in good condition and may have another five years of useful life before resealing needs to be done, thus it was felt that the money set aside for resealing the runway may be used. Ensuring the preservation of maintenance funds.

Mr Batt advised he is currently updating the Motueka Aerodrome Management Plan to ensure hangar development is well thought out. He noted that overnight parking had been updated, as well as the contacts and any changed details. Potentially, we could look at rezoning the aerodrome and making it an official CDEM area. The Committee further discussed this matter and agreed that the aerodrome is a valuable community asset, that the creates economic benefit for the area. The OLS was discussed and how it is interpreted in the Tasman Resource Management Plan (TRMP). This had been before the advisory group previously and the group agreed with the consultant's view that it was prudent to retain the existing OLS settings.

Mr. Batt stated that the Licence to Occupy by the NDRA has been approved for drag racing. The extra rain day granted to the NDRA, and further discussion of the drag racing were also reviewed. Ms. Ewing stated that it was a pragmatic option. Covid had such a detrimental effect on all businesses during the previous two years, and it seemed pointless to have

prepared the Aerodrome for the event just to have it cancelled. The map of the NDRA's licenced area was also included for the members to reference.

The members advised it would be good to speak to Mr Jim McGuire regarding succession planning.

### Financial Report

Mr Batt spoke to the Financial Report noting revenue FY 2021-22: Motueka Aerodrome finished \$6K ahead of budget despite Covid related support of several businesses. The surplus is primarily due to lower costs. Revenue is slightly behind budget with slightly higher costs in Q1 resulting in an EBIDTA \$5K behind budget.

The Chair, Mr Dowler read out Mr York's resignation letter to the Committee. He thanked Mr York for his time spent on the Committee and his contribution to discussions. The Committee will be looking to reappoint a new independent member.

### That the Committee receives the Motueka Aerodrome User Group Report and Financials.

**Moved:** Cr B Dowler **Seconded:** Mark Lasenby

**CARRIED**

## 6. General Business

No further business was discussed, and the Committee moved to the Confidential part of the agenda.

### Action Log – 1 December 2022

	Action	Status	Assigned to:
1.	Sealing the parking area outside Aero Club and drainage issues.	Raised at the June meeting (Budget needs to be allocated from Rooding).	Christina Ewing
2.	Security camera missing from the dump area – needs to be reinstated in a secure location pointing down the lane.	Raised at the September meeting (completed)	Nick Chin
3.	Updates to AIP, white lines and runway numbers painted on marker boards. Mr Chin will speak with the pilot of the near miss	Raised at the September meeting (in progress)	Stephen Batt

	Action	Status	Assigned to:
4.	Action from Confidential session: update MOU for the Motueka Aerodrome Advisory Group – include Nelson Aviation College in MOU	Raised at the September meeting (in progress)	Stephen Batt

**Schedule to exclude public advised by the chair.**

**7. Procedural motion to exclude the public:**

**Moved:** Mark Stagg **Seconded:** Mark Lasenby

**That the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.**

**This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:**

**7.2 AIMM Reports September and October 2022**

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	(s7(2)(a)) (s7(2)(h)) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person; AND The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a)  The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

**CARRIED**